

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of the Quality Assurance Committee on 8 September 2023**

**Title of Programme**

Master of Science by Coursework in Archaeological Science

**Brief note about nature of change:**

Simplification of regulations and minor changes to submission dates

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2022-23, Master of Science by Coursework in Archaeological Science (ox.ac.uk)*

**Details of Change:**

Strike all citations:

~~<sup>1.1</sup>1. Within the Division of Social Sciences, the course shall be administered by the School of Archaeology. The regulations made are as follows:~~

~~<sup>1.2</sup>2. Candidates for admission must apply to the School of Archaeology.~~

~~<sup>1.3</sup>3. Candidates must follow a course of instruction in Archaeological Science for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.~~

~~<sup>1.4</sup>4. The written examination shall consist of:~~

~~<sup>1.5</sup>(a) three papers on the syllabus described in the Schedule, to be taken as written examinations in the second week of Trinity Term, and~~

~~<sup>1.6</sup>(b) except where candidates take an option in lieu (see section (c)) one pre-set essay of no more than 8,000 words, the subject and length of which must be submitted for approval to the Chair of Examiners by noon on the Friday of the sixth week of Hilary Term. Candidates must upload their essay to the University approved online assessment platform by noon on the Monday of first week of Trinity Term. Essays must bear the candidate's examination number but not his or her name, and must include a statement of the number of words.~~

~~<sup>1.7</sup>(c) in lieu of one of the three papers described in the Schedule, candidates may, with the permission of the School of Archaeology's Graduate Studies Committee, take one of the options from the MSc in Archaeology or MSc in Classical Archaeology (Schedule B only), to be examined by two pre-set essays, each of no more than 5,000 words. Candidates must upload their essays to the University approved online assessment platform by noon on the Monday of first week of Trinity Term. Candidates taking such an option would be examined on one pre-set essay of no more than 5,000 words on a topic in Archaeological Science in lieu of the requirements laid out in (b) above.~~

~~<sup>1.8</sup>5. Each candidate will be required to submit a dissertation of no more than 16,000 words, (excluding bibliography and/or catalogues), on a research area selected in consultation with the supervisor and approved by a person designated for this purpose by the Chair of Examiners for Archaeological Science. Proposed titles must be submitted for approval to the Chair of Examiners by noon on the Friday of the sixth week of Hilary Term.~~

~~<sup>1.9</sup>6. Candidates must upload their dissertation to the University approved online assessment platform no later than noon on the Friday four weeks and two days before the start of the following Michaelmas Term.~~

~~<sup>1.10</sup>With respect to essays and dissertations, only the file submitted via the approved assessment platform constitutes a valid submission; no concomitant hard copy submission must be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.~~

~~<sup>1.11</sup>7. The examiners may require to see the records of practical work carried out during the course.~~

~~<sup>1.12</sup>8. Candidates must present themselves for an oral examination if required by the examiners. This may be on one of the candidate's written papers, or dissertation, or both.~~

~~<sup>1.13</sup>9. In the case of failure in just one part of the examination (written papers, extended essay(s), dissertation), the candidate will be permitted to retake that part of the examination on one further occasion, not later than one year after the initial attempt. Written papers would be retaken the following year. Pass or failure in the written papers will be taken as an average of all written papers and in the case of failure all written papers must be retaken. If the candidate passes all parts of the examination except the dissertation, the dissertation may be considered as a practical report as defined in the schedule for the MSc and, if of a sufficiently high standard, the candidate may be granted permission to supplicate for the degree of MSc.~~

## Schedule

### 1.14 (i) *Principles and practice of scientific dating*

1.15 The principles of scientific dating methods including radiocarbon, luminescence, uranium series and dendro-chronology. The practical aspects of these methods and the problems encountered in their application. The statistical analysis of chronological information in the study of archaeological sites and cultures.

### 1.16 (ii) *Bio-archaeology*

1.17 Scientific methods for the study of biological remains from archaeological sites; introduction to the analysis of plant and faunal remains including indicators of disease and artefactual analysis; theoretical and practical aspects of quantitative methods for diet reconstruction by isotopic analysis; introduction to ancient DNA studies; residue analysis.

### 1.18 (iii) *Materials analysis and the study of technological change*

1.19 Introduction to the history of technology; theoretical and practical aspects of materials analysis methods—SEM, microprobe, TIMS, ICP, ICP-MS, XRF, XRD, PIXE, FTIR, and NAA; application of analysis to different material types—stone, ceramics, vitreous materials and metals; provenance of raw materials; case studies of application to archaeological problems.

Insert citations and number as follows:

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

2. Each candidate will be required to follow a course of instruction in Archaeological Science for three terms full-time.

3. Candidates will complete two of the following three modules, each assessed by written examination in early Trinity term:

(i) Principles and practice of scientific dating

(ii) Bio-archaeology

(iii) Materials analysis and the study of technological change

4. Candidates will complete either:

(a) one pre-set essay as set out in the Course Handbook of no more than 8,000 words by noon on Tuesday of week 0 of Trinity term AND the third module listed in clause 3, assessed by written examination in early Trinity term; or

(b) one pre-set essay as set out in the Course Handbook of no more than 4,000 words by noon on Tuesday of week 0 of Trinity term AND submit two pre-set

essays (each of no more than 5,000 words) as set out in the Course Handbook, by noon on Tuesday of week 0 of Trinity term on *either*:

(i) a module offered and available from List B in any subject stream of the MSc in Archaeology, *or*

(ii) a module offered and available from Schedule C of the MSt in Classical Archaeology.

5. Candidates will complete a dissertation of no more than 16,000 words on a topic agreed with their supervisor. The dissertation must be submitted by noon on the first Tuesday of September.

6. All essays and the dissertation must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

7. The examiners may require to see the records of practical work carried out during the course.

8. Candidates must present themselves for an oral examination if required by the examiners.

#### Explanatory Notes

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of the Quality Assurance Committee on 8 September 2023**

**Title of Programme**

Master of Science by Coursework in Archaeology

**Brief note about nature of change:**

Simplification of regulations and minor changes to submission dates

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2022-23, Master of Science by Coursework in Archaeology* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Strike all citations:

~~<sup>1-1</sup>1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.~~

~~<sup>1-2</sup>2. Each candidate will be required to follow a course of instruction in Archaeology for three terms. Four modules will be followed and the programme will be examined by a portfolio of work, three take-home essays, four extended essays and a dissertation.~~

~~<sup>1-3</sup>3. Candidates will complete a core course in Archaeological Principles: Data and Theory and will submit a portfolio consisting of the work candidates carry out for and during their classes, including a research proposal of no more than 300 words based on their initial ideas for their dissertation. Further information can be found in the virtual learning environment. The portfolio will be submitted by noon on Tuesday of week 1 of Hilary Term.~~

~~1.4~~4. Candidates will select their chosen stream as part of their application. Candidates wishing to change stream will be required to apply to the Graduate Studies Committee by no later than Friday of week 2 of Michaelmas term. Changes beyond this date will not normally be permitted. Not all streams will be offered every year, and changes to stream are subject to availability.

~~1.5~~5. Candidates will submit three take-home essays (each no more than 2,000 words) for a core course from List A in their chosen stream as outlined in clause 4, as set out in the Course Handbook. The essays will be submitted by noon on Tuesday of Week 0 of Hilary term.

~~1.6~~6. Candidates will submit two extended essays (each of no more than 5,000 words) for a core course from List B in the same stream as the take-home essays in clause 5, as set out in the Course Handbook. The two essays will be submitted by Tuesday of week 4 of Trinity term.

~~1.7~~7. Candidates will submit two extended essays (each of no more than 5,000 words) for a second option course from one of the following (taking into account any requirements for combinations of courses set out in the Course Handbook): i) a course offered and available from List B in any stream, or ii) an option offered and available from Schedule B in the MSt in Classical Archaeology taught in Hilary Term, or iii) a subject offered and available in the MSc in Archaeological Science, unless the module under clause 6 is a subject offered in the MSc in Archaeological Science. The two essays will be submitted by Tuesday of week 4 of Trinity term.

~~1.8~~8. Candidates will propose the extended essay topics under clauses 6 and 7 in consultation with the relevant course tutor and their supervisor (if they are different). The four proposed essay titles must be submitted for approval by the Chair of Examiners by noon on Tuesday of week 8 of Hilary term.

~~1.9~~9. Candidates will complete a dissertation of no more than 15,000 words on a topic agreed with their supervisor. The topic of the dissertation must be related to the stream candidates are following but clearly distinct from the topics covered by pre-set essays submitted by the candidate under clauses 6 and 7. The proposed title of the dissertation must be submitted for approval by the Chair of Examiners by 12 noon on Tuesday of week 8 of Hilary term. The dissertation must be submitted by the last Wednesday of August in the year in which the examination is taken.

~~1.10~~10. Candidates must upload their Archaeological Principles' portfolio, four extended essays, and dissertation to the University approved online assessment platform by the specified deadlines. Technical information on the requirements for online submissions is provided in the Course Handbook.

~~1.11~~11. Candidates must present themselves for an oral examination if required by the examiners.

~~1.12~~12. In the case of failure of the Archaeological Principles' portfolio, candidates will have the opportunity to resubmit a revised portfolio within three weeks of publication of the fail, on a date to be specified by the Chair of Examiners. Candidates who any of the take-home essays, extended essays, or the dissertation will be permitted to re-sit the

~~examination, or resubmit the take-home essay(s), and/or extended essay(s) and/or dissertation, on one further occasion only, not later than one year after the first attempt.~~

Insert citations and number as follows:

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

2. Each candidate will be required to follow a course of instruction in Archaeology for three terms full-time.

3. Candidates will have chosen a subject stream as part of their application. Candidates wishing to change this stream will be required to apply to the Graduate Studies Committee by no later than Friday of week 2 of Michaelmas term. Changes beyond this date will not normally be permitted. Not all streams will be offered every year, and changes to stream are subject to availability.

4. Candidates will submit three take-home essays (each no more than 2,000 words) for a module from List A of their chosen subject stream as outlined in clause 3, as set out in the Course Handbook, by noon on Tuesday of Week 0 of Hilary term.

5. Candidates will complete the core module in Archaeological Principles: Data and Theory and will submit a portfolio of work as set out in the Course Handbook, by noon on Tuesday of week 1 of Hilary Term.

6. Candidates will submit two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook, by noon on Tuesday of week 0 of Trinity term on *either*:

(i) a module offered and available from List B in any subject stream of the MSc in Archaeology, *or*

(ii) a module offered and available from Schedule C of the MSt in Classical Archaeology, *or*

(iii) a module offered and available for the MSc in Archaeological Science (unless that module is also to be offered under clause 7).

7. Candidates will submit two pre-set essays (each of no more than 5,000 words) on a module from List B of their chosen subject stream as set out in the Course Handbook, by noon on Tuesday of week 4 of Trinity term.

8. Candidates will complete a dissertation of no more than 15,000 words on a topic agreed with their supervisor. The dissertation must be submitted by noon on the last Tuesday of August.

9. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

10. Candidates must present themselves for an oral examination if required by the examiners.

11. In the case of failure of the Archaeological Principles' portfolio, candidates will have the opportunity to resubmit a revised portfolio within three weeks of publication of the fail, on a date to be specified by the Chair of Examiners.

### **Explanatory Notes**



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 5 September 2023**

**Title of Programme**

Master of Science by Coursework in Medical Anthropology

**Brief note about nature of change:**

Changes to paper order.

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2022-23, Master of Philosophy in Medical Anthropology* ([ox.ac.uk](https://www.ox.ac.uk))

In addition to [MSc in Medical Anthropology published on 20 July \(ox.ac.uk\)](https://www.ox.ac.uk)

**Details of Change:**

Amend citations as follows:

<sup>1.1</sup>1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

<sup>1.2</sup>2. Candidates will be required to follow a course of instruction in Medical Anthropology for three terms.

<sup>1.3</sup>3. Candidates will complete the following three core courses:

<sup>1.4</sup>(a) **Critical Medical Anthropology** ~~Anthropologies of the Body~~ (Paper 1) assessed by two essays each of no more than 2,500 words, to be submitted by noon on Thursday of week 0 of Hilary term.

<sup>1.5</sup>(b) Biocultural Approaches to Medicine (Paper 2) assessed by two essays each of no more than 2,500 words, to be submitted by noon on Thursday of week 4 of Trinity term.

<sup>1.6</sup>(c) Anthropologies of the Body ~~Critical Medical Anthropology~~ (Paper 3) assessed by two essays each of no more than 2,500 words, to be submitted by noon on Thursday of week 6 of Trinity term.

<sup>1.7</sup>4. Candidates will take one option paper (Paper 4) from a list of those approved by the School of Anthropology and Museum Ethnography to be published by the end of week 2 of Michaelmas term. The option paper will be assessed by one or more submissions, full details of which are set out in the Course Handbook.

<sup>1.8</sup>5. Candidates will complete a dissertation of no more than 10,000 words, and an abstract of up to 250 words. The dissertation must be submitted by noon on the last Wednesday in August.

<sup>1.9</sup>6. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

<sup>1.10</sup>7. Candidates may be requested to attend on oral examination on any of the examination papers and/or dissertation.

### **Explanatory Notes**

The changes are to reflect the order that the papers will be taught in and assessed in.

For clarity:

Paper 1: Anthropologies of the Body

Paper 2: Biocultural Approaches to Medicine

Paper 3: Critical Medical Anthropology

This will also affect MPhil students starting in Michaelmas 2023, as they follow the MSc regulations during their first year.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved via Chair's Action on behalf of the Quality Assurance Committee on 9 August 2023**

**Title of Programme**

Master of Science by Coursework in Public Policy Research

**Brief note about nature of change:**

Changes to assessment methods and deadlines.

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2022-23, Master of Science by Coursework in Public Policy Research (ox.ac.uk)*

**Details of Change:**

Amend citations and re-number as follows:

1.11. The Course shall be under the supervision of the Blavatnik School MSc **Teaching Committee**.

1.22. Each candidate will be required to follow a course of instruction in Public Policy Research for three terms.

1.33. Candidates will complete the following two core courses:

1.4(a) Theories and Approaches in Public Policy Research, assessed by a 5,000 word essay to be submitted by no later than 12 noon on Friday of week **29** of **Hilary Michaelmas** term.

1.5(b) Research in a Public Policy Context, assessed by **(i) an individual 10 minute policy podcast** ~~1,500 word policy memo and a three minute oral video policy~~

**briefing and (ii) a 5 minute oral individual video presentation; both elements are** to be submitted by ~~no later than~~ 12 noon on Friday of week 9 of Hilary term.

1.64. Candidates will complete a course in Research Design and Methods comprising of the following three components:

1.7(a) Qualitative Methods for Public Policy Research, assessed by a 3,000 word submission to be submitted by no later than 12 noon on Friday of week 0 of Hilary term.

1.8(b) Research Design, assessed by a 3,000 word research proposal to be submitted by no later than 12 noon on Friday of week 9 of Hilary term.

1.9(c) Statistics for Public Policy

1.10(i) assessed by one submission (a practical exercise task) to be submitted by no later than 12 noon on Friday of week 9 of Hilary term.

1.11(ii) assessed by one 3,000 word essay to be submitted by no later than 12 noon on Friday of week 10 of Hilary term.

1.125. Candidates will choose one option paper offered for the Master of Public Policy in Trinity term from a list which will be published by the Blavatnik School MPP Committee before the first Monday that term. The option paper will be assessed by a 3,000 word essay or policy brief which must be submitted by no later than 12 noon on Friday of week 9 of Trinity term. Candidates who have previously completed the Master of Public Policy may not select any option previously completed to meet the requirements of that degree.

1.136. Candidates will complete a 10,000 word thesis which addresses a specific policy problem. A certificate of approval must be granted by the Blavatnik School of Government prior to the commencement of the thesis. Candidates must also submit a 1,500 word ~~policy memo~~ **research brief** which summarises the main findings and conclusions of the thesis in a style and a format suitable for policymakers. The thesis and ~~policy memo~~ **research brief** must be submitted by no later than 12 noon on 1 September, or the first working day thereafter where 1 September falls on a weekend.

1.147. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.158. A candidate who fails any assessment may enter again for that assessment on one further occasion. The reassessment attempt for assessments under clauses, 3 **and** 4 **and** 5 above will usually be within the same academic year as the first attempt. The deadline for resubmission **of the assessment under clause 5 and** of the thesis and ~~policy memo~~ **research brief** is 30 June (or the first working day thereafter where 30 June falls on a weekend) in the year following the first submission.

**Explanatory Notes**

Theories and Approaches in Public Policy Research – submission deadline move from HT2 to MT9. Advancing this deadline helps with workload distribution for students across the terms.

Research in a Public Policy Context - Change the assessment from a 1,500-word policy memo and 3-minute recorded oral group policy briefing to a 10-minute individual podcast and 5-minute oral individual video presentation.

Thesis and policy memo to become a thesis and research brief to better reflect the nature of the assessment.

Changes to re-assessment deadlines to align with the option module re-assessment deadlines of the Master of Public Policy.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Quality Assurance Committee on 14 May 2023, and Education Committee on 24 August 2023**

**Title of Programme**

Master of Science by Coursework in Refugee and Forced Migration Studies

**Brief note about nature of change:**

Changes to elective course assessment.

**Effective date**

For students starting from Michaelmas 2023/24

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2021-22, Master of Science by Coursework in Refugee and Forced Migration Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Strike citations all citations:

~~<sup>1.1</sup>1. Candidates will be expected to attend such lectures and seminars as their supervisor/course director shall recommend.~~

~~<sup>1.2</sup>2. Every candidate will be required to satisfy the examiners in three written papers, an individual research design essay, and a thesis as follows:~~

~~<sup>1.3</sup>*Paper 1: International Legal and Ethical frameworks*~~

~~<sup>1.4</sup>International legal and ethical frameworks in relation to refugees and displaced persons. International and domestic application of individual and group rights to displaced persons and refugees. Activities and involvement of the relevant international organs, governments, and intergovernmental and non-governmental organisations relevant to forced migration. Concepts of migration and intervention and their justifications. Ethical issues raised by migration.~~

#### ~~<sup>1.5</sup>*Paper II: Political and Anthropological frameworks*~~

~~<sup>1.6</sup>Theories of the causes of forced migration and humanitarian crises. Historical dimensions, political and social dynamics of forced migration. Social, political and cultural constructions of place and space. Impact of forced migration on gender relations and age structures. Coercion and conflict. Implications of forced migrants for conceptualising the modern state and the international order. Security and stability of states. States responses to refugee movements and immigration. Comparing political forms and their response to refugees. Cooperation and the refugee regime. The lived experiences of refugees and forced migrants through displacement, encampment, resettlement and asylum. The formation of refugee identity, notions of home and belonging. Interactions between forced migrants and aid agencies, governments and the UNHCR. The process of flight and displacement. The experience of encampment and its effects on social systems, memory and identity. Anthropology of humanitarian citizenship, integration and exile.~~

#### ~~<sup>1.7</sup>*Paper III: Contemporary issues in the study of Forced Migration*~~

~~<sup>1.8</sup>Environmental and development induced displacement. Poverty and vulnerability. Impact of forced migrants on host populations and governments. Agency, coping mechanisms and survival strategies of affected populations. Nationalism, ethnicity and group identity. Consequences of resettlement programmes for livelihood and economic autonomy. Repatriation and local-level social reconstruction. Institutional responses to forced migrants. Refugees and regional politics. The history and politics of humanitarian aid. Border enforcement, deportation, detention, and security. Post-colonial perspectives and criminological perspectives on forced migration.~~

#### ~~<sup>1.9</sup>*Individual Research Design Essay*~~

~~<sup>1.10</sup>Each student must display an understanding of research methods relevant to forced migration. This will be in the form of an individual research design essay of approximately, but no more than 3,000 words. The essay will engage with topics which may include: epistemology of social science; social science paradigms; ethics and values; quantitative, qualitative, and participatory methods of data collection.~~

~~<sup>1.11</sup>The essay must be presented in a proper scholarly form and uploaded to the University approved online assessment platform, no later than Friday noon in Week Seven of Hilary Term. Technical information on the requirements for online submissions will be provided by the Department.~~

#### ~~<sup>1.12</sup>*Multidisciplinary Thesis*~~

~~<sup>1.13</sup>Each student will be required to write a thesis of not less than 10,000 and not more than 15,000 words on a topic relevant to forced migration. The purpose of this thesis is to ensure that the students have engaged in a multidisciplinary analysis of a single issue in forced migration to gain an awareness of the complex interrelations in the field.~~

~~<sup>1.14</sup>The topic of the thesis will require approval by the chair of examiners. This thesis must be the work of the candidate alone and aid from others must be limited to prior discussion~~

~~as to the subject and advice on presentation. The thesis must be uploaded to the University approved online assessment platform by noon on Thursday of Week Eight of Trinity Term. Technical information on the requirements for online submissions will be provided by the Department. The examiners, with permission, shall retain a copy of all candidates' theses that achieve a distinction for deposit in the Social Sciences Library.~~

~~1.153. Candidates may be required to attend an oral examination, which may relate to one or more elements of the candidate's assessed work.~~

~~1.164. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.~~

Insert citations and number as follows:

1. The course shall be under the supervision of the Refugee and Forced Migration Studies Teaching Committee of the Department of International Development.

2. Candidates must follow a course of instruction in Refugee and Forced Migration Studies for at least three terms full-time and will be expected to attend such lectures and seminars as their supervisor/Course Director shall recommend.

3. Each candidate will be required to satisfy the examiners in four papers, a research design essay and a thesis.

#### **Papers I-II**

4. Each candidate will be required to satisfy the examiners in two core papers:

Paper I: International Legal and Ethical Frameworks

Paper II: Political and Anthropological Frameworks

5. Each core paper will be assessed by a written examination in early Trinity term.

#### **Papers III- IV: Two elective courses**

6. Each candidate will be required to choose two elective courses, with at least one from the Refugee and Forced Migration Studies pool, and the second from either the Refugee and Forced Migration Studies pool, the Migration Studies pool, or with the approval of the Course Director, an elective from another degree programme offered by the Department of International Development. Candidates will be expected to follow the mode of assessment for the owning programme of the elective. A list of electives including the timings and methods of assessment will be published by the Course Director at the start of Michaelmas Term.

#### **Research Design Essay**

7. Each candidate will be required to submit a 3,000 word Research Design Essay no later than 12 noon on Friday of Week 7 of Hilary Term.

#### **Multidisciplinary thesis**

8. Each candidate will be required to submit a thesis of not less than 10,000 and not more than 15,000 words on a topic relevant to forced migration approved by the Chair of Examiners.



9. The thesis must be submitted no later than 12 noon on Thursday of Week 8 of Trinity Term.

10. All assessments must be submitted using the University approved online assessment platform. Technical information on the requirements for online submissions is provided in the Course Handbook.

11. Candidates may be required to attend an oral examination on one of more elements of the candidate's assessed work.

### **Explanatory Notes**

Students are required to take two options which are currently assessed by a single combined examination paper where they answer two questions for one option and one question for the second (each answer being 1,500 words). This change will split the combined examination paper into individual papers for each option, which will be assessed either by 2hr exams (answering 2 questions, 1,500 words each), or by a 3,000 word essay, as determined by the relevant option course convenor.

This will mean that students can take options from other ODID degrees as long as at least one option is taken from the home pool offered for the MSc in Refugee in Migration Studies. Their second option could then be (i) another from the home pool, (ii) an option offered for the MSc Migration Studies, or (iii) with the permission of the GSC, an option from another ODID programme.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of the Quality Assurance Committee on 8 September 2023**

**Title of Programme**

Master of Philosophy in Classical Archaeology

**Brief note about nature of change:**

Simplification of regulations and minor changes to submission dates

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2022-23, Master of Philosophy in Classical Archaeology* ([ox.ac.uk](https://www.ox.ac.uk))

With reference to the Gazette notice [MPhil in Classical Archaeology, 22 September](https://www.ox.ac.uk) ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Strike all citations:

~~<sup>1-1</sup>Within the Division of Social Sciences, the course shall be administered by the School of Archaeology. The regulations made are as follows:~~

~~<sup>1-2</sup>1. Candidates for admission must apply to the School of Archaeology. They will be required to produce evidence of their appropriate qualifications for the proposed course, including their suitable proficiency in relevant ancient or modern languages.~~

~~<sup>1-3</sup>2. Candidates must follow for six terms a course of instruction in Classical Archaeology.~~

~~<sup>1.4</sup>3. The registration of candidates shall lapse from the Register of M.Phil. students on the last day of Trinity Term in the academic year after that in which their name is first entered in it, unless the committee decides otherwise.~~

~~<sup>1.5</sup>4. All candidates are required:~~

~~<sup>1.6</sup>(a) to satisfy the examiners in a Qualifying Examination identical with that for the degree of Master of Studies in Classical Archaeology and governed by regulations 5-9 for that degree, in the Trinity Full Term of the academic year in which their name is first entered on the Register of M.Phil. students except that under regulation 5(b) of that degree a dissertation of not more than 10,000 words may not normally be offered in place of one of the subject options (examined by two pre-set essays). In the case of failure in one part of the qualifying examination, the candidate will have the same rights of resubmission as for the M.St in Classical Archaeology and, if successful, will be granted permission to supplicate for the degree of M.St in Classical Archaeology but will not be permitted to proceed to the second year of the M.Phil. in Classical Archaeology. Candidates whose work in the Qualifying Examination is judged by the examiners to be of the standard required for the degree of M.St. in Classical Archaeology but not of the standard required to proceed to the second year of the M.Phil. in Classical Archaeology, will be granted permission to supplicate for the degree of Master of Studies in Classical Archaeology;~~

~~<sup>1.7</sup>(b) to upload to the University approved online assessment platform no later than noon on the Friday of the sixth week of Trinity Full Term in the academic year after that in which their name is first entered on the Register for M.Phil. Students, a thesis<sup>1</sup> of not more than 25,000 words (excluding bibliography and any descriptive catalogue or other factual matter, but including notes and appendices) on the subject approved in accordance with regulations 6 and 10 below; the thesis should bear the candidate's examination number but not their name;~~

~~<sup>1.8</sup>(c) to offer a further subject chosen from Schedules B-C for the Master of Studies in Classical Archaeology to be examined by two pre-set essays each of not more than 5,000 words. [Candidates who offered a subject from Schedule C in the qualifying examination may not normally offer another subject from Schedule C];~~

~~<sup>1.9</sup>(d) to present themselves for an oral examination as required by the examiners.~~

~~<sup>1.10</sup>5. The choice of subjects for thesis and pre-set essays must be approved by the candidate's supervisor and by the Graduate Studies Committee of the School of Archaeology, having regard to the candidate's previous experience and to the availability of teaching.~~

~~<sup>1.11</sup>6. Candidates will be expected to show sufficient general knowledge of Ancient History and Geography for a proper understanding of their periods and subjects.~~

~~<sup>1.12</sup>7. The period or subject for examination must be submitted for approval by the Graduate Studies Committee of the School of Archaeology, by noon of Friday of seventh week of the Trinity Full Term of the academic year in which the candidate's name is first~~

~~entered on the Register for M.Phil. students. Notice of the subject to be offered by candidates must be given to the Registrar (via Student Self-Service) not later than Friday of the eighth week that same term.~~

~~1.138. Where options are being examined by pre-set essays (as specified in 4(c) above), candidates will propose essay topics in consultation with their supervisor or relevant course provider. The proposed essay titles, countersigned by the supervisor, must be submitted for approval to the Chair of Examiners by no later than noon on Friday of the eighth week of the term in which the instruction for that subject is given. Candidates must upload their essays to the University approved online assessment platform by no later than noon on the Monday of week 0 of the term following that in which the instruction for that subject was given. Essays must bear the candidate's examination number but not their name.~~

~~1.144. With respect to pre-set essays and theses, only the file submitted via the University approved online assessment platform constitutes a valid submission, no concomitant hard-copy submission may be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.~~

~~1.159. The proposed thesis title must be submitted for approval by the committee in time for its meeting in the eighth week of the Trinity Term of the year in which the candidate's name is first entered on the Register for M.Phil. students. The finalised thesis title must be submitted to the Chair of Examiners by no later than noon on Friday of the eighth week in Hilary Term in the academic year after that in which their name is first entered on the Register for M.Phil. students.~~

~~1.1610. Candidates are advised that adequate reading knowledge of an appropriate language or languages (other than English) may be necessary to reach the standard required by the examiners.~~

~~1.1711. Successful candidates will be required to deposit one copy of the thesis in the Sackler Library. Such candidates will be required to complete a form stating whether they give permission for their thesis to be consulted.~~

~~1.1812. In the case of failure in just one part of the final examination, the candidate will be permitted to retake that part of the examination on one further occasion, not later than one year after the initial attempt. Written papers would be retaken the following year. A candidate who is not judged to have reached the standard required for the degree of Master of Philosophy in Classical Archaeology but whose examinations fulfil the requirements of the M.St in Classical Archaeology may be granted permission to supplicate for the degree of M.St in Classical Archaeology.~~

~~1.191. See the general regulation concerning the preparation and dispatch of theses. Candidates are reminded (i) that the copy of the thesis deposited in the Sackler Library shall be the one containing the original illustrations, and (ii) that work submitted for the Degree of M.Phil. may be subsequently incorporated in a thesis submitted for the Degree of D.Phil.~~

Insert the following citations and number as follows:

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

2. Each candidate will be required to follow a course of instruction in Classical Archaeology for six terms full-time.

### **Qualifying examination**

3. Each candidate will be required to satisfy the examiners in the assessments as described in clauses 3, 4, 5 (a) only, and 6 of the MSt in Classical Archaeology.

4. To pass the qualifying examination and proceed to the second year of the MPhil, candidates must achieve an average mark of 60 or above across the three assessments.

5. Candidates whose work in the qualifying examination does not meet the standard required to proceed to the second year of the MPhil in Classical Archaeology, but does meet the standard required for the degree of MSt in Classical Archaeology, will be granted permission to supplicate for the degree of MSt in Classical Archaeology.

6. Candidates who fail any assessment(s) for the qualifying examination will be able to resubmit the assessment(s) the next time they are offered, normally in the year following first examination, and if successful, will be granted permission to supplicate for the degree of MSt in Classical Archaeology, but not to proceed to the second year of the MPhil in Classical Archaeology.

### **Final examination**

7. Candidates will submit two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook on *either*:

(i) a module offered and available from Schedule B as set out in the Course Handbook of the MSt in Classical Archaeology by noon on Tuesday of week 0 of Hilary term, *or*

(ii) a module offered and available from Schedule C as set out in the Course Handbook of the MSt in Classical Archaeology by noon on Tuesday of week 0 of Trinity term.

8. Candidates who have offered modules from both Schedules B and C as part of the qualifying examination, may in lieu of the requirement of clause 7 instead submit two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook on *either*:

(i) a module offered and available from List B in any subject stream of the MSc in Archaeology by noon on Tuesday of week 0 of Trinity term, *or*

(ii) a module offered and available for the MSc in Archaeological Science by noon on Tuesday of week 0 of Trinity term, *or*

(iii) with the permission of the Graduate Studies Committee, a module offered for another relevant degree programme, to be submitted by noon on Tuesday of week 0 of the term following the teaching.

9. Candidates will complete a thesis of no more than 25,000 words on a topic agreed with their supervisor. The thesis must be submitted by noon on Tuesday of week 6 of Trinity term.

10. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

11. Candidates must present themselves for an oral examination as required by the examiners.

12. Candidates who fail any assessment(s) for the final examination will be able to *either*:

(i) resubmit the assessment(s) the next time they are offered, normally in the year following first examination, or

(ii) be granted permission to supplicate for the degree of MSt in Classical Archaeology.

## Explanatory Notes

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by chair's action on behalf of the Quality Assurance Committee on 8 September 2023**

**Title of Programme**

Master of Studies in Classical Archaeology

**Brief note about nature of change:**

Simplification of regulations and minor changes to submission dates

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations* [2022-23, Master of Studies in Classical Archaeology \(ox.ac.uk\)](#)

**Details of Change:**

Strike all citations:

~~<sup>1-1</sup>1. Within the Division of Social Sciences, the course shall be administered by the Committee for the School of Archaeology. The regulations made are as follows:~~

~~<sup>1-2</sup>2. Candidates for admission must apply to the Committee for the School of Archaeology. They will be required to produce evidence of their appropriate qualifications for the proposed course, including their suitable proficiency in relevant ancient or modern languages.~~

~~<sup>1-3</sup>3. Candidates must follow for three terms a course of instruction in Classical Archaeology.~~

~~<sup>1-4</sup>4. The registration of candidates will lapse on the last day of the Trinity Term in the academic year of their admission, unless it shall have been extended by the committee.~~

~~1.5 The written examination shall comprise three subjects:~~

~~1.6 (a) one subject on a period selected from Schedule A below, to be examined by written paper;~~

~~1.7 (b) two subjects selected from Schedules B–C [not more than one subject may normally be taken from Schedule C] examined by two pre-set essays (each of not more than 5,000 words).~~

~~1.8 In lieu of one of the subjects in (b) above, M.St. (but not normally M.Phil.) candidates may offer, with the permission of the committee, a dissertation of not more than 10,000 words (excluding bibliography and descriptive catalogue or similar factual matter, but including notes and appendices).~~

~~1.9 The topic of the dissertation must be approved by the candidate's supervisor and by the School of Archaeology Committee for Graduate Studies. The topic of the dissertation must be clearly distinct from the topics covered by other pre-set essays submitted by the candidate under 5(b). The dissertation must be the work of the candidate alone, and aid from others must be limited to prior discussion of the subject, bibliographic advice, help with access to study material and advice on presentation. The dissertation must be a new piece of work, substantially different from any dissertation previously submitted by the candidate for a degree of this or another university. When the dissertation is submitted, it must be accompanied by a statement, signed by the candidate, confirming that these conditions have been met. The proposed title of the dissertation, countersigned by the supervisor, must be submitted for approval by the committee by noon on the Friday of the seventh week of the Michaelmas Full Term preceding the examination. Candidates must upload their dissertation to the University approved online assessment platform no later than noon on the Monday of the fifth week of Trinity Full Term and should bear the candidate's examination number but not his or her name.~~

### **Schedule A: Periods**

~~1.10 Aegean Area, 2000–1100 BC~~

~~1.11 Early Iron Age Greece, 1200–700 BC~~

~~1.12 Archaic, 700–480 BC~~

~~1.13 Classical, 500–300 BC~~

~~1.14 Hellenistic, 330–30 BC~~

~~1.15 Late Republican, 200–30 BC~~

~~1.16 Early Imperial, 30 BC–AD 120~~

~~1.17 Middle Imperial, AD 70–250~~

~~1.18 Late Antiquity, AD 280–650~~

~~1.19 Byzantine, AD 600–1453~~



## **Schedule B: Subjects**

- 1.20 Aegean Bronze Age trade: interaction and identities
- 1.21 Aegean Bronze Age Scripts
- 1.22 Aegean Bronze Age religion
- 1.23 Topics in Aegean Prehistory
- 1.24 Aegean and the East, 1200-600 BC
- 1.25 Burials, settlements, and society in Early Greece, 1200-650 BC
- 1.26 Archaeology of the Early Greek polis, 800-450 BC
- 1.27 Early Ionia, 1000-450 BC
- 1.28 Etruscan Italy
- 1.29 Greek sculpture
- 1.30 Greek vases
- 1.31 Archaeology of Athens and Attica 600-50 BC
- 1.32 The archaeology of ancient Macedonia, 600-100 BC
- 1.33 Greek funerary archaeology, 600-100 BC
- 1.34 Archaeology of Greek women
- 1.35 Greek coinage
- 1.36 Greek and Roman wall painting
- 1.37 History of collections: classical art
- 1.38 Historical narrative in Hellenistic and Roman art
- 1.39 Roman sculpture
- 1.40 Roman portraits
- 1.41 Roman Provincial Art
- 1.42 Problems and methods in ancient art history
- 1.43 Roman architecture
- 1.44 Topography of Rome (This may be taken in conjunction with the British School at Rome taught course only if accepted by the British School at Rome on its programme, and it involves attendance at the residential course organised by the British School at Rome in Rome.)

~~1.45 Pompeii and Ostia~~

~~1.46 Greek and Roman housing~~

~~1.47 Archaeology of the Roman economy~~

~~1.48 The archaeology of Roman urban systems~~

~~1.49 Roman North Africa~~

~~1.50 Landscape archaeology in the Greek and Roman world~~

~~1.51 Maritime archaeology of the Greek and Roman Mediterranean~~

~~1.52 Myth in Greek and Roman Art~~

~~1.53 Roman Britain~~

~~1.54 Roman coinage~~

~~1.55 Byzantine Constantinople~~

~~1.56 Late Roman and Byzantine mosaics and painting~~

~~1.57 Late Roman and Byzantine architecture~~

~~1.58 The archaeology of lived religion in Late Antiquity~~

### **Schedule C: Other subjects**

~~1.59 Any subject offered in the M.St. in Archaeology, Byzantine Studies, Greek and/or Latin Languages and Literature, Greek and Roman History, History of Art, Women's Studies.~~

~~1.60 Candidates may apply for other subjects, to be taken under Schedule B, to be approved by the committee, which shall define their scope and inform both the candidate and the examiners of this definition in writing.~~

~~1.61 Not all subjects may be available in any one year.~~

~~1.62 6. Candidates will be expected to show a general knowledge of Ancient History and Geography, so far as they are concerned with their periods and subjects.~~

~~1.63 7. Candidates must present themselves for an oral examination as required by the examiners.~~

~~1.64 8. The period and subjects to be offered by candidates and their chosen method of examination, duly approved by their supervisors, must be submitted for approval to the Graduate Studies Committee of the School of Archaeology by noon of Friday of seventh week of the Michaelmas Full Term preceding the examination. Notice of subjects to be offered by candidates must be given to the Registrar (via Student Self Service) not later than Friday of the eighth week of that same term.~~

~~1.65 9. Candidates offering pairs of pre-set essays will propose essay topics in consultation with their supervisor or relevant course provider. The proposed essay titles, countersigned~~

by the supervisor, must be submitted for approval of the Chair of Examiners by no later than noon on Friday of the eighth week of the term in which the instruction for that subject is given. Candidates must upload their pre-set essays to the University approved online assessment platform no later than noon on Monday of week 0 of the term following that in which the instruction for that subject was given. Essays should bear the candidate's examination number but not his or her name.

<sup>1.66</sup>With respect to preset essays and theses, only the file submitted via the University approved online assessment platform constitutes a valid submission, no concomitant hard copy submission may be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidates's own work.

<sup>1.67</sup>10. In the case of failure in just one part of the examination, the candidate will be permitted to retake that part of the examination on one further occasion, not later than one year after the initial attempt. Written papers would be retaken the following year.

Insert citations and number as follows:

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

2. Each candidate will be required to follow a course of instruction in Classical Archaeology for three terms full-time.

3. Candidates will complete a module selected from Schedule A as set out in the Course Handbook, assessed by written examination at the end of Trinity term.

4. Candidates will submit two pre-set essays (each of no more than 5,000 words) on a module from Schedule B as set out in the Course Handbook, by noon on Tuesday of week 0 of Hilary term.

5. Candidates will submit *either*:

(a) two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook, by noon on Tuesday of week 0 of Trinity term on *either*:

(i) a module offered and available from Schedule C as set out in the Course Handbook of the MSt in Classical Archaeology, *or*

(ii) a module offered and available from List B in any subject stream of the MSc in Archaeology, *or*

(iii) a module offered and available for the MSc in Archaeological Science.

*or*

(b) with the permission of the Graduate Studies Committee, a dissertation of no more than 10,000 words on a topic agreed with their supervisor. The dissertation must be submitted by noon on Tuesday of week 5 of Trinity term.

6. With the permission of the Graduate Studies Committee, candidates may substitute a module offered from Schedule C with a module offered for another relevant degree programme.

7. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

8. Candidates must present themselves for an oral examination as required by the examiners.

### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of the Quality Assurance Committee on 4 September 2023.**

**Title of Programme**

Final Honour School of Archaeology and Anthropology

**Brief note about nature of change:**

Changes to assessment for the Fieldwork and Methods, and option subjects.

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations* [2021-22, Honour School of Archaeology and Anthropology \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations and re-number as follows:

**A**

<sup>1.1</sup>1. The examination in the Honour School of Archaeology and Anthropology shall consist of such subjects in Archaeology and Anthropology as the Social Sciences Board shall prescribe by regulation from time to time.

<sup>1.2</sup>2. No candidate shall be admitted to the examination in this school unless they have either passed or been exempted from the First Public Examination.

<sup>1.3</sup>3. The examination shall be under the supervision of the Social Sciences Board. Under the overall direction of the board, the examination shall be administered by the School of Archaeology and the School of Anthropology, which shall jointly appoint a standing committee to advise the board as necessary in respect of this examination, and of Honour Moderations and the Preliminary Examination in Archaeology and Anthropology.

<sup>1.4</sup>4. Candidates will be required to take part in approved fieldwork as an integral part of their course. The fieldwork requirement will normally have been discharged before the start of Michaelmas term of the second year of the course.

## **B**

<sup>1.5</sup>Candidates are required to offer the following subjects, each to be examined by a written paper in the Trinity Term of their third year:

<sup>1.6</sup>1. Social analysis and interpretation.

<sup>1.7</sup>2. Cultural representations, beliefs, and practices.

<sup>1.8</sup>3. Landscape and Ecology.

<sup>1.9</sup>4. Urbanism and Society.

<sup>1.10</sup>5. Fieldwork and Methods

<sup>1.11</sup>(a) Candidates must submit a portfolio of work as detailed below.

<sup>1.12</sup>(b) Candidates must submit a report with a maximum length of 5,000 words that provides a critical review of the approved fieldwork project on which they have worked, contextualising it within the broader field(s) of Archaeology and/or Anthropology.

<sup>1.13</sup>(c) Permission may be granted by the Standing Committee for video and sound clips to be submitted as additional supporting material to the fieldwork report.

<sup>1.14</sup>(d) The fieldwork report must be submitted electronically using the approved online submission system, accompanied by an online declaration of authorship, by no later than noon on the Friday of noughth week of Hilary Term in the first year of the Final Honour School.

<sup>1.15</sup>(e) Candidates must also submit ~~three~~ **two** reports, each of which shall not exceed 1,000 words in length, in respect of the practical classes attended during each term of the first year of the Final Honour School. These classes address both the archaeological and anthropological components of the degree and candidates must submit reports on ~~at least~~ one archaeological topic and ~~at least~~ one anthropological topic.

<sup>1.16</sup>(f) Reports on each of the practical classes taken by a candidate must be submitted electronically using the approved online submissions system, accompanied by an online declaration of authorship, by no later than noon of the Friday of the eighth week of **Hilary term and Trinity term. Candidates can select any two classes to write their reports on, as long as the other stipulations here are met.** ~~the term in which that class was taken.~~

<sup>1.17</sup>(g) Candidates are required to attend all of the practical classes offered.

<sup>1.18</sup>6., 7., and 8. An approved combination of three option subjects, from the list of options below or any other option subject approved by the Standing Committee. To encourage a

wide-ranging understanding of archaeology and anthropology, options shall be chosen in such a way that they constitute three independent, non-overlapping subjects.

- 1.19 Anglo-Saxon Society and Economy in the Early Christian Period
- 1.20 Anthropology of Buddhism
- 1.21 Archaeology of Minoan Crete 3200-1000BC
- 1.22 Archaeology of Modern Human Origins
- 1.23 Archaeology of Southern African Hunter-Gatherers
- 1.24 Art under the Roman Empire, AD 14-336
- 1.25 Byzantium: the transition from Antiquity to the Middle Ages, AD 500-1100
- 1.26 Chinese Archaeology
- 1.27 The emergence of Medieval Europe AD 400-900
- 1.28 Farming and early states in Sub-Saharan Africa
- 1.29 From hunting and gathering to states and empires in South-west Asia
- 1.30 Gender and Sexuality: cross-cultural perspectives
- 1.31 Greek archaeology and art c.500-323 BC
- 1.32 Greeks and the Mediterranean World c.950-500 BC
- 1.33 Hellenistic Archaeology, 330-30 BC
- 1.34 Japanese society
- 1.35 Language and Anthropology
- 1.36 The Late Bronze Age and Early Iron Age Aegean
- 1.37 The Later Prehistory of Europe
- 1.38 Lowland South
- 1.39 Medical Anthropology: Sensory Experience, the Sentient Body and Therapeutics
- 1.40 Mediterranean Maritime Archaeology
- 1.41 Mesopotamia and Egypt from the emergence of complex society to c.2000 BC
- 1.42 Objects in Motion - Debates in Visual, Material and Economic Anthropology
- 1.43 Physical Anthropology and Human Osteoarchaeology
- 1.44 Roman Archaeology: Cities and settlement under the Empire

1.45 Science-based methods in Archaeology

1.46 South Asia

1.47 Themes in African Anthropology

1.48(a) Some options may not be available in every year. Candidates will be circulated a list of options offered for examination in the following two years of study by Friday of the eighth week of the Michaelmas Full Term.

1.49(b) The option taken in Hilary Term of the first year of the Final Honour School will be examined by an essay on a topic developed by the student in conjunction with the option convenor, to be ratified by the Standing Committee. ~~selected from an approved list of questions set by the Board of Examiners.~~ The essay, which may not exceed 5,000 words in length, must be submitted electronically using the approved online submission system, accompanied by an online declaration of authorship, by no later than noon on Friday of the week before week 0 preceding the beginning ~~first week~~ of Trinity Full Term of the first year of the Final Honour School.

1.50g. A dissertation of not more than 15,000 words, which may be based on research in either archaeology or anthropology or on an interdisciplinary topic (see specific details below).

1.51 *Dissertation*

1.52(a) The subject of every dissertation shall, to the satisfaction of the Standing Committee, fall within the field of Archaeology or Anthropology or both.

1.53(b) The subject of the dissertation may, but need not, overlap with a subject or period on which the candidate offers papers. Candidates are warned, however, that they must avoid repetition in the papers of material used in their dissertation, and that they will not be given credit for material extensively repeated.

1.54(c) Candidates must submit through the Undergraduate Administrator, to the Chair of the Standing Committee the title of the proposed dissertation, together with (a) a synopsis of the subject in about 100 words; and (b) a letter of support from the person whom they wish to supervise their dissertation (and who will be subject to the Standing Committee's approval), not later than Wednesday of Week 0 of Trinity Full Term of the first year of the Final Honour School.

1.55(d) The Standing Committee will decide as soon as possible, and in every case by the end of the fifth week of the Michaelmas Full Term preceding the examination, whether or not to approve the title, and will advise candidates of its decision forthwith.

1.56 ~~[delete empty citation]~~

1.57(e) Every dissertation must be the candidate's own work, although it is expected that tutors will discuss with candidates the proposed field of study, the sources



available, and the method of presentation. Tutors may also read and comment on a first draft.

(f) Dissertations previously submitted for the Honour School of Archaeology and Anthropology may be resubmitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for another final honour school or degree of this University or a degree of any other institution. The certificate must also contain confirmation that the dissertation has not already been so submitted.

<sup>1.58</sup>(g) No dissertation shall be ineligible because it has been submitted, in whole or in part, for any scholarship or prize of this University advertised in the *Oxford University Gazette*.

<sup>1.59</sup>(h) No dissertation shall exceed 15,000 words in length, that limit to include all notes but not bibliographies, catalogues of material evidence, gazetteers, or technical appendices.

<sup>1.60</sup>(i) All dissertations must be typed in double-spacing on one side of A4 paper and must be uploaded to the University approved online assessment platform. All copies must bear the candidate's examination number but not their name.

<sup>1.61</sup>(j) The dissertation must be submitted electronically, accompanied by an online declaration of authorship, by no later than noon on Friday of the ninth week of Hilary Full Term of the second year of the Final Honour School, using the approved online submission system.

<sup>1.62</sup>Candidates may be examined viva voce.

### **Explanatory Notes**

Changes to assessment to (i) reduce the number of reports from three to two for the Fieldwork and Methods paper, (ii) allow students to pick their own essay titles for the first year of the FHS option, and (iii) move the first year of the FHS option deadline from TT1 to TT-1.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of the Quality Assurance Committee on 7 August 2023, and by Officer's Action on behalf of Education Committee of Council on 16 August 2023.**

**Title of Programme**

Final Honour School of History and Politics

**Brief note about nature of change:**

Removal of the cap on the number of special subject papers that can be offered.

**Effective date**

For students who started the final honour school in Michaelmas term 2022, for first examination from 2023-24.

**Location of change**

In *Examination Regulations* [2022-23, Honour School of History and Politics \(ox.ac.uk\)](#)

**Details of Change:**

Amend citation 1.19 as follows:

<sup>1.19</sup> (iii) one Further Subject in History, one of subjects 201–230 in Politics which are not offered under Regulation B3 above **or a Special Subject in Politics**, and one **a further** Special Subject in Politics.

**Explanatory Notes**

This change will bring FHS History and Politics in line with FHS Philosophy, Politics and Economics to allow students to take multiple special subjects in politics.

The Humanities Division has supported this change.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of the Quality Assurance Committee on 7 August 2023, and by Officer's Action on behalf of Education Committee of Council on 16 August 2023.**

**Title of Programme**

Final Honour School of Philosophy, Politics, and Economics

**Brief note about nature of change:**

Removal of the cap on the number of special subject papers that can be offered.

**Effective date**

For students who started the final honour school in Michaelmas term 2022, for first examination from 2023-24.

**Location of change**

In *Examination Regulations* [2022-23, Honour School of Philosophy, Politics, and Economics \(ox.ac.uk\)](#)

**Details of Change:**

Amend citation 1.164 as follows:

1.164 Special Subjects will be examined by examination paper. ~~No candidate may offer more than one Special Subject.~~ **More than one Special Subject in Politics (paper 297) may be offered.** Depending on the availability of teaching resources, not all Special Subjects will be available to all candidates in every year. Candidates may obtain details of the choice of Special Subjects for the following year by consulting lists posted at the beginning of the fourth week of Hilary Term in the Department of Politics and International Relations and circulated to Politics tutors at colleges admitting undergraduates.

**Explanatory Notes**

Students take 8 papers in the FHS, of which up to 3 can be option papers. Special subjects are ephemeral option papers. Currently the PPE regulations do not allow students to take multiple special subject papers for politics. As special subjects are no different to other option papers, apart from the fact that they are only offered for a limited

period of time, there is no pedagogic reason as to why students should be limited to taking only one special subject paper. This change will benefit students as it will increase the optionality available for students who might choose to take advantage of it.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of the divisional Quality Assurance Committee on 26 September 2023**

**Title of Programme**

Research Degrees in Economics

**Brief note about nature of change:**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms

**Effective date**

For all students from Michaelmas term 2023 onwards

**Location of change**

In *Examination Regulations* [2019-20, Research Degrees in Economics \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations as follows:

**1.11 4. Transfer to MLitt (or MSc by Research) or DPhil status**

1.12 Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their ninth term after admission for part-time students). Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

- 1.13(a) a completed Transfer of Status application form ~~and appointment of assessors form~~; and
- 1.14(b) a provisional thesis title and a short outline statement of the proposed research topic, which should include sources and methods to be used; and
- 1.15(c) a piece of written work relevant to the thesis of between 5,000 and 7,000 words.

1.16 To successfully achieve Transfer of Status, students must also have satisfactorily passed the Qualifying Examination. In cases where a student is required to re-sit a

subject, a deferral of Transfer of Status will be granted automatically as set out in section 3 above.

1.17 The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

1.18 A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or the MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

#### 1.19 **5. Confirmation of DPhil status**

1.20 Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Economics must achieve Confirmation of Status by the end of their eleventh term (sixteenth term for part-time students) as a graduate student, inclusive of the time spent on the MPhil in Economics.

Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

1. 1.21(a) a completed Confirmation of Status application form ~~and appointment of assessor form~~; and
2. 1.22(b) a comprehensive outline of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and
3. 1.23(c) two draft chapters intended to form part of the final thesis.

1.24 Candidates applying for Confirmation of Status shall also present their preliminary results of their research at a departmental seminar or workshop as part of the confirmation process, under arrangements to be approved by the Director of Graduate Studies.

1.25 The Graduate Studies Committee will appoint an assessor who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

1.26 A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (two terms for part-time students) if necessary. For the second attempt, the Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. If after the second attempt the Graduate Studies

Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

**Explanatory Notes**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms GSO.2 and GSO.14 going live Michaelmas term 2023.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of the divisional Quality Assurance Committee on 26 September 2023**

**Title of Programme**

Research Degrees in International Development

**Brief note about nature of change:**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms

**Effective date**

For all students from Michaelmas term 2023 onwards

**Location of change**

In *Examination Regulations 2019-20, Research Degrees in International Development* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citations as follows:

**<sup>1.9</sup>4. Transfer to MLitt or DPhil status**

<sup>1.10</sup>Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted to the Divisional Senior Graduate Studies Administrator and will comprise the following:

<sup>1.11</sup>(a) a completed Transfer of Status application form ~~and appointment of assessors form~~; and

<sup>1.12</sup>(b) a provisional thesis title and an outline of the proposed research; and

<sup>1.13</sup>(c) a transfer paper of no more than 10,000 words, which justifies and locates the research in relation to earlier work in the field, sets out the questions on which it will focus and explains the methods by which these will be answered.



1.14 Candidates will also be required to present their research plan at a Transfer Preparation Workshop.

1.15 To successfully achieve Transfer of Status, students must have satisfactorily passed the Qualifying Examination. In cases where a full-time student is required to re-sit the paper, a deferral of Transfer of Status will be granted automatically as set out in section 3 above.

1.16 The Graduate Studies Committee will appoint two assessors who will read the transfer paper, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

1.17 A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

#### 1.18 **5. Confirmation of DPhil status**

1.19 Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term (or not later than the eighteenth term for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Development Studies must achieve Confirmation of Status by the end of their eleventh term (sixteenth term for part-time students) as a graduate student, inclusive of the time spent on the MPhil in Development Studies.

1.20 Applications should be submitted to the Divisional Senior Graduate Studies Administrator and will comprise the following:

1.21 (a) a completed Confirmation of Status application form ~~and appointment of assessor form~~; and

1.22 (b) a comprehensive outline (up to 3,000 words) of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and

1.23 (c) a written submission of between 15,000 to 20,000 words of the main thesis which may be one chapter or parts of two or more chapters. The submission should be core material based on fieldwork or other research.

1.24 The Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

1.25 A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Graduate

Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

**Explanatory Notes**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms GSO.2 and GSO.14 going live Michaelmas term 2023.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of the divisional Quality Assurance Committee on 26 September 2023**

**Title of Programme**

Research Degrees in Politics and International Relations

**Brief note about nature of change:**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms

**Effective date**

For all students from Michaelmas term 2023 onwards

**Location of change**

In *Examination Regulations 2021-22, Research Degrees in Politics and International Relations* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

<sup>1.6</sup>3. Transfer to MLitt or DPhil status

<sup>1.7</sup>Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted to the Graduate Studies Administrator and will comprise the following:

<sup>1.8</sup>(i) *Politics*

<sup>1.9</sup>(a) a completed transfer of status form ~~and appointment of assessors form~~;

<sup>1.10</sup>Either two copies of:

<sup>1.11</sup>(b) a proposed schedule of work;

(c) a paragraph statement describing the project;

- (d) a research design of between 4,000 to 6,000 words maximum;
- (e) written work relevant to the thesis of between 5,000 to 7,000 words maximum.

1.12 Or for students following the three paper route:

- 1.13 (b) a submissions of a research design for one paper;
- (c) a document setting out the article-isation of the project and previewing the whole thesis;
- (d) an introduction to all of the proposed papers and explanation of their academic relationship;
- (e) a literature review;
- (f) a timetable for completion.

1.14 (ii) *International Relations*

- 1.15 (a) a completed transfer of status form ~~and appointment of assessors form~~;

1.16 Either two copies of:

- 1.17 (b) a short outline of the thesis topic including the title and chapter headings;
- (c) a proposed schedule of work;
- (c) a draft introduction of between 4,000 to 6,000 words maximum;
- (d) a draft chapter of the thesis of between 5,000 to 7,000 words maximum.

1.18 Or for students following the three paper route:

- 1.19 (b) a submissions of a research design for one paper;
- (c) a document setting out the article-isation of the project and previewing the whole thesis;
- (d) an introduction to all of the proposed papers and explanation of their academic relationship;
- (e) a literature review;
- (f) a timetable for completion.

1.20 All students must also provide evidence of the satisfactory completion of a course of lectures, seminars, and classes, as set out in the International Relations Student Handbook and supplemented by his or her supervisor, and satisfactorily complete a course of research methods training, as set out in the International Relations Student Handbook and supplemented by his or her supervisor and/or by the International Relations Director of Research Training.

1.21 Full details of the timings for submissions and requirements for the Transfer of Status application can be found in the relevant Student Handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the

committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

<sup>1.22</sup>A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

#### <sup>1.23</sup>4. Confirmation of Status

<sup>1.24</sup>Students will normally be expected to achieve Confirmation of Status by no later than their ninth term after admission (or in their eighteenth term after admission for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Politics or International Relations must achieve Confirmation of Status by the end of their tenth term (fourteenth term for part-time students) as a graduate student, inclusive of the time spent on the full-time MPhil degree.

Applications should be submitted to the Graduate Studies Administrator and will comprise the following:

##### <sup>1.25</sup>(i) *Politics*

<sup>1.26</sup>(a) a completed confirmation of status form ~~and appointment of assessors form~~;

<sup>1.27</sup>Two copies of:

<sup>1.28</sup>(b) a statement of the thesis title and chapter headings;

(c) a draft introduction;

(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis.

<sup>1.29</sup>The combined introduction and the two chapters should not exceed 30,000 words.

##### <sup>1.30</sup>(ii) *International Relations*

<sup>1.31</sup>(a) a completed confirmation of status form ~~and appointment of assessors form~~;

<sup>1.32</sup>Two copies of:

<sup>1.33</sup>(b) a statement of the thesis title and chapter headings;

(c) a draft introduction;

(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis;

<sup>1.34</sup>The combined introduction and the two chapters should not exceed 30,000 words.

<sup>1.35</sup>(e) a self-assessment report of progress of no more than 300 words.

<sup>1.36</sup>Full details of the timings for submissions and requirements for Confirmation of Status application can be found in the relevant Student Handbook.

<sup>1.37</sup>The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

<sup>1.38</sup>A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

#### **Explanatory Notes**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms GSO.2 and GSO.14 going live Michaelmas term 2023.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of the divisional Quality Assurance Committee on 26 September 2023**

**Title of Programme**

Research Degrees in Social Policy and Intervention

**Brief note about nature of change:**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms

**Effective date**

For all students from Michaelmas term 2023 onwards

**Location of change**

In *Examination Regulations* [2021-22, Research Degrees in Social Policy and Intervention \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations as follows:

**<sup>1.6</sup>3. Transfer to MLitt (or MSc by Research) or DPhil status**

<sup>1.7</sup>Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission.

<sup>1.8</sup>Applications should be submitted to the Graduate Studies Committee and will comprise the following:

<sup>1.9</sup>(a) a completed transfer of status form ~~and appointment of assessors form~~;

<sup>1.10</sup>(b) a provisional thesis title and research proposal;

<sup>1.11</sup>(c) a literature review of between 5,000 to 8,000 words;

<sup>1.12</sup>(d) a piece of written work relevant to the thesis of between 5,000 to 8,000 words;

- 1.13(e) a timetable for completion;
- 1.14(f) evidence of attendance of subject specific courses;
- 1.15(g) Research Ethics forms (if applicable);
- 1.16(h) Health and Safety forms (if applicable);
- 1.17(i) Skills Review and Training Needs Analysis form.

1.18 Full details of requirements can be found in the Graduate Research Students handbook.

1.19 The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

1.20 A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MSc by Research or MLitt) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MSc by Research or MLitt, the student will be removed from the Register of Graduate Students.

#### 1.21 **4. Confirmation of Status**

1.22 Students will normally be expected to achieve Confirmation of Status in their seventh term and by no later than their ninth term after admission-.

1.23 Applications should be submitted to the Graduate Studies Committee and will comprise the following:

- 1.24(a) a completed confirmation of status form ~~and appointment of assessors form~~;
- 1.25(b) a thesis title and abstract;
- 1.26(c) a thesis outline;
- 1.27(d) a research proposal of 4 to 5 pages;
- 1.28(e) a timetable for completion;
- 1.29(f) for the monograph thesis route at least two draft chapters, or for the thesis by papers route two draft papers;
- 1.30(g) evidence of presentation of (part of) the thesis at a seminar/conference/workshop;
- 1.31(h) Skills Review and Training Needs Analysis form.

1.32 Full details of requirements can be found in the Graduate Research Students handbook.



<sup>1.33</sup>The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

<sup>1.34</sup>A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application, and will be granted an extension of one term- if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MSc by Research or MLitt, the student will be removed from the Register of Graduate Students.

### **Explanatory Notes**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms GSO.2 and GSO.14 going live Michaelmas term 2023.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of the divisional Quality Assurance Committee on 26 September 2023**

**Title of Programme**

Research Degrees in Sociology

**Brief note about nature of change:**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms

**Effective date**

For all students from Michaelmas term 2023 onwards

**Location of change**

In *Examination Regulations* [2019-20, Research Degrees in Sociology \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations as follows:

**1.63. Transfer to MLitt or DPhil status**

1.7 Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students).

1.8 Applications should be submitted to the Graduate Studies Committee and will comprise the following:

1.9(a) a completed transfer of status form ~~and appointment of assessors form~~;

1.10(b) a provisional thesis title and thesis outline;

1.11(c) a research proposal of between 5,000 to 7,000 words;

1.12(d) a piece of written work relevant to the thesis of between 5,000 to 7,000 words;

1.13(e) a timetable for completion;

1.14(f) evidence of participation in PRS and Departmental seminars;

1.15(g) research ethics forms (if applicable);

1.16(h) risk assessment forms (if applicable).

1.17 If submitting an articles-based/integrated thesis, students should also submit statement(s) on the contribution of each co-author, signed by all co-authors.

1.18 Full details of requirements can be found in the course handbook.

1.19 The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

1.20 A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

#### 1.21 **4. Confirmation of Status**

1.22 Students must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

1.23 Applications should be submitted to the Graduate Studies Committee and will comprise the following:

1.24(a) a completed confirmation of status form ~~and appointment of assessors form~~;

1.25(b) a thesis title and abstract;

1.26(c) a thesis outline;

1.27(d) two draft chapters intended to form part of the final thesis;

1.28(e) a timetable for completion;

1.29(f) research ethics forms (if applicable);

1.30(g) risk assessment forms (if applicable).

1.31 If submitting an articles-based/integrated thesis, students should also submit statement(s) on the contribution of each co-author, signed by all co-authors.

1.32 Full details of requirements can be found in the course handbook.

<sup>1.33</sup>The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

<sup>1.34</sup>A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

### **Explanatory Notes**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms GSO.2 and GSO.14 going live Michaelmas term 2023.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of the divisional Quality Assurance Committee on 26 September 2023**

**Title of Programme**

Research Degrees in the Oxford Internet Institute

**Brief note about nature of change:**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms

**Effective date**

For all students from Michaelmas term 2023 onwards

**Location of change**

In *Examination Regulations* [2022-23, Research Degrees in the Oxford Internet Institute](#)

**Details of Change:**

Amend citations as follows:

**1.9.4. Transfer to DPhil, MLitt or MSc by Research status**

1.10 Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or sixth to eighth term after admission for part-time students). Applications should be submitted to the DPhil Coordinator and will comprise the following:

1.11(a) a completed Transfer of Status application form ~~and Appointment of Assessors form~~;

1.12(b) confirmation from the candidate's supervisor that such courses as the candidate has been required to undertake have been satisfactorily completed;

1.13(c) an outline of their research (one side of A4 paper);

1.14(d) a detailed research proposal of no more than 15,000 words. This should:

1.15(i) draw upon relevant literature to discuss the background to the research, theoretical perspectives, and possible outcomes to the research;

1.16(ii) state key research questions;

1.17(iii) discuss the overall methodological approach, and specific strategies, to be employed in answering these research questions, paying particular attention to practical and ethical issues relevant to the research.

1.18(iv) include a preliminary timetable for the research;

1.19(v) include a list of references.

1.20(e) confirmation of ethics approval (IREC/CUREC 1A/CUREC 2);

1.21(f) an OII Training Needs Assessment Form;

1.22(g) any other materials, including substantial original research, that may help the assessors evaluate the applicant's candidacy.

1.23 To successfully achieve Transfer of Status, students must also have satisfactorily passed the relevant courses set out in 3 above. In cases where a student is required to re-sit a paper, a deferral of Transfer of Status for one or two terms as appropriate will be granted automatically.

1.24 The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

1.25 A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

1.26 **5. Confirmation of DPhil status**

1.27 Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

1.28 Applications should be submitted to the Graduate Studies DPhil Coordinator and will comprise the following:

1.29(a) a completed Confirmation of Status application form ~~and Appointment of Assessors form~~;

1.30(b) an abstract of the thesis (one side of A4 paper);

1.31(c) an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

<sup>1.32</sup>(d) an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

<sup>1.33</sup>e) either:

<sup>1.34</sup>i) for monograph theses: two completed draft chapters intended to form part of the final thesis; or

<sup>1.35</sup>ii) for integrated theses: one completed paper and either a fully-developed literature review or a second completed paper;

<sup>1.36</sup>(f) an OII Training Needs Assessment Form;

<sup>1.37</sup>(g) a self-assessment report on progress of not more than 300 words.

<sup>1.38</sup>The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

<sup>1.39</sup>A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (two terms for part-time students) if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

### **Explanatory Notes**

Minor amendments to the wording in preparation for the new SSD-specific GSO forms GSO.2 and GSO.14 going live Michaelmas term 2023.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of the Quality Assurance Committee on 9 August 2023, and on behalf of Education Committee on 26 September 2023**

**Title of Programme**

Master of Science by Coursework in African Studies

**Brief note about nature of change:**

Changes to core courses and assessment.

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2022-23, Master of Science by Coursework in African Studies* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

<sup>1.1</sup>1. Each candidate will be required to follow a course of instruction in African Studies for three terms, and will, when they enter their names for the examination, be required to produce a certificate from their supervisors to this effect.

<sup>1.2</sup>2. Each candidate will be required to submit the following written work:

<sup>1.3</sup>(i) One **3,500** ~~4,500~~ word essay for the compulsory core course in Methodology, Ethics and Research Strategies selected from a list of questions approved by the African Studies Teaching Committee and made available to candidates by Friday of Week 7 of Michaelmas Term. The essay must be submitted via the University approved online assessment platform no later than 12 noon on Friday, Week 0 of Hilary Term in the year in which the examination is taken.

**[new citation] (ii) One essay of no more than 3,500 words for the compulsory core course in Disciplines in African Studies selected from a list of questions approved**



by the African Studies Teaching Committee, to be made available to candidates by Friday of Week 8, Michaelmas Term for submission via the University approved online assessment platform not later than 12 noon on Friday, Week 1 of Hilary Term in the year in which the examination is taken.

<sup>1.4</sup>(iii) ~~One essay~~ ~~Two Essays~~ of no more than ~~3,500~~ ~~3,000~~ words ~~for the compulsory core course in Debates in African Studies~~ selected from a list of questions approved by the African Studies Teaching Committee ~~on the core course in Themes in African History and the Social Sciences. The first to be made available to candidates by Friday of Week 8, Michaelmas Term for submission via the University approved online assessment platform not later than 12 noon on Friday, Week 1 of Hilary Term. The second~~ to be made available to candidates by Friday of Week 8, Hilary Term for submission via the University approved online assessment platform not later than 12 noon on Monday, Week 1 of Trinity Term.

<sup>1.5</sup>(~~iii~~<sup>v</sup>) One ~~14,000~~ ~~12,000~~ to 15,000 word dissertation, which must include discussion of the comparative reading, historiography, or theory relevant to the dissertation. The title of the dissertation must be approved by the African Studies Teaching Committee not later than 12 noon on the last day of ninth week of Michaelmas Full Term in the year in which the examination is taken. An electronic version of the dissertation must be submitted via the University approved online assessment platform not later than 12 noon on Friday of Week 8 of Trinity Term. The electronic copy must be anonymous and submitted in Word format.

<sup>1.6</sup>(iv) One 4,500 word essay for one option paper, selected from a list of at least eight questions prepared by the course convenor and made available to candidates by Monday of Week 6 of Hilary Term. The essay must be submitted via the University approved online assessment platform not later than 12 noon on Friday, Week 3 of Trinity Term.

~~<sup>1.7</sup>For students taking the “The Politics of Film in Africa” option, assessment will consist of:-~~

~~<sup>1.8</sup>i) a 4,500 word essay as described above;-~~

~~<sup>1.9</sup>ii) a short film of about 3-4 minutes on an issue related to significant themes on the course.-~~

~~<sup>1.10</sup>iii) a critical 2,000 word treatment to accompany the film.~~

## Schedule

<sup>1.11</sup>The structure of the course is as follows:

<sup>1.12</sup>(a) *Compulsory core course in Methodology, Ethics and Research Strategies:* ethics, politics; disciplinary approaches including history, politics, anthropology; conducting interviews: oral traditions, questionnaires, archives on and in Africa; visual materials, photographs and films; practical aspects of research.

<sup>1.13</sup>(b) *Compulsory core course in ~~Themes in African History and the Social Sciences~~ Disciplines in African Studies:* ~~key features of African states; social and economic~~

~~change and the dilemmas of development; globalisation and conflict in the post-colonial era; environmental history and politics.~~ the evolution of African states; the rise and fall of colonial rule, social and economic change and the dilemmas of development; politics, globalisation and conflict in the post-colonial era.

[new citation] (c) Compulsory core course in Debates in African Studies: thematic enquiries into the social, political, cultural and economic dynamics that shape the African continent today; historical perspectives on the present; global context and comparisons between Africa and other regions.

1.14 (ed) *Optional paper*: Candidates must choose one optional paper from a list published annually and distributed to students by the last day of eighth week of Michaelmas Full Term.

#### 1.15 **Oxford 1+1 MBA programme**

1.16 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.17 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

1.18(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

1.19(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

1.20(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

#### **Explanatory Notes**

The current course *Themes in African History and the Social Sciences* is taught across Michaelmas term and Hilary term, and is assessed twice: once at the beginning of Hilary and once beginning of Trinity. The first and second halves of the course have conventionally taken different approaches; the proposal is to split the course into two halves (*Disciplines in African Studies* and *Debates in African Studies*), both will have separate assessments. The content taught in each term will remain the same (the new descriptions are available in the schedule). The assessments will be assessing the same content and skills as they do now, however each essay is being increased to 3,500 words to create consistency across the programme's assessment.

Other word-counts have been amended to create consistency throughout the course.

*The Politics of Film in Africa* option details have been removed as this will not be offered going forward.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by chair's action on behalf of Quality Assurance Committee on 26 September 2023 and on behalf of the Education Committee of Council on 4 October 2023.**

**Title of Programme**

Postgraduate Diploma in Artificial Intelligence for Business (Part-time)

**Brief note about nature of change:**

Changes to accommodate the second open stream

**Effective date**

For students starting from Michaelmas term 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2023-24, [Postgraduate Diploma in Artificial Intelligence for Business \(Part-time\) \(ox.ac.uk\)](#)*

**Details of Change:**

Amend citations and re-number as follows:

**1.1 GENERAL REGULATIONS**

1.21. The Diploma Course Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in AI for Business to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

1.32. The examination for the Postgraduate Diploma shall be under the supervision of the Diploma Course Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

1.43. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates

shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

1.54. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

1.65. If, for good cause, a student is temporarily unable to carry out their studies, they may apply for a suspension, normally for not less than twelve months.

## 1.7 SPECIAL REGULATIONS

1.81. Candidates must follow a twelve- month, part-time course of study in Artificial Intelligence **for Business**.

1.92. Candidates must complete the following four courses:

1.10i. The Landscape of Technological Disruption

1.11ii. The Business of Big Data and Machine Learning

1.12iii. AI in Practice

1.13iv. Strategic Leadership in the age of AI

1.143. Courses (i) to (iii) will each be assessed by a coursework submission. Course (iv) will be assessed by a final integrative coursework submission of 6,000 words.

1.154. All assessments must be submitted using the University approved ~~online~~ **online** submission system. Details are available on the programme learning platform.

1.165. Candidates may be requested to attend an oral examination on any of the assessments.

1.176. Candidates who fail an assessment must retake or resubmit the failed assessment once, no more than 12 months after the final meeting of the Board of Examiners, excluding any period of suspension.

1.187. Candidates may be admitted to either the open programme or the closed company-specific programme. **Candidates on the open programme cannot transfer between the two cohorts admitted each year, nor may they transfer to the closed company-specific programme.** In exceptional circumstances, candidates on the closed company-specific programme may be permitted to transfer to the open programme. ~~Candidates on the open programme cannot transfer to the closed company-specific programme.~~

1.198. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management,

assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

**Explanatory Notes**

Changes to accommodate the introduction of the second open stream from HT24 entry.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of Quality Assurance Committee on 10 October 2023, and on behalf of Education Committee on 17 October 2023.**

**Title of Programme**

Master of Science by Coursework in Medical Education (Part-time)

**Brief note about nature of change:**

Change to thesis submission deadline from 3rd week in September to 2nd week in September.

**Effective date**

For students starting from Michaelmas term 2022-23

For first examination from 2022-23

**Location of change**

In *Examination Regulations 2022-23, Master of Science by Coursework in Medical Education (Part-time) (ox.ac.uk)*

**Details of Change:**

Amend citation 1.5 as follows:

<sup>1.5</sup>5. The dissertation must be uploaded to the University approved online assessment platform not later than noon on the ~~third~~ **second** Thursday in September in the final year of the course.

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of Quality Assurance Committee on 10 October 2023, and on behalf of Education Committee on 17 October 2023.**

**Title of Programme**

Master of Science by Coursework in Medical Education (Part-time)

**Brief note about nature of change:**

Change to thesis submission deadline from 3rd week in September to 2nd week in September.

**Effective date**

For students starting from Michaelmas term 2023-24

For first examination from 2023-24

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Medical Education (Part-time)* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citation 1.4 as follows:

<sup>1.4</sup>4. Candidates are required to submit a dissertation of 15,000 – 20,000 words. The dissertation must be submitted no later than noon on the ~~third~~ **second** Thursday in September in the final year of the course.

**Explanatory Notes**



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of Education Committee on 27 November 2023.  
Approved by Chair's action on behalf of the division's Quality Assurance Committee on 8 August 2023.**

**Title of Programme**

Master of Science by Coursework in Social Science of the Internet (Part-time)

**Brief note about nature of change:**

Reduction in the number of option papers studied.

**Effective date**

For students starting from Michaelmas term 2022 (MT22 cohort only)

For first examination from 2022/23

**Location of change**

In *Examination Regulations 2022-23, Master of Science by Coursework in Social Science of the Internet (Part-time)* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

1.11. Candidates must follow for six terms a course of instruction in Social Science of the Internet.

1.22. The examination will be in ~~nine~~ **eight** parts, normally split over two years as follows:

1.3(i) **First year:**

1.4**Part 1:** Compulsory core methods paper in 'Digital Social Research Methods: Methods Core' assessed by written coursework. Details of and arrangements for submission of the written coursework shall be notified to candidates by the end of 4th week of Michaelmas Term.

<sup>1.5</sup>**Part 3:** Compulsory core paper in 'Social Dynamics of the Internet', assessed by examination.

<sup>1.6</sup>**Part 5:** One methods option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module, details and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

<sup>1.7</sup>**Part 6:** One substantive option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all substantive options may be available every year. The substantive option papers will be assessed by arrangements which are specified in the reading lists for each paper, details of and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

<sup>1.8</sup>In addition, students will be required to write a 2,000 word thesis proposal during Trinity Term and the long vacation, to be submitted by noon on Friday of Week 4 of Michaelmas Term of their second year. Students will give a formal presentation of their thesis proposal and will receive written formative feedback from a member of faculty other than their supervisor.

<sup>1.9</sup>(ii) **Second year:**

<sup>1.10</sup>**Part 2:** Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by examinations.

<sup>1.11</sup>**Part 4:** Compulsory core paper in 'Internet Technologies and Regulation', assessed by examination.

<sup>1.12</sup>**Parts 7:** One further **methods** option **module paper**, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all **methods** options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each **module paper**, details and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

~~<sup>1.13</sup>**Part 8:** One further substantive option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all substantive options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper, details of and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.~~

1.14 **Part 98**: A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the director of the course and the Board of Examiners. The thesis must be uploaded to the University approved online assessment platform by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken.

1.153. Under exceptional circumstances, with permission from the Director of Graduate Studies, students may elect to delay until the second year an examination that would normally take place during the first year, or may elect to sit during the first year an examination that would normally take place during the second year (provided the student is able to meet all prerequisites for the paper). No changes to the normal examination sequence will be approved by the Director of Graduate Studies that would result in more than 70% of the non-thesis marks being examined in a single year.

1.164. All written assignments must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

1.175. The examiners may examine any candidate viva voce.

### **Explanatory Notes**

A series of changes to the MSc Social Sciences of the Internet were approved on behalf of Education Committee in Trinity term 2022 including reducing the number of option papers from 4 to 3 for both full-time and part-time students commencing in 2023-24. From 2023-24 entry, students will take one substantive option, one methods option and a third option which can be either substantive or methods.

It was noted at the time of approval that Education Committee would also be willing to consider approving this change for part-time students who started the course in MT22. This change brings the part-time course into alignment.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by the divisional Quality Assurance Committee on 28 April 2023, and on behalf of Education Committee of Council on 23 November 2023.**

**Title of Programme**

Master of Science by Coursework in Political Theory Research

**Brief note about nature of change:**

Major changes to make the Research Design Proposal element formative.

**Effective date**

For students starting from Michaelmas term 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Political Theory Research* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Strike all current citations:

~~<sup>1.1</sup>The regulations made by the Politics Graduate Studies Committee are as follows:~~

~~<sup>1.2</sup>*M.Sc. Examination*~~

~~<sup>1.3</sup>A candidate for the M.Sc. in Political Theory Research shall follow a course of instruction in Political Theory Research for twelve months. Each candidate must pass the M.Sc. Examination at the end of Trinity Term in the two compulsory papers. Each candidate must also submit a thesis during the Long Vacation.~~

~~<sup>1.4</sup>Compulsory papers~~

~~<sup>1.5</sup>(1) *Theory of Politics*~~

~~<sup>1.6</sup>(Compulsory paper taken from the M.Phil. in Politics)~~

~~1.7 A critical examination of political concepts and theories, including social concepts and theories with political relevance. The paper is assessed by a single three hour written examination at the end of Trinity Term.~~

~~1.8 (2) *Research Methods in Political Theory*~~

~~1.9 (Compulsory paper taken from the M.Phil. in Politics)~~

~~1.10 The paper is assessed in the following way. The candidate must submit:~~

~~1.11 (i) A Research Design Proposal of between 4000 and 6000 words, excluding the title page, contents, bibliography and any methodological appendices, on research design as it bears on the subject of the candidate's proposed M.Sc. thesis. One copy of the Research Design Proposal must be uploaded to the University approved assessment platform by noon on the Friday of sixth week of Trinity Term. The work must be anonymous and must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated, and that it has not previously been submitted for assessment, either at Oxford or at another institution.~~

~~1.12 (ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the *Student Handbook*. Candidate who fail elements of the research methods training coursework are normally permitted to submit a second time (or, if the coursework is assessed by a test, to resit that test) by a date specified in the *Student Handbook*.~~

~~1.13 *The Thesis*~~

~~1.14 Each candidate must submit a thesis of not more than 15,000 words, excluding the title page, contents, bibliography and any methodological appendices. The thesis must be uploaded to the University approved online assessment platform by noon on the last Friday of August following the end of Trinity Full Term. On submitting the thesis, candidates will also be required to submit a declaration of authorship. The examiners shall exclude from consideration any part of the thesis which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted or to be submitted. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.~~

~~1.15 With respect to the Research Design Proposal and the thesis, only the file uploaded to the University approved online assessment platform constitutes a valid submission; no concomitant hard copy submission may be submitted for any purpose.~~

~~1.16 For a candidate to pass the degree of M.Sc. in Political Theory Research, the candidate must pass: the *Research Methods in Political Theory* paper (all elements of coursework and the Research Design Proposal), the *Theory of Politics* paper, and the thesis.~~

Insert and number:

1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

2. Candidates will be required to follow a course of instruction in Political Theory Research for three terms full-time.

3. Candidates will complete a course in *Theory of Politics* assessed by a written examination.

4. Candidates will complete a course in *Research Methods in Political Theory* assessed by coursework, full details of which will be set out in the Student Handbook.

5. Candidates will submit a thesis of not more than 15,000 words by noon on the last Thursday in August.

6. The thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

7. Successful candidates will be required to deposit a copy of their thesis in the Bodleian Library.

#### **Explanatory Notes**

The Research Design Proposal element in the Research Methods in Political Science and Research Methods in Political Theory will no longer be assessed summatively for students who began their studies on the courses as part of the cohort which commenced studies in Michaelmas term 2023 and subsequent cohorts. Whilst the Research Design Proposal will be retained in the same format in both Research Methods courses it will now be assessed formatively for the cohorts covered by this approval notification.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by the divisional Quality Assurance Committee on 28 April 2023, and on behalf of Education Committee of Council on 23 November 2023.**

**Title of Programme**

Master of Science by Coursework in Politics Research

**Brief note about nature of change:**

Major changes to make the Research Design Proposal element formative.

**Effective date**

For students starting from Michaelmas term 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Politics Research* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Strike all citations:

~~<sup>1.1</sup>The regulations made by the Politics Graduate Studies Committee are as follows:~~

~~<sup>1.2</sup>*M.Sc. Examination*~~

~~<sup>1.3</sup>A candidate for the M.Sc. in Politics Research shall follow a course of instruction in Politics Research for twelve months. Each candidate must pass the M.Sc. Examination at the end of Trinity Term in the two compulsory papers. Each candidate must also submit a thesis during the Long Vacation.~~

~~Compulsory papers~~

~~<sup>1.4</sup>(1) A single three hour written examination paper testing knowledge of the candidate's core subject (*Comparative Government or European Governance*).~~

~~<sup>1.5</sup>*Comparative Government*~~

~~<sup>1.6</sup>Compulsory paper taken from the M.Phil. in Politics~~

~~<sup>1.7</sup>The theory and practice of government in modern states.~~

~~<sup>1.8</sup>*European Governance*~~

~~<sup>1.9</sup>Compulsory paper taken from the M.Phil. in Politics~~

~~<sup>1.10</sup>The constitutions and formal structure of governments in European states, including the UK, and the theory and practice of integration in Europe.~~

~~<sup>1.11</sup>(2) *Research Methods in Political Science*~~

~~<sup>1.12</sup>(Compulsory paper taken from the M.Phil. in Politics)~~

~~<sup>1.13</sup>The paper is assessed in the following way. The candidates must submit:~~

~~<sup>1.14</sup>(i) A Research Design Proposal of between 4000 and 6000 words, excluding the title page, contents, bibliography and any methodological appendices, on research design as it bears on the subject of the candidate's proposed M.Sc. thesis. The Research Design Proposal must be uploaded to the University approved online assessment platform by noon on the Friday of sixth week of Trinity Term. The work must be anonymous and must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated, and that it has not previously been submitted for assessment, either at Oxford or at another institution.~~

~~<sup>1.15</sup>(ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the *Student Handbook*. Candidates who fail elements of the research methods training coursework are normally permitted to submit a second time (or, if the coursework is assessed by a test, to resit that test) by a date specified in the *Student Handbook*.~~

~~<sup>1.16</sup>*The Thesis*~~

~~<sup>1.17</sup>Each candidate must submit a thesis of not more than 15,000 words, excluding the title page, contents, bibliography and any methodological appendices. The thesis must be uploaded to the University approved online assessment platform by noon on the last Friday of August following the end of Trinity Full Term. On submitting the thesis, candidates will also be required to submit an online declaration of authorship. The examiners shall exclude from consideration any part of the thesis which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted or to be submitted. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.~~



~~1.18) With respect to the Research Design Proposal and the thesis, only the file uploaded to the University approved online assessment platform constitutes a valid submission; no concomitant hard copy submission may be submitted for any purpose.~~

~~1.19) For a candidate to pass the degree of M.Sc. in Politics Research, the candidate must pass: the *Research Methods in Political Science* paper (all elements of coursework and the Research Design Proposal), the written examination paper (*Comparative Government or European Governance*), and the thesis.~~

Insert and number:

1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

2. Candidates will be required to follow a course of instruction in Politics Research for three terms full-time.

3. Candidates will complete a course in either *Comparative Government or European Governance*, assessed by a written examination.

4. Candidates will complete a course in Research Methods in Political Science assessed by coursework, full details of which will be set out in the Student Handbook.

5. Candidates will submit a thesis of not more than 15,000 words by noon on the last Thursday in August.

6. The thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

7. Successful candidates will be required to deposit a copy of their thesis in the Bodleian Library.

### **Explanatory Notes**

The Research Design Proposal element in the Research Methods in Political Science and Research Methods in Political Theory will no longer be assessed summatively for students who began their studies on the courses as part of the cohort which commenced studies in Michaelmas term 2023 and subsequent cohorts. Whilst the Research Design Proposal will be retained in the same format in both Research Methods courses it will now be assessed formatively for the cohorts covered by this approval notification.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of Education Committee of Council on 11 December 2023, and the divisional Quality Assurance Committee on 21 May 2023.**

**Title of Programme**

Master of Philosophy in Global and Area Studies

**Brief note about nature of change:**

Changes to thesis and paper deadlines.

**Effective date**

For students starting from Michaelmas term 2022

For first examination from 2022/23

**Location of change**

In *Examination Regulations 2022-23, Master of Philosophy in Global and Area Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

<sup>1.11</sup>. The Course shall be under the supervision of the Global and Area Studies Teaching Committee, which shall report to the Graduate Studies Committee of the Oxford School of Global and Area Studies.

<sup>1.22</sup>. Each candidate will be required to follow a course of instruction in Global and Area Studies for six terms **full-time**.

*First year examinations*

<sup>1.33</sup>. Candidates will present themselves for a written examination on the core course *Competing Approaches in Areas Studies* in Trinity Term.

<sup>1.44</sup>. Candidates will choose one Comparative Area Studies paper and one option paper from lists published by the Course Director in the Course Handbook at the beginning of the academic year in which the option paper is to be taken. For each paper, candidates

will either present themselves for a written examination in Trinity Term, or submit an essay of no more than 5,000 words in Trinity by the deadline specified in the Course Handbook.

### **Research Methods for Social Sciences and Humanities**

<sup>1.5</sup>5. All candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term.

<sup>1.6</sup>6. In addition, all candidates will submit one of the following:

<sup>1.7</sup>(i) Historical Research Methods: a 2,500 word maximum essay in the collection and analysis of historical data to be submitted by 12 noon on Monday of Week 9 of Hilary Term.

<sup>1.8</sup>(ii) Quantitative Methods: a 2,500 word maximum take-home test in quantitative analysis to be set on Monday of Week 8 of Hilary Term and submitted by 12 noon on Monday of Week 9 of Hilary Term.

### **Other requirements**

<sup>1.9</sup>7. A PDF copy of each submission must be accompanied by a declaration indicating it is the candidate's own work and must be submitted electronically to the School's VLE by the relevant deadline.

<sup>1.10</sup>8. Candidates will be required to pass the core course examination, the Comparative Area Studies option examination, the option paper examination essay and the two Research Methods assessments to progress to the second year. Candidates who fail either of the Research Methods assessments will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners. If a student fails one or more of the core or option papers they may, by permission of the Global and Area Studies Teaching Committee, proceed to the second year of the course and re-sit/resubmit the failed paper(s) on one subsequent occasion during the final examination.

<sup>1.11</sup>9. Candidates are required to spend a period of at least three months on an approved course of Area Studies Immersion after the examinations at the end of Trinity Term of the first year, and before the start of Hilary Term of the second year.

### *Final year examinations*

<sup>1.12</sup>10. Candidates must submit a core Global and Area Studies essay of no more 4,000 word (excluding the bibliography) by **12 noon on Friday of week 8 of Hilary term** ~~Tuesday of week 6 of Trinity Term~~. The essay must be accompanied by a declaration indicating it is the candidate's own work.

<sup>1.13</sup>11. Candidates will choose two further option papers from a list, including details of the assessment method, published by the Course Director in the Course Handbook at the beginning of the academic year in which the option papers are to be taken. Candidates will either present themselves for a three-hour written examination in Trinity Term, or submit an essay of no more than 5,000 words in Trinity by the deadline specified in the

Course Handbook. A PDF copy of each essay must be accompanied by a declaration indicating it is the candidate's own work and must be submitted electronically to the School's VLE by the relevant deadline.

<sup>1.14</sup>12. Candidates will complete a 30,000 word thesis including footnotes/endnotes but excluding the table of contents, the abstract, the bibliography of cited works and any approved technical appendices. The broad title of the thesis must be approved by the Course Director by 12 noon on Tuesday of week 2 of Trinity Term in the first year. A PDF copy of the thesis accompanied by a declaration indicating it is the candidate's own work except where otherwise stated must be submitted electronically to the School's VLE by 12 noon on **Friday of week 3 of ~~Tuesday of week 2 in~~** Trinity Term.

<sup>1.15</sup>13. Candidates who fail one or more of the written examinations/essays or the thesis will be permitted to retake the examination paper(s)/re-submit the essays, or resubmit the thesis on one further occasion, which will normally be when the examination is next offered the following year.

### **Explanatory Notes**

Global and Area Studies Seminar core course

(i) Delivering the course in four longer classes in weeks 1-4 of HT, rather than 8 shorter classes across the weeks 1-8 to allow students to make their presentations and receive feedback by the end of HT week 4, to better support the associated summative essay for the course and their MPhil thesis.

(ii) Move the submission deadline of the summative essay from Tue of week 6 of TT to Friday of week 8 of HT, to reduce the overall assessment burden in TT, and facilitated by completing the associated teaching and feedback by the end of week 4 of HT.

Thesis

(i) Change the submission deadline for the final thesis from Tue of week 2 of TT to Fri of week 3 of TT, to more evenly balance workload in TT following movement of the Global and Area Studies Seminar essay deadline from TT to HT (see above), and to better accommodate the various submission deadlines and exams for the shared options taken from across the suite of OSGA programmes, and more closely aligning the thesis deadlines for the majority of other OSGA MPhil programmes.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of Education Committee of Council on 11 December 2023, and the divisional Quality Assurance Committee on 21 May 2023.**

**Title of Programme**

Master of Philosophy in Global and Area Studies

**Brief note about nature of change:**

Changes to thesis and paper deadlines.

**Effective date**

For students starting from Michaelmas term 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Global and Area Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

<sup>1.11</sup>. The Course shall be under the supervision of the Global and Area Studies Teaching Committee, which shall report to the Graduate Studies Committee of the Oxford School of Global and Area Studies.

<sup>1.22</sup>. Each candidate will be required to follow a course of instruction in Global and Area Studies for six terms **full-time**.

*First year examinations*

<sup>1.33</sup>. Candidates will present themselves for a written examination on the core course *Competing Approaches in Areas Studies* in Trinity Term.

<sup>1.44</sup>. Candidates will choose one Comparative Area Studies paper and one option paper from lists published by the Course Director in the Course Handbook at the beginning of the academic year in which the option paper is to be taken. For each paper, candidates

will either present themselves for a written examination in Trinity Term, or submit an essay of no more than 5,000 words in Trinity by the deadline specified in the Course Handbook.

### **Research Methods for Social Sciences and Humanities**

<sup>1.5</sup>5. All candidates will submit a 2,500 word maximum take-home **test paper** in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term.

<sup>1.6</sup>6. In addition, all candidates will submit one of the following:

<sup>1.7</sup>(i) Historical Research Methods: a 2,500 word maximum essay in the collection and analysis of historical data to be submitted by 12 noon on Monday of Week 9 of Hilary Term.

<sup>1.8</sup>(ii) Quantitative Methods: a 2,500 word maximum take-home **test paper** in quantitative analysis to be set on Monday of Week 8 of Hilary Term and submitted by 12 noon on Monday of Week 9 of Hilary Term.

### **Other requirements**

<sup>1.9</sup>7. A PDF copy of each submission must be accompanied by a declaration indicating it is the candidate's own work and must be submitted electronically to the School's VLE by the relevant deadline.

<sup>1.10</sup>8. Candidates will be required to pass the core course examination, the Comparative Area Studies option examination, the option paper examination essay and the two Research Methods assessments to progress to the second year. Candidates who fail either of the Research Methods assessments will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners. If a student fails one or more of the core or option papers they may, by permission of the Global and Area Studies Teaching Committee, proceed to the second year of the course and re-sit/resubmit the failed paper(s) on one subsequent occasion during the final examination.

<sup>1.11</sup>9. Candidates are required to spend a period of at least three months on an approved course of Area Studies Immersion after the examinations at the end of Trinity Term of the first year, and before the start of Hilary Term of the second year.

### *Final year examinations*

<sup>1.12</sup>10. Candidates must submit a core Global and Area Studies essay of no more 4,000 word (excluding the bibliography) by **12 noon on Thursday of week 8 of Hilary term** ~~Tuesday of week 6 of Trinity Term~~. The essay must be accompanied by a declaration indicating it is the candidate's own work.

<sup>1.13</sup>11. Candidates will choose two further option papers from a list, including details of the assessment method, published by the Course Director in the Course Handbook at the beginning of the academic year in which the option papers are to be taken. Candidates will either present themselves for a three-hour written examination in Trinity Term, or submit an essay of no more than 5,000 words in Trinity by the deadline specified in the

Course Handbook. A PDF copy of each essay must be accompanied by a declaration indicating it is the candidate's own work and must be submitted electronically to the School's VLE by the relevant deadline.

<sup>1.14</sup>12. Candidates will complete a 30,000 word thesis including footnotes/endnotes but excluding the table of contents, the abstract, the bibliography of cited works and any approved technical appendices. The broad title of the thesis must be approved by the Course Director by 12 noon on Tuesday of week 2 of Trinity Term in the first year. A PDF copy of the thesis accompanied by a declaration indicating it is the candidate's own work except where otherwise stated must be submitted electronically to the School's VLE by 12 noon on **Thursday of week 3 of ~~Tuesday of week 2 in~~** Trinity Term.

<sup>1.15</sup>13. Candidates who fail one or more of the written examinations/essays or the thesis will be permitted to retake the examination paper(s)/re-submit the essays, or resubmit the thesis on one further occasion, which will normally be when the examination is next offered the following year.

### **Explanatory Notes**

Global and Area Studies Seminar core course

(i) Delivering the course in four longer classes in weeks 1-4 of HT, rather than 8 shorter classes across the weeks 1-8 to allow students to make their presentations and receive feedback by the end of HT week 4, to better support the associated summative essay for the course and their MPhil thesis.

(ii) Move the submission deadline of the summative essay from Tue of week 6 of TT to Friday of week 8 of HT, to reduce the overall assessment burden in TT, and facilitated by completing the associated teaching and feedback by the end of week 4 of HT.

Thesis

(i) Change the submission deadline for the final thesis from Tue of week 2 of TT to Fri of week 3 of TT, to more evenly balance workload in TT following movement of the Global and Area Studies Seminar essay deadline from TT to HT (see above), and to better accommodate the various submission deadlines and exams for the shared options taken from across the suite of OSGA programmes, and more closely aligning the thesis deadlines for the majority of other OSGA MPhil programmes.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by the divisional Quality Assurance Committee on 28 April 2023, and on behalf of Education Committee of Council on 23 November 2023.**

**Title of Programme**

Master of Philosophy in Politics (Comparative Government, European Politics and Society, Political Theory)

**Brief note about nature of change:**

Major changes to make the Research Design Proposal element formative.

**Effective date**

For students starting from Michaelmas term 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Politics (Comparative Government, Political Theory, European Politics and Society) (ox.ac.uk)*

**Details of Change:**

Strike all current citations:

~~<sup>1.1</sup>The regulations made by the Politics Graduate Studies Committee are as follows:~~

~~<sup>1.2</sup>Each candidate must pass the Qualifying Test at the end of the third term from the beginning of the course. The Qualifying Test consists of two *compulsory* papers (unless a candidate is granted exemption by the Politics Graduate Studies Committee):~~

~~<sup>1.3</sup>(1) A single written examination paper testing knowledge of the candidate's core subject (*Theory of Politics or Comparative Government or European Governance*).~~

~~<sup>1.4</sup>*Theory of Politics*~~

~~<sup>1.5</sup>Compulsory paper for Political Theory students only. A critical examination of political concepts and theories, including social concepts and theories with political relevance.~~



~~1.6 *Comparative Government*~~

~~1.7 Compulsory paper for Comparative Government students only. The theory and practice of government in modern states.~~

~~1.8 *European Governance*~~

~~1.9 Compulsory paper for European Politics and Society students only. The theory and practice of government in European states, including the UK, and the theory and practice of integration in Europe.~~

~~1.10(2) A research methods paper (*Research Methods in Political Science or Research Methods in Political Theory*).~~

~~1.11 *Research Methods in Political Science*~~

~~1.12 Compulsory paper for Comparative Government and European Politics and Society students only.~~

~~1.13 *Research Methods in Political Theory*~~

~~1.14 Compulsory paper for Political Theory students only.~~

~~1.15 *Research Methods in Political Science and Research Methods in Political Theory* are assessed in the following way. The candidate must submit:~~

~~1.16(i) A Research Design Proposal of between 4000 and 6000 words, excluding the title page, contents, bibliography and any methodological appendices, on the subject of the student's proposed MPhil thesis. One copy of the Research Design Proposal must be submitted electronically by noon on the Friday of sixth week of Trinity Term. The work must be anonymous and accompanied by a signed declaration that it is the candidate's own work except where otherwise indicated and that it has not previously been submitted for assessment, either at Oxford or at another institution. Only the file submitted via the University approved online assessment platform constitutes a valid submission; no concomitant hard-copy may be submitted for any purpose.~~

~~1.17(ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the Student Handbook. Further details regarding these courses are provided in the Student Handbook.~~

~~1.18 For a candidate for the degree of M.Phil. to pass the Qualifying Test and proceed to the second year of study, the candidate must pass: the research methods paper (all elements of coursework and the Research Design Proposal) and the written examination.~~

~~1.19 Candidates who fail the written examination (paper (1) above) will normally be able to retake it before the beginning of the next academic year.~~

~~1.20 The mark for the written examination part of the Qualifying Test (paper (1) above) is carried forward and included in the final classification process for the degree of M.Phil.~~

~~1.21 *Final Examination*~~

~~1.22~~ No candidate shall enter the Final Examination unless they have already passed the Qualifying Test. In the Final Examination every candidate must offer:

~~1.23~~ (1) A thesis of not more than 30,000 words, excluding the title page, contents, bibliography and any methodological appendices. The thesis must be submitted electronically via the University approved online assessment platform by noon on the Monday of first week of Trinity Term. On submitting the thesis, candidates will also be required to submit an online declaration of authorship. The examiners shall exclude from consideration any part of the thesis which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted or to be submitted. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.

~~1.24~~ (2) Two papers, taken from the approved list of option subjects in Politics, as published in the *Student Handbook* by the Politics Graduate Studies Committee on Monday of first week of Michaelmas Term each academic year (to apply to candidates being examined in the Trinity Term of that year). Candidates should note that the Politics subjects available in any particular year will depend on the availability of teaching resources. Not all subjects will be available in every year, and restrictions may be placed on the number of candidates permitted to offer certain subjects in any particular year. The method of assessment will be either timed written examination or extended essay and will be specified in the approved list of option subjects. The submission requirements for each option subject will be specified in the approved list of option subjects.

~~1.25~~ Candidates may, with special permission of the Politics Graduate Studies Committee, offer subjects outside this list. Applications must be made by the last Friday of the Trinity Term preceding that in which the examination is to be taken, and must be supported by the candidate's supervisor. Supervisors should ensure that applications are submitted as early as possible so that if approval is not granted the candidate has sufficient time to choose an alternative.

~~1.26~~ When candidates sit option papers offered at departments other than the Department of Politics and International Relations, they are bound by the regulations of the M.Phil. in Politics.

~~1.27~~ Where option subjects are examined by extended essay, candidates will propose essay topics in consultation with their supervisor or relevant course provider. The proposed essay title, countersigned by the supervisor, must be submitted for approval of the Chair of Examiners by no later than noon on Friday of the eighth week of the term in which the instruction for that subject is completed. Candidates must upload their extended essay to the University approved online assessment platform no later than noon on Monday of the seventh week of Trinity term in the second year of the course. Essays should bear the candidate's examination number but not their name.

~~1.28~~ With respect to extended essays and theses, only the file submitted via the University approved online assessment platform constitutes a valid submission, no concomitant hard copy submission may be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

Insert and number:

1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

2. Candidates will be required to follow a course of instruction in either Comparative Government, European Politics and Society or Political Theory for six terms full-time.

3. The examinations shall consist of the following:

Qualifying Examination

4. Candidates will complete *one* of the following three courses assessed by a written examination:

(i) *Comparative Government* (compulsory for Comparative Government students)

(ii) *European Governance* (compulsory for European Politics and Society students)

(iii) *Theory of Politics* (compulsory for Political Theory students)

5. Candidates will complete *one* of the following two courses assessed by coursework, full details of which will be set out in the Student Handbook:

(i) *Research Methods in Political Science* (compulsory for Comparative Government and European Politics and Society students)

(ii) *Research Methods in Political Theory* (compulsory for Political Theory students).

6. To pass the qualifying examination and proceed to the second year each candidate must pass both courses. Candidates who fail either course will normally be able to retake it before the beginning of the next academic year.

Final Examination

7. Candidates will take two option papers from a list of those approved by the Politics Graduate Studies Committee. With the special permission of the Politics Graduate Studies Committee candidates may take an option paper from outside this list. Option papers will be assessed by written examination, research paper or essay as set out in the Student Handbook.

8. Candidates will submit a thesis of not more than 30,000 words by noon on Tuesday of week 1 of Trinity term.

9. Option paper essays or research papers and the thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

10. Successful candidates will be required to deposit a copy of their thesis in the Bodleian Library.

**Explanatory Notes**



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Quality Assurance Committee on 18 November 2022, and by Chair's Action on behalf Education Committee on 14 December 2023.**

**Title of Programme**

Research Degrees in the Oxford School of Global and Area Studies

**Brief note about nature of change:**

Introduction of a part-time pathway.

**Effective date**

For all students on course as of Hilary term 2024.

For first examination from 2024/25.

**Location of change**

In *Examination Regulations [2023-24, Research Degrees in the Oxford School of Global and Area Studies](#)*

**Details of Change:**

Amend citations and re-number as follows:

**1. Governance**

**The DPhil in Area Studies shall be under the supervision of the Graduate Studies Committee of the Oxford School of Global and Area Studies.**

**2. Attendance requirements**

**The DPhil programme shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee.**

1.1 ~~4.~~ **3.** *Transfer to MLitt or DPhil status*

1.2 Students will normally be admitted as Probationer Research Students. Applications for Transfer of Status should normally be submitted to the Graduate Studies Committee of the Oxford School of Global and Area Studies no later than the end of week four of the fourth term after admission (or the eighth term after admission for part-time students). Any student who does not submit an application for Transfer of Status by the end of their fourth term (or eighth term if part-time) will be required to apply for deferral of Transfer of Status.

1.3 The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory DPhil. For this purpose, applications will comprise the following:

1.4a) a transfer of status form, signed by the student's supervisor and an appropriate officer of the candidate's college;

1.5b) a paragraph summary of the research question, methodological and theoretical approaches;

1.6c) a research proposal of approximately 5,000 words consisting of (i) a short description of the project as a whole and a provisional list of chapter headings; (ii) a brief account of the relevant literature and how the research question and data analysis fit into it; (iii) the methodological approach, paying particular attention to practical and ethical issues relevant to the research; (iv) an account of how the proposed research and analysis bear on the questions posed, and (v) a tentative timetable for the research;

1.7d) a draft chapter of between 5,000 and 7,000 words;

1.8e) evidence of the seminar presentation given as part of the 1st Year DPhil Seminar Series;

1.9f) confirmation that the course(s) set out in the Training Needs Analysis plan agreed with the student's supervisor have been satisfactorily completed.

1.10 The application will be considered by two assessors appointed by the Graduate Studies Committee of the Oxford School of Global and Area Studies. The panel will read the work, interview the student and make a recommendation to the committee in a written report.

1.11 The committee will decide in the light of the assessors' report whether to approve Transfer of Status. A student whose first application for transfer is not approved (including whether the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term if necessary. If after a second unsuccessful attempt, the Committee can neither approve transfer to the DPhil or the MLitt, the student will be removed from the Register of Graduate Students.

1.12 ~~2.~~ **4.** *Confirmation of status*

1.13 Application for Confirmation of DPhil status should normally be made no later than the end of week four of the ninth term (or the eighteenth term for part-time students). Any student who does not submit an application for Confirmation of DPhil status by the end of their ninth term (or eighteenth term if part-time) will be required to apply for deferral of

Confirmation of Status. No candidate may submit a thesis for the doctoral degree without having first obtained confirmed doctoral status.

1.14 The student will be required to show that the research already accomplished shows the required potential to produce a satisfactory DPhil. Applications should be submitted to the Graduate Studies Committee of the Oxford School of Global and Area Studies and will comprise the following:

1.15 a) a confirmation of status application form signed by the student's supervisor and an appropriate officer of the candidate's college;

1.16 b) an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

1.17 c) an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

1.18 d) two completed draft chapters intended to form part of the final thesis;

1.19 e) confirmation that required courses and seminars agreed with the student's supervisor have been satisfactorily completed;

1.20 f) confirmation that the student has presented part of their work at a seminar series, workshop or a conference in Oxford or elsewhere in the UK.

1.21 The application will be considered by two assessors appointed by the Graduate Studies Committee of the Oxford School of Global and Area Studies. The panel will read the work, interview the student and make a recommendation to the committee in a written report.

1.22 The Committee will decide in the light of the assessors' report whether to approve Confirmation of Status. A student whose first application is not approved will be permitted to make one further application. If after a second attempt the Committee can neither approve Confirmation of Status nor transfer to the MLitt degree, the student will be removed from the Register of Graduate Students.

1.23 ~~3.~~ **5.** *Thesis*

1.24 The DPhil thesis must not exceed 100,000 words, the limit to include the abstract, all notes and appendices but not the bibliography.

1.25 MLitt theses should not exceed 50,000 words, the limit to include the abstract, all notes and appendices but not the bibliography.

### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of Education Committee on 18 December 2023.**

**Title of Programme**

Master of Science by Coursework in Refugee and Forced Migration Studies

**Brief note about nature of change:**

Major changes to assessment.

**Effective date**

For students starting from Michaelmas 2024.

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2021-22, Master of Science by Coursework in Refugee and Forced Migration Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Strike all citations:

~~<sup>1.1</sup>Candidates will be expected to attend such lectures and seminars as their supervisor/course director shall recommend.~~

~~<sup>1.2</sup>Every candidate will be required to satisfy the examiners in three written papers, an individual research design essay, and a thesis as follows:~~

~~<sup>1.3</sup>Paper 1: International Legal and Ethical frameworks~~

~~<sup>1.4</sup>International legal and ethical frameworks in relation to refugees and displaced persons. International and domestic application of individual and group rights to displaced persons and refugees. Activities and involvement of the relevant international organs, governments, and intergovernmental and non-governmental organisations relevant to forced migration. Concepts of migration and intervention and their justifications. Ethical issues raised by migration.~~



*1.5 Paper II: Political and Anthropological frameworks*

~~1.6 Theories of the causes of forced migration and humanitarian crises. Historical dimensions, political and social dynamics of forced migration. Social, political and cultural constructions of place and space. Impact of forced migration on gender relations and age structures. Coercion and conflict. Implications of forced migrants for conceptualising the modern state and the international order. Security and stability of states. States responses to refugee movements and immigration. Comparing political forms and their response to refugees. Cooperation and the refugee regime. The lived experiences of refugees and forced migrants through displacement, encampment, resettlement and asylum. The formation of refugee identity, notions of home and belonging. Interactions between forced migrants and aid agencies, governments and the UNHCR. The process of flight and displacement. The experience of encampment and its effects on social systems, memory and identity. Anthropology of humanitarian citizenship, integration and exile.~~

*1.7 Paper III: Contemporary issues in the study of Forced Migration*

~~1.8 Environmental and development-induced displacement. Poverty and vulnerability. Impact of forced migrants on host populations and governments. Agency, coping mechanisms and survival strategies of affected populations. Nationalism, ethnicity and group identity. Consequences of resettlement programmes for livelihood and economic autonomy. Repatriation and local-level social reconstruction. Institutional responses to forced migrants. Refugees and regional politics. The history and politics of humanitarian aid. Border enforcement, deportation, detention, and security. Post-colonial perspectives and criminological perspectives on forced migration.~~

*1.9 Individual Research Design Essay*

~~1.10 Each student must display an understanding of research methods relevant to forced migration. This will be in the form of an individual research design essay of approximately, but no more than 3,000 words. The essay will engage with topics which may include: epistemology of social science; social science paradigms; ethics and values; quantitative, qualitative, and participatory methods of data collection.~~

~~1.11 The essay must be presented in a proper scholarly form and uploaded to the University approved online assessment platform, no later than Friday noon in Week Seven of Hilary Term. Technical information on the requirements for online submissions will be provided by the Department.~~

*1.12 Multidisciplinary Thesis*

~~1.13 Each student will be required to write a thesis of not less than 10,000 and not more than 15,000 words on a topic relevant to forced migration. The purpose of this thesis is to ensure that the students have engaged in a multidisciplinary analysis of a single issue in forced migration to gain an awareness of the complex interrelations in the field.~~

~~1.14 The topic of the thesis will require approval by the chair of examiners. This thesis must be the work of the candidate alone and aid from others must be limited to prior discussion as to the subject and advice on presentation. The thesis must be uploaded to the University approved online assessment platform by noon on Thursday of Week Eight of~~

~~Trinity Term. Technical information on the requirements for online submissions will be provided by the Department. The examiners, with permission, shall retain a copy of all candidates' theses that achieve a distinction for deposit in the Social Sciences Library.~~

~~1.153. Candidates may be required to attend an oral examination, which may relate to one or more elements of the candidate's assessed work.~~

~~1.164. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.~~

Insert citations and number as follows:

**1. The course shall be under the supervision of the Refugee and Forced Migration Studies Teaching Committee of the Department of International Development.**

**2. Candidates must follow a course of instruction in Refugee and Forced Migration Studies for at least three terms and will be expected to attend such lectures and seminars as their supervisor/Course Director shall recommend.**

**3. Each candidate will be required to satisfy the examiners in six papers and a thesis.**

#### **Papers I-II**

**4. Each candidate will be required to satisfy the examiners in two core papers:**

**Paper I: International Legal and Ethical Frameworks**

**Paper II: Political and Anthropological Frameworks**

**5. Each core paper will be assessed by a written examination in early Trinity term.**

#### **Papers III-IV: Two elective courses**

**6. Each candidate will be required to choose two elective courses, with at least one from the Refugee and Forced Migration Studies pool, and the second from either the Refugee and Forced Migration Studies pool or from another pool available in the Department of International Development. Candidates will be required to follow the mode of assessment for the owning programme of the elective. A list of electives including the timings and methods of assessment will be published by the Course Director at the start of Michaelmas Term.**

#### **Paper V and VI: Research Methods**

**7. Each candidate must display an understanding of research methods relevant to forced migration. This will be in the form of two individual 2,500 word essays.**

**Paper V: The Individual Qualitative Research Design Essay must be presented in a proper scholarly form and submitted using the University approved online submission system no later than 12 noon on Thursday of Week 9 of Michaelmas Term.**

Paper VI: The Individual Quantitative Research Methods Essay must be presented in a proper scholarly form and submitted using the University approved online submission system no later than 12 noon on Thursday of Week 9 of Hilary Term.

**Multidisciplinary thesis**

8. Each candidate will be required to submit a thesis of not less than 10,000 and not more than 15,000 words on a topic relevant to forced migration approved by the Chair of Examiners.

9. The thesis must be submitted no later than 12 noon on Thursday of Week 8 of Trinity Term.

10. All assessments must be submitted using the University approved online assessment platform. Technical information on the requirements for online submissions is provided in the Course Handbook.

11. Candidates may be required to attend an oral examination on one of more elements of the candidate's assessed work.

**Explanatory Notes**

- Moving the assessment of the Qualitative Research Design Essay from Friday week 9 Hilary Term to week 9 Michaelmas Term
- Changing the assessment of the Quantitative Essay from formative to summative and moving this from week 0 Trinity Term to Thursday week 9 Hilary Term

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

**CORRECTION**

[Correction to notice published on 29 June 2023](#)

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of the Quality Assurance Officer on 23 June 2023**

**Title of Programme**

Master of Philosophy in Economics

**Brief note about nature of change:**

Paper title updates.

**Effective date**

For students starting from Michaelmas 2023/24

For first examination from 2023/24

**Location of change**

In *Examination Regulations* [2022-23, Master of Philosophy in Economics \(ox.ac.uk\)](#)

**Details of Change:**

Re-instate the highlighted sentence which was removed in error in citation 1.6:

<sup>1.65</sup>. All candidates must take either Core Empirical Research Methods or Further Mathematical Methods in their first year examined by submitted coursework. **With the permission of the Economics Graduate Studies Committee, candidates may take both papers in their first year.**

Keep the change made to citation 1.9:

<sup>1.97</sup>. All candidates must offer four papers (except where they have taken both Core Empirical Research Methods and Further Mathematical Methods in the first year, in which case they must offer three papers), and a thesis. These papers must be chosen from {Field papers, ~~Further Mathematical Methods, Core Empirical Research Methods,~~

Advanced Empirical Research Methods, Advanced Macroeconomics, Advanced Microeconomics and Advanced Econometrics} excluding any papers already taken in the first year. A maximum of two of the papers can be chosen from the set {Advanced Empirical Research Methods, Advanced Macroeconomics, Advanced Microeconomics and Advanced Econometrics}. Students wishing to offer any of these four Advanced papers need the permission of the Graduate Studies Committee. Achieving a Distinction in the corresponding Core paper in the first year, or a Pass in the corresponding Core Empirical Research Methods, will grant this permission automatically. The definitive list of Field papers together with information on content, structure and assessment method will be published on the Department's VLE at the beginning of Michaelmas Term of the year in which the examination is to be taken.

### **Explanatory Notes**

[Correction to notice published on 29 June 2023](#)

The change to citation 1.6 was made in error and is being corrected/re-instated.

The change in 1.9 is still valid. Students will no longer be permitted to take *Further Mathematical Methods* or *Core Empirical Research Methods* in the second year due to a teaching/examinations clash.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of Education Committee 23 January 2024**

**Title of Programme**

Master of Science by Coursework in Nature, Society, and Environmental Governance

**Brief note about nature of change:**

Major changes to assessment.

**Effective date**

For students starting from Michaelmas 2024.

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Nature, Society, and Environmental Governance* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Strike all citations:

~~1.1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Academic Director(s) and Course Director will be responsible to the Standing Committee.~~

~~1.2. Candidates must follow a course of instruction in Human Geography for at least three terms, and will, when entering for the examination, be required to produce a certificate from the Course Director to this effect.~~

~~1.3. The examination will consist of:~~

~~1.4(i) a written examination of one paper in *Research Skills* and two papers in *Theory and Analysis* and *Policy and Governance*;~~

~~1.5(ii) two assessed essays based upon elective courses. These must be uploaded to the University approved online assessment platform by the times and dates specified at the~~

~~start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work;~~

~~<sup>1.6</sup>(iii) a policy brief based upon the fieldtrip undertaken in Hilary Term. The policy brief must be uploaded to the University approved online assessment platform by the time and date specified at the start of the course. The submission must be accompanied by a declaration indicating that it is the candidate's own work;~~

~~<sup>1.7</sup>(iv) a dissertation on a subject selected in consultation with the supervisor and the Course Director and approved by the Course and Academic Directors.~~

~~<sup>1.8</sup>4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.~~

~~<sup>1.9</sup>It may be (a) a theoretical argument related to themes in contemporary human geography and/or environmental governance, or (b) a piece of empirically based research, or (c) an extended treatment of an issue which is intended to be the basis for future research for the degree of M.Litt. or D.Phil. In that case (c), it may be part of a proposal and/or application for further degree study.~~

~~<sup>1.10</sup>5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.~~

~~<sup>1.11</sup>6. The dissertation must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.~~

~~<sup>1.12</sup>7. In the written examination the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.~~

~~<sup>1.13</sup>8. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation, or both.~~

~~<sup>1.14</sup>9. Arrangements for reassessment shall be agreed by the Standing Committee and published in the course handbook.~~

## **Schedule**

~~<sup>1.15</sup>(a) Core courses~~

~~<sup>1.16</sup>The core courses will be examined under the following heads:~~

~~<sup>1.17</sup>1. *Research Skills*~~

~~1.18 Candidates will be expected to have a knowledge of research methods in social, environmental, and geographical research. These will include qualitative and quantitative methods relevant to contemporary research themes.~~

~~1.19 *2. Theory and Analysis*~~

~~1.20 Candidates will be expected to have knowledge of relevant debates in human geography and related disciplines concerning the relations between nature and society, science and environmental politics, and global and local political and economic processes.~~

~~1.21 *3. Policy and Governance*~~

~~1.22 Candidates will be expected to have knowledge of relevant debates and issues concerning environmental policy and governance, and corporate environmental management.~~

~~1.23 *(b) Elective courses*~~

~~1.24 Candidates will be expected to show advanced knowledge of two of the elective courses on offer in any one year.~~

Insert citations and number as follows:

**1. The programme shall be under the supervision of the Graduate Teaching and Examinations Committee of the School of Geography and the Environment.**

**2. Each candidate will be required to follow a course of instruction in Nature, Society, and Environmental Governance for three terms full-time.**

**3. Candidates must submit three portfolios of work and a dissertation as detailed below, and also attend two elective courses.**

***Portfolio 1 - Foundations***

**4. Candidates must submit a 2,000 word annotated bibliography by noon on Thursday of week 8 of Michaelmas term and a 3,000 word written assignment by noon on Thursday of week 0 of Hilary term.**

***Portfolio 2 – Theory and Analysis***

**5. Candidates must submit a 10 minute recorded presentation by noon on Thursday of week 8 of Hilary term and a 3,000 word written assignment by noon on Thursday week -1 of Trinity term.**

***Portfolio 3 – Research Skills***

**6. Candidates must submit a 1,500 word dissertation proposal by noon on Thursday of week -1 of Trinity term, a 1,500 word fieldtrip report by noon on Thursday of week 2 of Trinity term, and will make a 10 minute presentation on their dissertation topic during Trinity term.**



### Dissertation

7. Candidates must submit a dissertation of no more than 15,000 words by noon on the first Tuesday in September.

8. Candidates should refer to the Course Handbook for full details of the requirements for each assessment.

9. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

10. Candidates who fail either assessment for Portfolio 1 will have the opportunity to resubmit in week 5 of Trinity term, candidates who fail any of the assessments for Portfolios 2 and 3 will have the opportunity to resubmit and/or make a further presentation in the first week in September. Candidates will be informed of the exact dates for re-submissions/further presentations after the exam board has confirmed that reassessment is required. In the case of failure of the dissertation, this may be resubmitted either by noon on Tuesday of week 1 of Hilary term the following year, or by the deadline in clause 7 in the following year.

11. Candidates must present themselves for an oral examination if required by the examiners.

### **Explanatory Notes**

Major changes to assessment in line with the full programme and assessment re-design approved by Education Committee.

The core modules are assessed in synoptic blocks, with at least two modules contributing to each assessment task. Written examinations are replaced with an annotated bibliography, two synoptic assignments, and an individual oral presentation. Students will also complete an individual fieldwork report and the assessment for the dissertation is diversified to include a proposal, presentation and final submission.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of divisional Quality Assurance Committee on 30 August 2023, and Chair's Action on behalf of Education Committee on 9 January 2024.**

**Title of Programme**

Professional Graduate Certificate in Education

**Brief note about nature of change:**

Major changes to assessment.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Professional Graduate Certificate in Education \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations and re-number as follows:

**General Regulations**

1.11. The Departmental Board of the Department of Education shall have power to grant Professional Graduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

1.22. The examination for the Professional Graduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

1.33.

1.4(a) All candidates for the Professional Graduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

1.5(b) All candidates must be graduates. They should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

1.64. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No certificate student shall retain that status for more than six terms in all.

1.75. A student reading for the Professional Graduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students reading for the degree of Doctor of Philosophy.

### **Special Regulations**

#### 1.81. *Course*

1.9(a) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

1.10(b) The subjects of the course of study are as follows:

1.11 *Curriculum studies* related to the professional knowledge, understanding, and skills required for teaching a specific subject across the 11–18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, Religious Education, and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.

1.12 A *Professional Development Programme* presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence; learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.

1.13 *School Experience*. The course includes ~~120~~ 125 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.

1.14 Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: [http://www.ox.ac.uk/about\\_the\\_university/university\\_year/dates\\_of\\_term.html](http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html).

## 1.152. Examination

1.16 Every candidate will be required to satisfy the examiners in the following:

~~1.17 (a) an assignment of 4,000 to 5,000 words (including footnotes/endnotes but excluding appendices, references, or bibliography) on an issue of professional practice which transcends individual subjects.~~

~~1.18 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. The assignment should be anonymous except for the candidate number.~~

1.19 (ba) two curriculum PGCE assignments of 4,000-5,000 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

1.20 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

1.21 (eb) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers' standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Departmental Board of the Department of Education.

1.22 Details of submission deadlines for the assignments set out under (a) and (b) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (eb) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

1.23 The determination of any candidate's fitness to teach during the course of the Professional Certificate of Education programme must be carried out in accordance with the Regulations for procedures concerning fitness to teach during the PGCE programme published annually in the PGCE course handbook and made available to students on the first day of the PGCE term.

1.24 Candidates may also be called for viva voce examination.

1.25 Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

<sup>1.26</sup>Candidates who fail to satisfy the examiners in 2(~~eb~~) above shall not be granted permission to re-enter for the examination.

### **Explanatory Notes**

Changes to assessments

- Reducing the number of assignments from 3 to 2
- Increasing the word count of each assignment from 4000-5000 words to 6000

Increase in the amount of time in school from 120 days to 125 – to accommodate the DfE's new Intensive Training and Practice requirements

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of divisional Quality Assurance Committee on 30 August 2023, and Chair's Action on behalf of Education Committee on 9 January 2024.**

**Title of Programme**

Postgraduate Certificate in Education

**Brief note about nature of change:**

Major changes to assessment.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Postgraduate Certificate in Education \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations and re-number as follows:

**General Regulations**

1.11. The Departmental Board of the Department of Education shall have power to grant Postgraduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

1.22. The examination for the Postgraduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

1.33.

1.4(a) All applicants for the Postgraduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

1.5(b) Applicants must be graduates. Candidates for admission should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

1.64. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No certificate student shall retain that status for more than six terms in all.

1.75. A student reading for the Postgraduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students reading for the degree of Doctor of Philosophy.

### **Special Regulations**

#### 1.81. *Course*

1.9(a) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

1.10(b) The subjects of the course of study are as follows:

1.11 *Curriculum studies* related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11–18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, Religious Education, and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.

1.12 A *Professional Development Programme* presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence, learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.

1.13 *School Experience*. The course includes ~~420~~ 125 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.

1.14 Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: [http://www.ox.ac.uk/about\\_the\\_university/university\\_year/dates\\_of\\_term.html](http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html).

#### 1.152. Examination

1.16 Every candidate will be required to satisfy the examiners in the following:

~~1.17 (a) an assignment of 4,000 to 5,000 words (including footnotes/endnotes but excluding appendices, references or bibliography) on an issue of professional practice which transcends individual subjects.~~

1.18 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. The assignment should be anonymous except for the candidate number.

1.19 (ba) two curriculum PGCE assignments of ~~4,000-5,000~~ 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

1.20 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

1.21 (eb) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers' standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Departmental Board of the Department of Education.

1.22 Details of submission deadlines for the assignments set out under (a) and (b) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (eb) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

1.23 The determination of any candidate's fitness to teach during the course of the Postgraduate Certificate of Education programme must be carried out in accordance with the Regulations for procedures concerning fitness to teach during the PGCE programme published annually in the PGCE course handbook and made available to students on the first day of the PGCE term.

1.24 Candidates may also be called for viva voce examination.

1.25 If it is the opinion of the examiners that any or all of the candidate's written assignments are not of the standard required for the award of the Postgraduate Certificate in Education, but that all assignments are nevertheless of sufficient merit to meet the standards required for the Professional Graduate Certificate in Education, then the board may recommend



that the candidate should be awarded the Professional Graduate Certificate in Education, provided that the candidate's professional attributes, knowledge, skills, and understanding are also assessed as having met the Teachers Standards.

1.26 Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

1.27 Those candidates who have failed the examination, but whose assignments meet the standards required for the Professional Graduate Certificate in Education, may apply for re-examination for the Postgraduate Certificate in Education within one academic year. In such cases the Departmental Board may recommend candidates to the Department for Education for the Award of Qualified Teacher Status even before their assignments have been resubmitted provided that they have satisfied the examiners in 2(€b) above.

1.28 Candidates who fail to satisfy the examiners in 2(€b) above shall not be granted permission to re-enter for the examination.

### **Explanatory Notes**

#### Changes to assessments

- Reducing the number of assignments from 3 to 2
- Increasing the word count of each assignment from 4000-5000 words to 6000

Increase in the amount of time in school from 120 days to 125 – to accommodate the DfE's new Intensive Training and Practice requirements

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by divisional Quality Assurance Committee on 17 November 2023, and by Chair's action on behalf of Education Committee on 1 February 2024.**

**Title of Programme**

Postgraduate Certificate in Education

**Brief note about nature of change:**

Closure of the Religious Education pathway.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Postgraduate Certificate in Education (ox.ac.uk)*

Following the notice published in the *Gazette PGCE, 1 February (ox.ac.uk)*

**Details of Change:**

Amend citations and re-number as follows:

**General Regulations**

1.11. The Departmental Board of the Department of Education shall have power to grant Postgraduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

1.22. The examination for the Postgraduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

1.33.

<sup>1.4</sup>(a) All applicants for the Postgraduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

<sup>1.5</sup>(b) Applicants must be graduates. Candidates for admission should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

<sup>1.6</sup>4. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No certificate student shall retain that status for more than six terms in all.

<sup>1.7</sup>5. A student reading for the Postgraduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students reading for the degree of Doctor of Philosophy.

### **Special Regulations**

#### <sup>1.8</sup>1. *Course*

<sup>1.9</sup>(a) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

<sup>1.10</sup>(b) The subjects of the course of study are as follows:

<sup>1.11</sup>*Curriculum studies* related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11–18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, ~~Religious Education~~, and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.

<sup>1.12</sup>A *Professional Development Programme* presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence, learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.

<sup>1.13</sup>*School Experience*. The course includes 125 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.

1.14 Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: [http://www.ox.ac.uk/about\\_the\\_university/university\\_year/dates\\_of\\_term.html](http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html).

#### 1.15 *2. Examination*

1.16 Every candidate will be required to satisfy the examiners in the following:

1.18 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. The assignment should be anonymous except for the candidate number.

1.19 (a) two PGCE assignments of 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

1.20 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

1.21 (b) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers' standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Departmental Board of the Department of Education.

1.22 Details of submission deadlines for the assignments set out under (a) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (b) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

1.23 The determination of any candidate's fitness to teach during the course of the Postgraduate Certificate of Education programme must be carried out in accordance with the Regulations for procedures concerning fitness to teach during the PGCE programme published annually in the PGCE course handbook and made available to students on the first day of the PGCE term.

1.24 Candidates may also be called for viva voce examination.

1.25 If it is the opinion of the examiners that any or all of the candidate's written assignments are not of the standard required for the award of the Postgraduate Certificate in Education, but that all assignments are nevertheless of sufficient merit to meet the standards required for the Professional Graduate Certificate in Education, then the board may recommend that the candidate should be awarded the Professional Graduate Certificate in Education, provided that the candidate's professional attributes, knowledge, skills, and understanding are also assessed as having met the Teachers Standards.

<sup>1.26</sup>Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

<sup>1.27</sup>Those candidates who have failed the examination, but whose assignments meet the standards required for the Professional Graduate Certificate in Education, may apply for re-examination for the Postgraduate Certificate in Education within one academic year. In such cases the Departmental Board may recommend candidates to the Department for Education for the Award of Qualified Teacher Status even before their assignments have been resubmitted provided that they have satisfied the examiners in 2(b) above.

<sup>1.28</sup>Candidates who fail to satisfy the examiners in 2(b) above shall not be granted permission to re-enter for the examination.

### **Explanatory Notes**

The Religious Education pathway is being closed. The other pathways remain open.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by divisional Quality Assurance Committee on 17 November 2023, and by Chair's action on behalf of Education Committee on 1 February 2024.**

**Title of Programme**

Postgraduate Certificate in Education

**Brief note about nature of change:**

Closure of the Religious Education pathway.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Postgraduate Certificate in Education (ox.ac.uk)*

Following the notice published in the *Gazette PGCE, 1 February (ox.ac.uk)*

**Details of Change:**

Amend citations and re-number as follows:

**General Regulations**

1.11. The Departmental Board of the Department of Education shall have power to grant Postgraduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

1.22. The examination for the Postgraduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

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<sup>1.4</sup>(a) All applicants for the Postgraduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

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<sup>1.6</sup>4. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No certificate student shall retain that status for more than six terms in all.

<sup>1.7</sup>5. A student reading for the Postgraduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students reading for the degree of Doctor of Philosophy.

### **Special Regulations**

#### <sup>1.8</sup>1. *Course*

<sup>1.9</sup>(a) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

<sup>1.10</sup>(b) The subjects of the course of study are as follows:

<sup>1.11</sup>*Curriculum studies* related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11–18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, ~~Religious Education~~, and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.

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#### 1.15 *2. Examination*

1.16 Every candidate will be required to satisfy the examiners in the following:

1.18 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. The assignment should be anonymous except for the candidate number.

1.19 (a) two PGCE assignments of 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

1.20 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

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1.24 Candidates may also be called for viva voce examination.

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<sup>1.26</sup>Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

<sup>1.27</sup>Those candidates who have failed the examination, but whose assignments meet the standards required for the Professional Graduate Certificate in Education, may apply for re-examination for the Postgraduate Certificate in Education within one academic year. In such cases the Departmental Board may recommend candidates to the Department for Education for the Award of Qualified Teacher Status even before their assignments have been resubmitted provided that they have satisfied the examiners in 2(b) above.

<sup>1.28</sup>Candidates who fail to satisfy the examiners in 2(b) above shall not be granted permission to re-enter for the examination.

### **Explanatory Notes**

The Religious Education pathway is being closed. The other pathways remain open.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by on behalf of Education Committee on 28 February 2024.**

**Title of Programme**

Master of Philosophy in Economics

**Brief note about nature of change:**

Introduction of an alternative progression route.

**Effective date**

For students starting from Michaelmas 2023/24

For first examination from 2023/24

**Location of change**

In *Examination Regulations* [2023-24, Master of Philosophy in Economics \(ox.ac.uk\)](#)

Following the changes published in the Gazette on [18 January](#)

**Details of Change:**

Amend citation 1.6 as follows:

1.11. The course shall be under the supervision of the Graduate Studies Committee of the Department of Economics.

1.22. Each candidate will be required to follow a course of instruction in Economics for six terms.

1.3 *First-year examinations*

1.43. All candidates will take three compulsory papers: Macroeconomics, Microeconomics and Econometrics, each examined by an unseen written examination at the beginning of Trinity term. Candidates will normally take the “Core” versions of the papers, but may take one or more of the “Advanced” versions with the permission of the Graduate Studies Committee.

1.54. Details of the content of the three compulsory papers (“Core” and “Advanced”) will be published on the Department’s VLE site at the beginning of Michaelmas Term each year.

1.65. All candidates must take either Core Empirical Research Methods or Further Mathematical Methods in their first year examined by submitted coursework. With the permission of the Economics Graduate Studies Committee, candidates may take both papers in their first year.

1.76. To progress to the second year candidates must achieve an average mark of at least 50 in the compulsory subjects {Macroeconomics, Microeconomics, Econometrics} at either Core or Advanced level; or pass two of the compulsory subjects {Macroeconomics, Microeconomics, Econometrics} at either Core or Advanced level. Candidates that progress to the second year, but fail one or more first year papers, may re-sit the failed paper(s) when next offered. ~~papers at either “Core” or “Advanced” level.~~ Candidates who fail to progress to the second year must re-sit the failed papers when next offered. Candidates who fail an “Advanced” compulsory paper may re-sit the “Core” version. The Graduate Studies Committee reserves the right to exercise discretion in exceptional cases.

#### 1.8 *Final Examination*

1.97. All candidates must offer four papers (except where they have taken both Core Empirical Research Methods and Further Mathematical Methods in the first year, in which case they must offer three papers), and a thesis. These papers must be chosen from {Field papers, Advanced Empirical Research Methods, Advanced Macroeconomics, Advanced Microeconomics and Advanced Econometrics} excluding any papers already taken in the first year. A maximum of two of the papers can be chosen from the set {Advanced Empirical Research Methods, Advanced Macroeconomics, Advanced Microeconomics and Advanced Econometrics}. Students wishing to offer any of these four Advanced papers need the permission of the Graduate Studies Committee. Achieving a Distinction in the corresponding Core paper in the first year, or a Pass in the corresponding Core Empirical Research Methods, will grant this permission automatically. The definitive list of Field papers together with information on content, structure and assessment method will be published on the Department’s VLE at the beginning of Michaelmas Term of the year in which the examination is to be taken.

1.108. All candidates must offer a thesis of no more than 20,000 words which must be submitted using the University approved online submission system by noon on Wednesday of week 3 of Trinity Term in which the final examination is taken. Technical information on the requirements for online submissions is provided in the Course Handbook. Candidates must submit their thesis title and outline to the MPhil Director by Friday of week 0 of Hilary Term in which the final examination is taken.

1.119. Candidates who fail the final examination will be permitted to retake the failed second-year examination paper(s) or resubmit the failed thesis on one further occasion, which will normally be within one year of the initial failure.

1.1210. Candidates are reminded that work submitted for the MPhil in Economics may subsequently be incorporated into a thesis submitted for the DPhil in Economics.

1.1311. The examiners will not provide calculators, but will permit the use of a hand-held pocket calculator in the examination room, both for the first year examinations and for the final examination, subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*. A list of permitted calculators will be reviewed annually in the week 0 of Michaelmas Term and published on the Department's VLE.

1.1412. Successful candidates will be required to submit an electronic copy of their finalised thesis to the Oxford Research Archive.

### **Explanatory Notes**

Introduction of an alternative progression route.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of Quality Assurance Committee on 17 April 2024.**

**Title of Programme**

Master of Science by Coursework in Nature, Society, and Environmental Governance

**Brief note about nature of change:**

Major changes to assessment.

**Effective date**

For students starting from Michaelmas 2024.

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Nature, Society, and Environmental Governance* ([ox.ac.uk](https://www.ox.ac.uk))

In addition to the notice published on [1 February](#)

**Details of Change:**

Update as follows:

1. The programme shall be under the supervision of the Graduate Teaching and Examinations Committee of the School of Geography and the Environment.
2. Each candidate will be required to follow a course of instruction in Nature, Society, and Environmental Governance for three terms full-time.
3. Candidates must submit three portfolios of work and a dissertation as detailed below, and also attend two elective courses.

*Portfolio 1 - Foundations*

4. Candidates must submit a 2,000 word annotated bibliography by noon on Thursday of week 8 of Michaelmas term and a 3,000 word written assignment by noon on Thursday of week 0 of Hilary term.

*Portfolio 2 – Theory and Analysis*

5. Candidates must submit a 10 minute recorded presentation by noon on Thursday of week 8 of Hilary term and a 3,000 word written assignment by noon on Thursday week -1 of Trinity term.

*Portfolio 3 – Research Skills*

6. Candidates must submit a ~~1,500~~ 1,750 word dissertation proposal by noon on Thursday of week -1 of Trinity term, a 1,500 word fieldtrip report by noon on Thursday of week 2 of Trinity term, and will make a 10 minute presentation on their dissertation topic during Trinity term.

*Dissertation*

7. Candidates must submit a dissertation of no more than 15,000 words by noon on the first Tuesday in September.

8. Candidates should refer to the Course Handbook for full details of the requirements for each assessment.

9. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

10. Candidates who fail either assessment for Portfolio 1 will have the opportunity to resubmit in week 5 of Trinity term, candidates who fail any of the assessments for Portfolios 2 and 3 will have the opportunity to resubmit and/or make a further presentation in the first week in September. Candidates will be informed of the exact dates for re-submissions/further presentations after the exam board has confirmed that reassessment is required. In the case of failure of the dissertation, this may be resubmitted either by noon on Tuesday of week 1 of Hilary term the following year, or by the deadline in clause 7 in the following year.

11. Candidates must present themselves for an oral examination if required by the examiners.

**Explanatory Notes**

Change to the word count for the dissertation proposal from 1,500-words to 1,750-words.



**Social Sciences Divisional Board**

**Approved by officers on behalf of Education Committee on 12 April 2024**

**Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research**

**Brief note about nature of change:** Clarification of suspension and reassessment arrangements

**Location of change**

In *Examination Regulations 2023*, [2023-24, Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research \(ox.ac.uk\)](#)

**Effective date**

**For students starting from MT 2023**

**For first examination from 2023-24**

**Detail of change**

Amend citation reference. 1.5 as follows (new text underlined, deleted text struck through):

**Suspension of status**

5. If, for good cause, a student is temporarily unable to carry out their research, the Graduate Studies Committee may grant them a request for a temporary suspension of status, for not less than one and not more than three terms at any one time. Applications for suspension of status should be made to the Graduate Studies Administrator; and should be accompanied by statements of support from a student's supervisor and society. No student may be granted more than three terms' suspension of status in this way. Students who have submitted their thesis are not permitted to suspend.

Amend from citation reference. 1.29 as follows (new text underlined, deleted text struck through):

### **Outcome of the examination**

26. The examiners shall write a report and make one of the following recommendations to the Graduate Studies Committee:

- (i) that the candidate be awarded the Degree;
  - (ii) that the candidate be awarded the Degree with Distinction;
- or
- (iii) that the thesis be referred for revision, and the candidate given the opportunity to re-submit for the Degree within ~~one further term~~: three months of the formal notification of the outcome.

27. Candidates who wish to re-submit for the Degree after referral must submit a further application for appointment of examiners and a revised copy of the thesis via RTDS. The procedures for the first submission will apply, except that the deadline for both submission of the thesis and the application for appointment of examiners will be ~~the final day of the candidate's fourth term~~ three months after the formal notification of the outcome.

28. The examiners shall conduct a second examination under the terms outlined in clauses ~~20-24~~ 21-23 and 25 above, except that they may exempt a candidate from oral examination if they are satisfied that they can recommend to the board that the candidate has reached the standard required for the Degree without an oral examination.

29. On the occasion of the second examination, the examiners shall write a report and make one of the following recommendations to the Graduate Studies Committee.

- (i) that the candidate be awarded the Degree;
- (ii) that the candidate be deemed to have failed the requirements of the Degree.

30. Candidates are not required to ~~a~~ submit a hard bound copy of a successful thesis to the Bodleian, but if they wish to do so, they must first undertake any minor corrections identified by the examiners, and submit a corrected copy of the thesis for approval by the internal examiner before depositing the Bodleian copy.

31. If a candidate wishes to re-submit for the Degree after referral under clause ~~25-26~~ 25-26 above, but is unable to do so ~~by the final day of their fourth term under clause 26 above~~ within three months of formal notification of the first assessment, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Master of Philosophy in Law/Socio-Legal Research. The application should have the support of their society and supervisor, a revised copy of the thesis should have been submitted to the Graduate Studies Committee via RTDS, and such reinstatement fee as may from



time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

### **Explanatory Notes**

These changes:

- Clarify that it is not possible to suspend once a thesis has been submitted for examination.
- Standardise the amount of time that students have to revise their thesis if it has been referred back to take into account the possibility of varying submission and assessment dates. The amount of time available will be based on the actual date of notification of results.
- Update some incorrect cross-references.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of divisional Quality Assurance Committee on 18 April 2024.**

**Title of Programme**

Postgraduate Certificate in Education

**Brief note about nature of change:**

Removal of redundant information.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Postgraduate Certificate in Education \(ox.ac.uk\)](#)

Following the notice published in the *Gazette* [1 February](#) and [8 February](#).

**Details of Change:**

Amend citations and re-number as follows:

**General Regulations**

1.11. The Departmental Board of the Department of Education shall have power to grant Postgraduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

1.22. The examination for the Postgraduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

1.33.

<sup>1.4</sup>(a) All applicants for the Postgraduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

<sup>1.5</sup>(b) Applicants must be graduates. Candidates for admission should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

<sup>1.6</sup>4. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No certificate student shall retain that status for more than six terms in all.

<sup>1.7</sup>5. A student reading for the Postgraduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students reading for the degree of Doctor of Philosophy.

### **Special Regulations**

#### <sup>1.8</sup>1. *Course*

<sup>1.9</sup>(a) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

<sup>1.10</sup>(b) The subjects of the course of study are as follows:

<sup>1.11</sup>*Curriculum studies* related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11–18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.

<sup>1.12</sup>A *Professional Development Programme* presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence, learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.

<sup>1.13</sup>*School Experience*. The course includes 125 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.

1.14 Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: [http://www.ox.ac.uk/about\\_the\\_university/university\\_year/dates\\_of\\_term.html](http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html).

## 1.152. Examination

1.16 Every candidate will be required to satisfy the examiners in the following:

~~1.18 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. The assignment should be anonymous except for the candidate number.~~

1.19(a) two PGCE assignments of 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

1.20 One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

1.21(b) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers' standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Departmental Board of the Department of Education.

1.22 Details of submission deadlines for the assignments set out under (a) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (b) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

1.23 The determination of any candidate's fitness to teach during the course of the Postgraduate Certificate of Education programme must be carried out in accordance with the Regulations for procedures concerning fitness to teach during the PGCE programme published annually in the PGCE course handbook and made available to students on the first day of the PGCE term.

1.24 Candidates may also be called for viva voce examination.

1.25 If it is the opinion of the examiners that any or all of the candidate's written assignments are not of the standard required for the award of the Postgraduate Certificate in Education, but that all assignments are nevertheless of sufficient merit to meet the standards required for the Professional Graduate Certificate in Education, then the board may recommend that the candidate should be awarded the Professional Graduate Certificate in Education, provided that the candidate's professional attributes, knowledge, skills, and understanding are also assessed as having met the Teachers Standards.

<sup>1.26</sup>Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

<sup>1.27</sup>Those candidates who have failed the examination, but whose assignments meet the standards required for the Professional Graduate Certificate in Education, may apply for re-examination for the Postgraduate Certificate in Education within one academic year. In such cases the Departmental Board may recommend candidates to the Department for Education for the Award of Qualified Teacher Status even before their assignments have been resubmitted provided that they have satisfied the examiners in 2(b) above.

<sup>1.28</sup>Candidates who fail to satisfy the examiners in 2(b) above shall not be granted permission to re-enter for the examination.

### **Explanatory Notes**

Removal of redundant information. This information is contained in the course handbook and is being removed from the regulations for simplification purposes.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of divisional Quality Assurance Committee on 18 April 2024, and Education Committee on 29 April 2024.**

**Title of Programme**

Master of Philosophy in Medical Anthropology

**Brief note about nature of change:**

Changes to final examination submission deadlines.

**Effective date**

For all students starting from Michaelmas term 2022

For first examination from Michaelmas term 2022

**Location of change**

In *Examination Regulations 2022-23, Master of Philosophy in Medical Anthropology* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citation 1.6 as follows:

1.11. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

1.22. Candidates will be required to follow a course of instruction in Medical Anthropology for six terms.

1.33. The examinations shall consist of the following:

*Qualifying Examination*

1.4 Each candidate will be required to satisfy the examiners in papers 1-4 as described in the regulations for the MSc in Medical Anthropology.

<sup>1.5</sup>To pass the qualifying examination and proceed to the second year of the MPhil, candidates must achieve an average mark of 60 or above across the four examination papers.

### *Final Examination*

<sup>1.6</sup>(i) Candidates will complete a course in Methods of Fieldwork and Social Research consisting of two research modules chosen from a list published by the end of week 1 of Michaelmas term, and a research proposal of no more than 2,500 words. Candidates will submit a portfolio of the two courses of practical work completed ~~and the research proposal~~ by noon on Thursday of week ~~6~~<sup>5</sup> of Trinity Term. **Candidates will submit the research proposal by noon on Thursday of week 7 of Trinity Term.**

<sup>1.7</sup>(ii) Candidates will submit a thesis of not more than 30,000 words, and an abstract of up to 250 words, on a subject approved by the supervisor, by noon on Thursday of week 5 of Trinity term;

<sup>1.8</sup>(iii) Candidates may be requested to attend on oral examination if required by the examiners.

<sup>1.9</sup>4. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

<sup>1.10</sup>5. The examiners shall require a successful candidate to deposit a copy of their thesis in the Social Sciences Library.

### **Explanatory Notes**

| <b>Assessment</b> | <b>Current deadline</b> | <b>Approved new deadline</b> |
|-------------------|-------------------------|------------------------------|
| Thesis            | Thursday week 5         | Thursday week 5 [no change]  |
| Methods Modules   | Thursday week 5         | Thursday week 6              |
| Research Proposal | Thursday week 5         | Thursday week 7              |

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of divisional Quality Assurance Committee on 18 April 2024, and Education Committee on 29 April 2024.**

**Title of Programme**

Master of Philosophy in Medical Anthropology

**Brief note about nature of change:**

Changes to final examination submission deadlines.

**Effective date**

For all students starting from Michaelmas term 2022

For first examination from Michaelmas term 2022

**Location of change**

In *Examination Regulations 2022-23, Master of Philosophy in Medical Anthropology* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citation 1.6 as follows:

1.11. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

1.22. Candidates will be required to follow a course of instruction in Medical Anthropology for six terms.

1.33. The examinations shall consist of the following:

*Qualifying Examination*

1.4 Each candidate will be required to satisfy the examiners in papers 1-4 as described in the regulations for the MSc in Medical Anthropology.



<sup>1.5</sup>To pass the qualifying examination and proceed to the second year of the MPhil, candidates must achieve an average mark of 60 or above across the four examination papers.

### *Final Examination*

<sup>1.6</sup>(i) Candidates will complete a course in Methods of Fieldwork and Social Research consisting of two research modules chosen from a list published by the end of week 1 of Michaelmas term, and a research proposal of no more than 2,500 words. Candidates will submit a portfolio of the two courses of practical work completed ~~and the research proposal~~ by noon on Thursday of week ~~6~~5 of Trinity Term. **Candidates will submit the research proposal by noon on Thursday of week 7 of Trinity Term.**

<sup>1.7</sup>(ii) Candidates will submit a thesis of not more than 30,000 words, and an abstract of up to 250 words, on a subject approved by the supervisor, by noon on Thursday of week 5 of Trinity term;

<sup>1.8</sup>(iii) Candidates may be requested to attend on oral examination if required by the examiners.

<sup>1.9</sup>4. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

<sup>1.10</sup>5. The examiners shall require a successful candidate to deposit a copy of their thesis in the Social Sciences Library.

### **Explanatory Notes**

| <b>Assessment</b> | <b>Current deadline</b> | <b>Approved new deadline</b> |
|-------------------|-------------------------|------------------------------|
| Thesis            | Thursday week 5         | Thursday week 5 [no change]  |
| Methods Modules   | Thursday week 5         | Thursday week 6              |
| Research Proposal | Thursday week 5         | Thursday week 7              |

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by divisional Quality Assurance Committee on 23 February 2024, and Education Committee of Council on 10 June 2024.**

**Title of Programme**

Master of Science by Coursework in Educational Assessment (Part-time)

**Brief note about nature of change:**

Changes to core courses and reassessment.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Educational Assessment (Part-time) (ox.ac.uk)*

**Details of Change:**

Amend citations as follows:

- 1.11. The Course shall be under the supervision of the Academic Committee of the Department of Education.
- 1.22. Candidates must follow for six terms a course of instruction specializing in Educational Assessment. This course is available on a part-time basis only.
- 1.33. The examination shall consist of three core papers, one option paper, and a dissertation. Candidates will be informed of the available options by Friday of 0th week of Michaelmas Term in the year they start their course.
- 1.44. Papers are normally assessed by one or more coursework assignments totalling no more than ~~4,500~~ **5,000** words. The details of the assessment requirements for each paper will be provided in the Course Handbook.

1.55. Candidates are required to submit a dissertation of 15,000 – 20,000 words, the title to be selected in consultation with the supervisor, on a topic relevant to the course. The dissertation must be submitted no later than noon on the third Thursday in September in the final year of the course.

1.66. If a candidate receives a failing mark for any of the **summative** assessments, **including the** ~~or~~ dissertation, they may resubmit the assessment on one further occasion, when this is next examined **the following year**, or at an earlier date **which will be published in the Course Handbook**, ~~as agreed with the Course Director. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined.~~

1.77. Candidates may also be required to attend an oral examination for any assessment.

### Schedule

Core:

1. <sup>1.8</sup>Assessment issues and practices
2. <sup>1.9</sup>Assessment design and evaluation
3. <sup>1.10</sup>~~Psychometrics and assessment analysis~~ **Research synthesis for development of policy and practice**

Options:

1. <sup>1.11</sup>Classroom-based assessment
2. <sup>1.12</sup>~~Advanced statistical methods~~ **Research methods to investigate educational assessment issues**

### Explanatory Notes

Paragraph 4 and the schedule: These amendments follow on from approved changes to the course structure with effect from 2024/25.

Paragraph 6: This change simplifies the wording and ensures a degree of flexibility to assist the students in deciding when resubmission is most appropriate for them and their continuing work on the course. Resubmission dates will be published in the assessment section of the course handbook and signposted to students.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Master of Science by Coursework in African Studies

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Master of Science by Coursework in African Studies \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations as follows:

**1.13 Oxford 1+1 MBA programme**

1.14 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.15 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

1.16(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

1.17(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters

programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~1.18 (iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

#### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Master of Science by Coursework in Contemporary Chinese Studies

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Contemporary Chinese Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

**Oxford 1+1 MBA programme**

1.10 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.11 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

1.12(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

<sup>1.13</sup>(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~<sup>1.14</sup>(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

#### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Master of Science by Coursework in Latin American Studies

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Latin American Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

**1.9 Oxford 1+1 MBA programme**

1.10 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.11 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

1.12(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

1.13(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters



programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~1.14(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Master of Science by Coursework in Law and Finance

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Law and Finance (ox.ac.uk)*

**Details of Change:**

Amend citations as follows:

**Oxford 1+1 MBA Programme**

<sup>1.36</sup>Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

<sup>1.37</sup>Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

<sup>1.38</sup>(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

<sup>1.39</sup>(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be requested to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~<sup>1.40</sup>(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

#### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Master of Science by Coursework in Migration Studies

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Migration Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

**Oxford 1+1 MBA programme**

1.13 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.14 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

1.15(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

1.16(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters

programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~4.17(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

#### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Master of Science by Coursework in Modern South Asian Studies

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Modern South Asian Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

**1.14 Oxford 1+1 MBA programme**

1.15 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.16 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

1.17(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

<sup>1.18</sup>(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~<sup>1.19</sup>(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

#### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Master of Science by Coursework in Russian and East European Studies

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Russian and East European Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

**1.8 Oxford 1+1 MBA programme**

1.9 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.10 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

1.11(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

1.12(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters



programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~1.13(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Master of Science by Coursework in Social Data Science

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Social Data Science (ox.ac.uk)*

**Details of Change:**

Amend citations as follows:

**Oxford 1+1 MBA programme**

1.13 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.14 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include, as a minimum, the following **three** **two** compulsory elements:

1.15(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

<sup>1.16</sup>(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~<sup>1.17</sup>(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of divisional Quality Assurance Committee on 23 May 2024.**

**Title of Programme**

Regulations for the Degrees of Bachelor of Civil Law and Magister Juris

**Brief note about nature of change:**

Changes to the MBA 1+1 bridging regulations to accommodate the new pre-programme.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Regulations for the Degrees of Bachelor of Civil Law and Magister Juris* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citations as follows:

1.16 **Oxford 1+1 MBA programme**

1.17 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

1.18 Each candidate will be appointed an academic advisor from the Saïd Business School to plan an ~~individual~~ **individual** course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

1.19(i) Normally two meeting during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

1.20(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to ~~criticially~~ **critically** reflect on their learning from the

Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~1.24(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of Education Committee on 4 July 2024.**

**Title of Programme**

Research Degrees in Economics

**Brief note about nature of change:**

Changing to qualifying examination and Transfer of Status requirements.

**Effective date**

For all students commencing the DPhil in October 2023 onwards

**Location of change**

In *Examination Regulations 2023-24, Research Degrees in Economics* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

**1.11. Governance**

<sup>1.2</sup>The DPhil in Economics shall be under the supervision of the Graduate Studies Committee of the Department of Economics.

**1.32. Attendance requirements**

<sup>1.4</sup>The DPhil in Economics shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year (or 60 days in the first year of registration where a first year M.Phil. Economics subject is required as part of the Qualifying Examination), normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

### 1.5.3. Qualifying Examination

1.6 Probationer Research Students in Economics are required to take a Qualifying Examination, unless exempted from all or part of the examination by the Graduate Studies Committee, on the grounds of an appropriate previous graduate degree or substantial professional experience since graduation. ~~The examination shall consist of either one first year MPhil Economics subject and three second year subjects, or five second year subjects.~~

For students who have successfully completed the MPhil in Economics at Oxford from entry in the academic year 2021-22 onwards:

The examination shall consist of three "Advanced" papers as offered for the MPhil in Economics chosen from {Advanced Macroeconomics, Advanced Microeconomics, Advanced Econometrics and Advanced Empirical Research Methods} of which one or more may be waived, or substituted with a Field paper as offered for the MPhil in Economics, with support from the supervisor(s) and the agreement of the Graduate Studies Committee. Papers already successfully passed as part of the MPhil in Economics will count towards the fulfilment of this requirement.

For all other students:

The examination shall consist of four papers, at least three of which must be "Advanced" papers as defined above and the fourth paper either being a further "Advanced" paper or a Field Paper. One or more of these papers may be waived, or "Advanced" papers substituted with a Field paper with support from the supervisor(s) and the agreement of the Graduate Studies Committee.

1.7(i) -Full-time students

1.8 Full-time students will attend teaching for the Qualifying Examination during their first year ~~of registration~~ and will be assessed ~~for each subject in Trinity Term of~~ by the method(s) published on the Department's VLE for each paper in their first year. A student who does not achieve the required mark ~~on a subject in a paper as set out in the Course Handbook~~ is automatically granted a two term deferral of Transfer of Status and is allowed to re-sit that ~~subject paper~~ subject paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. If a student ~~fails any subject~~ does not achieve the required mark in any paper on the second attempt they will be withdrawn from the Register of Graduate Students.

1.9(ii) Part-time students

1.10 Part-time students will attend teaching for the Qualifying Examination during their first two ~~to three~~ years ~~of registration~~, and will be assessed by the method(s) published on the Department's VLE for each paper in the year of completion of the teaching for that paper. ~~on each subject in the Trinity Term following completion of the teaching for that subject.~~ A student who does not achieve the required mark in a paper as set out in the Course Handbook is allowed to re-sit that ~~subject paper~~ subject paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. Where a student

~~does not achieve the required mark in any paper~~ ~~fails a subject in~~ ~~by the end of~~ Trinity Term of their ~~second~~ ~~third~~ year, they will automatically be granted a three term deferral of Transfer of Status to permit time to take the re-sit. If a student ~~does not achieve the required mark in any paper~~ ~~fails any subject~~ on the second attempt they will be withdrawn from the Register of Graduate Students.

#### 1.11 **4. Transfer to MLitt (or MSc by Research) or DPhil status**

1.12 Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their ninth term after admission for part-time students). Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

1.13(a) a completed Transfer of Status application form; and

1.14(b) a provisional thesis title and a short outline statement of the proposed research topic of between 500-700 words, which should include sources and methods to be used; and

1.15(c) a piece of written work relevant to the thesis of between 5,000 and 7,000 words.

Students who have successfully completed the MPhil in Economics at Oxford may, with support from their supervisor(s), submit a letter to the Graduate Studies Committee with their application form for Transfer of Status, to apply for a waiver of the written work requirement in (c) above, based on the work submitted for their MPhil thesis. If approved, students should submit a longer version of the outline statement on the proposed research topic in place of (b) above, of between 1,500-2,000 words.

1.16 To successfully achieve Transfer of Status, students must also have satisfactorily passed the Qualifying Examination. In cases where a student is required to re-sit a subject, a deferral of Transfer of Status will be granted automatically as set out in section 3 above.

1.17 The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

1.18 A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or the MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

#### 1.19 **5. Confirmation of DPhil status**

1.20 Students ~~who were initially admitted to the status of a Probationer Research Student~~ must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth



term for part-time students). ~~Students admitted directly to DPhil status having completed the full-time MPhil in Economics must achieve Confirmation of Status by the end of their eleventh term (sixteenth term for part-time students) as a graduate student, inclusive of the time spent on the MPhil in Economics.~~

Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

1. <sup>1.21</sup>(a) a completed Confirmation of Status application form; and
2. <sup>1.22</sup>(b) a comprehensive outline of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and
3. <sup>1.23</sup>(c) two draft chapters intended to form part of the final thesis.

<sup>1.24</sup>Candidates applying for Confirmation of Status shall also present their preliminary results of their research at a departmental seminar or workshop as part of the confirmation process, under arrangements to be approved by the Director of Graduate Studies.

<sup>1.25</sup>The Graduate Studies Committee will appoint an assessor who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

<sup>1.26</sup>A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (two terms for part-time students) if necessary. For the second attempt, the Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. If after the second attempt the Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

#### <sup>1.27</sup>**6. Theses**

<sup>1.28</sup>DPhil theses which exceed 100,000 words, MLitt theses which exceed 50,000 words and MSc by Research theses which exceed 25,000 words (each excluding the bibliography) are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

#### <sup>1.29</sup>*Integrated thesis format*

<sup>1.30</sup>A DPhil thesis may be accepted for examination if it consists of a minimum of three papers of publishable quality, framed by an introduction, a literature survey (either written as a stand-alone chapter or divided among the constituent chapters), and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of work. A minimum of one paper must be authored solely by the candidate. Any co-authored papers must include a statement indicating the candidate's contribution to the paper. Where the co-author is another student at the University who also intends to

include the paper in their thesis, permission to include the paper must be sought from the Director of Graduate Studies prior to applying for appointment of examiners. Current word limits and conditions remain in place.

### **Explanatory Notes**

#### Changes to the qualifying examination requirements

To introduce the requirement for students who have completed the MPhil in Economics to complete qualifying examination requirements.

The QE requirements will vary as follows

For students who completed the MPhil in Economics at Oxford from 2021-22 – students must complete 3 of the ‘advanced’ papers offered for the MPhil in Economics, with papers taken during the MPhil counting towards the fulfilment of the requirement.

For all other students – students must complete 4 papers offered for the MPhil Economics, of which 3 must be ‘advanced’.

#### Changes to Transfer of Status requirements

To remove the possibility of waiving Transfer of Status for students who have previously completed the MPhil in Economics at Oxford (regardless of when the MPhil was completed)

Students who have completed the MPhil can apply to the Graduate Studies Committee for a waiver of the requirement to submit a piece of written work relevant to the thesis, based on work submitted for the MPhil thesis. If the waiver is approved, the student would be required to submit a longer version of the outline statement of research topic (1500-2000 words instead of 500-700 words) as part of the ToS materials.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Research Degrees in Social Policy and Intervention

**Brief note about nature of change:**

Inclusion of MPhil to DPhil confirmation of status clause.

**Effective date**

For all students on course as of Michaelmas term 2024.

**Location of change**

In *Examination Regulations 2023-24, Research Degrees in Social Policy and Intervention* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citation 1.22 as follows:

**4. Confirmation of Status**

<sup>1.22</sup> Students will normally be expected to achieve Confirmation of Status in their seventh term and by no later than their ninth term after admission-. **Students admitted directly to DPhil status having completed an M.Phil. (with a thesis in the same broad field as the topic for the D.Phil.) must achieve Confirmation of Status by the end of their third term (sixth term for part-time students) as a graduate student, exclusive of the time spent on the Register of Students while undertaking the full-time MPhil.**

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's action on behalf of Education Committee on 21 June 2024.**

**Title of Programme**

Research Degrees in the Social Sciences Division

**Brief note about nature of change:**

Introduction of specific regulatory provisions for students who are admitted to the Grand Union Doctoral Training Partnership.

**Effective date**

For students admitted from October 2024

**Location of change**

In *Examination Regulations 2019-20, Research Degrees in the Social Sciences Division* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Insert citations and number as follows:

**Grand Union Doctoral Training Partnership**

**1. Programmes covered by these regulations**

**These regulations shall apply to all research students registered for the Degree of Doctor of Philosophy who have been awarded a studentship by the Grand Union Doctoral Training Partnership (DTP). The General Regulations Governing Research Degrees and the relevant disciplinary Special Regulations for Research Degrees shall apply except as specified below.**

**2. Research in Practice**

**Students will normally be required to undertake a 3-month placement within an academic or non-academic organisation agreed in consultation with their supervisor(s) and approved by the DTP Director.**

The placement will normally be undertaken after Transfer of Status and must be completed before final submission of the thesis.

Students are required to submit a written report of between 1500-2000 words within 6 weeks of completion of the placement and before final submission of their thesis to the satisfaction of the DTP Director. Full details of the submission requirements are published on the DTP website. Where a student does not submit a report, or the report is considered unsatisfactory, the student shall be interviewed by the DTP Director who will determine if any further remedial action is required.

### *3. Confirmation of Status*

Students first admitted to Probationer Research Status shall normally apply for Confirmation of Status by no later than their eighth term (or sixteenth term if studying part-time), or where admitted direct to DPhil status, by the normal deadline required by the relevant Special Regulations for Research Degrees for their discipline.

### *4. Submission*

Students are normally required to submit their final thesis within the funded period of their studentship.

### **Explanatory Notes**

The ESRC requires that, from 2024, all new DTP students submit within their funded period. Previously, DTP students were permitted to submit within 12 months of their funding end date (24 months for part-time students). Students will therefore need to be supported to complete within their funded period. ESRC-funded students at Oxford will have a revised timeline for milestones to encourage submission within their funded period (the normal University expectation being that a student should be able to submit their thesis within three terms of achieving Confirmation of Status). There would be no penalty for a student who does not achieve Confirmation by the end of the 8th term, as the General Regulations would still apply giving a final deadline at the end of term 9 (unless a deferral is approved by the relevant Board), but this would communicate the expectation of the timeline needed to the student, and provide evidence to the ESRC that the University is acting to ensure submission within the funded period.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Applied Linguistics and Second Language Acquisition

**Brief note about nature of change:**

Resubmission changes and viva introduction.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Applied Linguistics and Second Language Acquisition (ox.ac.uk)*

**Details of Change:**

Amend citations and re-number as follows:

- 1.1 1. The Course shall be under the supervision of the Academic Committee of the Department of Education.
- 1.2 2. Candidates must follow a course of instruction for three terms, full-time.
- 1.3 3. Candidates will take six one-term core modules. Each core module will be assessed through a take-home summative assessment, consisting of an essay of up to 2,500 words.
- 1.4 4. Candidates are also required to submit a dissertation of between 15,000 and 20,000 words by no later than noon on the second Thursday in August.

<sup>1.5</sup> 5. All assessments must be submitted using the University's online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

<sup>1.6</sup> 6. If a candidate receives a failing mark for any of the summative assessments, including the dissertation, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook. ~~they may re-sit the assessment on one further occasion. The submission date of the re-sit will be the next time the module is assessed in the following year, or by a date published by the Course Director, which will be no sooner than 6 weeks from the release of the results. If a candidate fails the dissertation, they may resubmit it on the next occasion when dissertations are examined, or at an earlier date as agreed with the Course Director. Grades for re-sits of summative assessments and re-submissions of dissertations are normally capped at 50.~~

7. Candidates may also be required to attend an oral examination for any assessment.

### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Applied Linguistics for Language Teaching (Part-time)

**Brief note about nature of change:**

Resubmission changes and viva introduction.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Applied Linguistics for Language Teaching (Part-time) (ox.ac.uk)*

**Details of Change:**

Amend citations and re-number as follows:

<sup>1.1</sup> 1. The Course shall be under the supervision of the Academic Committee of the Department of Education.

<sup>1.2</sup> 2. Candidates will be expected to participate in a course of instruction for six terms part-time, including a one-week induction session and a series of online lectures and seminars.

<sup>1.3</sup> 3. Candidates will take six one term papers. Each of the six papers will be assessed by coursework as set out in the Course Handbook.

<sup>1.4</sup> 4. In each of the two years, candidates will take three summatively assessed modules, two in Michaelmas Term and one module in Hilary Term.



~~1.5 5. Candidates who successfully complete the six summatively assessed modules, and who choose not to continue with their programme of study, may be awarded a Postgraduate Diploma in Applied Linguistics for Language Teaching.~~

1.6 **65**. Candidates are required to submit a dissertation of between 15,000 and 20,000 words by no later than noon on the second Thursday in August.

1.7 **76**. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.8 **87**. If a candidate receives a failing mark for any of the summative assessments, **including the dissertation, they may resubmit the assessment on one further occasion, on a date which will be published in the Course Handbook.** ~~they may resubmit the assessment on one further occasion, either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or in the corresponding term of the following year when assessments take place. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined, or at an earlier date as agreed with the Course Director. Candidates who fail any modules or the dissertation at the first attempt cannot normally be awarded more than 50 at resubmission.~~

**8. Candidates may also be required to attend an oral examination for any assessment.**

1.9 **9. Candidates who successfully complete the six summatively assessed modules, and who choose not to continue with their programme of study, may be awarded a Postgraduate Diploma in Applied Linguistics for Language Teaching.** If a failing mark is received on the dissertation, either at the time of the original submission or upon re-sit and a passing mark has been received for the six summatively assessed modules, the student may apply to exit the programme with a Postgraduate Diploma in Applied Linguistics for Language Teaching.

### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Criminology and Criminal Justice (Full-time)

**Brief note about nature of change:**

Deadline and re-assessment changes

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25.

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Criminology and Criminal Justice (Full-time)* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citation and re-number as follows:

1.11. Every candidate must follow, for at least three terms, a course of instruction in Criminology and Criminal Justice.

1.22. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, **Associate Dean for Graduate Students (Taught)** and a student representative (the latter for open business only).

1.33. The course will consist of the following elements: a core course in Criminological Theories and Understanding Criminal Justice; a compulsory course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the

dissertation is the common format prescribed for all law theses, which is ~~printed~~ **published** in the ~~Faculty of Law's~~ **Centre for Criminology** Graduate Students' Handbook.

~~1.4~~ **4.** The options are listed in the Schedule below.

~~1.5~~ **4.** ~~Not all options will necessarily be taught or examined in any one year.~~ Details of **the option modules** ~~those which will be~~ available will be published in the **Centre for Criminology** Graduate Student Handbook ~~produced by the Centre for Criminology~~ for the year of admission, subject to any amendment posted on the **Virtual Learning Environment designated notice board in the Centre for Criminology** by Monday of Week Minus One of the Michaelmas Term of each academic year. **Not all options will necessarily be taught or examined in any one year.**

~~1.6~~ **5.** ~~In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the Gazette by the end of Monday of Week Minus One of the Michaelmas Term of each academic year.~~

~~1.7~~ **6** **5.** The course shall be assessed as follows:

1.8(i) *Criminological Theories and Understanding Criminal Justice*: Examined by an examination in Week Nought of Trinity Term.

1.9(ii) *Options and Research Design and Data Collection*:

1.10 The compulsory course Research Design and Data Collection and the option course Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Seven and ~~Thursday~~ **Wednesday** of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the **Virtual Learning Environment designated noticeboard at the Centre for Criminology** by noon on Friday of Week Seven of the relevant term. The essay shall be submitted electronically by noon on ~~Thursday~~ **Wednesday** of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the **course syllabus on the Virtual Learning Environment** ~~Graduate Student Handbook~~ for the relevant year.

1.11 All other option courses shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the **Virtual Learning Environment designated notice board at the Centre for Criminology** by noon on Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on ~~Thursday~~ **Wednesday** of Week 10 of the relevant term. On submitting each essay, candidates will also be required to submit an online

declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.12(iii) *Dissertation*: The dissertation shall be submitted electronically by noon on Wednesday of Week Eight of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

1.13 ~~7~~**6**. Arrangements for reassessment shall be as follows:

1.14(i) *Core Course*: Candidates who fail, or withdraw from, the core course examination may resit the examination. **This will normally be** according to the standard timetable for examination in the following academic year. **Candidates who fail one or more of the written examinations will have the opportunity to re-sit in September.**

1.15(ii) *Options and Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted electronically, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.16(iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods*: Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on ~~Thursday~~ **Wednesday** of Week Ten of the relevant term.

1.17(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

## **Schedule**

~~1.18 Comparative and Transnational Criminal Justice~~

~~1.19 Comparative Criminal Justice, Security and Human Rights~~

~~1.20 Crime and the Family~~

~~1.21 Criminal Justice in Transitional Settings~~

~~1.22 Criminal Justice, Migration and Citizenship~~

~~1.23 Desistance from Crime: The Role of Criminal Justice Agencies~~

- 1.24 ~~Global Criminology~~
- 1.25 ~~Law, Economics and Crime~~
- 1.26 ~~Mafias~~
- 1.27 ~~News Media, Crime and Policy~~
- 1.28 ~~Policing Global Insecurities~~
- 1.29 ~~Prisons~~
- 1.30 ~~Psychology, Law and Criminal Justice~~
- 1.31 ~~Public and Private Policing~~
- 1.32 ~~Public Opinion, Crime and Criminal Justice~~
- 1.33 ~~Qualitative Methods~~
- 1.34 ~~Quantitative Analysis for Social Scientists~~
- 1.35 ~~Race and Gender~~
- 1.36 ~~Research Design and Data Collection~~
- 1.37 ~~Restorative Justice~~
- 1.38 ~~Risk, Security and Criminal Justice~~
- 1.39 ~~Sentencing~~
- 1.40 ~~The Death Penalty~~
- 1.41 ~~The Politics of Crime Control~~
- 1.42 ~~Theorising Punishment~~
- 1.43 ~~Transitional Justice~~
- 1.44 ~~Victims~~
- 1.45 ~~Victims and Restorative Justice~~
- 1.46 ~~Violence and Civilisation~~
- 1.47 ~~Youth Justice~~

### **Oxford 1+1 MBA programme**

1.48 Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

<sup>1.49</sup> Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following ~~three~~ **two** compulsory elements:

<sup>1.50</sup>(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

<sup>1.51</sup>(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

~~<sup>1.52</sup>(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.~~

### **Explanatory Notes**

Changes to board of studies composition; minor changes to submission dates; schedule of option courses will now be published on VLE/handbook; changes to resits; MBA 1+1 changes.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Criminology and Criminal Justice (Part-time)

**Brief note about nature of change:**

Deadline and re-assessment changes

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25.

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Criminology and Criminal Justice (Part-time)* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citation and re-number as follows:

<sup>1.1</sup>1. Every candidate must follow, for at least six terms on a part-time basis, a course of instruction in Criminology and Criminal Justice.

<sup>1.2</sup>2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, **Associate Dean for Graduate Students (Taught)** and a student representative (the latter for open business only).

<sup>1.3</sup>3. The course will consist of the following elements: a core course in Criminological Theories and Understanding Criminal Justice; a compulsory course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the

dissertation is the common format prescribed for all law theses, which is **published** ~~printed~~ in the ~~Faculty of Law's~~ **Centre for Criminology** Graduate Students' Handbook.

~~1.4~~4. The options are listed in the Schedule below.

~~1.5~~1.5 ~~Not all options will necessarily be taught or examined in any one year.~~ 4. Details of **the option modules** ~~those which will be~~ available ~~over a two-year period~~ will be published in the **Centre for Criminology** Graduate Student Handbook ~~produced by the Centre for Criminology~~ for the year of admission, subject to any amendment posted on the **Virtual Learning Environment** ~~designated notice board in the Centre for Criminology~~ by Monday of Week Minus One of the Michaelmas Term of each academic year. **Not all options will necessarily be taught or examined in any one year.**

~~1.6~~5. ~~In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the Gazette by the end of Monday of Week Minus One of the Michaelmas Term of each academic year.~~

~~1.7~~65. The course shall be assessed as follows:

1.8(i) *Criminological Theories and Understanding Criminal Justice*: Examined by an examination in Week Nought of Trinity Term in the first year of the course.

1.9(ii) *Options and Research Design and Data Collection*:

1.10The compulsory course Research Design and Data Collection, and option courses Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Seven and ~~Thursday~~ **Wednesday** of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the **Virtual Learning Environment** ~~designated noticeboard at the Centre for Criminology~~ by noon on Friday of Week Seven of the relevant term. The essay shall be uploaded to the University approved online assessment platform by noon on ~~Thursday~~ **Wednesday** of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the **course syllabus on the Virtual Learning Environment** ~~Graduate Student Handbook~~ for the relevant year.

1.11All other option courses shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the **Virtual Learning Environment** ~~designated notice board~~ at the Centre for Criminology by noon on Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on ~~Thursday~~ **Wednesday** of Week 10 of the relevant term. On submitting each essay, candidates will also be required to



submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.12(iii) *Dissertation*: The dissertation shall be uploaded to the University approved online assessment platform by noon on Wednesday of Week -Eight of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

1.13~~7~~<sup>6</sup>. Arrangements for reassessment shall be as follows:

1.14(i) *Core Course*: Candidates who fail, or withdraw from, the core course examination may resit the examination. **This will normally be** according to the standard timetable for examination in the following academic year. **Candidates who fail one or more of the written examinations will have the opportunity to re-sit in September.**

1.15(ii) *Options and Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted via the University approved online assessment platform, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.16(iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods*: Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on ~~Thursday~~ **Wednesday** of Week Ten of the relevant term.

1.17(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

#### 1.18 ~~SCHEDULE~~

1.19 ~~Comparative and Transnational Criminal Justice~~

1.20 ~~Comparative Criminal Justice, Security and Human Rights~~

1.24 ~~Crime and the Family~~

1.22 ~~Criminal Justice in Transitional Settings~~

1.23 ~~Criminal Justice, Migration and Citizenship~~

1.24 ~~Desistance from Crime: The Role of Criminal Justice Agencies~~

1.25 ~~Global Criminology~~

- 1.26 ~~Law, Economics and Crime~~
- 1.27 ~~Mafias~~
- 1.28 ~~News Media, Crime and Policy~~
- 1.29 ~~Policing Global Insecurities~~
- 1.30 ~~Prisons~~
- 1.31 ~~Psychology, Law and Criminal Justice~~
- 1.32 ~~Public and Private Policing~~
- 1.33 ~~Public Opinion, Crime and Criminal Justice~~
- 1.34 ~~Qualitative Methods~~
- 1.35 ~~Quantitative Analysis for Social Scientists~~
- 1.36 ~~Race and Gender~~
- 1.37 ~~Research Design and Data Collection~~
- 1.38 ~~Restorative Justice~~
- 1.39 ~~Risk, Security and Criminal Justice~~
- 1.40 ~~Sentencing~~
- 1.41 ~~The Death Penalty~~
- 1.42 ~~The Politics of Crime Control~~
- 1.43 ~~Theorising Punishment~~
- 1.44 ~~Transitional Justice~~
- 1.45 ~~Victims~~
- 1.46 ~~Victims and Restorative Justice~~
- 1.47 ~~Violence and Civilisation~~
- 1.48 ~~Youth Justice~~

### **Explanatory Notes**

Changes to board of studies composition; minor changes to submission dates; schedule of option courses will now be published on VLE/handbook; changes to resits.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of Quality Assurance Committee on 25 June 2024.**

**Title of Programme**

Master of Science by Coursework in Economics for Development

**Brief note about nature of change:**

Deadline change.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Economics for Development (ox.ac.uk)*

**Details of Change:**

Amend citation 1.10 as follows:

1.10 The dissertation shall be on a topic falling within the general field of development economics. The topic shall be selected by the student in consultation with the supervisor, and approved by the Course Director by the end of the first week of the Trinity Full Term in which the examination is taken. The maximum length and form of the dissertation and instructions for submission will be communicated to candidates by the Chair of Examiners. The ~~dissertation~~ **dissertation** is to be submitted by noon on ~~Monday~~ **Tuesday** of week 5 Trinity term.

**Explanatory Notes**

Moving the dissertation submission deadline to avoid a bank holiday.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Education

**Brief note about nature of change:**

Resubmission changes and viva changes.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Master of Science by Coursework in Education \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations 1.14 and 1.15 as follows:

1.14 9. Candidates may also be required to attend an oral examination **for any assessment**.

~~The oral examination will normally be on the candidate's dissertation.~~

1.15 10. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, **when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook**.

~~normally either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or when the assessment is next examined the following year. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined, or at an earlier date as agreed with the Course Director. Candidates who fail any modules or the dissertation at the first attempt cannot normally be awarded more than 50 at resubmission.~~

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by divisional Quality Assurance Committee on 23 February 2024, and Education Committee of Council on 10 June 2024.**

**Title of Programme**

Master of Science by Coursework in Educational Assessment (Part-time)

**Brief note about nature of change:**

Changes to core courses and reassessment.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Educational Assessment (Part-time)* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

- 1.<sup>1</sup>1. The Course shall be under the supervision of the Academic Committee of the Department of Education.
- 1.<sup>2</sup>2. Candidates must follow for six terms a course of instruction specializing in Educational Assessment. This course is available on a part-time basis only.
- 1.<sup>3</sup>3. The examination shall consist of three core papers, one option paper, and a dissertation. Candidates will be informed of the available options by Friday of 0th week of Michaelmas Term in the year they start their course.
- 1.<sup>4</sup>4. Papers are normally assessed by one or more coursework assignments totalling no more than ~~4,500~~ **5,000** words. The details of the assessment requirements for each paper will be provided in the Course Handbook.

<sup>1.5</sup>5. Candidates are required to submit a dissertation of 15,000 – 20,000 words, the title to be selected in consultation with the supervisor, on a topic relevant to the course. The dissertation must be submitted no later than noon on the third Thursday in September in the final year of the course.

<sup>1.6</sup>6. If a candidate receives a failing mark for any of the **summative** assessments, **including the** ~~or~~ dissertation, they may resubmit the assessment on one further occasion, when this is next examined **the following year**, or at an earlier date **which will be published in the Course Handbook**, ~~as agreed with the Course Director. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined.~~

<sup>1.7</sup>7. Candidates may also be required to attend an oral examination for any assessment.

### Schedule

Core:

1. <sup>1.8</sup>Assessment issues and practices
2. <sup>1.9</sup>Assessment design and evaluation
3. <sup>1.10</sup>~~Psychometrics and assessment analysis~~ **Research synthesis for development of policy and practice**

Options:

1. <sup>1.11</sup>Classroom-based assessment
2. <sup>1.12</sup>~~Advanced statistical methods~~ **Research methods to investigate educational assessment issues**

### Explanatory Notes

Paragraph 4 and the schedule: These amendments follow on from approved changes to the course structure with effect from 2024/25.

Paragraph 6: This change simplifies the wording and ensures a degree of flexibility to assist the students in deciding when resubmission is most appropriate for them and their continuing work on the course. Resubmission dates will be published in the assessment section of the course handbook and signposted to students.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Global Governance and Diplomacy

**Brief note about nature of change:**

Option course clarifications

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Global Governance and Diplomacy* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations as follows:

1.11. The Course shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

1.22. Each candidate will be required to follow a course of instruction in Global Governance and Diplomacy for three terms.

1.33. Candidates will complete the following two core courses assessed by written examination at the end of Trinity term.

1.4(i) A foundation paper in Global Governance and Diplomacy.

1.5(ii) ~~Research Methods.~~

1.64. Candidates will choose two option papers to be selected from a list published annually by the Course Director **at the start** ~~by Monday of Week 0~~ of Michaelmas term.



Each option paper will be assessed by a 3000 word essay to be submitted by no later than noon on Friday of Week 0 of the term following that of the teaching. Candidates choosing an option from another degree programme will be expected to follow the timings and the mode of assessment for the owning programme.

<sup>1.75.</sup> Candidates will complete a 10,000-12,000 word dissertation on the analysis of an issue in global governance or diplomacy. The topic of the dissertation must be approved by the Course Director at the end of Hilary term by the date specified in the Course Handbook. The dissertation must be submitted by no later than noon on Thursday of Week 6 of Trinity term.

<sup>1.86.</sup> The essays for the option papers and the dissertation must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided d in the Course Handbook.

<sup>1.97.</sup> Candidates may be required to attend an oral examination on any part of the examination.

#### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of Divisional Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Japanese Studies

**Brief note about nature of change:**

Changes to deadlines, MSc transfer details and removal of ORA submission requirement.

**Effective date**

For students starting from Michaelmas 2024.

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Japanese Studies (ox.ac.uk)*

**Details of Change:**

Amend citations as follows:

1.11. The Course shall be under the supervision of the Japanese Studies Teaching Committee. The Course Director will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

1.22. Each candidate will be required to follow a course of instruction in Japanese Studies for three terms.

1.33. Candidates will be required to present themselves for examination in either:

1.4 *Mode A:*

1.5(i) a compulsory paper in Japanese Language.

1.6(ii) and in two option subjects at the end of Trinity Term in the year of registration.

1.7 *Or Mode B:*

1.8(iii) three option subjects at the end of Trinity Term in the year of registration.

1.9 Candidates taking the examination in Japanese Language will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Teaching Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students not later than Friday of week 0 of Michaelmas Term.

1.10 Candidates must choose option papers from a list which will be published annually and distributed to students by not later than Friday of week 0 of Michaelmas Term.

1.114. In addition, all candidates will be required to undertake the following assessment:

1.12(i) Research Methods for Area Studies: A take-home paper on the collection and analysis of qualitative data (word limit: 2500 words including footnotes but excluding bibliography) will be released on Monday of Week 8 of Michaelmas Term with the work to be uploaded to the University's approved online assessment platform by 12 noon on Monday of Week 9 of Michaelmas Term; and a take-home paper in quantitative analysis to be set on Monday of Week 8 with the work to be uploaded to the University's approved online assessment platform by 12 noon on Monday of Week ~~10~~ **9** of Hilary Term.

1.13(ii) One 12,000 word dissertation (excluding abstract/summary, footnotes, bibliography, and appendices). The title of the dissertation must be approved by the Course Director by not later than 12 noon on Friday of week 4 of Hilary Term in the year in which the examination is taken. The dissertation must be submitted by not later than 12 noon of the weekday on or nearest to 1 September in the year in which the examination is taken. The dissertation must be accompanied by a statement that the dissertation is the candidate's own work except where otherwise indicated.

1.14 Each submission must be accompanied by a declaration indicating it is the candidate's own work. Each of the items of written work detailed above must be uploaded to the University approved online assessment platform by the times and days specified for each paper.

~~1.15 Successful candidates will be required to deposit an electronic copy of the dissertation in the Bodleian Library, via the Oxford University Research Archive (ORA).~~

1.165. Candidates who fail the research methods course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners.

1.17 Candidates who fail one or more of the examination papers or the dissertation will be permitted to retake the examination paper(s) or resubmit the dissertation on one further occasion only, not later than one year after the first attempt.

1.186. Students wishing to ~~transfer from the MSc in Japanese Studies to the MPhil in Japanese Studies must apply to the Course Director no later than Friday of week 9 of Hilary Term.~~ **apply to change programme of study to the MPhil in Japanese Studies must submit their application by the end of week 4 of either Michaelmas or Hilary term.**

Students should make their decision to switch programmes in consultation with their supervisor.

**Explanatory Notes**

Change to quantitative methods paper deadline (HT10>HT9) to align with other OSGA programmes; revised MSc<>MPhil transfer details in light of discussions with SSD, Student Immigration, DQT and Fees Panel Secretariat.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Learning and Teaching

**Brief note about nature of change:**

Resubmission changes.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Learning and Teaching* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

- 1.<sup>1</sup>1. The Course shall be under the supervision of the Academic Committee of the Department of Education.
- 1.<sup>2</sup>2. Every candidate must follow for six terms a part-time course of instruction in Learning and Teaching.
- 1.<sup>3</sup>3. The course will consist of four main topics as set out in the Schedule, and a research and development project. The examination shall consist of one coursework assignment, relating to the programme of study, and a research and development project.
- 1.<sup>4</sup>4. The coursework assignment will relate to topics one to four of the course content and must be between 8,000 and 10,000 words in length, or their equivalent. The details of the assessment requirements will be provided in the Course Handbook. The deadline for submission of the assignment must be before Week 10 of Trinity Term of the

candidate's first year of study, and will be no later than noon on a date specified by the examiners and published in the course handbook.

~~1.55. Candidates who fail to satisfy the examiners in the coursework assignment may be permitted to resubmit it on one occasion only, normally by the standard submission deadline the following year, or at an earlier date as agreed with the Course Director.~~

1.665. Candidates must submit a research and development project of between 15,000 and 20,000 words in length, or their equivalent. The details of the assessment requirements will be provided in the Course Handbook. The research and development project must be submitted no later than noon on the third Tuesday in September of the candidate's final year on the course.

1.776. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

~~1.887. Candidates who fail to satisfy the examiners in either the coursework assignment or the research and development project are permitted to resubmit it on one occasion only by the standard submission deadline the following year, or at an earlier date as agreed with the Course Director. However, for the coursework assignment, the candidate can also choose to resubmit within the same academic year at the deadline set for the research and development project (as described in clause 6 above).~~ **If a candidate receives a failing mark for any of their assessments, including the dissertation, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook.**

1.998. Candidates may also be examined orally for any assessment.

## Schedule

1.10 Programme of study:

1.11 Teachers and Learners

1.12 Curriculum, pedagogy and assessment

1.13 Responding to pupils

1.14 Schools, equity and achievement

## Explanatory Notes

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of Education Committee on 19 June 2024.**

**Title of Programme**

Master of Science by Coursework in Major Programme Management (Part-time)

**Brief note about nature of change:**

Major changes to assessment.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Major Programme Management (ox.ac.uk)*

**Details of Change:**

Strike all citations:

~~<sup>1-1</sup>1. Candidates will follow for twenty four months (part time), a programme of instruction in Major Programme Management.~~

~~<sup>1-2</sup>2. The programme will consist of eight compulsory courses, as prescribed in the schedule, and a dissertation of 10,000 words. Candidates must satisfy the examiners in the assessment associated with each component. Modes of assessment and submission dates will be published by the M.Sc. Director and distributed to all candidates in the first week of the Michaelmas Term of the year in which the assessment takes place. All pieces of assessment will be submitted online, as set out in the assessment section of the programme learning platform.~~

~~<sup>1-3</sup>3. Dissertation~~

~~<sup>1-4</sup>(a) The title of the dissertation must be approved by the MPPM Programme Committee no later than eight weeks after the end of Module 8.~~

~~<sup>1.5</sup>(b) The dissertation supervision schedule is laid out in the dissertation guide, available on the programme learning platform. In exceptional circumstances additional supervision may be permitted; requests should be made to the M.Sc. Director.~~

~~<sup>1.6</sup>(c) The dissertation should demonstrate an ability to identify, formulate, implement and present a project in the area of Major Programme Management. The dissertation, not exceeding 10,000 words in length, must be submitted online, as set out in the assessment section of the programme learning platform.~~

~~<sup>1.7</sup>(d) The Research Methods assignment may be submitted as part of the dissertation providing:-~~

~~<sup>1.8</sup>(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;~~

~~<sup>1.9</sup>(ii) the dissertation itself is substantially new;-~~

~~<sup>1.10</sup>(iii) the candidate also submits a statement specifying the extent of what is new.~~

~~<sup>1.14</sup>4. Candidates who fail to satisfy the Examiners in the assessment of any one of the components may retake/resubmit the failed assessment only once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension. Candidates who fail to satisfy the examiners in the dissertation may resubmit it on one, but no more than one, occasion which shall normally be by Week 10 of the Hilary Term in the following year.~~

~~<sup>1.12</sup>5. The Examiners may choose to examine any candidate or group viva voce.~~

~~<sup>1.13</sup>6. If, for good cause, a student is temporarily unable to carry out their studies, the MSc Director(s) concerned may grant him or her a request for a temporary suspension of status, for not less than one month and not more than twelve months at any one time. Applications for suspension of status should be made to the MSc Director(s) concerned, c/o the relevant Graduate Studies Assistant; and will require additional approval from the Director of Graduate Studies. No student may be granted more than twenty four months' suspension of status in this way by the MSc Director.~~

### ~~**Schedule of Core Courses**~~

~~<sup>1.14</sup>(i) Designing and Managing Successful Programmes~~

~~<sup>1.15</sup>(ii) Major Programme Risk~~

~~<sup>1.16</sup>(iii) Systems Thinking~~

~~<sup>1.17</sup>(iv) Governance & Stakeholder Management~~

~~<sup>1.18</sup>(v) Commercial Leadership~~

~~<sup>1.19</sup>(vi) Research Methods~~

~~<sup>1.20</sup>(vii) Managing Performance~~



<sup>1.24</sup>(viii) ~~Globalisation and Major Programmes~~

Insert the following and number:

1. The course shall be under the supervision of the MSc Major Programme Management Course Committee of the Saïd Business School.

2. Candidates will be required to follow a course of instruction in Major Programme Management for twenty-four months.

3. If, for good cause, a student is temporarily unable to carry out their studies, the Course Committee may grant a request for temporary suspension of status for twelve months, though slightly shorter periods of suspension may be approved depending on the exact delivery dates for teaching of each of the core courses. No student may be granted more than twenty-four months of suspension.

4. Candidates must submit the following portfolios of work associated with the eight core courses and a dissertation as set out below.

*Design: Organisations and Systems*

5. Candidates will complete the core courses in Designing and Managing Successful Programmes and Systems Thinking and submit a 4,000 word individual assignment.

*Governance: Control, Relationship, Risk*

6. Candidates will complete the core courses in Governance and Stakeholder Management and Major Programme Risk and submit a 5,000 word individual assignment, a 1,500 personal reflective piece, and make a 20 minute group presentation.

*Research Methods*

7. Candidates will complete the core course in Research Methods and submit a 5,000 word group project report.

*Impact: Performance, Value Society*

8. Candidates will complete the core courses in Strategic Leadership and Programme Performance, Major Programme Impact and Major Programme Management Futures and submit a 5,000 word individual assignment and a 1,500 personal reflective piece.

*Dissertation*

9. Candidates will complete a dissertation of no more than 10,000 words.

10. All assessments must be submitted using a University approved online submission system. All assessment deadlines and technical information on the requirements for online submissions will be provided on the online course learning platform.

11. Candidates who fail any of the assessments associated with the core courses will have the opportunity to resubmit and/or make a further presentation. Candidates will be informed of the exact dates after the exam board has confirmed that reassessment is

required. In the case of failure of the dissertation, the resubmission will be due by the date specified in the year following the examination.

12. Candidates must present themselves for an oral examination if required by the examiners.

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Medical Education

**Brief note about nature of change:**

Resubmission changes and viva changes.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Medical Education (Part-time)* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

- 1.11. The Course shall be under the supervision of the Academic Committee of the Department of Education.
- 1.22. Candidates must follow a course of instruction for six terms specializing in Medical Education. This course is available on a part-time basis only.
- 1.33. Candidates are required to submit two written assignments of no more than 5,000 words each. For a module where it would be appropriate, if an assignment involves substantial statistical analysis, the word count may be reduced to no more than 2,500 words. The details of the assessment requirements for each paper will be set out in the Course Handbook.

1.44. Candidates are required to submit a dissertation of 15,000 – 20,000 words. The dissertation must be submitted no later than noon on the second Thursday in September in the final year of the course.

1.55. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.66. If a candidate receives a failing mark for either of the assignments, including the dissertation, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook. ~~they may resubmit the assessment on one further occasion within eight weeks of publication of the fail, on a date as agreed with the Course Director. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined, or at an earlier date as agreed with the Course Director.~~

1.77. Candidates may also be required to attend an oral examination for any assessment. ~~The oral examination will normally be on the candidate's dissertation.~~

## Schedule

1.8 Programme of study:

1.9 Patients/Learners/Teachers

1.10 Curriculum and pedagogy

1.11 Assessment issues and practices

1.12 Educational theory and philosophy

1.13 Work-based learning and skill development

1.14 Educational research methods

## Explanatory Notes

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of Quality Assurance Committee on 29 May 2024; and Education Committee on 2 July 2024.**

**Title of Programme**

Master of Science by Coursework in Nature, Society, and Environmental Governance

**Brief note about nature of change:**

Changes to dissertation word-count.

**Effective date**

For students starting from Michaelmas 2024.

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Nature, Society, and Environmental Governance (ox.ac.uk)*

In addition to the notice published on [1 February](#) and [25 April](#)

**Details of Change:**

Update as follows:

1. The programme shall be under the supervision of the Graduate Teaching and Examinations Committee of the School of Geography and the Environment.
2. Each candidate will be required to follow a course of instruction in Nature, Society, and Environmental Governance for three terms full-time.
3. Candidates must submit three portfolios of work and a dissertation as detailed below, and also attend two elective courses.

*Portfolio 1 - Foundations*

4. Candidates must submit a 2,000 word annotated bibliography by noon on Thursday of week 8 of Michaelmas term and a 3,000 word written assignment by noon on Thursday of week 0 of Hilary term.

*Portfolio 2 – Theory and Analysis*

5. Candidates must submit a 10 minute recorded presentation by noon on Thursday of week 8 of Hilary term and a 3,000 word written assignment by noon on Thursday week -1 of Trinity term.

*Portfolio 3 – Research Skills*

6. Candidates must submit a 1,750 word dissertation proposal by noon on Thursday of week -1 of Trinity term, a 1,500 word fieldtrip report by noon on Thursday of week 2 of Trinity term, and will make a 10 minute presentation on their dissertation topic during Trinity term.

*Dissertation*

7. Candidates must submit a dissertation of no more than ~~15,000~~ **12,000** words by noon on the first Tuesday in September.

8. Candidates should refer to the Course Handbook for full details of the requirements for each assessment.

9. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

10. Candidates who fail either assessment for Portfolio 1 will have the opportunity to resubmit in week 5 of Trinity term, candidates who fail any of the assessments for Portfolios 2 and 3 will have the opportunity to resubmit and/or make a further presentation in the first week in September. Candidates will be informed of the exact dates for re-submissions/further presentations after the exam board has confirmed that reassessment is required. In the case of failure of the dissertation, this may be resubmitted either by noon on Tuesday of week 1 of Hilary term the following year, or by the deadline in clause 7 in the following year.

11. Candidates must present themselves for an oral examination if required by the examiners.

**Explanatory Notes**

Change to the word count for the dissertation from 15,00-words to 12,000-words.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Public Policy Research

**Brief note about nature of change:**

Assessment method change.

**Effective date**

For students starting from Michaelmas term 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Public Policy Research* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

1.11. The Course shall be under the supervision of the Blavatnik School MSc Teaching Committee.

1.22. Each candidate will be required to follow a course of instruction in Public Policy Research for three terms.

1.33. Candidates will complete the following two core courses:

1.4(a) Theories and Approaches in Public Policy Research, assessed by a 5,000 word essay to be submitted by no later than 12 noon on Friday of week 9 of Michaelmas term.

1.5(b) Research in a Public Policy Context, assessed by ~~(i) an individual 10 minute policy podcast and (ii) a 5 minute oral individual video presentation;~~ both elements are **a 3,000**

**word essay** to be submitted by **no later than** 12 noon on Friday of week **9 0** of **Hilary Trinity** term.

1.64. Candidates will complete a course in Research Design and Methods comprising of the following three components:

1.7(a) Qualitative Methods for Public Policy Research, assessed by a 3,000 word submission to be submitted by no later than 12 noon on Friday of week 0 of Hilary term.

1.8(b) Research Design, assessed by a 3,000 word research proposal to be submitted by no later than 12 noon on Friday of week 9 of Hilary term.

1.9(c) Statistics for Public Policy

1.10(i) assessed by one submission (a practical exercise task) to be submitted by no later than 12 noon on Friday of week 9 of Hilary term;

1.11(ii) assessed by one 3,000 word essay to be submitted by no later than 12 noon on Friday of week 10 of Hilary term.

1.125. Candidates will choose one option paper offered for the Master of Public Policy in Trinity term from a list which will be published by the Blavatnik School MPP Committee before the first Monday that term. The option paper will be assessed by a 3,000 word essay or policy brief which must be submitted by no later than 12 noon on Friday of week 9 of Trinity term. Candidates who have previously completed the Master of Public Policy may not select any option previously completed to meet the requirements of that degree.

1.136. Candidates will complete a 10,000 word thesis which addresses a specific policy problem. A certificate of approval must be granted by the Blavatnik School of Government prior to the commencement of the thesis. Candidates must also submit a 1,500 word research brief which summarises the main findings and conclusions of the thesis in a style and a format suitable for policymakers. The thesis and research brief must be submitted by no later than 12 noon on 1 September, or the first working day thereafter where 1 September falls on a weekend.

1.147. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.158. A candidate who fails any assessment may enter again for that assessment on one further occasion. The reassessment attempt for assessments under clauses, 3 and 4 above will usually be within the same academic year as the first attempt. The deadline for resubmission of the assessment under clause 5 and thesis and research brief is 30 June (or the first working day thereafter where 30 June falls on a weekend) in the year following the first submission.

### **Explanatory Notes**



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Science by Coursework in Teacher Education

**Brief note about nature of change:**

Resubmission changes and viva changes.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Teacher Education (Part-time)* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

<sup>1.1</sup>1. The Course shall be under the supervision of the Academic Committee of the Department of Education.

<sup>1.2</sup>2. Candidates will be expected to participate in a course of instruction for six terms part-time, including two one-week residential sessions and a series of online lectures and seminars.

<sup>1.3</sup>3. Candidates are required to submit three assignments relating to the content of each of the three units. Assignments one and two must be between 4,000 and 5,000 words in length, and assignment three must be a maximum of 10,000 words in length. Assignments one and two must be submitted by no later than noon on Tuesday of Week 1 of Hilary and Trinity terms respectively. Assignment three must be submitted no later than noon on the third Thursday in September in the candidate's first year of the course.

~~1.4. The deadline for resubmission of assignments one and two will be noon on the Tuesday falling 8 weeks after the release of results. The deadline for resubmission of assignment three will be noon on Tuesday of week 1 of Hilary term in the candidate's second year of the course.~~

~~1.5. Candidates who successfully complete the three summatively assessed units of study and who choose not to continue with their programme of study may be awarded a Postgraduate Diploma in Teacher Education.~~

1.6 **4**. Candidates are required to submit a dissertation of between 15,000 and 20,000 words. The dissertation must be submitted by no later than noon on the third Tuesday in September in the candidate's second year on the course.

1.7 **5**. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.8 **6**. ~~Candidates may also be examined orally for any assessment. All candidates will be informed of the date at the start of the second year, as they will be required to attend Oxford in person.~~ Candidates may also be required to attend an oral examination for any assessment.

1.9 **7**. ~~If the dissertation is awarded a failing mark, the candidate may resubmit the dissertation one further time on the next occasion when it is examined, or at an earlier date as agreed with the Course Director. If having passed the three assessments a failing mark is received for the dissertation, either at the time of the original submission (and the candidate does not wish to re-sit) or after re-submission, students may apply to exit the programme with a Postgraduate Diploma.~~ If a candidate receives a failing mark for any of their assessments, including the dissertation, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook.

1.10 **8**. Candidates who successfully complete the three summatively assessed units of study and who choose not to continue with their programme of study may be awarded a Postgraduate Diploma in Teacher Education.

## Schedule

1.11 Programme of study:

1.12 Understanding your learner teachers and their actions: implications for your practice as teacher educator.

1.13 What knowledge does a teacher need?

1.14 Teacher and teacher educator learning: implications for the design of a teacher education session.

## Explanatory Notes



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Chair's Action on behalf of Quality Assurance Committee on 3 July 2024.**

**Title of Programme**

Master of Science by Coursework in Water Science, Policy and Management

**Brief note about nature of change:**

Change to dissertation word count.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Science by Coursework in Water Science, Policy and Management* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citation 1.8 as follows:

<sup>1.8</sup> 5. The dissertation shall be of a maximum length of 125,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

**Explanatory Notes**

Change to dissertation word count from 15,000 words to 12,000 words.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Biodiversity, Conservation and Management

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORAs.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Biodiversity, Conservation and Management (ox.ac.uk)*

**Details of Change:**

Amend citation 1.7 as follows:

1.7 (a) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work. ~~Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Comparative Social Policy

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORAs.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Comparative Social Policy* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citation 1.5 as follows:

<sup>1.5</sup> 2. A thesis of not more than 30,000 words that employs the comparative method in the study of a social policy topic. The word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 6,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). Candidates are required to upload the thesis using the University approved online assessment platform by noon on Friday of the sixth week of Trinity Full Term in which the examination is to be taken. Technical information on the requirements for online submissions is provided in the Course Handbook. ~~Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Environmental Change and Management

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORAs.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Environmental Change and Management* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citation 1.7 as follows:

1.7 (a) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work. ~~Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Philosophy in Global and Area Studies

**Brief note about nature of change:**

Changes to assessment.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Master of Philosophy in Global and Area Studies \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations and re-number as follows:

1.11. The Course shall be under the supervision of the Global and Area Studies Teaching Committee, which shall report to the Graduate Studies Committee of the Oxford School of Global and Area Studies.

1.22. Each candidate will be required to follow a course of instruction in Global and Area Studies for six terms full-time.

1.3

*First year examinations*

1.43. Candidates will present themselves for a written examination on the core course *Competing Approaches in Areas Studies* in Trinity Term.



1.54. Candidates will choose one Comparative Area Studies paper and one option paper from lists published by the Course Director in the Course Handbook at the beginning of the academic year in which the option paper is to be taken. For each paper, candidates will either present themselves for a written examination in Trinity Term, or submit an essay of no more than 5,000 words in **Hilary or Trinity term** by the deadline specified in the Course Handbook.

1.6

### Research Methods for Social Sciences and Humanities

1.75. All candidates will submit a 2,500 word maximum take-home paper in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term.

1.86. In addition, all candidates will submit one of the following:

1.9(i) Historical Research Methods: a 2,500 word maximum **essay take-home paper** in **historical research methods** ~~the collection and analysis of historical data~~ to be submitted by 12 noon on Monday of Week 9 of Hilary Term.

1.10(ii) Quantitative Methods: a 2,500 word maximum take-home paper in quantitative analysis to be set on Monday of Week 8 of Hilary Term and submitted by 12 noon on Monday of Week 9 of Hilary Term.

1.11

### Other requirements

1.127. ~~A PDF copy of each submission must be accompanied by a declaration indicating it is the candidate's own work and must be submitted electronically to the School's VLE by the relevant deadline.~~ **All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.**

1.138. Candidates will be required to pass the core course examination **or essay**, the Comparative Area Studies option examination, the option paper examination **or** essay and the two Research Methods assessments to progress to the second year. Candidates who fail either of the Research Methods assessments will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners. If a student fails one or more of the core or option papers they may, by permission of the Global and Area Studies Teaching Committee, proceed to the second year of the course and re-sit/resubmit the failed paper(s) on one subsequent occasion ~~during the final examination~~.

1.149. Candidates are required to spend a period of at least three months on an approved course of Area Studies Immersion after the examinations at the end of Trinity Term of the first year, and before the start of Hilary Term of the second year.

1.15

### *Final year examinations*

1.16<sup>10</sup>. Candidates must submit a core Global and Area Studies essay of no more 4,000 words (excluding the bibliography) by 12 noon on Thursday of week 8 of Hilary term. ~~The essay must be accompanied by a declaration indicating it is the candidate's own work.~~

1.17<sup>11</sup>. Candidates will choose two further option papers from a list, including details of the assessment method, published by the Course Director in the Course Handbook at the beginning of the academic year in which the option papers are to be taken. Candidates will either present themselves for a three-hour written examination in Trinity Term, or submit an essay of no more than 5,000 words ~~in Trinity~~ by the deadline specified in the Course Handbook. ~~A PDF copy of each essay must be accompanied by a declaration indicating it is the candidate's own work and must be submitted electronically to the School's VLE by the relevant deadline.~~

1.18<sup>12</sup>. Candidates will complete a 30,000 word thesis including footnotes/endnotes but excluding the table of contents, the abstract, the bibliography of cited works and any approved technical appendices. ~~The broad title of the thesis must be approved by the Course Director by 12 noon on Tuesday of week 2 of Trinity Term in the first year. A PDF copy of the **The** thesis accompanied by a declaration indicating it is the candidate's own work except where otherwise stated must be submitted electronically to the School's VLE by 12 noon on Thursday of week 3 of Trinity Term.~~

**13. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.**

1.19<sup>13</sup><sup>4</sup>. Candidates who fail one or more of the written examinations/essays or the thesis will be permitted to retake the examination paper(s)/re-submit the essays, or resubmit the thesis on one further occasion, which will normally be when the examination is next offered the following year.

### **Explanatory Notes**

Routine updates and clarifications that comparative area studies options may be assessed via essay.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of Divisional Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Master of Philosophy in Japanese Studies

**Brief note about nature of change:**

Changes to deadlines, MSc transfer details and removal of ORA submission requirement.

**Effective date**

For students starting from Michaelmas 2024.

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Master of Philosophy in Japanese Studies \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations and re-number as follows:

1.11. The Course shall be under the supervision of the Japanese Studies Teaching Committee. The Course Director will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

1.22. Each candidate will be required to follow a course of instruction in Japanese Studies for six terms.

1.3 *First year examinations*

1.43. Candidates will be required to present themselves for examination in either:

1.5 Mode A:

1.6(i) a compulsory paper in Japanese Language;

1.7(ii) two option subjects at the end of Trinity Term in the year of registration.

1.8 Or Mode B:

1.9(i) three option subjects at the end of Trinity Term in the year of registration.

1.10 Candidates taking the examination in Japanese Language will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Teaching Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students not later than Friday of week 0 of Michaelmas Term.

1.11 Candidates must choose option papers from a list which will be published annually and distributed to students by not later than Friday of week 0 of Michaelmas Term.

1.12 4. In addition, all candidates will be required to undertake the following assessment:

1.13 Research Methods for Area Studies: A take-home paper on the collection and analysis of qualitative data (word limit: 2500 words including footnotes but excluding bibliography) will be released on Monday of Week 8 of Michaelmas Term with the work to be uploaded to the University approved online assessment platform by 12 noon on Monday of Week 9 of Michaelmas Term; and a take-home paper in quantitative analysis to be set on Monday of Week 8 with the work to be uploaded to the University approved online assessment platform by 12 noon on Monday of Week 9 of Hilary Term.

1.14 An electronic copy of each of the items of written work detailed above, must be uploaded to the University approved online assessment platform at the times and days specified for each paper.

1.15 5. Candidates who pass each of the four elements of the first year will be permitted to proceed to the second year of the course and take the final examinations. Candidates who fail the research methods course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners.

1.16 Candidates who fail one or more of the examination papers may, by permission of the MPhil in Japanese Studies Examination Board, proceed to the second year of the course and re-sit the failed papers during the final examination.

1.17 6. Students wishing to ~~transfer from the MPhil in Japanese Studies to the MSc in Japanese Studies must apply to the Course Director no later than Friday of week 9 of Hilary Term of their first year.~~ apply to change programme of study to the MSc in Japanese Studies must submit their application by the end of week 4 of either Michaelmas or Hilary term. Students should make their decision to switch programmes in consultation with their supervisor.

1.18 *Final year examinations*

1.19 7. Candidates will be required to present themselves for examination as specified for either Mode A or Mode B.

1.20 Mode A:

1.21(i) *Either* a compulsory paper in Advanced Japanese Language for candidates successfully passing the compulsory core course in Japanese at Upper Intermediate Level in the first year examinations, *or* for candidates successfully passing the compulsory core course in Japanese at Advanced Level in the first year examinations, a compulsory paper in Upper Advanced Japanese Language. Candidates will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by Friday of week 0 of Michaelmas Term.

1.22(ii) One three-hour written option paper chosen from a list published annually and distributed to students by Friday of week 0 of Michaelmas Term, and taken at the end of Trinity Term of the second year of the course.

1.23 Or Mode B:

1.24(i) Two three-hour written option papers chosen from a list published annually and distributed to students by Friday of week 0 of Michaelmas Term, and taken at the end of Trinity Term of the second year of the course.

1.25 8. Students should select option papers in consultation with their supervisor. With special permission of the Japanese Studies Teaching Committee, candidates may choose papers offered by other relevant Master's degrees, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

1.26 9. In addition, all candidates will be required to undertake the following assessment:

1.27(i) Advanced Research Methods:

1.28 One three hour written option paper or appropriate assignments as specified by the department offering the research methods course, as agreed by the Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by Friday of week 0 of Michaelmas Term.

1.29(ii) A thesis of not more than 30,000 words (excluding abstract/summary, footnotes, bibliography and appendices) on a subject approved by the Course Director not later than Friday of week 4 of Michaelmas Term in the year in which the examination is to be taken.

1.30 The thesis must be submitted by not later than 12 noon on Monday of week 4 of Trinity Term in the year in which the examination is taken. The thesis must be uploaded to the University approved online assessment platform.

~~1.31 Successful candidates will be required to deposit an electronic copy of the thesis in the Bodleian Library, via the Oxford University Research Archive (ORA).~~

<sup>1.32</sup>10. Candidates who fail one or more of the elements of the final examination will be permitted to resubmit the relevant work or retake the examination paper or papers, as applicable, on one further occasion only, not later than one year after the first attempt.

**Explanatory Notes**

Change to quantitative methods paper deadline (HT10>HT9) to align with other OSGA programmes; revised MSc<>MPhil transfer details in light of discussions with SSD, Student Immigration, DQT and Fees Panel Secretariat.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Latin American Studies

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORAs.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Master of Philosophy in Latin American Studies \(ox.ac.uk\)](#)

**Details of Change:**

Amend citation 1.14 as follows:

1.14 (a) Offer a thesis of not more than 30,000 words, including footnotes and appendices. An electronic copy of the thesis must be submitted via the University approved online assessment platform by noon on the Monday of week 5 of Trinity Term in the second year of the course. Only the file submitted via the University approved online assessment platform constitutes a valid submission; no concomitant hard-copy may be submitted. The submission must be anonymous, and the submission must be accompanied by a declaration indicating that it is the candidate's own work. ~~Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research

**Brief note about nature of change:**

Change to appointment of examiners submission deadline.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25.

**Location of change**

In *Examination Regulations [2023-24, Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research \(ox.ac.uk\)](#)*

In addition to changes published on 25 April [MPhil in Law and MPhil in Socio-Legal Research](#)

**Details of Change:**

Amend citation 1.21 as follows:

<sup>1.21</sup>18. By noon on Friday of Week 4 **8** of Trinity Term, candidates must submit ~~to the Graduate Studies Administrator for Law~~ an application for appointment of examiners **via Student Self Service**, ~~signed by the candidate and their supervisor~~. The choice of examiners should be made in consultation with the supervisor and one of the examiners should normally be external to the University.

**Explanatory Notes**



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Medical Anthropology

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORAs.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Medical Anthropology* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Strike citation 1.10:

~~1.105. The examiners shall require a successful candidate to deposit a copy of their thesis in the Social Sciences Library.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Modern Chinese Studies

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORAs.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Modern Chinese Studies* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citation 1.20 as follows:

<sup>1.20</sup> 13. The thesis must be uploaded to the University approved online assessment platform by the times and days specified. ~~Successful candidates will be required to deposit a hard copy of the thesis in the Bodleian Library.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Nature, Society, and Environmental Governance

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORAs.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Nature, Society, and Environmental Governance* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citation 1.7 as follows:

1.7 (a) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work. ~~Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Social Anthropology

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORAs.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Social Anthropology* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Strike citation 1.11:

~~1.115. The examiners shall require a successful candidate to deposit a copy of their thesis in the Social Sciences Library.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Visual, Material, and Museum Anthropology

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORA.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Visual, Material, and Museum Anthropology (ox.ac.uk)*

**Details of Change:**

Strike citation 1.13:

~~1.135. The examiners shall require a successful candidate to deposit a copy of their thesis in the Balfour Library.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's Action on behalf of the Quality Assurance Committee on 27 June 2024**

**Title of Programme**

Master of Philosophy in Water Science, Policy and Management

**Brief note about nature of change:**

Removal of requirement to submit a copy of the thesis to the Bodleian/ORA.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Philosophy in Water Science, Policy and Management* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citation 1.7 as follows:

1.7 (a) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work. ~~Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.~~

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of divisional Quality Assurance Committee on 4 July 2024.**

**Title of Programme**

Executive Master of Business Administration (Part-time)

**Brief note about nature of change:**

RDP student transfer changes.

**Effective date**

For students starting from Michaelmas term 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Executive Master of Business Administration (Part-time)* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citation 1.6 as follows:

<sup>1.6</sup>3. A student registered for any other ~~higher degree or diploma~~ **graduate taught degree** in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

**Explanatory Notes**

Changes per RDP(HT23)07 Revised regulations to prevent course transfers from postgraduate research programmes to postgraduate taught courses

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved on behalf of Education Committee on 26 June 2024.**

**Title of Programme**

Master of Business Administration

**Brief note about nature of change:**

Major changes to course structure.

**Effective date**

For students starting from Michaelmas term 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Master of Business Administration (Full-time)* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

**§1. Degree of Master of Business Administration**

<sup>1.1</sup>1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

<sup>1.2</sup>2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

<sup>1.3</sup>3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.



## **§2. Admission of Candidates**

1.41. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the MBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

1.52. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless they are also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

1.63. A student registered for any other ~~higher-degree-or-diploma~~ **graduate taught degree** in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

## **§3. Supervision of Students**

1.71. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the MBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

1.82. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

1.93. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of their work during the period in question. In addition, the supervisor shall inform the committee at once if they are of the opinion

that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

1.104. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

#### **§4. Residence and other Requirements**

1.111. No full-time Student for the Degree of Master of Business Administration shall be granted leave to supplicate unless, after admission, they have kept statutory residence and pursued their course of study at Oxford for at least thirty-seven weeks.

1.122. No full-time Student for the Degree of Master of Business Administration shall retain that status for more than six terms in all.

1.133. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

1.14(a) they shall have been refused permission to supplicate for the Degree of Master of Business Administration;

1.15(b) the MBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

1.16(c) they shall have been transferred under the relevant provisions to another status; or

1.17(d) they shall not have entered for the relevant examination within the time specified under this sub-section.

#### **§5. Examination of Students**

1.181. The examination for the Degree of Master of Business Administration shall be under the supervision of the MBA Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. ~~The assessment shall consist of:~~

~~1.19(a) course assignments;~~

~~1.20(b) written examinations;~~

~~1.21(c) oral presentations;~~

~~1.22(d) written or oral reports on a business project approved by the committee;~~

~~1.23(e) class participation; and~~

~~1.24 (f) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding, the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.~~

~~1.25 Assignments and reports must be submitted using the University approved online assessment platform, as set out in the assessment section of the programme learning platform, by the stipulated submission date.~~

1.262. No candidate shall be permitted to take an examination under the preceding clause unless they have been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

1.273. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

1.284. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which they failed. Re-sits or re-submissions of assessed course components must take place no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

1.295. Candidates must follow for at least three terms a course of instruction in Management Studies. ~~Candidates must complete components (a)-(e) below:~~

**6. Candidates must complete the components below:**

1.30 (a) all ~~nine~~ **eight** courses from the Schedule;

1.31 (b) ~~EITHER eight electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives; OR six electives from the list offered for Hilary term;~~

**(c) six electives from the list offered for Trinity term;**

**(d) EITHER two electives from the list offered for the Summer OR a Strategic Consulting Project which must be approved by the MBA Director OR an Internship for Credit which must be approved by the MBA Director.**

~~1.32 OR six electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives, and a summer project, which must be approved by the MBA Director.~~

1.33 **A list of Lists of Hilary term, Trinity term and Summer** electives, including the method of assessment, will be published by the MBA Director no later than the preceding term. Candidates who have taken an MBA elective as part of another degree programme successfully completed at Oxford cannot normally take the same elective again as part of the MBA;

~~1.34(c) the integration module on Global Rules of the Game;~~

~~1.35(d) an Entrepreneurship Project (EP);~~

~~1.36(e) Global Opportunities & Threats Oxford (GOTO).~~

~~1.376. Students must attempt all assessments associated with components (a)-(e) above, but may fail one of the elective courses from component (b) (or two half-elective courses) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.~~

**7. Students must attempt all assessments associated with the components above.**

**8. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided on the programme's Virtual Learning Environment.**

**9. Candidates may fail one elective credit and still pass the programme as a whole.**

**10. Candidates may be required to attend an oral examination on any part.**

### **Schedule**

1.38(a) Analytics

1.39(b) Firms & Markets

1.40(c) Accounting

1.41(d) Strategy

1.42(e) Business Finance

1.43(f) Organisational Behaviour

1.44(g) Technology & Operations Management

1.45(h) Marketing

~~1.46(f) Capitalism in Debate~~

### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Regulations for the Degree of Master of Public Policy

**Brief note about nature of change:**

Assessment nomenclature change and RDP requested transfer changes.

**Effective date**

For students starting from Michaelmas term 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Regulations for the Degree of Master Of Public Policy* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

**General Regulations**

**§1. Degree of Master of Public Policy**

<sup>1.1</sup> Any person who has been admitted to the status of student for the Degree of Master of Public Policy, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Public Policy.

<sup>1.2</sup> The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

1.33. A student for the Degree of Master of Public Policy who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

## **§2. Admission of Candidates**

1.41. A candidate seeking admission as a Student for the Degree of Master of Public Policy shall apply to the Blavatnik School of Government. Candidates for admission shall be required to provide such information as the School may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the School may determine by regulation.

1.52. No person shall be admitted as a Student for the Degree of Master of Public Policy under these provisions unless they are also a member of a college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Public Policy has the approval of that society. The School shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the School shall be conditional upon admission by an approved society.

1.63. A student registered for any other ~~higher degree or diploma~~ **graduate taught degree** in the University may apply for transfer to the status of Student for the Degree of Master of Public Policy. The School shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Public Policy from the time of admission to their previous status, unless the School shall determine otherwise.

## **§3. Supervision of Students**

1.71. Every candidate on admission as a Student for the Degree of Master of Public Policy shall be placed by the School under the supervision of a member of the University or other competent person and the School shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

1.82. It shall be the duty of the supervisor of a student entered upon a course of study to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the relevant Policy issued by the Education Committee.

1.93. The supervisor shall submit a report on the progress of a student to the School three times a year, and at any other time when the School so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of their work during the period in question. In addition, the supervisor shall inform the School at once if they are of the opinion that

the student is unlikely to reach the standard required for the Degree of Master of Public Policy.

1.104. It shall be the duty of every Student for the Degree of Master of Public Policy to undertake such work and to attend such seminars and lectures as their supervisor requests; to attend such meetings with their supervisor as the supervisor reasonably arranges; and to fulfil any other requirements as set out in relevant Policy issued by the Education Committee.

#### **§4. Residence and other Requirements**

1.111. No full-time Student for the Degree of Master of Public Policy shall be granted leave to supplicate unless, after admission, they have kept statutory residence and pursued their course of study at Oxford for at least thirty-two weeks.

1.122. No full-time Student for the Degree of Master of Public Policy shall retain that status for more than six terms in all.

1.133. A Student for the Degree of Master of Public Policy shall cease to hold that status if:

1.14(a) they have been refused permission to supplicate for the Degree of Master of Public Policy;

1.15(b) the School shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

1.16(c) they have been transferred under the relevant provisions to another status; or

1.17(d) they have not entered for the relevant examination within the time specified under this sub-section.

#### **§5. Examination of Students**

1.181. The examination for the Degree of Master of Public Policy shall be under the supervision of the Blavatnik School MPP Committee. The subjects and methods of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment.

1.192. No candidate shall be permitted to take an examination under the preceding clause unless they have been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

1.203. If a candidate receives a failing mark for any of the summative assessments, they may resubmit or retake the assessment on one further occasion as set out in the course handbook.

#### **Special Regulations**

1.211. Candidates must complete and satisfy the examiners in the assessments associated with each of the following:

1.22(a) all courses from the Schedule;

1.23(b) four Applied Policy modules;

1.24(c) two electives;

1.25(d) an approved ~~summer project~~ **policy** report. Reports submitted on projects which have not been approved will deem the candidate ineligible to enter the report for examination and result in the assessment being failed;

1.26(e) candidates may be required to attend an oral examination on any of the above.

1.272. Full details of each course, the assessment methods, submission arrangements and deadlines will be published by the Blavatnik School MPP Committee before the first Monday of each term in which they are taken.

1.283. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

1.294. In exceptional circumstances, a candidate wishing to take an examination later than the one to which they have been admitted may do so by application to the Chair of Examiners, via their College Senior Tutor or Tutor for Graduates.

### **Schedule**

1.30Economics

1.31Evidence and Public Policy

1.32Foundations

1.33Law and Public Policy

1.34Policy Challenge I

1.35Policy Challenge II

1.36The Politics of Policymaking

### **Explanatory Notes**



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Honour School of Archaeology and Anthropology

**Brief note about nature of change:**

Change to the second 2nd year practical report deadline.

**Effective date**

For students starting from Michaelmas term 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Honour School of Archaeology and Anthropology* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

**A**

<sup>1.1</sup>1. The examination in the Honour School of Archaeology and Anthropology shall consist of such subjects in Archaeology and Anthropology as the Social Sciences Board shall prescribe by regulation from time to time.

<sup>1.2</sup>2. No candidate shall be admitted to the examination in this school unless they have either passed or been exempted from the First Public Examination.

<sup>1.3</sup>3. The examination shall be under the supervision of the Social Sciences Board. Under the overall direction of the board, the examination shall be administered by the School of Archaeology and the School of Anthropology, which shall jointly appoint a standing committee to advise the board as necessary in respect of this examination, and of Honour Moderations and the Preliminary Examination in Archaeology and Anthropology.

<sup>1.4</sup>4. Candidates will be required to take part in approved fieldwork as an integral part of their course. The fieldwork requirement will normally have been discharged before the start of Michaelmas term of the second year of the course.

## **B**

<sup>1.5</sup>Candidates are required to offer the following subjects, each to be examined by a written paper in the Trinity Term of their third year:

<sup>1.6</sup>1. Social analysis and interpretation.

<sup>1.7</sup>2. Cultural representations, beliefs, and practices.

<sup>1.8</sup>3. Landscape and Ecology.

<sup>1.9</sup>4. Urbanism and Society.

<sup>1.10</sup>5. Fieldwork and Methods

<sup>1.11</sup>(a) Candidates must submit a portfolio of work as detailed below.

<sup>1.12</sup>(b) Candidates must submit a report with a maximum length of 5,000 words that provides a critical review of the approved fieldwork project on which they have worked, contextualising it within the broader field(s) of Archaeology and/or Anthropology.

<sup>1.13</sup>(c) Permission may be granted by the Standing Committee for video and sound clips to be submitted as additional supporting material to the fieldwork report.

<sup>1.14</sup>(d) The fieldwork report must be submitted electronically using the approved online submission system, accompanied by an online declaration of authorship, by no later than noon on the Friday of eighth week of Hilary Term in the first year of the Final Honour School.

<sup>1.15</sup>(e) Candidates must also submit two reports, each of which shall not exceed 1,000 words in length, in respect of the practical classes attended during each term of the first year of the Final Honour School. These classes address both the archaeological and anthropological components of the degree and candidates must submit reports on one archaeological topic and one anthropological topic.

<sup>1.16</sup>(f) Reports on each of the practical classes taken by a candidate must be submitted electronically using the approved online submissions system, accompanied by an online declaration of authorship, **one** by no later than noon of the Friday of the eighth week of Hilary term and **one by no later than noon of the Friday of the sixth week of** Trinity term. Candidates can select any two classes to write their reports on, as long as the other stipulations here are met.

<sup>1.17</sup>(g) Candidates are required to attend all of the practical classes offered.

<sup>1.18</sup>6., 7., and 8. An approved combination of three option subjects, from the list of options below or any other option subject approved by the Standing Committee. To encourage a

wide-ranging understanding of archaeology and anthropology, options shall be chosen in such a way that they constitute three independent, non-overlapping subjects.

- 1.19 Anglo-Saxon Society and Economy in the Early Christian Period
- 1.20 Anthropology of Buddhism
- 1.21 Archaeology of Minoan Crete 3200-1000BC
- 1.22 Archaeology of Modern Human Origins
- 1.23 Archaeology of Southern African Hunter-Gatherers
- 1.24 Art under the Roman Empire, AD 14-336
- 1.25 Byzantium: the transition from Antiquity to the Middle Ages, AD 500-1100
- 1.26 Chinese Archaeology
- 1.27 The emergence of Medieval Europe AD 400-900
- 1.28 Farming and early states in Sub-Saharan Africa
- 1.29 From hunting and gathering to states and empires in South-west Asia
- 1.30 Gender and Sexuality: cross-cultural perspectives
- 1.31 Greek archaeology and art c.500-323 BC
- 1.32 Greeks and the Mediterranean World c.950-500 BC
- 1.33 Hellenistic Archaeology, 330-30 BC
- 1.34 Japanese society
- 1.35 ~~Language and Anthropology~~
- 1.36 The Late Bronze Age and Early Iron Age Aegean
- 1.37 The Later Prehistory of Europe
- 1.38 Lowland South
- 1.39 Medical Anthropology: Sensory Experience, the Sentient Body and Therapeutics
- 1.40 Mediterranean Maritime Archaeology
- 1.41 Mesopotamia and Egypt from the emergence of complex society to c.2000 BC
- 1.42 Objects in Motion - Debates in Visual, Material and Economic Anthropology
- 1.43 Physical Anthropology and Human Osteoarchaeology
- 1.44 Roman Archaeology: Cities and settlement under the Empire

1.45 Science-based methods in Archaeology

1.46 South Asia

1.47 Themes in African Anthropology

1.48(a) Some options may not be available in every year. Candidates will be circulated a list of options offered for examination in the following two years of study by Friday of the eighth week of the Michaelmas Full Term.

1.49(b) The option taken in Hilary Term of the first year of the Final Honour School will be examined by an essay on a topic developed by the student in conjunction with the option convenor, to be ratified by the Standing Committee. The essay, which may not exceed 5,000 words in length, must be submitted electronically using the approved online submission system, accompanied by an online declaration of authorship, by no later than noon on Friday of the week before week 0 preceding the beginning of Trinity Full Term of the first year of the Final Honour School.

1.509. A dissertation of not more than 15,000 words, which may be based on research in either archaeology or anthropology or on an interdisciplinary topic (see specific details below).

1.51 *Dissertation*

1.52(a) The subject of every dissertation shall, to the satisfaction of the Standing Committee, fall within the field of Archaeology or Anthropology or both.

1.53(b) The subject of the dissertation may, but need not, overlap with a subject or period on which the candidate offers papers. Candidates are warned, however, that they must avoid repetition in the papers of material used in their dissertation, and that they will not be given credit for material extensively repeated.

1.54(c) Candidates must submit through the Undergraduate Administrator, to the Chair of the Standing Committee the title of the proposed dissertation, together with (a) a synopsis of the subject in about 100 words; and (b) a letter of support from the person whom they wish to supervise their dissertation (and who will be subject to the Standing Committee's approval), not later than Wednesday of Week 0 of Trinity Full Term of the first year of the Final Honour School.

1.55(d) The Standing Committee will decide as soon as possible, and in every case by the end of the fifth week of the Michaelmas Full Term preceding the examination, whether or not to approve the title, and will advise candidates of its decision forthwith.

~~1.56~~ [remove redundant citation]

1.57(e) Every dissertation must be the candidate's own work, although it is expected that tutors will discuss with candidates the proposed field of study, the sources available, and the method of presentation. Tutors may also read and comment on a first draft.

(f) Dissertations previously submitted for the Honour School of Archaeology and Anthropology may be resubmitted. No dissertation will be accepted if it has already been

submitted, wholly or substantially, for another final honour school or degree of this University or a degree of any other institution. The certificate must also contain confirmation that the dissertation has not already been so submitted.

<sup>1.58</sup>(g) No dissertation shall be ineligible because it has been submitted, in whole or in part, for any scholarship or prize of this University advertised in the *Oxford University Gazette*.

<sup>1.59</sup>(h) No dissertation shall exceed 15,000 words in length, that limit to include all notes but not bibliographies, catalogues of material evidence, gazetteers, or technical appendices.

<sup>1.60</sup>(i) All dissertations must be typed in double-spacing on one side of A4 paper and must be uploaded to the University approved online assessment platform. All copies must bear the candidate's examination number but not their name.

<sup>1.61</sup>(j) The dissertation must be submitted electronically, accompanied by an online declaration of authorship, by no later than noon on Friday of the ninth week of Hilary Full Term of the second year of the Final Honour School, using the approved online submission system.

<sup>1.62</sup>Candidates may be examined viva voce.

### **Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024**

**Title of Programme**

Preliminary Examination in Human Sciences

**Brief note about nature of change:**

Addition to syllabus.

**Effective date**

For students starting from Michaelmas term 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Preliminary Examination in Human Sciences* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

Insert citation and re-number as follows:

**A**

<sup>1.1</sup>The examination shall be under the supervision of the Social Sciences Board in accordance with the same arrangements as those established under clause 3 of the decree concerning the Honour School of Human Sciences.

**B**

<sup>1.2</sup>1. The subjects of the examination shall be the five subjects listed below.

<sup>1.3</sup>2. All candidates must offer all five subjects at one examination:

<sup>1.4</sup>Provided that a candidate has passed in three (or more) subjects but failed in the other subject (or subjects) they may offer at a subsequent examination the subjects (or subject)

in which they have failed. Candidates who pass in one or two subjects only will be required to re-sit all five subjects at a subsequent examination.

1.53. Candidates shall be deemed to have passed the examination if they shall have satisfied the Moderators in all five subjects *either* at one and the same examination *or* at two examinations in accordance with the proviso to clause 2.

1.64. In the case of candidates who have satisfied the Moderators in all five subjects in a single examination, the Moderators may award a distinction to those of special merit.

1.75. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Special Regulations concerning Examinations*.

#### Paper 1. Ecology and Evolution

1.8 Principles of ecology: ecological systems from global to local, plant and animal communities and numbers, biotic interactions, the impact of humans on the biosphere.

1.9 Principles of evolution illustrated by examples from human and other organisms. Mechanisms of evolutionary change: selection and adaptation, evolution of sex, altruism, kin selection and co-operation. Alternative models of evolution, emphasising changing perspectives in evolutionary biology.

1.10 Principles of Human Evolution, including a theoretical and practical introduction to palaeoanthropology and major evolutionary trends during the ca. seven million years of hominin evolution.

1.11 One paper will be set.

#### Paper 2. Physiology and Genetics

1.12 Principles of mammalian physiology: the cell, body fluids, the cardiovascular and respiratory systems, reproduction, hunger and thirst, movement, the senses, and the integrative organization of the central nervous system.

1.13 The genetic material—its nature, mode of action, and manipulation: the chromosomal basis of heredity; molecular genetics; mapping the human genome; sex determination; mutation at the level of the gene and the chromosome.

1.14 Mendelian inheritance; genetic variation in populations and its maintenance; quantitative variation and its genetic basis.

**The genome: structure, mechanisms of repair and manipulation.**

1.15 One paper will be set. Candidates must submit exercises which will be made available to the examiners, showing the extent to which each candidate has pursued a satisfactory course of practical work.

#### Paper 3. Society, Culture, and Environment

1.16 Social and Cultural Anthropology: the comparative study of the world's civilisations and peoples, including cross-cultural, power-based, and gender perspectives upon social practice and theories of human life. Specific topics will include production and consumption; transactions and modes of exchange; elementary aspects of kinship and marriage; belief systems and social control; political and social organization; classification; technology and social change; material culture and ethnographic resources; the impact of colonialism; space, place and culture; environment and cultural landscapes in transition; land and property rights. Candidates will be expected to be familiar with appropriate ethnographic monographs.

1.17 Human Geography: Approaches to understanding contemporary international migration – from neo-classical to post-structuralist; forced migration, changing international, regional and national legislation and policy; diasporas and transnationalism, especially issues of identity, home and belonging; social divisions and the experience of migration and integration addressing gender, class and ethnicity; cosmopolitan or 'superdiverse' cities; and state policy and the influence of nationalism, xenophobia, economics, and ethics.

1.18 One paper will be set, on which candidates will be required to answer four questions. The paper will be divided into two sections: (A) Social and Cultural Anthropology, and (B) Human Geography. Candidates will be required to display knowledge of both sections, and will be required to answer at least two questions from section (A) and at least one question from section (B).

#### Paper 4. Sociology and Demography

1.19 Sociology: Current and classic discussions of explanatory strategies and social mechanisms, models of individual action and the consequences of aggregation. Empirical research involving these approaches in areas of substantive sociological interest such as social class, ethnicity, religion, the family, politics.

1.20 Demography: Elementary aspects of population analysis. Comparative study of fertility, mortality and family systems in selected human societies. The long-term development of human population and its relation to habitat and resources. The demographic transition.

1.21 One paper will be set. The paper will be divided into two sections: (A) Sociology and (B) Demography. Candidates will be required to display knowledge of both sections.

#### Paper 5. Quantitative Methods for the Human Sciences

1.22 As specified for the "Introduction to Probability Theory and Statistics" paper for the Preliminary Examination in Psychology, Philosophy, and Linguistics.

#### **Explanatory Notes**

To reflect the current content of the lectures.



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by Officer's action on behalf of Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Preliminary Examination in Philosophy, Politics, and Economics

**Brief note about nature of change:**

Removal of the rule that candidates have to sit all 3 exams in a single sitting to obtain a Distinction; minor syllabus change.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations* [2023-24, Preliminary Examination in Philosophy, Politics, and Economics \(ox.ac.uk\)](#)

**Details of Change:**

Amend citations as follows:

**A**

<sup>1.1</sup>1. The subjects of the Preliminary Examination for Philosophy, Politics, and Economics shall be:

<sup>1.2</sup>(1) Introductory Economics

<sup>1.3</sup>(2) Introduction to Philosophy

<sup>1.4</sup>(3) Introduction to the Theory and Practice of Politics.

<sup>1.5</sup>2. Every candidate must take the relevant examination in all three subjects at the end of Trinity Term of their first year and must pass all three subjects to pass the PPE Preliminary Examination. Candidates who fail one subject at first attempt may re-sit that

subject at the next available attempt (normally September). Candidates who fail two or three subjects at first attempt will be required to re-sit the whole PPE Preliminary Examination at the next available attempt (normally September).

1.63. A candidate shall be deemed to have passed the examination if they have satisfied the Moderators in three subjects.

1.74. The Moderators may award a distinction under criteria defined in the Examination Conventions, ~~to candidates of special merit who have passed all three subjects at a single examination.~~

## **B**

1.8 Three papers will be set as follows.

### *Introductory Economics*

1.9 Elementary economics including: consumer theory; producer theory; market equilibrium with perfect competition, monopoly, oligopoly; factors of production; partial equilibrium analysis of welfare, market failure and externalities; national income accounting; the determination of national income and employment; monetary institutions and the money supply; inflation; balance of payments and exchange rates; the determinants of long-run economic growth. Elementary mathematical economics; application of functions and graphs, differentiation, partial differentiation, maxima and minima, optimization subject to constraints. Elementary probability, statistical and causal inference.

1.10 Calculators may be used in the examination room subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Special Regulations concerning Examinations*. Candidates may use one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas term.

### *Introduction to Philosophy*

1.11 The paper shall consist of three sections: (I) General Philosophy, (II) Moral Philosophy, (III) Logic. Each candidate will be required to show adequate knowledge in each of the three sections.

#### 1.12 I. *General Philosophy*

1.13 Subjects to be studied are: knowledge; skepticism; perception; induction; the relation between mind and body; personal identity; free will; the problem of evil.

#### 1.14 II. *Moral Philosophy*

1.15 This section shall be studied in connection with Mill's *Utilitarianism*. While not being confined to the detailed views of the author of the set text, the section will be satisfactorily answerable by a candidate who has made a critical study of the text. Questions will normally be set on the following topics: pleasure, happiness and well-being; forms of

consequentialism; alternatives to consequentialism; ethical truth, ethical realism and the 'Proof' of Utilitarianism; justice and rights; virtue, character, and integrity.

1.16 III. *Logic*

1.17 Subjects to be studied include: syntax and semantics of propositional and predicate logic, identity and definite descriptions, proofs in Natural Deduction, and the critical application of formal logic to the analysis of English sentences and arguments.

1.18 These topics shall be studied in conjunction with Volker Halbach's *Introduction to Logic* manual, published by Oxford University Press. The logical symbols to be used are those found in this publication. Questions 1 and 2 in this section of the paper will be of an elementary and straightforward nature.

*Introduction to the Theory and Practice of Politics*

1.19 The paper will be divided into two sections. Candidates are required to answer *four* questions, of which at least one must be from section (a) and two from section (b).

1.20 (a) *The Theory of Politics*

1.21 Questions will be set on the following topics: (i) the nature and the grounds of rights; (ii) the nature and grounds of democracy; (iii) the role of civil society; (iv) power in the democratic state; (v) the nature and grounds of liberty; (vi) state paternalism; and (vii) free speech. Questions will also be set on the following texts: (i) John Locke, *Second Treatise on Government*; (ii) Jean-Jacques Rousseau, *Social Contract*; (iii) Alexis de Toqueville, *Democracy in America*; (iv) Karl Marx and Friedrich Engels, *The Communist Manifesto*; (v) John Stuart Mill, *On Liberty*.

1.22 (b) *The Practice of Politics*

1.23 Questions will be set on the following topics: (i) regime types; definition and measurement of variations between types of democracy; (ii) political institutions and practice outside the advanced industrial democracies; stability, state capacity and state formation; (iii) the state and its institutions (executives, legislatures, parties and party systems, electoral systems, courts, constitutions and centre-periphery relations); (iv) parties and party systems; political values and identity politics.

**Explanatory Notes**

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved by officer's action on behalf of divisional Quality Assurance Committee on 28 June 2024.**

**Title of Programme**

Postgraduate Diploma in Intellectual Property Law and Practice

**Brief note about nature of change:**

Changes to assessment.

**Effective date**

For students starting from Michaelmas 2024

For first examination from 2024/25

**Location of change**

In *Examination Regulations 2023-24, Postgraduate Diploma in Intellectual Property Law and Practice* ([ox.ac.uk](https://www.ox.ac.uk))

**Details of Change:**

Amend citations and re-number as follows:

**General Regulations**

1.11. The Board of the Law Faculty shall have the power to grant Postgraduate Diplomas in Intellectual Property Law and Practice to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Board may prescribe by regulation.

1.22. The examination for the Postgraduate Diploma shall be under the supervision of the Board of the Law Faculty which shall have power, subject to the approval of the Divisional Board, to make regulations governing the examination.

1.33. Persons may be admitted to read for the Postgraduate Diploma under such conditions as the Board shall prescribe, provided that before admission candidates shall

have satisfied the Board that they have appropriate educational experience acceptable to the Board, and are well equipped to enter the proposed course of study.

1.44. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Board, may be entered for the examination.

### **Special Regulations**

1.51. Each candidate will follow a course of study comprising a two-week residential programme in Intellectual Property Law and Practice and five Legal Practice workshops in the area of Intellectual Property.

1.62. The **examination assessment** will be in two parts:

#### **1.7(a) Part I**

1.8 Each candidate will be required to complete and submit five written coursework **submissions assignments** of at least 3,000 words each in response to questions set by the examiners. Those coursework assignments must be submitted electronically on the date stipulated in the year in which the written examination is taken. On submitting the assignments, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essays. The submission date will be published in the course handbook before the first Monday on the first term in which students commence the course.

#### **1.9(b) Part II**

1.10 The Part II **examination** shall consist of **one two** written **examinations papers** covering elements of the courses covered in the residential programme.

~~1.113. The examiners may award a distinction to candidates for the Diploma.~~

1.1243. Candidates who fail an examination **or submission** may be re-examined on not more than one occasion which shall normally be within one year of their initial failure.

### **Explanatory Notes**

Splitting one examination paper into two to facilitate the move to 2x shorter in-person typed examination from a longer online open-book exam.