Changes in Examination Regulations to the University Gazette – Social Sciences Division

| **Social Sciences Divisional Board** |

| **Approved on behalf of Education Committee on 17 July 2024.** |

Title of Programme

Master of Science by Coursework in Archaeological Science

Brief note about nature of change:

Major changes to the assessment structure.

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* 2024-25, Master of Science by Coursework in Archaeological Science

Details of Change:

Strike all current citations:

~~1.1 1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.~~

~~1.2 2. Each candidate will be required to follow a course of instruction in Archaeological Science for three terms full-time.~~

~~1.3 3. Candidates will complete two of the following three modules, each assessed by written examination in early Trinity term:~~

~~1.4 (i) Principles and practice of scientific dating~~

~~1.5 (ii) Bio-archaeology~~

~~1.6 (iii) Materials analysis and the study of technological change~~

~~1.7 4. Candidates will complete *either*:~~

1.8(a) One pre-set essay as set out in the Course Handbook of no more than 8,000 words by noon on Tuesday of week 0 of Trinity term AND the third module listed in clause 3, assessed by written examination in early Trinity term; *or*

1.9(b) One pre-set essay as set out in the Course Handbook of no more than 4,000 words by noon on Tuesday of week 0 of Trinity term AND submit two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook, by noon on Tuesday of week 0 of Trinity term on *either:*

1.10(i) a module offered and available from List B in any subject stream of the MSc in Archaeology, *or*

1.11(ii) a module offered and available from Schedule C of the MSt in Classical Archaeology.

1.125. Candidates will complete a dissertation of no more than 16,000 words on a topic agreed with their supervisor. The dissertation must be submitted by noon on the first Tuesday of September.

1.136. All essays and the dissertation must be submitted using the Univeristy approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.147. The examiners may require to see the records of practical work carried out during the course.

1.158. Candidates must present themselves for an oral examination if required by the examiners.

Insert and number as follows:

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

2. Each candidate will be required to follow a course of instruction in Archaeological Science for one year full-time.

3. Candidates must submit the following assessments by noon on Tuesday of week 1 of Hilary term:

(i) a 2,500 word lab report, and

(ii) a 500 word blog post and a 30 word museum label.

4. Candidates will complete the following three core courses, each assessed by written examination in early Trinity term:

(i) Principles and practice of scientific dating

(ii) Molecular bioarchaeology

(iii) Materials analysis and the study of technological change

Explanatory Notes

In summary, the teaching and content of the course will broadly remain the same but the assessment structure has been significantly changed to provide a greater range of assessment tasks, spread more evenly throughout the year. The possibility of replacing one of the core papers with a module from the MSc Archaeology of MSc Classical Archaeology has been removed (although the possibility of taking an MSc Archaeological Science module will remain available to those courses).

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025** |

| **Title of Programme**

Regulations for the Degrees of Bachelor of Civil Law and Magister Juris |

| **Brief note about nature of change**:

Changes to option list nomenclature |

| **Effective date**

For students starting from Michaelmas term 2025

For first examination from 2025/27 |

| **Location of change**

In *Examination Regulations* Regulations for the Degrees of Bachelor of Civil Law and Magister Juris |

| **Details of Change:**

Amend citations as follows:

1.11. The Bachelor of Civil Law and the Magister Juris shall be under the supervision of the Graduate Studies Committee of the Faculty of Law.

1.22. Candidates whose previous qualifications are primarily in the common law will normally be admitted to the BCL. Candidates whose previous qualifications are not primarily in the common law will normally be admitted to the MJur.

1.33. Any person who has been admitted as a candidate for the BCL or the MJur under the provisions of this section, has kept statutory residence for three terms, and has satisfied the examiners in the examination prescribed in this section, may supplicate for the BCL or the MJur as the case may be.

1.44. Candidates who are not graduates of the University may wear the same gown as that worn by candidates studying for the Degree of Doctor of Philosophy. |

1.55. No full-time student shall be admitted as a candidate for examination for the degree until they shall have spent at least three terms at work in Oxford after their admission as a student for the degree; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

1.66. Students shall follow a course of instruction comprising options chosen from the lists set out in the Handbook for BCL and MJur students:

1.7*(i)* BCL candidates select four options from List I.

1.8*(ii)* MJur candidates select either four options from List I, or three options from List I and one option from List II~~l~~.

1.9Candidates may, in place of either one or two options, complete two or four half-options from List II~~I~~.

1.10Not all options will be available in every year.

1.117. The form of assessment for each option will be specified in the ~~subject~~ option description appearing in the Handbook, and examination conventions. No candidate may offer a~~n~~ ~~subject~~ option which they have previously offered in the Final Honour School of Jurisprudence or Diploma in Legal Studies.

1.128. Candidates will enter for their examinations in accordance with Part 9 of the Regulations for the Conduct of University Examinations. Only in exceptional circumstances may a candidate change their choice of examination paper entries after Friday of Week 1 of Hilary Term.

1.139. Details of the statutes and other source material which will be available to candidates in the examination room for certain papers will be given in the examination conventions.

1.1410. For both the BCL and the MJur candidates may substitute a dissertation for one full option. The dissertation shall be wholly or substantially the result of work undertaken whilst registered for the BCL or MJur and must not exceed 12,500 words and should not normally be less than 10,000 words (including footnotes, but excluding bibliography, tables of cases or other legal sources). Candidates should submit the proposed title of the dissertation and a synopsis of its scope in not more than 500 words not later than Friday of Week 1 of Michaelmas Term to the BCL/MJur Course Administrator. In deciding whether to give approval, the Graduate Studies Committee shall take into account the suitability of the subject matter and availability of appropriate supervision. The required format for the dissertation is set out in the BCL and MJur Handbook. The dissertation must be uploaded to the University approved online assessment platform by noon on Friday of Week 5 of Trinity Term with an online declaration of authorship. The examiners shall exclude from consideration any part of the dissertation which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course.

1.1511. Candidates who fail to satisfy the examiners may enter for the failed elements on one further occasion only, usually within one year of the initial failure. Candidates who fail the dissertation may resubmit by the deadline in clause 10. in the following year.

[1.16]**Oxford 1+1 MBA programme**

[1.17]Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

[1.18]Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

[1.19](i) Normally two meeting during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

[1.20](ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

Explanatory Notes

Changes to option lists

	Before	After
List I	Options taken by BCL and MJur students	Full options
List II	FHS options available to MJur students only	Half options
List III	Half options	FHS options available to MJur students

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of the division's Quality Assurance Committee on 27 March 2025.

Title of Programme   Research Degrees in the Blavatnik School of Government

Brief note about nature of change: Introduction of the ability to submit a second co-authored paper when submitting an article-based thesis.

Effective date   All students on course from 2024/25.

Location of change   In *Examination Regulations* 2024-25, Research Degrees in the Blavatnik School of Government

Details of Change: Amend citations and re-number as follows: 1.1**1. Governance**   1.2The DPhil in Public Policy shall be under the supervision of the DPhil Committee of the Blavatnik School of Government.   1.3**2. Attendance requirements**   1.4The DPhil in Public Policy shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the DPhil Committee.   1.5**3. Transfer of Status**

1.6Students will normally be admitted as Probationer Research Students. Applications for Transfer of Status should be submitted to the DPhil Committee not later than the end of week 8 of their third term (or their sixth term in the case of part-time students). An extension of one term (two terms for part-time students) may be granted by the DPhil Committee in exceptional circumstances.

1.7Applications will comprise the following:

> 1.8(*a*) a completed transfer of status form. If a student intends to submit an article-based thesis, the student's supervisor should indicate support for this on the application form;

> 1.9(*b*) confirmation from the student's supervisor that such courses as the student has been required to undertake have been satisfactorily completed;

> 1.10(*c*) two typewritten or word-processed copies of:

>> 1.11i. a brief, single paragraph summary of the project, including information on methodological and theoretical approach;

>> 1.12ii. a research proposal of no more than 4,000 – 6,000 words;

>> 1.13iii. *either* a draft chapter (for example the literature review) of between 5,000 and 7,000 words;

>> 1.14*or*, if submitting an article-based thesis, a draft of the introduction, of between 5,000 and 7,000 words.

1.15Full details of requirements can be found in the course handbook.

1.16The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Transfer of Status will be approved.

1.17A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the DPhil Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

1.18**4. Confirmation of status**

1.19Applications for Confirmation of DPhil status should normally be submitted to the DPhil Committee no earlier than the sixth term and no later than the ninth term from admission as a Probationer Research Student (or no earlier than the twelfth term and no later than the eighteenth term in the case of part-time students).

1.20Applications will comprise the following:

[1.21](*a*) a completed confirmation of status application form. If a student intends to submit an article-based thesis, the student's supervisor should indicate support for this on the application form;

[1.22](*b*) two typewritten or word-processed copies of:

> [1.23]i. an abstract of the thesis (one side of A4 paper);

> [1.24]ii. an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

[1.25]iii. an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

[1.26]iv. *either* two completed draft chapters (other than the literature review) intended to form part of the final thesis;

[1.27]*or*, if submitting an article-based thesis, two of each of the following; a completed article, a second article in draft form, and the outline of a third article.

[1.28]Full details of requirements can be found in the course handbook.

[1.29]The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Confirmation of Status will be approved.

[1.30]A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

[1.31]**5. Theses**

[1.32]DPhil theses must not exceed 100,000 words and MLitt theses must not exceed 50,000 words. The word limit must include the abstract, all notes and appendices but not the bibliography.

[1.33]*Article-based thesis route*

[1.34]To submit an article-based thesis, the student must submit a case supported by their supervisor, to the DPhil Committee. If approved, the student's supervisor should also indicate support on the Transfer of Status and Confirmation of Status application forms. Should a candidate subsequently wish to revert to the traditional-style thesis, they must submit a written application to the DPhil Committee, with the support of their supervisor, detailing the reasons for the change.

[1.35]A DPhil thesis submitted under this rubric will consist of three articles of publishable quality, framed by an introduction, a literature review (which may be included as part of the introduction) and a conclusion. Such a body of work must address an overarching research question and represent a coherent and focused body of research. The article-

based thesis may have only one co-authored article. In the case of a co-authored article, students must submit to the DPhil Committee a description of their contribution to the article and demonstrate that their work represents the majority contribution.

[new citation] The default position is that an article-based thesis shall have only one co-authored article. A student may request that their article-based thesis has instead only one solo-authored article. The decision whether to grant this request shall be taken by the Director of Graduate Studies at the School, who shall consult with the student's supervisor and consider relevant documents such as Transfer of Status and/or Confirmation of Status reports. All co-authored papers must include a statement indicating the candidate's contribution to the paper.

[new citation] It is anticipated that the Director of Graduate Studies will grant permission in situations where there is sufficient evidence from the solo-authored work produced to date that the student is able to carry out independent research.

1.36The article-based thesis must not exceed 100,000 words, the limit to include the abstract, all notes and appendices but not the bibliographies. Further guidance can be found in the course handbook.

Explanatory Notes

Introducing the ability for students following the article-based thesis route to submit a second co-authored paper, subject to permission from the Director of Graduate Studies.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved on behalf of Education Committee on 5 September 2024.

Title of Programme

Executive Master of Business Administration (Part-time)

Brief note about nature of change:

Major changes to assessment.

Effective date

For students starting from September 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2024-25, Executive Master of Business Administration (Part-time) (ox.ac.uk)

In addition to the notice published in the Gazette on 18 July 2024.

Details of Change:

Amend citations and re-number as follows:

§1. Degree of Master of Business Administration

1.1 1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

1.2 2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

[1.3]3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

[1.4]1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the EMBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

[1.5]2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless they are also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

[1.6]3. A student registered for any other graduate taught degree in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

§3. Supervision of Students

[1.7]1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the EMBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

[1.8]2. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

[1.9]3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is

aware of the supervisor's assessment of their work during the period in question. In addition, the supervisor shall inform the committee at once if they are of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

1.104. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

§4. Residence and other Requirements

1.111. Part-time students for the Degree of Master of Business Administration admitted in September shall be required to pursue their course of study for 26 months and part-time students for the Degree of Master of Business Administration admitted in January shall be required to pursue their course of study for 24 months. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised coursework as the EMBA committee shall require. ~~The Programme Director shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by them.~~

1.122. Part-time students may hold the status of Student for the Part-time Degree of Master of Business Administration for a period not exceeding 50 months (September entry) or 48 months (January entry).

1.133. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

> 1.14(*a*) they shall have been refused permission to supplicate for the Degree of Master of Business Administration;
>
> 1.15(*b*) the EMBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;
>
> 1.16(*c*) they shall have been transferred under the relevant provisions to another status; or
>
> 1.17(*d*) they shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Suspension and Transfer

1.181. If, for good cause, a student is temporarily unable to carry out their studies, they may apply for a suspension, normally for not less than 12 months at any one time ==to allow candidates to re-join the programme with the subsequent cohort. Slightly shorter periods of suspension may be approved depending on the exact delivery dates for teaching of==

No student may be granted more than twenty-four months of suspension of status in this way.

[1.19]2. Candidates admitted to the 26-month programme cannot transfer to the 24-month programme; nor can candidates admitted to the 24-month programme transfer to the 26-month programme.

§6. Examination of Students

[1.20]1. The examination for the Degree of Master of Business Administration shall be under the supervision of the EMBA Course Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. All coursework submissions must be submitted using the University-approved online submissions system. Details are available on the programme learning platform.

[1.21]2. No candidate shall be permitted to take an examination under the preceding clause unless they have been admitted as a candidate for the examination in question by the committee and have satisfied any other conditions prescribed in the regulations for that course.

[1.22]3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

[1.23]4. A candidate who has failed an assessment must retake or resubmit the failed assessment on one, but not more than one, subsequent occasion. Re-sits or re-submissions must take place no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

[1.24]53. Candidates must follow a course of study in Business Administration. Administative. They must complete components (a) to (d):

4. Candidates must complete components (a) to (c) below, the methods of assessment and associated deadlines will be published on the programme's Virtual Learning Environment:

> [1.25](*a*) all thirteen core courses: from the Schedule listed below;

>> Analytics

>> Leadership Fundamentals

>> Governance and Ethics

>> Firms and Markets

>> Strategy

>> Accounting

>> Technology and Operations Management

Business Finance

Marketing

Global Complexity component consisting of:

Business in Emerging Markets

Global Rules of the Game

Oxford Leader component consisting of:

Negotiations: Strategy and Practice

The Strategic Leader

(b) an Entrepreneurship Project.

1.26(c~~b~~) four electives~~, a maximum of two of which can be completed by taking equivalent (up to four) 'half' electives~~. The list of electives, including the method of assessment, will be published by ~~the Programme Director not later than the first day of~~ the start of the first module of the second year of the programme.~~;~~

1.27~~(c) an Entrepreneurship Project (EP) (Group presentation and group project);~~

1.28~~(d) Global Opportunities & Threats Oxford (GOTO) (Coursework submission and group project).~~

1.29~~6. Students must attempt all assessments associated with components (a)-(d) above, but may fail one of the elective courses from component (b) (or two half elective courses) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part of the assessment.~~

5. All assessments must be submitted using a University approved online submission system. All assessment deadlines and technical information on the requirements for online submissions will be provided on the online course learning platform.

6. Candidates may be required to attend an oral examination on any part of the assessment.

7. Candidates who fail any of the assessments associated with the courses will have the opportunity to resubmit and/or make a further presentation. Candidates will be informed of the exact dates after the exam board has confirmed that reassessment is required.

8. Candidates may fail one of the elective courses from component (c) and still pass the programme as a whole.

9. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

1.30~~7~~10. The EMBA Course Committee shall have the discretion to permit any candidate to the part-time MBA to be exempted from up to four courses providing that

the Committee is satisfied that such a candidate has completed equivalent study of an appropriate standard, and has passed the assessment associated with that equivalent study, on either the Postgraduate Diploma in ~~AI~~ <mark>Artificial Intelligence</mark> for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation no more than five years before initial registration for the part-time MBA.

1.31~~8~~11.With the approval of the Programme Director, a candidate may substitute core courses or electives on the part-time MBA with core courses from the Postgraduate Diploma in ~~AI~~ <mark>Artificial Intelligence</mark> for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Leadership Coaching, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the part-time MBA.

~~1.329.The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.~~

~~**Schedule**~~

~~1.33(a) Accounting (Written Examination)~~

~~1.34(b) Analytics (Coursework submission)~~

~~1.35(c) Business Finance (Coursework submission)~~

~~1.36(d) Business in Emerging Markets (Group coursework submission)~~

~~1.37(e) Firms and Markets (Coursework submission)~~

~~1.38(f) Global Rules of the Game (Group coursework submission)~~

~~1.39(g) Governance and Ethics (Coursework submission)~~

~~1.40(h) Leadership Fundamentals (Coursework submission)~~

~~1.41(i) Marketing (Coursework submission)~~

~~1.42(j) Negotiations: Strategy and Practice (Coursework submission)~~

~~1.43(k) Strategy (Coursework submission)~~

~~1.44(l) Technology and Operations Management (Coursework submission)~~

~~1.45(m) The Strategic Leader (Coursework submission)~~

Explanatory Notes

Major changes to course composition

Suspension clarifications

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 26 February 2025

Title of Programme
Master of Science by Coursework in Comparative Social Policy

Brief note about nature of change: Changes to module order and associated assessment modifications.

Effective date For students starting from Michaelmas term 2025 For first examination from 2025/26

Location of change In *Examination Regulations* 2024-25, Master of Science by Coursework in Comparative Social Policy

Details of Change: Strike all existing citations: ~~1.1 Every candidate must follow, for at least three terms, a course of instruction in Comparative Social Policy.~~ ~~1.2 The examination will be in four parts.~~ ~~1.3 **A**. One compulsory paper in *Methods of Social Research*. As specified for the M.Phil. in Comparative Social Policy.~~ ~~1.4 **B**. The core paper in *Comparative Social Policy and Social Policy Analysis*. As specified for the M.Phil. in Comparative Social Policy.~~ ~~1.5 **C**. One option paper. This will be from the list of optional papers as specified for the M.Phil. in Comparative Social Policy. In exceptional circumstances and with the~~

special permission of the Course Director, the option paper may be from subjects outside this list.

1.6D. A thesis of not more than 10,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student. The thesis should employ comparative method in the study of a social policy topic. This word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 2,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). Candidates are required to submit the thesis using the University approved online assessment platform by noon of the weekday on or nearest to 15 August of the year in which the examination is to be taken. Technical information on the requirements for online submissions is provided in the Course Handbook. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

1.7The examiners may examine any candidate viva voce.

Insert and number as follows:

1. The programme shall be under the supervision of the Comparative Social Policy Teaching Committee of the Department of Social Policy and Intervention.

2. Each candidate will be required to follow a course of instruction in Comparative Social Policy for at least 1 year full-time.

3. Candidates must submit assessments as detailed below.

4. Methods of Social Research – Candidates must submit:

> (1) a 3,000 word quantitative methods assignment by noon on Tuesday of week 0 of Hilary term.

> (2) a 3,000 word qualitative methods assignment by noon on Wednesday of week 11 of Hilary term.

5. Core Paper: Comparative Social Policy and Social Policy Analysis – Candidates will sit a written examination in Trinity term.

6. One Option Paper – Candidates must submit a written assignment of up to 4,000 words by noon on Wednesday of week 0 of Trinity term.

7. Thesis – Candidates must submit a thesis of not more than 10,000 words by noon on the weekday on or nearest to 15 August of the year in which the examination is to be taken. An additional word limit of 2,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts).

8. Candidates should refer to the Course Handbook for full details of the requirements for each assessment.

Explanatory Notes

Approved changes:

1.   Moving the timing of the 8 Quantitative Research Methods applied workshops from Hilary term to Michaelmas term.

2.   Moving the 8 sessions in Qualitative Research Methods from Michaelmas term to Hilary term.

3.   Aligning the assessment load between the two courses by reducing the Quantitative Research Method assessment to one 3,000 words piece of coursework.

4.   Changes to timing of the option paper and qualitative assessment deadlines.

5.   Shortening the option paper word-count from 5,000 to 4,000 words.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

<div style="text-align: right">

SSD/2/2/4

</div>

Social Sciences Divisional Board

Approved by Chair's action on behalf of divisional Quality Assurance Committee on 26 February 2025

Title of Programme Master of Philosophy in Comparative Social Policy

Brief note about nature of change: Changes to module order and associated assessment modifications.

Effective date For students starting from Michaelmas term 2025 For first examination from 2025/26

Location of change In *Examination Regulations* 2024-25, Master of Philosophy in Comparative Social Policy

Details of Change: Strike all existing citations: ~~1.1 The regulations made by the Divisional Board of Social Sciences are as follows:~~ ~~Qualifying Test~~ ~~1.2 Every candidate must pass a qualifying test at the end of the third term from the beginning of the course in the *two* compulsory papers, *Methods of Social Research* and Core Paper: *Comparative Social Policy and Social Policy Analysis,* and *one Optional Paper* from the list of optional papers, specified by the Department of Social Policy and Intervention. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates may, after special permission of the Course Director, offer subjects outside this list. This may also include papers offered in any other relevant master's degree in the University subject to the permission of the relevant Course Director as appropriate. The examiners may examine candidates viva voce. Candidates who fail the qualifying test may, in exceptional circumstances, be allowed to retake the test before the beginning of the first~~

week of the next academic year. The examiners can decide that the retake shall consist of the whole test or parts thereof.

Final Examination

1.3 Every candidate must offer:

1.4 1. One further option paper. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention or, in exceptional circumstances and with the special permission of the Course Director, from subjects outside this list.

1.5 2. A thesis of not more than 30,000 words that employs the comparative method in the study of a social policy topic. The word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 6,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). Candidates are required to upload the thesis using the University approved online assessment platform by noon on Friday of the sixth week of Trinity Full Term in which the examination is to be taken. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.6 The examiners may examine any candidate viva voce.

Compulsory Papers

1.7 *Methods of Social Research*

1.8 A course of practical work in (i) basic principles of statistical inference, and statistical models for the analysis of quantitative social science data, and (ii) the rationale and techniques of qualitative research appropriate to social policy and related social enquiry. Such practical course work in social research methods shall be assessed by a series of assignments set during the first two terms of the course. These shall be listed in the Course Handbook and submission dates set for each assignment. Each of the two quantitative assignments will be of a maximum length of 2,500 words. The qualitative assignment will be of a maximum length of 3,000 words. These shall be marked during the course. Candidates shall submit their assignments using the University approved online assessment platform. Technical information on the requirements for online submission is provided in the Course Handbook. In the event of any candidate not reaching the pass mark set for either the qualitative or quantitative assignments, one further attempt shall be permitted within the same examination year, though in the event of a successful resubmission only the bare pass mark shall be awarded.

1.9 *The Core Paper: Comparative Social Policy and Social Policy Analysis*

1.10 This paper is based on two courses: Comparative Social Policy and Social Policy Analysis.

Option Papers

~~1.11These will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. In exceptional circumstances and with the special permission of the Course Director, the option paper may be from subjects outside this list. The option paper will be assessed by a 4,000-5,000 word essay, to be submitted using the University approved online assessment platform by noon on the date specified in the Course Handbook. In the event of any candidate not reaching the pass mark set for the essay, one further attempt shall be permitted within the same examination year, normally at the end of the following term, though in the event of a successful resubmission only the bare pass mark shall be awarded.~~

Insert and number as follows:

1. The programme shall be under the supervision of the Comparative Social Policy Teaching Committee of the Department of Social Policy and Intervention.

2. Each candidate will be required to follow a course of instruction in Comparative Social Policy for at least six terms full-time.

3. Candidates must submit assessments as detailed below.

Qualifying Test

4. Methods of Social Research – Candidates must submit:

> (1) a 3,000 word quantitative methods assignment by noon on Tuesday of week 0 of Hilary term of the first year.

> (2) a 3,000 word qualitative methods assignment by noon on Wednesday of week 11 of Hilary term of the first year.

5. Core Paper: Comparative Social Policy and Social Policy Analysis – Candidates will sit a written examination in Trinity term of the first year.

6. One Option Paper – Candidates must submit a written assignment of up to 4,000 words by noon on Wednesday of week 0 of Trinity term of the first year.

Final Examination

7. One Option Paper – Candidates must submit a written assignment of not more than 4,000 words by noon on Wednesday of week 0 of Trinity term of the second year.

8. Thesis – Candidates must submit a thesis of not more than 30,000 words by noon on Friday of week 6 of Trinity term of the second year. An additional word limit of 6,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts).

Explanatory Notes

Approved changes:

1.   Moving the timing of the 8 Quantitative Research Methods applied workshops from Hilary term to Michaelmas term.

2.   Moving the 8 sessions in Qualitative Research Methods from Michaelmas term to Hilary term.

3.   Aligning the assessment load between the two courses by reducing the Quantitative Research Method assessment to one 3,000 words piece of coursework.

4.   Changes to timing of the option paper and qualitative assessment deadlines.

5.   Shortening the option paper word-count from 5,000 to 4,000 words.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025** |

Title of Programme

Master of Science by Coursework in Contemporary Chinese Studies

Brief note about nature of change:

Thesis word count exclusion updates; removal of requirement to deposit thesis in the Bodleian library.

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Science by Coursework in Contemporary Chinese Studies

Details of Change:

Amend citations and re-number as follows:

1.1 1. The Course shall be under the supervision of the Chinese Studies Committee. The Course Director will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

1.2 2. Each candidate will be required to follow a course of instruction in Contemporary Chinese Studies for three terms.

1.3 3. Candidates will take a written examination on the core course Study of Contemporary China in Week 0 of Hilary Term.

1.4 4. Candidates will choose two option papers from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director and distributed to students by no later than Friday of week 0 of Michaelmas Term. Students should select two of these papers in

consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment papers for such options.

1.5 5. Candidates will complete a course in Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term.

1.6 6. Candidates will complete a 12,000 word thesis (including all footnotes and appendices but excluding ==Chinese characters,== the table of contents, abstract and the bibliography of cited works). The title of the thesis must be approved by the Course Director not later than 12 noon on Friday of week 1 of Hilary Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon on Friday of Week 6 in Trinity Term in the academic year in which the examination is taken. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

1.7 7. Each submission must be accompanied by a declaration indicating it is the candidate's own work. Each of the items of written work detailed above must be uploaded to the University approved online assessment platform by the times and days specified for each paper. ~~Successful candidates will be required to deposit a hard copy of the thesis in the Bodleian Library.~~

1.8 8. Students wishing to transfer from the MSc in Contemporary Chinese Studies to the MPhil in Modern Chinese Studies must apply to the Course Director no later than noon on Friday of week 8 of Michaelmas Term. Permission to change programme will only be granted for students who have satisfactorily passed any formative language assessments agreed by the Course Committee and published in the Course Handbook.

1.9 9. Candidates who fail Research Methods for Area Studies overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date to be specified by the Chair of Examiners. Candidates who fail one or more of the examination papers or the thesis will be permitted to retake the examination paper(s) or resubmit the thesis on one further occasion only, not later than one year after the first attempt.

Oxford 1+1 MBA programme

1.10 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.11 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

[1.12](i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

[1.13](ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme Master of Science by Coursework in Criminology and Criminal Justice (Full-time)

Brief note about nature of change: Change to option paper submission length

Effective date For students starting from Michaelmas term 2025 For first examination from 2025/26

Location of change In *Examination Regulations* Master of Science by Coursework in Criminology and Criminal Justice (Full-time)

Details of Change: Amend citations as follows: 1.11. Every candidate must follow, for at least three terms, a course of instruction in Criminology and Criminal Justice. 1.22. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, Associate Dean for Graduate Students (Taught) and a student representative (the latter for open business only). 1.33. The course will consist of the following elements: a core course in Criminological Theories and Understanding Criminal Justice; a compulsory course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the

dissertation is the common format prescribed for all law theses, which is published in the Centre for Criminology Graduate Students' Handbook.

1.44. Details of the option modules available will be published in the Centre for Criminology Graduate Student Handbook for the year of admission, subject to any amendment posted on the Virtual Learning Environment by Monday of Week Minus One of the Michaelmas Term of each academic year. Not all options will necessarily be taught or examined in any one year.

1.55. The course shall be assessed as follows:

> 1.6(i) *Criminological Theories and Understanding Criminal Justice*: Examined by an examination in Week Nought of Trinity Term.

> 1.7(ii) *Options* and *Research Design and Data Collection*:

> 1.8The compulsory course Research Design and Data Collection and the option course Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Seven and Wednesday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the Virtual Learning Environment by noon on Friday of Week Seven of the relevant term. The essay shall be submitted electronically by noon on Wednesday of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the course syllabus on the Virtual Learning Environment for the relevant year.

> 1.9All other option courses shall be examined by means of an assessed essay of no less than 3,500 4,000 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the Virtual Learning Environment by noon on Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on Wednesday of Week 10 of the relevant term. On submitting each essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

> 1.10(iii) *Dissertation*: The dissertation shall be submitted electronically by noon on Wednesday of Week Eight of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

1.116. Arrangements for reassessment shall be as follows:

1.12(i) *Core Course*: Candidates who fail, or withdraw from, the core course examination may resit the examination. This will normally be according to the standard timetable for examination in the following academic year. Candidates who fail one or more of the written examinations will have the opportunity to re-sit in September.

1.13(ii) *Options* and *Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted electronically, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.14(iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods:* Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on Wednesday of Week Ten of the relevant term.

1.15(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

Oxford 1+1 MBA programme

1.16Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.17Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

1.18(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

1.19(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

Explanatory Notes

Closing the word count gap on the option paper summative assessments from 3,500-4,500 to 4,000-4,500 words.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme

Master of Science by Coursework in Criminology and Criminal Justice (Part-time)

Brief note about nature of change:

Change to option paper submission length

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Science by Coursework in Criminology and Criminal Justice (Part-time)

Details of Change:

Amend citations as follows:

1.11. Every candidate must follow, for at least six terms on a part-time basis, a course of instruction in Criminology and Criminal Justice.

1.22. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, Associate Dean for Graduate Students (Taught) and a student representative (the latter for open business only).

1.33. The course will consist of the following elements: a core course in Criminological Theories and Understanding Criminal Justice; a compulsory course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the

dissertation is the common format prescribed for all law theses, which is published in the Centre for Criminology Graduate Students' Handbook.

1.44. Details of the option modules available will be published in the Centre for Criminology Graduate Student Handbook for the year of admission, subject to any amendment posted on the Virtual Learning Environment by Monday of Week Minus One of the Michaelmas Term of each academic year. Not all options will necessarily be taught or examined in any one year.

1.55. The course shall be assessed as follows:

1.6(i) *Criminological Theories and Understanding Criminal Justice:* Examined by an examination in Week Nought of Trinity Term in the first year of the course.

1.7(ii) *Options and Research Design and Data Collection:*

1.8The compulsory course Research Design and Data Collection, and option courses Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Seven and Wednesday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the Virtual Learning Environment by noon on Friday of Week Seven of the relevant term. The essay shall be uploaded to the University approved online assessment platform by noon on Wednesday of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the course syllabus on the Virtual Learning Environment for the relevant year.

1.9All other option courses shall be examined by means of an assessed essay of no less than 3,500 4,000 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the Virtual Learning Environment at the Centre for Criminology by noon on Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on Wednesday of Week 10 of the relevant term. On submitting each essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.10(iii) *Dissertation:* The dissertation shall be uploaded to the University approved online assessment platform by noon on Wednesday of Week Eight of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

1.116. Arrangements for reassessment shall be as follows:

1.12(i) *Core Course:* Candidates who fail, or withdraw from, the core course examination may resit the examination. This will normally be according to the standard timetable for examination in the following academic year. Candidates who fail one or more of the written examinations will have the opportunity to re-sit in September.

1.13(ii) *Options and Research Design and Data Collection:* Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted via the University approved online assessment platform, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.14(iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods:* Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on Wednesday of Week Ten of the relevant term.

1.15(iv) *Dissertation:* Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

Explanatory Notes

Closing the word count gap on the option paper summative assessments from 3,500-4,500 to 4,000-4,500 words.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved on behalf of Education Committee on 19 June 2024.

Title of Programme

Master of Philosophy in Criminology and Criminal Justice

Brief note about nature of change:

Programme closure

Effective date

For students starting from Michaelmas term 2025.

Location of change

In *Examination Regulations* 2024-25, Master of Philosophy in Criminology and Criminal Justice

Details of Change:

Strike all citations as follows:

~~1.1~~ ~~1. Candidates must follow for at least six terms a course of instruction in Criminology and Criminal Justice.~~

~~1.2~~ ~~2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology, and also comprising all the members of the Board of Examiners for the Master of Philosophy in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, and a student representative (the latter for open business only).~~

~~1.3~~ ~~3. *Admissions*~~

~~1.4~~ ~~Candidates may signify their intention to take the M.Phil. in Criminology and Criminal Justice when they apply for the M.Sc. in Criminology and Criminal Justice or after they have been admitted. In either case, a formal application, the form for which is obtainable from the Graduate Studies Office, must then be made by Friday of Week One of Hilary Term preceding the Michaelmas Term in which they wish to study for the M.Phil. Admission of those whose thesis topics are approved by the Centre for Criminology's~~

Board of Studies and for whom that Committee certifies the availability of supervision will always be conditional on a specified level of performance in the Part I examination.

1.5 *4. Residence*

1.6 Candidates must keep six terms statutory residence, which may include periods spent in residence while studying for the M.Sc. in Criminology and Criminal Justice.

1.7 *5. Courses and examination*

1.8 Candidates for the M.Phil. shall satisfactorily complete Part 1 and Part 2. Part 1 and Part 2 shall be taken in that order and shall normally be taken in successive years. A candidate wishing to take Part 2 but not to proceed directly from Part 1 to Part 2 in successive years must seek permission from the Centre for Criminology's Board of Studies. Part 1 shall consist of the courses and examinations as specified for the M.Sc. in Criminology and Criminal Justice.

1.9 *6. (a) Qualifying Test (Part 1)*

1.10 Every candidate must pass a qualifying test by the end of the third term from the beginning of the course, which shall consist of the elements as specified in cll. 3-6 of the examination regulations for the M.Sc. in Criminology and Criminal Justice.

1.11 Candidates who fail the qualifying test may be allowed to be reassessed, as specified in cl. 7 of the examination regulations for the M.Sc. in Criminology and Criminal Justice.

1.12 *7. (b) Final examination (Part 2)*

1.13 Candidates shall follow a course of instruction in Empirical Research Methods, satisfy the examiners that they have completed to the required standard such tests or exercises in Research Methods as prescribed as part of such a course of instruction, and be examined by thesis which must not exceed 30,000 words and should not normally be less than 25,000 words. The thesis shall be submitted electronically by noon on Friday of Week 8 of the Trinity term in which the examination is taken. On submitting the thesis, candidates will also be required to submit an online declaration that the thesis is the candidate's own work.

1.14 The course in Empirical Research Methods shall be Research Design and Data Collection, and either Qualitative Methods or Quantitative Analysis for Social Scientists, as specified for the M.Sc. in Criminology and Criminal Justice. Where candidates have already taken these courses as part of the M.Sc., they will not be required to take them a second time. Where a candidate has elected to write a thesis that draws significantly on legal research methods, the Director of Graduate Studies (Research) for Criminology, at the suggestion of the prospective thesis supervisor, may grant the candidate exemption from taking Research Design and Data Collection, and either Qualitative Methods or Quantitative Analysis for Social Scientists, and instruct the candidate to take the Legal Research Method Course, as specified for the M.Phil. in Law.

1.15 8. Arrangements for reassessment shall be as follows:

1.16Candidates who fail, or withdraw from, either Qualitative Methods or Quantitative Analysis for Social Scientists may resubmit assessments in line with cl. 7 of the examination regulations for the MSc in Criminology and Criminal Justice. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

1.17Candidates who fail, or withdraw from, the Legal Research Method course as specified for the M.Phil. in Law (if they have received permission to take this course instead of Research Design and Data Collection and either Qualitative Methods or Quantitative Analysis for Social Scientists), may resit course elements according to the standard arrangements for reassessment for that course. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

1.18Candidates who fail, or withdraw from, the M.Phil. thesis may resubmit the thesis by noon on Friday of Week 8 of the term following publication of their results. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Explanatory Notes

Permission has been granted on behalf of Education Committee for this course to be closed with effect from Michaelmas term 2025, i.e. students may be admitted in Michaelmas term 2024 but will not be admitted from Michaelmas term 2025. The Faculty will 'teach out' any students who start this course before Michaelmas term 2025 but as a result of suspension or for other reasons remain on course beyond the end of the 2024-25 academic year.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 28 June 2024.** |

Title of Programme

Master of Philosophy in Development Studies

Brief note about nature of change:

Option course clarifications and introduction of viva voce assessment.

Effective date

For students starting from Michaelmas 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2023-24, Master of Philosophy in Development Studies (ox.ac.uk)

Details of Change:

Amend citations as follows:

1.11. The course shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

1.22. Candidates must follow for six terms courses of instruction as laid down for the M.Phil. in Development Studies by the Graduate Studies Committee.

1.33. *Core Course in Development Studies* Candidates must pursue a core course in development studies which is taught in the first year of the degree. The core course covers the following aspects: (i) ideas about development: social, political and development theory, and (ii) key themes in development such as agrarian change, urbanisation, social policy, sustainable development, states and governance, and technology and innovation.

1.44. Candidates will be admitted to take the examination as defined below in a specific year. In exceptional circumstances candidates may be allowed to take an examination

later than the one to which they were admitted. Permission for this must be sought from the Proctors through the candidate's college.

1.5 5. The registration of candidates shall lapse from the Register of M.Phil. Students on the last day of Trinity Term of their second academic year.

1.6 6. *First year examinations*

1.7 6.1. Every candidate must pass a qualifying test consisting of the following components to be permitted to progress to the second year of the course. The test comprises the following:

1.8 (a) two foundation papers to be taken at the start of the Trinity Term of the first year of study. Details of the foundations papers are set out below in section 6.2;

1.9 (b) one written paper in Research Methods, to be taken at the end of the Trinity Term of the first year of study. Questions will be set on qualitative and quantitative methods in the social sciences;

1.10 (c) one research design essay of not more than 5,000 words. Candidates are required to submit the essay in Trinity Term of the first year of study. Candidates should upload the essay to the University approved online assessment platform by the time and date specified in the Course Handbook. The essay must be accompanied by a declaration indicating that it is the candidate's own work.

1.11 (d) two core course essays of not more than 5,000 words each. Candidates are required to submit these essays in the first year of the course at the times and date specified in the Course Handbook. Each essay should cover the topics of two components (one per essay) of the core course in Development Studies as described in section 3 above.

1.12 6.2. Candidates will select two foundation papers from the list set out below except that candidates with a non-economics background are required to include Economics as one of the two papers and candidates are not permitted, except with the permission of the Graduate Studies Committee, to offer a paper in the subject of their bachelor's degree.

1.13 (a) *History and Politics* Topics may include the themes of state formation and development; encounters between different civilisations; colonialism, collaboration, and resistance; nationalism, decolonisation; class formation, gender relations, and the formation of political identities; politics and policy. Students will be expected to show knowledge of developments in countries from more than one of the following regions: Africa, Asia, and Latin America.

1.14 (b) *Economics* The course focuses on the way economists think about development. Topics may include key concepts in economics (e.g. opportunity costs, the role of incentives) and applications to developing countries. The goal is to provide students with an understanding of economics as a discipline that speaks to other social sciences and that can help explain some of the recurring patterns that we see in developing countries.

1.15 (c) *Social Anthropology* Topics may include the perspectives of anthropology upon social change, modernity, progress and commonwealth; personhood and well-being;

social and personal agency; authority and responsibility in the field of productive activity; marriage, kinship, family and gender in theory and practice; technological innovations; development planning and identity struggles.

1.166.3. A candidate who fails to pass any of the components of the qualifying test will be permitted to retake/resubmit the failed assessment item(s) before the beginning of the first week of the next academic year.

1.176.4. The qualifying test marks awarded for the written paper in Research Methods, the research design essay, and the two core course essays will also contribute toward the final outcome of the degree.

6.5. Candidates may also be required to attend an oral examination for any assessment.

1.187. *Final year examinations*

1.197.1. Every candidate must satisfy the examiners in following components:

1.20(a) A thesis of not more than 30,000 words on a topic approved by the MPhil Teaching Committee, to which the Graduate Studies Committee delegates this function. The thesis must be on a topic in the general field of development studies. The topic of the thesis must be chosen in consultation with and with the approval of the candidate's supervisor. If a separate thesis supervisor is required, they must have agreed to undertake the supervision prior to the approval of the topic as specified above. It is acceptable for students to use material contained in their Research Design Essay in the final version of the thesis they submit for their MPhil providing (i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university; (ii) the thesis itself is substantially new. The thesis must be uploaded to the University approved online assessment platform not later than the Friday of the first week of the Trinity Full Term in the second year of the programme which the examination is to be taken.

1.21(b) Two options courses. Options courses will be assessed either by a timed written examination in Trinity term or by coursework submission(s) in the second year of study. Details of the options papers available, and the submission requirements and timings, for each option will be made available in time for students to select at the start of in Michaelmas term of the second year of the course. Candidates must select one option offered by the MPhil in Development Studies and may offer an option course in another relevant masters degrees either in the Department of International Development or in the University., Option courses offered outside the Department of International Development are subject to permission from the relevant Graduate Studies Committee and from the MPhil Teaching Committee. Applications to do this must be made following the requirements and by the date specified in the Course Handbook.

1.22All coursework assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

[1.23]Where an option course is assessed by an essay and is offered in another relevant masters degree in the University, candidates are required to follow the submission requirements of the degree in question.

7.2. Candidates may also be required to attend an oral examination for any assessment.

[1.24]7.23. Failure in one or more components of the final year examination results in failure of the degree. Candidates may re-take the assessment of the failed options paper(s) and/or resubmit the thesis in Trinity Term of the following academic year.

Explanatory Notes

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by Chair's action on behalf of Quality Assurance Committee on 4 October 2024.** |

| **Title of Programme**

Master of Philosophy in Development Studies |

| **Brief note about nature of change**:

Intra-department option sharing assessment changes |

| **Effective date**

For students starting from Michaelmas term 2024

For first examination from 2024/25 |

| **Location of change**

In *Examination Regulations* 2024-25, Master of Philosophy in Development Studies (ox.ac.uk) |

| **Details of Change:**

Amend citation 1.23 as follows:

[1.23]Where an option course is assessed by an essay and is offered in another relevant masters degree in the University, candidates are required to follow the ~~submission~~ assessment requirements of the degree in question. |

| **Explanatory Notes**

Option courses taken from other departments may take examination or submission formats. |

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025** |

Title of Programme

Master of Philosophy in Development Studies

Brief note about nature of change:

Option course process changes.

Effective date

For students starting from Michaelmas 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Philosophy in Development Studies

Following *Gazette* notices 26 September; 31 October

Details of Change:

Amend citations as follows:

1.11. The course shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

1.22. Candidates must follow for six terms courses of instruction as laid down for the M.Phil. in Development Studies by the Graduate Studies Committee.

1.33. *Core Course in Development Studies* Candidates must pursue a core course in development studies which is taught in the first year of the degree. The core course covers the following aspects: (i) ideas about development: social, political and development theory, and (ii) key themes in development such as agrarian change, urbanisation, social policy, sustainable development, states and governance, and technology and innovation.

1.44. Candidates will be admitted to take the examination as defined below in a specific year. In exceptional circumstances candidates may be allowed to take an examination later than the one to which they were admitted. Permission for this must be sought from the Proctors through the candidate's college.

1.55. The registration of candidates shall lapse from the Register of M.Phil. Students on the last day of Trinity Term of their second academic year.

1.66. *First year examinations*

1.76.1. Every candidate must pass a qualifying test consisting of the following components to be permitted to progress to the second year of the course. The test comprises the following:

1.8(a) two foundation papers to be taken at the start of the Trinity Term of the first year of study. Details of the foundations papers are set out below in section 6.2;

1.9(b) one written paper in Research Methods, to be taken at the end of the Trinity Term of the first year of study. Questions will be set on qualitative and quantitative methods in the social sciences;

1.10(c) one research design essay of not more than 5,000 words. Candidates are required to submit the essay in Trinity Term of the first year of study. Candidates should upload the essay to the University approved online assessment platform by the time and date specified in the Course Handbook. ~~The essay must be accompanied by a declaration indicating that it is the candidate's own work.~~

1.11(d) two core course essays of not more than 5,000 words each. Candidates are required to submit these essays in the first year of the course at the times and date specified in the Course Handbook. Each essay should cover the topics of two components (one per essay) of the core course in Development Studies as described in section 3 above.

1.126.2. Candidates will select two foundation papers from the list set out below except that candidates with a non-economics background are required to include Economics as one of the two papers and candidates are not permitted, except with the permission of the Graduate Studies Committee, to offer a paper in the subject of their bachelor's degree.

1.13(a) *History and Politics* Topics may include the themes of state formation and development; encounters between different civilisations; colonialism, collaboration, and resistance; nationalism, decolonisation; class formation, gender relations, and the formation of political identities; politics and policy. Students will be expected to show knowledge of developments in countries from more than one of the following regions: Africa, Asia, and Latin America.

1.14(b) *Economics* The course focuses on the way economists think about development. Topics may include key concepts in economics (e.g. opportunity costs, the role of incentives) and applications to developing countries. The goal is to provide students with an understanding of economics as a discipline that speaks to other social sciences and that can help explain some of the recurring patterns that we see in developing countries.

1.15(c) *Social Anthropology* Topics may include the perspectives of anthropology upon social change, modernity, progress and commonwealth; personhood and well-being; social and personal agency; authority and responsibility in the field of productive activity; marriage, kinship, family and gender in theory and practice; technological innovations; development planning and identity struggles.

1.166.3. A candidate who fails to pass any of the components of the qualifying test will be permitted to retake/resubmit the failed assessment item(s) before the beginning of the first week of the next academic year.

1.176.4. The qualifying test marks awarded for the written paper in Research Methods, the research design essay, and the two core course essays will also contribute toward the final outcome of the degree.

1.186.5. Candidates may also be required to attend an oral examination for any assessment.

1.197. *Final year examinations*

1.207.1. Every candidate must satisfy the examiners in following components:

1.21(a) A thesis of not more than 30,000 words on a topic approved by the MPhil Teaching Committee, to which the Graduate Studies Committee delegates this function. The thesis must be on a topic in the general field of development studies. The topic of the thesis must be chosen in consultation with and with the approval of the candidate's supervisor. If a separate thesis supervisor is required, they must have agreed to undertake the supervision prior to the approval of the topic as specified above. It is acceptable for students to use material contained in their Research Design Essay in the final version of the thesis they submit for their MPhil providing (i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university; (ii) the thesis itself is substantially new. The thesis must be uploaded to the University approved online assessment platform not later than the Friday of the first week of the Trinity Full Term in the second year of the programme.

1.22(b) Two options courses. Options courses will be assessed either by a timed written examination in Trinity term or by coursework submission(s) in the second year of study. Details of the options papers available, and the submission requirements and timings, will be made available for students to select at the start of Michaelmas term of the second year of the course. Candidates must select one option offered by the MPhil in Development Studies and may offer an option course in another relevant masters degree either in the Department of International Development or in the University. Option courses offered outside the Department of International Development are subject to permission from ~~the relevant Graduate Studies Committee and from~~ the MPhil Teaching Committee. Applications to do this must be made following the requirements and by the date specified in the Course Handbook.

1.23All coursework assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.24 Where an option course ~~is assessed by an essay and~~ is offered ~~in~~ <u>by</u> another relevant masters degree <mark>outside of the Department of International Development</mark> ~~in the University~~, candidates are required to follow the assessment requirements of the degree in question.

1.25 7.2. Candidates may also be required to attend an oral examination for any assessment.

1.26 7.3. Failure in one or more components of the final year examination results in failure of the degree. Candidates may re-take the assessment of the failed options paper(s) and/or resubmit the thesis in Trinity Term of the following academic year.

Explanatory Notes

Internal ODID options follow the student's 'home' degree's length expectations as governed by the exam conventions. Those outside of ODID follow the owning programme's requirements.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 1 October 2024** |

| **Title of Programme** |
| Research Degrees in Economics |

| **Brief note about nature of change**: |
| Changes to reflect the on-course milestone application submission through Student Self Service. |

| **Effective date** |
| For all students on course from Michaelmas term 2024 |

| **Location of change** |
| In *Examination Regulations* 2024-25, Research Degrees in Economics (ox.ac.uk) |

| **Details of Change:** |
| Amend citations as follows: |
| [1.1]**1. Governance** |
| [1.2]The DPhil in Economics shall be under the supervision of the Graduate Studies Committee of the Department of Economics. |
| [1.3]**2. Attendance requirements** |
| [1.4]The DPhil in Economics shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year (or 60 days in the first year of registration where a first year M.Phil. Economics subject is required as part of the Qualifying Examination), normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate |

Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

1.5 **3. Qualifying Examination**

1.6Probationer Research Students in Economics are required to take a Qualifying Examination, unless exempted from all or part of the examination by the Graduate Studies Committee, on the grounds of an appropriate previous graduate degree or substantial professional experience since graduation.

1.7For students who have successfully completed the MPhil in Economics at Oxford from entry in the academic year 2021-22 onwards:

1.8The examination shall consist of three "Advanced" papers as offered for the MPhil in Economics chosen from {Advanced Macroeconomics, Advanced Microeconomics, Advanced Econometrics and Advanced Empirical Research Methods} of which one or more may be waived, or substituted with a Field paper as offered for the MPhil in Economics, with support from the supervisor(s) and the agreement of the Graduate Studies Committee. Papers already successfully passed as part of the MPhil in Economics will count towards the fulfilment of this requirement.

1.9For all other students:

1.10The examination shall consist of four papers, at least three of which must be "Advanced" papers as defined above and the fourth paper either being a further "Advanced" paper or a Field Paper. One or more of these papers may be waived, or "Advanced" papers substituted with a Field paper with support from the supervisor(s) and the agreement of the Graduate Studies Committee.

1.11(i) Full-time students

1.12Full-time students will attend teaching for the Qualifying Examination during their first year and will be assessed by the method(s) published on the Department's VLE for each paper in of their first year. A student who does not achieve the required mark in a paper as set out in the Course Handbook is automatically granted a two term deferral of Transfer of Status and is allowed to re-sit that paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. If a student does not achieve the required mark in any paper on the second attempt they will be withdrawn from the Register of Graduate Students.

1.13(ii) Part-time students

1.14Part-time students will attend teaching for the Qualifying Examination during their first two years and will be assessed by the method(s) published on the Department's VLE for each paper in the year of completion of the teaching for that paper. A student who does not achieve the required mark in a paper as set out in the Course Handbook is allowed to re-sit that paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. Where a student does not achieve the required mark in any paper by the end of Trinity Term of their second year, they will automatically be granted a three term deferral of Transfer of Status to permit time to take the re-sit. If a

student does not achieve the required mark in any paper on the second attempt they will be withdrawn from the Register of Graduate Students.

1.15 4. Transfer to MLitt (or MSc by Research) or DPhil status

1.16 Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their ninth term after admission for part-time students). Applications should be submitted via Student Self Service to the Graduate Studies Coordinator and will comprise the following:

> 1.17 (a) a completed Transfer of Status application form; and

> 1.18 (b) a provisional thesis title and a short outline statement of the proposed research topic of between 500-700 words, which should include sources and methods to be used; and

> 1.19 (c) a piece of written work relevant to the thesis of between 5,000 and 7,000 words.

1.20 Students who have successfully completed the MPhil in Economics at Oxford may, with support from their supervisor(s), submit a letter to the Graduate Studies Committee with their application form for Transfer of Status, to apply for a waiver of the written work requirement in (c) above, based on the work submitted for their MPhil thesis. If approved, students should submit a longer version of the outline statement on the proposed research topic in place of (b) above, of between 1,500-2,000 words.

1.21 To successfully achieve Transfer of Status, students must also have satisfactorily passed the Qualifying Examination. In cases where a student is required to re-sit a subject, a deferral of Transfer of Status will granted automatically as set out in section 3 above.

1.22 The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

1.23 A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or the MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

1.24 5. Confirmation of DPhil status

1.25 Students must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

1.26Applications should be submitted via Student Self Service ~~to the Graduate Studies Coordinator~~ and will comprise the following:

1.27(a) a completed Confirmation of Status application form; and

1.28(b) a comprehensive outline of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and

1.29(c) two draft chapters intended to form part of the final thesis.

1.30Candidates applying for Confirmation of Status shall also present their preliminary results of their research at a departmental seminar or workshop as part of the confirmation process, under arrangements to be approved by the Director of Graduate Studies.

1.31The Graduate Studies Committee will appoint an assessor who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

1.32A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (two terms for part-time students) if necessary. For the second attempt, the Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. If after the second attempt the Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

1.33**6. Theses**

1.34DPhil theses which exceed 100,000 words, MLitt theses which exceed 50,000 words and MSc by Research theses which exceed 25,000 words (each excluding the bibliography) are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

1.35*Integrated thesis format*

1.36A DPhil thesis may be accepted for examination if it consists of a minimum of three papers of publishable quality, framed by an introduction, a literature survey (either written as a stand-alone chapter or divided among the constituent chapters), and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of work. A minimum of one paper must be authored solely by the candidate. Any co-authored papers must include a statement indicating the candidate's contribution to the paper. Where the co-author is another student at the University who also intends to include the paper in their thesis, permission to include the paper must be sought from the Director of Graduate Studies prior to applying for appointment of examiners. Current word limits and conditions remain in place.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by Officer's Action on behalf of divisional Quality Assurance Committee on 19 August 2024** |

Title of Programme

Master of Philosophy in Economics

Brief note about nature of change:

Removal of requirement for students to submit a copy of their thesis to ORA.

Effective date

For students starting from Michaelmas term 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2023-24, Master of Philosophy in Economics (ox.ac.uk)

Details of Change:

Remove citation 1.14 as follows:

[1.1]1. The course shall be under the supervision of the Graduate Studies Committee of the Department of Economics.

[1.2]2. Each candidate will be required to follow a course of instruction in Economics for six terms.

[1.3]*First-year examinations*

[1.4]3. All candidates will take three compulsory papers: Macroeconomics, Microeconomics and Econometrics, each examined by an unseen written examination at the beginning of Trinity term. Candidates will normally take the "Core" versions of the papers, but may take one or more of the "Advanced" versions with the permission of the Graduate Studies Committee.

1.54. Details of the content of the three compulsory papers ("Core" and "Advanced") will be published on the Department's VLE site at the beginning of Michaelmas Term each year.

1.65. All candidates must take either Core Empirical Research Methods or Further Mathematical Methods in their first year examined by submitted coursework. With the permission of the Economics Graduate Studies Committee, candidates may take both papers in their first year.

1.76. To progress to the second year candidates must achieve an average mark of at least 50 in the compulsory subjects {Macroeconomics, Microeconomics, Econometrics} at either Core or Advanced level; *or* pass two of the compulsory subjects {Macroeconomics, Microeconomics, Econometrics} at either Core or Advanced level. Candidates that progress to the second year, but fail one or more first year papers, may re-sit the failed paper(s) when next offered. Candidates who fail to progress to the second year must re-sit the failed papers when next offered. Candidates who fail an "Advanced" compulsory paper may re-sit the "Core" version. The Graduate Studies Committee reserves the right to exercise discretion in exceptional cases.

1.8*Final Examination*

1.97. All candidates must offer four papers (except where they have taken both Core Empirical Research Methods and Further Mathematical Methods in the first year, in which case they must offer three papers), and a thesis. These papers must be chosen from {Field papers, Advanced Empirical Research Methods, Advanced Macroeconomics, Advanced Microeconomics and Advanced Econometrics} excluding any papers already taken in the first year. A maximum of two of the papers can be chosen from the set {Advanced Empirical Research Methods, Advanced Macroeconomics, Advanced Microeconomics and Advanced Econometrics}. Students wishing to offer any of these four Advanced papers need the permission of the Graduate Studies Committee. Achieving a Distinction in the corresponding Core paper in the first year, or a Pass in the corresponding Core Empirical Research Methods, will grant this permission automatically. The definitive list of Field papers together with information on content, structure and assessment method will be published on the Department's VLE at the beginning of Michaelmas Term of the year in which the examination is to be taken.

1.108. All candidates must offer a thesis of no more than 20,000 words which must be submitted using the University approved online submission system by noon on Wednesday of week 3 of Trinity Term in which the final examination is taken. Technical information on the requirements for online submissions is provided in the Course Handbook. Candidates must submit their thesis title and outline to the MPhil Director by Friday of week 0 of Hilary Term in which the final examination is taken.

1.119. Candidates who fail the final examination will be permitted to retake the failed second-year examination paper(s) or resubmit the failed thesis on one further occasion, which will normally be within one year of the initial failure.

1.1210. Candidates are reminded that work submitted for the MPhil in Economics may subsequently be incorporated into a thesis submitted for the DPhil in Economics.

1.1311. The examiners will not provide calculators, but will permit the use of a hand-held pocket calculator in the examination room, both for the first year examinations and for the final examination, subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*. A list of permitted calculators will be reviewed annually in the week 0 of Michaelmas Term and published on the Department's VLE.

1.1412. Successful candidates will be required to submit an electronic copy of their finalised thesis to the Oxford Research Archive.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025

Title of Programme Honour School of Economics and Management

Brief note about nature of change: Changes to the thesis proposal process; introduction of a new option subject

Effective date For students starting from Michaelmas term 2024 For first examination from 2025/26

Location of change In *Examination Regulations* Honour School of Economics and Management

Details of Change: Amend citations and re-number as follows: 1.11. The examination in this school shall be under the supervision of the Social Sciences Board, which shall appoint a standing committee to make regulations concerning it, subject always to the subsequent clauses of this sub-section. 1.22. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination. 1.33. All candidates will be required to take eight subjects in all. 1.44. Candidates shall be required to offer at least two subjects from Schedule A and at least two subjects from Schedule B. 1.55. Any candidate may offer a thesis instead of one of the subjects from Schedule A or B. 1.66. On entering their name for the examination by the date prescribed, each candidate must give notice to the Registrar of the papers being offered.

1.77. Candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published by the Department of Economics on its Undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas Term.

1.88. Depending on the availability of teaching resources, not all Management Options will be available in any particular year. There may also be restrictions on numbers permitted to offer some Management subjects in any particular year. Candidates and Management tutors will be circulated in Trinity Term with details of all Options which will be available for the following year. The list, from which papers in Schedule A may be selected, and the syllabus for each, shall be approved by the Faculty of Management Studies and published on the Saïd Business School Undergraduate website by the Chair of the Standing Committee not later than the end of the Trinity Full Term of the academic year preceding the year of the examination.

1.99. Economics subjects 300, 301, 302, and 311 must be studied in the first year of the candidate's enrolment for the Honour School. The rest of the subjects may only be studied in the second year of the candidate's enrolment for the Honour School.

1.10Details of the choices available for the second year of the Honour School will be announced at the Economics Department's 'Options Fair' at the beginning of the fourth week of the first Hilary Full Term of candidates' work for the Honour School, and will be posted on the Department's undergraduate website at the same time.

1.11Not all Economics subjects may be available in any particular year. There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

Schedule A

1.12(1) *Accounting*

1.13Nature and regulation of financial reporting, analysis of company accounts. Nature of management accounting, including: cost behaviour, budgetary planning and control, capital budgeting, divisional performance.

1.14(2) *Organisational Behaviour and Analysis*

1.15The individual in the organisation; motivation and job satisfaction; groups at work; decision making; gender; organisational strategy and structure; the organisational environment; managerial work and behaviour; leadership; culture; power, conflict and change; contemporary and comparative approaches.

1.16(3) *Employment Relations*

1.17The structure and management of the employment relationship, including its environment, and economic and social consequences; human resource strategy and style; systems of collective representation; trade union objectives and organisation; pay systems and performance appraisal; explicit and psychological contracts; the management of co-operation and conflict; employee involvement, participation and team working; technology, work design and work organisation; job regulation; the

utilisation of human resources; training and performance; contemporary and comparative approaches to the management of employees.

1.18(4) *Finance*

1.19Investment appraisal under conditions of certainty/uncertainty. Portfolio theory and capital asset pricing model. Sources of finance, debt capacity, dividends, and cost of capital. Financial market efficiency. Emerging issues in finance. Takeovers and mergers.

1.20(5) *Strategic Management*

1.21Theoretical foundations of strategic management. Structural analysis of industries and industry dynamics. The resource and capability based view of the firm. Strategy and Organization. Nature and sources of competitive advantage and patterns of competition. Competitive and co-operative strategies. Corporate strategy and competitive advantage. International strategy. Strategic management in the public sector and not-for-profit organisations. Current issues in strategic management.

1.22(6) *Marketing*

1.23Exchange in a modern economy. The marketing concept; the marketing mix, its formulation and common components; the product life-cycle and new product development; segmentation and positioning. Buyer behaviour. Marketing information and the analysis of markets and competitors. Marketing planning and marketing strategies. Models for evaluating strategic marketing opportunities.

1.24(7) *Technology and Operations Management*

1.25Recent developments in operations and technology theory and practice; operations strategy; manufacturing systems; quality; supply chains; services; mass customisation; project management.

1.26(8) *International Business*

1.27Theoretical foundations of international business strategy. Definition and historical underpinnings of globalisation. Global value chains. Market entry strategies. Institutional analysis and economic theory. Institutional voids. Theories of competitive and comparative advantage. Global culture and marketing. Ethical supply chains. Contemporary theories and controversies in international business.

1.28(9) *Entrepreneurship and Innovation*

1.29Identifying and evaluating business opportunities. Ascertaining customer value propositions. Developing business models. Formulating technology development and commercialization strategies. Examining alternative model of protecting intellectual property. Structuring investments in entrepreneurial ventures. Contemporary theories of entrepreneurship and innovation.

1.30(10) *Global Business History*

1.31Theoretical foundations of global business history; patterns of economic development within and among nations; varieties of capitalism, changing nature of the corporation; emergence of professions; evolution of trading relationships; relationship between the state and corporation; role of family firms, non-profits, and cooperatives; development of management theory; organisational cultures; consumerism and the demand for goods; composition of the workforce; theories of technological change and innovation; financialisation of the global economy; evolving forms of capitalism.

1.32Students taking the Global Business History option are expected to attend the lecture course during their first year of the Final Honours School.

1.33(a) Assessment

1.34Global Business History will be examined by an assessed extended essay. Candidates will write a business history case study accompanied by a teaching note that sets out the pedagogical purpose of the case and its theoretical importance.

1.35 (b) Authorship and origin

1.36No essay shall exceed 10,000 words including the main body of text, tables, figures, and diagrams, appendices, footnotes, and references. There will be two parts to the essay – a historical case study (7,500 words maximum) and a teaching note (2,500 words maximum).

1.37(c) Submission of assessed work

1.38Candidates must upload their essay to the University approved online assessment platform by no later than noon on Thursday of Week 0 of Trinity Full Term in the year the final examination is taken. Technical information on the requirements for online submissions is provided in the Course Handbook.

(11) *Artificial Intelligence in Management*

A broad spectrum of analytical and operational dimensions of the implementation of AI for businesses and governments; practical implementation; problem diagnosis; tool selection; issues around bias; intellectual property; compliance and regulation.

Schedule B

1.39Subjects (1) to (9) are as specified in the Honour School of Philosophy, Politics, and Economics. Most Special Subjects may only be offered in combination with one or more of 300, 301, and 302. More than one Special Subject (under 9) may be offered.

1.40(1) *Quantitative Economics*

1.41(2) *Macroeconomics*

1.42(3) *Microeconomics*

1.43(4) *Money and Banking*

1.44(5) *Economics of Developing Countries*

1.45(6) *History of the World Economy*

1.46(7) *Econometrics*

1.47(8) *Game Theory*

1.48(9) *Special Subjects in Economics*

1.49*Thesis*

1.50Any candidate may offer a thesis instead of a subject from Schedule A or Schedule B under (*v*) above, subject to the following provisions:

1.51(*a*) *Subject*

1.52The subject of every thesis should fall within the scope of the honour school. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of materials used in their theses and that substantial repetition may be penalised.

1.53Every candidate shall submit through ~~their college~~ the relevant Department administrator for approval to the Director of Undergraduate Studies for either Economics or Management depending on the branch of the school in which the subject falls ~~the title they propose together with~~

(i) the title they propose;

1.54~~(i)~~ (ii) an explanation of the subject in about 100 words;

1.55~~(ii) a letter of approval from their tutor~~ (iii) the name of the person who has agreed to supervise the thesis,

1.56not earlier than the first day of the Trinity Full Term of the year before that in which they are to be examined and not later than the date prescribed for entry to the examination. The DUS in the relevant branch of the school shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term.

Proposals to change the title of the thesis may be made through the relevant Department administrator and will be considered by the relevant Director of Undergraduate Studies until the first day of the Hilary Full Term of the final year of the candidate's enrolment for the Honour School and by the relevant chair of examiners thereafter.

1.57(*b*) *Authorship and origin*

1.58Every thesis shall be the candidate's own work. Their tutor may, however, discuss with them the field of study, the sources available, and the method of presentation; the tutor may also read and comment on a first draft. Theses previously submitted for the Honour School of Economics and Management may be resubmitted. No thesis will be accepted if it has already been submitted, wholly

or substantially, for another Honour School or degree of this University, or for a degree of any other institution. Every candidate shall sign a certificate to the effect that the thesis is their own work and that it has not already been submitted for a degree of this or any other university. This certificate shall be submitted using the University approved online assessment platform together with the thesis. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this University.

1.59(*c*) *Length and format*

1.60No thesis shall exceed 15,000 words, the limit to include all notes, appendices, but not bibliographies; no person or body shall have authority to permit any excess. There shall be a select bibliography or a list of sources. All theses must be typed in double spacing on one side of quarto or A4 paper. Any notes and references may be placed *either* at the bottom of the relevant pages *or* all together at the end of the thesis. The thesis must be submitted using the University approved online assessment platform.

1.61(*d*) *Submission of thesis*

1.62Every candidate who wishes to submit a thesis shall give notice of their intention to do so on their examination entry form (in addition to seeking approval of the subject from the DUS in either Economics or Management under (*a*) above); and shall submit their thesis not later than noon on Thursday of the week before Trinity Full Term of the final year of the candidate's enrolment for the Honour School to the University approved online assessment platform.

Explanatory Notes

1. Thesis changes

In practice, candidates no longer submit requests for approval of thesis subject via their college, but do so via the undergraduate administrator in each department. Nor do candidates provide a letter of approval from their tutor. Instead, the name of the person who has agreed to supervise the thesis is sought. The proposed change is intended to reflect the current practice.

The addition of instructions regarding the procedure for requesting a change of thesis title is to bring the Economics & Management regulations into line with the PPE regulations. All Economics theses are marked together each year and should be subject to the same procedures for change of title. It is proposed that the 'relevant chair of examiners' should be the Chair of the Subject Board.

2. New management option approved - Artificial Intelligence in Management

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025

Title of Programme Honour School of Economics and Management

Brief note about nature of change: Changes to the thesis proposal process; introduction of a new option subject

Effective date For students starting from Michaelmas term 2025 For first examination from 2026/27

Location of change In *Examination Regulations* Honour School of Economics and Management

Details of Change: Amend citations and re-number as follows: 1.11. The examination in this school shall be under the supervision of the Social Sciences Board, which shall appoint a standing committee to make regulations concerning it, subject always to the subsequent clauses of this sub-section. 1.22. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination. 1.33. All candidates will be required to take eight subjects in all. 1.44. Candidates shall be required to offer at least two subjects from Schedule A and at least two subjects from Schedule B. 1.55. Any candidate may offer a thesis instead of one of the subjects from Schedule A or B. 1.66. On entering their name for the examination by the date prescribed, each candidate must give notice to the Registrar of the papers being offered.

1.77. Candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published by the Department of Economics on its Undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas Term.

1.88. Depending on the availability of teaching resources, not all Management Options will be available in any particular year. There may also be restrictions on numbers permitted to offer some Management subjects in any particular year. Candidates and Management tutors will be circulated in Trinity Term with details of all Options which will be available for the following year. The list, from which papers in Schedule A may be selected, and the syllabus for each, shall be approved by the Faculty of Management Studies and published on the Saïd Business School Undergraduate website by the Chair of the Standing Committee not later than the end of the Trinity Full Term of the academic year preceding the year of the examination.

1.99. Economics subjects 300, 301, 302, and 311 must be studied in the first year of the candidate's enrolment for the Honour School. The rest of the subjects may only be studied in the second year of the candidate's enrolment for the Honour School.

1.10Details of the choices available for the second year of the Honour School will be announced at the Economics Department's 'Options Fair' at the beginning of the fourth week of the first Hilary Full Term of candidates' work for the Honour School, and will be posted on the Department's undergraduate website at the same time.

1.11Not all Economics subjects may be available in any particular year. There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

Schedule A

1.12(1) *Accounting*

1.13Nature and regulation of financial reporting, analysis of company accounts. Nature of management accounting, including: cost behaviour, budgetary planning and control, capital budgeting, divisional performance.

1.14(2) *Organisational Behaviour and Analysis*

1.15The individual in the organisation; motivation and job satisfaction; groups at work; decision making; gender; organisational strategy and structure; the organisational environment; managerial work and behaviour; leadership; culture; power, conflict and change; contemporary and comparative approaches.

1.16(3) *Employment Relations*

1.17The structure and management of the employment relationship, including its environment, and economic and social consequences; human resource strategy and style; systems of collective representation; trade union objectives and organisation; pay systems and performance appraisal; explicit and psychological contracts; the management of co-operation and conflict; employee involvement, participation and team working; technology, work design and work organisation; job regulation; the

utilisation of human resources; training and performance; contemporary and comparative approaches to the management of employees.

1.18(4) *Finance*

1.19Investment appraisal under conditions of certainty/uncertainty. Portfolio theory and capital asset pricing model. Sources of finance, debt capacity, dividends, and cost of capital. Financial market efficiency. Emerging issues in finance. Takeovers and mergers.

1.20(5) *Strategic Management*

1.21Theoretical foundations of strategic management. Structural analysis of industries and industry dynamics. The resource and capability based view of the firm. Strategy and Organization. Nature and sources of competitive advantage and patterns of competition. Competitive and co-operative strategies. Corporate strategy and competitive advantage. International strategy. Strategic management in the public sector and not-for-profit organisations. Current issues in strategic management.

1.22(6) *Marketing*

1.23Exchange in a modern economy. The marketing concept; the marketing mix, its formulation and common components; the product life-cycle and new product development; segmentation and positioning. Buyer behaviour. Marketing information and the analysis of markets and competitors. Marketing planning and marketing strategies. Models for evaluating strategic marketing opportunities.

1.24(7) *Technology and Operations Management*

1.25Recent developments in operations and technology theory and practice; operations strategy; manufacturing systems; quality; supply chains; services; mass customisation; project management.

1.26(8) *International Business*

1.27Theoretical foundations of international business strategy. Definition and historical underpinnings of globalisation. Global value chains. Market entry strategies. Institutional analysis and economic theory. Institutional voids. Theories of competitive and comparative advantage. Global culture and marketing. Ethical supply chains. Contemporary theories and controversies in international business.

1.28(9) *Entrepreneurship and Innovation*

1.29Identifying and evaluating business opportunities. Ascertaining customer value propositions. Developing business models. Formulating technology development and commercialization strategies. Examining alternative model of protecting intellectual property. Structuring investments in entrepreneurial ventures. Contemporary theories of entrepreneurship and innovation.

1.30(10) *Global Business History*

1.31Theoretical foundations of global business history; patterns of economic development within and among nations; varieties of capitalism, changing nature of the corporation; emergence of professions; evolution of trading relationships; relationship between the state and corporation; role of family firms, non-profits, and cooperatives; development of management theory; organisational cultures; consumerism and the demand for goods; composition of the workforce; theories of technological change and innovation; financialisation of the global economy; evolving forms of capitalism.

1.32Students taking the Global Business History option are expected to attend the lecture course during their first year of the Final Honours School.

1.33(a) Assessment

1.34Global Business History will be examined by an assessed extended essay. Candidates will write a business history case study accompanied by a teaching note that sets out the pedagogical purpose of the case and its theoretical importance.

1.35 (b) Authorship and origin

1.36No essay shall exceed 10,000 words including the main body of text, tables, figures, and diagrams, appendices, footnotes, and references. There will be two parts to the essay – a historical case study (7,500 words maximum) and a teaching note (2,500 words maximum).

1.37(c) Submission of assessed work

1.38Candidates must upload their essay to the University approved online assessment platform by no later than noon on Thursday of Week 0 of Trinity Full Term in the year the final examination is taken. Technical information on the requirements for online submissions is provided in the Course Handbook.

(11) *Artificial Intelligence in Management*

A broad spectrum of analytical and operational dimensions of the implementation of AI for businesses and governments; practical implementation; problem diagnosis; tool selection; issues around bias; intellectual property; compliance and regulation.

Schedule B

1.39Subjects (1) to (9) are as specified in the Honour School of Philosophy, Politics, and Economics. Most Special Subjects may only be offered in combination with one or more of 300, 301, and 302. More than one Special Subject (under 9) may be offered.

1.40(1) *Quantitative Economics*

1.41(2) *Macroeconomics*

1.42(3) *Microeconomics*

1.43(4) *Money and Banking*

1.44(5) *Economics of Developing Countries*

1.45(6) *History of the World Economy*

1.46(7) *Econometrics*

1.47(8) *Game Theory*

1.48(9) *Special Subjects in Economics*

1.49*Thesis*

1.50Any candidate may offer a thesis instead of a subject from Schedule A or Schedule B under (*v*) above, subject to the following provisions:

1.51(*a*) *Subject*

1.52The subject of every thesis should fall within the scope of the honour school. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of materials used in their theses and that substantial repetition may be penalised.

1.53Every candidate shall submit through ~~their college~~ ==the relevant Department administrator== for approval to the Director of Undergraduate Studies for either Economics or Management depending on the branch of the school in which the subject falls ~~the title they propose together with~~

==(i) the title they propose;==

1.54~~(i)~~ ==(ii)== an explanation of the subject in about 100 words;

1.55~~(ii) a letter of approval from their tutor~~ ==(iii) the name of the person who has agreed to supervise the thesis==,

1.56not earlier than the first day of the Trinity Full Term of the year before that in which they are to be examined and not later than the date prescribed for entry to the examination. The DUS in the relevant branch of the school shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term.

==Proposals to change the title of the thesis may be made through the relevant Department administrator and will be considered by the relevant Director of Undergraduate Studies until the first day of the Hilary Full Term of the final year of the candidate's enrolment for the Honour School and by the relevant chair of examiners thereafter.==

1.57(*b*) *Authorship and origin*

1.58Every thesis shall be the candidate's own work. Their tutor may, however, discuss with them the field of study, the sources available, and the method of presentation; the tutor may also read and comment on a first draft. Theses previously submitted for the Honour School of Economics and Management may be resubmitted. No thesis will be accepted if it has already been submitted, wholly

or substantially, for another Honour School or degree of this University, or for a degree of any other institution. Every candidate shall sign a certificate to the effect that the thesis is their own work and that it has not already been submitted for a degree of this or any other university. This certificate shall be submitted using the University approved online assessment platform together with the thesis. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this University.

1.59(*c*) *Length and format*

1.60No thesis shall exceed 15,000 words, the limit to include all notes, appendices, but not bibliographies; no person or body shall have authority to permit any excess. There shall be a select bibliography or a list of sources. All theses must be typed in double spacing on one side of quarto or A4 paper. Any notes and references may be placed *either* at the bottom of the relevant pages *or* all together at the end of the thesis. The thesis must be submitted using the University approved online assessment platform.

1.61(*d*) *Submission of thesis*

1.62Every candidate who wishes to submit a thesis shall give notice of their intention to do so on their examination entry form (in addition to seeking approval of the subject from the DUS in either Economics or Management under (*a*) above); and shall submit their thesis not later than noon on Thursday of the week before Trinity Full Term of the final year of the candidate's enrolment for the Honour School to the University approved online assessment platform.

Explanatory Notes

1. Thesis proposal process changes - In practice, candidates no longer submit requests for approval of thesis subject via their college, but do so via the undergraduate administrator in each department. Nor do candidates provide a letter of approval from their tutor. Instead, the name of the person who has agreed to supervise the thesis is sought. The proposed change is intended to reflect the current practice.

The addition of instructions regarding the procedure for requesting a change of thesis title is to bring the Economics & Management regulations into line with the PPE regulations. All Economics theses are marked together each year and should be subject to the same procedures for change of title. It is proposed that the 'relevant chair of examiners' should be the Chair of the Subject Board.

2. Introduction of Artificial Intelligence in Management option

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by Chair's action on behalf of divisional Quality Assurance Committee on 16 September 2024.** |

| **Title of Programme**

Honour School of Economics and Management |

| **Brief note about nature of change**:

Change to economics thesis deadline. |

| **Effective date**

For students starting the Final Honour School from Michaelmas 2024

For first examination from 2025/26 |

| **Location of change**

In *Examination Regulations* 2023-24, Honour School of Economics and Management (ox.ac.uk) |

| **Details of Change:**

Amend citation 1.62 as follows:

1.62Every candidate who wishes to submit a thesis shall give notice of their intention to do so on their examination entry form (in addition to seeking approval of the subject from the DUS in either Economics or Management under (*a*) above); and shall submit their thesis not later than noon on <mark>Thursday of the week before Trinity Full Term of the final year of the candidate's enrolment for the Honour School</mark> ~~Monday of the first week of the Trinity Full Term of the examination~~ to the University approved online assessment platform. |

| **Explanatory Notes**

The thesis submission deadline is currently Monday of week 1 Trinity term. This has been changed to Thursday of week 0 Trinity term to align with the *BA Philosophy, Politics and Economics* and *BA History and Economics* economics thesis deadlines. |

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 1 October 2024** |

| **Title of Programme**

Research Degrees in Education |

| **Brief note about nature of change**:

Changes to reflect the on-course milestone application submission through Student Self Service. |

| **Effective date**

For all students on course from Michaelmas term 2024 |

| **Location of change**

In *Examination Regulations* 2024-25, Research Degrees in Education (ox.ac.uk) |

| **Details of Change:**

Amend citations as follows:

1.1**1. Admission**

1.2All students (whether studying on a full or part-time basis) are normally admitted as Probationer Research Students.

1.3In assessing applications from candidates seeking to undertake a research degree through part-time study, the Department shall have regard to evidence that:

      1.4(i) the candidate has normally a minimum of three years' experience as a professional in education (broadly defined);

      1.5(ii) the candidate can meet the attendance requirements relating to part-time study

      1.6(iii) the candidate has the written support of their present employer for their proposed course of study and its obligations; |

1.7(iv) the candidate's proposed topic of research is related to their present or intended professional work (broadly defined).

1.8*Attendance requirements (for part-time students)*

1.9Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Department's Departmental Board.

1.102. Candidates with Probationer Research Student status, unless or until they have entered upon another status, or have been otherwise dispensed from some or all of the following requirements by the Director of Doctoral Research, are required to undertake the work set out below during the first year.

1.11A first year student shall be expected to satisfactorily complete a course of lectures, seminars and classes, as set out on the pages of Canvas and in agreement with the Director of Doctoral Research.

1.12**3. Transfer from Probationer Research Student status to D.Phil. status**

1.13This transfer shall normally take place not later than the fourth term after admission as a Probationer Research Student (sixth term for part-time students). The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory D.Phil thesis on the intended topic. For this purpose the student must submit, via Student Self Service, to the Academic Administration Office of the Department of Education a word-processed, copy of a substantial piece of written work as follows:

1.14The submission must include:

1.15(i) A current thesis title

1.16 (ii) Current thesis abstract: max 400 words;

1.17(iii) A document of up to 10,000 words that includes a background to the proposed research, including a review of the relevant literature and theoretical perspectives; the conceptual framework and rationale informing the research design; key research questions; and a reflective discussion of methods, access, research ethics and analysis. The Transfer document should provide evidence of a convincing and realistic research design; this may include a discussion of the pilot study. It should also highlight potential challenges or difficulties that may be encountered.

1.18(iv) CUREC form(s) as required and clear evidence of how commitment to responsible (ethical) conduct of research will be realised

1.19(v) Risk assessment form including evidence that the student has considered carefully issues of safety in fieldwork

[1.20](vi) A clear timetable for the research which demonstrates that the project is feasible and practicable and can be completed within the timeframe of 3 years

[1.21](vii) A list of references

[1.22](viii) Evidence of presentation of work at a seminar (e.g. RTS, Work in Progress, Research Group Seminar, STORIES Conference etc.)

[1.23](ix) A Skills Review and Training Analysis

[1.24]In consultation with the student and supervisor, the Director of Doctoral Research acting on behalf of the Academic Committee shall appoint two assessors who will interview the student and make a recommendation to the committee in an agreed written report. Supervisors may be present at interview in a non-participatory capacity with the direct agreement of the student. Candidates seeking to transfer to D.Phil. Status will be expected during the interview to show evidence of research training through successful completion of the requirements of the Department's educational research methods course, unless specifically exempted by the Director of Doctoral Research from all or part of it. A candidate whose first application for transfer to D.Phil. status is unsuccessful shall be permitted to make one further application to apply for transfer within one term. Those students who fail at the second attempt may be approved for transfer to M.Litt. status, or transfer to M.Sc. by Research status.

[1.25]**4. Confirmation of Status**

[1.26]Confirmation of Status shall normally take place not later than the seventh term after admission as a Probationer Research Student (fourteenth term for part-time students). It is intended to be a comprehensive monitoring of progress towards the final thesis. At this stage a student may apply to submit an integrated thesis, prior to applying for confirmation of status. See *Section 5 Integrated Thesis.*

[1.27]Students' application for Confirmation of Status will be examined by two assessors appointed for this purpose. Supervisors may be present at interview in a non-participatory capacity with the direct agreement of the student. The student must submit, via Student Self Service, ~~to the Academic Administration Office of the Department of Education~~ a word-processed copy of a substantial piece of written work as follows:

[1.28](i) Current Thesis Title.

[1.29](ii) Thesis Abstract (up to 300 words).

[1.30](iii) Proposed Thesis table of contents (indicating progress on each chapter).

[1.31](iv) A draft Introduction to the thesis, setting out the overall argument and/or contribution of the thesis. The introduction should also describe the proposed contents of each chapter or each article manuscript, explaining how they link together and develop the thesis. These statements should normally be up to 500 words for each chapter or article manuscript. An extended literature review (but not the full chapter) can be submitted as Appendix A (This is important if

neither of your Confirmation of Status assessors were your Transfer of Status assessors).

1.32(v) One fully developed methods chapter that documents how the research questions were addressed in practice (for an articles-based thesis, the methods chapter should demonstrate how each of the article manuscripts contributes to the research questions), and reflects on how the initial research designs were refined or developed in the field.

1.33(vi) Either:

1.34For a conventional thesis, one draft Findings chapter. This should show how the research questions are being addressed and describe the emergent findings.

1.35Or

1.36For an integrated thesis, one article manuscript of such quality that is is suitable for submission to a peer-reviewed journal, submitted for consideration, under review, being revised, accepted for publication, or published. This article manuscript should show how the research questions are being addressed and describe the emergent findings.

1.37(vii) A list of references for the confirmation document.

1.38(viii) A list of references being used in the thesis more broadly.

1.39(xi) A clear assessment of progress made, and a timetable leading up to thesis submission.

1.40The Confirmation submission should be up to 30,000 words (not including abstract, references or Appendix A). Further supporting materials can be provided in appendices, for the examiners to consult if they so wish (not counted in the word limit).

1.41Candidates whose first application for confirmation of status is not approved shall be permitted to make one further application within one term.

1.42**5. Thesis**

1.43Theses submitted for the degree of D.Phil. should build on and develop the material submitted for Transfer of Status and Confirmation of Status.

1.44A thesis for the Degree of M.Sc. by Research which exceeds 30,000 words, or a thesis for the Degree of M.Litt. which exceeds 50,000 words, or a thesis for the Degree of D.Phil. which exceeds 100,000 words, in each case including footnotes/endnotes but excluding appendices and references or bibliography, is liable to be rejected by the board unless the candidate has, with the support of his or her supervisor, secured the leave of the Department's Departmental Board to exceed this limit.

1.45*Integrated thesis*

1.46A DPhil thesis may be accepted for examination if it consists of a minimum of three article manuscripts of publishable quality. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research. It should include an Introduction, a Literature Survey (either written as a stand-alone chapter or divided among the constituent chapters), a Methods chapter (to cover the whole thesis or to complement the methods sections in the articles, as appropriate), and a Discussion and/or Conclusion as relevant.

1.47A DPhil thesis submitted under this rubric may include co-authored manuscripts. Any co-authored articles must include a statement indicating the candidate's contribution to the article, and all co-authors should certify in writing to the Director of Doctoral Research (DDR), what part of the work represents that of the candidate. Articles or article manuscripts written in collaboration should not be included unless the greater part of the work is directly attributed to the candidate themselves, and the supervisor so certifies.

1.48Requests to submit an integrated thesis should be made with the support of the student's supervisor(s) to the DDR prior to applying for Confirmation of Status (CoS). Applications to submit an integrated thesis will not be considered for students who have already passed their Confirmation of Status. Students who wish to change back to a monograph format are required to make this request in writing to the DDR prior to applying for their final thesis submission.

1.49The standard word limit regulations apply for integrated theses.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved on behalf of Education Committee on 10 June 2025

Title of Programme

Master of Science by Coursework in Education

Brief note about nature of change:

Change to the core modules for the Comparative and International Education pathway

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Science by Coursework in Education

Details of Change:

Amend citations as follows:

1.1 1. The course shall be under the supervision of the Academic Committee of the Department of Education.

1.2 2. Candidates will specialise in one of the following pathways:

      1.3 i. Comparative and International Education

      1.4 ii. Higher Education

      1.5 iii. Digital and Social Change

      1.6 iv. Child Development and Education

      1.7 v. Research Design and Methodology

1.8 3. Candidates must follow a course of instruction for three terms full-time or for the Research and Design Methodology pathway either three terms full-time or six terms part-time.

1.9 4. For each pathway candidates will take a combination of six one term papers as set out in the Schedule below. Details of the option papers available will be published by Friday of week 0 of Michaelmas Term. For part-time students, four papers will be taken in year 1, and two papers in year 2.

1.10 5. Each paper will be assessed by course work as set out in the Course Handbook.

1.11 6. Exceptionally, candidates may offer one paper from a relevant Master's degree in another department in the University, in place of one option paper, subject to permission from the relevant pathway convenor, the Course Director and the owning department. Applications to take such a paper must normally be made by Thursday of week 5 of Michaelmas Term. In such cases, the method of assessment shall be as described for the owning department. Further details are set out in the Course Handbook.

1.12 7. Candidates are also required to submit a dissertation of 15,000−20,000 words on a topic relevant to the pathway being followed. The dissertation must be submitted by no later than noon on the second Thursday in August. For part-time students, this will be during the second year of the course.

1.13 8. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.14 9. Candidates may also be required to attend an oral examination for any assessment.

1.15 10. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook.

Schedule

Child Development and Education

> 1.16 i. Foundations of Educational Research I: Concepts and Design

> 1.17 ii. Foundations Learning and Wellbeing

> 1.18 iii. Introduction to Quantitative Research

> 1.19 iv. Cognitive Development and Educational Attainment

> 1.20 v. Two option papers as set out in the Course Handbook

Comparative and International Education

1.21 i. Foundations of Educational Research I: Concepts and Design

1.22 ii. Comparative and International Education: An overview of the field

1.23 iii. ~~Systems Thinking in Comparative and International Education~~ ==Researching with the South: Decolonizing communication practices in education research==

1.24 iv. Foundations of Educational Research II: ~~ ~~Strategies and Methods

1.25 v. The Implementation of the Rights of Children

1.26 vi. One option paper as set out in the Course Handbook

Digital and Social Change

1.27 i. Foundations of Educational Research I: Concepts and Design

1.28 ii. Key Concepts in Digital Education

1.29 iii. Social Justice and Technology

1.30 iv. EITHER Foundations of Education Research II: Strategies and Methods, OR ~~Perspectives and Debates on~~ Qualitative Research, OR Intermediate Quantitative Research

1.31 v. EITHER Critical Digital Innovation OR Education, the Internet and Society

1.32 vi. EITHER Critical Digital Innovation OR Education, the Internet and Society (if not already taken), OR one option paper as set out in the Course Handbook

Higher Education

1.33 i. Foundations of Educational Research I: Concepts and Design

1.34 ii. Higher Education: Systems, Structures and Institutions

1.35 iii. Higher Education in the Economy and Society

1.36 iv. Foundations of Education Research II: Strategies and Methods

1.37 v. Global Higher Education

1.38 vi. One option paper as set out in the Course Handbook

Research Design and Methodology

1.39 i. Introduction to Quantitative Research

1.40 ii. Foundations of Educational Research I: Concepts and Design

1.41 iii. Philosophy of Educational Research

1.42 iv. Foundations of Education Research II: Strategies and Methods

1.43 v. EITHER Intermediate Quantitative Research, OR ~~Perspective and Debates on~~ Qualitative Research

1.44 vi. One option paper as set out in the Course Handbook

Explanatory Notes

The core Comparative and International Education pathway module *Systems Thinking in Comparative and International Education* has been replaced with *Researching with the South: Decolonizing communication practices in education research*

Additionally, the *Perspective and Debates on Qualitative Research* research/option module has been renamed to *Qualitative Research* with no change in content.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 16 September 2024

Title of Programme
Professional Graduate Certificate in Education

Brief note about nature of change:
Removing extraneous detail from regulations

Effective date
For students starting from Michaelmas term 2024
For first examination from 2024/25

Location of change
In *Examination Regulations* 2024-25, Professional Graduate Certificate in Education (ox.ac.uk)

Details of Change:
Amend citations and re-number as follows:
General Regulations
^{1.1}1. The Departmental Board of the Department of Education shall have power to grant Professional Graduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.
^{1.2}2. ~~The examination for the Professional Graduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.~~ Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms. No student shall retain that status for more than six terms in all.

^{1.3}3. <mark>Applicants must be graduates and have obtained a suitable standard in GCSE English Language and in GCSE Mathematics (or their equivalent) and should normally have a degree in a subject appropriate for the curriculum area to which they are applying.</mark>

> ^{1.4}~~(*a*) All candidates for the Professional Graduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.~~

> ^{1.5}~~(*b*) All candidates must be graduates. They should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.~~

^{1.6}~~4. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No certificate student shall retain that status for more than six terms in all.~~

^{1.7}~~5~~4. A student reading for the Professional Graduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by ~~S~~students reading for the degree of Doctor of Philosophy.

<mark>5. The determination of any candidate's fitness to teach during the course of the Professional Graduate Certificate of Education must be carried out in accordance with Council Regulations 8 of 2006: Regulations for Procedures Concerning Fitness to Teach During the Course of the PGCE Programme.</mark>

Special Regulations

^{1.8}1. *Course*

> ^{1.9}(*a*) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, ~~together with a serial placement~~ and two extended periods of practical experience in schools or other educational settings.

> ^{1.10}(*b*) The subjects of the course of study are as follows:

>> ^{1.11}*Curriculum studies* related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11–18 age range<mark>.</mark>~~: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the~~ ~~seven~~ <mark>The</mark> subjects offered <mark>include</mark> ~~(~~English, Geography, History, Mathematics, Modern Foreign Languages, and Science<mark>.</mark>~~) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.~~

>> ^{1.12}*A Professional Development Programme* presented through an integrated programme taught within the University and across the

partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. ~~This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence, learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.~~

1.13 ~~*School Experience*. The course includes 125 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.~~ (*c*) The course includes experience in schools or other educational settings nominated for this purpose by the Department of Education, normally for a period of not less than 120 days.

1.14 ~~Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html.~~

1.15 2. *Examination*

1.16 Every candidate will be required to satisfy the examiners in the following:

1.17 (*a*) two PGCE assignments of 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

1.18 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

1.19 (*b*) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers Standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the ~~Departmental Board~~ Academic Committee of the Department of Education.

1.20 Details of submission deadlines for the assignments set out under (*a*) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (*b*) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

1.21 ~~The determination of any candidate's fitness to teach during the course of the Professional Certificate of Education programme must be carried out in accordance with~~

1.22Candidates may also be called for viva voce examination.

1.23Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

1.24Candidates who fail to satisfy the examiners in 2(*b*) above shall not be granted permission to re-enter for the examination.

Explanatory Notes

Removing extraneous detail from regulations

Changes to citation 1.13 accommodate for student illness and other mitigating circumstances which may mean they may not complete all 120 days school placement but nonetheless meet the ITT accreditation criteria.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved on behalf of Education Committee on 16 September 2024.

Title of Programme

Master of Science by Coursework in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Brief note about nature of change:

Major changes to assessment and reassessment

Effective date

For students starting from Michaelmas term 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2024-25, Master of Science by Coursework in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE) (ox.ac.uk)

Details of Change:

Amend citations and re-number as follows:

==1. The programme shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.==

1.1 ~~1~~2. Candidates must follow for at least three terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

1.2 ~~3~~4. Every candidate will be ==assessed by== ~~required to satisfy the examiners in the following~~:

1.3 (i) A compulsory ~~core~~ paper, in *either* Evidence-Based Social Intervention *or* Policy Evaluation, examined by an unseen written examination;

1.4 (ii) A compulsory ~~Evaluation~~ ==Research== Methods paper~~, for which students will be assessed by~~ ==assessed by== ~~examined on the basis of~~ three assignments (consisting of one research methods essay (up to 2,500 words)==,== ~~and~~ one statistics assignment (up to 3,000 words)~~;~~==,== and a qualitative critical appraisal (up to 2,500 words)). ~~These are to be~~

~~submitted throughout the year anonymously and in Word format via the University approved online assessment platform. Technical information on the requirements for online submissions is provided in the Course Handbook.~~

1.5 (iii) One ~~Option~~ option paper ==assessed by a 4,000 word coursework assignment to be submitted by no later than noon on Tuesday of week 0 of Trinity term. The list of options will be published annually by Friday of week 6 of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.== ~~examined by an unseen written examination;~~

1.6 (iv) One research thesis on a topic related to, and attentive to evidence-based intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and should not exceed 10,000 words in length. ==The thesis must be submitted by no later than noon on 15 August or the weekday nearest 15 August.==

==5. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.==

1.7 ~~The thesis must be uploaded to the University approved online assessment platform no later than noon on 15 August or the weekday nearest to 15 August of the year in which the examination has been taken. The thesis must be anonymous, and submitted in Word format. Successful candidates may be required to deposit a hard copy of their thesis in the Social Science Library.~~

1.8 ~~3~~6. ~~Each candidate must attend a viva voce when required to do so by the examiners.== ==The examiners may examine any candidate viva voce.==

~~Schedule~~

1.9 ~~(i) *Evidence-Based Social Intervention and Policy Evaluation* (core course): Candidates will be expected to have a knowledge of major theories underlying evidence-based social interventions or policy evaluation research. The course will use exemplary intervention and evaluation research studies to illustrate important theoretical, ethical, methodological, and practice issues.~~

1.10 ~~(ii) *Evaluation Methods* (core course): Candidates will be expected to have a knowledge of major quantitative and qualitative techniques, and research designs for understanding social problems and evaluating social interventions and policies. In the event of failure of any of the three methods assignments, candidates are able to resubmit that assignment once. The maximum mark awarded for re-submitted elements is 50 except in exceptional circumstances. Candidates must pass all three assignments to successfully pass the methods workbook.~~

1.11 ~~(iii) *Option course*: This will enable students to link evidence-based solutions to a range of social problems. The list of options will be published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates are expected to take options offered through the EBSIPE course. Only in exceptional circumstances and with the special permission of the Course Director, the optional paper may be from subjects outside this list.~~

Explanatory Notes

The changes comprise:

Changing the option paper assessment from 3hr unseen exam to 4000 word coursework essay

Moving TT exams earlier in term

Moving the deadline for the 3rd Research Methods (RM3) assessment from TT 0th week to HT 9th week

Standardisation of re-assessment arrangements for MSc and MPhil students

Changing terminology from 'evaluation methods' to 'research methods'

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025

Title of Programme

Master of Science by Coursework in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Brief note about nature of change:

Change to option paper deadline

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Science by Coursework in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Following on from *Gazette* notice MSc in Evidence-Based Social Intervention and Policy Evaluation, 26 September

Details of Change:

Amend citations and as follows:

1. The programme shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.

2. Candidates must follow for at least three terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

3. Every candidate will be assessed by:

(i) A compulsory paper, in either Evidence-Based Social Intervention or Policy Evaluation, examined by an unseen written examination;

(ii) A compulsory Research Methods paper assessed by three assignments (consisting of one research methods essay (up to 2,500 words), one statistics assignment (up to 3,000 words), and a qualitative critical appraisal (up to 2,500 words)).

(iii) One option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on ~~Tuesday~~ <mark>Wednesday</mark> of week 0 of Trinity term. The list of options will be published annually by Friday of week ~~6~~ <u>3</u> of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

(iv) One research thesis on a topic related to, and attentive to evidence-based intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and should not exceed 10,000 words in length. The thesis must be submitted by no later than noon on 15 August or the weekday nearest 15 August.

4. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

5. The examiners may examine any candidate viva voce.

Explanatory Notes

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved on behalf of Education Committee on 16 September 2024.

Title of Programme

Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Brief note about nature of change:

Major changes to assessment and reassessment

Effective date

For students starting from Michaelmas term 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2024-25, Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE) (ox.ac.uk)

Details of Change:

Amend citations and re-number as follows:

1. The programme shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.

1.1 ~~1~~2. Candidates must follow for at least six terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

1.2 ~~2~~3. *Qualifying Test*

Every candidate will be assessed by:

(i) A compulsory paper, in *either* Evidence-Based Social Intervention *or* Policy Evaluation, examined by an unseen written examination.

(ii) A compulsory Research Methods paper assessed by three assignments (consisting of one research methods essay (up to 2,500 words), one statistics

assignment (up to 3,000 words), and a qualitative critical appraisal (up to 2,500 words)).

(iii) One option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on Tuesday of week 0 of Trinity term. The list of options will be published annually by Friday of week 6 of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

The examiners may examine any candidate viva voce.

Candidates who fail the qualifying test will be allowed to retake the test once before the beginning of week 1 of the second year of the programme.

1.3 ~~Every candidate must pass a qualifying test at the end of Trinity Full Term in the *two* compulsory papers, either *Evidence-Based Social Intervention* or *Policy Evaluation,* and *Evaluation Methods* and one *Optional Paper* from the list of optional papers published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. The examiners may examine candidates viva voce if required. Candidates who fail the qualifying test will be allowed to retake the test once before the beginning of the first week of the next academic year. The Social Policy and Intervention Graduate Studies Committee can decide that the retake shall consist of the whole test or parts thereof.~~

1.4 ~~3~~4. *Final Examination*

1.5 Every candidate will be assessed by ~~must offer~~:

(i) One further option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on Tuesday of week 0 of Trinity term of the second year of the programme. The list of options will be published annually by Friday of week 6 of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

(ii) One research thesis on a topic related to, and attentive to evidence-based intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and should not exceed 30,000 words in length. The thesis must be submitted by no later than noon on Thursday of week 6 of Trinity Term in the second year of the programme.

All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.6 ~~i. One further optional paper, also examined by an unseen written exam. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates are expected to take options offered through the EBSIPE course. Only in exceptional circumstances and with the special permission of the Course Director, the optional paper may be from subjects outside this list.~~

¹·⁷ ~~ii. One research thesis¹ on a topic related to and attentive to the evidence-based social intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and it should not exceed 30,000 words in length. The thesis must be submitted using the University approved online assessment platform by noon of Friday of the sixth week of Trinity Full Term in which the examination is to be taken. The thesis must be anonymous, and submitted in Word format. Successful candidates may be required to deposit a hard copy of their thesis in the Social Sciences Library.~~

¹·⁸ The examiners may examine any candidate viva voce.

~~**Compulsory Papers**~~

~~*Evidence-Based Social Intervention* or *Policy Evaluation.* As specified for the M.Sc. in Evidence-Based Social Intervention and Policy Evaluation.~~
~~*Evaluation Methods.* As specified for the M.Sc. in Evidence-Based Social Intervention and Policy Evaluation.~~

~~**Optional Papers**~~

~~The list of options will be published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. In exceptional circumstances and with the special permission of the Course Director, the optional paper may be from subjects outside of this list.~~

~~¹ See the general regulations concerning the preparation and dispatch of theses.~~

Explanatory Notes

The changes comprise:

Changing the option paper assessment from 3hr unseen exam to 4000 word coursework essay

Moving TT exams earlier in term

Moving the deadline for the 3rd Research Methods (RM3) assessment from TT 0th week to HT 9th week

Standardisation of re-assessment arrangements for MSc and MPhil students

Changing terminology from 'evaluation methods' to 'research methods'

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of divisional Quality Assurance Committee on 8 January 2025, and Education Committee on 3 February 2025.

Title of Programme Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Brief note about nature of change: Changes to option paper assessment

Effective date For students starting from Michaelmas term 2023 For first examination from 2024/25

Location of change In *Examination Regulations* 2023-24, Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Details of Change: Amend citations and re-number as follows: 1.11. Candidates must follow for at least six terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation. 1.22. *Qualifying Test* 1.3Every candidate must pass a qualifying test at the end of Trinity Full Term in the *two* compulsory papers, either *Evidence-Based Social Intervention* or *Policy Evaluation,* and *Evaluation Methods* and one *Optional Paper* from the list of optional papers published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. The examiners may examine candidates viva voce if required. Candidates who fail the qualifying test will be allowed to retake the test once before the beginning of the first week of the next academic year. The Social

Policy and Intervention Graduate Studies Committee can decide that the retake shall consist of the whole test or parts thereof.

1.4 3. *Final Examination*

1.5 Every candidate must offer:

1.6 i. One further optional paper, ~~also~~ examined by ~~an unseen written exam~~ <mark>a 4,000 word coursework assignment to be submitted by no later than noon on Tuesday of week 0 of Trinity term</mark>. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates are expected to take options offered through the EBSIPE course. Only in exceptional circumstances and with the special permission of the Course Director, the optional paper may be from subjects outside this list.

1.7 ii. One research thesis[1] on a topic related to and attentive to the evidence-based social intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and it should not exceed 30,000 words in length. The thesis must be submitted using the University approved online assessment platform by noon of Friday of the sixth week of Trinity Full Term in which the examination is to be taken. The thesis must be anonymous, and submitted in Word format. Successful candidates may be required to deposit a hard copy of their thesis in the Social Sciences Library.

1.8 The examiners may examine any candidate viva voce.

Compulsory Papers

1.9 *Evidence-Based Social Intervention* or *Policy Evaluation*. As specified for the M.Sc. in Evidence-Based Social Intervention and Policy Evaluation.

1.10 *Evaluation Methods*. As specified for the M.Sc. in Evidence-Based Social Intervention and Policy Evaluation**.**

Optional Papers

1.11 The list of options will be published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. In exceptional circumstances and with the special permission of the Course Director, the optional paper may be from subjects outside of this list.

1.12 [1] See the general regulations concerning the preparation and dispatch of theses.

Explanatory Notes

The changes comprise:

Changing the option paper assessment from 3hr unseen exam to 4000 word coursework essay.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025

Title of Programme Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Brief note about nature of change: Change to option paper deadline

Effective date For students starting from Michaelmas term 2025 For first examination from 2025/26

Location of change In *Examination Regulations* Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE) Following on from *Gazette* notice MPhil in Evidence-Based Social Intervention and Policy Evaluation, 26 September

Details of Change: Amend citations as follows: 1. The programme shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention. 2. Candidates must follow for at least six terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation. 3. *Qualifying Test* Every candidate will be assessed by:

(i) A compulsory paper, in either Evidence-Based Social Intervention or Policy Evaluation, examined by an unseen written examination.

(ii) A compulsory Research Methods paper assessed by three assignments (consisting of one research methods essay (up to 2,500 words), one statistics assignment (up to 3,000 words), and a qualitative critical appraisal (up to 2,500 words)).

(iii) One option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on ~~Tuesday~~ <mark>Wednesday</mark> of week 0 of Trinity term. The list of options will be published annually by Friday of week ~~6~~ <mark>3</mark> of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

The examiners may examine any candidate viva voce.

Candidates who fail the qualifying test will be allowed to retake the test once before the beginning of week 1 of the second year of the programme.

4. *Final Examination*

Every candidate will be assessed by:

(i) One further option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on ~~Tuesday~~ <mark>Wednesday</mark> of week 0 of Trinity term of the second year of the programme. The list of options will be published annually by Friday of week ~~6~~ <mark>3</mark> of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

(ii) One research thesis on a topic related to, and attentive to evidence-based intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and should not exceed 30,000 words in length. The thesis must be submitted by no later than noon on Thursday of week 6 of Trinity Term in the second year of the programme.

All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

The examiners may examine any candidate viva voce.

Explanatory Notes

Aligning option paper submission deadline with the MSc Comparative Social Policy deadline so that students can take option papers from EBSIPE or CSP.

Moving forward option paper publication as the exam entry deadline has moved to MT6.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025

Title of Programme

Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Brief note about nature of change:

Change to second year option paper deadline

Effective date

For students starting from Michaelmas term 2024

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

Following on from *Gazette* notice MPhil in Evidence-Based Social Intervention and Policy Evaluation, 26 September

Details of Change:

Amend citations as follows:

1. The programme shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.

2. Candidates must follow for at least six terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

3. *Qualifying Test*

Every candidate will be assessed by:

(i) A compulsory paper, in either Evidence-Based Social Intervention or Policy Evaluation, examined by an unseen written examination.

(ii) A compulsory Research Methods paper assessed by three assignments (consisting of one research methods essay (up to 2,500 words), one statistics assignment (up to 3,000 words), and a qualitative critical appraisal (up to 2,500 words)).

(iii) One option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on Tuesday of week 0 of Trinity term. The list of options will be published annually by Friday of week 6 of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

The examiners may examine any candidate viva voce.

Candidates who fail the qualifying test will be allowed to retake the test once before the beginning of week 1 of the second year of the programme.

4. *Final Examination*

Every candidate will be assessed by:

(i) One further option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on ~~Tuesday~~ <mark>Wednesday</mark> of week 0 of Trinity term of the second year of the programme. The list of options will be published annually by Friday of week ~~6~~ <mark>3</mark> of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

(ii) One research thesis on a topic related to, and attentive to evidence-based intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and should not exceed 30,000 words in length. The thesis must be submitted by no later than noon on Thursday of week 6 of Trinity Term in the second year of the programme.

All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

The examiners may examine any candidate viva voce.

Explanatory Notes

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved on behalf of Education Committee on 19 June 2024.

Title of Programme

Research Degrees in the Saïd Business School

Brief note about nature of change:

Changes to the DPhil Finance probationer research student courses.

Effective date

For students starting from Michaelmas term 2025

Location of change

In *Examination Regulations* 2024-25, Research Degrees in the Saïd Business School

Details of Change:

Amend citations and re-number as follows:

1.1**1. Governance**

1.2The DPhil in Finance and the DPhil in Management ~~(or the DPhil in Management Studies for those having started before MT2019)~~ shall be under the supervision of the DPhil Committee of the Saïd Business School.

1.3**2. Attendance requirements**

1.4The DPhil programmes shall be offered on a full-time basis only. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy.

1.5**3. Probationer Research Students**

1.6All students are normally admitted as Probationer Research Students (PRS) ~~**[For students admitted before MT2019:** and follow either the 'Management Research' or 'Financial Economics' pathway as set out in the Course Handbook**]**~~.

1.7During their first year, students will be required to attain satisfactory performance in required courses as a precursor to Transfer of Status. Students may be exempted from courses following the procedure outlined in the Course Handbook.

1.8DPhil Management students **[For students admitted before MT 2019:** Management Research pathway (DPhil Management Studies students only)**]**

1.9(a) During their first year, Probationer Research Students will be required to attend the following three core modules, and in consultation with their supervisor, will additionally attend either one or two Advanced Research Methods courses and two or three specialist electives as set out in the Course Handbook.

1.10(i) Introduction to Management Research Methods

1.11(ii) Statistical Research Methods

1.12(iii) Management and Organisation Theory

1.13(b) All students shall satisfactorily complete the courses, examinations and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the DPhil.

[For students admitted before Michaelmas term 2025:

1.14DPhil Finance students **[For students admitted before MT 2019:** Financial Economics pathway (DPhil Management Studies students only)**]**

1.15(a) During their first year, Probationer Research Students will be required to attend the following four core modules from the MSc in Financial Economics programme, and in consultation with their supervisor, will attend four options offered for the second year of the MPhil in Economics, one of which must be either Financial Economics I or Financial Economics II. In special circumstances, where a student has taken a substantially similar course prior to enrolment, they may substitute MPhil in Economics courses for the required MSc in Financial Economics core courses. Any substitution must be agreed to by both the Programme Director and the student's supervisor.

1.16(i) Asset Pricing

1.17(ii) Corporate Finance

1.18(iii) Economics

1.19(iv) Financial Econometrics

1.20(b) All students shall satisfactorily complete the courses, examinations and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the DPhil.**]**

[For students admitted from Michaelmas term 2025:

DPhil Finance students

(a) During their first year, Probationer Research Students will be required to attend the following six core modules from the MPhil in Economics and Saïd Business School doctoral courses and will additionally attend two electives as set out in the Course Handbook. In special circumstances, where a student has taken a substantially similar course prior to enrolment, they may apply for exemptions from MPhil in Economics core courses. Any exemptions must be agreed to by both the Programme Director and the student's supervisor.

MPhil in Economics

(i)   Microeconomics

(ii)   Advanced Econometrics 1

(iii)   Financial Economics 1

(iv)   Financial Economics 2

Saïd Business School doctoral courses

(v)   Empirical Finance

(vi)   DPhil Finance Professional Development Course

(b) All students shall satisfactorily complete the courses, examinations and coursework as determined by the supervisor and/or DPhil Committee.**]**

1.21**4. Transfer of Status**

1.22Students will normally be expected to achieve Transfer of Status in their fourth term after admission.

1.23Applications should be submitted to the DPhil Committee and will comprise the following:

1.24(a) a completed transfer of status form;

1.25(b) a completed Training Needs Analysis form;

1.26(c) a substantial piece of written work relevant to the proposed thesis as specified for each stream in the Course Handbook.

1.27To successfully achieve Transfer of Status, students must have satisfactorily passed the appropriate assessment requirements as set out in section 3 above. In cases where a student is required to re-sit/resubmit an assessment item, a deferral of Transfer of Status will be granted automatically.

1.28Full details of requirements can be found in the Course Handbook.

1.29The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Transfer of Status will be approved.

1.30A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the DPhil Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

1.31**5. Confirmation of DPhil status**

1.32Students will normally be expected to achieve Confirmation of Status by the end of their ninth term after admission.

1.33Applications should be submitted to the DPhil Committee and will comprise the following:

1.34(a) a completed Confirmation of Status form;

1.35(b) two draft chapters, which include material particularly central to the thesis;

1.36(c) a substantial thesis outline and list of contents indicating where the submitted material is located in the thesis, a draft abstract and a glossary of key terms;

1.37(d) details of progress made together with a timetable for completion;

1.38a completed Training Needs Analysis form.

1.39(e) Sections (b) and (c) together should not exceed 35,000 words.

1.40Full details of requirements can be found in the Course Handbook.

1.41The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Confirmation of Status will be approved.

1.42A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application, and will be granted an extension of one term if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

1.43**6. Integrated Thesis (Three paper route)**

1.44A DPhil thesis may be accepted for examination if comprised of a minimum of three academic papers of publishable quality. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research. It should include an Introduction, a Survey of Literature, and a Conclusion. Current word limits and conditions are detailed in the Course Handbook.

[1.45]A DPhil thesis submitted under this rubric may include joint publications. Where a joint publication with another student is included, the candidate must certify that the paper has not been used as part of the co-author's thesis submission. Where joint publications are included, the supervisor must certify and all co-authors must certify in writing to the Director of Graduate Studies of the School that the majority of that work represents the work of the candidate.

[1.46]A candidate wishing to proceed in this manner must obtain permission from their supervisor and the DPhil Committee and must be approved at the time of Confirmation of DPhil status. The three academic papers submitted should have been written for publication, been submitted for publication and/or been published.

[1.47]If, after permission is granted, a candidate wishes to revert to a standard DPhil thesis format the candidate must seek the approval of their supervisor and the DPhil Committee showing good cause for the change.

[1.48]**7. Thesis**

[1.49]Theses for the Degree of MLitt which exceed 50,000 words and those for the Degree of DPhil which exceed 100,000 words, excluding the bibliography, are liable to be rejected unless candidates have, with the support of their supervisors, secured the prior dispensation of the DPhil Committee to exceed this limit.

Explanatory Notes

DPhil Finance students currently take 8 courses in their first year, 4 core and 4 electives. The changes to the PRS courses for the DPhil in Finance remove the 4 MSc in Financial Economics core courses and replace them with 6 core courses (4 from the MPhil in Economics) and introduces 2 new bespoke SBS run core courses (Empirical Finance and a Professional Development Course). Students will also take 2 electives.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 1 October 2024** |

| **Title of Programme**

Research Degrees in Geography |

| **Brief note about nature of change**:

Changes to reflect the on-course milestone application submission through Student Self Service. |

| **Effective date**

For all students on course from Michaelmas term 2024 |

| **Location of change**

In *Examination Regulations* 2024-25, Research Degrees in Geography (ox.ac.uk) |

| **Details of Change:**

Amend citations as follows:

1. Governance

1.1The DPhil in Geography and the Environment shall be under the supervision of the Graduate Studies Committee of the School of Geography and the Environment.

2. Attendance requirements

1.2The DPhil programme shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's |

probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Transfer to DPhil, MLitt or MSc by Research status

1.3Students will normally be expected to achieve Transfer of Status in their third term after admission (or sixth term after admission for part-time students).

1.4Students applying for Transfer of Status should:

1.5(a) submit a report title and abstract (or no more than 300 words/one side of A4) to the Research Degrees Coordinator by Friday of eighth week of the first term (second term for part-time students);

1.6(b) make a Transfer of Status presentation of fifteen minutes (plus ten minutes of questions) in noughth week of their second term (fifth term for part time students);

1.7(c) submit a completed Transfer of Status application form and two copies (and one electronic copy) of a research proposal of no more than 7,500 words, including a thesis title, outline of research plans, a preliminary review of the literature, a preliminary review of methodology, progress to date, a timetable for completion, fieldwork design (if applicable), and bibliography via Student Self Service to the Research Degrees Coordinator by Friday of eighth week of their second term (fifth term for part-time students).

1.8The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

1.9A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or MSc by Research) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt or to the MSc by Research, the student will be removed from the Register of Graduate Students.

4. Confirmation of DPhil status

1.10Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students). Students admitted directly to DPhil status having completed a full-time MPhil in the School of Geography and the Environment must achieve Confirmation of Status by the end of their third term (sixth term for part-time students) as a graduate student, exclusive of the time spent on the Register of Students while undertaking the full-time MPhil. Applications for Confirmation of Status should be submitted via Student Self Service to the Research Degrees Coordinator by eighth week of the student's ninth term (eighteenth term for part-time students) and will comprise the following:

1.11(a) a completed Confirmation of Status application form;

1.12In addition, two copies and an electronic copy of:

1.13(b) a report describing in approximately 3,000 words the aims and methods of the project, an outline of the proposed thesis including the topics to be covered in individual chapters, and a timetable for completion;

1.14(c) two substantive chapters of no more than 10,000 words each, or two papers for students submitting an article-based thesis.

1.15The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

1.16A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

5. Theses

1.17The thesis must not exceed 100,000 words for the DPhil, 50,000 words for the MLitt, or 40,000 words for the MSc by Research, the limit to include notes, glossary, appendices etc, but not tables, figures, and bibliography, unless for exceptional reason and on the recommendation of the student's supervisor the Graduate Studies Committee otherwise determines.

1.18Students are required to include a complete set of all maps, diagrams, and other illustrations, bound into the copy of the thesis deposited in the Bodleian.

1.19*Article-based thesis*

1.20A DPhil thesis may be accepted for examination if comprised of a minimum of three academic papers submitted for publication in peer review journals. The papers do not have to be accepted or published. The papers must be accompanied by a framing document which will normally be 15,000 to 20,000 words and which comprises an Introduction, Literature Review and Conclusion. Current word limits and conditions remain in place.

1.21A DPhil thesis submitted under this rubric may include joint publications. In such cases, a clear statement should be provided by the student to the examiners to confirm the student's substantive contribution to each of the publications. This statement must be supported with a contributors' agreement for each publication or letters from co-authors.

1.22Students wishing to proceed in this manner should indicate their intention in their Transfer of Status report and must formally apply to the Graduate Studies Committee with the support of their supervisor when submitting their application for Confirmation of Status. If after permission has been granted, a student wishes to revert to a standard DPhil thesis

format, the student must submit an application to the Director of Graduate Studies, with a supporting statement from ~~his/her~~ <mark>their</mark> supervisor showing good cause for the change.

[1.23]Further details are provided in the Graduate Studies Handbook.

Explanatory Notes

Changes to reflect the on-course milestone application submission through Student Self Service.

Removal of binary gender references from regulation.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 1 November 2024

Title of Programme Master of Philosophy in Global and Area Studies

Brief note about nature of change: Changes to option submission requirements.

Effective date For students starting from Michaelmas term 2024 For first examination from 2024/25

Location of change In *Examination Regulations* 2024-25, Master of Philosophy in Global and Area Studies

Details of Change: Amend citations 1.5 and 1.7 as follows: 1.54. Candidates will choose one Comparative Area Studies paper and one option paper from lists published by the Course Director in the Course Handbook at the beginning of the academic year in which the option paper is to be taken. For each paper, candidates will either present themselves for a written examination ~~in Trinity Term~~, or submit an essay ~~of no more than 5,000 words~~ in Hilary or Trinity term by the deadline specified in the Course Handbook.   1.1711. Candidates will choose two further option papers from a list, including details of the assessment method, published by the Course Director in the Course Handbook at the beginning of the academic year in which the option papers are to be taken. Candidates will either present themselves for a three-hour written examination ~~in Trinity Term~~, or submit an essay ~~of no more than 5,000 words~~ by the deadline specified in the Course Handbook.

Explanatory Notes

The changes are:

1. Removing the cap of 5,000 words on an essay to accommodate an option paper of 5,500 words; and
2. Accommodating Hilary term assessed option papers.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 4 October 2024.

Title of Programme Master of Science by Coursework in Global Governance and Diplomacy

Brief note about nature of change: Intra-department option course changes

Effective date For students starting from Michaelmas term 2024 For first examination from 2024/25

Location of change In *Examination Regulations* 2024-25, Master of Science by Coursework in Global Governance and Diplomacy (ox.ac.uk)

Details of Change: Amend citation 1.6 as follows: 1.6 Candidates will choose two option papers. ~~to be selected from a list published annually by the Course Director at the start of Michaelmas term. Each option paper will be assessed by a 3000 word essay to be submitted by no later than noon on Friday of Week 0 of the term following that of the teaching. Candidates choosing an option from another degree programme will be expected to follow the timings and the mode of assessment for the owning programme.~~ Details of the options papers available, and the submission requirements and timings, will be made available for students to select at the start of Michaelmas term.
Explanatory Notes Changes to facilitate students taking other option course within ODID. Assessment length will be governed by the Examination Conventions depending on the programme.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025** |

Title of Programme

Master of Science by Coursework in Global Governance and Diplomacy

Brief note about nature of change:

Permitting students to take option papers offered outside of the Department of International Development

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Science by Coursework in Global Governance and Diplomacy

In addition to the changes published in the *Gazette* on 31 October 2024 Global Governance and Diplomacy, MSc, 31 October

Details of Change:

Amend citations as follows:

1.11. The Course shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

1.22. Each candidate will be required to follow a course of instruction in Global Governance and Diplomacy for three terms.

1.33. Candidates will complete the following two core courses assessed by written examination at the end of Trinity term.

   1.4(i) A foundation paper in Global Governance and Diplomacy.

1.5(ii) Research Methods.

1.64. Candidates will choose two option papers. ~~Details of the options papers available, and the submission requirements and timings, will be made available for students to select at the start of Michaelmas term.~~, one of which must be offered by the MSc in Global Governance and Diplomacy (GGD). The second option may be selected from either (a) GGD courses, (b) an option course in another relevant master's degree in the Department of International Development, or exceptionally (c) in the University. Option courses offered outside the Department of International Development may only be examined subject to permission from the GGD Teaching Committee. Applications to do this must be made following the requirements and by the date specified in the Course Handbook. Details of option papers available within the Department, and the assessment requirements and timings, will be made available for students to select at the start of Michaelmas term. Where students are taking an option paper offered by another relevant master's degree outside of the Department of International Development, candidates are required to follow the assessment requirements of the degree in question.

1.75. Candidates will complete a 10,000-12,000 word dissertation on the analysis of an issue in global governance or diplomacy. The topic of the dissertation must be approved by the Course Director at the end of Hilary term by the date specified in the Course Handbook. The dissertation must be submitted by no later than noon on Thursday of Week 6 of Trinity term.

1.86. The essays for the option papers and the dissertation must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.97. Candidates may be required to attend an oral examination on any part of the examination.

Explanatory Notes

Permitting students to take option papers offered outside of the Department of International Development, subject to the approval of the GGD Teaching Committee.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Officer's action on behalf of Quality Assurance Committee on 6 March 2025.

Title of Programme Grand Union Doctoral Training Partnership

Brief note about nature of change: Clarification of Research in Practice, confirmation and submission deadlines relevant to the doctoral training partnership cohort.

Effective date Effective immediately for all students on course.

Location of change In *Examination Regulations* 2024-25, Grand Union Doctoral Training Partnership

Details of Change: Insert the underlined text as follows: **1. Programmes covered by these regulations** 1.1These regulations shall apply to all research students registered for the Degree of Doctor of Philosophy who have been awarded a studentship by the Grand Union Doctoral Training Partnership (DTP). The General Regulations Governing Research Degrees and the relevant disciplinary Special Regulations for Research Degrees shall apply except as specified below. <mark>The provisions of sections 2-4 do not apply to students awarded a studentship to start studies before October 2024.</mark> **2. Research in Practice** 1.2Students will normally be required to undertake a 3-month placement within an academic or non-academic organisation agreed in consultation with their supervisor(s) and approved by the DTP Director.

1.3The placement will normally be undertaken after Transfer of Status and must be completed before final submission of the thesis.

1.4Students are required to submit a written report of between 1500-2000 words within 6 weeks of completion of the placement and before final submission of their thesis to the satisfaction of the DTP Director. Full details of the submission requirements are published on the DTP website. Where a student does not submit a report, or the report is considered unsatisfactory, the student shall be interviewed by the DTP Director who will determine if any further remedial action is required.

3. Confirmation of Status

1.5Students first admitted to Probationer Research Status shall normally apply for Confirmation of Status by no later than their eighth term (or sixteenth term if studying part-time), or where admitted direct to DPhil status, by the normal deadline required by the relevant Special Regulations for Research Degrees for their discipline.

4. Submission

1.6Students are normally required to submit their final thesis within the funded period of their studentship.

Explanatory Notes

Students awarded an ESRC Grand Union Doctoral Training Partnership studentship to start studies prior to October 2024 are not required to follow the Research in Practice, confirmation of status or submission deadlines as outlined above. These provisions apply to studentship holders starting from October 2024 onwards.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Officer's action on behalf of Quality Assurance Committee on 25 July 2024.

Title of Programme Final Honour School of Human Sciences

Brief note about nature of change: Dissertation title deadline change.

Effective date For students starting the Final Honour School from Michaelmas term 2024 For first examination from 2024/25

Location of change In *Examination Regulations* 2022-23, Honour School of Human Sciences (ox.ac.uk)

Details of Change: Amend citation 1.34 as follows: [1.34]This should not be later than noon on ~~Friday~~ Monday of Week ~~0~~ 1 of Trinity term of the year before that in which the candidate is to be examined.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by officer's action on behalf of Quality Assurance Committee on 1 October 2024** |

| **Title of Programme** |
| Research Degrees in International Development |

| **Brief note about nature of change**: |
| Changes to reflect the on-course milestone application submission through Student Self Service. |

| **Effective date** |
| For all students on course from Michaelmas term 2024 |

| **Location of change** |
| In *Examination Regulations* 2024-25, Research Degrees in International Development (ox.ac.uk) |

| **Details of Change:** |
| Amend citations as follows: |
| 1.1 *(These regulations replace the combined regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT 2019 for all students registered for research degrees in International Development.)* |
| 1.2 **1. Governance** |
| 1.3 The DPhil in International Development shall be under the supervision of the Graduate Studies Committee of the Department of International Development. |
| 1.4 **2. Attendance requirements** |
| 1.5 The DPhil in International Development shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year (or up to 48 days |

in the first year of registration depending on the choice of paper required as part of the Qualifying Examination), normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

1.6 3. Qualifying Examination

1.7 Probationer Research Students in International Development are required to take a Qualifying Examination, unless exempted by the Graduate Studies Committee on the grounds of an appropriate previous graduate degree. The examination shall consist of any course listed for the MPhil in Development Studies or an appropriate course from another postgraduate degree at the Oxford University, as agreed by the Course Director for the option, Director of Graduate Studies and Graduate Studies Committee. Details of the required course will be conveyed to the student after the offer of a place is made. Probationer Research Students are required to pass the Qualifying Examination.

1.8 All students will attend teaching for the Qualifying Examination during their first year of registration and will be assessed in either Hilary or Trinity Term of their first year. Students who do not achieve the required mark will be allowed to re-sit that paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. Full-time students will also automatically be granted a two term deferral of Transfer of Status. If a student fails the paper on the second attempt they will be withdrawn from the Register of Graduate Students.

1.9 4. Transfer to MLitt or DPhil status

1.10 Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted via Student Self Service to the Divisional Senior Graduate Studies Administrator and will comprise the following:

1.11 (a) a completed Transfer of Status application form; and

1.12 (b) a provisional thesis title and an outline of the proposed research; and

1.13 (c) a transfer paper of no more than 10,000 words, which justifies and locates the research in relation to earlier work in the field, sets out the questions on which it will focus and explains the methods by which these will be answered.

1.14 Candidates will also be required to present their research plan at a Transfer Preparation Workshop.

1.15 To successfully achieve Transfer of Status, students must have satisfactorily passed the Qualifying Examination. In cases where a full-time student is required to re-sit the paper, a deferral of Transfer of Status will be granted automatically as set out in section 3 above.

[1.16]The Graduate Studies Committee will appoint two assessors who will read the transfer paper, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

[1.17]A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

[1.18]**5. Confirmation of DPhil status**

[1.19]Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term (or not later than the eighteenth term for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Development Studies must achieve Confirmation of Status by the end of their eleventh term (sixteenth term for part-time students) as a graduate student, inclusive of the time spent on the MPhil in Development Studies.

[1.20]Applications should be submitted via Student Self Service to the Divisional Senior Graduate Studies Administrator and will comprise the following:

[1.21](a) a completed Confirmation of Status application form; and

[1.22](b) a comprehensive outline (up to 3,000 words) of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and

[1.23](c) a written submission of between 15,000 to 20,000 words of the main thesis which may be one chapter or parts of two or more chapters. The submission should be core material based on fieldwork or other research.

[1.24]The Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

[1.25]A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

[1.26]**6. Theses**

[1.27]DPhil theses which exceed 100,000 words and MLitt theses which exceed 50,000 words (each excluding the bibliography) are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by

the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

1.28 *Integrated theses*

1.29 A D.Phil. thesis may be accepted for examination either in the form of an articles-based thesis if it consists of a minimum of three published articles or articles intended for future publication, or as an integrated thesis which may include one or more published articles or articles intended for future publication combined with one or more conventional chapters.

1.30 Such a body of work shall be deemed acceptable provided it represents a coherent body of research. It should include an introduction placing the individual papers in context, a literature review, and an overall conclusion. The articles-based or integrated thesis should reflect the amount, originality and level of work expected for a conventional thesis. Current word limits and conditions remain in place. Co-authored work will only be permitted under exceptional circumstances, and with the approval of the supervisor(s) and Graduate Studies Committee. Where co-authored articles are included, the supervisor(s) and all co-authors must certify in writing to the Graduate Studies Committee that the majority of that work represents the work of the candidate. Co-authored work with supervisors is not normally permitted.

1.31 Candidates wishing to submit an articles-based or integrated thesis must obtain permission from their supervisor and the Department's Graduate Studies Committee before applying for Confirmation of D.Phil. status. If, after an application is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must submit an application to their supervisor and the Department's Graduate Studies Committee showing good cause for the change. Students applying for Confirmation of Status will be required to submit a statement of the intended basis for the overall coherence of the work, and may submit draft articles in place of draft chapters.

1.32 Further guidance can be found in the Course Handbook.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme Research Degrees in International Development

Brief note about nature of change: Introduction of the ability to waive Transfer of Status for MPhil graduates from outside of the department.

Effective date For all students on course from Michaelmas term 2025

Location of change In *Examination Regulations* <u>Research Degrees in International Development</u>

Details of Change: Amend citations as follows: 1.1*(These regulations replace the combined regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT 2019 for all students registered for research degrees in International Development.)* 1.2**1. Governance** 1.3The DPhil in International Development shall be under the supervision of the Graduate Studies Committee of the Department of International Development. 1.4**2. Attendance requirements** 1.5The DPhil in International Development shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year (or up to 48 days in the first year of registration depending on the choice of paper required as part of the

Qualifying Examination), normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

1.6**3. Qualifying Examination**

1.7Probationer Research Students in International Development are required to take a Qualifying Examination, unless exempted by the Graduate Studies Committee on the grounds of an appropriate previous graduate degree. The examination shall consist of any course listed for the MPhil in Development Studies or an appropriate course from another postgraduate degree at the ==University of== Oxford ~~University~~, as agreed by the Course Director for the option, Director of Graduate Studies and Graduate Studies Committee. Details of the required course will be conveyed to the student after the offer of a place is made. Probationer Research Students are required to pass the Qualifying Examination.

1.8All students will attend teaching for the Qualifying Examination during their first year of registration and will be assessed in either Hilary or Trinity Term of their first year. Students who do not achieve the required mark will be allowed to re-sit that paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. Full-time students will also automatically be granted a two term deferral of Transfer of Status. If a student fails the paper on the second attempt they will be withdrawn from the Register of Graduate Students.

1.9**4. Transfer to MLitt or DPhil status**

1.10Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted via Student Self Service and will comprise the following:

1.11(a) a completed Transfer of Status application form; and

1.12(b) a provisional thesis title and an outline of the proposed research; and

1.13(c) a transfer paper of no more than 10,000 words, which justifies and locates the research in relation to earlier work in the field, sets out the questions on which it will focus and explains the methods by which these will be answered.

1.14Candidates will also be required to present their research plan at a Transfer Preparation Workshop.

1.15To successfully achieve Transfer of Status, students must have satisfactorily passed the Qualifying Examination. In cases where a full-time student is required to re-sit the paper, a deferral of Transfer of Status will be granted automatically as set out in section 3 above.

1.16The Graduate Studies Committee will appoint two assessors who will read the transfer paper, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

1.17A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

1.18**5. Confirmation of DPhil status**

1.19Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term (or not later than the eighteenth term for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Development Studies, or an MPhil deemed to offer equivalent preparation for doctoral study at the University of Oxford, must achieve Confirmation of Status by the end of their eleventh term (sixteenth term for part-time students) as a graduate student, inclusive of the time spent on the MPhil in Development Studies.

1.20Applications should be submitted via Student Self Service and will comprise the following:

1.21(a) a completed Confirmation of Status application form; and

1.22(b) a comprehensive outline (up to 3,000 words) of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and

1.23(c) a written submission of between 15,000 to and 20,000 words of the main thesis which may be one chapter, two chapters, or parts of two or more chapters. The submission should be core material based on fieldwork or other research.

1.24The Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

1.25A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

1.26**6. Theses**

1.27DPhil theses which exceed 100,000 words and MLitt theses which exceed 50,000 words (each excluding the bibliography) are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by

the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

1.28 *Integrated theses*

1.29 A D.Phil. thesis may be accepted for examination either in the form of an articles-based thesis if it consists of a minimum of three published articles or articles intended for future publication, or as an integrated thesis which may include one or more published articles or articles intended for future publication combined with one or more conventional chapters.

1.30 Such a body of work shall be deemed acceptable provided it represents a coherent body of research. It should include an introduction placing the individual papers in context, a literature review, and an overall conclusion. The articles-based or integrated thesis should reflect the amount, originality and level of work expected for a conventional thesis. Current word limits and conditions remain in place. Co-authored work will only be permitted under exceptional circumstances, and with the approval of the supervisor(s) and Graduate Studies Committee. Where co-authored articles are included, the supervisor(s) and all co-authors must certify in writing to the Graduate Studies Committee that the majority of that work represents the work of the candidate. Co-authored work with supervisors is not normally permitted.

1.31 Candidates wishing to submit an articles-based or integrated thesis must obtain permission from their supervisor and the Department's Graduate Studies Committee before applying for Confirmation of D.Phil. status. ==Students applying for Confirmation of Status will be required to submit a statement of the intended basis for the overall coherence of the work, and may submit draft articles in place of draft chapters.== If, after an application is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must submit an application to their supervisor and the Department's Graduate Studies Committee showing good cause for the change. ~~Students applying for Confirmation of Status will be required to submit a statement of the intended basis for the overall coherence of the work, and may submit draft articles in place of draft chapters.~~

1.32 Further guidance can be found in the Course Handbook.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved on behalf of Education Committee on 15 August 2024.

Title of Programme

Master of Philosophy in International Relations

Brief note about nature of change:

Changes to research methods assessment

Effective date

For students starting from Michaelmas term 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2023-24, Master of Philosophy in International Relations (ox.ac.uk)

Details of Change:

Amend citations and re-number as follows:

1.1 1. The programme shall be under the supervision of the International Relations Graduate Studies Committee of the Department of Politics and International Relations, which is under the supervision of the Social Sciences Divisional Board.

1.2 2. Candidates will be required to follow a full-time course of instruction for six terms.

1.3 ~~3. The examinations shall consist of the following:~~

1.4 *Qualifying Examination*

1.5 ~~4~~3. Candidates will complete the ~~first year~~ a core course in ~~(~~The Development of the International System and Contemporary Debates in International Relations Theory~~)~~. assessed by a written examination.

Research methods

1.654. Candidates will complete courses in Research Design and Methods in International Relations (Combined) and two methods options. Candidates will submit three summative assessed by coursework assignments, full details of which will be set out in the Course Handbook and on the University's Virtual Learning Environment.

5. Research methods assignments may also be submitted as part of the thesis providing:

(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the thesis itself is substantially new; and

(iii) the candidate also submits a statement specifying the extent of what is new.

1.76. To pass the qualifying examination and proceed to the second year each candidate must pass both courses. Candidates who fail either course will normally be able to retake it before the beginning of the next academic year.

1.8 *Final Examination*

1.97. Candidates will take two option papers from a list of those approved by the International Relations Graduate Studies Committee. With the special permission of the International Relations Graduate Studies Committee candidates may take an option paper from outside this list. Option papers will be assessed by written examination, research paper or essay as set out in the Course Handbook and on the University's Virtual Learning Environment.

1.108. Candidates will submit a thesis of not more than 30,000 words by noon on Monday Tuesday of Week 1 of Trinity term.

1.119. Research methods assignments, option Option paper essays or research papers and the thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook and on the University's Virtual Learning Environment.

1.1210. Candidates must present themselves for viva voce examination when requested by the examiners. The examiners shall not normally fail any candidate without inviting them to attend such an examination. However, in the case of a failing mark in two of a candidate's final examination papers, the examiners shall not be obliged to ask the candidate for a viva.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Education Committee on 14 November 2024.

Title of Programme
Master of Science by Coursework in Latin American Studies

Brief note about nature of change:
Changes to the list of 'disciplinary courses'

Effective date
For students starting from Michaelmas term 2025.
For first examination from 2025/26

Location of change
In *Examination Regulations* 2024-25, Master of Philosophy in Latin American Studies (ox.ac.uk)

Details of Change:
Amend citations as follows:
1.1For the purposes of this examination, 'Latin America' will be interpreted as the eighteen Spanish-speaking republics of the Western Hemisphere, plus Brazil, Haiti, and Puerto Rico.
1.2The regulations are as follows:
1.31. Candidates for the MSc in Latin American Studies will:
1.4(*a*) Follow a course of instruction for three terms. Students take three courses in the year of registration. These courses must include at least two of the disciplinary courses from among the following five disciplines: Economics, History, International Relations, Politics, and Environmental Geography Sociology. Details of the assessment for each course will be published in the Course Handbook.

[1.5](*b*) Submit a dissertation, not exceeding 10,000 words, including footnotes and appendices. A draft title for the dissertation must be submitted for approval by the Latin American Centre Management Committee by 12:00 noon on the Friday of Week 2 of the Hilary Term preceding the written examination. An electronic copy of the dissertation must be uploaded to the University approved online assessment platform by noon on the Monday of Week 5 of Trinity Term in the calendar year in which the examination is taken. Only the file uploaded via the University approved online assessment platform constitutes a valid submission; no concomitant hard-copy may be submitted. The submission must be anonymous, and the submission must be accompanied by a declaration indicating that it is the candidate's own work.

[1.6](*c*) Candidates may also be required to present themselves for an oral examination if requested to do so by the examiners. The oral examination may focus on any of the candidate's assessments, including the dissertation.

[1.7]2. The list of option courses will be published on the Latin American Centre website and in the *University Gazette* in Week 0 of Michaelmas Term. Candidates must take the disciplinary course in Economics if they wish to take a further paper in that discipline. Specialisation on a single country or a combination of countries is permitted so long as the choice appears in the list of available papers published.

[1.8]3. Candidates shall be deemed to have passed if they have passed all three assessment papers and the dissertation.

[1.9]**Oxford 1+1 MBA programme**

[1.10]Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

[1.11]Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

[1.12](i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

[1.13](ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

Explanatory Notes

Students must pick two courses from the list of disciplinary courses, currently consisting of: Economics, History, International Relations, Politics, and Sociology. The Sociology course will not be offered in 2025-26. The Environmental Geography course will take its place as a disciplinary course.

This change will also impact year 1 of the MPhil Latin American Studies, which refers to these regulations.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

<table>
<tr><td></td><td>SSD/2/2/4</td></tr>
</table>

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 1 October 2024

Title of Programme Research Degrees in Law

Brief note about nature of change: Changes to reflect the on-course milestone application submission through Student Self Service.

Effective date For all students on course from Michaelmas term 2024

Location of change In *Examination Regulations* 2024-25, Research Degrees in Law (ox.ac.uk)

Details of Change: Amend citations as follows: [1.1] *[Regulations for students starting from MT 2019 are in the top section of the page. Regulations for students starting from MT 2018 and before MT 2019 are in the middle section of the page. Regulations for student starting before MT 2018 are in the bottom section of the page.]* 1. Governance [1.2] The DPhil in Law and the DPhil in Socio-Legal Studies shall be under the supervision of the Graduate Studies Committee of the Faculty of Law. The DPhil in Criminology shall be under the supervision of the Criminology Board of Studies. 2. Attendance requirements [1.3] The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time DPhil students are required to undertake a minimum of 30 days of university-based work each year, normally

coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor unless individually dispensed by the Law Faculty Graduate Studies Committee or the Criminology Board of Studies. Attendance arrangements must take account of relevant induction and training events scheduled by the Centre for Criminology.

3. Transfer to MLitt or DPhil status

1.4Students will normally be admitted as Probationer Research Students and, unless they have already completed the MPhil in Law, the MPhil in Socio-Legal Research or the MPhil in Criminology and Criminal Justice, must follow a course on instruction in Research Methodology appropriate to the qualification and must satisfy the assessors that they have completed to the required standard such tests or exercises as may be prescribed by the Graduate Studies Committee or the Board of Studies. Where the Graduate Studies Committee or Board of Studies judges that it has sufficient evidence of a student's proficiency in Research Methodology, it may in exceptional circumstances dispense a student from this requirement.

1.5Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students).

1.6Applications should be submitted ==via Student Self Service== ~~to the Graduate Studies Officer~~ and will comprise the following:

1.7**Part A:**

1.8(i) a completed transfer of status application form and Law 2 Qualifying Test form;

1.9(ii) two copies of a statement of no more than 2,000 words of the subject of the proposed thesis and details of the manner in which the student proposes to treat it.

1.10**Part B:**

1.11(i) Two copies of a piece of written work of no more than 10,000 words, relevant to the subject of the proposed thesis. Students who have successfully completed the MPhil in Law, the MPhil in Socio-Legal Research, or the MPhil in Criminology and Criminal Justice will not normally be required to submit Part B (unless the proposed topic of their DPhil thesis has significantly changed from the MPhil) but may be required to provide the assessors with the MPhil thesis, at their request.

1.12Full details of requirements can be found in the relevant course handbook.

1.13The Graduate Studies Committee/Board of Studies will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee/Board of Studies will then decide whether Transfer of Status will be approved.

1.14A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (up to two terms for part-time students) to Probationer Research Student status if necessary. Students may be required

to resubmit Part A only, Part B only, or both Part A and Part B. If after a second attempt, the Graduate Studies Committee/Board of Studies can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

1.15Applications for Confirmation of Status shall normally be made no earlier than the sixth term (twelfth term for part-time students), and Confirmation of Status must normally be completed no later than three terms (six terms for part-time students) after Transfer to DPhil status.

1.16Applications should be submitted via Student Self Service to the Graduate Studies Officer and will comprise the following:

1.17(a) a completed confirmation of status form and Law 5 form;

1.18(b) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter;

1.19(c) an overview of the intended thesis of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be completed (with an estimate of the probable date of submission);

1.20(d) two copies of a piece of written work, normally of between 20,000-30,000 words intended to form part of the thesis.

1.21Full details of requirements can be found in the relevant course handbook.

1.22The Graduate Studies Committee/Board of Studies will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee/Board of Studies will then decide whether Confirmation of Status will be approved.

1.23A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Graduate Studies Committee/Board of Studies can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

1.24Theses for the Degree of DPhil must not exceed 100,000 words, and theses for the Degree of MLitt must not exceed 50,000 words, including all footnotes and appendices, but excluding the abstract, the table of contents, any table of cases, any table of statutes, the bibliography, any headers or footers, and any index. Any thesis exceeding these limits is liable to be rejected unless prior dispensation has been granted by the Graduate Studies Committee/Board of Studies on the advice of the student's supervisor. The format of theses must conform to the statements set out in the relevant course handbook.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by Officer's action on behalf of divisional Quality Assurance Committee on 29 July 2024.** |

Title of Programme

Master of Science by Coursework in Law and Finance

Brief note about nature of change:

Re-introduction of an elective.

Effective date

For students starting from Michaelmas 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2023-24, Master of Science by Coursework in Law and Finance (ox.ac.uk) in addition to the Gazette notice published on 4th July 2024

Details of Change:

Amend citations as follows:

[1.1]1. Candidates must follow for at least three terms a course of instruction in Law and Finance.

[1.2]2. Candidates must complete the following courses, and satisfy the examiners in the summative assessment in each case:

> [1.3](*a*) all courses from Schedule A; *and*

> [1.4](*b*) either two law electives from Schedule B, or one law elective from Schedule B and an individual dissertation, or one elective from Schedule B and the Corporate Valuation course plus one further elective from Schedule C, as prescribed for the Master in Business Administration or Master of Science in Financial Economics.

1.53. Not all electives will necessarily be taught or examined in any one year. Details of those which are available will be published in the M.Sc. in Law and Finance Handbook for the year of the examination, subject to any amendment posted on the designated course website by Monday of week minus 1 of the Michaelmas Term before the examination is held.

1.64. With the consent of the MLF Academic Director and the Subject Group Convener of the Course in question, candidates may offer as an alternative to one law elective from Schedule B, to take any other course listed in the handbook for BCL and M.Jur students (subject to the same limitations imposed on BCL and M.Jur students).

1.75. With the consent of the MLF Academic Director and the agreement of the Saïd Business School, candidates may offer as an alternative to an elective from Schedule C, to take one course from the list of electives prescribed for the Master in Business Administration or Master of Science in Financial Economics which are not already listed in Schedule C.

1.86. Candidates may offer a dissertation under the regulations for the Bachelor of Civil Law and Magister Juris. Further details will be published in the M.Sc. Law and Finance Handbook and Examination Conventions.

1.97. Course assignments, where set, must be submitted not later than the time and date stipulated for each exercise; these will be published by the Board of Examiners before the first Monday of each term in which the assignment or project must be undertaken. Such assignments shall be uploaded to the University approved online assessment platform by the times and dates specified. Candidates will be contacted with details of how to submit the assignments. On submitting the assignments, candidates will also be required to submit a declaration of authorship.

1.108. The degree of M.Sc. shall be awarded to any candidate who achieves marks of at least 50 per cent in assessments for all courses (for which purposes a dissertation, if offered, shall count as one course), with satisfactory completion of pass/fail course assessment components where relevant.

1.119. Candidates are permitted on only one occasion to resubmit or retake failed assessment items on any course on which they have failed to achieve the required standard.

Schedule A

   1.12Law and Economics of Corporate Transactions

   1.13Finance

   1.14First Principles of Financial Economics

Schedule B

   1.15Business Taxation in a Global Economy

   1.16Commercial Negotiation and Mediation

1.17Comparative Corporate Governance

1.18Competition Law

1.19Corporate Finance Law

1.20Corporate Insolvency Law

1.21European Business Regulation

1.22International Economic Law

1.23International Environmental Law

1.24Law and Computer Science

1.25Legal Concepts in Financial Law

1.26Principles of Financial Regulation

1.27Regulation

1.28Transnational Commercial Law

Schedule C

1.29Corporate Valuation

1.30Investing in Public Equity

1.31Entrepreneurial Finance Project

1.32Mergers, Acquisitions and Restructuring

1.33Buyside Private Equity - The Essentials

1.34Buyside Private Equity - Advanced

1.35Investing in Private Markets

Financial Crises and Risk Management

Oxford 1+1 MBA Programme

1.36Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.37Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will includes as a minimum, the following two compulsory elements:

[1.38](i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

[1.39](ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be requested to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 16 May 2025.

Title of Programme
Diploma in Legal Studies

Brief note about nature of change:
Changes to option paper selection processes.

Effective date
For students starting from Michaelmas term 2025
For first examination from 2025/26

Location of change
In *Examination Regulations* 2024-25, Diploma in Legal Studies

Details of Change:
Amend citations and re-number as follows: **General Regulations** ¹·¹1. The Board of the Faculty of Law shall have power to grant Diplomas in Legal Studies to members of the University who have kept residence and pursued a course of study at Oxford for not less than three terms; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause. ¹·²2. The examination for the Diploma in Legal Studies shall be under the supervision of the Board of the Faculty of Law. ¹·³3. The examiners for the diploma shall be such of the Public Examiners in the Honour School of Jurisprudence as shall be required. ¹·⁴4. A Diploma Student must keep statutory residence and pursue a course of study at Oxford for three terms, and may not take the examination for the Diploma earlier or later

than in the second term after that with effect from which they were admitted as a Diploma student.

1.55. The examiners may award a distinction to a candidate for the Diploma in Legal Studies.

Special Regulations

1.61. The Diploma will normally only be granted to candidates who on admission had no significant previous education in the common law.

1.72. The examination for the diploma shall be in each Trinity Term.

1.83. The examination shall consist of any three ~~standard~~ subjects selected by the candidate from such ~~standard~~ subjects specified for the Honour School of Jurisprudence as notified as available in the Diploma in Legal Studies. ~~Notice of these subjects will be given in the edition of the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of noughth week of Michaelmas Term that year.~~ <mark>A list of these subjects will be provided to students by the Course Administrator in the course of the Trinity Term vacation preceding students' enrolment.</mark>

1.94. Candidates in examinations will not be required to answer more than three questions.

~~1.105. Candidates may be required to attend a viva voce examination.~~

1.11~~6~~5. The Law Board will approve and offer a Legal Research Skills Programme, as outlined in the Special Regulations for the Honour School of Jurisprudence. Candidates for the Diploma are required to undertake unit<mark>s</mark> one <mark>and two</mark> of the course ~~and an additional print resources class (details of which will be notified to the students)~~ and to complete the associated assessments to the satisfaction of the Programme Coordinator appointed by the Law Board.

Explanatory Notes

Currently, the Examination Regulations for the Diploma in Legal Studies state that Diploma in Legal Studies students will choose their options from a list published in the Undergraduate Handbook. In practice, the list they choose from is provided on a webpage which the course administrator sends a link to, rather than the Handbook. Consequently, the amended regulations reflect the current arrangements for the programme.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 18 September 2024.

Title of Programme

Master of Business Administration

Brief note about nature of change:

Minor changes to submission details.

Effective date

For students starting from Michaelmas term 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2024-25, Master of Business Administration (Full-time) (ox.ac.uk)

In addition to the changes published in the Gazette on 18 July 2024.

Details of Change:

Amend citations as follows:

§1. Degree of Master of Business Administration

1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the MBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless they are also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other graduate taught degree in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the MBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is

aware of the supervisor's assessment of their work during the period in question. In addition, the supervisor shall inform the committee at once if they are of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

§4. Residence and other Requirements

1. No full-time Student for the Degree of Master of Business Administration shall be granted leave to supplicate unless, after admission, they have kept statutory residence and pursued their course of study at Oxford for at least thirty-seven weeks.

2. No full-time Student for the Degree of Master of Business Administration shall retain that status for more than six terms in all.

3. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(*a*) they shall have been refused permission to supplicate for the Degree of Master of Business Administration;

(*b*) the MBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) they shall have been transferred under the relevant provisions to another status; or

(*d*) they shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Examination of Students

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the MBA Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment.

2. No candidate shall be permitted to take an examination under the preceding clause unless they have been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which they failed. Re-sits or re-submissions of assessed course components must take place no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

5. Candidates must follow for at least three terms a course of instruction in Management Studies.

6. Candidates must complete the components below:

(*a*) all eight courses from the Schedule;

(*b*) four electives from the list offered for Hilary term;

(*c*) six electives from the list offered for Trinity term;

(*d*) EITHER two electives from the list offered for the Summer OR a Strategic Consulting Project which must be approved by the MBA Director OR an Internship for Credit which must be approved by the MBA Director.

Lists of Hilary term, Trinity term and Summer electives, including the method of assessment, will be published by the MBA Director no later than the preceding term. Candidates who have taken an MBA elective as part of another degree programme successfully completed at Oxford cannot normally take the same elective again as part of the MBA.

7. Students must attempt all assessments associated with the components above, the methods of assessment and associated deadlines will be published on the programme's Virtual Learning Environment.

8. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided on the programme's Virtual Learning Environment.

9. Candidates may fail one elective credit and still pass the programme as a whole.

10. Candidates may be required to attend an oral examination on any part.

Schedule

(*a*) Analytics

(*b*) Firms & Markets

(*c*) Accounting

(*d*) Strategy

(*e*) Business Finance

(*f*) Organisational Behaviour

(*g*) Technology & Operations Management
(*h*) Marketing
Explanatory Notes

Changes in Examination Regulations to the University Gazette – Social Sciences Division

<table>
<tr><td colspan="2" align="right">SSD/2/2/4</td></tr>
</table>

<table>
<tr><td align="center">Social Sciences Divisional Board</td></tr>
</table>

<table>
<tr><td>Approved by Chair's action on behalf of Quality Assurance Committee on 4 October 2024.</td></tr>
</table>

<table>
<tr><td>Title of Programme

Master of Science by Coursework in Migration Studies</td></tr>
</table>

<table>
<tr><td>Brief note about nature of change:

Intra-department option course changes</td></tr>
</table>

<table>
<tr><td>Effective date

For students starting from Michaelmas term 2024

For first examination from 2024/25</td></tr>
</table>

<table>
<tr><td>Location of change

In <i>Examination Regulations</i> 2024-25, Master of Science by Coursework in Migration Studies (ox.ac.uk)</td></tr>
</table>

<table>
<tr><td>Details of Change:

Amend citation 1.8 as follows:

1.86. Each candidate will be required to choose two thematic and regional electives, one from the Migration Studies home pool, and one from either the Migration Studies pool, the Anthropology pool or from another pool available in the Department of International Development. <s>Candidates will be expected to follow the format and mode of examination of the examinations of the electives they choose.</s> A list of electives including the timings and methods of assessment will be published by the Course Director at the start of Michaelmas Term.</td></tr>
<tr><td>Explanatory Notes

Changes to facilitate students taking other option course within ODID. Assessment length will be governed by the Examination Conventions depending on the programme.</td></tr>
</table>

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025

Title of Programme Master of Philosophy in Modern Chinese Studies

Brief note about nature of change: Thesis word count exclusion updates

Effective date For students starting from Michaelmas term 2025 For first examination from 2026/27

Location of change In *Examination Regulations* Master of Philosophy in Modern Chinese Studies

Details of Change:
 	
Amend citations and re-number as follows:
 	
    1.11. The Course shall be under the supervision of the Chinese Studies Committee. The Course Director will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.
 	
    1.22. Each candidate will be required to follow a course of instruction in Modern Chinese Studies for six terms.
 	
1.3*First year examinations*
 	
    1.43. Candidates will take a three-hour written examination on the core course Study of Contemporary China in week 0 of Hilary Term.
 	
    1.54. Candidates must offer one written and one oral Chinese language examination at the end of Trinity Term. Candidates will be examined in Chinese I

(Qualifying) or Chinese II (Qualifying). Those who have followed the Chinese II course will not be permitted to enter for the Chinese I examination.

1.65. Candidates will choose one option paper from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director and distributed to students by not later than Friday of week 0 of Michaelmas Term. Students should select one of these papers in consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose a paper offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment paper for such an option.

1.7Research Methods

1.86. Candidates will complete *either*:

1.9Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term.

1.10*Or*:

1.11Modern China Humanities: Candidates will submit two 3,000 word maximum essays that explore some aspect of modern China from a humanities perspective. The first essay will be submitted by 12 noon on Monday of week 9 of Michaelmas Term and the second essay will be submitted by 12 noon on Monday of week 9 of Hilary Term.

1.12Each submission must be accompanied by a declaration indicating it is the candidate's own work. Each of the items of written work detailed above, must be uploaded to the University approved online assessment platform by the times and days specified for each paper.

1.137. Candidates will be required to pass the core course examination, language examination and either the Research Methods for Area Studies course overall for the Modern China Humanities course overall to be allowed to progress to the second and final year. Candidates who fail the Research Methods for Area Studies course overall or the Modern China Humanities Course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners. Candidates who fail any of the other components will be given the opportunity to retake the component(s) before the commencement of the next academic year. Candidates who fail the option paper will be required to re-sit and pass the failed paper when next offered the following year.

1.148. Students wishing to transfer from the MPhil Modern Chinese Studies to the MSc in Contemporary Chinese Studies must apply to the Course Director no later than noon on Friday of week 8 of Michaelmas Term.

1.159. Candidates are required to spend a period of at least three months on an approved course of language study in China after the examinations at the end of Trinity Term of the first year, and before the start of Hilary Term of the second year.

1.16 *Final year examinations*

1.1710. Candidates must offer one written and one oral Chinese language examination at the end of Trinity Term. Candidates will be examined in Chinese I (Final) or Chinese II (Final). Those who have followed the Chinese II course will not be permitted to enter for the Chinese I examination.

1.1811. Candidates will choose one further option paper from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director at the beginning of each academic year. Students should select one of these papers in consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose a paper offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such an option.

1.1912. Candidates will complete a 20,000 word thesis (including all footnotes and appendices but excluding ==Chinese characters== the table of contents, abstract and the bibliography of cited works). The title of the thesis must be approved by the Course Director by 12 noon on Friday of week 1 of Hilary Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon on Tuesday of week 2 in Trinity Term. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

1.2013. The thesis must be uploaded to the University approved online assessment platform by the times and days specified.

1.2114. Candidates may be required to attend an oral examination on any part of the examination.

1.2215. Candidates who fail one or more of the examination papers or the thesis will be permitted to retake the examination paper(s) or resubmit the thesis on one further occasion, which will normally be within one year of the initial failure.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Officer's Action on behalf of the Quality Assurance Committee on 23 July 2024

Title of Programme Master of Philosophy in Modern South Asian Studies

Brief note about nature of change: Removal of requirement to submit a copy of the thesis to the Bodleian/ORA.

Effective date For students starting from Michaelmas 2024 For first examination from 2024/25

Location of change In *Examination Regulations* 2023-24, Master of Philosophy in Modern South Asian Studies (ox.ac.uk)

Details of Change: Amend citation 1.31 as follows: 1.31 11. Each of the items of written work detailed above must be uploaded to the University approved online assessment platform by the times and days specified for each paper. Each submission must be accompanied by a declaration it is the candidate's own work. ~~Successful candidates may be required to deposit a hard copy of the thesis in the Bodleian Library.~~

Changes in Examination Regulations to the University Gazette – Social Sciences Division

	SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 12 November 2024.

Title of Programme
Master of Philosophy in Modern South Asian Studies

Brief note about nature of change:
Changes to language track assessments.

Effective date
For students starting from Michaelmas term 2024
For first examination from 2024/25

Location of change
In *Examination Regulations* 2024-25, Master of Philosophy in Modern South Asian Studies

Details of Change:
Amend citation 1.25 as follows:
1.25 (i) Candidates will complete the intensive language course commenced in the first year progressing to an advanced level, in Hindi or a substitute core language as specified in the Course Handbook (teaching for some languages may not be available every year), based on knowledge of grammar, translation, reading comprehension and literary context, to be assessed by written coursework, or a written examination at the end of Trinity Term (further details of the assessments will be published in the Course Handbook).

Explanatory Notes
Adding a written coursework assessment possibility to accommodate the assessment for the Classical Hindi/Hindavi language option.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 12 November 2024.

Title of Programme
Master of Philosophy in Modern South Asian Studies

Brief note about nature of change:
Changes to language track assessments.

Effective date
For students starting from Michaelmas term 2024
For first examination from 2024/25

Location of change
In *Examination Regulations* 2024-25, Master of Philosophy in Modern South Asian Studies

Details of Change:
Amend citation 1.25 as follows: 1.25 (i) Candidates will complete the intensive language course commenced in the first year progressing to an advanced level, in Hindi or a substitute core language as specified in the Course Handbook (teaching for some languages may not be available every year), based on knowledge of grammar, translation, reading comprehension and literary context, to be assessed by written coursework, or a written examination at the end of Trinity Term (further details of the assessments will be published in the Course Handbook).
Explanatory Notes
Adding a written coursework assessment possibility to accommodate the assessment for the Classical Hindi/Hindavi language option.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved on behalf of Education Committee on 18 July 2024.** |

Title of Programme

Master of Philosophy in Nature, Society, and Environmental Governance

Brief note about nature of change:

Programme closure.

Effective date

For students starting from Michaelmas term 2025.

Location of change

In *Examination Regulations* 2024-25, Master of Philosophy in Nature, Society, and Environmental Governance

Details of Change:

Strike all citations as follows:

~~1.1 1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.~~

~~1.2 2. During the first year, candidates for the MPhil will:~~

~~1.3 (a) follow a course of instruction for three terms in the MSc in Nature, Society and Environmental Governance under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.~~

~~1.4 (b) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc programme in Nature, Society, and Environmental Governance may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.~~

1.53. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

1.64. In the second year, candidates for the MPhil will:

1.7(a) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

1.8(b) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on Friday of Week 0 of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on Friday of Week 0 of Trinity Term. These essays must be uploaded to the University approved online assessment platform by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

1.95. Arrangements for reassessment shall be as follows:

1.10Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

1.116. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

Explanatory Notes

Permission has been granted on behalf of Education Committee for this programme to be closed with effect from Michaelmas term 2025, i.e. students may be admitted in Michaelmas term 2024 but will not be admitted from Michaelmas term 2025. The School will 'teach out' any students who start this course before Michaelmas term 2025 but as a result of suspension or for other reasons remain on course beyond the end of the 2024-25 academic year.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 1 October 2024

Title of Programme Research Degrees in the Oxford Internet Institute

Brief note about nature of change: Changes to reflect the on-course milestone application submission through Student Self Service.

Effective date For all students on course from Michaelmas term 2024

Location of change In *Examination Regulations* 2024-25, Research Degrees in the Oxford Internet Institute

Details of Change: Amend citations as follows: 1.1**1. Governance** 1.2The DPhil in Information, Communication and Social Sciences and the DPhil in Social Data Science shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute. 1.3**2. Attendance requirements** 1.4The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's

probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

1.5 3. Probationer Research Students

1.6 All students are normally admitted as Probationer Research Students.

1.7 Unless granted a dispensation by the Graduate Studies Committee, all Probationer Research Students shall during their first year (and second year in the case of part-time students) attend such lectures, seminars, and classes as their supervisor and/or the Graduate Studies Committee shall determine.

1.8 Students studying Information, Communication and Social Sciences or Social Data Science shall attend and satisfactorily complete with a passing mark such courses or classes as directed by the Graduate Studies Committee.

1.9 4. Transfer to DPhil, MLitt or MSc by Research status

1.10 Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or sixth to eighth term after admission for part-time students). Applications should be submitted via Student Self Service to the DPhil Coordinator and will comprise the following:

1.11 (a) a completed Transfer of Status application form;

1.12 (b) confirmation from the candidate's supervisor that such courses as the candidate has been required to undertake have been satisfactorily completed;

1.13 (c) an outline of their research (one side of A4 paper);

1.14 (d) a detailed research proposal of no more than 15,000 words. This should:

> 1.15 (i) draw upon relevant literature to discuss the background to the research, theoretical perspectives, and possible outcomes to the research;

> 1.16 (ii) state key research questions;

> 1.17 (iii) discuss the overall methodological approach, and specific strategies, to be employed in answering these research questions, paying particular attention to practical and ethical issues relevant to the research.

> 1.18 (iv) include a preliminary timetable for the research;

1.19 (v) include a list of references.

1.20 (e) confirmation of ethics approval (IREC/CUREC 1A/CUREC 2);

1.21 (f) an OII Training Needs Assessment Form;

1.22 (g) any other materials, including substantial original research, that may help the assessors evaluate the applicant's candidacy.

1.23To successfully achieve Transfer of Status, students must also have satisfactorily passed the relevant courses set out in 3 above. In cases where a student is required to re-sit a paper, a deferral of Transfer of Status for one or two terms as appropriate will be granted automatically.

1.24The Graduate Studies Committee will appoint two assessors who will read the work, ninterview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

1.25A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

1.26**5. Confirmation of DPhil status**

1.27Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

1.28Applications should be submitted via Student Self Service to the Graduate Studies DPhil Coordinator and will comprise the following:

> 1.29(a) a completed Confirmation of Status application form;

> 1.30(b) an abstract of the thesis (one side of A4 paper);

> 1.31(c) an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

> 1.32(d) an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

> 1.33e) either:

>> 1.34i) for monograph theses: two completed draft chapters intended to form part of the final thesis; or

>> 1.35ii) for integrated theses: one completed paper and either a fully-developed literature review or a second completed paper;

> 1.36(f) an OII Training Needs Assessment Form;

> 1.37(g) a self-assessment report on progress of not more than 300 words.

1.38The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

1.39A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (two terms for part-time students) if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

1.40**6. Theses**

1.41The thesis must not exceed 100,000 words for the DPhil, 50,000 words for the MLitt, or 25,000 words for the MSc by Research, the limit to include abstract, all notes and appendices, but not the bibliography. Any thesis exceeding this limit is liable to be rejected unless prior dispensation has been granted by the Graduate Studies Committee on the advice of the candidate's supervisor.

1.42*Integrated thesis format*

1.43Students may choose to write an integrated thesis consisting of an introduction, literature survey, and conclusion and a combination of chapters including one or more published or publishable articles. Such a body of work must address an overarching research question and represent a coherent and focused body of research. Students should consult with their supervisor on the appropriate thesis format prior to Transfer of Status and Confirmation of Status, and Graduate Studies Committee will evaluate the suitability of the proposed format when considering the recommendation of the assessors for these milestones.

1.44A thesis submitted under this rubric may include co-authored articles. In the case of co-authored articles, students must submit to the Graduate Studies Committee a description of their contribution to the article and demonstrate that their work represents the majority contribution.

1.45Students who wish to change back to a conventional thesis format are required to make this request in writing to the Graduate Studies Committee prior to applying for their next assessment milestone. Applications to change between an integrated thesis format and a conventional thesis format will normally not be considered for students who have already passed Confirmation of Status.

1.46The standard word limit regulations apply for integrated theses.

1.47Further guidance can be found in the DPhil handbook.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

<table>
<tr><td></td><td>SSD/2/2/4</td></tr>
</table>

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 16 September 2024

Title of Programme Postgraduate Certificate in Education

Brief note about nature of change: Changes to placement requirements and removal of extraneous detail from regulations

Effective date For students starting from Michaelmas term 2024 For first examination from 2024/25

Location of change In *Examination Regulations* 2024-25, Postgraduate Certificate in Education (ox.ac.uk)

Details of Change: Amend citations and re-number as follows: **General Regulations** 1.11. The Departmental Board of the Department of Education shall have power to grant Postgraduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section. 1.22. ~~The examination for the Postgraduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.~~ <mark>Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms. No student shall retain that status for more than six terms in all.</mark>

1.33. Applicants must be graduates and have obtained a suitable standard in GCSE English Language and in GCSE Mathematics (or their equivalent) and should normally have a degree in a subject appropriate for the curriculum area to which they are applying.

1.4(a) All applicants for the Postgraduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

1.5(b) Applicants must be graduates. Candidates for admission should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

1.64. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No student shall retain that status for more than six terms in all.

1.754. A student reading for the Postgraduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Sstudents reading for the degree of Doctor of Philosophy.

5. The determination of any candidate's fitness to teach during the course of the Postgraduate Certificate of Education must be carried out in accordance with Council Regulations 8 of 2006: Regulations for Procedures Concerning Fitness to Teach During the Course of the PGCE Programme.

Special Regulations

1.81. *Course*

1.9(*a*) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

1.10(*b*) The subjects of the course of study are as follows:

1.11*Curriculum studies* related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11–18 age range.: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the seven The subjects offered include (English, Geography, History, Mathematics, Modern Foreign Languages, and Science.) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.

1.12*A Professional Development Programme* presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional

practice which transcend individual subjects. ~~This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence, learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.~~

1.13 ~~*School Experience.* The course includes 125 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.~~ <mark>(*c*) The course includes experience in schools or other educational settings nominated for this purpose by the Department of Education, normally for a period of not less than 120 days.</mark>

1.14 ~~Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html.~~

1.15 2. *Examination*

1.16 Every candidate will be required to satisfy the examiners in the following:

1.17 (*a*) two PGCE assignments of 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

1.18 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

1.19 (*b*) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers' standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the ~~Departmental Board~~ <mark>Academic Committee</mark> of the Department of Education.

1.20 Details of submission deadlines for the assignments set out under (*a*) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (*b*) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

1.21 ~~The determination of any candidate's fitness to teach during the course of the Postgraduate Certificate of Education programme must be carried out in accordance with the Regulations for procedures concerning fitness to teach during the PGCE programme published annually in the PGCE course handbook and made available to students on the first day of the PGCE term.~~

[1.22]Candidates may also be called for viva voce examination.

[1.23]If it is the opinion of the examiners that any or all of the candidate's written assignments are not of the standard required for the award of the Postgraduate Certificate in Education, but that all assignments are nevertheless of sufficient merit to meet the standards required for the Professional Graduate Certificate in Education, then the board may recommend that the candidate should be awarded the Professional Graduate Certificate in Education, provided that the candidate's professional attributes, knowledge, skills, and understanding are also assessed as having met the Teachers Standards.

[1.24]Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

[1.25]Those candidates who have failed the examination, but whose assignments meet the standards required for the Professional Graduate Certificate in Education, may apply for re-examination for the Postgraduate Certificate in Education within one academic year. In such cases the Departmental Board may recommend candidates to the Department for Education for the Award of Qualified Teacher Status even before their assignments have been resubmitted provided that they have satisfied the examiners in 2(*b*) above.

[1.26]Candidates who fail to satisfy the examiners in 2(*b*) above shall not be granted permission to re-enter for the examination.

Explanatory Notes

Removing extraneous detail from regulations

Changes to citation 1.13 accommodate for student illness and other mitigating circumstances which may mean they may not complete all 120 days school placement but nonetheless meet the ITT accreditation criteria.

PPE Exam Regs formatting 2025/26

Add line space between the following, to match other formatting.

[1.3]3. The length of the programme of study for this school shall normally be six terms of full-time study.

[1.4]4. The examination for this school shall be under the joint supervision of the Social Sciences Board and the Humanities Board which shall appoint a standing joint committee to make regulations concerning it subject always to the preceding clauses of this sub-section.

[1.10]Their other two courses may be chosen freely from those listed under Philosophy, under Politics, and under Economics, except that (i) the Regulations.for.Philosophy.in.all. Honour.Schools.including.Philosophy must be adhered to; and (ii) certain combinations of courses must not be offered (see List of Courses below).

[1.11]B. Philosophy.and.Politics¡

[1.49]151. Set Theory Logic (two courses from part B of the Honour School of Mathematics, counting as one Philosophy course)

[1.50]198. Special Subjects

[1.96]310. Economics of Developing Countries

[1.97]311. History of the World Economy

[1.100]398. Special subjects in Economics

[1.101]399. Thesis (199, 298, 299)

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by Chair's action on behalf of Quality Assurance Committee on 16 May 2025 and 13 July 2025** |

Title of Programme

Honour School of Philosophy, Politics, and Economics

Brief note about nature of change:

Changes to politics and economics option papers.

Effective date

For students starting from Michaelmas term 2024

For first examination from 2025/26

Location of change

In *Examination Regulations* Honour School of Philosophy, Politics, and Economics

Details of Change:

Amend citations and re-number as follows:

A

1.1 1. The subject of the Honour School of Philosophy, Politics, and Economics shall be the study of philosophy, and of the political and economic principles and structure of modern society.

1.2 2. No candidate shall be admitted to examination in this school unless they have passed or been exempted from the First Public Examination.

1.3 3. The length of the programme of study for this school shall normally be six terms of full-time study.

1.4 4. The examination for this school shall be under the joint supervision of the Social Sciences Board and the Humanities Board which shall appoint a standing

joint committee to make regulations concerning it subject always to the preceding clauses of this sub-section.

B

1.5Candidates must offer *either* Philosophy, Politics, and Economics *or* Philosophy and Politics *or* Politics and Economics *or* Philosophy and Economics.

1.6Candidates must take *eight* courses in all, and must satisfy requirements of particular branches of the school.

1.7For all Economics courses assessed by examination, candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas Term.

1.8A. *Philosophy, Politics, and Economics.*

1.9Candidates must take (i) **one** of the courses 101, 102, 115, and 116, (ii) course 103, (iii) any two of 201, 202, 203, 214, and 220, and (iv) at least two courses in Economics.

1.10Their other two courses may be chosen freely from those listed under Philosophy, under Politics, and under Economics, except that (i) the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; and (ii) certain combinations of courses must not be offered (see List of Courses below).

1.11B. *Philosophy and Politics.*

1.12Candidates must take (i) **one** of the courses 101, 102, 115, and 116, and (ii) course 103, and (iii) any two of 201, 202, 203, 214, and 220.

1.13Their other four courses may be chosen freely from those listed under Philosophy and under Politics, except that (i) at least one must be a course in Philosophy and the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; (ii) at least one must be a course in Politics (other than the thesis (or the supervised dissertation) if offered); (iii) one but only one may be a course in Economics, selected from the following list: 300, 301, 302, 311, (iv) certain combinations of courses must **not** be offered (see List of Courses below).

1.14C. *Politics and Economics.*

1.15Candidates must take (i) any two of 201, 202, 203, 214, and 220, and (ii) at least three courses in Economics.

1.16Their other three courses may be chosen freely from those listed under Politics and under Economics except that (i) at least one must be a course in Politics (other than the thesis (or the supervised dissertation) if offered); (ii) one but only

one may be a course in Philosophy; and (iii) certain combinations of courses may **not** be offered (see List of Courses below).

1.17D. *Philosophy and Economics.*

1.18Candidates must take (i) one of the courses 101, 102, 115, and 116, (ii) course 103, and (iii) at least three courses in Economics.

1.19Their other three courses may be chosen freely from those listed under Philosophy and under Economics, except that (i) at least one must be a course in Philosophy and the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; (ii) one but only one may be a course in Politics, selected from the following list: 201, 202, 214, 215, 216, 217, 220, 229; and (iii) certain combinations of courses must not be offered (see List of Subjects below).

List of Courses

1.20**Certain combinations of courses must not be offered: in parentheses after the title of each course is the number of any other course with which it may *not* be combined.**

1.21*Philosophy*

1.22The syllabuses for the subjects in this List are given in *Regulations for Philosophy in all Honour Schools including Philosophy.*

1.23101. Early Modern Philosophy

1.24102. Knowledge and Reality

1.25103. Ethics

1.26104. Philosophy of Mind

1.27106. Philosophy of Science and Social Science (124)

1.28107. Philosophy of Religion

1.29108. The Philosophy of Logic and Language

1.30109. Aesthetics and the Philosophy of Criticism

1.31110. Medieval Philosophy: Aquinas (111)

1.32111. Medieval Philosophy: Duns Scotus, Ockham (110)

1.33112. The Philosophy of Kant

1.34113. Post-Kantian Philosophy

1.35114. Theory of Politics (203)

1.36115. Plato *Republic*

1.37116. Aristotle *Nicomachean Ethics*

1.38120. Intermediate Philosophy of Physics

1.39122. Philosophy of Mathematics

1.40124. Philosophy of Science (106)

1.41125. Philosophy of Cognitive Science

1.42127. Philosophical Logic

1.43128. Practical Ethics

1.44129. The Philosophy of Wittgenstein

1.45137. Plato on Knowledge, Language, & Reality in the Theaetetus & Sophist (in translation)

1.46138. Aristotle on Nature, Life and Mind (in translation)

1.47139. Knowledge and Scepticism in Hellenistic Philosophy (in translation)

140. Philosophy of Social Science (106, 124)

1.48150. Jurisprudence

1.49151. Set Theory Logic (two courses from part B of the Honour School of Mathematics, counting as one Philosophy course)

1.50198. Special Subjects

1.51199. Thesis (298, 299, 399)

1.52*Politics* (including Sociology)

1.53Candidates should note that the Politics courses available in any particular year will depend on the availability of teaching resources. Not all courses will be available in every year and restrictions may be placed on the number of candidates permitted to offer certain courses in any particular year.

1.54**The syllabuses for the courses in Politics listed below are given on the Department of Politics and International Relations undergraduate website.**

1.55201. Comparative Government

1.56202. British Politics and Government since 1900

1.57203. Theory of Politics (114)

1.58204. Modern British Government and Politics

1.59205. Government and Politics of the United States

1.60 206. Politics in Europe

1.61 207. Politics in Russia and the Former Soviet Union

1.62 208. Politics in Sub-Saharan Africa

1.63 209. Politics in Latin America

1.64 210. Politics in South Asia

1.65 211. Politics in the Middle East

1.66 212. International Relations in the Era of Two World Wars

1.67 213. International Relations in the Era of the Cold War

1.68 214. International Relations

1.69 215. Political Thought: Plato to Rousseau

1.70 216. Political Thought: Bentham to Weber

1.71 217. Marx and Marxism

1.72 218. Sociological Theory

1.73 220. Political Sociology

1.74 222. Labour Economics and Inequality (307)

1.75 223. The Government and Politics of Japan

1.76 224. Social Policy

1.77 225. ~~Comparative Demographic Systems~~ <mark>Demography and Population</mark>

1.78 226. Quantitative Methods in Politics and Sociology

1.79 227. Politics in China

1.80 228. The Politics of the European Union

1.81 229. Advanced Paper in Theories of Justice

1.82 230. Comparative Political Economy

1.83 297. Special subject in Politics

1.84 298. Supervised dissertation (199, 299, 399)

1.85 299. Thesis (199, 298, 399)

1.86 Thesis regulations as for course 399 below.

1.87 *Economics*

1.88Courses 300, 301, 302, and 311 must be studied in the first year of the candidate's enrolment for the Honour School. The rest of the courses may be studied only in the second year of the candidate's enrolment for the Honour School.

1.89Not all Economics courses may be available in any particular year. There may also be restrictions on numbers permitted to offer some Economics courses in any particular year.

1.90More than one Special Subject in Economics (course 398) may be offered.

1.91**The syllabuses for the courses in Economics listed below are given on the Department of Economics undergraduate website.**

1.92300. Quantitative Economics

1.93301. Macroeconomics

1.94302. Microeconomics

1.95304. Money and Banking

1.96310. Economics of Developing Countries

1.97311. History of the World Economy

1.98314. Econometrics

1.99319. Game Theory

1.100398. Special subjects in Economics

1.101399. Thesis (199, 298, 299)

1.102*(a) Subject*

1.103The subject of every thesis should fall within the scope of the Honour School. The subject may but need not overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of material used in their theses and that substantial repetition may be penalised.

1.104Every candidate shall submit through the ~~candidate's college~~ relevant subject administrator for approval to the Director of Undergraduate Studies for Politics and International Relations, or the Director of Undergraduate Studies for Economics, as appropriate:~~, the title the candidate proposes together with~~

1.105(i) the title they propose ~~an indication as to the branch of the school in which the subject falls, e.g. Economics~~;

1.106(ii) an explanation of the subject in about 100 words;

(iii) the name of the person who has agreed to supervise the thesis;

1.107not earlier than the first day of the Trinity Full Term of the first year of the candidate's enrolment for the Honour School and not later than the date prescribed for entry to the examination. The relevant Director of Undergraduate Studies shall decide as soon as

possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term of the final year of the candidate's enrolment for the Honour School.

1.108Proposals to change the title of the thesis may be made through the relevant Department administrator and will be considered by the relevant Director of Undergraduate Studies until the first day of the Hilary Full Term of the final year of the candidate's enrolment for the Honour School and by the relevant chair of examiners thereafter.

1.109*(b) Length and format*

1.110No thesis shall exceed 15,000 words. Candidates should refer to the relevant Department for guidance as to formatting, content, and submission requirements*.*

1.111*(c) Notice of submission of thesis*

1.112Every candidate who wishes to submit a thesis shall give notice of the intention to do so on the candidate's examination entry form (in addition to seeking approval of the subject from the relevant Director of Undergraduate Studies under (a) above); and shall submit the thesis using the University approved assessment platform not later than noon on Thursday of the week before Trinity Full Term of the final year of the candidate's enrolment for the Honour School.

Explanatory Notes

(1) Introduction of paper 140 Philosophy of Social Science, removal of paper 106 Philosophy of Science and Social Science.

(2) Paper title change from *Comparative Demographic Systems* to *Demography and Population* to align with Human Sciences who convene the paper.

(3) Changes to Economics thesis submission guidance.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 16 May 2025 and 13 July 2025

Title of Programme Honour School of Philosophy, Politics, and Economics

Brief note about nature of change: Changes to politics and economics option papers.

Effective date For students starting from Michaelmas term 2025 For first examination from 2026/27

Location of change In *Examination Regulations* Honour School of Philosophy, Politics, and Economics

Details of Change: Amend citations and re-number as follows: **A**   1.1 1. The subject of the Honour School of Philosophy, Politics, and Economics shall be the study of philosophy, and of the political and economic principles and structure of modern society.   1.2 2. No candidate shall be admitted to examination in this school unless they have passed or been exempted from the First Public Examination.   1.3 3. The length of the programme of study for this school shall normally be six terms of full-time study.   1.4 4. The examination for this school shall be under the joint supervision of the Social Sciences Board and the Humanities Board which shall appoint a standing

joint committee to make regulations concerning it subject always to the preceding clauses of this sub-section.

B

1.5Candidates must offer *either* Philosophy, Politics, and Economics *or* Philosophy and Politics *or* Politics and Economics *or* Philosophy and Economics.

1.6Candidates must take *eight* courses in all, and must satisfy requirements of particular branches of the school.

1.7For all Economics courses assessed by examination, candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas Term.

1.8A. *Philosophy, Politics, and Economics.*

1.9Candidates must take (i) **one** of the courses 101, 102, 115, and 116, (ii) course 103, (iii) any two of 201, 202, 203, 214, and 220, and (iv) at least two courses in Economics.

1.10Their other two courses may be chosen freely from those listed under Philosophy, under Politics, and under Economics, except that (i) the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; and (ii) certain combinations of courses must not be offered (see List of Courses below).

1.11B. *Philosophy and Politics.*

1.12Candidates must take (i) **one** of the courses 101, 102, 115, and 116, and (ii) course 103, and (iii) any two of 201, 202, 203, 214, and 220.

1.13Their other four courses may be chosen freely from those listed under Philosophy and under Politics, except that (i) at least one must be a course in Philosophy and the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; (ii) at least one must be a course in Politics (other than the thesis (or the supervised dissertation) if offered); (iii) one but only one may be a course in Economics, selected from the following list: 300, 301, 302, 311, (iv) certain combinations of courses must **not** be offered (see List of Courses below).

1.14C. *Politics and Economics.*

1.15Candidates must take (i) any two of 201, 202, 203, 214, and 220, and (ii) at least three courses in Economics.

1.16Their other three courses may be chosen freely from those listed under Politics and under Economics except that (i) at least one must be a course in Politics (other than the thesis (or the supervised dissertation) if offered); (ii) one but only

one may be a course in Philosophy; and (iii) certain combinations of courses may **not** be offered (see List of Courses below).

1.17D. *Philosophy and Economics.*

1.18Candidates must take (i) one of the courses 101, 102, 115, and 116, (ii) course 103, and (iii) at least three courses in Economics.

1.19Their other three courses may be chosen freely from those listed under Philosophy and under Economics, except that (i) at least one must be a course in Philosophy and the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; (ii) one but only one may be a course in Politics, ==excluding subjects 298 Supervised Dissertation in Politics and 299 Thesis in Politics== ~~selected from the following list: 201, 202, 214, 215, 216, 217, 220, 229; and (iii) certain combinations of courses must not be offered (see List of Subjects below)~~.

List of Courses

1.20**Certain combinations of courses must not be offered: in parentheses after the title of each course is the number of any other course with which it may *not* be combined.**

1.21*Philosophy*

1.22The syllabuses for the subjects in this List are given in *Regulations for Philosophy in all Honour Schools including Philosophy.*

1.23101. Early Modern Philosophy

1.24102. Knowledge and Reality

1.25103. Ethics

1.26104. Philosophy of Mind

1.27~~106. Philosophy of Science and Social Science (124)~~

1.28107. Philosophy of Religion

1.29108. The Philosophy of Logic and Language

1.30109. Aesthetics and the Philosophy of Criticism

1.31110. Medieval Philosophy: Aquinas (111)

1.32111. Medieval Philosophy: Duns Scotus, Ockham (110)

1.33112. The Philosophy of Kant

1.34113. Post-Kantian Philosophy

1.35114. Theory of Politics (203)

1.36 115. Plato *Republic*

1.37 116. Aristotle *Nicomachean Ethics*

1.38 120. Intermediate Philosophy of Physics

1.39 122. Philosophy of Mathematics

1.40 124. Philosophy of Science (106)

1.41 125. Philosophy of Cognitive Science

1.42 127. Philosophical Logic

1.43 128. Practical Ethics

1.44 129. The Philosophy of Wittgenstein

1.45 137. Plato on Knowledge, Language, & Reality in the Theaetetus & Sophist (in translation)

1.46 138. Aristotle on Nature, Life and Mind (in translation)

1.47 139. Knowledge and Scepticism in Hellenistic Philosophy (in translation)

140. Philosophy of Social Science (124)

1.48 150. Jurisprudence

1.49 151. Set Theory Logic (two courses from part B of the Honour School of Mathematics, counting as one Philosophy course)

1.50 198. Special Subjects

1.51 199. Thesis (298, 299, 399)

1.52 *Politics* (including Sociology)

1.53 Candidates should note that the Politics courses available in any particular year will depend on the availability of teaching resources. Not all courses will be available in every year and restrictions may be placed on the number of candidates permitted to offer certain courses in any particular year.

1.54 **The syllabuses for the courses in Politics listed below are given on the Department of Politics and International Relations undergraduate website.**

1.55 201. Comparative Government

1.56 202. British Politics and Government since 1900

1.57 203. Theory of Politics (114)

1.58 204. Modern British Government and Politics

1.59205. Government and Politics of the United States

1.60206. Politics in Europe

1.61207. Politics in Russia and the Former Soviet Union

1.62208. Politics in Sub-Saharan Africa

1.63209. Politics in Latin America

1.64210. Politics in South Asia

1.65211. Politics in the Middle East

1.66212. International Relations in the Era of Two World Wars

1.67213. International Relations in the Era of the Cold War

1.68214. International Relations

1.69215. Political Thought: Plato to Rousseau

1.70216. Political Thought: Bentham to Weber

1.71217. Marx and Marxism

1.72218. Sociological Theory

1.73220. Political Sociology

1.74222. Labour Economics and Inequality (307)

1.75223. The Government and Politics of Japan

1.76224. Social Policy

1.77225. Comparative Demographic Systems Demography and Population

1.78226. Quantitative Methods in Politics and Sociology

1.79227. Politics in China

1.80228. The Politics of the European Union

1.81229. Advanced Paper in Theories of Justice

1.82230. Comparative Political Economy

1.83297. Special subject in Politics

1.84298. Supervised dissertation (199, 299, 399)

1.85299. Thesis (199, 298, 399)

1.86Thesis regulations as for course 399 below.

1.87*Economics*

1.88Courses 300, 301, 302, and 311 must be studied in the first year of the candidate's enrolment for the Honour School. The rest of the courses may be studied only in the second year of the candidate's enrolment for the Honour School.

1.89Not all Economics courses may be available in any particular year. There may also be restrictions on numbers permitted to offer some Economics courses in any particular year.

1.90More than one Special Subject in Economics (course 398) may be offered.

1.91**The syllabuses for the courses in Economics listed below are given on the Department of Economics undergraduate website.**

> 1.92300. Quantitative Economics
>
> 1.93301. Macroeconomics
>
> 1.94302. Microeconomics
>
> 1.95304. Money and Banking
>
> 1.96310. Economics of Developing Countries
>
> 1.97311. History of the World Economy
>
> 1.98314. Econometrics
>
> 1.99319. Game Theory
>
> 1.100398. Special subjects in Economics
>
> 1.101399. Thesis (199, 298, 299)
>
> 1.102*(a) Subject*

1.103The subject of every thesis should fall within the scope of the Honour School. The subject may but need not overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of material used in their theses and that substantial repetition may be penalised.

1.104Every candidate shall submit through the ~~candidate's college~~ relevant subject administrator for approval to the Director of Undergraduate Studies for Politics and International Relations, or the Director of Undergraduate Studies for Economics, as appropriate: ~~, the title the candidate proposes together with~~

> 1.105(i) the title they propose ~~an indication as to the branch of the school in which the subject falls, e.g. Economics~~;
>
> 1.106(ii) an explanation of the subject in about 100 words;
>
> (iii) the name of the person who has agreed to supervise the thesis;

1.107not earlier than the first day of the Trinity Full Term of the first year of the candidate's enrolment for the Honour School and not later than the date prescribed for entry to the examination. The relevant Director of Undergraduate Studies shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term of the final year of the candidate's enrolment for the Honour School.

1.108Proposals to change the title of the thesis may be made through the relevant Department administrator and will be considered by the relevant Director of Undergraduate Studies until the first day of the Hilary Full Term of the final year of the candidate's enrolment for the Honour School and by the relevant chair of examiners thereafter.

1.109*(b) Length and format*

1.110No thesis shall exceed 15,000 words. Candidates should refer to the relevant Department for guidance as to formatting, content, and submission requirements*.*

1.111*(c) Notice of submission of thesis*

1.112Every candidate who wishes to submit a thesis shall give notice of the intention to do so on the candidate's examination entry form (in addition to seeking approval of the subject from the relevant Director of Undergraduate Studies under (a) above); and shall submit the thesis using the University approved assessment platform not later than noon on Thursday of the week before Trinity Full Term of the final year of the candidate's enrolment for the Honour School.

Explanatory Notes

(1) Labour Economics and Inequality is being removed as a politics option paper. It will continue to be offered as an economics special paper in the years it is offered.

(2) Removal of the restrictions placed on Philosophy-Economics route who have previously been limited to one Politics paper.

(3) Introduction of paper 140 Philosophy of Social Science, removal of paper 106 Philosophy of Science and Social Science.

(4) Changes to Economics thesis proposal process.

(5) Paper title change from *Comparative Demographic Systems* to *Demography and Population* to align with Human Sciences who convene the paper.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved on behalf of Education Committee on 15 August 2024.

Title of Programme

Master of Science by Coursework in Political Theory Research

Brief note about nature of change:

Changes to research methods assessment

Effective date

For students starting from Michaelmas term 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2023-24, Master of Science by Coursework in Political Theory Research (ox.ac.uk)

Details of Change:

Amend citations and re-number as follows:

1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

2. Candidates will be required to follow a course of instruction in Political Theory Research for three terms full-time.

3. Candidates will complete a <mark>core</mark> course in *Theory of Politics* assessed by a written examination.

<mark>*Research methods*</mark>

4. Candidates will complete ~~a~~ course~~s~~ in ~~*Research*~~ *Methods <mark>and Approaches</mark> in Political Theory* <mark>and *Reasoning in Contemporary Political Philosophy,* both</mark> assessed by <mark>a summative</mark> coursework <mark>assignment</mark>, full details of which will be set out in the Student Handbook.

5. Research methods assignments may also be submitted as part of the thesis providing:

(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the thesis itself is substantially new; and

(iii) the candidate also submits a statement specifying the extent of what is new.

~~5~~6. Candidates will submit a thesis of not more than 15,000 words by noon on the last Thursday in August.

~~6~~7. Research methods assignments and the ~~The~~ thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

~~7. Successful candidates will be required to deposit a copy of their thesis in the Bodleian Library.~~

Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved on behalf of Education Committee on 15 August 2024.

Title of Programme

Master of Philosophy in Politics (Comparative Government, Political Theory, European Politics and Society)

Brief note about nature of change:

Changes to research methods assessments

Effective date

For students starting from Michaelmas term 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2023-24, Master of Philosophy in Politics (Comparative Government, Political Theory, European Politics and Society) (ox.ac.uk)

Details of Change:

Amend citations and re-number as follows:

1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

2. Candidates will be required to follow a course of instruction in either Comparative Government, European Politics and Society or Political Theory for six terms full-time.

3. The examinations shall consist of the following:

Qualifying Examination

4 3. Candidates will complete one of the following three core courses assessed by a written examination:

      (i) Comparative Government (compulsory for Comparative Government students)

(ii) European Governance (compulsory for European Politics and Society students)

(iii) Theory of Politics (compulsory for Political Theory students)

Research methods

5~~4~~. Candidates will complete one of the following ~~two courses assessed by coursework, full details of which will be set out in the Student Handbook~~:

(i) Research ~~Methods~~ Design in Comparative Political Science and two methods options (compulsory for Comparative Government and European Politics and Society students). Candidates will submit three summative coursework assignments, full details of which will be set out in the Student Handbook.

(ii) ~~Research~~ Methods and Approaches in Political Theory and Reasoning in Contemporary Political Philosophy (compulsory for Political Theory students). Candidates will submit two summative coursework assignments, full details of which will be set out in the Student Handbook.

5. Research methods assignments may also be submitted as part of the thesis providing:

(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the thesis itself is substantially new; and

(iii) the candidate also submits a statement specifying the extent of what is new.

6. To pass the qualifying examination and proceed to the second year each candidate must pass both courses. Candidates who fail either course will normally be able to retake it before the beginning of the next academic year.

Final Examination

7. Candidates will take two option papers from a list of those approved by the Politics Graduate Studies Committee. With the special permission of the Politics Graduate Studies Committee candidates may take an option paper from outside this list. Option papers will be assessed by written examination, research paper or essay as set out in the Student Handbook.

8. Candidates will submit a thesis of not more than 30,000 words by noon on Tuesday of week 1 of Trinity term.

9. Research methods assignments and option ~~Option~~ paper essays or research papers and the thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

~~10. Successful candidates will be required to deposit a copy of their thesis in the Bodleian Library.~~

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 1 October 2024

Title of Programme Research Degrees in Politics and International Relations

Brief note about nature of change: Changes to reflect the on-course milestone application submission through Student Self Service.

Effective date For all students on course from Michaelmas term 2024

Location of change In *Examination Regulations* [2024-25, Research Degrees in Politics and International Relations (ox.ac.uk)](https://ox.ac.uk)

Details of Change: Amend citations as follows: 1.1 *(See also the general notice at the commencement of these regulations. The current edition of the relevant Student Handbook contains an elaborated version of these regulations.)* 1.2 1. Governance 1.3 The DPhils in Politics and the DPhil in International Relations shall be under the supervision of the Graduate Studies Committee of the Department of Politics and International Relations. 1.4 2. Attendance requirements 1.5 The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be

arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee.

1.6 3. Transfer to MLitt or DPhil status

1.7 Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted ==via Student Self Service== ~~to the Graduate Studies Administrator~~ and will comprise the following:

1.8 *(i) Politics*

1.9 (a) a completed transfer of status form;

1.10 Either two copies of:

1.11 (b) a proposed schedule of work;
(c) a paragraph statement describing the project;
(d) a research design of between 4,000 to 6,000 words maximum;
(e) written work relevant to the thesis of between 5,000 to 7,000 words maximum.

1.12 Or for students following the three paper route:

1.13 (b) a submissions of a research design for one paper;
(c) a document setting out the article-isation of the project and previewing the whole thesis;
(d) an introduction to all of the proposed papers and explanation of their academic relationship;
(e) a literature review;
(f) a timetable for completion.

1.14 *(ii) International Relations*

1.15 (a) a completed transfer of status form;

1.16 Either two copies of:

1.17 (b) a short outline of the thesis topic including the title and chapter headings;
(c) a proposed schedule of work;
(c) a draft introduction of between 4,000 to 6,000 words maximum;
(d) a draft chapter of the thesis of between 5,000 to 7,000 words maximum.

1.18 Or for students following the three paper route:

1.19 (b) a submissions of a research design for one paper;
(c) a document setting out the article-isation of the project and previewing the whole thesis;
(d) an introduction to all of the proposed papers and explanation of their

academic relationship;
(e) a literature review;
(f) a timetable for completion.

1.20All students must also provide evidence of the satisfactory completion of a course of lectures, seminars, and classes, as set out in the International Relations Student Handbook and supplemented by ~~his or her~~ <mark>their</mark> supervisor, and satisfactorily complete a course of research methods training, as set out in the International Relations Student Handbook and supplemented by ~~his or her~~ <mark>their</mark> supervisor and/or by the International Relations Director of Research Training.

1.21Full details of the timings for submissions and requirements for the Transfer of Status application can be found in the relevant Student Handbook.
The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

1.22A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

1.234. Confirmation of Status

1.24Students will normally be expected to achieve Confirmation of Status by no later than their ninth term after admission (or in their eighteenth term after admission for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Politics or International Relations must achieve Confirmation of Status by the end of their tenth term (fourteenth term for part-time students) as a graduate student, inclusive of the time spent on the full-time MPhil degree.
Applications should be submitted <mark>via Student Self Service</mark> ~~to the Graduate Studies Administrator~~ and will comprise the following:

1.25*(i) Politics*

1.26(a) a completed confirmation of status form;

1.27Two copies of:

1.28(b) a statement of the thesis title and chapter headings;
(c) a draft introduction;
(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis.

1.29The combined introduction and the two chapters should not exceed 30,000 words.

1.30*(ii) International Relations*

1.31(a) a completed confirmation of status form;

1.32Two copies of:

1.33(b) a statement of the thesis title and chapter headings;
(c) a draft introduction;
(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis;

1.34The combined introduction and the two chapters should not exceed 30,000 words.

1.35(e) a self-assessment report of progress of no more than 300 words.

1.36Full details of the timings for submissions and requirements for Confirmation of Status application can be found in the relevant Student Handbook.

1.37The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

1.38A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

1.395. Theses

1.40Theses for the Degree of DPhil which exceed 100,000 words and theses for the Degree of MLitt which exceed 50,000 words, excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

1.41*Three paper route*

1.42A D.Phil. thesis may be accepted for examination if it consists of a minimum of three academic papers, framed by an introduction, a survey of literature and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research, addressing one overarching research question. Current overall word

limits and conditions are detailed in the D.Phil. Student Handbook. Candidates wishing to proceed in this manner must be approved at the time of Confirmation of Status.

[1.43]If, after a petition is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must lodge a petition with ~~his or her~~ their supervisor to be approved by the Director of Graduate Studies, showing good cause for the change.

Explanatory Notes

Changes to reflect the on-course milestone application submission through Student Self Service.

Removal of binary gender references from regulation.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme Research Degrees in Politics and International Relations

Brief note about nature of change: Changes to formatting for clarity

Effective date For all students on course from Michaelmas term 2025

Location of change In *Examination Regulations* Research Degrees in Politics and International Relations In addition to the Gazette notice published on 10 October 2024, Politics and International Relations, Research Degrees

Details of Change:

Strike all existing citations:

~~1.1~~ ~~*(See also the general notice at the commencement of these regulations. The current edition of the relevant Student Handbook contains an elaborated version of these regulations.)*~~

~~1.2~~ ~~1. Governance~~

~~1.3~~ ~~The DPhils in Politics and the DPhil in International Relations shall be under the supervision of the Graduate Studies Committee of the Department of Politics and International Relations.~~

~~1.4~~ ~~2. Attendance requirements~~

~~1.5~~ ~~The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are~~

required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee.

1.6 3. Transfer to MLitt or DPhil status

1.7 Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted via Student Self Service and will comprise the following:

1.8 *(i) Politics*

1.9 (a) a completed transfer of status form;

1.10 Either two copies of:

1.11 (b) a proposed schedule of work;
(c) a paragraph statement describing the project;
(d) a research design of between 4,000 to 6,000 words maximum;
(e) written work relevant to the thesis of between 5,000 to 7,000 words maximum.

1.12 Or for students following the three paper route:

1.13 (b) a submissions of a research design for one paper;
(c) a document setting out the article-isation of the project and previewing the whole thesis;
(d) an introduction to all of the proposed papers and explanation of their academic relationship;
(e) a literature review;
(f) a timetable for completion.

1.14 *(ii) International Relations*

1.15 (a) a completed transfer of status form;

1.16 Either two copies of:

1.17 (b) a short outline of the thesis topic including the title and chapter headings;
(c) a proposed schedule of work;
(c) a draft introduction of between 4,000 to 6,000 words maximum;
(d) a draft chapter of the thesis of between 5,000 to 7,000 words maximum.

1.18 Or for students following the three paper route:

1.19 (b) a submissions of a research design for one paper;
(c) a document setting out the article-isation of the project and previewing the whole thesis;
(d) an introduction to all of the proposed papers and explanation of their

academic relationship;
(e) a literature review;
(f) a timetable for completion.

1.20 All students must also provide evidence of the satisfactory completion of a course of lectures, seminars, and classes, as set out in the International Relations Student Handbook and supplemented by their supervisor, and satisfactorily complete a course of research methods training, as set out in the International Relations Student Handbook and supplemented by their supervisor and/or by the International Relations Director of Research Training.

1.21 Full details of the timings for submissions and requirements for the Transfer of Status application can be found in the relevant Student Handbook.
The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

1.22 A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

1.23 4. Confirmation of Status

1.24 Students will normally be expected to achieve Confirmation of Status by no later than their ninth term after admission (or in their eighteenth term after admission for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Politics or International Relations must achieve Confirmation of Status by the end of their tenth term (fourteenth term for part-time students) as a graduate student, inclusive of the time spent on the full-time MPhil degree.
Applications should be submitted to the via Student Self Service and will comprise the following:

1.25 *(i) Politics*

1.26 (a) a completed confirmation of status form;

1.27 Two copies of:

1.28 (b) a statement of the thesis title and chapter headings;
(c) a draft introduction;
(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis.

1.29 The combined introduction and the two chapters should not exceed 30,000 words.

1.30 *(ii) International Relations*

1.31 (a) a completed confirmation of status form;

1.32 Two copies of:

1.33 (b) a statement of the thesis title and chapter headings;
(c) a draft introduction;
(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis;

1.34 The combined introduction and the two chapters should not exceed 30,000 words.

1.35 (e) a self-assessment report of progress of no more than 300 words.

1.36 Full details of the timings for submissions and requirements for Confirmation of Status application can be found in the relevant Student Handbook.

1.37 The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

1.38 A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

1.39 5. Theses

1.40 Theses for the Degree of DPhil which exceed 100,000 words and theses for the Degree of MLitt which exceed 50,000 words, excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

1.41 *Three paper route*

1.42 A D.Phil. thesis may be accepted for examination if it consists of a minimum of three academic papers, framed by an introduction, a survey of literature and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research, addressing one overarching research question. Current overall word

limits and conditions are detailed in the D.Phil. Student Handbook. Candidates wishing to proceed in this manner must be approved at the time of Confirmation of Status.

1.43If, after a petition is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must lodge a petition with their supervisor to be approved by the Director of Graduate Studies, showing good cause for the change.

Insert citations and number as follows:

(See also the general notice at the commencement of these regulations. The current edition of the relevant Student Handbook contains an elaborated version of these regulations.)

1. Governance

The research degrees in Politics shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

The research degrees in International Relations shall be under the supervision of the International Relations Graduate Studies Committee of the Department of Politics and International Relations.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in Part 6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the relevant Graduate Studies Committee.

3. Transfer to MLitt or DPhil status

Students will normally be admitted as Probationer Research Students (PRS), unless exempted due to (a) having completed an MPhil in the Department of Politics and International Relations and (b) the research topic proposed for the DPhil is a development of the research contained in the thesis.

Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students).

Students should submit the Transfer of Status application via student self-service. The application shall comprise the following:

3.1. Politics PRS students submitting a monograph thesis:

a) Proposed schedule of work

b) One paragraph abstract describing the project

c) Research design of 4,000-6,000 words

d) One draft chapter of the thesis of 5,000-7,000 words

3.2. Politics PRS students submitting a three-article thesis:

a) Proposed schedule of work

b) One paragraph abstract or a short outline of the thesis, describing the whole project

c) Draft introduction of 4000-6,000 words setting out the structure and coherence of the three articles and explaining their academic relationship

d) 5,000-7,000 word document setting out the research design and a preliminary analysis for one paper

3.3. International Relations PRS students submitting a monograph thesis:

a) Short outline of the thesis topic including the title and chapter headings

b) Proposed schedule of work

c) Draft introduction of 4,000-6,000 words

d) Draft chapter of the thesis of 5,000-7,000 words

3.4. International Relations PRS students submitting a three-article thesis:

a) 5000-7000 word document setting out the research design for one paper

b) Draft introduction of 4000-6000 words setting out the structure and coherence of the three articles and explaining their academic relationship including reviewing the relevant literature

c) Timetable for completion

All Politics and International Relations students must also provide evidence of the satisfactory completion of a course of lectures, seminars, and classes, and (where

relevant) a course of research methods training, as set out in the DPhil Handbook and supplemented by their supervisor.

Full details of the requirements for the Transfer of Status application can be found in the DPhil Handbook for Politics and International Relations.

The relevant Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The relevant Graduate Studies Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the relevant Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Students will normally be expected to achieve Confirmation of Status by no later than their ninth term after admission (or in their eighteenth term after admission for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Politics or International Relations must achieve Confirmation of Status by the end of their tenth term (fourteenth term for part-time students) as a graduate student, inclusive of the time spent on the full-time MPhil degree.

Students should submit a Confirmation of Status application via student self-service. The application will comprise the following:

4.1. DPhil Politics students:

a) Statement of the thesis title and chapter headings

b) Draft introduction

c) For monograph theses, two draft substantive chapters addressing the core research questions. (For empirical theses, this will be two draft empirical chapters.) For three-article theses, two draft articles intended to form part of the final thesis.

The combined introduction and the two chapters should not exceed 30,000 words.

4.2. DPhil International Relations students:

a) Statement of the thesis title and chapter headings

b) Draft introduction

c) Two additional chapters (or two draft articles for students following the three-article route) intended to form part of the final thesis.

The combined introduction and the two chapters should not exceed 30,000 words.

Full details of the requirements for Confirmation of Status application can be found in the DPhil Handbook for Politics and International Relations.

The relevant Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The relevant Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

5.1. Monograph

Theses for the Degree of DPhil which exceed 100,000 words and theses for the Degree of MLitt which exceed 50,000 words, are liable to be rejected unless students have, with the support of their supervisor(s), been granted permission to exceed the word limit by the relevant Graduate Studies Committee. The aforementioned limits include abstract, footnotes and endnotes but not the bibliography. These figures are maxima and students are advised that many successful theses have been significantly shorter.

5.2. Three article route

A DPhil thesis may be accepted for examination if it consists of a minimum of three academic papers (including literature reviews for each paper), framed by an extended introduction (which includes a literature review setting the three articles in the wider context) and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent body of research, addressing one overarching research question or a set of connected research questions. The same word limits as for the DPhil monograph thesis apply as to the three-article thesis.

Candidates wishing to submit a three-article thesis must be approved at the time of Transfer of Status (or within the first three terms if Transfer of Status has been

Explanatory Notes

1. Changes to improve clarity.

2. Removal of the separate requirement for a self-assessment report for Confirmation of Status, as this is requested as part of the Confirmation application form.

3. Three paper route literature review clarifications.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved on behalf of Education Committee on 15 August 2024.

Title of Programme

Master of Science by Coursework in Politics Research

Brief note about nature of change:

Changes to research methods assessment

Effective date

For students starting from Michaelmas 2024

For first examination from 2024/25

Location of change

In *Examination Regulations* 2023-24, Master of Science by Coursework in Politics Research (ox.ac.uk)

Details of Change:

Amend citations and re-number as follows:

1.1 1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

1.2 2. Candidates will be required to follow a course of instruction in Politics Research for three terms full-time.

1.3 3. Candidates will complete a <mark>core</mark> course in either *Comparative Government* or *European Governance*, assessed by a written examination.

<mark>*Research methods*</mark>

1.4 4. Candidates will complete ~~a~~ course<mark>s</mark> in Research Methods <mark>Design</mark> in <mark>Comparative</mark> Political Science <mark>and two methods options.</mark>~~, assessed by coursework,~~ <mark>Candidates will submit three summative coursework assignments,</mark> full details of which will be set out in the Student Handbook.

5. Research methods assignments may also be submitted as part of the thesis providing:

(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the thesis itself is substantially new; and

(iii) the candidate also submits a statement specifying the extent of what is new.

1.5~~5~~6. Candidates will submit a thesis of not more than 15,000 words by noon on the last Thursday in August.

1.6~~6~~7. Research methods assignments and the ~~The~~ thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

~~1.7~~~~7. Successful candidates will be required to deposit a copy of their thesis in the Bodleian Library.~~

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 4 October 2024.

Title of Programme Master of Science by Coursework in Refugee and Forced Migration Studies

Brief note about nature of change: Intra-department option course changes

Effective date For students starting from Michaelmas term 2024 For first examination from 2024/25

Location of change In *Examination Regulations* 2024-25, Master of Science by Coursework in Refugee and Forced Migration Studies (ox.ac.uk)

Details of Change: Amend citation 1.8 as follows: 1.86. Each candidate will be required to choose two elective courses, with at least one from the Refugee and Forced Migration Studies pool, and the second from either the Refugee and Forced Migration Studies pool or from another pool available in the Department of International Development. ~~Candidates will be required to follow the mode of assessment for the owning programme of the elective.~~ A list of electives including the timings and methods of assessment will be published by the Course Director at the start of Michaelmas Term.
Explanatory Notes Changes to facilitate students taking other option course within ODID. Assessment length will be governed by the Examination Conventions depending on the programme.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of the Quality Assurance Committee on 7 July 2025

Title of Programme

Master of Science by Coursework in Refugee and Forced Migration Studies

Brief note about nature of change:

Permitting students to take option papers from outside of the Department of International Development.

Effective date

For students starting from Michaelmas 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Science by Coursework in Refugee and Forced Migration Studies

In addition to the *Gazette* notice published on 31 October 2024 Refugee and Forced Migration Studies, MSc, 31 October

Details of Change:

Amend citations and re-number as follows:

1.11. The course shall be under the supervision of the Refugee and Forced Migration Studies Teaching Committee of the Department of International Development.

1.22. Candidates must follow a course of instruction in Refugee and Forced Migration Studies for at least three terms and will be expected to attend such lectures and seminars as their supervisor/Course Director shall recommend.

1.33. Each candidate will be required to satisfy the examiners in six papers and a thesis.

Papers I-II

1.44. Each candidate will be required to satisfy the examiners in two core papers:

1.5Paper I: International Legal and Ethical Frameworks

1.6Paper II: Political and Anthropological Frameworks

1.75. Each core paper will be assessed by a written examination in early Trinity term.

Papers III-IV: Two elective courses

1.86. Each candidate will be required to choose two elective courses, with at least one from the Refugee and Forced Migration Studies (RFMS) pool., and the second from either the Refugee and Forced Migration Studies pool or from another pool available in the Department of International Development. A list of electives including the timings and methods of assessment will be published by the Course Director at the start of Michaelmas Term. The second elective may be selected from either (a) RFMS electives, (b) an elective in another relevant master's degree in the Department of International Development, or exceptionally (c) another relevant master's degree in the University. Electives offered outside the Department of International Development may only be examined subject to permission from the MSc RFMS Teaching Committee. Applications to do this must be made following the requirements and by the date specified in the Course Handbook. Details of option papers available within the Department, and the assessment requirements and timings, will be made available for students to select at the start of Michaelmas term. Where students are taking an elective offered by a master's degree outside of the Department of International Development, candidates are required to follow the assessment requirements of the degree in question.

1.9**Paper V and VI: Research Methods**

1.107. Each candidate must display an understanding of research methods relevant to forced migration. This will be in the form of two individual 2,500 word essays.

1.11Paper V: The Individual Qualitative Research Design Essay must be presented in a proper scholarly form and submitted using the University approved online submission system no later than 12 noon on Thursday of Week 9 of Michaelmas Term.

1.12Paper VI: The Individual Quantitative Research Methods Essay must be presented in a proper scholarly form and submitted using the University approved online submission system no later than 12 noon on Thursday of Week 9 of Hilary Term.

1.13**Multidisciplinary thesis**

1.148. Each candidate will be required to submit a thesis of not less than 10,000 and not more than 15,000 words on a topic relevant to forced migration approved by the Chair of Examiners.

1.159. The thesis must be submitted no later than 12 noon on Thursday of Week 8 of Trinity Term.

1.1610. All assessments must be submitted using the University approved online assessment platform. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.1711. Candidates may be required to attend an oral examination on one of more elements of the candidate's assessed work.

Explanatory Notes

Permitting students to take option papers offered outside of the Department of International Development, subject to the approval of the RFMS Teaching Committee.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme

Master of Science by Coursework in Social Anthropology

Brief note about nature of change:

Change to paper 1 submission deadline

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Science by Coursework in Social Anthropology

Details of Change:

Amend citations as follows:

1.1 1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography

1.2 2. Candidates will be required to follow a course of instruction in Social Anthropology for three terms.

1.3 3. Candidates will complete the following two core courses:

1.4 a. Theories, Approaches and Themes in Social Anthropology (Paper 1) assessed by an essay of no more than 5,000 words, to be submitted by noon on Thursday of week 1 0 of Hilary term;

1.5 b. Comparing Cultures (Paper 4) assessed by two essays of no more than 2,500 words each, to be submitted by noon on Monday of week 6 of Trinity term.

^{1.6} 4. Candidates will take two option papers (Paper 2 and 3) from a list of those approved by the School of Anthropology and Museum Ethnography to be published by the end of week 2 of Michaelmas term. The option papers will be assessed by one or more submissions, full details of which are set out in the Course Handbook.

^{1.7} 5. Candidates will complete a dissertation of no more than 10,000 words, and an abstract of up to 250 words. The dissertation and abstract must be submitted by noon on the last Wednesday in August.

^{1.8} 6. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

^{1.9} 7. Candidates may be requested to attend an oral examination on any of the examination papers and/or dissertation.

Explanatory Notes

This change will also impact 1st year MPhil Social Anthropology students who refer to these regulations.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme   Research Degrees in Social Policy and Intervention

Brief note about nature of change: Changes to the integrated thesis route for DPhil Social Policy students; integration of part-time details

Effective date   For all students on course who have not yet submitted from Michaelmas term 2025

Location of change   In *Examination Regulations* Research Degrees in Social Policy and Intervention

Details of Change: Amend citations as follows: 1.1 *(These regulations replace the regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT 2019 for all students registered for Research Degrees in Social Policy and Intervention.)*   1.2 **1. Governance**   1.3 The DPhil in Social Policy and the DPhil in Social Intervention and Policy Evaluation (and for those starting before MT2019 the DPhil in Social Intervention) shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.   1.4 **2. Attendance requirements**   1.5 The DPhil programmes shall be offered on a full-time ==and part-time== basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. ==Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be==

1.6**3. Transfer to MLitt (or MSc by Research) or DPhil status**

1.7Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students).

1.8Applications should be submitted to the Graduate Studies Committee and will comprise the following:

1.9(a) a completed transfer of status form

1.10(b) a provisional thesis title and research proposal;

1.11(c) a literature review of between 5,000 to 8,000 words;

1.12(d) a piece of written work relevant to the thesis of between 5,000 to 8,000 words;

1.13(e) a timetable for completion;

1.14(f) evidence of attendance of subject specific courses;

1.15(g) Research Ethics forms (if applicable);

1.16(h) Health and Safety forms (if applicable);

1.17(i) Skills Review and Training Needs Analysis form.

1.18Full details of requirements can be found in the Graduate Research Students handbook.

1.19The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

1.20A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MSc by Research or MLitt) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MSc by Research or MLitt, the student will be removed from the Register of Graduate Students.

1.21**4. Confirmation of Status**

1.22Students will normally be expected to achieve Confirmation of Status in their seventh term and by no later than their ninth term after admission (or in their fourteenth term and no later than their eighteenth term after admission for part-time students). Students admitted directly to DPhil status having completed an M.Phil. (with a thesis in the same broad field as the topic for the D.Phil.) must achieve Confirmation of Status by the end of

their third term (sixth term for part-time students) as a graduate student, exclusive of the time spent on the Register of Students while undertaking the full-time MPhil.

1.23Applications should be submitted to the Graduate Studies Committee and will comprise the following:

1.24(a) a completed confirmation of status form;

1.25(b) a thesis title and abstract;

1.26(c) a thesis outline;

1.27(d) a research proposal of 4 to 5 pages;

1.28(e) a timetable for completion;

1.29(f) for the monograph thesis route at least two draft chapters, or for the thesis by papers route two draft papers;

1.30(g) evidence of presentation of (part of) the thesis at a seminar/conference/workshop;

1.31(h) Skills Review and Training Needs Analysis form.

1.32Full details of requirements can be found in the Graduate Research Students handbook.

1.33The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

1.34A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application (two terms for part-time students), and will granted an extension of one term (two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MSc by Research or MLitt, the student will be removed from the Register of Graduate Students.

1.35**5. Theses**

1.36Theses for the Degree of DPhil which exceed 100,000 words, theses for the Degree of MLitt which exceed 50,000 words, and theses for the Degree of MSc by Research with exceed 25,000 words excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

1.37*Articles-based theses*

1.38A DPhil thesis may be accepted for examination if it consists of ~~either a minimum of four academic papers of publishable quality for the DPhil in Social Policy, or~~ a minimum of three academic papers (including literature reviews for each paper), ~~of publishable quality~~

~~for the DPhil in Social Intervention or DPhil in Social Intervention and Policy Evaluation. In either case the thesis should be~~ framed by an ==extended== introduction~~,~~ ==(which includes== a literature review~~,~~ ==setting the three articles in the wider context)== and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research, addressing one overarching research question. A thesis submitted under this rubric may include joint publications, but for the DPhil in Social Policy only, at least one paper must be single-authored. Where joint publications are included, all co-authors must certify in writing to the Director of Graduate Studies that at least 70% of that work represents that of the candidate. Current overall word limits and conditions are detailed in the DPhil Notes for Guidance. Candidates wishing to proceed in this manner should with the support of their supervisor obtain approval from the Director of Graduate Studies before applying for Confirmation of DPhil status. If a candidate wishes to revert to a standard DPhil thesis format, with the support of their supervisor, they should obtain approval from the Director of Graduate Studies, showing good cause for the change.

Explanatory Notes

DPhil Social Policy students submitting an integrated thesis will now only be required to submit three papers rather than four. This will align the requirements with the DPhil Social Intervention and Policy Evaluation. Students currently preparing their thesis based on a four-paper submission will still be able to submit four papers.

Changes to the integrated thesis section for DPhil Social Policy and DPhil Social Intervention and Policy Evaluation students to clarify the purpose of the literature review(s).

Integration of part-time pathway details – the DPhils were approved to be delivered on a part-time basis in 2018, with the first part-time cohort from 2020. These details had been missed and are being added now.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved on behalf of Education Committee on 18 October 2024.

Title of Programme
Master of Science by Coursework in Social Science of the Internet (Full-time)

Brief note about nature of change:
Changes to assessment for Digital Social Research Methods: Statistics Core

Effective date
For students starting from Michaelmas term 2024
For first examination from 2024/25

Location of change
In *Examination Regulations* 2024-25, Master of Science by Coursework in Social Science of the Internet (Full-time) (ox.ac.uk)

Details of Change:
Amend citation 1.5 as follows:
1.5**Part 2:** Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by ~~examinations~~ <mark>two written coursework submissions</mark>. With the agreement of the Director of Graduate Studies, the 'Applied Analytical Statistics' course (assessed by written coursework) may be taken in lieu of this paper.
Explanatory Notes
The compulsory core paper in Digital Social Research Methods: Statistics Core (Part 2 in the examination regulations) is currently assessed through a 3-hour examination in Week 9 MT.
This will be changed to two submissions: Part 1 - Due Friday Week 8 MT, 1,500-word programming exercise (50%); Part 2 - Due Friday Week 9 MT, take-home paper with statistical problem set, not to exceed 1,500 words (50%)

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025

Title of Programme Master of Science by Coursework in Social Science of the Internet (Full-time)

Brief note about nature of change: Changes to statistics paper options

Effective date For students starting from Michaelmas term 2025 For first examination from 2025/26

Location of change In *Examination Regulations* Master of Science by Coursework in Social Science of the Internet (Full-time)

Details of Change: Amend citations as follows: 1.11. The Course shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute, which is under the supervision of the Social Sciences Divisional Board. 1.22. Candidates must follow for three terms a course of instruction in Social Science of the Internet. 1.33. The examination will be in eight parts, as follows: 1.4**Part 1:** Compulsory core methods paper in 'Digital Social Research Methods: Methods Core' assessed by written coursework. 1.5**Part 2:** Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by examinations. ~~With the agreement of the Director of Graduate Studies, the~~

~~'Applied Analytical Statistics' course (assessed by written coursework) may be taken in lieu of this paper.~~

1.6**Part 3:** Compulsory core paper in 'Internet and Society', assessed by examination.

1.7**Part 4**: Compulsory core paper in 'Internet Technologies and Regulation', assessed by examination.

1.8**Part 5**: One methods option paper to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module.

1.9**Part 6:** One (1) substantive option paper to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Not all substantive options may be available every year. The substantive option papers will be assessed by arrangements which are specified in the reading lists for each module.

1.10**Part 7**: One further option paper, to be chosen from the list of methods and substantive option papers published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper.

1.11**Part 8:** A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the Chair of the Board of Examiners. The thesis must be uploaded to the University approved online assessment platform by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken.

1.123. All written assignments must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

1.134. The examiners may examine any candidate viva voce.

1.14**Oxford 1+1 MBA programme**

1.15Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.16Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

1.17(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

1.18(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

1.19(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

Explanatory Notes

Following major changes to MSc Social Data Science, Applied Analytical Statistics will be taught in Hilary term instead of Michaelmas. It will be a core course for MSc SDS students and a methods option (part 5) for MSc SSI students (replacing the previous advanced quantitative methods option Advanced Statistics for Internet Research).

Following this change in term of teaching and the recategorisation of Applied Analytical Statistics as an SSI methods option, it is no longer appropriate to offer to SSI as a core paper substitute.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved on behalf of Education Committee on 18 October 2024.

Title of Programme

Master of Science by Coursework in Social Science of the Internet (Part-time)

Brief note about nature of change:

Changes to assessment for Digital Social Research Methods: Statistics Core

Effective date

For students starting from Michaelmas term 2023

For first examination from 2024/25

Location of change

In *Examination Regulations* 2023-24, Master of Science by Coursework in Social Science of the Internet (Part-time) (ox.ac.uk)

Details of Change:

Amend citation 1.5 as follows:

1.11**Part 2:** Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by ~~examinations~~ <mark>two written coursework submissions</mark>. With the agreement of the Director of Graduate Studies, the 'Applied Analytical Statistics' course (assessed by written coursework) may be taken in lieu of this paper.

Explanatory Notes

The compulsory core paper in Digital Social Research Methods: Statistics Core (Part 2 in the examination regulations) is currently assessed through a 3-hour examination in Week 9 MT.

This will be changed to two submissions: Part 1 - Due Friday Week 8 MT, 1,500-word programming exercise (50%); Part 2 - Due Friday Week 9 MT, take-home paper with statistical problem set, not to exceed 1,500 words (50%)

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved on behalf of Education Committee on 18 October 2024.** |

Title of Programme

Master of Science by Coursework in Social Science of the Internet (Part-time)

Brief note about nature of change:

Changes to assessment for Digital Social Research Methods: Statistics Core

Effective date

For students starting from Michaelmas term 2024

For first examination from 2025/26

Location of change

In *Examination Regulations* 2024-25, Master of Science by Coursework in Social Science of the Internet (Part-time) (ox.ac.uk)

Details of Change:

Amend citation 1.5 as follows:

[1.11]**Part 2:** Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by ~~examinations~~ <mark>two written coursework submissions</mark>. With the agreement of the Director of Graduate Studies, the 'Applied Analytical Statistics' course (assessed by written coursework) may be taken in lieu of this paper.

Explanatory Notes

The compulsory core paper in Digital Social Research Methods: Statistics Core (Part 2 in the examination regulations) is currently assessed through a 3-hour examination in Week 9 MT.

This will be changed to two submissions: Part 1 - Due Friday Week 8 MT, 1,500-word programming exercise (50%); Part 2 - Due Friday Week 9 MT, take-home paper with statistical problem set, not to exceed 1,500 words (50%)

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by officer's action on behalf of Quality Assurance Committee on 7 July 2025

Title of Programme

Master of Science by Coursework in Social Science of the Internet (Part-time)

Brief note about nature of change:

Changes to statistics paper options

Effective date

For students starting from Michaelmas term 2025

For first examination from 2026/27

Location of change

In *Examination Regulations* Master of Science by Coursework in Social Science of the Internet (Full-time)

Details of Change:

Amend citations as follows:

1.11. The Course shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute, which is under the supervision of the Social Sciences Divisional Board.

1.22. Candidates must follow for six terms a course of instruction in Social Science of the Internet.

1.33. The examination will be in eight parts, normally split over two years as follows:

1.4(i) **First year:**

1.5**Part 1:** Compulsory core methods paper in 'Digital Social Research Methods: Methods Core' assessed by written coursework.

[1.6]**Part 3**: Compulsory core paper in 'Internet and Society', assessed by examination.

[1.7]**Part 5**: One methods option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module.

[1.8]**Part 6**: One substantive option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all substantive options may be available every year. The substantive option papers will be assessed by arrangements which are specified in the reading lists for each paper.

[1.9]In addition, students will be required to write a thesis proposal during Trinity Term of the first year, to be submitted to their supervisor by Friday of Week 4 of Michaelmas Term of their second year. Students will receive written formative feedback on this proposal from their supervisor.

[1.10](ii) **Second year:**

[1.11]**Part 2:** Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by examinations. ~~With the agreement of the Director of Graduate Studies, the 'Applied Analytical Statistics course (assessed by written coursework) may be taken in lieu of this paper.~~

[1.12]**Part 4:** Compulsory core paper in 'Internet Technologies and Regulation', assessed by examination.

[1.13]**Parts 7:** One further option paper, to be chosen from the list of methods and substantive option papers to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper.

[1.14]**Part 8:** A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the Chair of the Board of Examiners. The thesis must be uploaded to the University approved online assessment platform by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken.

[1.15]4. Under exceptional circumstances, with permission from the Director of Graduate Studies, students may elect to delay until the second year an examination that would normally take place during the first year, or may elect to sit during the first year an examination that would normally take place during the second year (provided the student

is able to meet all prerequisites for the paper). No changes to the normal examination sequence will be approved by the Director of Graduate Studies that would result in more than 70% of the non-thesis marks being examined in a single year.

[1.16]5. All written assignments must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

[1.17]6. The examiners may examine any candidate viva voce.

Explanatory Notes

Following major changes to MSc Social Data Science, Applied Analytical Statistics will be taught in Hilary term instead of Michaelmas. It will be a core course for MSc SDS students and a methods option (part 5) for MSc SSI students (replacing the previous advanced quantitative methods option Advanced Statistics for Internet Research).

Following this change in term of teaching and the recategorisation of Applied Analytical Statistics as an SSI methods option, it is no longer appropriate to offer to SSI as a core paper substitute.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme

Master of Science by Coursework in Sociology (Full-time)

Brief note about nature of change:

Change to the thesis submission deadline

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Science by Coursework in Sociology

Details of Change:

Amend citations as follows:

1.1The Course shall be under the supervision of the Graduate Studies Committee of the Department of Sociology, which is under the supervision of the Social Sciences Divisional Board.

1.2Every candidate must follow, for at least three terms, a course of instruction in Sociology.

1.3The examination will be in four parts:

1.4**A**. A compulsory paper in *Methods of Social Research,* will be assessed by a written examination and three written coursework submissions.

1.5**B**. A compulsory paper in *Sociological Analysis,* will be assessed by a written examination.

1.6**C**. Two option papers. Details of the option papers available including the method and timing of the assessment will be published annually in the Course Handbook.

1.7**D**. A thesis of not more than 10,000 words on a topic within the subject of the course to be specified jointly by supervisor and student. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised. The thesis must be uploaded to the University approved online assessment platform by noon of the weekday on or nearest to ~~1 September~~ <mark>25 August</mark> of the year in which the examination is to be taken.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme Master of Science by Coursework in Sociology (Part-time)

Brief note about nature of change: Change to the thesis submission deadline

Effective date For students starting from Michaelmas term 2025 For first examination from 2026/27

Location of change In *Examination Regulations* Master of Science by Coursework in Sociology (Part-time)

Details of Change:
 	
Amend citations as follows:
 	
1.1The Course shall be under the supervision of the Graduate Studies Committee of the Department of Sociology, which is under the supervision of the Social Sciences Divisional Board.
 	
1.2Every candidate must follow, for at least six terms, a course of instruction in Sociology.
 	
1.3The examination will be in five parts, split over two years as follows:
 	
    1.4*First year*
 	
    1.5A. A compulsory paper in *Methods of Social Research,* will be assessed by a written examination and three written coursework submissions.
 	
    1.6B. One option paper. Details of the option papers available including the method and timing of the assessment will be published annually in the Course Handbook.

1.7 *Second Year*

1.8 C. A compulsory paper in *Sociological Analysis,* will be assessed by a written examination and three written coursework submissions.

1.9 D. A second option paper. Details of the option papers available including the method and timing of the assessment will be published annually in the Course Handbook.

1.10 E. A thesis of not more than 10,000 words on a topic within the subject of the course to be specified jointly by supervisor and student. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised. The thesis must be uploaded to the University approved online assessment platform, by noon of the weekday on or nearest to ~~1 September~~ 25 August of the second year.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

| SSD/2/2/4 |

| **Social Sciences Divisional Board** |

| **Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025** |

Title of Programme

Master of Philosophy in Sociology and Demography

Brief note about nature of change:

Changes to the Life Course Research assessment methods.

Effective date

For students starting from Michaelmas term 2025

For first examination from 2025/26

Location of change

In *Examination Regulations* Master of Philosophy in Sociology and Demography

Details of Change:

Amend citations as follows:

1.1The Course shall be under the supervision of the Graduate Studies Committee of the Department of Sociology, which is under the supervision of the Social Sciences Divisional Board.

1.2The regulations are as follows:

1.3*Qualifying test*

1.4In the first year, every candidate must offer four compulsory papers.

1.51. *Methods of Social Research*, will be assessed by written examination and two written coursework submissions.

1.62. *Sociological Analysis*, will be assessed by a written examination.

1.73. *Demographic Analysis*, will be assessed by two written coursework submissions.

1.84. *Life Course Research*, will be assessed by ~~two~~ <mark>one</mark> written coursework submission~~s~~ <mark>and one written examination</mark>.

1.9In addition, candidates must also offer one option paper. Details of the option papers available including the method and timing of the assessment will be published annually in the Course Handbook.

1.10Full details of the methods of assessment and timings will be set out in the Course Handbook.

1.11Where coursework forms a part of any assessment for an option paper, an electronic copy must be uploaded to the University approved online assessment platform by the time and date specified in the Course Handbook.

1.12Candidates who fail the qualifying test are allowed to retake the test before the beginning of the first week of the next academic year. Such candidates are required to retake only those elements of the qualifying test that they have failed. Candidates who fail only one out of the five papers may, by permission of the Sociology Graduate Studies Committee, proceed to the second year of the course and re-sit the failed paper at the same time as the final examination. No candidate will be permitted to re-sit any of the compulsory papers more than once.

1.13*Final Examination*

1.14Every candidate must offer:

1.151. One further option paper from the list of option papers specified by the Department of Sociology;

1.162. A paper in the *Replication Project* as specified in the Graduate Studies Handbook;

1.173. A thesis of not more than 30,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student; an electronic copy to be uploaded to the University-approved online assessment platform by noon on Friday of week 6 of Trinity Term. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised.

Explanatory Notes

Life Course Research will now be examined by one 2-hour in-person exam in Trinity Term and one quantitative assignment at the end of Hillary Term. Each will be worth 50%.

The quantitative assignment is made available at 9am on Monday of Week 9 of Hilary Term and is to be submitted via the University approved online assessment platform on Friday of Week 9, Hilary Term.

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's action on behalf of Quality Assurance Committee on 13 July 2025

Title of Programme Master of Science by Coursework in Visual, Material, and Museum Anthropology

Brief note about nature of change: Change to paper 1 submission deadline

Effective date For students starting from Michaelmas term 2025 For first examination from 2025/26

Location of change In *Examination Regulations* Master of Science by Coursework in Visual, Material, and Museum Anthropology

Details of Change: Amend citations as follows: 1.1 1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography. 1.2 2. Candidates will be required to follow a course of instruction in Visual, Material, and Museum Anthropology for three terms. 1.3 3. Candidates will complete the following two core courses: 1.4 (a) Contemporary Themes in Visual, Material, and Museum Anthropology (Paper 1) assessed by an essay of no more than 5,000 words, to be submitted by noon on Thursday of week 1 0 of Hilary term.

1.5(b) Fundamental Concepts in Visual, Material, and Museum Anthropology (Paper 4) assessed by two essays of no more than 2,500 words each, to be submitted by noon on Monday of week 6 of Trinity term.

1.64. Candidates will complete a course in Research Methods in Visual, Material, and Museum Anthropology (Paper 3) assessed by an outline research proposal for the dissertation of no more than 2,500 words (Paper 3(a)) and a research methods portfolio (Paper 3(b)), both to be submitted by noon on Thursday of week 4 of Trinity term.

1.75. Candidates will take one option paper (Paper 2) from a list of those approved by the School of Anthropology and Museum Ethnography to be published by the end of week 2 of Michaelmas term. The option paper will be assessed by one or more submissions, full details of which are set out in the Course Handbook.

1.86. Candidates will complete a dissertation of no more than 10,000 words, and an abstract of up to 250 words. The dissertation and abstract must be submitted by noon on the last Wednesday in August.

1.97. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

Explanatory Notes

This change will also impact 1st year MPhil Visual, Material, and Museum Anthropology students who refer to these regulations.