

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 6 June 2014 and by Education Committee on 12 August 2014**

**Title of programme**

MSc in Contemporary Chinese Studies

**Brief note about nature of change:**

Remove requirement to pass core course to be able to submit the dissertation

**Effective date**

From 1 October 2014

For first examination from 2014-15

**Location of change**

Examination Regulations 2013

**Detail of change**

**1. P703, I42:**

Candidates will present themselves for examination in the core course Study of Contemporary China at the beginning of Hilary Term.

**Explanatory Notes**

To remove the requirement to pass the core course 'Study of Contemporary China' to be able to submit the dissertation. Currently students will have made substantive progress on their

dissertations by the time the results for the core course are known, and thus halting progress during the first year is disadvantageous. Instead, students will be required to resubmit for the core course the following year.

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**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 06/06/14 and by Education Committee on 24/07/14**

**Title of programme**

MSc Law and Finance

**Brief note about nature of change:**

Replace two core finance courses with a single course and introduction of an option (in line with MBA/EMBA changes already approved)

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

Examination Regulations 2013

**Detail of change**

**1. P735, delete I.24-25 and insert:**

*'either two law electives from Schedule B, or one law elective from Schedule B and an individual dissertation, or one elective from Schedule B and the Corporate Valuation course plus one further elective from Schedule C, as prescribed for the Master in Business Administration or Master of Science in Financial Economics.'*

**2. P735, I.35 insert:**

*'5. With the consent of the MLF Academic Director, candidates may offer as an alternative to one or both electives from Schedule C, one or more courses from the list*

of electives prescribed for the Master in Business Administration or Master of Science in Financial Economics which are not already listed in Schedule C.'

3. **P735, I.35 delete '5.' and insert '6.'**
4. **P735, I.37 delete '6.' and insert '7.'**
5. **P735, I.46 delete '7.' and insert '8.'**
6. **P736, I.1 delete '8.' and insert '9.'**
7. **P736, I.2 delete '9.' and insert '10.'**
8. **P736, I.7 delete 'Finance I' and insert 'Finance'**
9. **P736, delete I.8**
10. **P736, after I.23 insert:**

*'Schedule C*

Corporate Valuation

Asset Management

Capital Raising and Finance

Cases in Finance and Investment

Entrepreneurial Finance

Mergers, Acquisitions and Restructuring

Private Equity'

### **Explanatory Notes**

- 1-2. Introduction of an option by which students can take two MBA/MFE finance electives in place of one law elective
- 3-7. Renumbering of paragraphs
- 8-9. Replacement of two core finance courses with a single course
10. Addition of MBA/MFE electives

**Changes in Examination Regulations to the University Gazette – Social Sciences  
Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 28 April 2014 and by Education  
Committee on 24 July 2014**

**Title of programme**

MSc Social Science of the Internet

**Brief note about nature of change:**

Changes to the Research Methods course.

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

Online *Examination Regulations*

**Detail of change**

1. Candidates must follow for three terms a course of instruction in Social Science of the Internet.
2. The examination will be in eleven parts, as follows:
  - A. Compulsory core paper in “Social Dynamics of the Internet”, assessed by examination.
  - B. Compulsory core paper in “Internet Technologies and Regulation”, assessed by examination.
  - C. Compulsory core methods paper in “Digital Social Research Methods: Methods Core” assessed by written coursework. Details of and arrangements for submission of the written course work shall be notified to candidates by the first Monday of

Michaelmas Term.

**D.** Compulsory core paper in “Digital Social Research Methods: Statistics Core assessed by examinations.

**E.** Four (4) methods option modules, to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Students will normally select two modules from the first four-week period and two modules from the second four-week period of the list. Students wishing to take three options during a single four-week period must first seek permission from the Director of Graduate Studies. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module, details and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

**F.** Two (2) option papers, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term. Not all options may be available every year. The option papers will be assessed by written coursework, details of and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

**G.** A thesis of between 10,000 and 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the programme director. Two written copies of the thesis must be delivered to the Examination Schools, High Street, Oxford, by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken. Successful candidates will be required to deposit a copy of their thesis in the Oxford Internet Institute Library.

3. The examiners may examine any candidate viva voce.
4. The examiners may award a Distinction for excellence in the whole examination on the basis of the material submitted to them.

### **Explanatory Notes**

Changes to revise provision of the existing “Social Research Methods and the Internet” course in Hilary Term, renaming the overall course “Digital Social Research Methods”, and introducing 4 four-week methods courses instead of 1 eight-week course in either “Advanced Quantitative Analysis” or “Advanced Qualitative Analysis”.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Chair's Action on 4 July 2014 and approved by Education Committee on 12 August 2014**

**Title of programme**

MSc / MPhil Modern Japanese Studies

**Brief note about nature of change:**

Remove requirement to produce dissertation at end of 1st year as part of MPhil qualifying test, and establish clearer progression routes from MPhil to DPhil.

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

Examination Regulations 2013

**Detail of change**

**1. P752, I.43 – P753, I.27**

1. Candidates will be required to present themselves for examination EITHER in a compulsory paper in Japanese Language; and in two optional subjects at the end of Trinity Term in the year of registration; OR in three optional subjects at the end of Trinity Term in the year of registration.

Candidates taking the examination in Japanese Language will also be required to undertake a series of written tests and essays as specified by the MSc/MPhil Programme in Modern Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students

not later than Friday of noughth week of Michaelmas Full Term.

2. In addition, all candidates will be required to undertake the following assessment:

(i) Research Methods for Area Studies: a series of assignments and/or an unseen written examination as specified by the MSc/MPhil Programme in Modern Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by not later than Friday of noughth week of Michaelmas Full Term.

(ii) One 10,000 word dissertation: the title of the dissertation must be approved by the Director of Graduate Studies by not later than 12 noon on Friday of fourth week of Hilary Full Term in the year in which the examination is taken. The dissertation must be submitted by not later than 12 noon of the weekday on or nearest to 1 September in the year in which the examination is taken. The dissertation must be accompanied by a statement that the dissertation is the candidate's own work except where otherwise indicated.

Two typewritten or word processed copies of the dissertation must be delivered to the Examination Schools, addressed to the Chair of Examiners for the M.Sc. in Modern Japanese Studies, c/o Examination Schools, High Street, Oxford at the times and days specified. Successful candidates will be required to deposit one copy of the dissertation in the Bodleian Library.

3. Candidates who fail one or more of the elements of the final examination will be permitted to resubmit the relevant work or retake the examination paper or papers, as applicable, on one further occasion only, not later than one year after the first attempt.

4. Candidates may be required to attend an oral examination on any part of the examination.

5. The examiners may award a distinction for excellence in the whole examination.

6. In consultation with their supervisor and the Director of Graduate Studies, candidates may [apply](#) to change to the [MPhil](#) in Modern Japanese Studies degree no later than Friday of week 9 of Hilary Term.

## **2. P563, I.40 – P565 I.37**

1. Candidates will be required to present themselves for examination EITHER in a compulsory paper in Japanese Language; and in two optional subjects at the end of Trinity Term in the year of registration; OR in three optional subjects at the end of Trinity Term in the year of registration.

2. Candidates taking the examination in Japanese Language will also be required to undertake a series of written tests and essays as specified by the MSc/MPhil Programme in Modern Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by not later than Friday of noughth week of Michaelmas Full Term.

In addition, all candidates will be required to undertake:



3. Research Methods for Area Studies: a series of assignments and/or an unseen written examination as specified by the MSc/MPhil Programme in Modern Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by not later than Friday of noughth week of Michaelmas Full Term.

4. Candidates who pass these papers will proceed to the second year of the course and take the final examinations at the end of the second year. Candidates who fail one or more of the examination papers may, by permission of the MSc/MPhil in Japanese Studies Examination Board, proceed to the second year of the course and resit the failed papers during the final examination. Candidates who fail any item of coursework may, at the discretion of the MSc/MPhil in Japanese Studies Examination Board, be allowed to revise and resubmit that work no later than the Friday of sixth week of the Trinity Term in the academic year in which they begin the course.

5. In consultation with their supervisor and the Director of Graduate Studies, candidates may [apply](#) to change to the MSc in Modern Japanese Studies degree no later than Friday of week 9 of Hilary Term of their first year.

### **Schedule**

The structure of the first year of the course is as follows:

Either Mode A

1. (a) *Compulsory core course in Japanese Language*
2. (b) *Research Methods for Area Studies*
3. (c) *Optional papers*: Candidates must choose two optional papers from a list published annually and distributed to students by Friday of noughth week of Michaelmas Full Term.

Or Mode B

1. (a) *Research Methods for Area Studies*
2. (b) *Optional papers*: Candidates must choose three optional papers from a list published annually and distributed to students by Friday of noughth week of Michaelmas Full Term.

### **Final examination**

6. No candidate shall enter the final examination unless he or she has already passed all the elements of the first year examination, save that the MSc/MPhil in Japanese Studies Examination Board may permit any candidates who has failed one or more of these elements to resit the papers at the same time as the final examination. In the final examination, every candidate must offer:

(a) a thesis of not more than 30,000 words on a subject approved by the Director of Graduate Studies not later than fourth week of Michaelmas Full Term in the year in which the examination is to be taken, to be delivered to the Examination Schools, High Street, Oxford, by not later than 12 noon on Friday of the third week of Trinity Term in the year in which the examination is taken. The thesis must be accompanied by a statement that the thesis is

the candidate's own work except where otherwise indicated.

Two typewritten or word processed copies of the dissertation must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MSc/MPhil in Modern Japanese Studies, c/o Examination Schools, High Street, Oxford at the times and days specified.

Successful candidates will be required to deposit one copy of the thesis in the Bodleian Library.

(b) Advanced Research Methods: a series of assignments and/or an unseen written examination as specified by the MSc/MPhil Programme in Modern Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by Friday of noughth week of Michaelmas Full Term.

(c) Either Mode A

(i) A compulsory paper in Advanced Japanese Language for candidates successfully passing the compulsory core course in Japanese at Upper Intermediate Level in the first year examinations, or for candidates successfully passing the compulsory core course in Japanese at Advanced Level in the first year examinations, a compulsory paper in Upper Advanced Japanese Language. Candidates taking the examination in Japanese language at either Advanced Level or Upper Advanced Level will also be required to undertake a series of written tests and essays as specified by the MSc/MPhil Programme in Modern Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by Friday of noughth week of Michaelmas Full Term.

(ii) One optional paper chosen from a list published annually and distributed to students by Friday of noughth week of Michaelmas Full Term, and taken at the end of Trinity Term of the second year of the course.

Or Mode B

(i) Two optional papers chosen from a list published annually and distributed to students by Friday of noughth week of Michaelmas Full Term, and taken at the end of Trinity Term of the second year of the course.

7. Candidates may be required to attend an oral examination on any part of the examination.

8. Candidates who fail one or more of the elements of the final examination will be permitted to resubmit the relevant work or retake the examination paper or papers, as applicable, on one further occasion only, not later than one year after the first attempt.

9. The examiners may award a distinction for excellence in the whole examination.

**Explanatory Notes**

1. Remove requirement to produce dissertation at end of 1st year as part of MPhil qualifying test.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 06/06/14 2014 and by Education Committee on 05/08/14**

**Title of programme**

Master of Public Policy

**Brief note about nature of change:**

To split a core module into two, rename the Practical Skills modules and convert two options into a core module.

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

Examination Regulations 2013

**Detail of change**

**1. P815, I8:**

The following courses are required to be taken. Details can be found in the course handbook:

1. Major policy challenge introduction
2. Core I Foundations
3. Core II Economics
4. Core III The Organization and Practice of Government
5. Core IV Science and Public Policy
6. Core V Law and Public Policy
7. Core VI Policy Evaluation

8. Applied Policy I – Strategy and Communication
9. Applied Policy II – Public Budgeting and Private Finance
10. Applied Policy III – Major Programme Management
11. Applied Policy IV – Negotiation
12. Master Classes

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### **Explanatory Notes**

To change the names of the Practical Skills modules to Applied Policy I-IV, to rename 'Delivery and Management' module to 'Major Programme Management', to convert 'Decision and Data Analytics' and 'Evidence and Evaluation in Public Policy' into a new core module, Core VI, and to split Core Module III into two modules, Core III and Core V.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Chair's Action on 01/08/14**

**Title of programme**

Final Honour School of Philosophy, Politics and Economics

**Brief note about nature of change:**

Change of rubric to option paper to remove redundant text.

**Effective date**

For students starting from 2014-15

For first examination from 2014-15

**Location of change**

*Examination Regulations 2013*

**Detail of change**

**1. P433, I.24-29:**

“The study of the social basis of political competition (including social cleavages and identities), social and political attitudes (including political culture), processes of political engagement and competition (including elections, protest, politics, elite formation and the mass media), the social basis for the formation, change, and maintenance of political institutions (including democracy and welfare states).

**Explanatory Notes**

1. Change to amend rubric of option paper “Political Sociology” to remove redundant text.



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Chair's Action on 9 July 2014 and Education Committee on 26 September 2014**

**Title of programme**

Doctoral Training Programme in Science and Engineering in Arts, Heritage and Archaeology

**Brief note about nature of change:**

Introduction of regulations for the new CDT

**Effective date**

For students starting from MT 2014

**Location of change**

2014 Exam Regulations

**Detail of change**

1. **P.847, after line 5**, add:

DOCTORAL TRAINING PROGRAMME IN SCIENCE AND ENGINEERING IN ARTS, HERITAGE AND ARCHAEOLOGY

(a) Students admitted to the centre for doctoral training with the intent to pursue a research project based at the University of Oxford, will be registered in the first year of the doctoral training programme at University College London, where they will complete an MRes degree. Students will also hold Recognised Student status at the University of Oxford for their first year of study. Students are required to pass the MRes in order to progress onto the second year of the doctoral training programme.

(b) Students transferring to the University of Oxford from the start of their second year of



the doctoral training programme will be admitted to the status of Probationer Research Student. Status will be back-dated to their commencement on the doctoral training programme.

- (c) Transfer of Status from Probationer Research Student to DPhil, MLitt or MSc by research should be achieved not later than the third term following transfer to Oxford. Students are required to demonstrate that the research already accomplished shows promise of the ability to produce a satisfactory DPhil, MLitt or MSc by Research thesis on the intended topic. Students are required to submit to the Director of Graduate Studies a report title and abstract (of no more than 300 words/one side of A4) by Friday of eighth week Michaelmas Term. Each student will also give a Transfer of Status Presentation of fifteen minutes (plus ten minutes of questions) during noughth week of Hilary Term. Students should submit two copies (and one electronic copy) of a research proposal of no more than 7,500 words, including an outline of research plans, a preliminary review of the literature, methodology progress to date, bibliography and a timetable for completion to the Director of Graduate studies by Friday of eighth week Hilary Term. On receiving the application, the Director of Graduate studies will, on behalf of the Graduate Studies Committee, appoint two assessors neither of whom will normally be the student's supervisor. The assessors will read the script before submitting to the Board their reports and a joint summary statement supporting their recommendation. Students will be required to attend a Transfer of Status Assessment Meeting with their supervisor(s) and assessors to discuss their report. These meetings will be held during 1st week of Trinity Term. A student whose first application is unsuccessful may be given one further opportunity to apply for transfer, following the procedures laid down in the General Regulations Governing Research Degrees.
- (d) Confirmation of DPhil Status should normally be achieved not later than the ninth term from commencement on the Doctoral Training Programme. The department expects that, in most cases, the application for confirmation will be made immediately after return from field-work and no later than eighth week Trinity Term of the student's third year on the doctoral training programme. No candidate may submit a thesis for the doctoral degree without having first obtained confirmed doctoral status. Any student who does not confirm by the end of their ninth term, will be required to apply for a deferral of confirmation of status and may be allowed up to three terms for this purpose. Any student who fails to confirm status within nine terms from commencement on the Doctoral Training Programme (or within a maximum of twelve terms where deferral has been approved) will have their student status lapsed. The purpose of the submission for confirmed status is to ensure that the student is working to a doctoral standard. The confirmation report should show evidence that the research already accomplished gives promise of the ability to produce a satisfactory DPhil thesis on the intended topic. For this purpose the candidate must submit to the Director of Graduate Studies two copies (together with an electronic version) of a report describing in approximately 3,000 words the aims and methods of the projected thesis. The student will also be required to include with the written work an outline of the proposed thesis, including the topics to be covered in individual chapters, and a timetable for completion. In addition, two substantive chapters of no more than 10,000 words each must also be submitted. Students wishing to undertake the DPhil via scientific papers should substitute the

chapters of the thesis with two papers. On receiving the application the Director of Graduate Studies will appoint two assessors (normally two academic members of staff) neither of whom will normally be the student's supervisor. The assessors will read the script before submitting to the Board their written reports and a joint summary statement supporting their recommendation. Students will be required to meet with their assessors and supervisor(s) at an assessment interview to discuss their report. A student whose first application is unsuccessful may be given one further opportunity to apply for confirmation, following the procedures laid down, normally within one term if necessary for the purpose of making the application. Students will be notified of the outcome and they should receive advice from their supervisor(s) on their confirmation assessment.

- (e) A full-time Student for the Degree of D.Phil. in the Centre for Doctoral Training in Science and Engineering in Arts, Heritage and Archaeology, may hold status for twelve terms from commencement on the doctoral training programme. A full-time student for the Degree of MLitt. or MSc by Research may hold that status for nine terms from commencement on the doctoral training programme (six terms from transfer to Oxford). Candidates for the Degrees of DPhil, MLitt or MSc by Research are required to submit at least two sets of all maps, diagrams, and other illustrations, one of which should be a reproduction of the original set. The copy of the thesis deposited in the Bodleian should be one of those with a complete set of maps and illustrations. Applications for leave to present only one set of maps, diagrams and other illustrations may be granted in exceptional circumstances, but such concessions will be granted only very sparingly. MSc by Research theses should be approximately 40,000 words, inclusive of appendices but exclusive of tables, figures, and references. MLitt theses should not exceed 50,000 words, exclusive of the bibliography, unless for exceptional reasons and on the recommendation of the candidate's supervisor the board otherwise determines. DPhil theses submitted by students in Geography must not exceed 100,000 words, exclusive of the bibliography but including notes, glossary, appendices, etc., unless for exceptional reasons and on the recommendation of the candidate's supervisor the Board otherwise determines. A DPhil thesis may be accepted for examination if comprised of a minimum of four scientific papers submitted for publication if not yet accepted or published. Such a body of work will be deemed acceptable provided it represents a coherent and focused body of research. It should include an Introduction, a Survey of Literature, and a Conclusion. Current word limits and conditions remain in place. A DPhil thesis submitted under this rubric may include joint publications. In that case, all co-authors must certify in writing to the Director of Graduate Studies that the majority of the work represents that of the candidate. Candidates wishing to proceed in this manner must obtain permission from his/her supervisor(s), and the School, and must be approved at the time of confirmation for DPhil status. Evidence must be submitted at the time permission is sought that the scientific papers have been submitted to identified journals. If, after a petition is accepted, a candidate wishes to revert to a standard DPhil thesis format, the candidate must lodge a petition with his/her supervisor(s), and the School.

**Explanatory Notes**

To add in the regulations for a new CDT

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Chair's Action on 25 September 2014**

**Title of programme**

MSc Visual, Material and Museum Anthropology

**Brief note about nature of change:**

Changes to:

- (i) Clarify the numbering and composition of papers
- (ii) To abolish the methods essay option in favour of the research proposal for Paper 3(a), having found that it was never very popular even with those not staying on to the MPhil or DPhil, and introduce a template for the proposal, to avoid duplication in writing the final dissertation.
- (iii) To directly link the methods portfolio with the research proposal
- (iv) To change the submission date for Paper 2 (when assessed by essay), so as to spread out deadlines for Papers 2 and 3.

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

Online *Examination Regulations*

**Detail of change**

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee, namely the Teaching Committee of the School of Anthropology, which shall have power to arrange lectures and other instruction. The course director will be

responsible to that committee.

2. Candidates must follow a course of instruction in Visual, Material and Museum Anthropology for at least three terms, and will, when entering for the examination, be required to produce a certificate from their supervisor to this effect.

3. Four papers will be taken to constitute Part I of the degree, as follows. Paper 1 will be examined by coursework essay; Paper 2 will be examined either by coursework essay or one three-hour paper; Paper 3 will be examined by a portfolio of coursework notes and a research proposal; Paper 4 will be examined by one three-hour paper. The dissertation will be taken to constitute Part II of the degree. A candidate who fails any of the component parts of the examination may re-take or re-submit that part of the examination on one occasion only. At the close of the written examinations, the examiners will publish a list of those who have satisfied them in Part I.

34. Candidates will be required to submit three copies of written work, required for Papers 21 and 3 comprising an essay for Paper 21 and a portfolio of coursework notes and a research proposal for Paper 3; to present themselves for a written examination for Papers 42 and 4 (where relevant), and to submit three copies of a dissertation in prescribed form on an approved topic as defined below.

45. The assessed written work will consist of:

(i) one essay of no more than 5,000 words for Paper 21 on the syllabus described in the Schedule; for Paper 21 a list of essay titles will be announced no later than Monday of the fourth week of Michaelmas Term. Three typewritten copies of the essay, together with three copies of any associated non-print materials, must be delivered not later than noon of the Tuesday of the first week of Hilary Term to the Chair of the Examiners, M.Sc. in Visual, Material, and Museum Anthropology, c/o Examination Schools, High Street, Oxford. Non-print materials shall not constitute more than fifteen minutes of viewing/reading time in the case of video or multimedia submissions.

(ii) an outline proposal for the MSc dissertation research of no more than 2,500 words for Paper 3(a) on the syllabus described in the Schedule. ~~a research proposal relating to the subject of the candidate's intended doctoral research or a general essay on visual, material, or museological anthropological methods and/or ethnographic museological methods for doctoral research of no more than 2,500 words for Paper 3(a) on the syllabus described in the Schedule.~~ A template will be provided for the proposal by Friday of 8 week of Hilary Term. Three typewritten copies of the research proposal ~~or essay~~, together with three copies of any associated non-print materials, must be delivered not later than noon of the Tuesday of the fifth week of Trinity Term to the Chair of the Examiners, M.Sc. in Visual, Material, and Museum Anthropology, c/o Examination Schools, High Street, Oxford. Non-print materials shall not constitute more than fifteen minutes of viewing/reading time in the case of video or multimedia submissions.

(iii) for Paper 3(b) Methods Portfolio: reports (including notes) on trials of three visual and material anthropological methods and/or ethnographic museological methods relevant to the research proposed in paper 3(a). Word limit: 2,500 words. ~~a portfolio of notes and written exercises of no more than 2,500 words relating to visual and material anthropological methods and/or ethnographic museological methods.~~ The portfolio must be delivered not later than noon on the Tuesday of the fifth week of Trinity Term to the Chair of Examiners, M.Sc. in Visual, Material, and Museum Anthropology, c/o Examination Schools, High Street, Oxford. Non-print materials shall not constitute more than fifteen minutes of

viewing/reading time in the case of video or multimedia submissions.

(iv) a dissertation of no more than 10,000 words, on a subject selected in consultation with the supervisor and approved by the Chair of Examiners. The proposed title of the dissertation together with a paragraph describing its scope and the supervisor's written endorsement, must be submitted to the Chair of Examiners by Tuesday of the second week of Trinity Term. Three typewritten copies of the dissertation, together with three copies of any associated non-print materials, must be delivered not later than noon of the last Wednesday in August in the year in which the examination is taken to the Chair of the Examiners, M.Sc. in Visual, Material, and Museum Anthropology, c/o Examination Schools, High Street, Oxford. The dissertation shall be provided with an abstract of up to 250 words, to be placed immediately after the title page. The word count shall be stated on the outside front cover of the thesis. Non-print materials shall not constitute more than fifteen minutes of viewing/reading time in the case of video or multimedia submissions.

~~56.~~ The written examination will consist of one three-hour paper for Paper 44 (Fundamental Concepts in Visual, Material and Museum Anthropology) ~~and one three-hour paper for Paper 4~~ on the syllabus described in the Schedule. Paper 2 (option) may be assessed either by one three-hour paper or by coursework essay. For those doing Paper 2 assessed by coursework essay, three copies of the essay, together with three copies of any associated non-print materials, must be delivered not later than noon of Tuesday of the 2 week of Trinity Term to the Chair of Examiners, M.Sc. in Visual, Material, and Museum Anthropology, c/o Examination Schools, High Street, Oxford.

~~67.~~ There will be no oral examination.

~~78.~~ The examiners may award a distinction for excellence in the whole examination.

~~8. A candidate who fails any of the component parts of the examination may re-take or re-submit that part of the examination on one occasion only. The four papers will be taken to constitute Part I of the degree and the dissertation to constitute Part II. At the close of the written examinations, the examiners will publish a list of those who have satisfied them in Part I.~~

~~99.~~ In order to pass the degree, a student must pass all its assessed components. Where one or more components are failed, the student will be given the opportunity to re-sit or re-submit them once, as the case may be. Any subsequent award of the degree on successful completion of all the assessed components may be delayed by up to three terms, i.e. until the Examination Board next meets.

## **Schedule**

Every candidate will be required to satisfy the examiners in four papers as follows, and a dissertation:

~~1. Fundamental Concepts in Visual, Material, and Museum Anthropology This paper focuses on anthropology's distinctive contribution to understanding social and cultural form and process, and the role of human creativity within them, with particular reference to artefacts of material and visual culture, and to the collection, display, production, circulation and consumption of such artefacts. Attention will be paid to the subject's history and its place within broader concerns of politics, colonialism, and culture; issues of power and identity in relation to visual, material and museum anthropology; the formation of museum collections and visual archives; and also to the place of the socio-cultural in constituting such 'natural' phenomena as ecology, landscape, and population. The scope of this paper~~

includes the following topics: the history and development of anthropological photography and object analysis, of documentary and ethnographic film, and of visual display in and beyond museums; an introduction to film and photographic theory, to material culture theory and to anthropological theories of representation, exchange and consumption; the Colonial archive and Colonial documentary practices; the ethnography of film, photography and other visual representational practices.

*21. Contemporary themes in Visual, Material, and Museum Anthropology* Topics central to this paper include: the changing roles and meanings of artefacts over time; the legacies of anthropology's history in the present – with special reference to museums and material culture; issues of representation, politics and power; theoretical and methodological shifts in the analysis of material culture, museums and display; fieldwork, collecting, archival processes and other methodologies central to the production of anthropological knowledge. Case studies may focus on topics such as; visual culture (including photography, the internet, art and aesthetics); music and performance; museum ethics and relationships with 'source communities'; landscape and the built environment; religion, identity, and material culture; dress and body modification; mass production and trade; debates concerning tradition, modernity and authenticity; transnational cultural flows; the wider issues of cross-cultural investigation; phenomenological, semiotic and post-structuralist approaches to visual media and material culture; time, memory and perception; film and photographs as material culture; social uses and local practices of visual media use, including indigenous media and indigenous curation; professional visual media production; visual media and contemporary arts practices; image ethics; digital media practice; audience response and reception theory; art, performance and display; detailed study of the work of one or more contemporary ethnographic filmmaker, artist, or photographer. [Note: some topics may vary slightly from year to year].

*3. Research Methods in Visual, and Material Anthropology and Museum Ethnography* The scope of this paper includes: fieldwork and data collection methods, visual and non-visual, including photo-, object- and film/video-elicitation; qualitative and quantitative techniques; cultural property and indigenous rights; preparing research proposals; museum display and design; ethical problems; curating exhibitions, artefacts and photographs; working with artists, curators, 'culture brokers' and 'source communities'; elementary still photographic, video and digital multimedia production; exhibition design, analysis and presentation techniques.

*4-2. Option paper* Candidates must select one option paper from those taught each year for M.Sc. candidates at the Institute of Social and Cultural Anthropology. Titles of options will be made known at the beginning of each academic year and candidates may select their option from any of Lists A, B or C.

*3. Research Methods in Visual, and Material Anthropology and Museum Ethnography* This paper focuses on visual, material, or museum-related anthropological theory and methods. The scope of this paper includes: fieldwork and data collection methods, visual and non-visual, including photo-, object- and film/video-elicitation; qualitative and quantitative techniques; cultural property and indigenous rights; preparing research proposals; museum display and design; ethical problems; curating exhibitions, artefacts and photographs; working with artists, curators, 'culture brokers' and 'source communities'; elementary still photographic, video and digital multimedia production; exhibition design, analysis and presentation techniques.

*4. Fundamental Concepts in Visual, Material, and Museum Anthropology* This paper focuses on anthropology's distinctive contribution to understanding social and cultural form and process, and the role of human creativity within them, with particular reference to

artefacts of material and visual culture, and to the collection, display, production, circulation and consumption of such artefacts. Attention will be paid to the subject's history and its place within broader concerns of politics, colonialism, and culture; issues of power and identity in relation to visual, material and museum anthropology; the formation of museum collections and visual archives; and also to the place of the socio-cultural in constituting such 'natural' phenomena as ecology, landscape, and population. The scope of this paper includes the following topics: the history and development of anthropological photography and object analysis, of documentary and ethnographic film, and of visual display in and beyond museums; an introduction to film and photographic theory, to material culture theory and to anthropological theories of representation, exchange and consumption; the Colonial archive and Colonial documentary practices; the ethnography of film, photography and other visual representational practices.

### **Explanatory Notes**

To renumber the papers for clarity, abolish the methods essay and introduce a template for the research proposal, link the methods portfolio with the research proposal and change the deadline for Paper 3.



**Changes in Examination Regulations to the University Gazette – Social Sciences  
Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Chair's Action on 25 September 2014**

**Title of programme**

MPhil Visual, Material and Museum Anthropology

**Brief note about nature of change:**

Changes to clarify assessment for Paper 3(a), in line with changes to the MSc Visual, Material and Museum Anthropology

**Effective date**

For students starting from MT 2014

For first examination from 2014-15 (qualifying exam)

**Location of change**

Online *Examination Regulations*

**Detail of change**

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee, namely the Teaching Committee of the School of Anthropology, which shall have power to arrange lectures and other instruction. The course director shall be responsible to that committee. In order to pass the degree, a student must pass all its assessed components. Where one or more components are failed, the student will be given the opportunity to re-sit or re-submit them once, as the case may be. Any subsequent award of the degree on successful completion of all the assessed components may be delayed by up to three terms, i.e. until the Examination Board next meets.

2. The examinations shall consist of the following:

(1) *Qualifying Examination* Every candidate will be required to satisfy the

examiners in an examination for which, if he or she passes at the appropriate level, he or she will be allowed to proceed to the second year of the M.Phil. Candidates must follow a course of instruction in Visual, Material, and Museum Anthropology for at least three terms, and will, when entering for the examinations, be required to produce a certificate from their supervisor to this effect. The Qualifying Examination shall be taken in the Trinity Term of the academic year in which the candidate's name is first entered on the Register of M.Phil. students or, with the approval of the divisional board, in a subsequent year. Each candidate will be required to satisfy the examiners in papers 1-4 on the syllabus described in the Schedule for the M.Sc. in Visual, Material, and Museum Anthropology, and governed by regulation 4 for that degree, [except that for Paper 3\(a\) an outline proposal for the M.Phil. thesis research of no more than 2,500 words should be submitted.](#)

**Explanatory Notes**

To clarify that the research proposal for Paper 3(a) is for the MPhil dissertation

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Chair's Action on 28 April 2014 and by Education Committee on 3 July 2014**

**Title of programme**

Preliminary Examination History and Politics

**Brief note about nature of change:**

Changes to correct error in regulations published in 24 July edition

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

Examination Regulations 2013

**Detail of change**

1. The Preliminary Examination in History and Politics shall be under the joint supervision of the Board of the Faculty of History and the Social Sciences Board and shall consist of such subjects as they shall jointly prescribe.
2. The Chair of the Examiners for the Preliminary Examination in History and the Chair of the Examiners for the Preliminary Examination in Philosophy, Politics, and Economics shall consult together and designate such of their number as may be required for the examination for the Preliminary Examination in History and Politics, whereupon the number of examiners shall be deemed to be complete.

**B**

Every candidate shall offer four papers as follows:

1. *Either* (a) any one of the periods in the History of the British Isles specified for the Preliminary Examination in History *or* (b) any one of the four periods in General History specified for the Preliminary Examination in History. For the First or Second Public Examination candidates are required to choose *at least one* paper—whether in General History or the History of the British Isles—covering a period before the nineteenth century. The list of papers satisfying this provision is given in the Handbook for History and Politics. Candidates who take British History paper VII for the Preliminary Examination or the Final Honour School may not also take Politics core paper 202 for the Final Honour School.

2. Theorizing the Democratic State, as specified in section (a) of Introduction to ~~Politics:~~ the Theory and Practice of ~~Democracy~~ Politics, for the Preliminary Examination for Philosophy, Politics and Economics.

OR candidates may substitute Optional Subject 1, 'Theories of the State (Aristotle, Hobbes, Rousseau, Marx)' as specified for the Preliminary Examination in History.

3. Any *one* of the following, as specified for the Preliminary Examination in History: (a) Quantification in History *or* (b) any of the Optional Subjects except No. 1 (Theories of the State), *or* (c) Approaches to History, *or* (d) Historiography: Tacitus to Weber, *or* (e) any one of the seven Foreign Texts.

4. Introduction to the Practice of ~~Politics:~~ ~~Analysis of Democratic Institutions~~

Candidates are required to answer three questions.

Questions will be set on the following topics: (i) regime types: definition and measurement of variations between types of democracy; (ii) political institutions and practice outside the advanced industrial democracies; stability, state capacity and state formation; (iii) the state and its institutions (executives, legislatures, parties and party systems, electoral systems, courts, constitutions and centre-periphery relations); (iv) parties and party systems: political values and identity politics.

~~Candidates will be required to answer three questions drawn from section (b) of the paper Introduction to Politics: The Theory and Practice of Democracy as specified for the Preliminary Examination in Philosophy, Politics and Economics.~~

~~Candidates may choose to answer any combination of questions in section (b), but each part (b-ii) question chosen must relate to a different country (so answers must be on two different countries if two answers are chosen from (b-ii) and three countries if three answers). Candidates may, where appropriate, answer questions from part (b-i) exclusively in relation to one of the named countries, but any question chosen from part (b-ii) should not then be on that same country.~~

~~Candidates are expected, where appropriate, to show knowledge of the methodological issues involved in both normative and empirical political research.~~

The individual specifications and prescribed texts for papers 2 and 3 above will be published in the Handbook for the Preliminary Examination in History by Monday of

noughth week of Michaelmas Term each year for the academic year ahead. Depending on the availability of teaching resources, with the exception of the Optional Subject 1, not all the Optional Subjects listed in the Handbook will be available to candidates in any given year. Candidates may obtain details of the choice of options for that year by consulting the Definitive List of Optional Subjects posted at the beginning of the first week of Michaelmas Full Term in the History Faculty and circulated to tutors.

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that subject or subjects at a subsequent examination.

**Explanatory Notes**

Correction to error submitted for publication in July

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Chair's Action on 28 April 2014 and by Education Committee on 3 July 2014**

**Title of programme**

Preliminary Examination Philosophy, Politics and Economics

**Brief note about nature of change:**

Changes to correct error in regulations published in 24 July edition, and small spelling correction

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

Examination Regulations 2013

**Detail of change**

**A**

1. The subjects of the Preliminary Examination for Philosophy, Politics, and Economics shall be:
  1. (1) Introductory Economics
  2. (2) Introduction to Philosophy
  3. (3) Introduction to ~~Politics: The~~ Theory and Practice of ~~Democracy~~Politics.
2. A candidate shall be allowed to offer himself or herself for examination in one, two, or three subjects.
3. A candidate shall be deemed to have passed the examination if he or she shall have satisfied the Moderators in three subjects.
4. The Moderators may award a distinction to candidates of special merit who have

passed all three subjects at a single examination.

## B

Three three-hour papers will be set as follows.

### ***Introductory Economics***

Elementary economics including: consumer theory; producer theory; market equilibrium with perfect competition, monopoly and imperfect competition; factor markets; partial equilibrium analysis of welfare, market failure and externalities; national income accounting; the determination of national income and employment; monetary institutions and the money supply; inflation; balance of payments and exchange rates. Elementary mathematical economics; application of functions and graphs, differentiation, partial differentiation, maxima and minima, optimization subject to constraints.

Calculators may be used in the examination room subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Special Regulations concerning Examinations*.

### ***Introduction to Philosophy***

The paper shall consist of three sections: (I) General Philosophy, (II) Moral Philosophy, (III) Logic. Each candidate will be required to show adequate knowledge in each of the three sections.

1. I. *General Philosophy* Subjects to be studied include: knowledge and scepticism, induction, mind and body, personal identity, free will, and God and evil. Candidates will have the opportunity, but will not be required, to show first-hand knowledge of Descartes' *Meditations* and Hume's *An Enquiry concerning Human Understanding*.
2. II. *Moral Philosophy* This section shall be studied in connection with Mill's *Utilitarianism*. While not being confined to the detailed views of the author of the set text, the section will be satisfactorily answerable by a candidate who has made a critical study of the text. Questions will normally be set on the following topics: pleasure, happiness and well-being; forms of consequentialism; alternatives to consequentialism; ethical truth, ethical realism and the 'Proof' of Utilitarianism; justice and rights; virtue, character and integrity.
3. III. *Logic* Subjects to be studied include: syntax and semantics of propositional and predicate logic, identity and definite descriptions, proofs in Natural Deduction, and the critical application of formal logic to the analysis of English sentences and arguments. These topics shall be studied in conjunction with Volker Halbach's *Introduction to Logic* manual, published by Oxford University Press. The logical symbols to be used are those found in this publication. The first question in this section of the paper will be a question of an elementary and straightforward nature.

### ***Introduction to ~~Politics~~: the Theory and Practice of ~~Democracy~~ Politics***

The paper will be divided into two sections. Candidates are required to answer *four* questions, of which at least one must be from section (a) and two from section (b). ~~Section (b) will be in two parts. Part (b-i) will contain questions on topics set out in para 2, below. Part (b-ii) will contain questions on the political history of the United States of America, the United Kingdom, France, and Germany.~~

~~Candidates may choose to answer any combination of questions in section (b), but each part (b-ii) question chosen must relate to a different country (so answers must be on two different countries if two answers are chosen from (b-ii) and three countries if three answers). Candidates may, where appropriate, answer questions from part (b-i) exclusively in relation to one of the named countries, but any question chosen from part (b-ii) should not then be on that same country.~~

~~Candidates are expected, where appropriate, to show knowledge of the methodological issues involved in both normative and empirical political research.~~

(a) *Theorizing the Democratic State* Questions will be set on the following topics: the nature and grounds of democracy; power and influence in the democratic state; ideology; civil society; public choice approaches to democracy; the nature and limits of liberty. Questions will also be set on the following texts: J. J. Rousseau, *The Social Contract*; J. S. Mill, *On Liberty*; Alexis de Toqueville, *Democracy in America*; Karl Marx and ~~Friedrich~~ Engels, *The Communist Manifesto*, *Eighteenth Brumaire of Louis Napoleon*, *Preface to a Critique of Political Economy*, *Critique of the Gotha Programme*, plus readings 14, 37, 39 in David McLellan, ed., *Karl Marx: Selected Writings*, Second Edition (Oxford University Press, 2000).

- (b) *The Practice of Politics* Questions will be set on the following topics: (i) regime types; definition and measurement of variations between types of democracy; (ii) political institutions and practice outside the advanced industrial democracies; stability, state capacity and state formation; (iii) the state and its institutions (executives, legislatures, parties and party systems, electoral systems, courts, constitutions and centre-periphery relations); (iv) parties and party systems; political values and identity politics.

~~Analysis of Democratic Institutions Questions in part (b-i) will be set on the following topics: the state and its institutions (executives, legislatures, parties and party systems, courts, constitutions and centre-periphery relations); political representation; the politics of instability; policy continuity and policy change; democratic transitions and consolidation. Questions in part (b-ii) will be set on these topics with reference to the political history of the United States of America since 1932, the United Kingdom since 1945, France since 1946, and Germany since 1932, as outlined in the department's official reading list.~~

### **Explanatory Notes**

Correction to error submitted for publication in July and spelling correction of Friedrich



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by TAC on 13/10/14 and Education Committee on 20/10/14**

**Title of programme**

DPhil Politics and International Relations

**Brief note about nature of change:**

Changes to clarify the materials required and timing for submission of applications for Transfer of Status, introduce regulations setting out the materials required and timing for submission of applications for Confirmation of Status, and provide an extra term for achievement of Confirmation of Status for students admitted directly to the DPhil following an Oxford MPhil.

**Effective date**

With immediate effect

**Location of change**

Online *Examination Regulations*

**Detail of change**

Candidates with Probationer Research Student status, unless or until they have entered upon another status, or have been otherwise dispensed from some or all of the following requirements by the relevant Graduate Studies Committee, are required to undertake the work set out below during the first year.

1. A first-year student shall:

- (i) satisfactorily complete a course of lectures, seminars, and classes, as determined in the relevant Student Handbook and supplemented by his or her supervisor;

(ii) satisfactorily complete a course of research methods training, as determined in the relevant Student Handbook and supplemented by his or her supervisor and/or by the relevant Director of Research Training.

2. Applications for transfer from Probationer Research Student status to D.Phil. or M.Litt. status must be submitted in accordance with the requirements in the relevant Student Handbook. Applicants in their fourth and final term of Probationer Status must submit their completed application including all written work not later than 5 p.m. on the Friday of sixth week of that term, except in Trinity Term when the accompanying written work must be submitted no later than 5 p.m. on the last Friday in August. Students unable to meet these deadlines may apply for up to two terms of deferral of transfer of status. In addition to satisfying the above requirements (i) and (ii), the transfer of status application must include two copies of an outline of the proposed research topic and two copies of the written work - all as specified in the relevant Student Handbook. The relevant Graduate Studies Committee will appoint two assessors. Upon receiving the report of the assessors, the GSC will then decide whether to approve the transfer. In the case of applications to transfer to D.Phil. status where the committee does not so approve, it may authorise an extension of time of one term in order to allow the candidate to resubmit ~~at a later date, (but before the end of the sixth term after admission to Probationer Research Student status), or alternatively approve a transfer to M.Litt. status.~~

~~3. Candidates whose applications for transfer of status are not successful may, with the approval of the relevant Graduate Studies Committee, submit revised proposals within their first six terms of Probationer Research Student status.~~

3. Applications for confirmation of D.Phil. status must be submitted in accordance with the requirements in the relevant Student Handbook. Applicants in their ninth term must submit their completed application including all written work not later than 5 p.m. on the Friday of sixth week of that term, except in Trinity Term when the accompanying written work must be submitted no later than 5 p.m. on the last Friday in August. Students unable to meet these deadlines may apply for up to three terms of deferral of confirmation of D.Phil. status. The confirmation of status application must include two copies of the written work - all as specified in the relevant Student Handbook. The relevant Graduate Studies Committee will appoint two assessors. Upon receiving the report of the assessors, the GSC will then decide whether to approve confirmation of D.Phil. status. In the case of applications to confirm D.Phil. status where the committee does not so approve, it may authorise an extension of time of one term in order to allow the candidate to resubmit.

4. Students admitted directly to D.Phil. status having completed an Oxford M.Phil. and whose M.Phil. thesis was in the same broad field as the D.Phil. research proposal must confirm D.Phil. status within ten terms as a graduate student, inclusive of time spent on the M.Phil. Applications for confirmation of D.Phil. status must be submitted in accordance with the requirements in the relevant Student Handbook. Applicants in their tenth term must submit their completed application including all written work not later than 5 p.m. on the Friday of sixth week of that term, except in Trinity Term when the accompanying written work must be submitted no later than 5 p.m. on the last Friday in August. Students unable to meet these deadlines may apply for up to two terms of deferral of confirmation of D.Phil. status. The confirmation of status application must include two copies of the written work - all as specified in the relevant Student Handbook. The relevant Graduate Studies Committee will appoint two assessors. Upon receiving the report of the assessors, the GSC will then decide whether to approve confirmation of D.Phil. status. In the case of applications to confirm D.Phil. status where the committee does not so approve, it may authorise an extension of time of one term in order to allow the candidate to resubmit.

54. Though not in itself sufficient qualification for students wishing to advance to M. Litt. or D.Phil. status, the successful completion of the M.Sc. in Politics Research or the M.Sc. in Political Theory Research may serve in place of 1. (i) and (ii) above, and material submitted as part of the requirements for the M.Sc. may also be used in the transfer application.

**[For students starting from MT 2014:**

65. Four paper route A D.Phil. thesis may be accepted for examination if it consists of a minimum of four academic papers of publishable quality, framed by an introduction, a survey of literature and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research, addressing one overarching research question. Current overall word limits and conditions are detailed in the D.Phil. Student Handbook. Candidates wishing to proceed in this manner must be approved at the time of Transfer of status. If, after a petition is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must lodge a petition with his or her supervisor to be approved by the Director of Graduate Studies, showing good cause for the change.]

**Explanatory Notes**

Changes to:

- clarify the materials required and timing for submission of applications for Transfer of Status
- introduce regulations setting out the materials required and timing for submission of applications for Confirmation of Status
- provide an extra term for achievement of Confirmation of Status for students admitted directly to the DPhil following an Oxford MPhil.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 13/10/14 and Education Committee on 20/10/14**

**Title of programme**

MSc Criminology and Criminal Justice

**Brief note about nature of change:**

Changes to teaching of core and option courses over 8 weeks, assess two core courses by two examinations, one in Michaelmas, one in Hilary, to move teaching of option course to Hilary Term, and to extend the word length of the dissertation.

**Effective date**

For students starting from MT 2015

For first examination from 2015-16

**Location of change**

Examination Regulations 2014 plus changes *Gazetted* on 24/07/14

**Detail of change**

1. Every candidate must follow, for at least three terms, a course of instruction in Criminology and Criminal Justice.
2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology and a student representative (the latter for open business only).
3. The course will consist of four elements: core course in Explanation and Understanding in Criminology (Michaelmas Term) and Understanding Criminal Justice (Hilary Term); the

course Research Design and Data Collection (Michaelmas Term); options; and dissertation. The core course will run for ~~six-eight~~ weeks throughout the first two terms (Michaelmas and Hilary). The Research Design and Data Collection course runs for ~~six-eight~~ weeks in the first term (Michaelmas). Options will run for ~~six-eight~~ weeks in ~~each-both Michaelmas and Hilary terms. (Michaelmas, Hilary and Trinity).~~ Candidates will be required to choose two options in Michaelmas Term and three in Hilary Term. each of the first two terms and one for the final term. ~~In Trinity Term students submit a~~ The dissertation ~~will be 812,000-1015,000~~ words long on a topic to be agreed by the Board of Studies. The required format for this dissertation is the common format prescribed for all law theses, which is printed in the Faculty of Law's Graduate Students' Handbook.

4. The options are listed in the Schedule below.

5. Not all options will necessarily be taught or examined in any one year. Details of those which are available will be published in the Graduate Student Handbook produced by the Centre for Criminology for the year of the examination, subject to any amendment posted on the designated notice board in the Centre for Criminology by Monday of Week Minus One of the Michaelmas Term before the examination is held.

6. In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the *Gazette* by the end of Monday of Week Minus One of the Michaelmas Term before the examination is held.

7. The course shall be assessed as follows:

(i) *Core Course*: There shall be ~~a-2 two three~~-hour examinations for the core course, the first to be taken in Week Nought of Hilary Term, and the second to be taken in Week Nought of Trinity Term.

(ii) *Options and Research Design and Data Collection*: Courses other than Research Design and Data Collection, Social Explanation and Data Analysis, Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by means of an assessed essay of no less than 3,500 and no more than ~~5,000~~4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during ~~the last three~~ weeks 8, 9 and 10 of ~~each Michaelmas and Hilary terms.~~ A selection of three titles (as determined by the Board of Examiners), shall be posted on the designated noticeboard at the Centre for Criminology by noon on ~~Friday-Thursday~~ of Week ~~Six-Seven~~ of the relevant term. Candidates shall be required to submit two typewritten copies of each essay to the Examination Schools, High Street, Oxford, not later than ~~three weeks after this date~~Wednesday of Week Ten, by noon. Research Design and Data Collection, Social Explanation and Data Analysis, Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between ~~Friday~~ Thursday of Week ~~Six-Seven~~ and ~~Friday-Wednesday~~ of Week ~~Nine-Ten~~ of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be posted on the designated noticeboard at the Centre for Criminology by noon on ~~Friday-Thursday~~ of Week ~~Six-Seven~~ of the relevant term. Candidates shall be required to submit two copies of the essay to the Examination Schools, High Street, Oxford, not later than ~~three weeks after this date~~Wednesday of Week 10, by noon. In addition, candidates taking Social Explanation and Data Analysis and/or Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the

Graduate Student Handbook for the relevant year.

(iii) *Dissertation*: Two typewritten copies of the dissertation shall be submitted to the Examination Schools by noon on ~~Friday~~ Wednesday of Week ~~Nine~~ Ten of Trinity Term. One bound copy of the dissertation of each candidate who passes the examination shall be deposited in the Social Science Library, Manor Road.

8. The degree of M.Sc. shall be awarded to any candidate who achieves a mark of at least 50 per cent for (a) the five options and the Research Design and Data Collection course, (b) the core course paper, and (c) the dissertation, as well as satisfactory completion of the continuous assessment element of the Social Explanation and Data Analysis, and/or Quantitative Methods for Social Scientists and/or Qualitative Methods.

9. The examiners may award a distinction for excellence in the whole examination.

10. Arrangements for reassessment shall be as follows:

(i) *Core Course*: Candidates who fail, or withdraw from, ~~the either~~ core course examination may resit the examination according to the standard timetable for examinations in the in the Trinity Term of the following academic year. Such candidates who have completed successfully either or both of (a) the options and Research Design and Data Collection (i.e. have obtained an aggregate mark of 50 per cent or more) and (b) the dissertation, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of Research Design and Data Collection, and, where relevant, those of Social Explanation and Data Analysis, and/or Quantitative Methods for Social Scientists and/or Qualitative Methods.

(ii) *Options and Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the options or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays in which they have obtained a mark of 49 per cent or less to the Examination Schools, High Street, Oxford, according to the standard timetable for submitting essays in the following academic year. Such candidates who have completed successfully (a) the core course examination, (b) the dissertation, and (c) any assessment for which they have received a mark of 50 per cent or more, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of where relevant, that of Social Explanation and Data Analysis, and/or Quantitative Methods for Social Scientists and/or Qualitative Methods.

(iii) *Continuous assessment element of Social Explanation and Data Analysis, Quantitative Methods for Social Scientists and Qualitative Methods*: Candidates who fail to complete an assignment which forms part of the continuous assessment element of Social Explanation and Data Analysis and/or Quantitative Methods for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on ~~Friday~~ Thursday of Week ~~Nine~~ Ten of the relevant term.

(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year. Such candidates who have completed successfully (a) the core course and/or (b) the options may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of Social Explanation and Data Analysis and/or

Quantitative Methods for Social Scientists and/or Qualitative Methods.

***Schedule***

Comparative and Transnational Criminal Justice

Comparative Criminal Justice, Security and Human Rights

Criminal Justice in Transitional Settings

Criminal Justice, Migration and Citizenship

Crime and the Family

Desistance from Crime: The Role of Criminal Justice Agencies

Law, Economics and Crime

Mafias

News Media, Crime and Policy

Policing Global Insecurities

Prisons

Public and Private Policing

Public Opinion, Crime and Criminal Justice

Qualitative Methods

Quantitative Analysis for Social Scientists

Race and Gender

Research Design and Data Collection

Restorative Justice

Risk, Security and Criminal Justice

Sentencing

Social Explanation and Data Analysis

Sociology of Punishment

The Death Penalty

The Politics of Crime Control

Transitional Justice

Victims

Victims and Restorative Justice

Violence and Civilisation

Youth Justice

**Explanatory Notes**

Changes to teaching of core and option courses over 8 weeks, assess two core courses by two examinations, one in Hilary, one in Trinity, to move teaching of option course to Hilary Term, and to extend the word length of the dissertation.



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 13/10/14**

**Title of programme**

Master of Public Policy

**Brief note about nature of change:**

Change to incorporate Masters Classes into the curriculum

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

Examination Regulations 2014 plus changes *Gazetted* on 25/09/14

**Detail of change**

**P. 744, I.4-18:**

1. Major policy challenge introduction
2. Core I Foundations
3. Core II Economics
4. Core III The Organization and Practice of Government
5. Core IV Science and Public Policy
6. Core V Law and Public Policy
7. Core VI Policy Evaluation
8. Applied Policy I – Strategy and Communication
9. Applied Policy II – Public Budgeting and Private Finance
10. Applied Policy III – Major Programme Management
11. Applied Policy IV – Negotiation
- ~~12. Master Classes~~

<b>Explanatory Notes</b>
Incorporate Masters Classes into the curriculum

Incorporate Masters Classes into the curriculum

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 22 April 2013 and by Education Committee on 24 July 2013**

**Title of programme**

MPhil Sociology

**Brief note about nature of change:**

Change to remove examination regulations for MPhil Sociology, as the programme has been replaced by MPhil Sociology and Demography.

**Effective date**

From 1 October 2015

**Location of change**

Examination Regulations 2014

**Detail of change**

1. ***P.xiii, l.6:*** delete "Sociology 529"
2. ***Delete*** P.529, l.28 – P.531, l.2.

**Explanatory Notes**

The MPhil in Sociology has been replaced by the MPhil in Sociology and Demography, which began in 2014-15. The final cohort of the MPhil in Sociology will finish in 2015, and therefore the examination regulations can be removed from 1 October 2015.



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 21/11/14**

**Title of Programme**

MSc Russian and East European Studies

**Brief note about nature of change:**

Name changes to two core papers

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P.702, I33-38:**

*Schedule of Papers*

1. *Twentieth-Century Russian, Soviet and East European History.*
2. ~~Politics, Economics and International Relations of the Former Soviet Union and Eastern Europe~~ Contemporary Russian and East European Studies Part 1 (compulsory paper Hilary Term).
3. ~~Society and Culture in the Former Soviet Union and Eastern Europe~~ Contemporary Russian and East European Studies Part 2.
4. A thesis of at least 12,000 words but not more than 15,000 words.

**Explanatory Notes**

Name changes to two of the compulsory papers.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 21/11/14**

**Title of Programme**

MPhil Russian and East European Studies

**Brief note about nature of change:**

Name changes to two core papers

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16 (Qualifying Exam)**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P.526, I29-36:**

*First year examinations*

*There will be three compulsory papers to be taken at the end of the first year of the course.*

1. An examination paper on *Twentieth Century Russian, Soviet and East European History*.

2. An examination paper on ~~Politics, Economics and International Relations of the Former Soviet Union and Eastern Europe~~ [Contemporary Russian and East European Studies Part 1](#).

3. An examination paper on ~~Society and Culture in the Former Soviet Union and Eastern Europe~~ [Contemporary Russian and East European Studies Part 2](#).

**Explanatory Notes**

Name changes to two of the first year compulsory papers.



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 21 November 2014 and by Education Committee on 25 November 2014**

**Title of programme**

EMBA

**Brief note about nature of change:**

To allow on-course students to take some 'half-electives' in place of full electives

**Effective date**

**For students starting from January 2014** (2014 intake)

**For first examination from September 2015**

**Location of change**

In *Examination Regulations 2014*

**Detail of change**

1. **P.734, I.38**, after 'eight electives,' insert 'a maximum of two of which can be completed by taking (up to four) 'half' electives,'

**Explanatory Notes**

These changes are designed to allow on-course 2<sup>nd</sup> year EMBA students to take up to four 'half-electives' in place of two full electives, if they so wish.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 20/01/14**

**Title of Programme**

DPhil Geography

**Brief note about nature of change:** clarification on requirements for DPhil

**Effective date**

**For students starting from MT 2015**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**P.845, I14 – P.847, I5:**

**1. *Transfer from Probationer Research Student status to M.Litt, M.Sc, or D.Phil status***

The transfer of status normally takes place not later than the third term after admission as a research student. Students are required to demonstrate that the research already accomplished shows promise of the ability to produce a satisfactory M.Litt, M.Sc, or D.Phil thesis on the intended topic. Students are required to submit to the director of Graduate Studies a report title and abstract (of no more than 300 words/one side of A4) by Friday of eighth week Michaelmas Term. Each student will also give a Transfer of Status Presentation of fifteen minutes (plus ten minutes of questions) during noughth week of Hilary Term. Students should submit two copies (and one electronic copy) of a research proposal of no more than 7,500 words, including an outline of research plans, a preliminary review of the literature, methodology progress to date, bibliography and a timetable for completion to the Director of Graduate studies by Friday of eighth week Hilary Term. On receiving the application, the Director of Graduate studies will, on behalf of the Graduate studies Committee, appoint two assessors (normally two members of the academic staff) neither of whom will normally be the student's supervisor. The interviewers will read the

script before submitting to the board their reports and a joint summary statement supporting their recommendation. Students will be required to attend a Transfer of Status Assessment Meeting with their supervisor(s) and transfer of status assessors to discuss their report. These meetings will be held ~~during 1st week of~~ early in Trinity Term. A student whose first application is unsuccessful may be given one further opportunity to apply for transfer, following the procedures laid down, and may apply for an extension of time for one term if this is necessary for the purpose of making the application.

## 2. Confirmation of D.Phil status

Application for Confirmation of D.Phil status should normally be made not earlier than the sixth term from admission as a research student and not later than the ninth term. The department expects that, in most cases, the conformation will be made immediately after return from field-work and no later than eighth week Trinity Term of the student's third year. No candidate may submit a thesis for the doctoral degree without having first obtained confirmed doctoral status. Any student who does not confirm by the end of their ninth term, will be required to apply for a deferral of confirmation of status and may be allowed up to three terms for this purpose. Any student who fails to confirm status within nine terms of registering as a PRS (or within a maximum of twelve terms where deferral has been approved) will have their student status lapsed. Students who have taken an M.Phil first and were admitted directly to D.Phil status, should confirm status within three terms of starting the D.Phil Any student who fails to confirm within nine terms of starting the M.Phil (or within a maximum of twelve terms where deferral has been approved) will have their status lapsed. The purpose of the submission for confirmed status is to ensure that the candidate is working to a doctoral standard. The confirmation report should show evidence that the research already accomplished gives promise of the ability to produce a satisfactory D.Phil thesis on the intended topic. For this purpose the candidate must submit to the Director of Graduate Studies two copies (together with an electronic version) of a report describing in approximately 3,000 words the aims and methods of the projected thesis. The student will also be required to include with the written work an outline of the proposed thesis, including the topics to be covered in individual chapters, and a timetable for completion. In addition, two substantive chapters of no more than 10,000 words each must also be submitted. Candidates wishing to undertake the D.Phil via scientific papers should substitute the chapters of the thesis with two papers. On receiving the application the Director of Graduate studies will appoint two assessors (normally two academic members of staff) neither of whom will normally be the student's supervisor. The assessors will read the script before submitting to the board their written reports and a joint summary statement supporting their recommendation. Students will be required to meet with their assessors and supervisor at an assessment interview to discuss their report. A student whose first application is unsuccessful may be given one further opportunity to apply for confirmation, following the procedures laid down, normally within one term if necessary for the purpose of making the application. Students will be notified of the outcome and they should receive advice from their supervisor(s) on their confirmation assessment.

## 3. Submission of theses

Candidates for the Degrees of M.Sc, M.Litt, and D.Phil are required to include a complete ~~submit at least two sets~~ of all maps, diagrams, and other illustrations, ~~one of which should be a reproduction of the original set. The~~ bound into the copy of the thesis deposited in the Bodleian ~~should be one of those with a complete set of maps and illustrations. Applications for leave to present only one set of maps, diagrams and other illustrations may be granted in exceptional circumstances, but such concessions will be granted only very sparingly.~~

~~M.Sc theses should be approximately 40,000 words, inclusive of appendices but exclusive~~

~~of tables, figures, and references. M.Litt theses should not exceed 50,000 words, exclusive of the bibliography, unless for exceptional reasons and on the recommendation of the candidate's supervisor the board otherwise determines. D.Phil theses submitted by students in Geography must not exceed 100,000 words, exclusive of the bibliography but including notes, glossary, appendices, etc., unless for exceptional reasons and on the recommendation of the candidate's supervisor the board otherwise determines.~~

M.Sc theses should not exceed 40,000 words. M.Litt theses should not exceed 50,000 words, and DPhil theses should not exceed 100,000 words. In all case word counts are inclusive of notes, glossary, appendices etc. but exclusive of tables, figures, and bibliography, unless for exceptional reasons and on the recommendation of the candidate's supervisor the board otherwise determines.

A D.Phil thesis may be accepted for examination if comprised of a minimum of four ~~scientific academic~~ papers submitted for publication ~~if not yet accepted or published in peer review journals. The papers do not have to be accepted or published. The papers must be accompanied by a framing document that will normally be between 15,000 and 20,000 words and which comprises an Introduction, Literature Review, Methodology, and Conclusion. Such a body of work will be deemed acceptable provided it represents a coherent and focused body of research. It should include an Introduction, a Survey of Literature, and a Conclusion.~~ Current word limits and conditions remain in place. A D.Phil thesis submitted under this rubric may include joint publications. In that case, the student should normally be the first author for papers submitted as part of their DPhil thesis. Where this is not the case, a clear justification should be given and all co-authors must certify in writing ~~to the Director of Graduate Studies of the School~~ that the majority of the work represents that of the candidate; and a letter to this effect must be submitted with the application for appointment of examiners to the Director of Graduate Studies. There are no restrictions on the number, or order, of other co-authors, reflecting the variation in established academic practice. Papers should be either incorporated as typescript pages or as offprints bound into the body of the thesis. Candidates wishing to proceed in this manner must obtain permission from his/her supervisor; and the School; ~~and the Divisional Board~~ and must be approved at the time of confirmation for D.Phil status. Evidence must also be submitted at ~~the~~this time that at least one academic paper has permission is sought that the scientific papers have been submitted to an identified journals, if not yet accepted or published. If, after an application ~~petition~~ is accepted, a candidate wishes to revert to a standard D.Phil thesis format, the candidate must ~~ledge a petition with~~ submit an application to his/her supervisor; and the School; ~~the Divisional Board~~ showing good cause for the change.

### **Explanatory Notes**

1. Change to timing of Transfer of Status assessment meetings
2. Clarify requirements for inclusion of maps, diagrams and illustrations in theses
3. Clarify requirements associated with the four-paper route to a DPhil



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 19/01/15**

**Title of Programme**

MSc Education

**Brief note about nature of change:** change to allow students to submit hard bound copy of dissertation within one week of submission of soft bound copies

**Effective date**

**With immediate effect**

**Location of change**

In *Examination Regulations* 2014 (as amended by *Gazette* of 24/07/14)

**Detail of change**

**P646, I2-50:**

1. Candidates must follow for three terms a course of instruction in Education, specialising in one of the following pathways: Comparative and International Education, Higher Education, Learning and Technology, Child Development and Education, or Research [**Until 1 October 2015:** Design and Methodology] [**From 1 October 2015:** Training]. The examination shall consist of six one-term papers and a dissertation.
2. Part 1 of the course consists of six papers. Candidates take a combination of required pathway-specific core papers and option papers, as determined in advance by each pathway convenor. Candidates will be informed of the available options, along with the assessment requirement, by Friday of 0th week of Michaelmas Term in the year in which the examination is taken. On some pathways, students are also required to successfully complete a research internship. [**From 1 October 2015:** Candidates following the 'Research Training' pathway will choose from a broader range of papers across the MSc Education degree, in consultation with their supervisor and pathway convenor, of which at least half will be research methods

focused.]

3. Exceptionally, candidates may offer one paper from a relevant masters degree in another department in the University, in place of one option paper, subject to permission from the relevant pathway convenor and the Education Graduate Studies Committee. Applications to take such a paper must normally be made by Friday of the fifth week of Michaelmas Term.
4. Papers are normally assessed by one or more coursework assignments totalling no more than 3,000 words (inclusive of footnotes but excluding bibliography and appendices). All such assignments must be uploaded to the Assignments section of the Higher Degrees Weblearn site by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Exceptionally, candidates are assessed by unseen examination.
5. For Part 2 of the course, candidates will be required to submit a dissertation of 15,000–20,000 words (including footnotes/endnotes but excluding appendices and references or bibliography), the title to be selected in consultation with the supervisor, on a topic relevant to the pathway being followed. The subject and title selected by the candidate must be approved by the Course Director at a time to be announced at the beginning of the academic year in which the examination is taken.
6. ~~Three~~ Two soft bound, word-processed or printed copies of the dissertation must be delivered to the Chair of Examiners, M.Sc. Education, c/o Examination Schools, High Street, Oxford, not later than noon on the second Friday in August in the year in which the written examination is taken. ~~One copy should be hard bound and two soft bound. The two soft bound~~ These copies should be anonymous except for the candidate number, and accompanied by a declaration indicating that it is the candidate's own work. Candidates are also required to upload an electronic copy of the dissertation by noon on the same day and to submit a hardbound copy of the work to the Department of Education no later than one week after submission of the soft bound copies. The hard bound copy of the dissertation of each candidate who passes. The hard bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental library. ~~Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Candidates are also required to upload an electronic copy.~~
7. Every candidate will be required to satisfy the examiners in the following: (i) Satisfactory attendance at the appropriate classroom-based courses; (ii) Satisfactory performance in both Part 1 and Part 2.
8. Candidates may also be required to attend an oral examination. The oral examination may be on the candidate's written papers, dissertation, or both. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in both Part 1 and Part 2. No candidate may progress to Part 2 unless they have passed a minimum of 4 papers in Part I. If Part 2 is failed the candidate may resubmit the dissertation one further time on the next occasion when this is examined.
9. The examiners may award a distinction for excellence in the whole examination.

### Explanatory Notes

Change to allow students to submit hard bound copy of dissertation within one week of submission of soft bound copies

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 19/01/15**

**Title of Programme**

BA Archaeology and Anthropology

**Brief note about nature of change:** change to option title

**Effective date**

**For students starting FHS from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**P.136, I41, delete** “The anthropology of medicine” **and insert** “Medical Anthropology”

**Explanatory Notes**

Change to option title



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 13/10/14 and by Education Committee on 05/12/14**

**Title of Programme**

DPhil Criminology

**Brief note about nature of change:**

Introduction of regulations for the new part-time DPhil in Criminology

**Effective date**

**For students starting from MT 2015**

**Location of change**

In *Examination Regulations 2014*

**Detail of change**

**P847 I6 – P850 I19:**

**6. BOARD OF THE FACULTY OF LAW**

*1. The First Research Year*

(i) All those admitted to a research degree in the Faculty of Law must in the first year follow a course of instruction in Legal Research Method approved by the Law Board (or, for students registered for the D.Phil in Criminology, a course of instruction in Criminal Research Methods), and must satisfy the examiners that they have completed to the required standard such tests or exercises as may be prescribed by the Law Board as part of such a course of instruction. Where the Law Board judges that it has sufficient evidence of a candidate's proficiency in research methods, it may in exceptional circumstances

dispense a candidate from this requirement.

(ii) Candidates admitted in the first instance as Probationer Research Students may, with the consent of the Faculty Board, transfer to the status of a student for the M.St. in Legal Research.

## 2. Special provisions for part-time DPhil Criminology students

(i) Candidates are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee on the Board of the Faculty of Law. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Centre for Criminology.

### 32. Transfer to the D.Phil. or M.Litt.

(i) Candidates wishing to transfer to the status of student for the degree of D.Phil. or M.Litt. must, subject to sub-paragraphs (ii) and (iii) below, undertake both parts of the Qualifying Test (paragraph 3 below).

(ii) It is not possible to transfer to M.Litt. status, having successfully completed the M.Phil. or M.St. in Legal Research, unless the candidate proposes to write an entirely new thesis. A candidate transferring to D.Phil. status is entitled to incorporate the thesis presented for the M.Phil. or M.St. in Legal Research within the D.Phil. thesis.

(iii) Candidates who at the time of the transfer will have successfully completed the M.Phil. in Law or the M.Phil. in Criminology and Criminal Justice or the M.St. in Legal Research shall submit for Part B of the Qualifying Test their successful M.Phil. or M.St. thesis. In such a case the word limits for Part B in sub-paragraph (ii) of paragraph 3 below do not apply.

(iv) Students who have previously been registered for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice, and have been granted leave to supplicate for either of these degrees, but have been referred on their application to transfer to D.Phil. status, may conditionally hold the status of Probationer Research Student, provided that the Faculty Board is satisfied that the student fulfils the conditions set out in the appropriate regulation. Probationer Research Student status in this instance may not be held for more than six terms beyond the date at which they first held the status of a student for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice.

### 43. The Qualifying Test

(i) Part A of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a statement of the subject of the proposed thesis and details of the

manner in which the candidate proposes to treat it. This statement shall not exceed 2,000 words.

(ii) Subject to sub-paragraph (iii) of paragraph 2 above, Part B of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a substantial piece of written work which may or may not be intended to form part of the proposed thesis but must be relevant to its subject. For transfer to the D.Phil., this Part B submission must not exceed 10,000 words, for the M.Litt., 6,000 words. In each case the candidate must state the number of words used. The required format for this submission is the common format prescribed for all law theses which is printed in the Faculty of Law's Graduate Students' Handbook.

(iii) Supervisors of candidates offering Part B are required to discuss with the candidate the names of possible assessors, and to provide the Board (or, for students registered for the D.Phil in Criminology, the Director of Graduate Studies (Research)) with the names of three suitable persons who have indicated their willingness to act as assessors if called upon to do so. This notification may be made before the submission of the material, but must be made, at the latest, on the day the material is submitted. (For students registered for the D.Phil in Criminology, two assessors will be appointed by the Director of Graduate Studies (Research) in consultation with the supervisor).

(iv) Subject to sub-paragraph (v) below, candidates admitted as Probationer Research Students to the doctoral or M.Litt. programmes, must submit all materials for the Qualifying Test by the end of the fourth week of Full Term in the third term after the candidate's admission. Candidates enrolled on the part-time DPhil in Criminology shall submit their materials by the end of the fourth week of Full Term in the [sixth](#) term after the candidate's admission.

(v) Subject to the general time-limit in sub-paragraph (vi) below, the Graduate Studies Committee, having consulted with the supervisor, may, for good cause, allow the Qualifying Test to be deferred. Applications for deferral must be made through the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate's third term. For candidates enrolled on the part-time DPhil in Criminology, applications for deferral must be made in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate's [sixth](#) term.

(vi) In no case may the materials for the Qualifying Test be submitted or resubmitted after the end of the fourth term from the admission of the student to the doctoral or M.Litt. programmes. A student will in any case cease to hold PRS status if he or she does not gain admission to another status within four terms of admission as a full-time student. In the case of candidates enrolled on the part-time DPhil in Criminology, materials for the Qualifying Test may not be submitted or resubmitted after the end of the [eighth](#) term from the admission of the student to the doctoral programme.

(i) The Director of Graduate Studies shall appoint two assessors and shall report their appointments to the Board.

(ii) The assessors shall interview the candidate.

(iii) The assessors shall report in writing as to (a) the suitability of the candidate's subject for the kind of thesis in question and (b) the competence of the candidate to handle it at the required level; and, in accordance with their report, the assessors shall make a recommendation.

(iv) On the original submission for the Qualifying Test, the assessors may recommend (a) that the candidate be granted the transfer which has been applied for, or (b) that the candidate be permitted to resubmit Part A or, in the case in which the candidate is a Probationary Research Student, Part B or both Part A and Part B; in the case in which the candidate offers a successful M.Phil. or M.St. thesis for Part B within sub-paragraph (iii) of paragraph 2 above, there can be no reference back except in relation to Part A. Hence in a case in which, despite having earned the degree for which it was submitted, the thesis fails to satisfy the assessors of Part B of the Qualifying Test, the permission to transfer must be refused.

(v) Unless, for good cause shown, the Director of Graduate Studies, after consultation with the supervisor, agrees to an extension of time, the assessors must lodge their report and recommendation with the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) within one calendar month of the date on which the materials are sent out to them.

(vi) The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) shall pass the report and recommendation to the Director of Graduate Studies (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)), who has the authority of the Board to inform the candidate without further delay of the nature of the recommendation and to inform the supervisor of the contents of the report.

(vii) Where the assessors have recommended resubmission, the candidate should normally resubmit at any time before the end of the subsequent term following the original submission. On resubmission the assessors may recommend (a) that the candidate be granted the transfer requested or (b) that the candidate be refused permission to transfer. In the case of a Probationary Research Student the effect of the latter recommendation is to entitle the candidate to apply for transfer to the M.St. in Legal Research under the appropriate regulation, with effect retrospective to the original registration as a Probationary Research Student. Such applications will be considered by the Graduate Studies Committee. For candidates enrolled on the part-time DPhil in Criminology, the candidate should normally resubmit at any time before the end of the second term following the original submission.

(viii) The Director of Graduate Studies shall place the report of the assessors before the meeting of the Graduate Studies Committee next following its receipt by the The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to

the Graduate Studies Administrator at the Centre for Criminology).

**65.** *Confirmation of D.Phil status*

(i) Applications for confirmation of status shall normally be made not earlier than the sixth term, and confirmation of status must normally be completed no later than three terms after the Qualifying Test. Candidates enrolled on the part-time DPhil in Criminology shall normally apply for confirmation of status not earlier than the twelfth term following their admission, and confirmation of status must normally be completed not later than six terms after the Qualifying Test.

(ii) Application for confirmation of D.Phil status shall be accompanied by (a) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter, (b) an overview of the intended thesis, of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be done (with an estimate of the probable date of completion), and (c) a piece of written work, which shall normally be of 20,000-30,000 words in length and intended to form part of the thesis.

(iii) The candidate's supervisor shall provide a report on the candidate's application upon the form provided for this purpose or in a separate communication sent directly to the Graduate Studies Administrator. The report shall comment upon the accuracy of the account and feasibility of the timetable, and upon the candidate's progress, together with an estimate of the probable date of completion.

(iv) The documents described above under (ii) and (iii) shall be considered by two assessors, appointed by the Graduate Studies Committee, one of whom shall, wherever practicable, be one of those who acted at the time of the candidate's transfer to D.Phil status. The assessors shall interview the candidate and submit a joint written report to the Graduate Studies Committee, normally within one month of receiving the application. The report shall include a recommendation as to whether the application should be approved. The faculty may grant the application or refer it back for resubmission. Only one resubmission for confirmation may be submitted, and no such resubmission will normally be permitted after the end of the candidate's ninth term. For candidates enrolled in the part-time DPhil in Criminology, resubmission will not normally be permitted after the end of the candidate's eighteenth term.

**76.** All theses and dissertations in law must conform to the statement which appears in the Law Faculty's Graduate Students' Handbook under the title 'Format of Theses in the Faculty of Law'.

**Explanatory Notes**

Changes to update the Law Special Regs to introduce the part-time DPhil in Criminology

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 28 April 2014 and by Education Committee on 15.05.14**

**Title of programme**

MSc Learning and Teaching

**Brief note about nature of change:**

Changes to the professional qualifications required for entry to the course, and changes to the structure of the curriculum from an options structure to a fixed but 'spiral' structure, to improve cover of current professional issues and educational research

**Effective date**

For students starting from MT 2014

For first examination from 2014-15

**Location of change**

On-line *Examination Regulations*

**Detail of change**

- 1. Clause 1, after 'equivalent' insert 'UK or'**
- 2. Clause 3, delete** 'The course will consist of four optional programmes of study and a research and development project. The examination shall be in three parts as follows:' **and insert:** 'The course will consist of one programme of study, covering four main topics, and a research and development project. The examination shall be in three parts as follows:'
- 3. Clause 3, delete** 'only be required to undertake two optional programmes of study (rather than four) and they will not be required to undertake Part I of the examination.'

**and insert** 'be exempt from Part I of the programme.'

4. **Clause 4, delete** 'first and second options studied' **and insert** 'Part I elements of the topics of the programme of study taken'
5. **Clause 5, delete** 'third and fourth options studied by the candidate (or their first and second options if the candidate is exempted from Part I).' **and insert** 'Part II elements of the topics of the programme of study taken by the candidate.'
6. **Clause 7, delete** 'only be required to undertake two optional programmes of study (rather than four). Such candidates will also'
7. **Clause 7, delete** 'the first and second options studied by each candidate' **and insert** 'Part II elements of the topics of the programme of study'
8. **After Schedule delete:**

'Options:

Learners and learning

Responsive teaching

Learners, diversity and inclusion

Professional communities and networks'

**and insert:**

'Programme of study:

### **Teachers and Learners**

Part I: Teacher identity and agency

Part II: Pupil identity and agency

### **Curriculum, pedagogy and assessment**

Part I: Curriculum, pedagogy and assessment - introduction

Part II: Mediation, alignment and assessment design

### **Responding to pupils**

Part I: Learners, diversity and inclusion

Part II: Motivation and task design

**Schools, equity and achievement**

Part 1: Educational research, professional communities and networks

Part II: Policy, schooling and research'

1. Change to reflect the nature of the professional qualifications required for entry to the course in the light of diversification of routes into the profession
- 2-8. Changes to amend the structure of the curriculum in the taught stages from the option structure to a fixed but 'spiral' curriculum to improve cover of important aspects of current professional issues and educational research, enhance motivation for those on the 3-year programme, and to increase the manageability of teaching.



**Changes in Examination Regulations to the University Gazette – Social Sciences  
Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

BA History and Politics

**Brief note about nature of change:** renaming one paper

**Effective date**

**For students starting from MT2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P99, I6-8:**

2. ~~Theorizing the Democratic State~~ [An Introduction to the Theory of Politics](#), as specified in section (a) of Introduction to the Theory and Practice of Politics for the Preliminary Examination for Philosophy, Politics and Economics.

**Explanatory Notes**

Renaming one paper in line with changes in PPE



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

BA Philosophy, Politics and Economics

**Brief note about nature of change:** Updating syllabus for one paper

**Effective date**

**For students starting FHS from MT 2015**

**For first examination from 2016-17**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P378, I42-51:**

~~201. *Comparative Government* Candidates may be expected to show knowledge of the following topics: political parties and party systems; electoral systems; political executives; legislatures; bureaucracies; federalism and other forms of territorial decentralisation; judiciaries; interest groups; forms of government and the constitutional allocation of power between institutions; democratisation. Questions may be set regarding the nature, origins, and political effects of the individual institutions in the preceding list. Candidates should answer all questions comparatively. They should show knowledge of relevant empirical material, and use evidence, comparative methods, and theoretical perspectives appropriately. Candidates are required to show knowledge of theories and methods of comparison in empirical political analysis, including both quantitative and qualitative approaches, and their application to specific problems. The course will include the study of (i) regimes and states; (ii) institutions; and (iii) political actors. Candidates may select any combination of questions in the examination. Topics in the area of regimes and states will~~

include: state-building; structural and actor-based explanations of democratization processes; institutional and legitimacy-rooted variation across hybrid and autocratic regimes; the outcomes of different regimes. Topics in the area of institutions will include: constitutional design and constitutional practice under different regime styles; executives and legislatures; judiciaries; bureaucracies; structures, purposes and consequences of devolved power; and variations in and consequences of electoral systems. Topics in the area of political actors will include: the origin of parties; the explanation of party-system variation and the causes of party-system change; interest groups and social movements, and their interaction with parties and government; the nature of political activism. Where appropriate, candidates must demonstrate an understanding of casual inference and causal mechanisms, and of associated problems of selection, endogeneity, and interaction effects.

**Explanatory Notes**

Updating syllabus for one paper

Changes in Examination Regulations to the University Gazette – Social Sciences  
Division

SSD/2/2/4

Social Sciences Board

Approved at the meeting of Teaching Audit Committee on 27 February 2015

Title of Programme

BA Philosophy, Politics and Economics

Brief note about nature of change: Update to syllabus for one paper

Effective date

For students starting from MT 2015

For first examination from 2015-16

Location of change

In *Examination Regulations* 2014, as amended by Gazette of 16 October 2014

Detail of change

1. P123, I9-32:

1. (a) ~~Theorizing the Democratic State~~ *The Theory of Politics* - Questions will be set on the following topics: (i) the nature and the grounds of rights; (ii) the nature and grounds of democracy; (iii) the role of civil society; (iv) power and influence in the democratic state; (v) the nature and grounds of liberty; (vi) state paternalism; and (vii) free speech ~~ideology; civil society; public choice approaches to democracy; the nature and limits of liberty~~. Questions will also be set on the following texts: (i) John Locke, *Second Treatise on Government*; (ii) ~~J. J. Jean-Jacques~~ Rousseau, ~~The Social Contract~~; ~~J. S. Mill, *On Liberty*~~; (iii) Alexis de Toqueville, *Democracy in America*; (iv) Karl Marx and Friedrich Engels, *The Communist Manifesto*; (v) John Stuart Mill, *On Liberty*. ~~*Eighteenth Brumaire of Louis Napoleon, Preface to a Critique of Political Economy, Critique of the Gotha Programme, plus readings 14, 37, 39 in David McLellan, ed., Karl Marx: Selected Writings, Second Edition (Oxford*~~

*University Press, 2000.*

**Explanatory Notes**

Updating the syllabus and texts for one paper

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

DPhil Education

**Brief note about nature of change:** Minor revisions to text and change of application submission to electronic for Transfer and Confirmation

**Effective date**

**For students starting from MT 2015**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P840, I1 – P842, I11:**

**3. Department of Education**

- 1. *Admission*

All students (whether studying on a full or part-time basis) are normally admitted as Probationer Research Students. A student admitted to study on a full-time basis is not permitted to change the basis of his or her study from full-time to part-time at any stage of his or her registration as a graduate student.

In assessing applications from candidates seeking to undertake a research degree through part-time study, the ~~Graduate Studies Committee~~ [Department](#) shall have regard to evidence that:

- (i) the candidate has a minimum of three years' experience as a professional

educator and is currently employed in an established post within an educational institution;

- (ii) the candidate can meet the attendance requirements relating to part-time study and lives locally to the University;
- (iii) the candidate has the written support of their present employer for their proposed course of study and its obligations;
- (iv) the candidate's proposed topic of research is related to their present or intended professional work.

*Attendance requirements (for part-time students)*

Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Department's Departmental Board.

- 2. Candidates with Probationer Research Student status, unless or until they have entered upon another status, or have been otherwise dispensed from some or all of the following requirements by the ~~Graduate Studies Committee~~ [Director of Doctoral Research](#), are required to undertake the work set out below during the first year.

A first year student shall [be expected to:](#)

~~i.~~ satisfactorily complete a course of lectures, seminars and classes, as set out on the pages of WebLearn and in agreement with the Director of Doctoral Research,

- ~~ii. satisfactorily complete the First Year portfolio of work completed during the first year of PRS status.~~
- 3. *Transfer from Probationer Research Student status to D.Phil status*

This transfer shall normally take place not later than the fourth term after admission as ~~either an M.Sc. in Educational Research Methodology student or a~~ Probationer Research Student. The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory D.Phil thesis on the intended topic. For this purpose the student must submit to the ~~Graduate Studies Committee~~ [Higher Degrees Office](#) of the Department of Education two [word-processed, soft bound](#) copies ~~in typescript~~ of a substantial piece of written work as follows:

- The submission should be about 10,000 words in length and must include:
  - (i) A current thesis title;
  - (ii) Current thesis abstract: max 400 words;
  - (iii) A document of up to 10,000 words that includes a background to the proposed research, including a review of the relevant literature and theoretical perspectives; the conceptual framework and rationale informing the research design; key research questions; and a reflective discussion of methods, access, research ethics and analysis;
  - (iv) The Transfer document should provide evidence of a convincing and realistic research design; this may include a discussion of the pilot study. It should also highlight potential challenges or difficulties that may be



encountered.

- The following are also required, though they are not included in the 10,000 word limit
  - (v) CUREC form(s) as required and clear evidence of how commitment to responsible (ethical) conduct of research will be realised
  - (vi) Risk assessment form including evidence that the student has considered carefully issues of safety in fieldwork
  - (vii) A clear timetable for the research which demonstrates that the project is feasible and practicable and can be completed within the timeframe of 3 years
  - (viii) A list of references
  - (ix) Evidence of presentation of work at a seminar (e.g. RTS, Work in Progress, Research Group Seminar, STORIES Conference etc.)
  - (x) A Skills Review and Training Analysis
- In consultation with the student and the Director of Doctoral Research, the supervisor~~The Graduate Studies Committee of the Department of Education~~ shall appoint two assessors who will interview the student and make a recommendation to the committee in an agreed written report. Candidates seeking to transfer to D.Phil Status will be expected during the interview to show evidence of research training through successful completion of the requirements of the Department's educational research methods course, unless specifically exempted from all or part of it. A candidate whose first application for transfer to D.Phil status is unsuccessful shall be permitted to make one further application to apply for transfer within one term. Those students who fail at the second attempt may be approved for transfer to M.Litt. status, or transfer to M.Sc. by Research status.
- 4. *Confirmation of Status*

Confirmation of Status shall normally take place not later than the seventh term after admission as ~~either an M.Sc. in Educational Research Methodology student or a~~ Probationer Research Student. It is intended to be a comprehensive monitoring of progress towards the final thesis.

Students' application for Confirmation of Status will be examined by two assessors appointed ~~by the Graduate Studies Committee~~ for this purpose. ~~For this purpose t~~The student must submit to the ~~Graduate Studies Committee~~Higher Degrees Office of the Department of Education two copies printed, soft bound copies in typescript of a substantial piece of written work of about 30,000 words as follows:

- - (i) Current Thesis Title.
  - (ii) Thesis Abstract (Up to 300 words).
  - (iii) Proposed Thesis table of contents (indicating progress on each chapter).
  - (iv) A draft Introduction to the thesis, setting out the overall argument and/or contribution of the thesis. The introduction should also describe the proposed contents of each chapter, explaining how they link together and develop the thesis. These statements should normally be up to 500 words for each chapter. An extended literature review (but not the full chapter) can be submitted as Appendix A (This is important if neither of your Confirmation of Status examiners were your Transfer of Status examiners).
  - (v) One fully developed methods chapter that documents how the research

questions were addressed in practice, and reflects on how the initial research designs were refined or developed in the field.

- (vi) One draft Findings chapter. This chapter should show how the research questions are being addressed and describe the emergent findings.
  - (vii) A list of references [for the confirmation document](#)
  - ~~(viii) and~~ a list of references being used in the thesis more broadly.
  - ~~(xix)~~ A clear assessment of progress made, and a timetable leading up to thesis submission.
- The Confirmation submission should normally be up to 30,000 words (not including abstract, references or Appendix A). Further supporting materials can be provided in appendices, for the examiners to consult if they so wish.
  - Candidates whose first application for confirmation of status is not approved shall be permitted to make one further application within one term.
  - *5. Thesis*

Theses submitted for the degree of D.Phil. should build on and develop the material submitted for Transfer of Status and Confirmation of Status.

A thesis for the Degree of M.Sc. by Research which exceeds 30,000 words, or a thesis for the Degree of M.Litt. which exceeds 50,000 words, or a thesis for the Degree of D.Phil. which exceeds 100,000 words, in each case including footnotes/endnotes but excluding appendices and references or bibliography, is liable to be rejected by the board unless the candidate has, with the support of his or her supervisor, secured the leave of the Department's Departmental Board to exceed this limit.

### **Explanatory Notes**

Updating text, and introducing requirement to submit Transfer and Confirmation applications electronically

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

MSc Biodiversity, Conservation and Management

**Brief note about nature of change:** minor text revision

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P626, I1 – I37:**

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee.
2. Candidates must follow a course of instruction in Biodiversity, Conservation, and Management for at least three terms, and will, when entering for the examination, be required to produce a certificate from the Course Director to this effect.
3. The examination will consist of:
  - (i) a written examination of three three-hour papers based on core courses as described in the schedule;
  - (ii) two assessed essays based on elective courses;

(iii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the ~~Standing Committee~~Course and Academic Directors.

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude ~~footnotes~~, appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

6. The deadline for submission is noon on the first weekday of September in the year in which the written examination is taken. Two copies of the dissertation must be submitted, to the M.Sc examiners (Biodiversity, Conservation, and Management), c/o Examination Schools, High Street, Oxford OX1 4BG. The examiners may retain one copy of the dissertation of each candidate who passes the examination for deposit in an appropriate library. Both copies must bear the candidate's examination number but not his/her name.

7. All submitted work shall be accompanied by a separate statement certifying that the submitted work is the candidate's own work except where otherwise indicated.

8. In the written examination, the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

9. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation, or both.

10. Arrangements for reassessment shall be specified by the Standing Committee and published in the course handbook.

11. The examiners may award a distinction for excellence in the whole examination.

### **Schedule**

(a) *Core courses* Three core courses will be examined under the following heads:

### **Explanatory Notes**

Minor text revision, and change to dissertation word count to include footnotes



Changes in Examination Regulations to the University Gazette – Social Sciences  
Division

SSD/2/2/4

**Social Sciences Board**

Approved at the meeting of Teaching Audit Committee on 27 February 2015

**Title of Programme**

MSc Cognitive and Evolutionary Anthropology

**Brief note about nature of change:** Renaming of two papers

**Effective date**

For students starting from MT 2015

For first examination from 2015-16

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

1. P630, I45 – P361, I15:

**Schedule**

1. Paper 1. *Quantitative Methods in the Human Sciences*
  1. (a) Hypothesis testing
  2. (b) Statistical analysis
  3. (c) Research design
2. Paper 2. ~~Primates~~ *Principles of Evolution and Behaviour*
  1. (a) Primate and hominin phylogeny and evolution
  2. (b) Primate and hominin physiology
  3. (c) Primate and human diet and substance
  4. (d) Reconstructing past behaviour from primatology and archaeology
3. Paper 3. ~~Human~~ *Evolution and Human Behaviour*

1. (a) Hominid evolutionary history
  2. (b) Human evolutionary psychology
  3. (c) Kinship and inheritance
  4. (d) Cultural evolutionary processes
4. Paper 4. *Mind and Culture*
1. (a) Cognitive and evolutionary explanations in anthropology
  2. (b) Pan-human cognition: developmental and evolutionary perspectives
  3. (c) Cognitive origins of culture
  4. (d) Communication and transmission of culture.

**Explanatory Notes**

Renaming of two core papers

**Changes in Examination Regulations to the University Gazette – Social Sciences  
Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

MSc Economics for Development

**Brief note about nature of change:** amendment to assessment structure for one paper,  
and minor text revisions

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P645, I12 – I46:**

1. Every candidate for the M.Sc. must follow a course of instruction in Economics for Development for at least three terms. Candidates will, when entering for the examination, be required to produce a certificate from their society to this effect.
2. The examination will consist of:

(a) the following written papers, the syllabuses for which are given in the schedule:

- i. [Macroeconomic Theory](#)
- ii. [Microeconomic Theory](#)
- iii. Development Economics
- iv. Quantitative Methods



(b) an extended essay.

The extended essay shall be on a topic falling within the general field of development economics. The essay topic shall be selected by the student in consultation with the supervisor, and approved by the Course Director by the end of the first week of the Trinity Full Term in which the examination is taken. The maximum length and form of the extended essay and instructions for submission will be communicated to candidates by the Chair of Examiners.

3. The candidate may also be examined orally.
4. The examiners may award a distinction for excellence in the whole examination.

## Schedule

### (i) Macroeconomic Theory

Questions will be set on aspects of macroeconomic theory, including questions related to international trade, central to the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

### (ii) Microeconomic Theory

Questions will be set on aspects of microeconomic theory, including questions related to international trade, central to the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

### (i) Economic Theory

Questions will be set on aspects of microeconomic theory, macroeconomic theory and international trade central to the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

### (ii) Development Economics

Questions will be set on topics in development economics from a series of taught modules. The modules offered, which may vary from year to year, will normally be listed in the *M.Sc. Economics for Development Handbook* issued at the beginning of Michaelmas Full Term of the academic year in which the examination is taken, or as an addendum to the *Handbook* no later than 8th week of Michaelmas Full Term. ~~The modules offered, which may vary from year to year, will be listed in the *M.Sc. Economics for Development Handbook* issued at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.~~

(iii) *Quantitative Methods*

Questions will be set on the theory and practice of quantitative methods used in the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

**Explanatory Notes**

Change of structure to Economic Theory paper, and minor text revision for Development Economics

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

MSc Environmental Change and Management

**Brief note about nature of change:** minor text revision

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P649, I39 – P650, I14:**

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Environmental Change and Management for at least three terms, and will, when entering for the examination be required to produce a certificate from the Course Director to this effect.

3. The examination will consist of:

(i) a written examination of three papers on the syllabus described in the schedule:

(ii) a dissertation on a subject selected in consultation with the supervisor and

Course Director and approved by the ~~Standing Committee~~[Course and Academic Directors](#).

(iii) two assessed essays based on Elective courses.

4. Candidates must submit to the Course Director by the end of the Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall [include footnotes](#), [but](#) exclude ~~footnotes~~, appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook.

#### **Explanatory Notes**

Minor text revision, and change to dissertation word count to include footnotes

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

MSc Nature, Society and Environmental Policy

**Brief note about nature of change:** minor text revision

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P686, I13 – I37:**

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Academic Director(s) and Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Human Geography for at least three terms, and will, when entering for the examination, be required to produce a certificate from the Course Director to this effect.

3. The examination will consist of:

(i) a written examination of three three-hour papers as described in the schedule;

(ii) two assessed essays based upon elective courses;

(iii) a dissertation on a subject selected in consultation with the supervisor and the Course Director and approved by the ~~Standing Committee~~Course and Academic Directors.

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation. It may be (a) a theoretical argument related to themes in contemporary human geography and/or environmental governance, or (b) a piece of empirically based research, or (c) an extended treatment of an issue which is intended to be the basis for future research for the degree of M.Litt. or D.Phil. In that case (c), it may be part of a proposal and/or application for further degree study.

5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude ~~footnotes~~ appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

### **Explanatory Notes**

Minor text revision, and change to dissertation word count to include footnotes

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

MSc Refugee and Forced Migration Studies

**Brief note about nature of change:** minor revision to materials allowed in exam

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P701, I1-3:**

4. The examiners may award a distinction for excellence in the whole examination. Every candidate will be required to satisfy the examiners in two papers and two essay papers as follows:

[5. Candidates may be provided with selected international legal materials for use during some examinations, as published annually in the Course Handbook.](#)

**Explanatory Notes**

Allow provision of selected legal materials in certain examinations





**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

MSc Water Science, Policy and Management

**Brief note about nature of change:** minor text revision

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P722, I48 – P724, I5:**

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Academic Director and Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Water Science, Policy and Management for at least three terms, and will, when entering for the examination, be required to produce a certificate from the Course Director to this effect.

3. The examination will consist of:

- (i) a written examination of three ~~three-hour~~ papers based on core courses as described in the schedule;

(ii) two assessed essays based on elective courses;

(iii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the ~~Standing Committee~~[Course and Academic Directors](#).

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has been agreed by the Course Director or Academic Director to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count [shall include footnotes, but exclude](#) appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

6. The deadline for submission of the dissertation is noon on the first weekday of September in the year in which the written examination is taken. Two copies of the dissertation must be submitted, to the M.Sc Examiners (Water Science, Policy and Management) c/o Examinations Schools, High Street, Oxford OX1 4BG. The examiners may retain one copy of the dissertation of each candidate who passes the examination for deposit in an appropriate library. Both copies must bear the candidate's examination number but not his/her name.

7. All submitted work shall be accompanied by a separate statement certifying that that the submitted work is the candidate's own work except where otherwise indicated.

8. In the written examination, the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the Special Regulations concerning Examinations.

9. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation or both.

10. Arrangements for reassessment shall be specified by the Standing Committee and published in the course handbook.

11. The examiners may award a distinction for excellence in the whole examination.

## SCHEDULE

### 1. (a) *Core courses*

The core courses will be examined under the following heads:

#### 1. *Water Science*

Candidates will be expected to have knowledge and a critical understanding of the physical, chemical and biological processes, and interactions across the hydrological cycle at the global, basin/catchment and hillslope scale, of the relationship of water to health and disease, and

of the engineering and technological solutions to water supply and sanitation.

2. *Water and Society*

Candidates will be expected to have knowledge and a critical understanding of the arguments and issues related to the legal, social, political and institutional dimensions of water decision-making. Along with the economic approaches, modelling tools and analysis techniques that can be used to support policy.

3. *Water Management*

Candidates will be expected to have knowledge and a critical understanding of ~~the principles of integrated water resource management and policy, along with the economic approaches, modelling tools and analysis techniques that can be used to support water management and policy.~~ and insert "relevant debates and issues concerning water management.

**Explanatory Notes**

Minor text revision, and change to dissertation word count to include footnotes

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

MPhil Geography and the Environment

**Brief note about nature of change:** minor text revision

**Effective date**

**For students starting from MT2015**

**For first examination from 2015-16 (Qualifying Exam)**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P479, I34 – P480, I19:**

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the M.Phil will:

(a) follow a course of instruction for three terms under the aegis of the School of Geography and the Environment in one of the three M.Sc. programmes, either Nature, Society and Environmental ~~Policy~~[Governance](#), or Biodiversity, Conservation and Management, or Water Science. Policy and Management or Environmental Change and Management. They will be assessed in all aspects of the M.Sc. programme, with the exception of the dissertation.

(b) develop a thesis topic, the title and proposal for which will be submitted for

approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the M.Sc programmes listed in paragraph 2 may request a transfer to the M.Phil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the M.Phil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the M.Phil will:

(a) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall [include footnotes, but exclude footnotes](#), appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. Two type-written copies of the thesis must be submitted to the Examinations Schools and addressed to the Chair of Examiners of the MPhil in Geography, c/o the Examinations Schools, High Street, Oxford OX1 4BG, by noon of the first weekday of September at the end of the second year. The thesis shall be accompanied by a statement certifying that the thesis is the candidate's own work except where otherwise indicated. [Both copies must bear the candidate's examination number but not his/her name.](#)

#### **Explanatory Notes**

Updating MSc title in line with previous approved change, and minor amendments to text

Changes in Examination Regulations to the University Gazette – Social Sciences  
Division

SSD/2/2/4

Social Sciences Board

Approved at the meeting of Teaching Audit Committee on 27 February 2015

Title of Programme

MPhil Medical Anthropology

Brief note about nature of change: Rewording of text

Effective date

For students starting from MT 2015

For first examination from 2015-16 (Qualifying Test)

Location of change

In *Examination Regulations* 2014

Detail of change

1. P497, I15-20:

I. *Methods of fieldwork and social research*

The satisfactory completion of a course of practical work in (i) qualitative methods, including participant observation, in-depth interviewing, archival research, in-depth interviewing, questionnaire design, coding and qualitative data analysis; and (ii) basic principles in descriptive statistics and ~~of~~ statistical inference, ~~and statistical models~~ for the analysis of quantitative social science data, ~~and (iii) methods of data collection, including questionnaire design, interviewing, and coding.~~

**Explanatory Notes**

Rewording of research methods course

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

Master of Business Administration

**Brief note about nature of change:** Minor text revisions and clarifications

**Effective date**

**For students starting from MT2015**

**For first examination from 2015-16**

**[\(there will be no vested interests for students on part-time MBA\)](#)**

**Location of change**

In *Examination Regulations* 2014, as amended by Gazette of 15 May 2014

**Detail of change**

**1. P731, I27 – P733, I30:**

**Admission of Candidates**

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the MBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless he or she is also a member of some



college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of ~~MBA programmes~~ Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

### **§3. Supervision of Students**

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the MBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct ~~and superintend~~ the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

### **§4. Residence and other Requirements**

1. No full-time Student for the Degree of Master of Business Administration shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least thirty-seven weeks.

2. No full-time Student for the Degree of Master of Business Administration shall retain that status for more than six terms in all.

3. Part-time students for the Degree of Master of Business Administration shall in each case be required to pursue their course of study over an elapsed time of 21 months. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised coursework as the MBA committee shall require. The part-time MBA Director shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him or her.

4. Part-time students may hold the status of Student for the Part-time Degree of Master of Business Administration for a period not exceeding 48 months.

5. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(a) he or she shall have been refused permission to supplicate for the Degree of Master of Business Administration;

(b) the MBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(c) he or she shall have been transferred under the relevant provisions to another status; or

(d) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

## **§5. Examination of Students**

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the MBA Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. The assessment shall consist of:

(a) course assignments;

(b) written examinations;

(c) oral presentations;

(~~e~~) written or oral reports on a business project approved by the committee;

(~~d~~) class participation; and

(~~e~~) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding, the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.

## 2. P733, I41 – P735, I48:

### A. Full-time students

1. Candidates must follow for at least three terms a course of instruction in Management Studies. Candidates must complete components (a)-(e) below:

(a) all eight courses from the Schedule-A;

(b) EITHER nine electives ~~taken in Hilary term, Trinity term and the summer~~, a maximum of two of which can be completed by taking equivalent (up to four) ~~half~~ electives;

OR seven electives, a maximum of two of which can be completed by taking equivalent (up to four) ~~half~~ electives, and a ~~Strategic Consulting summer~~ Pproject, which (SCP) ~~that is undertaken in a group during the Summer. The SCP must be approved by the MBA Director and is assessed through a report of not more than 15,000 words.~~

A list of ~~Hilary and Trinity term~~ electives will be published by the MBA Director no later than the first Monday of the preceding Michaelmas T term. ~~Summer electives will be published no later than the first Monday of Hilary Term.~~

(c) ~~T~~he integration modules on Global Rules of the Game, Responsible Leadership, and Entrepreneurship;

(d) an Entrepreneurship Project (EP), ~~which requires completion of assignments given in the Integration Modules and a report in the form of a business plan, which should not exceed a total of 8,000 words. The EP must be undertaken in a group and approved by the MBA Director;~~

(e) Global Opportunities & Threats Oxford (GOTO), ~~which requires the completion of assignments in the Integration Modules, two additional group assignments and a group project in the form of a written report of not more than 8,000 words.~~

2. Students must satisfy the examiners in all assessments/~~examinations~~ associated with components (a)-(e) above, but may fail one of the eight courses from

component (a) or one of the elective courses from component (b) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.

3. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

4. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

## B. Part-time students

1. Candidates taking the course on a part-time basis must follow for not less than 21 months a course of instruction in Management Studies. Candidates must complete components (a) to (g) below:

(a) all eight courses from [the Schedule A](#);

(b) six electives, a maximum of two of which can be completed by taking equivalent (up to four) <sup>half</sup> electives. The list of electives ~~to~~ will be published [by the Director of the part-time MBA](#) not later than the first day of the first module of the second year of the programme;

(c) [an](#) Entrepreneurship Project (EP), ~~which requires completion of a report in the form of a business plan, which should not exceed a total of 8,000 words. The EP must be approved by the Director of the part-time MBA;~~

(d) the Global Rules of the Game integrative module, ~~and the assessment associated with this course;~~

(e) the Strategic Leader integrative module ~~and the assessment associated with this course;~~

(f) the Business in Emerging Markets module ~~and satisfy the examiners in the form of an essay submission associated with this module of not more than 5,000 words;~~

(g) Global Opportunities & Threats Oxford (GOTO), ~~and the assessment associated with this course;~~

2. Students must satisfy the examiners in all assessments/~~examinations~~ associated with components (a)-(g) above, but may fail one of the eight courses from component (a), or one of the elective courses from component (b), or one of the components (d) to (g) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.

3. The MBA Committee shall have the discretion to permit any candidate to the part-time MBA to be exempted from up to four courses providing that the Committee is

satisfied that such a candidate has completed equivalent study of an appropriate standard, and has passed the assessment associated with that equivalent study, on either the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation (previously the Postgraduate Diploma in Advanced Strategy) no more than five years before initial registration for the part-time MBA. Application for exemptions will only be permitted until 31st December 2017, after which candidates on any Postgraduate Diploma may only transfer onto the part-time MBA under clause 4 below.

4. The MBA Committee shall have the discretion to permit any candidate to transfer onto the part-time MBA from either the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation, providing that the Committee is satisfied that such a candidate has completed equivalent study of an appropriate standard on the four courses on the respective Postgraduate Diploma, and has passed the assessment associated with these four courses.

5. With the approval of the Director of the part-time MBA, a candidate may substitute core courses or electives on the part-time MBA with core courses from the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the part-time MBA.

6. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

7. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

## **Schedule A**

- (a) Analytics
- (b) Firms & Markets
- (c) Accounting
- (d) Strategy
- (e) Business Finance
- (f) Leadership Fundamentals

(g) Technology & Operations Management

(h) Marketing

**Explanatory Notes**

[Include here any rationale etc that is felt will assist the reader/user in interpreting the revision. NB This portion of text will normally be published in full with the change advised above – a modification to previous practice]

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

Professional Graduate Certificate in Education

**Brief note about nature of change:** Change to format of assignment submission, and minor text revision

**Effective date**

**For students starting from MT2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P910, I4 – P911, I44:**

1. The Departmental Board of the Department of Education shall have power to grant Professional Graduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

2. The examination for the Professional Graduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

3.

1. (a) All candidates for the Professional Graduate Certificate in Education must

have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

2. (b) All candidates must be graduates. They should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

4. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination.

5. A student reading for the Professional Graduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students [reading](#) for the degree of Doctor of Philosophy.

## Special Regulations

### 1. Course

(a) The course will consist of lectures, tutorials, seminars and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

(b) The subjects of the course of study are as follows: *Curriculum studies* related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11-18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration. In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, Religious Education and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation. A *Professional Development Programme* presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence; learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies. *School Experience* The course includes 120 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.



## 2. Examination

Every candidate will be required to satisfy the examiners in the following:

(a) an assignment of 4,000 to 5,000 words (including footnotes/endnotes but excluding appendices, references or bibliography) on an issue of professional practice which transcends individual subjects. ~~Two typewritten/word-processed copies of the assignment must be delivered to~~ One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, ~~e/o the PGCE Course Administrator, Department of Education, 15 Norham Gardens, Oxford OX2 6PY~~ at such dates and times as the examiners shall determine. Both copies of the assignment should be anonymous except for the candidate number.

(b) two curriculum assignments of 4,000-5,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within the candidate's own subject discipline. ~~Two typewritten/word-processed copies of each assignment must be delivered to~~ One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, ~~e/o the PGCE Course Administrator, Department of Education, 15 Norham Gardens, Oxford OX2 6PY~~ at such dates and times as the examiners shall determine. Both copies of each assignment should be anonymous except for the candidate number

(c) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers Standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Departmental Board of the Department of Education.

Details of submission deadlines for the assignments set out under (a) and (b) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (c) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course. The determination of any candidate's fitness to teach during the course of the Professional Certificate of Education programme must be carried out in accordance with the Regulations for procedures concerning fitness to teach during the PGCE programme published annually in the PGCE course handbook and made available to students on the first day of the PGCE term. Candidates may also be called for viva voce examination. Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure. Candidates who fail to satisfy the examiners in 2(c) above shall not be granted permission to re-enter for the examination.

<b>Explanatory Notes</b>
Change to submission of assignments to electronic submission and minor text revisions

Change to submission of assignments to electronic submission and minor text revisions

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

Postgraduate Certificate in Education

**Brief note about nature of change:** Change to format of assignment submission, and minor text revision

**Effective date**

**For students starting from MT2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P908, I4 – P909, I17:**

1. The Departmental Board of the Department of Education shall have power to grant Postgraduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

2. The examination for the Postgraduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

3.

1. (a) All applicants for the Postgraduate Certificate in Education must have

obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

2. (b) Applicants must be graduates. Candidates for admission should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

4. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination.

5. A student reading for the Postgraduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students [reading](#) for the degree of Doctor of Philosophy.

## Special Regulations

### 1. Course

(a) The course will consist of lectures, tutorials, seminars and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

(b) The subjects of the course of study are as follows: *Curriculum studies* related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11-18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration. In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, Religious Education and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation. *A Professional Development Programme presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence; learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.* *School Experience.* The course includes 120 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.

## 2. Examination

Every candidate will be required to satisfy the examiners in the following:

(a) an assignment of 4,000 to 5,000 words (including footnotes/endnotes but excluding appendices, references or bibliography) on an issue of professional practice which transcends individual subjects. ~~Two typewritten/word-processed copies of the assignment must be delivered to~~ One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, ~~e/o the PGCE Course Administrator, Department of Education, 15 Norham Gardens, Oxford OX2 6PY~~ at such dates and times as the examiners shall determine. Both copies of the assignment should be anonymous except for the candidate number.

(b) two curriculum assignments of 4,000-5,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within the candidate's own subject discipline. ~~Two typewritten/word-processed copies of each assignment must be delivered to~~ One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, ~~e/o the PGCE Course Administrator, Department of Education, 15 Norham Gardens, Oxford OX2 6PY~~ at such dates and times as the examiners shall determine. Both copies of each assignment should be anonymous except for the candidate number.

### Explanatory Notes

Change to submission of assignments to electronic submission, minor text revisions and inclusion of paragraph mistakenly omitted in 2014 Grey Book

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 16/03/15**

**Title of Programme**

MSc Comparative Social Policy

**Brief note about nature of change:** minor correction to text

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P632, I5 – 8:**

A. ~~Two~~One compulsory papers in *Methods of Social Research*. As specified for the M.Phil. in Comparative Social Policy.

B. ~~A~~One compulsory paper in *Comparative Social Policy/Welfare States*. As specified for the M.Phil. in Comparative Social Policy.

**Explanatory Notes**

Correction to bring MSc in line with MPhil regulations



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 16/03/15**

**Title of Programme**

MSc Evidence-Based Social Intervention and Policy Evaluation

**Brief note about nature of change:** minor correction to text

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P655, I46 – P656, I31:**

2. Every candidate will be required to satisfy the examiners in the following:

(i) A compulsory core paper, in either Evidence-Based Social Intervention and/or Policy Evaluation;

(ii) A compulsory Research Methods paper, for which students will be examined on the basis of a methods work book (consisting of two Quantitative and one Statistics assignments each of up to 3,000 words, and a Qualitative assignment of up to 2,000 words) and a critical methods essay of up to 2,500 words.

(iii) One Option paper;

(iv) A thesis of not more than 10,000 words, on a topic related to, and attentive to the



evidence-based intervention [and/or](#) evaluation methods, and decided jointly with, and approved by, the supervisor on behalf of the Department.

3. Two printed or word-processed copies of the Research Methods essay must be delivered to the M.Sc. Examiners (Evidence-Based Social Intervention), c/o Examination Schools, High Street, Oxford OX1 4BG, no later than 12 noon on Friday of sixth week of the Trinity Term in which the examination has been taken.

4. Two printed or word-processed copies of the thesis must be delivered to the M.Sc. examiners (Evidence-Based Social Intervention), c/o Examination Schools, High Street, Oxford OX1 4BG, no later than noon on 15 August or the weekday nearest to 15 August of the year in which the examination has been taken. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

5. A candidate who fails the examination may enter for one subsequent examination only, provided this is within six terms of his or her initial registration. A candidate who has attained a satisfactory mark in any one of the four components of the examination in 2 above will not be required to retake the component(s) concerned.

6. Each candidate must attend an oral examination when required to do so by the examiners.

7. The examiners may award a distinction for excellence in the whole examination.

## **Schedule**

(i) *Evidence-Based Social Intervention and Policy Evaluation* (core course): Candidates will be expected to have a knowledge of major theories underlying evidence-based social interventions [and/or](#) policy evaluation research. The course will use exemplary intervention and evaluation research studies to illustrate important theoretical, ethical, methodological, and practice issues.

### **Explanatory Notes**

Minor correction to bring regulations in line with current teaching

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27/02/15**

**Title of Programme**

MSc Political Theory Research

**Brief note about nature of change:** minor amendment to text

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P692, I36 – P693, I26:**

A candidate for the M.Sc. in Political Theory Research shall follow ~~for twelve months~~ a course of instruction in Political Theory Research for twelve months. Each candidate must pass the M.Sc. Examination at the end of Trinity Term in the two compulsory papers. Each ~~candidate student~~ must also submit a thesis during the Long Vacation.

Compulsory papers:

~~(L)~~ *Theory of Politics*

(Compulsory paper taken from the ~~M Phil~~M.Phil. in Politics)

A critical examination of political concepts and theories, including social concepts and theories with political relevance. The paper is assessed by a single three hour written

examination at the end of Trinity Term.

(b2) Research Methods in Political Theory

(Compulsory paper taken from the MPhil M.Phil. in Politics)

The paper is assessed in the following way. The candidate must submit:

~~(i) Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the Student Handbook, and will also produce a~~ Research Design ~~Proposal Essay~~ of between ~~4000~~4,000 and ~~6000~~6,000 words, excluding bibliography, on research design as it bears on the subject of the candidate's student's proposed M.Sc. thesis. Two ~~hard~~ copies of the Research Design-~~Proposal~~Essay, together with a copy on CD or USB, must be submitted to the Examination Schools by noon on the Friday of sixth week of Trinity Term. It must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated, and that it has not previously been submitted for assessment, either at Oxford or at another institution. ~~The Director of Graduate Studies in Politics shall draw the attention of the examiners to the names of any candidates who have failed to complete their research methods training to a satisfactory level of quality, and the examiners may require candidates to retake the course or a specified part thereof.~~

(ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the Student Handbook. Candidate who fail elements of the research methods training coursework are normally permitted to submit a second time (or, if the coursework is assessed by a test, to resit that test) by a date specified in the Student Handbook.

The Thesis

~~(e) A~~ Each candidate must submit a thesis of not more than 15,000 words, excluding bibliography. Two hard copies, together with a copy on CD or USB, must be submitted to the Examination Schools by noon on the last Friday of August following the end of Trinity Full Term. It must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated and that it has not previously been submitted for assessment, either at Oxford or at another institution. The thesis must be clearly marked with the candidate's examination number, the title of the thesis and the words MSc M.Sc. in Political Theory Research. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.

For a candidate to pass the degree of MSc in Political Theory Research, the candidate must pass: the Research Methods in Political Theory paper (all elements of coursework and the Research Design Proposal), the Theory of Politics paper, and the thesis.

~~Candidates must present themselves for viva voce examination when requested by the examiners.~~ The examiners may award a distinction for excellence in the whole examination.

**Explanatory Notes**

Minor revisions to text for clarification

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 16/03/15 and by Education Committee on 18/03/15**

**Title of Programme**

MSc Politics Research

**Brief note about nature of change:** layout and minor text amendments, removal of language proficiency requirement

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P693, I32 – P694, I27:**

A candidate for the M.Sc. in Politics Research shall follow ~~for twelve months~~ a course of instruction in Politics Research for twelve months. Each candidate must pass the M.Sc. Examination at the end of Trinity Term in the two compulsory papers. Each candidate student must also submit a thesis during the Long Vacation.

Compulsory papers:

(1) A single three hour written examination paper testing knowledge of the candidate's core subject (*Comparative Government or European Governance*).

~~(a)~~ *Comparative Government*

(Compulsory paper taken from the ~~M.Phil.~~ [MPhil](#) in Politics)

The theory and practice of government in modern states.

~~Or~~

~~(b)~~ *European Governance*

(Compulsory paper taken from the ~~M.Phil.~~ [MPhil](#) in Politics)

The constitutions and formal structure of governments in European states, including the UK, and the theory and practice of integration in Europe.

and

~~(c)~~ (2) *Research Methods in Political Science*

(Compulsory paper taken from the ~~M.Phil.~~ [MPhil](#) in Politics)

The paper is assessed in the following way. The candidates must submit:

~~(i) Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the Student Handbook, and will also produce a A Research Design Proposal Essay of between ~~4,000~~ 4000 and ~~6,000~~ 6000 words, excluding bibliography, on ~~the subject of the student's research design as it bears on the subject of the candidate's~~ proposed ~~M.Sc.~~ MSc thesis. Two ~~hard~~ copies of the Research Design ~~Essay Proposal~~, together with a copy on CD or USB, must be submitted to the Examination Schools by noon on the Friday of sixth week of Trinity Term. It must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated, and that it has not previously been submitted for assessment, either at Oxford or at another institution. ~~The Director of Graduate Studies in Politics shall draw the attention of the examiners to the names of any candidates who have failed to complete their research methods training to a satisfactory level of quality, and the examiners may require candidates to retake the course or a specified part thereof.~~~~

(ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the *Student Handbook*. Candidates who fail elements of the research methods training coursework are normally permitted to submit a second time (or, of the coursework is assessed by a test, to resit that test) by a date specified in the *Student Handbook*.

~~(d) Where necessitated by a candidate's choice of subject the Politics Graduate Studies Committee may require a candidate to pass a test of proficiency in a language other than English. Candidates who fail the test will normally be allowed to retake the test before the beginning of the next academic year.~~

The Thesis

~~(e)~~ A The candidate must submit a thesis of not more than 15,000 words, excluding bibliography. Two hard copies, together with a copy on CD or USB, must be submitted to the Examination Schools by noon on the last Friday of August following the end of Trinity Full Term. It must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated and that it has not previously been submitted for assessment, either at Oxford or at another institution. The thesis must be clearly marked with the candidate's examination number, the title of the thesis and the words 'M.Sc. in Politics Research'<sup>2</sup>. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.

For a candidate to pass the degree of MSc in Politics Research, the candidate must pass: the *Research Methods in Political Science* paper (all elements of coursework and the Research Design Proposal), the written examination paper (*Comparative Government or European Governance*), and the thesis.

~~Candidates must present themselves for viva voce examination when requested by the examiners.~~ The examiners may award a distinction for excellence in the whole examination.

#### **Explanatory Notes**

Layout and minor text amendments, removal of language proficiency requirement for European Governance students

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 16/03/15**

**Title of Programme**

MSt Classical Archaeology

**Brief note about nature of change:** amendment to essay submission deadline

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P557, I10 – 18:**

9. Candidates offering pairs of pre-set essays will ~~select~~ propose essay topics ~~from a list offered by~~ in consultation with their supervisor or relevant course provider. The proposed essay titles, countersigned by the supervisor, must be submitted for approval of the Chair of Examiners by no later than noon on Friday of the seventh week of the term in which the instruction for that subject is given. Candidates must deliver to the Examination Schools two copies of their essays by ~~not~~ later than noon on Monday of the first ~~second~~ week of the term following that in which the instruction for that subject was given. Essays must be typed or printed and should bear the candidate's examination number but not his or her name. Any illustrations must be included in both copies.

**Explanatory Notes**



Change to submission deadline for option essays

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 16/03/15**

**Title of Programme**

MPhil Classical Archaeology

**Brief note about nature of change:** amendment to essay submission deadline

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16 (Qualifying Exam)**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P462, I24-32:**

9. Where options are being examined by pre-set essays (as specified in 5 above), candidates will ~~normally select~~ propose essay topics ~~from a list offered by~~ in consultation with their supervisors ~~or relevant course provider~~. The proposed essay titles, countersigned by the supervisor, must be submitted for approval to the Chair of Examiners by no later than noon on Friday of the seventh week of the term in which the instruction for that subject is given. Candidates must submit two copies of their essays by ~~not~~ later than noon on the Monday of the ~~second~~ first week of the term following that in which the instruction for that subject was given to the Examination Schools, High Street, Oxford. Essays must be typed or printed and should bear the candidate's examination number but not his or her name.

**Explanatory Notes**

Change to option essay deadline

**Changes in Examination Regulations to the University Gazette – Social Sciences  
Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 16/03/15 and by Education Committee on 18/03/15**

**Title of Programme**

MPhil Economics

**Brief note about nature of change:** minor revisions to text and removal of vivas

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16 (Qualifying Exam)**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P473, I4 – P474, I31:**

Details of the content of the three compulsory papers will be published [on the Department of Economics WebLearn site](#) ~~in the Course Booklet distributed to students~~ at the beginning of Michaelmas Term each year.

~~The papers shall be set and administered by the examiners appointed to examine the M.Phil. in Economics. Applications must be made by the Friday of eighth week in Michaelmas Full Term. The examination will be held in the eighth week of Trinity Full Term. The examiners may also examine any candidate viva voce.~~ In exceptional circumstances, the Economics Graduate Studies Committee may give permission for a candidate to defer one of these papers. This paper will then be taken at the same time as the final examination.

Candidates who pass these papers will proceed to the second year of the course and take the

Final Examination at the end of the second year. Candidates who fail only one out of the three papers may, by permission of the Economics Graduate Studies Committee, proceed to the second year of the course and resit the one failed paper at the same time as the final examination. Otherwise, candidates who fail the first-year examination will be permitted to resit all three papers at the end of their second year but will not be permitted to enter the final examination at that time. If they then pass the three compulsory papers, they will be permitted to proceed with the course and enter the final examination at the end of their third year. In exceptional cases, the Economics Graduate Studies Committee may permit the deferral of resitting one of the three papers at the end of the second year until the final examination. No candidate will be permitted to resit any of the compulsory papers more than once.

### *Final Examination*

No candidate shall enter the final examination unless he or she has already passed the three compulsory papers in the first-year examinations, save that the Economics Graduate Studies Committee may permit any candidate who has failed one of the compulsory papers to resit that paper at the same time as the final examination.

All candidates must offer five second year papers and submit a thesis.

Candidates must take at least one starred (\*) paper (advanced core subject) and at least one non-starred paper (field subject).

Candidates must deliver two copies of the thesis (clearly marked with the candidate's name, college, and the words 'M.Phil in Economics' and accompanied by a statement signed by the candidate that it is the candidate's own work except where otherwise indicated) to the Examination Schools, High Street, Oxford OX1 4BG, by noon on Wednesday in the third week of Trinity Full Term in which the final examination is to be taken. Successful candidates will have one copy of their thesis deposited in the Economics Library by the Department at the end of the examination.

~~The Examiners may also examine any candidate viva voce.~~

### **Second year papers for the M.Phil. in Economics**

Second year papers may be offered from the following list:

1. Advanced Macroeconomics 1\*
2. Advanced Macroeconomics 2\*
3. Advanced Microeconomics 1\*
4. Advanced Microeconomics 2\*
5. Advanced Econometrics 1\*
6. Advanced Econometrics 2\*

7. Advanced Econometrics 3\*
8. Behavioural Economics
9. Development Economics 1
10. Development Economics 2
11. Economic History 1
12. Economic History 2
13. Financial Economics 1
14. Financial Economics 2
15. Industrial Organisation 1
16. Industrial Organisation 2
17. International Trade 1
18. International Trade 2
19. Labour Economics
20. Public Economics
21. Theory Based Empirical Analysis

Not all papers on this list will be available every year. The *definitive list* of second year papers together with information on content and structure will be published ~~in the MPhil Economics Handbook~~ [on the Department of Economics WebLearn site](#) at the beginning of Michaelmas Term of the year in which the exam is to be taken. The examiners will not provide calculators, but will permit the use of a hand-held pocket calculator in the examination room, both for the first year examinations and for the final examination, subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

#### **Explanatory Notes**

minor revisions to text and removal of vivas



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 16/03/15**

**Title of Programme**

MPhil Evidence-Based Social Intervention and Policy Evaluation

**Brief note about nature of change:** minor correction to text

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16 (Qualifying Test)**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P476, I2 – 22:**

Every candidate must pass a qualifying test at the end of the third term from the beginning of the course in the *two* compulsory papers, *Evidence-Based Social Intervention* ~~and~~or *Policy Evaluation* and *Research Methods* and one *Optional Paper* from the list of optional papers specified by the Department of Social Policy and Intervention. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. The examiners may examine candidates viva voce. Candidates who fail the qualifying test will be allowed to retake the test before the beginning of the first week of the next academic year. The Social Policy and Intervention Graduate Studies Committee can decide that the retake shall consist of the whole test or parts thereof.

*3. Final Examination* Every candidate must offer:



(i) One further optional paper. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention.

(ii) A thesis of not more than 30,000 words , on a topic related to, and attentive to the evidence-based social intervention orand evaluation methods, to be delivered to the Examination Schools, High Street, Oxford, by noon of Friday of the sixth week of Trinity Full Term in which the examination is to be taken. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

**Explanatory Notes**

Minor correction to bring regulations in line with current teaching

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27/02/15**

**Title of Programme**

MPhil International Relations

**Brief note about nature of change:** minor revisions to text

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16 (Qualifying Exam)**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P490, I35 – P491, I33:**

3. Details of the scope and coverage are given in the *Student Handbook*. ~~The examination shall take place on the Friday of eighth week of Trinity Term, the exact time to be set by the examiners.~~

4. The examiners must also be satisfied that candidates have satisfactorily completed their designated course of research training, and candidates must submit to the examiners all ~~course work~~ coursework completed as a part of their research methods training. The course work requirements, including administrative arrangements and dates of submission, are set out in the *Student Handbook*. Candidates should note that the *Student Handbook* will set dates for the submission (and, where necessary resubmission) of work for individual research modules.

5. Candidates who fail the written examination part of the first-year examination will

normally be allowed to retake it before the beginning of the next academic year. Candidates who fail the Research Design Proposal or the ~~coursework~~~~course work~~ submitted for the research modules may resubmit their work, resubmission dates are set out in the *Student Handbook*. ~~by the last Friday of August following the end of Trinity Full Term.~~

### *Final Examination*

No candidate shall enter the final examination unless he or she has already passed the first-year examination or has been granted exemption by the Graduate Studies Committee as stated above. In the final examination every candidate must offer:

1. A thesis of not more than 30,000 words, excluding bibliography, to be delivered to the Examination Schools, High Street, Oxford, by noon on Monday in the first week of the Trinity Full Term in which the examination is to be taken. Two hard copies of the thesis, together with a copy on CD, must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated and that it has not previously been submitted for assessment, either at Oxford or at another institution. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.
2. Two subject papers taken from the approved list of optional subjects in International Relations, as published in the *Student Handbook* by the International Relations Graduate Studies Committee on Monday of first week of Michaelmas Term each academic year to apply to candidates being examined in the Trinity Term of that year. Candidates should note that the International Relations subjects available in any particular year will depend on the availability of teaching resources. Not all subjects will be available in every year and restrictions may be placed on the number of candidates permitted to offer certain subjects in any particular year. Candidates may, with the special permission of the International Relations Graduate Studies Committee, offer subjects beyond the approved list of International Relations subjects. Applications must be made by the last Friday of the Trinity Term preceding that in which the examination is to be taken, and must be supported by the student's supervisor. Supervisors should ensure that applications are submitted as early as possible so that if approval is not given, the candidate has sufficient time to choose an alternative.
3. Candidates must present themselves for viva voce examination when requested by the examiners. The examiners shall not normally fail any candidate without inviting him or her to attend such an examination. However, in the case of a failing mark in ~~three~~~~two~~~~or more~~ of a candidate's final examination papers, the examiners shall not be obliged to ask the candidate for a viva.

The examiners may award a distinction for excellence in the whole examination.

### **Explanatory Notes**

Minor corrections to text, and removal of date for first year examination



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 16/03/15 and by Education Committee on 18/03/15**

**Title of Programme**

MPhil Politics (Comparative Government, European Politics and Society, Political Theory)

**Brief note about nature of change:** minor revisions to text and layout, removal of language proficiency requirement

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16 (Qualifying Exam)**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P524, I25 – P526, I24:**

The regulations made by the Politics Graduate Studies Committee are as follows:

~~Qualifying Test~~

Each candidate must pass ~~at~~the Qualifying Test at the end of the third term from the beginning of the course. ~~in the~~The Qualifying Test consists of two *compulsory* papers ~~specified for their course,~~ (unless ~~given a candidate is granted~~exemption by the Politics Graduate Studies Committee):

~~In Comparative Government the two compulsory papers are Comparative Government and~~

~~Research Methods in Political Science.~~

~~In European Politics and Society the two compulsory papers are European Governance and Research Methods in Political Science.~~

~~In Political Theory the two compulsory papers are Theory of Politics and Research Methods in Political Theory.~~

~~Candidates who fail the written examination part of the Qualifying Test will normally be allowed to retake it before the beginning of the next academic year.~~

Compulsory papers:

(1) A single three hour written examination paper testing knowledge of the candidate's core subject (Theory of Politics or Comparative Government or European Governance).

Theory of Politics

Compulsory paper for Political Theory students only. A critical examination of political concepts and theories, including social concepts and theories with political relevance.

Comparative Government

Compulsory paper for Comparative Government students only. The theory and practice of government in modern states.

European Governance

Compulsory paper for European Politics and Society students only. The theory and practice of government in European states, including the UK, and the theory and practice of integration in Europe.

~~(a) Research Methods~~

(2) A research methods paper (~~(a)~~ *Research Methods in Political Science* or *Research Methods in Political Theory*).

Research Methods in Political Science

~~(Compulsory paper for Comparative Government and European Politics and Society students only).~~

Research Methods in Political Theory

Compulsory paper for Political Theory students only.

Research Methods in Political Science and Research Methods in Political Theory are assessed in the following way. The candidate must submit:

~~Candidates will satisfactorily complete a programme of core and optional research methods~~

~~training, as specified in the Student Handbook, and will also produce a~~

~~(i) A Research Design ProposalEssay of between 40004,000-and 60006,000-words, excluding bibliography, on the subject of the student's proposed M.Phil.MPhil thesis. Two hard copies of the Research Design ProposalEssay, together with a copy on CD or USB, must be submitted to the Examination Schools by noon on the Friday of sixth week of Trinity Term. It must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated and that it has not previously been submitted for assessment, either at Oxford or at another institution. The Director of Graduate Studies in Politics shall draw the attention of the examiners to the names of any candidates who have failed to complete their research methods training to a satisfactory level of quality, and the examiners may require candidates to retake the course or a specified part thereof.~~

~~(ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the Student Handbook. Further details regarding these courses are provided in the Student Handbook. Research Methods in Political Theory (Compulsory paper for Political Theory students only). Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the Student Handbook, and will also produce a Research Design Essay of between 4,000 and 6,000 words, excluding bibliography, on the subject of the student's proposed M.Phil. thesis. Two copies of the Research Design Essay, together with a copy on CD, must be submitted to the Examination Schools by noon on the Friday of sixth week of Trinity Term. It must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated and that it has not previously been submitted for assessment, either at Oxford or at another institution. The Director of Graduate Studies in Politics shall draw the attention of the examiners to the names of any candidates who have failed to complete their research methods training to a satisfactory level of quality, and the examiners may require candidates to retake the course or a specified part thereof.~~

~~For a candidate for the degree of MPhil to pass the Qualifying Test and proceed to the second year of study, the candidate must pass: the research methods paper (all elements of coursework and the Research Design Proposal) and the written examination.~~

~~Candidates who fail the written examination (paper (1) above) will normally be able to retake it before the beginning of the next academic year.~~

~~The mark for the written examination part of the Qualifying Test (paper (1) above) is carried forward and included in the final classification process for the degree of MPhil.~~

~~Candidates in European Politics and Society will be required to have a working (i.e. good reading) knowledge of two of the following languages of the European Union: viz. English, and one of French, German, Italian, Polish, or Spanish. Unless exempted by the Politics Graduate Studies Committee, candidates will be tested in the language or languages they propose to offer by the end of their third term. Candidates who fail the test will normally be allowed to retake the test before the beginning of the next academic year.~~

~~(b) Comparative Government (Compulsory paper for Comparative Government students~~

~~only) The theory and practice of government in modern states.~~

~~(c) Theory of Politics (Compulsory paper for Political Theory students only) A critical examination of political concepts and theories, including social concepts and theories with political relevance.~~

~~(d) European Governance (Compulsory paper for European Politics and Society students only) The constitutions and formal structure of governments in European states, including the UK, and the theory and practice of integration in Europe. The marks achieved by candidates in the two compulsory papers of the Qualifying Test will be carried forward to be considered by the examiners in the second year alongside the marks achieved in the Final Examination.~~

#### *Final eExamination*

No candidate shall enter the Ffinal Eexamination unless he or she has already passed the Qualifying Test. In the Ffinal Eexamination every candidate must offer:

(1) A thesis of not more than 30,000 words, excluding bibliography. Two hard copies, together with a copy on CD or USB, must be submitted to the Examination Schools by noon on the Monday of first week of Trinity Term. ~~The thesis~~ It must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated and that it has not previously been submitted for assessment, either at Oxford or at another institution. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.

(2) Two subject-written examination papers, taken from the approved list of optional subjects in Politics, as published in the *Student Handbook* by the Politics Graduate Studies Committee on Monday of first week of Michaelmas Term each academic year (to apply to candidates being examined in the Trinity Term of that year). Candidates should note that the Politics subjects available in any particular year will depend on the availability of teaching resources. Not all subjects will be available in every year, and restrictions may be placed on the number of candidates permitted to offer certain subjects in any particular year.

Candidates may, with ~~the~~ special permission of the Politics Graduate Studies Committee, offer subjects outside this list. Applications must be made by the last Friday of the Trinity Term preceding that in which the examination is to be taken, and must be supported by the ~~student's~~ candidate's supervisor. Supervisors should ensure that applications are submitted as early as possible so that if approval is not granted ~~given~~, the candidate has sufficient time to choose an alternative.

When candidates sit optional papers offered at departments other than the Department of Politics and International Relations, they are bound by the examining regulations of the MPhil in Politics.

~~Candidates must present themselves for viva voce examination when requested by the examiners.~~

The Examiners may award a distinction for excellence in the whole examination, on the



basis of the work submitted to them in both the Qualifying Test and the Final Examination.

**Explanatory Notes**

Amendments to layout, and clarification and amendments to text. Removal of language proficiency requirement for European Politics and Society students.

**Changes in Examination Regulations to the University Gazette – Social Sciences  
Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015 and by  
Education Committee on 19 March 2015**

**Title of Programme**

BA Human Sciences

**Brief note about nature of change:** Amendment to syllabus and assessment of one paper

**Effective date**

**For students starting FHS from MT 2015**

**For first examination from 2016-17**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P246, I20 – P247, I51:**

The Honour School is divided into two sections. All candidates will be required to offer papers: 1, 2, 3 (examined by extended essay and a presentation), 4, 5(a) or 5(b), a dissertation (paper 6) and two option papers (7 and 8):

1. Behaviour and its Evolution: Animal and Human
2. Human Genetics and Evolution
3. Human Ecology
4. Demography and Population The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of

calculators in examinations' in the Special Regulations concerning Examinations.

5(a). Anthropological analysis and Interpretation *or* 5(b). Sociological Theory The date by which students must make their choice will be stated in the course handbook.

6. Dissertation

7. and 8. Candidates will also be required to offer any two optional subjects from a list posted in the Human Sciences Centre at the beginning of the first week of Hilary Full Term in the year preceding the final examination. These lists will also be circulated to College Tutors. The date by which students must make their choice will be stated in the course handbook.

## Schedule of Subjects

1. *Behaviour and its Evolution: Animal and Human* Introduction to the study of behaviour including the evolution of behavioural interactions within groups. Behavioural strategies that have evolved in humans and other animals. The use of models to understand complex behaviour. Advanced ethology and cognition, including learning. Perception and decision-making. Primate behaviour and evolutionary ecology, including the development of primate social systems and the evolution of cognition. This paper will be examined by an unseen written examination paper.

2. *Human Genetics and Evolution* The nature and structure of the human genome, including single gene traits, gene function, and assessment of social implications. Population genetics of humans and primates. Quantitative genetics and complex trait analysis in humans. Genomic complexity as illustrated by the genetic basis for immune response. Molecular evolution, human genetic diversity and the genetic basis of human evolution. Genetic basis of common complex diseases. Human behaviour, cognition and cultural transmission in the context of six million years of physiological evolution and ecological change. This paper will be examined by an unseen written examination paper.

3. *Human Ecology* Human ecology of disease, emphasising diseases that significantly contribute to the global burden of mortality and cultural change. Diet and nutrition anthropology of human societies. Ethno-biology and its cultural, ontological and epistemological contextualization, including Traditional Ecological Knowledge (TEK), Ethno-linguistics and the principles of folk-naming and folk-taxonomy of organisms, Local Ecological Knowledge (LEK) and the significance of place, and practical applications of ethnobiology including biological conservation. Ecology of human reproduction, including cultural differences in reproductive strategies.

This paper will be examined by an extended essay not exceeding 5,000 words (including references and footnotes but excluding bibliography) and a presentation. The essay will be chosen from a list of titles published by the Examiners on Monday of Week 1 of Trinity Term of their second year.

Essays should be word-processed in double-line spacing and should conform to the standards of academic presentation prescribed in the course handbook. Two copies of the essay must be delivered to the Examination Schools (addressed to the Chair of Examiners of the Final Honour School of Human Sciences, High Street, Oxford) not later than 12 noon on Friday of Week 6 of Trinity Term of their second year.

Candidates will be required to give a short presentation on the topic of the extended essay in Michaelmas Term of their Final year. The exact date of the presentation will be notified to students by Week 1 of Michaelmas Term. The presentation will be assessed for clarity and engagement and contributes 5% of the final mark for the extended essay.

4. *Demography and Population* Candidates will be expected to show knowledge of the major features of past and present population trends, the socio-economic, environmental and biomedical factors affecting fertility, mortality and migration; the social, economic and political consequences of population growth, decline and ageing; and major controversies in demographic theory. Specific topics will include traditional and transitional population systems in historical and contemporary societies; demographic transitions and their interpretation; demographic processes in post-transitional societies (modern Europe and other industrial areas) including very low fertility, longer life, international migration and new patterns of marriage and family; the changing position of women in the workforce; ethnic dimensions of demographic change; and policy interventions. The paper will also test knowledge of demographic analysis and techniques including data sources, the quantitative analysis of fertility and mortality, the life table, the stable population and other population models, population dynamics and projections, and limits to fertility and the lifespan. [**Until 1 October 2015:** The paper will contain essay questions and questions involving computation. Candidates will be required to answer three questions, two of the former and one of the latter.] [**From 1 October 2015:** The paper will comprise two sections. Section 1 will test the candidate's knowledge of substantive trends and their explanation. Section 2 will test the candidate's ability to interpret quantitative results and the methods of demographic analysis. Candidates will be required to answer three questions, two from Section 1 and one from Section 2.]

5(a). *Anthropological analysis and interpretation* The comparative study of social and cultural forms in the global context: to include economics and exchange, domestic structures and their reproduction, personal and collective identity, language and religion, states and conflict, understanding of biology and environment, historical perspectives on the social world and upon practice in anthropology. This paper will be examined by an unseen written examination paper.

5(b). *Sociological Theory* Theoretical perspectives including rational choice; evolutionary psychology; interpersonal interaction; social integration and networks; functionalism. Substantive problems including stratification; gender; race and ethnicity; collective action; norms; ideology. Candidates will be expected to use theories to explain substantive problems. This paper will be examined by an unseen written examination paper.

<b>Explanatory Notes</b>

Amendment to syllabus of one paper, change of assessment from examination to essay and presentation.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 16 March 2015**

**Title of Programme**

BA Philosophy, Politics and Economics

**Brief note about nature of change:** change to allow students to take a Special Subject paper and thesis/dissertation

**Effective date**

**For students starting FHS from MT 2015**

**For first examination from 2016-17**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P377, I21 – P378, I37:**

198. Special Subjects

199. Thesis (298, 299, 399)

*Politics* (including Sociology)

Candidates should note that the Politics subjects available in any particular year will depend on the availability of teaching resources. Not all subjects will be available in every year and restrictions may be placed on the number of candidates permitted to offer certain subjects in any particular year.

201. Comparative Government
202. British Politics and Government since 1900
203. Theory of Politics (114)
204. Modern British Government and Politics
205. Government and Politics of the United States
206. Politics in Europe
207. Politics in Russia and the Former Soviet Union
208. Politics in Sub-Saharan Africa
209. Politics in Latin America
210. Politics in South Asia
211. Politics in the Middle East
212. International Relations in the Era of Two World Wars
213. International Relations in the Era of the Cold War
214. International Relations
215. Political Thought: Plato to Rousseau
216. Political Thought: Bentham to Weber
217. Marx and Marxism
218. Sociological Theory
219. The Sociology of Post-Industrial Societies
220. Political Sociology
222. Labour Economics and Industrial Relations (307)
223. The Government and Politics of Japan
224. Social Policy
225. Comparative Demographic Systems (315)
226. Quantitative Methods in Politics and Sociology (313)

227. Politics in China

228. The Politics of the European Union

297. Special subject in Politics (~~199, 298, 299, 399~~)

298. Supervised dissertation (199, ~~297~~, 299, 399)

299. Thesis (199, 298, 399)

### *Economics*

Not all Economics subjects may be offered in any particular year. There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

Economics subjects available to candidates in any particular year will depend on the availability of teaching resources. Details of the choices available for the following year will be announced at the Economics Department's 'Options Fair' at the beginning of the fourth week of the first Hilary Full Term of candidates' work for the Honour School, and will be posted on the Department's undergraduate web-site at the same time.

300. Quantitative Economics

301. Macroeconomics

302. Microeconomics

303. Microeconomic Theory

304. Money and Banking

305. Public Economics

306. Economics of Industry

307. Labour Economics and Industrial Relations (222)

308. International Economics

309. Command and Transitional Economies

310. Economics of Developing Countries

311. British Economic History since 1870

314. Econometrics



- 315. Comparative Demographic Systems (225)
- 316. Economics of OECD Countries
- 317. Economic Decisions within the Firm
- 318. Finance
- 319. Game Theory
- 320. Mathematical Methods
- 321. The Philosophy and Economics of the Environment (126)
- 399. Thesis (199, 298, 299)

*~~The Department of Economics should be consulted to confirm numbering and titles in the above list.~~*

**2. P383, 127 – P384, 120:**

297. *Special Subject in Politics* ~~(199, 298, 299, 399)~~ Special Subjects will be examined by examination paper. No candidate may offer more than one Special Subject. ~~A Special Subject may not be offered by candidates also offering a thesis (199, 299, 399) or Supervised dissertation (298).~~ Depending on the availability of teaching resources, not all Special Subjects will be available to all candidates in every year. Candidates may obtain details of the choice of Special Subjects for the following year by consulting lists posted at the beginning of the fourth week of Hilary Term in the Department of Politics and International Relations and circulated to Politics tutors at colleges admitting undergraduates.

298. *Supervised dissertation* With the approval of the Politics sub-faculty, members of staff willing to supervise a research topic shall through the Administrator of the Department of Politics and International Relations place on the noticeboard of that Department not later than Friday of fourth week of Hilary Term a short description of an area of politics (including international relations and sociology) in which they have a special interest, a list of possible dissertation topics lying within that area, an introductory reading list, and a time and place at which they will meet those interested in writing a dissertation under their supervision for assessment in the following year's examination. Members of staff agreeing to supervise an undergraduate shall provide him or her with tutorials or intercollegiate classes equivalent to a term's teaching for a normal paper, the cost of such tutorials or classes to be met by the college. They shall notify the colleges of the undergraduates involved and the Administrator of the Department of Politics and International Relations. Candidates offering a thesis (199, 299, or 399) ~~or a Special Subject in Politics (297)~~ may not also offer a supervised dissertation. The regulations governing the length, the format, and the time, date and place of submission of a supervised dissertation shall be the same as those for the thesis. Every candidate who wishes to submit a supervised dissertation shall give notice of his or her intention to do so to the Registrar on his or her examination entry form. Every candidate shall sign a certificate to the effect that the supervised dissertation is his or her own work and that it has not already been submitted, wholly or substantially, for another Honour School of this University or for a degree of any other institution. The supervisor(s)

shall countersign the certificate confirming that to the best of his, her or their knowledge and belief these statements are true, and shall also submit a short statement of the supervision provided, together with the original specification of the research topic and any other course material provided. The candidate's certificate and the supervisor's or supervisors' statements shall be presented together with the supervised dissertation. Candidates are warned that they should avoid repetition in papers of material in their supervised dissertation and that substantial repetition may be penalized. Every candidate who wishes to have his or her supervised dissertation returned is required to enclose with the thesis, in an envelope bearing only his or her candidate number, a self-addressed sticky label.

299. *Thesis* As specified for 399 below.

### **Explanatory Notes**

Removing inconsistent rule which stops students being able to take the Politics Special Subject paper and writing a dissertation or thesis.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 16/03/15**

**Title of Programme**

BA Philosophy, Politics and Economics

**Brief note about nature of change:** addition of new topic to one paper

**Effective date**

**For students starting FPE from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P124, I18-25**

Elementary economics including: consumer theory; producer theory; market equilibrium with perfect competition, monopoly and imperfect competition; factor markets; partial equilibrium analysis of welfare, market failure and externalities; national income accounting; the determination of national income and employment; monetary institutions and the money supply; inflation; balance of payments and exchange rates; [the determinants of long-run economic growth](#). Elementary mathematical economics; application of functions and graphs, differentiation, partial differentiation, maxima and minima, optimization subject to constraints.

**Explanatory Notes**

addition of new topic to one paper

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

DPhil Education

**Brief note about nature of change:** Minor revisions to text and change of application submission to electronic for Transfer and Confirmation

**Effective date**

**With immediate effect**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

1. P840, I1 – P842, I11:

**3. Department of Education**

- 1. *Admission*

All students (whether studying on a full or part-time basis) are normally admitted as Probationer Research Students. A student admitted to study on a full-time basis is not permitted to change the basis of his or her study from full-time to part-time at any stage of his or her registration as a graduate student.

In assessing applications from candidates seeking to undertake a research degree through part-time study, the ~~Graduate Studies Committee~~ [Department](#) shall have regard to evidence that:

- (i) the candidate has a minimum of three years' experience as a professional

educator and is currently employed in an established post within an educational institution;

- (ii) the candidate can meet the attendance requirements relating to part-time study and lives locally to the University;
- (iii) the candidate has the written support of their present employer for their proposed course of study and its obligations;
- (iv) the candidate's proposed topic of research is related to their present or intended professional work.

*Attendance requirements (for part-time students)*

Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Department's Departmental Board.

- 2. Candidates with Probationer Research Student status, unless or until they have entered upon another status, or have been otherwise dispensed from some or all of the following requirements by the ~~Graduate Studies Committee~~ [Director of Doctoral Research](#), are required to undertake the work set out below during the first year.

A first year student shall be expected to:

i. satisfactorily complete a course of lectures, seminars and classes, as set out on the pages of WebLearn and in agreement with the Director of Doctoral Research,

- ~~ii. satisfactorily complete the First Year portfolio of work completed during the first year of PRS status.~~
- 3. *Transfer from Probationer Research Student status to D.Phil status*

This transfer shall normally take place not later than the fourth term after admission as ~~either an M.Sc. in Educational Research Methodology student or a~~ Probationer Research Student. The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory D.Phil thesis on the intended topic. For this purpose the student must submit to the ~~Graduate Studies Committee~~ [Higher Degrees Office](#) of the Department of Education two word-processed, soft bound copies ~~in typescript~~ of a substantial piece of written work as follows:

- The submission should be about 10,000 words in length and must include:
  - (i) A current thesis title;
  - (ii) Current thesis abstract: max 400 words;
  - (iii) A document of up to 10,000 words that includes a background to the proposed research, including a review of the relevant literature and theoretical perspectives; the conceptual framework and rationale informing the research design; key research questions; and a reflective discussion of methods, access, research ethics and analysis;
  - (iv) The Transfer document should provide evidence of a convincing and realistic research design; this may include a discussion of the pilot study. It should also highlight potential challenges or difficulties that may be

encountered.

- The following are also required, though they are not included in the 10,000 word limit
  - (v) CUREC form(s) as required and clear evidence of how commitment to responsible (ethical) conduct of research will be realised
  - (vi) Risk assessment form including evidence that the student has considered carefully issues of safety in fieldwork
  - (vii) A clear timetable for the research which demonstrates that the project is feasible and practicable and can be completed within the timeframe of 3 years
  - (viii) A list of references
  - (ix) Evidence of presentation of work at a seminar (e.g. RTS, Work in Progress, Research Group Seminar, STORIES Conference etc.)
  - (x) A Skills Review and Training Analysis
- In consultation with the student and supervisor, the Director of Doctoral Research acting on behalf of the Academic Committee ~~Graduate Studies Committee of the Department of Education~~ shall appoint two assessors who will interview the student and make a recommendation to the committee in an agreed written report. Candidates seeking to transfer to D.Phil Status will be expected during the interview to show evidence of research training through successful completion of the requirements of the Department's educational research methods course, unless specifically exempted from all or part of it. A candidate whose first application for transfer to D.Phil status is unsuccessful shall be permitted to make one further application to apply for transfer within one term. Those students who fail at the second attempt may be approved for transfer to M.Litt. status, or transfer to M.Sc. by Research status.
- 4. *Confirmation of Status*

Confirmation of Status shall normally take place not later than the seventh term after admission as ~~either an M.Sc. in Educational Research Methodology student or a~~ Probationer Research Student. It is intended to be a comprehensive monitoring of progress towards the final thesis.

Students' application for Confirmation of Status will be examined by two assessors appointed ~~by the Graduate Studies Committee~~ for this purpose. ~~For this purpose~~ The student must submit to the Graduate Studies Committee Higher Degrees Office of the Department of Education two copies printed, soft bound copies in typescript of a substantial piece of written work of about 30,000 words as follows:

- - (i) Current Thesis Title.
  - (ii) Thesis Abstract (Up to 300 words).
  - (iii) Proposed Thesis table of contents (indicating progress on each chapter).
  - (iv) A draft Introduction to the thesis, setting out the overall argument and/or contribution of the thesis. The introduction should also describe the proposed contents of each chapter, explaining how they link together and develop the thesis. These statements should normally be up to 500 words for each chapter. An extended literature review (but not the full chapter) can be submitted as Appendix A (This is important if neither of your Confirmation of Status examiners were your Transfer of Status examiners).

- (v) One fully developed methods chapter that documents how the research questions were addressed in practice, and reflects on how the initial research designs were refined or developed in the field.
- (vi) One draft Findings chapter. This chapter should show how the research questions are being addressed and describe the emergent findings.
- (vii) A list of references [for the confirmation document](#)
- ~~(viii)~~ and a list of references being used in the thesis more broadly.
- ~~(xiviii)~~ A clear assessment of progress made, and a timetable leading up to thesis submission.
- The Confirmation submission should normally be up to 30,000 words (not including abstract, references or Appendix A). Further supporting materials can be provided in appendices, for the examiners to consult if they so wish.
- Candidates whose first application for confirmation of status is not approved shall be permitted to make one further application within one term.
- *5. Thesis*

Theses submitted for the degree of D.Phil. should build on and develop the material submitted for Transfer of Status and Confirmation of Status.

A thesis for the Degree of M.Sc. by Research which exceeds 30,000 words, or a thesis for the Degree of M.Litt. which exceeds 50,000 words, or a thesis for the Degree of D.Phil. which exceeds 100,000 words, in each case including footnotes/endnotes but excluding appendices and references or bibliography, is liable to be rejected by the board unless the candidate has, with the support of his or her supervisor, secured the leave of the Department's Departmental Board to exceed this limit.

### **Explanatory Notes**

Updating text, and introducing requirement to submit Transfer and Confirmation applications electronically



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27 February 2015**

**Title of Programme**

DPhil Education

**Brief note about nature of change:** Minor revisions to text and change of application submission to electronic for Transfer and Confirmation

**Effective date**

**With immediate effect**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

1. P840, I1 – P842, I11:

**3. Department of Education**

- 1. *Admission*

All students (whether studying on a full or part-time basis) are normally admitted as Probationer Research Students. A student admitted to study on a full-time basis is not permitted to change the basis of his or her study from full-time to part-time at any stage of his or her registration as a graduate student.

In assessing applications from candidates seeking to undertake a research degree through part-time study, the ~~Graduate Studies Committee~~ [Department](#) shall have regard to evidence that:

- (i) the candidate has a minimum of three years' experience as a professional

educator and is currently employed in an established post within an educational institution;

- (ii) the candidate can meet the attendance requirements relating to part-time study and lives locally to the University;
- (iii) the candidate has the written support of their present employer for their proposed course of study and its obligations;
- (iv) the candidate's proposed topic of research is related to their present or intended professional work.

*Attendance requirements (for part-time students)*

Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Department's Departmental Board.

- 2. Candidates with Probationer Research Student status, unless or until they have entered upon another status, or have been otherwise dispensed from some or all of the following requirements by the ~~Graduate Studies Committee~~ [Director of Doctoral Research](#), are required to undertake the work set out below during the first year.

A first year student shall be expected to:

i. satisfactorily complete a course of lectures, seminars and classes, as set out on the pages of WebLearn and in agreement with the Director of Doctoral Research,

- ~~ii. satisfactorily complete the First Year portfolio of work completed during the first year of PRS status.~~
- 3. *Transfer from Probationer Research Student status to D.Phil status*

This transfer shall normally take place not later than the fourth term after admission as ~~either an M.Sc. in Educational Research Methodology student or a~~ Probationer Research Student. The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory D.Phil thesis on the intended topic. For this purpose the student must submit to the ~~Graduate Studies Committee~~ [Higher Degrees Office](#) of the Department of Education two word-processed, soft bound copies ~~in typescript~~ of a substantial piece of written work as follows:

- The submission should be about 10,000 words in length and must include:
  - (i) A current thesis title;
  - (ii) Current thesis abstract: max 400 words;
  - (iii) A document of up to 10,000 words that includes a background to the proposed research, including a review of the relevant literature and theoretical perspectives; the conceptual framework and rationale informing the research design; key research questions; and a reflective discussion of methods, access, research ethics and analysis;
  - (iv) The Transfer document should provide evidence of a convincing and realistic research design; this may include a discussion of the pilot study. It should also highlight potential challenges or difficulties that may be

encountered.

- The following are also required, though they are not included in the 10,000 word limit
  - (v) CUREC form(s) as required and clear evidence of how commitment to responsible (ethical) conduct of research will be realised
  - (vi) Risk assessment form including evidence that the student has considered carefully issues of safety in fieldwork
  - (vii) A clear timetable for the research which demonstrates that the project is feasible and practicable and can be completed within the timeframe of 3 years
  - (viii) A list of references
  - (ix) Evidence of presentation of work at a seminar (e.g. RTS, Work in Progress, Research Group Seminar, STORIES Conference etc.)
  - (x) A Skills Review and Training Analysis
- In consultation with the student and supervisor, the Director of Doctoral Research acting on behalf of the Academic Committee ~~Graduate Studies Committee of the Department of Education~~ shall appoint two assessors who will interview the student and make a recommendation to the committee in an agreed written report. Candidates seeking to transfer to D.Phil Status will be expected during the interview to show evidence of research training through successful completion of the requirements of the Department's educational research methods course, unless specifically exempted from all or part of it. A candidate whose first application for transfer to D.Phil status is unsuccessful shall be permitted to make one further application to apply for transfer within one term. Those students who fail at the second attempt may be approved for transfer to M.Litt. status, or transfer to M.Sc. by Research status.
- 4. *Confirmation of Status*

Confirmation of Status shall normally take place not later than the seventh term after admission as ~~either an M.Sc. in Educational Research Methodology student or a~~ Probationer Research Student. It is intended to be a comprehensive monitoring of progress towards the final thesis.

Students' application for Confirmation of Status will be examined by two assessors appointed ~~by the Graduate Studies Committee~~ for this purpose. ~~For this purpose~~ The student must submit to the Graduate Studies Committee Higher Degrees Office of the Department of Education two copies printed, soft bound copies in typescript of a substantial piece of written work of about 30,000 words as follows:

- - (i) Current Thesis Title.
  - (ii) Thesis Abstract (Up to 300 words).
  - (iii) Proposed Thesis table of contents (indicating progress on each chapter).
  - (iv) A draft Introduction to the thesis, setting out the overall argument and/or contribution of the thesis. The introduction should also describe the proposed contents of each chapter, explaining how they link together and develop the thesis. These statements should normally be up to 500 words for each chapter. An extended literature review (but not the full chapter) can be submitted as Appendix A (This is important if neither of your Confirmation of Status examiners were your Transfer of Status examiners).

- (v) One fully developed methods chapter that documents how the research questions were addressed in practice, and reflects on how the initial research designs were refined or developed in the field.
- (vi) One draft Findings chapter. This chapter should show how the research questions are being addressed and describe the emergent findings.
- (vii) A list of references [for the confirmation document](#)
- ~~(viii)~~ and a list of references being used in the thesis more broadly.
- ~~(xiviii)~~ A clear assessment of progress made, and a timetable leading up to thesis submission.
- The Confirmation submission should normally be up to 30,000 words (not including abstract, references or Appendix A). Further supporting materials can be provided in appendices, for the examiners to consult if they so wish.
- Candidates whose first application for confirmation of status is not approved shall be permitted to make one further application within one term.
- *5. Thesis*

Theses submitted for the degree of D.Phil. should build on and develop the material submitted for Transfer of Status and Confirmation of Status.

A thesis for the Degree of M.Sc. by Research which exceeds 30,000 words, or a thesis for the Degree of M.Litt. which exceeds 50,000 words, or a thesis for the Degree of D.Phil. which exceeds 100,000 words, in each case including footnotes/endnotes but excluding appendices and references or bibliography, is liable to be rejected by the board unless the candidate has, with the support of his or her supervisor, secured the leave of the Department's Departmental Board to exceed this limit.

### **Explanatory Notes**

Updating text, and introducing requirement to submit Transfer and Confirmation applications electronically

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 30/03/15**

**Title of Programme**

MSc Russian and East European Studies

**Brief note about nature of change:** minor revision to text (correction)

**Effective date**

**With immediate effect**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P702, I35-36:**

2. *Politics, Economics and International Relations of the Former Soviet Union and Eastern Europe* (~~compulsory paper Hilary Term~~).

**Explanatory Notes**

Correction to remove incorrect text



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27/04/15**

**Title of Programme**

Bachelor of Civil Law / Magister Juris

**Brief note about nature of change:** addition of new option paper

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P871, I45-50:**

**SCHEDULE A**

**List I**

Advanced Property and Trusts;

[Children, Families, and the State;](#)

Commercial Remedies;

Comparative Corporate Law;

Comparative and Global Environmental Law;

**Explanatory Notes**

Addition of a new option paper



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 5 June 2015**

**Title of Programme**

MSc African Studies

**Brief note about nature of change:** Change to dissertation submission details

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

1. P620, I28:

Two typewritten or word processed copies of the written work detailed above must be delivered to the Examination Schools, addressed to the Chair of Examiners for the M.Sc. in African Studies, c/o Examination Schools, High Street, Oxford at the times and days specified. One electronic copy of the dissertation must be submitted along with the physical copies to the Examination Schools. The electronic copy must be anonymous, submitted in word format, and identical in content and length to the physical copies of the dissertation.

**Explanatory Notes**

Change to require students to submit an electronic copy of the dissertation, in addition to the hard copies.



**Medical Sciences Board****Approved:** 1<sup>st</sup> June 2015**Title of Examination:** MSc in Global Health Science**Brief note about nature of change:** (1) To increase the word count for the report on an analysis of a dataset. (2) To remove the requirement for candidates to be examined on all modules, except Principles of Epidemiology and Principles of Statistics, within one of the written papers.**Effective date:**

- For all students on course from Michaelmas Term 2015
- For first examination from 2015-16

**Location of change:***Examination Regulations 2014-15:*<http://www.admin.ox.ac.uk/examregs/2014-15/mosbciglobhealscie/administratorview/>

MSc in Global Health Science

**Details of change:**

1. In *Examination Regulations*, 2014-15,  
<http://www.admin.ox.ac.uk/examregs/2014-15/mosbciglobhealscie/administratorview/>  
MSc in Global Health Science, citation reference 1.5, amend the clause as follows:  
  
'(i) A printed report of not more than ~~4,000~~ 2,500 words (excluding bibliography) on an analysis of a dataset based on a research question approved by the Organising Committee. Additionally, candidates must submit an annotated copy of the STATA code used for their analysis.'
2. Ibid., citation reference 1.8, amend the clause as follows:  
  
'(iv) A written examination paper relating to ~~all~~ of the modules set out in the Schedule, with the exception of Principles of Epidemiology, and Principles of Statistics.'

**Explanatory Notes**

1. The current word limit (1,000 words) for the 'data analysis and report' assessment was considered too brief, and a limit of 2,500 words is more realistic.
2. There are two examination papers:
  - Principles of Statistics and Principles of Epidemiology.
  - Advanced Global Health Science.

The current regulations state that all modules (except for statistics and epidemiology, which is examined via a separate paper) will be examined in one three-hour paper. It has proved challenging to prepare such a paper at MSc level, and to ensure coverage of all aspects of the entire curriculum. Consequently, each question consists of a number of sub-sections intended to cover the complete curriculum; the questions are limited in scope and candidates must answer all questions. Subsequently, the Nuffield Department of Population Health Graduate Studies Committee considered it more reasonable that candidates have some choice and flexibility. The format of the paper will be changed to one where candidates select from a variety of questions, which means that whilst they do not have to cover all aspects of the syllabus, what they do cover is more substantive. The paper will include ten questions of which students must answer five questions; there will be one question per module covered.

The proposal has been approved by Chair's action on behalf of the Graduate School Committee of the Medical Sciences Division.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 5 June 2015**

**Title of Programme**

Bachelor of Civil Law / Magister Juris

**Brief note about nature of change:** New option paper

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P871, I45-48:**

**SCHEDULE A**

**List I**

Advanced Property and Trusts;

Commercial Negotiation and Mediation;

Commercial Remedies;

<b>Explanatory Notes</b>

Approval of new option paper
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**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 05/06/15 and by Education Committee on 19/06/15**

**Title of Programme**

MSc Migration Studies

**Brief note about nature of change:** Addition of MBA 1+1 regulations

**Effective date**

**For students starting from MT 2016**

**For first examination from 2016-17**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P683, after I.42 insert**

**'Oxford 1+1 MBA programme**

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(i) Attendance of one of the summer elective programmes offered for the Master of

Business Administration to be published by the MBA Director before the first Monday of the preceding term. Candidates would be required to undertake all assessments and receive feedback, but would not obtain credit towards the MBA. Candidates are not permitted to subsequently undertake the same elective as part of the MBA programme the following year.

(ii) A formatively assessed assignment of no more than 5,000 words (including all prefatory matter and appendices) supervised by the Saïd Business School academic advisor, which will relate the Master's degree learning to an appropriate area of the MBA programme. Candidates would also be required to present a work plan related to this assignment to the 1+1 programme class.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.'

#### **Explanatory Notes**

Addition of details of the bridging programme for candidates registered on the Oxford 1+1 MBA programme.



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 09/07/15 (Chair's action)**

**Title of Programme**

DPhil Management Studies

**Brief note about nature of change:**

Clarification of the requirements of the PRS course and for Transfer of Status

**Effective date**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**Delete P851 I24-47 and insert:**

*1. Probationer Research Students*

All students are normally admitted as Probationer Research Students (PRS) and follow either the "Management Research" or "Financial Economics" pathway as set out in the Course Handbook.

*Management Research pathway*

- (a) During their first year, Probationer Research Students will be required to attend the following three core modules, and in consultation with their supervisor, will additionally attend either one or two Advanced Research Methods courses and two or three specialist electives as set out in the Course Handbook.

- (i) Introduction to Management Research Methods

- (ii) Statistical Research Methods
- (iii) Management and Organisation Theory

(b) All students shall satisfactorily complete the courses and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the D.Phil.

#### *Financial Economics pathway*

(a) During their first year, Probationer Research Students will be required to attend the following four core modules from the MSc in Financial Economics programme, and in consultation with their supervisor, will attend four options offered for the second year of the MPhil in Economics, one of which must be either Financial Economics I or Financial Economics II. In special circumstances, where a student has taken a sustainably similar course prior to enrolment, they may substitute MPhil in Economics courses for the required MSc in Financial Economics core courses. Any substitution must be agreed to by both the Programme Director and the student's supervisor.

- (i) Asset Pricing
- (ii) Corporate Finance
- (iii) Economics
- (iv) Financial Econometrics

(b) All students shall satisfactorily complete the courses and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the D.Phil.

#### *2. Transfer of status*

Students who have taken the MSc in Financial Economics prior to commencing their D.Phil study as a PRS are normally expected to transfer status in their third term. All students must transfer status by the end of their fourth term.

Applications for transfer of status must be submitted to the D.Phil Committee and should be comprised of the following:

(a) A transfer of status form (GSO.2), signed by the student's supervisor and an appropriate college officer. The candidate should indicate clearly on the form the status to which he or she wishes to transfer;

(b) Passes in all of the examinations and coursework approved by the student's supervisor, as stated in 1 above;

(c) A satisfactory research proposal or research outline;

(d) One draft chapter of the thesis

#### **Explanatory Notes**

Changes to provide more detailed information on the requirements of the PRS course and for Transfer of Status

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15 (Chair's Action) and by Education Committee on 14/07/15**

**Title of Programme**

MSc Applied Linguistics and Second Language Acquisition

**Brief note about nature of change:** revisions to text, changes to submission requirements and re-sit arrangements

**Effective date**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P622, I5 – P623, I15:**

1. Candidates may normally only be admitted to the course if they have successfully obtained an honours degree ~~which contained a substantial element of second language learning and/or linguistics in a discipline related to applied linguistics.~~

2. The course shall consist of eight taught modules ~~(constituting Part 1 of the examination)~~ and a dissertation ~~(constituting Part 2 of the examination)~~. ~~Candidates shall be deemed to have passed the examination if they have satisfied the examiners in both Part 1 and Part 2.~~

~~3. Every candidate who is required to complete Part 1 will be required to complete all eight Modules of the course unless they can make a case for prior accreditation (by virtue of having successfully~~

~~completed the Diploma in Education, Modern Foreign Languages), in which case they will be required to complete six Modules, and this will constitute Part 1 of the examination for these candidates. Candidates must pass Part 1 by examination or by prior accreditation before submitting a dissertation for Part 2. Interim marks for the first four Modules of Part 1 will be released to candidates following the first meeting of the Examination Board. At the close of the examination in Part 1, a list of candidates shall be published who have satisfied the examiners in that part of the examination.~~

~~4. Every candidate will be required to satisfy the examiners in the following:~~

~~(i) Satisfactory attendance at the appropriate classroom-based courses;~~

~~(ii) Satisfactory performance in both Part 1 and Part 2.~~

35. An electronic copy of each of the four Michaelmas Term assignments must be uploaded to the Assignments section of the Higher Degrees Weblearn no later than noon on the Friday of Week 0 Hilary Term, and an electronic copy of each of the four Hilary Term assignments must be uploaded to the Assignments section of the Higher Degrees Weblearn no later than noon on the Friday of Week 0 of Trinity Term. Part-time students must submit assignments for two modules on each of these occasions over a period of two years.

46. Candidates will also be required to submit a dissertation of between 15,000 and 20,000 words (including footnotes/endnotes but excluding appendices and references or bibliography) on a subject selected by the candidate in consultation with the supervisor, which must be closely related to one or more of the themes of the course. The subject and title selected by the candidate must be approved by the Course Director at a time to be announced at the beginning of the academic year in which the examination is taken. The subject and title selected by the candidate must be approved by Departmental Board not later than the first day of the fifth week of Hilary Term of the course (for full-time candidates) and of the second year of the course (for part-time candidates).

57. Three-Two soft bound, word processed or printed copies of the dissertation must be delivered to the Chair of the Examiners, M.Sc. in Applied Linguistics and Second Language Acquisition, c/o Examination Schools, High Street, Oxford, OX2 6PY not later than noon on the last Friday of August of the year in which the final Module examination has been taken. These copies should be anonymous except for the candidate number. One copy should be hard bound and two soft bound, the latter of which should be anonymous except for the candidate number. The hard bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental library. The dissertation and must be accompanied by a declaration indicating that it is the candidate's own work. Candidates will also be required to submit an electronic copy of the dissertation to Weblearn by noon on the same day and to submit a hardbound copy of the dissertation to the Department of Education no later than one week after submission of the softbound copies to the Examination Schools. The hard bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental library. If Part 1 is failed, the candidate may retake the whole examination of Part 1 one further time on the next occasion when this is examined. If Part 2 is failed the candidate may resubmit the dissertation one further time

~~on the next occasion when it is examined.~~

~~6. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or when the assessment is next examined the following year. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined. Candidates who fail any modules or the dissertation at the first attempt cannot normally be awarded more than 50 at resubmission.~~

~~78.~~ The candidate may also be examined orally. The oral examination ~~may only~~will normally be on the candidate's dissertation.

~~89.~~ The examiners may award a distinction for excellence in the whole examination.

## **SCHEDULE**

~~Module A First Language Acquisition and Bilingualism~~

~~Module B Theories, Progression, and Methods~~

~~Module C Individual and Group Differences~~

~~Module D Input and Interaction~~

~~Module E Accessing Meaning~~

~~Module F Producing and Communicating Meaning~~

~~Module G Vocabulary Acquisition~~

~~Module H Error, Analysis, Interlanguage, and Testing~~

~~Optional Double Module: Teaching English as a Foreign Language Certificate.~~

## **Explanatory Notes**

1. Minor text revisions for clarification
2. Removal to references to 'parts' of examinations
3. Clarification of deadline for dissertation title submission
4. Change to allow submission of hard-copy of dissertation one week later than soft-copy submission
5. Changes to re-sit arrangements, to allow for in-year re-sits

6. Removal of schedule from regulations.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 08/07/15 (Chair's Action)**

**Title of Programme**

MSc Comparative Social Policy

**Brief note about nature of change:** change to require electronic submission of thesis

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014 as amended by *Gazette* of date 26/03/15

**Detail of change**

**1. P632, I2-27:**

Every candidate must follow, for at least three terms, a course of instruction in Comparative Social Policy.

The examination will be in four parts.

**A. [For students starting before MT 2015: Two] [For students starting from MT 2015: One]** compulsory papers in *Methods of Social Research*. As specified for the M.Phil. in Comparative Social Policy.

**B. [For students starting before MT 2015: A] [For students starting from MT 2015: One]** compulsory paper in *Comparative Social Policy/Welfare States*. As specified for the M.Phil. in



Comparative Social Policy.

**C.** One optional paper. This may be from the list of optional papers as specified for the M.Phil. in Comparative Social Policy. Teaching in some options may not be available every year. Candidates may, after special permission of the Social Policy and Intervention Graduate Studies Committee, offer subjects outside this list. This may include papers offered in other relevant master's degrees in the University, subject to permission by the relevant Graduate Studies Committee as appropriate.

**D.** A thesis of not more than 10,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student. The thesis should employ comparative method in the study of a social policy topic. Two typewritten copies of the thesis must be delivered to the Examination Schools, High Street, Oxford, by noon of the weekday on or nearest to 15 August of the year in which the examination is to be taken. This word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 2,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). One electronic copy of the thesis must be submitted along with the physical copies to the Examination Schools. The electronic copy must be anonymous, submitted in word format, and identical in content and length to the physical copies of the thesis. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

The examiners may examine any candidate viva voce.

The examiners may award a Distinction for excellence in the whole examination on the basis of the material submitted to them.

### **Explanatory Notes**

1. Minor text correction
2. Change to require electronic submission of thesis as well as hard copies.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 30/06/15**

**Title of Programme**

MSc Contemporary India

**Brief note about nature of change:** change to dissertation title deadline

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P636, I14-18:**

(iii) One 10,000 word dissertation: the title of the dissertation must be approved by the Director of Graduate Studies not later than 12 noon on Friday of ~~third~~fifth week of Hilary Full Term. The dissertation must be submitted not later than 12 noon on Monday of seventh week of Trinity Full Term in the year in which the examination is taken.

**Explanatory Notes**

Change to deadline for approval of dissertation title

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 30/06/15**

**Title of Programme**

MSc Criminology and Criminal Justice

**Brief note about nature of change:** removal of option paper

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014, as amended by *Gazette* of date 30/10/14

**Detail of change**

**1. P.637, I10 – P.639, I46:**

1. Every candidate must follow, for at least three terms, a course of instruction in Criminology and Criminal Justice.

2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology and a student representative (the latter for open business only).

3. **[For students starting before MT 2015:** The course will consist of four elements: core course in Explanation and Understanding in Criminology (Michaelmas Term) and Understanding Criminal Justice (Hilary Term); the course Research Design and Data Collection (Michaelmas Term); options; and dissertation. The core course will run for six weeks throughout the first two terms (Michaelmas and

Hilary). The Research Design and Data Collection course runs for six weeks in the first term (Michaelmas). Options will run for six weeks in each term (Michaelmas, Hilary and Trinity). Candidates will be required to choose two options in each of the first two terms and one for the final term. The dissertation will be 8,000-10,000 words long on a topic to be agreed by the Board of Studies. The required format for this dissertation is the common format prescribed for all law theses, which is printed in the Faculty of Law's Graduate Students' Handbook.】 **[For students starting from MT 2015:** The course will consist of four elements: core course in Explanation and Understanding in Criminology (Michaelmas Term) and Understanding Criminal Justice (Hilary Term); the course Research Design and Data Collection (Michaelmas Term); options; and dissertation. The core course will run for eight weeks throughout the first two terms (Michaelmas and Hilary). The Research Design and Data Collection course runs for eight weeks in the first term (Michaelmas). Options will run for eight weeks in both Michaelmas and Hilary terms. Candidates will be required to choose two options in Michaelmas Term and three in Hilary Term. In Trinity Term students submit a dissertation 12,000-15,000 words long on a topic to be agreed by the Board of Studies. The required format for this dissertation is the common format prescribed for all law theses, which is printed in the Faculty of Law's Graduate Students' Handbook.】

4. The options are listed in the Schedule below.

5. Not all options will necessarily be taught or examined in any one year. Details of those which are available will be published in the Graduate Student Handbook produced by the Centre for Criminology for the year of the examination, subject to any amendment posted on the designated notice board in the Centre for Criminology by Monday of Week Minus One of the Michaelmas Term before the examination is held.

6. In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the *Gazette* by the end of Monday of Week Minus One of the Michaelmas Term before the examination is held.

7. The course shall be assessed as follows:

(i) *Core Course:* **[For students starting before MT 2015:** There shall be a three-hour examination for the core course to be taken in Week Nought of Trinity Term.】 **[For students starting from MT 2015:** There shall be 2 two hour examinations for the core course, the first to be taken in Week Nought of Hilary Term, and the second to be taken in Week Nought of Trinity Term.】

(ii) *Options and Research Design and Data Collection:* **[For students starting before MT 2015:** Courses other than Research Design and Data Collection, Social Explanation and Data Analysis, Quantitative Analysis for Social Scientists and Qualitative Methods shall be examined by means of an assessed essay of no less than 3,500 and no more than 5,000 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during the last three weeks of each term. A selection of three titles (as determined by the Board of Examiners), shall be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of the relevant term. Candidates shall be required to submit two typewritten copies of each essay to the Examination

Schools, High Street, Oxford, not later than three weeks after this date, by noon.] **[For students starting from MT 2015:** Courses other than Research Design and Data Collection, ~~Social Explanation and Data Analysis~~, Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners), shall be posted on the designated noticeboard at the Centre for Criminology by noon on Thursday of Week Seven of the relevant term. Candidates shall be required to submit two typewritten copies of each essay to the Examination Schools, High Street, Oxford, not later than Wednesday of Week Ten, by noon.]

**[For students starting before MT 2015:** Research Design and Data Collection, Social Explanation and Data Analysis, Quantitative Analysis for Social Scientists and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Six and Friday of Week Nine of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of the relevant term. Candidates shall be required to submit two copies of the essay to the Examination Schools, High Street, Oxford, not later than three weeks after this date, by noon. In addition, candidates taking Social Explanation and Data Analysis and/or Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.]

**[For students starting from MT 2015:** Research Design and Data Collection, ~~Social Explanation and Data Analysis~~, Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Thursday of Week Seven and Wednesday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be posted on the designated noticeboard at the Centre for Criminology by noon on Thursday of Week Seven of the relevant term. Candidates shall be required to submit two copies of the essay to the Examination Schools, High Street, Oxford, not later than of Week 10, by noon. In addition, candidates taking ~~Social Explanation and Data Analysis and/or~~ Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.]

(iii) *Dissertation:* Two typewritten copies of the dissertation shall be submitted to the Examination Schools by noon on **[For students starting before MT 2015:** Friday of Week Nine] **[For students starting from MT 2015:** Wednesday of Week Ten] of Trinity Term. One bound copy of the dissertation of each candidate who passes the examination shall be deposited in the Social Science Library, Manor Road.

8. The degree of M.Sc. shall be awarded to any candidate who achieves a mark of at least 50 per cent

for (a) the five options and the Research Design and Data Collection course, (b) the core course papers, and (c) the dissertation, as well as satisfactory completion of the continuous assessment element of the ~~Social Explanation and Data Analysis, and/or~~ Quantitative Analysis for Social Scientists and/or Qualitative Methods.

9. The examiners may award a distinction for excellence in the whole examination.

10. Arrangements for reassessment shall be as follows:

(i) *Core Course*: **[For students starting before MT 2015:** Candidates who fail, or withdraw from, the core course examination may resit the examination in the Trinity Term of the following academic year.]

**[For students starting from MT 2015:** Candidates who fail, or withdraw from, either core course examination may resit the examination according to the standard timetable for examinations in the following academic year.] Such candidates who have completed successfully either or both of (a) the options and Research Design and Data Collection (i.e. have obtained an aggregate mark of 50 per cent or more) and (b) the dissertation, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of Research Design and Data Collection, and, where relevant, those of ~~Social Explanation and Data Analysis, and/or~~ Quantitative Analysis for Social Scientists and/or Qualitative Methods.

(ii) *Options and Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the options or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays in which they have obtained a mark of 49 per cent or less to the Examination Schools, High Street, Oxford, according to the standard timetable for submitting essays in the following academic year. Such candidates who have completed successfully (a) the core course examination, (b) the dissertation, and (c) any assessment for which they have received a mark of 50 per cent or more, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of where relevant, that of ~~Social Explanation and Data Analysis, and/or~~ Quantitative Analysis for Social Scientists and/or Qualitative Methods.

(iii) *Continuous assessment element of Research Design and Data Collection, ~~Social Explanation and Data Analysis, Quantitative Analysis for Social Scientists and Qualitative Methods~~*: Candidates who fail to complete an assignment which forms part of the continuous assessment element of ~~Social Explanation and Data Analysis and/or~~ Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on **[For students starting before MT 2015: Friday of Week Nine] [For students starting from MT 2015: Thursday of Week Ten]** of the relevant term.

(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year. Such candidates who have completed successfully (a) the core course and/or (b) the options may carry forward the marks gained

for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of ~~Social Explanation and Data Analysis~~ and/or Quantitative Analysis for Social Scientists and/or Qualitative Methods.

## SCHEDULE

Comparative and Transnational Criminal Justice

Comparative Criminal Justice, Security and Human Rights

Crime and the Family

Criminal Justice in Transitional Settings

Criminal Justice, Migration and Citizenship

Desistance from Crime: The Role of Criminal Justice Agencies

Law, Economics and Crime

Mafias

News Media, Crime and Policy

Policing Global Insecurities

Prisons

Public and Private Policing

Public Opinion, Crime and Criminal Justice

Qualitative Methods

[Quantitative Analysis for Social Sciences](#)

Race and Gender

Research Design and Data Collection

Restorative Justice

Risk, Security and Criminal Justice

Sentencing

~~Social Explanation and Data Analysis~~

Sociology of Punishment

The Death Penalty

The Politics of Crime Control

Transitional Justice

Victims

Victims and Restorative Justice

Violence and Civilisation

Youth Justice

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**Explanatory Notes**

1. Removal of methods option paper
2. Minor text corrections



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15 (Chair's Action) and by Education Committee on 14/07/15**

**Title of Programme**

MSc Education

**Brief note about nature of change:** revision to texts, change to re-sit arrangements

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014 as amended by *Gazette* of date 29/01/15

**Detail of change**

**1. P646, I1 – 50:**

1. Candidates must follow for three terms a course of instruction in Education, specialising in one of the following pathways: Comparative and International Education, Higher Education, Learning and Technology, Child Development and Education, or Research Training. ~~The examination shall consist of six one-term papers and a dissertation.~~

2. ~~Part 1 of the course consists of six papers.~~ Candidates take a combination of six one term required pathway-specific core papers and option papers, ~~as determined in advance by each pathway convener.~~ Candidates will be informed of the available options, along with the assessment requirement, by Friday of 0th week of Michaelmas Term in the year in which the examination is taken. On some pathways, students are also required to

successfully complete a research internship. ~~Candidates following the 'Research Training' pathway will choose from a broader range of papers across the MSc Education degree, in consultation with their supervisor and pathway convenor, of which at least half will be research methods focused.~~

3. Exceptionally, candidates may offer one paper from a relevant masters degree in another department in the University, in place of one option paper, subject to permission from the relevant pathway convenor and the ~~Education Graduate Studies Committee~~Course Director. Applications to take such a paper must normally be made by Friday of the fifth week of Michaelmas Term.

4. Papers are normally assessed by one or more coursework assignments totalling no more than 3,000 words (inclusive of footnotes but excluding bibliography and appendices). All such assignments must be uploaded to the Assignments section of the Higher Degrees Weblearn site by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Exceptionally, candidates are assessed by unseen examination.

5. ~~For Part 2 of the course, C~~andidates will beare also required to submit a dissertation of 15,000–20,000 words (including footnotes/endnotes but excluding appendices and references or bibliography), the title to be selected in consultation with the supervisor, on a topic relevant to the pathway being followed. The subject and title selected by the candidate must be approved by the Course Director at a time to be announced at the beginning of the academic year in which the examination is taken.

6. Two soft bound, word-processed or printed copies of the dissertation must be delivered to the Chair of Examiners, M.Sc. Education, c/o Examination Schools, High Street, Oxford, not later than noon on the second Friday in August in the year in which the written examination is taken. These copies should be anonymous except for the candidate number, and accompanied by a declaration indicating that it is the candidate's own work. Candidates are also required to upload an electronic copy of the dissertation by noon on the same day and to submit a hardbound copy of the work to the Department of Education no later than one week after submission of the soft bound copies. The hard bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental library.

7. ~~Every candidate will be required to satisfy the examiners in the following: (i) Satisfactory attendance at the appropriate classroom-based courses; (ii) Satisfactory performance in both Part 1 and Part 2. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or when the assessment is next examined the following year. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined. Candidates who fail any of the core or option papers at the first attempt cannot normally be~~

awarded more than 50 at resubmission.

8. Candidates may also be required to attend an oral examination. The oral examination may will normally be on the candidate's ~~written papers, dissertation, or both~~. ~~Candidates shall be deemed to have passed the examination if they have satisfied the examiners in both Part 1 and Part 2. No candidate may progress to Part 2 unless they have passed a minimum of 4 papers in Part 1. If Part 2 is failed the candidate may resubmit the dissertation one further time on the next occasion when this is examined.~~

9. The examiners may award a distinction for excellence in the whole examination.

### **Explanatory Notes**

1. Minor text revisions for clarification
2. Removal to references to 'parts' of examinations
3. Changes to re-sit arrangements, to allow for in-year re-sits

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 08/07/15 (Chair's Action)**

**Title of Programme**

MSc Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

**Brief note about nature of change:** change to require electronic submission

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014, as amended by *Gazette* of date 26/03/15

**Detail of change**

**1. P.655, I44 – P.656, I41:**

1. Candidates must follow for at least three terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

2. Every candidate will be required to satisfy the examiners in the following:

(i) A compulsory core paper, **[For students starting from MT 2015: in either]** Evidence-Based Social Intervention **[For students starting before MT 2015: and]** **[For students starting from MT 2015: or]** Policy Evaluation;

(ii) A compulsory Research Methods paper, for which students will be examined on the basis of a methods work book (consisting of two Quantitative and one Statistics assignments each of up to 3,000 words, and a Qualitative assignment of up to 2,000 words) and a critical methods essay of up to 2,500

words.

(iii) One Option paper;

(iv) A thesis of not more than 10,000 words, on a topic related to, and attentive to the **[For students starting before MT 2015: evidence-based intervention and policy evaluation and evaluation methods] [For students starting from MT 2015: evidence-based intervention, policy evaluation or evaluation methods]**, and decided jointly with, and approved by, the supervisor on behalf of the Department.

3. Candidates shall submit the methods work book to the Director of Graduate Studies in the Department of Social Policy and Intervention by noon on Friday of the sixth week of the third term of the course, accompanied by a statement that it is the candidate's own work except where otherwise indicated. Two printed or word-processed copies of the Research Methods essay must be delivered to the M.Sc. Examiners (Evidence-Based Social Intervention), c/o Examination Schools, High Street, Oxford OX1 4BG, no later than 12 noon on Friday of sixth week of the Trinity Term in which the examination has been taken. One electronic copy of the Research Methods essay must be submitted along with the physical copy to the Examination Schools. The electronic copy must be anonymous, submitted in word format, and identical in content and length to the physical copy of the essay.

4. Two printed or word-processed copies of the thesis must be delivered to the M.Sc. examiners (Evidence-Based Social Intervention and Policy Evaluation), c/o Examination Schools, High Street, Oxford OX1 4BG, no later than noon on 15 August or the weekday nearest to 15 August of the year in which the examination has been taken. One electronic copy of the thesis must be submitted along with the physical copies to the Examination Schools. The electronic copy must be anonymous, submitted in word format, and identical in content and length to the physical copies of the thesis. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

5. A candidate who fails the examination may enter for one subsequent examination only, provided this is within six terms of his or her initial registration. A candidate who has attained a satisfactory mark in any one of the four components of the examination in 2 above will not be required to retake the component(s) concerned.

6. Each candidate must attend a viva voce when required to do so by the examiners.

7. The examiners may award a distinction for excellence in the whole examination.

## SCHEDULE

(i) *Evidence-Based Social Intervention and Policy Evaluation* (core course): Candidates will be expected to have a knowledge of major theories underlying evidence-based social interventions **[For students starting before MT 2015: and] [For students starting from MT 2015: or]** policy evaluation research. The course will use exemplary intervention and evaluation research studies to illustrate important theoretical, ethical, methodological, and practice issues.

(ii) *Research Methods* (core course): Candidates will be expected to have a knowledge of major

quantitative and qualitative techniques, and research designs for understanding social problems and evaluating social interventions and policies.

(iii) *Option course*: This will enable students to link evidence-based solutions to a range of social problems. Not every option will be offered in any one year, and applicants for admission will be advised of this. Areas from which options may be offered include: promoting the welfare of children and families; multicultural mental health interventions; substance misuse and offending; interventions in relation to HIV and AIDS; community work; refugees and asylum seekers.

### **Explanatory Notes**

1. Revision to text

2. Change to require electronic submission of thesis and Research Methods essay, in addition to hard copies.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 30/06/15**

**Title of Programme**

MSc Social Anthropology

**Brief note about nature of change:** minor revision to text

**Effective date**

**With immediate effect**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P704, I1-17:**

**SCHEDULE**

Students must satisfy the examiners in four papers, two of a general nature and two options; one option paper must be selected from List A (below). ~~The syllabuses for the two general papers are as follows:~~

*I. Culture and Identity*

~~This paper will focus on the following topics: history and politics of anthropology; anthropology, ethnography and colonialism; gift and exchange; production and consumption; aesthetics, poetics, music and dance; material culture and museums; landscape and the built environment; personhood and the body; identity, ethnicity and nationalism.~~

II. *Kinship, Power and Charge*

~~This paper will focus on the following topics: family, kinship and relatedness; gender and age; ritual and religion; myth, history, memory and time; symbolism; representations of misfortune, including witchcraft, possession and healing; politics, law and the state; multiculturalism, migration and globalisation; language and literacy; classification; power, violence, resistance and agency.~~

~~The two option papers are as follows:~~

**Explanatory Notes**

1. Removal of rubric for core papers, to be included in the Course Handbook instead



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 05/06/15 and by Education Committee on 26/06/15**

**Title of Programme**

MSc Social Science of the Internet

**Brief note about nature of change:** addition of regulations for part-time version of programme

**Effective date**

**For students starting from MT 2016**

**For first examination from 2017-18**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P704, I28:**

**Social Science of the Internet (Full-time)**

**2. P705, after I44, add:**

**Social Science of the Internet (part-time)**

1. Candidates must follow for six terms a course of instruction in Social Science of the Internet.

2. The examination will be in eleven parts, split over two years as follows:

(i) First year:

(a) Compulsory core paper in "Social Dynamics of the Internet", assessed by examination.

(b) Compulsory core methods paper in "Digital Social Research Methods: Methods Core" assessed by written coursework. Details of and arrangements for submission of the written course work shall be notified to candidates by the first Monday of Michaelmas Term.

(c) One option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term. Not all options may be available every year. The option papers will be assessed by written coursework, details of and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

(d) Two methods option modules, to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Students will normally select two modules from the first four-week period and two modules from the second four-week period of the list. Students wishing to take three options during a single four-week period must first seek permission from the Director of Graduate Studies. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module, details and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

In addition, students will be required to write a 2000 word thesis proposal during Trinity Term and the long vacation, to be submitted by noon on Monday of week 1 of their second year. Students will give a formal presentation of their thesis proposal and will receive written formative feedback from a member of faculty other than their supervisor.

(ii) Second year:

(e) Compulsory core paper in "Internet Technologies and Regulation", assessed by examination.

(f) Compulsory core paper in "Digital Social Research Methods: Statistics Core" assessed by examinations.

(g) One further option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term. Not all options may be available every year. The option papers will be assessed by written coursework, details of and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

(h) Two further methods option modules, to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Students will normally select two modules from the first four-week period and two modules from the second four-week period of the list. Students wishing to take three options during a single

four-week period must first seek permission from the Director of Graduate Studies. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module, details and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

(i) A thesis of between 10,000 and 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the programme director. Two written copies of the thesis must be delivered to the Examination Schools, High Street, Oxford, by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken. Successful candidates will be required to deposit a copy of their thesis in the Oxford Internet Institute Library.

3. The examiners may examine any candidate viva voce.

4. The examiners may award a Distinction for excellence in the whole examination on the basis of the material submitted to them.

### **3. P619, I23:**

Social Science of the Internet (Full-time)

Social Sciences

Social Science of the Internet (Part-time)

Social Sciences

### **Explanatory Notes**

1&2. Addition of regulations for part-time version of programme

3. Addition of part-time programme to index of MSc programmes

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 27/04/15 and by Education Committee on 15/07/15**

**Title of Programme**

MSc Taxation

**Brief note about nature of change:** introduction of new programme

**Effective date**

**For students starting from MT 2016**

**For first examination from 2017-18**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P619, after I33 insert:**

Taxation (part time)

Social Sciences

**2. P717, after I19 insert:**

**Taxation (part-time)**

1. Candidates must follow for six terms, a part-time programme of instruction in Taxation.
2. Candidates will be required to take a total of nine courses, comprised of three compulsory courses and six elective courses. The three compulsory courses are (i) Tax Principles and Policy, (ii) Principles of International Taxation and (iii) Tax Research Round Table. The six elective courses must be taken from the list of courses prescribed in Schedule A. The details of the electives are set out in the

relevant Student Handbook and shall be determined by regulation by the M.Sc. Executive Board, which shall arrange lectures and courses of instruction for the assessment. In addition to the elective courses in Schedule A, candidates may substitute one other course that may be approved by the M.Sc. Executive Board from time to time and notified to students by the end of the Monday of week minus 1 of the Michaelmas Term of the year in which the assessment for the subject takes place.

3. Not all elective subjects will necessarily be taught or examined in any one year. Depending on the availability of teaching resources, the Law Faculty may limit the number of candidates who may take a subject.
4. The assessment shall consist of (a) written examinations and (b) course assignments. Candidates must satisfy the examiners in the assessment associated with each component. Modes of assessment and submission dates will be published by one of the Directors of the M.Sc. in Taxation and distributed to all candidates in the first week of the Michaelmas Term of the academic year in which the assessment takes place.
5. The date for notification of the electives to be offered by candidates is the first week of the Michaelmas Term of each year in which the assessments for those electives take place. Save in exceptional circumstances, no student may change their choice of elective at a later date.
6. Candidates for the M.Sc. may, with permission, offer a dissertation to replace two electives, which must be written in English and must not exceed 12,000 words (including notes, but excluding bibliography and tables of cases or other legal sources) on a subject to be proposed by the candidate in consultation with the supervisor, and approved by one of the Directors of the M.Sc. in Taxation. The dissertation shall be wholly or substantially the result of work undertaken whilst registered for the Degree of Master of Science in Taxation. In deciding whether to give approval, the Director of the M.Sc. in Taxation shall take into account the suitability of the subject matter and availability of appropriate supervision. Candidates should submit the proposed title of the dissertation and a synopsis of its scope in not more than 500 words not later than noon on Monday of Week Zero of the candidate's fourth term of study to the administrator of the M.Sc. in Taxation. Once the topic and supervisor have been confirmed by or on behalf of a Director of the M.Sc. in Taxation, the M.Sc. Administrator will communicate that information to the student and Chair of the Examination Board for the Master of Science in Taxation.
7. The required format for this dissertation is the common format prescribed for all law theses, which is printed in the relevant Student Handbook.
8. No later than noon on Friday of the fifth week of the candidate's sixth term two typewritten copies of the dissertation must be submitted to the Examination Schools, High Street, Oxford OX1 4BG. The package must be clearly marked 'Dissertation for M.Sc. in Taxation'. In order to ensure anonymity, the dissertation must bear the candidate's examination number but not the candidate's name nor the name of the candidate's college. The examiners shall exclude from consideration any part of the candidate's dissertation which is not the candidate's own work or which has been submitted to satisfy the requirements of another programme, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted.
9. Candidates who fail to satisfy the examiners in the assessment of any one of the components (other than the dissertation) may retake/resubmit the failed assessment only once, no more than six months after the release of results for the original piece of assessment. Candidates who fail to satisfy the examiners in the dissertation may resubmit it on one, but no more than one, occasion which shall be by 12 noon on Thursday of Week 10 of the Hilary Term in the following year.

10. The examiners may award a distinction for overall excellence in the examination.

**Schedule A: Elective Courses**

- (i) Tax Treaties
- (ii) Transfer Pricing
- (iii) Value Added Tax
- (iv) EU Tax Law
- (v) Advanced EU Tax Law
- (vi) Taxation of Corporate Finance / Deals
- (vii) Comparative Tax Systems
- (viii) UK Corporate Tax
- (ix) Comparative Corporate Tax
- (x) Introduction to US International Tax
- (xi) Ethical Issues in Tax Practice
- (xii) Tax and Accounting
- (xiii) Tax and Public Policy
- (xiv) Current Issues in Taxation

**Explanatory Notes**

1. Addition of new programme to MSc index
2. Introduction of regulations for new part-time MSc in Taxation

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15 (Chair's Action)**

**Title of Programme**

MSc Teaching English Language in University Settings

**Brief note about nature of change:** Change admissions route, changes to improve clarity and parity between TELUS and ALSLA

**Effective date**

**For students starting from MT 2015**

**For first examination from 2016-17**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. Remove P718, I22 – P719, I6 and replace with:**

1. All candidates will initially be admitted for the Postgraduate Diploma in Teaching English Language in University Settings. Candidates for the MSc in Teaching English Language in University Settings shall normally have successfully obtained an honours degree. They shall normally be engaged as teachers of English as a second or foreign language at the time of application, and shall expect to continue this engagement during the course.

2. Every candidate must follow a part-time course of instruction in Teaching English Language in University Settings as determined by the Course Director. All candidates on the course are required to complete eight summatively assessed taught modules, and two formatively assessed residential modules, or, in exceptional cases and as determined by

the Course Director, to give evidence of equivalent learning for one of these two residential modules. Candidates must also submit a dissertation.

3. Candidates shall be deemed to have passed the examination if they pass seven of the eight modules and pass the dissertation.

4. In each of the two years of this part-time course, an electronic copy of each of two module Michaelmas Term take-home examinations must be uploaded to Weblearn, no later than noon on the Friday of Week 0 of Hilary Term, and an electronic copy of each of two module Hilary Term take-home examinations must be uploaded in the same fashion no later than noon on the Friday of Week 0 of Trinity Term. Each take-home examination must be accompanied by a declaration indicating it is the candidate's own work. Marks will be released to candidates during Hilary Term and Trinity Term of each year after a meeting of the Examination Board. To transfer successfully from the Postgraduate Diploma to the MSc candidates must have passed the first four modules and must matriculate in the term in which they submit their dissertation.

5. Candidates are required to submit a dissertation of between 15,000 and 20,000 words (including footnotes/endnotes but excluding appendices and references or bibliography) on a subject selected by the candidate in consultation with their supervisor, which must be closely related to one or more of the themes of the course. The subject and title selected by the candidate must be approved by the Course Director at a time to be announced at the beginning of the academic year in which the examination is taken.

6. Two soft bound, word processed or printed copies of the dissertation must be delivered to the Chair of the Examiners, M.Sc. in Teaching English in University Settings, c/o Examination Schools, High Street, Oxford, OX2 6PY not later than noon on the last Friday of August of the year in which the final Module examination has been taken. These copies should be anonymous except for the candidate number. The dissertation must be accompanied by a declaration indicating that it is the candidate's own work. Candidates will also be required to submit an electronic copy of the dissertation to Weblearn by noon on the same day and to submit a hardbound copy of the dissertation to the Department of Education no later than one week after submission of the softbound copies to the Examination Schools. The hard bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental library.

7. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or in the corresponding term of the



following year when assessments take place. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined. Candidates who fail any modules or the dissertation at the first attempt cannot normally be awarded more than 50 at resubmission.

8. If a failing mark is received on the dissertation, either at the time of the original submission or upon re-sit and a passing mark has been received for seven out of the eight modules, the student may apply to exit the programme with a Postgraduate Diploma.

9. The candidate may also be examined orally. The oral examination will normally be on the candidate's dissertation.

10. The examiners may award a distinction for excellence in the whole examination.

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**Explanatory Notes**

Change admissions route, changes to improve clarity and parity between TELUS and ALSLA

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 08/07/15 (Chair's Action)**

**Title of Programme**

MPhil Comparative Social Policy

**Brief note about nature of change:** change to require electronic submission of thesis

**Effective date**

**With immediate effect** (i.e. for students starting the second year in MT 2015, as there are no vested interests)

**Location of change**

In *Examination Regulations 2014*

**Detail of change**

**1. P463, I10 – P464, I40:**

*(See also the general notice at the commencement of these regulations.)*

The regulations made by the Divisional Board of Social Sciences are as follows:

*Qualifying Test*

Every candidate must pass a qualifying test at the end of the third term from the beginning of the course in the *two* compulsory papers, *Methods of Social Research*, and *Comparative Social Policy/Welfare States* and *one* *Optional Paper* from the list of optional papers, specified by the Department of Social Policy and Intervention. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates

may, after special permission of the Course Director, offer subjects outside this list. This may also include papers offered in any other relevant master's degree in the University subject to the permission of the relevant Course Director as appropriate. The examiners may examine candidates viva voce. Candidates who fail the qualifying test may, in exceptional circumstances, be allowed to retake the test before the beginning of the first week of the next academic year. The examiners can decide that the retake shall consist of the whole test or parts thereof.

### *Final Examination*

Every candidate must offer:

1. One further optional paper. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates may, after special permission of the Course Director, offer subjects outside this list. This may also include papers offered in any other relevant master's degree in the University subject to the permission of the relevant Graduate Studies Committee as appropriate.

2. A thesis{ [HYPERLINK "http://www.admin.ox.ac.uk/examregs/2014-15/mopicompsocipoli/administratorview/"](http://www.admin.ox.ac.uk/examregs/2014-15/mopicompsocipoli/administratorview/) \l "d.en.175168" \o "Root &raquo; UAS Home &raquo; Examination Regulations &raquo; 2014-15 &raquo; Master of Philosophy in Comparative Social Policy &raquo; Administrator View : 5" <sup>2</sup> of not more than 30,000 words ~~that employs comparative method in the study of a social policy topic.to be delivered to the Examination Schools, High Street, Oxford, by noon on Friday of the sixth week of Trinity Full Term in which the examination is to be taken. The thesis should employ comparative method in the study of a social policy topic.~~ This word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 6,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). Two type written copies of the thesis should be delivered to the Examination Schools, High Street, Oxford, by noon on Friday of the sixth week of Trinity Full Term in which the examination is to be taken. One electronic copy of the thesis must be submitted along with the physical copy to the Examination Schools. The electronic copy must be anonymous, submitted in word format, and identical in content and length to the physical copy of the thesis. Successful candidates **[For students starting before MT 2014: will] [For students starting from MT 2014: may]** be required to deposit a copy of their thesis in the Social Science Library.

The examiners may examine any candidate viva voce.

The examiners may award a Distinction for excellence in the whole examination on the basis of the material submitted to them in both the qualifying and the final examination.

### *Compulsory Papers*

### *Methods of Social Research*

(a) A course of practical work in (i) basic principles of statistical inference, and statistical models for the analysis of quantitative social science data, (ii) the rationale and techniques of qualitative research appropriate to social policy and related social enquiry, and (iii) methods of data collection including research and questionnaire design, interviewing and coding. Such practical course work in social research methods shall be assessed by a series of assignments set during the first two terms of the course. These shall be listed in the Course Handbook and submission dates set for each assignment.

**[For students starting from MT 2014:** Each of the two quantitative assignments will be of a maximum length of 2,500 words. The qualitative assignment will be of a maximum length of 3,000 words.] shall be marked during the course. In the event of any candidate not reaching the pass mark set, one further attempt shall be permitted, though in the event of a successful resubmission only the bare pass mark shall be awarded. The combined set of completed assignments forms the practical research methods workbook. Candidates shall submit this workbook to the Director of Graduate Studies in the Department of Social Policy and Intervention by noon on Friday of the sixth week of the third term of the course, accompanied by a statement that it is the candidate's own work except where otherwise indicated. The practical workbooks shall be available for inspection by the examiners.

(b) Candidates are required to produce two essays of up to 2,500 words evaluating the research design, methods of data collection and analysis, and any ethical or philosophical issues that arise in a specified research paper. The Director of Graduate Studies shall publish two lists of research papers not later than noon on Monday of the first week of the second term; candidates will be required to select one from both of these lists of papers as the subject for each essay. Candidates shall submit their essays to the Examination Schools by 12 noon on Monday of the first week of the third term of the course, accompanied by a statement that ~~it is~~they are the candidate's own work except where otherwise indicated. An electronic copy of each of the essays must be submitted along with the physical copies to the Examination Schools. The electronic copies must be anonymous, submitted in word format, and identical in content and length to the physical copies of the essays.

### *Comparative Social Policy/Welfare States*

Concepts and typologies of social policies and welfare states. Approaches to the study of social policy. Theories of the origin and growth of the welfare state. Goals and means in social policy. Effectiveness and efficiency in social policy: unintended side effects. Methodological issues in comparative social research.

***Optional Papers***

These will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates may, after special permission of the Course Director, offer subjects outside this list. This may also include papers offered in any other relevant master's degree in the University subject to the permission of the relevant Course Director as appropriate.

**Explanatory Notes**

1. Minor text corrections
2. Change to require electronic submission of thesis as well as hard copies.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 30/06/15 (Chair's Action)**

**Title of Programme**

MPhil Criminology and Criminal Justice

**Brief note about nature of change:** removal of references to discontinued programme, removal of research methods course

**Effective date**

**With immediate effect** (i.e. for those students starting the second year in MT 2015)

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P464, I43 – P466, I21:**

1. Candidates must follow for at least six terms a course of instruction in Criminology and Criminal Justice.

2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology, and also comprising all the members of the Board of Examiners for the Master of Philosophy in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, and a student representative (the latter for open business only).

3. *Admissions*

Candidates may signify their intention to take the M.Phil. in Criminology and Criminal Justice when they apply for the M.Sc. in Criminology and Criminal Justice ~~or the M.Sc. in Criminology and Criminal Justice (Research Methods)~~ or after they have been admitted. In either case, a formal application, the form for

which is obtainable from the Graduate Studies Office, must then be made by Friday of Week Four of Trinity Term preceding the Michaelmas Term in which they wish to study for the M.Phil. Admission of those whose thesis topics are approved by the Centre for Criminology's Board of Studies and for whom that Committee certifies the availability of supervision will always be conditional on a specified level of performance in the Part I examination.

#### 4. *Residence*

Candidates must keep six terms statutory residence, which may include periods spent in residence while studying for the M.Sc. in Criminology and Criminal Justice ~~or the M.Sc. in Criminology and Criminal Justice (Research Methods)~~.

#### 5. *Courses and examination*

Candidates for the M.Phil. shall satisfactorily complete Part I and Part 2. Part I and Part 2 shall be taken in that order and shall normally be taken in successive years. A candidate wishing to take Part 2 but not to proceed directly from Part I to Part 2 in successive years must seek permission from the Centre for Criminology's Board of Studies. Part I shall consist of the courses and examinations as specified for the M.Sc. in Criminology and Criminal Justice ~~or the M.Sc. in Criminology and Criminal Justice (Research Methods)~~.

#### 6. (a) *Qualifying Test (Part 1)*

Every candidate must pass a qualifying test by the end of the third term from the beginning of the course, which shall consist of the elements as specified in cl. 3-7 of the examination regulations for the M.Sc. in Criminology and Criminal Justice ~~or cl. 3-7 of the examination regulations for the M.Sc. in Criminology and Criminal Justice (Research Methods)~~.

Candidates who fail the qualifying test may be allowed to be reassessed, as specified in cl. 10 of the examination regulations for the M.Sc. in Criminology and Criminal Justice ~~or cl. 10 of the examination regulations for the M.Sc. in Criminology and Criminal Justice (Research Methods)~~.

#### 6. (b) *Final examination (Part 2)*

Candidates shall follow a course of instruction in Empirical Research Methods, satisfy the examiners that they have completed to the required standard such tests or exercises in Research Methods as prescribed as part of such a course of instruction, and be examined by thesis which must not exceed 30,000 words and should not normally be less than 25,000 words. Candidates are required to deliver two typewritten copies of the thesis to the Examination Schools, High Street, Oxford, by noon on Friday of Week Eight of the Trinity Term in which the examination is to be taken.

The course in Empirical Research Methods shall be Research Design and Data Collection, and either Qualitative Methods or Quantitative Analysis for Social Sciences, ~~Social Explanation and Data Analysis~~, as specified for the M.Sc. in Criminology and Criminal Justice ~~and the M.Sc. in Criminology and Criminal Justice (Research Methods)~~. Where candidates have already taken these courses as part of the either M.Sc., they will not be required to take them a second time. Where a candidate has elected to write a thesis that draws significantly on legal research methods, the Director of Graduate Studies (Research)

for Criminology, at the suggestion of the prospective thesis supervisor, may grant the candidate exemption from taking Research Design and Data Collection, and either Qualitative Methods or Quantitative Analysis for Social Sciences ~~Social Explanation and Data Analysis~~ and instruct the candidate to take the Legal Research Method Course, as specified for the M.Phil. in Law.

7. The examiners may award a distinction for excellence in the whole examination.

8. Arrangements for reassessment shall be as follows:

Candidates who fail, or withdraw from, either Qualitative Methods or Quantitative Analysis for Social Sciences ~~Social Explanation and Data Analysis~~ may resubmit assessments in line with cl. 10 of the examination regulations for the MSc in Criminology and Criminal Justice. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Candidates who fail, or withdraw from, the Legal Research Method course as specified for the M.Phil. in Law (if they have received permission to take this course instead of Research Design and Data Collection and either Qualitative Methods or Quantitative Analysis for Social Sciences ~~Social Explanation and Data Analysis~~), may resit course elements according to the standard arrangements for reassessment for that course. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Candidates who fail, or withdraw from, the M.Phil. thesis may resubmit the thesis to the Examination Schools, High Street, Oxford, by noon on Friday Week 8 of the term following publication of their results. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

### **Explanatory Notes**

1. Removal of all references to the MSc Criminology and Criminal Justice (Research Methods) programme, which is no longer running.

2. Replacement of 'Social Explanation and Data Analysis' research methods module with the choice of either 'Qualitative Methods' or 'Quantitative Analysis for Social Sciences'.



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by Teaching Audit Committee on 08/07/15 (Chair's Action)**

**Title of Programme**

MPhil Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

**Brief note about nature of change:** change to require electronic submission

**Effective date**

**With immediate effect** (i.e. for students starting the second year in MT 2015, as there are no vested interests)

**Location of change**

In *Examination Regulations* 2014, as amended by *Gazette* of date 26/03/15

**Detail of change**

**1. P.475, I48 – P.476, I40:**

*(See also the general notice at the commencement of these regulations.)*

1. Candidates must follow for at least six terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

2. *Qualifying Test*

Every candidate must pass a qualifying test at the end of the third term from the beginning of the course in the *two* compulsory papers, either *Evidence-Based Social Intervention* [**For students starting before MT 2015:** and] [**For students starting from MT 2015:** or] *Policy Evaluation*, and *Research Methods*, and one *Optional Paper* from the list of optional papers specified by the Department of Social Policy and Intervention. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. The examiners may

examine candidates viva voce. Candidates who fail the qualifying test will be allowed to retake the test before the beginning of the first week of the next academic year. The Social Policy and Intervention Graduate Studies Committee can decide that the retake shall consist of the whole test or parts thereof.

### 3. Final Examination

Every candidate must offer:

(i) One further optional paper. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention.

(ii) A thesis{ [HYPERLINK "http://www.admin.ox.ac.uk/examregs/2014-15/mopie-bsiapebsi/administratorview/"](http://www.admin.ox.ac.uk/examregs/2014-15/mopie-bsiapebsi/administratorview/) \l "d.en.176391" \o "Root &raquo; UAS Home &raquo; Examination Regulations &raquo; 2014-15 &raquo; Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE) &raquo; Administrator View : 9" <sup>2</sup> of not more than 30,000 words , on a topic related to, and attentive to the **[For students starting before MT 2015: evidence-based social intervention and policy evaluation and evaluation methods]** **[For students starting from MT 2015: evidence-based social intervention, policy evaluation or evaluation methods.]** Two type written copies of the thesis should be delivered to the Examination Schools, High Street, Oxford, by noon of Friday of the sixth week of Trinity Full Term in which the examination is to be taken. One electronic copy of the thesis must be submitted along with the physical copy to the Examination Schools. The electronic copy must be anonymous, submitted in word format, and identical in content and length to the physical copy of the thesis. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

The examiners may examine any candidate viva voce.

The examiners may award a distinction for excellence in the whole examination on the basis of the material submitted to them in both the qualifying test and the final examination.

### **Compulsory Papers**

*Evidence-Based Social Intervention and Policy Evaluation.* As specified for the M.Sc. in Evidence-Based Social Intervention and Policy Evaluation.

*Research Methods.* As specified for the M.Sc. in Evidence-Based Social Intervention and Policy Evaluation.

### **Optional Papers**

These will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Not every option will be offered in any one year, and applicants for admission will be advised of this. Areas from which options may be offered include:

promoting the welfare of children and families; multicultural mental health interventions; substance misuse and offending; interventions in relation to HIV and AIDS; community analysis and community-based intervention; refugees and asylum seekers. Certain other options from the M.Sc. in Comparative Social Policy may also be available in any one year.

**Explanatory Notes**

1. Minor revision to text
2. Change to require electronic submission of thesis, in addition to hard copies.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15 (Chair's action)**

**Title of Programme**

MPhil Latin American Studies

**Brief note about nature of change:**

- (i) Introducing Research Methods as an item of summative assessment for the qualifying examination
- (ii) Remove reference to the core paper in economics, as no further economics options are now offered

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16 (Qualifying Examination)**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P494, I28 – P495, I11**

1. In the first year, candidates for the M.Phil in Latin American Studies will:

(a) Follow for three terms a course of instruction in the M.Sc in Latin American Studies with the exception of the extended essay. Candidates will present three qualifying examinations, each of which also counts for 16.6 per cent of the final degree mark. ~~Examinations at the end of the first year will serve to qualify for entry onto the second year of the course.~~

(b) Undertake a series of assignments and/or unseen written examinations in Research

Methods for Area Studies as specified by the teaching committee for the M.Phil in Latin American Studies. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by not later than Friday of week 0 of Michaelmas Full Term. Students must pass all these assessments but the marks will not count toward the final degree mark.

(c**b**) Develop a thesis topic, which will be the subject of fieldwork in the long vacation between the first and second year. A draft title for the thesis must be submitted for approval by the Latin American Centre Management Committee by 12:00 noon on the Friday of Week 0 of Hilary Term.

(d**e**) Candidates may also be required to present themselves for an oral examination if requested to do so by the examiners. The oral examination will focus on the candidate's examination papers.

2. The list of examination papers will be published on the Latin American Centre website and in the University Gazette in Week 0 of Michaelmas Term. ~~Candidates must take the core paper in Economics if they wish to take a further paper in that discipline.~~ Specialisation on a single country or a combination of countries is permitted so long as the choice appears in the list of available papers published.

3. Candidates shall be deemed to have passed the qualifying examination if they have passed all three qualifying examination papers and all the components of the Research Methods for Area Studies.

4. Candidates who fail one of the three papers taken at the end of the first year as set out in (a) above without compensating strengths on both of the other papers shall be deemed to have failed the qualifying examination. Such candidates will be required to retake the failed paper and pass it by the start of the Michaelmas Term of their second year, on a date stipulated by the Chair of Examiners, in order to continue the course without interruption.

5. Candidates who fail more than one paper as set out in (a) above shall be deemed to have failed the qualifying examination. Such candidates will be permitted to retake the papers failed on one (but not more than one) subsequent occasion, in Trinity Term, one year after the initial attempt. Such candidates must pass the papers that they have retaken in order to continue onto the second year of the course.

6. Candidates who fail any component of Research Methods for Area Studies will be required to retake it on a date stipulated by the Chair of Examiners, and pass it by the start of week 0 of Michaelmas Term of their second year of the course.

### **Explanatory Notes**

Students already attend the research methods programme, but this will now be summatively assessed as part of the qualifying examination.

The course no longer includes additional economics options, so the reference to needing to take the core economics paper is now defunct.



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15 (Chair's Action)**

**Title of Programme**

MBA and EMBA

**Brief note about nature of change:** change to split regulations for the full-time and part-time programmes

**Effective date**

**For students starting from MT 2015**

**For first examination from 2014-15 for MBA and 2015-16 for EMBA**

**Location of change**

In *Examination Regulations* 2014 as amended by *Gazette* of date 4 Dec 2014 and 12 Mar 2015

**Detail of change**

**1. Remove p.731-735 and replace with:**

**Master of Business Administration (Full-time)**

**§1. Degree of Master of Business Administration**

1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

2. The Social Sciences Board with the concurrence of the Education Committee shall have

power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

## **§2. Admission of Candidates**

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the MBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless he or she is also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

## **§3. Supervision of Students**

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the MBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall



be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

#### **§4. Residence and other Requirements**

1. No full-time Student for the Degree of Master of Business Administration shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least thirty-seven weeks.

2. No full-time Student for the Degree of Master of Business Administration shall retain that status for more than six terms in all.

3. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(a) he or she shall have been refused permission to supplicate for the Degree of Master of Business Administration;

(b) the MBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(c) he or she shall have been transferred under the relevant provisions to another status; or

(d) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

#### **§5. Examination of Students**

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the MBA Committee. The subjects of each examination shall be determined

by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. The assessment shall consist of:

(a) course assignments;

(b) written examinations;

(c) oral presentations;

(d) written or oral reports on a business project approved by the committee;

(e) class participation; and

(f) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding, the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which he or she failed.

5. Candidates must follow for at least three terms a course of instruction in Management Studies. Candidates must complete components (a)-(e) below:

(a) all eight courses from the Schedule ;

(b) EITHER nine electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives;

OR seven electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives, and a summer project, must be approved by the MBA Director.

A list of electives will be published by the MBA Director no later than the preceding term.

(c) the integration modules on Global Rules of the Game, Responsible Leadership, and Entrepreneurship;

(d) an Entrepreneurship Project (EP);

(e) Global Opportunities & Threats Oxford (GOTO)

6. Students must satisfy the examiners in all assessments associated with components (a)-(e) above, but may fail one of the eight courses from component (a) or one of the elective courses from component (b) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.

7. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

8. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

### **Schedule**

(a) Analytics

(b) Firms & Markets

(c) Accounting

(d) Strategy

(e) Business Finance

(f) Leadership Fundamentals

(g) Technology & Operations Management

(h) Marketing

## **Master of Business Administration (Part-time)**

### **§1. Degree of Master of Business Administration**

1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor

of Philosophy.

## **§2. Admission of Candidates**

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the EMBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless he or she is also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

## **§3. Supervision of Students**

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the EMBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor

deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

#### **§4. Residence and other Requirements**

1. Part-time students for the Degree of Master of Business Administration shall in each case be required to pursue their course of study over an elapsed time of 21 months. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised coursework as the EMBA Committee shall require. The part-time MBA Director shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him or her.

2. Part-time students may hold the status of Student for the Part-time Degree of Master of Business Administration for a period not exceeding 48 months.

3. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(a) he or she shall have been refused permission to supplicate for the Degree of Master of Business Administration;

(b) the EMBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(c) he or she shall have been transferred under the relevant provisions to another status; or

(d) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

#### **§5. Examination of Students**

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the EMBA Committee. The subjects of each examination shall be determined

by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. The assessment shall consist of:

- (a) course assignments;
- (b) written examinations;
- (c) oral presentations;
- (d) written or oral reports on a business project approved by the committee;
- (e) class participation; and
- (f) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding, the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which he or she failed.

5. Candidates taking the course on a part-time basis must follow for not less than 21 months a course of instruction in Management Studies. Candidates must complete components (a) to (g) below:

- (a) all eight courses from the Schedule;
- (b) six electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives. The list of electives will be published by the Director of the part-time MBA not later than the first day of the first module of the second year of the programme;
- (c) an Entrepreneurship Project (EP);
- (d) the Global Rules of the Game integrative module;
- (e) the Strategic Leader integrative module;
- (f) the Business in Emerging Markets module;
- (g) Global Opportunities & Threats Oxford (GOTO)

6. Students must satisfy the examiners in all assessments associated with components

(a)-(g) above, but may fail one of the eight courses from component (a), or one of the elective courses from component (b), or one of the components (d) to (g) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.

7. The EMBA Committee shall have the discretion to permit any candidate to the part-time MBA to be exempted from up to four courses providing that the Committee is satisfied that such a candidate has completed equivalent study of an appropriate standard, and has passed the assessment associated with that equivalent study, on either the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation (previously the Postgraduate Diploma in Advanced Strategy) no more than five years before initial registration for the part-time MBA. Application for exemptions will only be permitted until 31st December 2017, after which candidates on any Postgraduate Diploma may only transfer onto the part-time MBA under clause 4 below.

8. The EMBA Committee shall have the discretion to permit any candidate to transfer onto the part-time MBA from either the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation, providing that the Committee is satisfied that such a candidate has completed equivalent study of an appropriate standard on the four courses on the respective Postgraduate Diploma, and has passed the assessment associated with these four courses.

9. With the approval of the Director of the part-time MBA, a candidate may substitute core courses or electives on the part-time MBA with core courses from the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the part-time MBA.

10. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

11. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

### **Schedule**

(a) Analytics

(b) Firms & Markets

(c) Accounting

(d) Strategy

(e) Business Finance

(f) Leadership Fundamentals

(g) Technology & Operations Management

(h) Marketing

**Explanatory Notes**

Changes to split the regulations for the full-time and part-time MBA



**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15**

**Title of Programme**

Master of Public Policy

**Brief note about nature of change:** text revisions, change of module title and change to re-sit arrangements

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014, as amended by *Gazette* of date 30/10/14

**Detail of change**

**1. P741, I5 – P744, I18:**

**§1. Degree of Master of Public Policy**

1. Any person who has been admitted to the status of student for the Degree of Master of Public Policy, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Public Policy.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A student for the Degree of Master of Public Policy who is not a graduate of the University may wear

the same gown as that worn by Students for the Degree of Doctor of Philosophy.

## §2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Public Policy shall apply to the [Blavatnik School of Government \(BSG\)](#) Graduate Studies Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Public Policy under these provisions unless he or she is also a member of ~~some a~~ college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Public Policy has the approval of that society. The Academic Director shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Public Policy. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Public Policy from the time of admission to his or her previous status, unless the committee shall determine otherwise.

## §3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Public Policy shall be placed by the BSG Graduate Studies Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the ~~Divisional Board's memorandum of guidance for students and supervisors-relevant~~ [Policy issued by the Education Committee.](#)

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the

period in question. In addition, the supervisor shall inform the committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Public Policy.

4. It shall be the duty of every Student for the Degree of Master of Public Policy to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements ~~of the Divisional Board~~ as set out in the relevant Policy issued by the Education Committee, its memorandum of guidance for students and supervisors.

#### **§4. Residence and other Requirements**

1. No full-time Student for the Degree of Master of Public Policy shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least thirty-two weeks.

2. No full-time Student for the Degree of Master of Public Policy shall retain that status for more than six terms in all.

3. A Student for the Degree of Master of Public Policy shall cease to hold that status if:

(a) he or she shall have been refused permission to supplicate for the Degree of Master of Public Policy;

(b) the BSG Graduate Studies Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(c) he or she shall have been transferred under the relevant provisions to another status; or

(d) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

#### **§5. Examination of Students**

1. The examination for the Degree of Master of Public Policy shall be under the supervision of the BSG Graduate Studies Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. The assessment shall consist of:

(a) course assignments;

(b) written examinations;

(c) written reports on a summer project approved by the committee; and

(d) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding,

the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which he or she failed.

#### SPECIAL REGULATIONS

1. Candidates must follow for at least three terms a course of instruction in Public Policy. Candidates must complete:

(a) all courses from the Schedule, and satisfy the examiners in the assignment and/or examination associated with each course;

(b) two electives. Candidates must satisfy the examiners in the assignment/examination/written report associated with each course, the list of electives to be published annually by the BSG Graduate Studies Committee before the first Monday of Hilary Term;

(c) a summer project. Candidates must satisfy the examiners in the written report associated with the summer project;

(d) candidates may be required to attend an oral examination on any of the above.

2. Assignments and written reports on projects must be presented not later than the time and date stipulated for each exercise; these will be published by the BSG Graduate Studies Committee before the first Monday of each term in which the assignment or project must be undertaken. The required number of copies must be delivered to the Examination Schools, and addressed to the Chair of Examiners for the Masters ~~in~~of Public Policy, c/o Examination Schools, High Street, Oxford.

3. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

4. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners, via his or her College Senior Tutor or Tutor for Graduates.

5. ~~Candidates are permitted on only one occasion to resubmit or retake failed assessment items on any course on which they have failed to achieve the required standard. If a candidate receives a failing mark for any of the summative assessments, they may resubmit or retake the assessment on one further occasion as set out in the course handbook.~~

## SCHEDULE

The following courses are required to be taken. Details can be found in the course handbook:

1. Major policy challenge introduction
2. Core I Foundations
3. Core II Economics
4. Core III The ~~Organization and Practice of Government~~ Politics of Policymaking
5. Core IV Science and Public Policy
6. Core V Law and Public Policy
7. Core VI Policy Evaluation
8. Applied Policy I - Strategy and Communication
9. Applied Policy II - Public Budgeting and Private Finance
10. Applied Policy III - Major Programme Management
11. Applied Policy IV - Negotiation

## Explanatory Notes

1. Minor text revisions
2. Change to re-sit arrangements, detailed further in the Course Handbook
3. Change to title of a core module

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15 (Chair's action)**

**Title of Programme**

BA Economics and Management

**Brief note about nature of change:**

- (i) Introduction of Special Subjects in Economics
- (ii) Minor text correction

**Effective date**

**For students starting FHS from MT 2015**

**For first examination from 2016-17**

**Location of change**

In *Examination Regulations* 2014

**Detail of changes**

**P.183 I13-31**

***Schedule B***

Subjects (1) to (165) are as specified in the Honour School of Philosophy, Politics, and Economics.

- (1) *Microeconomic Theory*
- (2) *Money and Banking*
- (3) *Public Economics*

- (4) *Economics of Industry*
- (5) *Labour Economics and Industrial Relations (222)*
- (6) *International Economics*
- (7) *Command and Transitional Economies*
- (8) *Economics of Developing Countries*
- (9) *British Economic History since 1870*
- (10) *Econometrics*
- (11) *Comparative Demographic Systems*
- (12) *Economics of OECD Countries*
- (13) *Economic Decisions within the Firm*
- (14) *Game Theory*
- (15) *Mathematical Methods*
- (16) *Special subject in Economics*

(vi) *Thesis*

### **Explanatory Notes**

1. Introduces the possibility of taking a special subject in line with the regulations for Philosophy and Politics
2. Correction to numbering in regulations

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved at the meeting of Teaching Audit Committee on 05/06/15 and by Education Committee on 09/07/15**

**Title of Programme**

BA Jurisprudence (Course 1 and 2)

**Brief note about nature of change:** introduction of new option paper and changes to split regulations for Course 1 and Course 2

**Effective date**

**For students starting FHS from MT 2015**

**For first examination from 2016-17**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. Remove p.250-252 and replace with:**

**Special Regulations for the Honour School of Jurisprudence (Course 1)**

1. Candidates in the School of Jurisprudence shall be examined in subjects from such branches of the law and of philosophy as may be prescribed by regulation.
2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.
3. The examination in this school shall be under the supervision of the Board of the Faculty of Law,



which shall make regulations concerning it, subject always to the preceding clauses of this sub-section and to the concurrence of the Divisional Board of Humanities in respect of regulations concerning philosophy.

4. Candidates shall be examined in accordance with the Examination Regulations set out below.

5. Candidates must have satisfactorily completed the Legal Research and Mooting Skills Programme.

6. Candidates shall be examined in the following seven core subjects

(i) Jurisprudence

(ii) Contract

(iii) Tort

(iv) Land Law

(v) European Union Law

(vi) Trusts

(vii) Administrative Law

7. In addition to the core subjects, candidates must offer two further optional subjects from a list approved by the Board of the Faculty of Law. The list for the following academic year shall be posted in the Law Faculty Office and sent to college tutors, together with individual specifications and examination methods, not later than the beginning of the fifth week of the Hilary Term in the year before the Honour School examination will be held. Depending on the availability of teaching resources, not all optional subjects will be available to all candidates in every given year. If any such subject has to be withdrawn after it has appeared on the lists approved by the Board of the Faculty of Law, notice will be given in the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of ninth week of Michaelmas Term that year. Candidates selected for the Jessup Moot team may take the Jessup Moot option in place of one of the two optional subjects. Further regulations for the Jessup Moot option appear under 11. below.

8. Candidates who have been awarded the Diploma in Legal Studies shall be examined in the same number of subjects as other candidates but shall not be required to repeat in the Final Honour School papers taken for the Diploma which would otherwise be compulsory.

9. *Legal Research and Mooting Skills Programme*

The Law Board offers a Legal Research and Mooting Skills Programme, which provides training in the

use of legal information resources (both paper and electronic), legal research, and team-working. The programme will also check students' competence in the use of Information Technology. Students are required to undertake this programme and to complete the assessments which form part of it, to the satisfaction of the Programme Co-ordinator appointed by the Law Board. The Programme Co-ordinator will certify to the Chair of Examiners for the Honour School of Jurisprudence the names of those students who have done so.

#### 10. *Core Subjects*

##### (i) JURISPRUDENCE

Candidates offering Jurisprudence will be examined in that subject by:

(a) a two hour closed book examination at the end of a student's final year of the Final Honours School, in which students answer two questions from a selection of ten, and

(b) a single essay of 3,000-4,000 words to be written during the summer vacation between the end of Year 2 and commencement of Year 3 of the Final Honour School. Essay questions will be published by the Board of Examiners at noon on the Friday of the seventh week of the Trinity Term preceding the examination. Candidates will be contacted with details of how to collect or access the questions. Two copies of each essay submitted must be delivered to the Chair of the BA Jurisprudence Final Honours School Examiners, Examination Schools, High Street, Oxford OX1 4BG, by noon on the Friday of eighth week preceding the beginning of the Michaelmas Full Term immediately following. The essays must bear the candidate's examination number, but not his or her name or the name of his or her college. Every candidate shall sign a Declaration of Authorship to the effect that the essay is his or her own work. Candidates shall further state the total number of words used in their essays. This certificate shall be presented together with the essays. To ensure anonymity the certificate must be placed in a sealed envelope.

##### (ii) CONTRACT

Candidates will be required to show a knowledge of such parts of the law of restitution as are directly relevant to the law of contract. Questions may be set in this paper requiring knowledge of the law of tort.

##### (iii) TORT

Questions may be set in this paper requiring knowledge of the law of contract.

##### (iv) LAND LAW

##### (v) EUROPEAN UNION LAW

Comprises:

A. The basic structure and functions of the institutions; the aims of the EU; law-making; the

composition and jurisdiction of the Court of Justice; the penetration of EU law into national legal orders.

B. Free movement of persons and services.

C. Free movement of goods.

(vi) TRUSTS

(vii) ADMINISTRATIVE LAW

Questions will not be set on the law of local government or of public corporations except as illustrating general principles of administrative law.

Candidates will be required to show a sufficient knowledge of such parts of the general law of the constitution as are necessary for a proper understanding of this subject.

### 11. *Optional Subjects*

The following further regulations apply to the optional Jessup Moot subject:

The Jessup Moot option may only be taken by candidates who are members of the Law Faculty's team participating in the Philip C. Jessup International Law Moot Competition ('the Jessup Moot'). Candidates may not be assessed for both this option and the full optional subject 'public international law'.

On being selected for the Jessup Moot team, each candidate will be required to sign a declaration acknowledging the obligations and expectations upon them. Details are provided in the Law Faculty Handbook for Undergraduate Students.

Candidates will study subject matter falling within the field of public international law, as defined in the course description for the 'public international law' option provided in the Law Faculty Handbook for Undergraduate Students. In addition, candidates will study in detail the subject area covered by the Jessup Moot compromise (the competition problem set) in preparation for writing the memorials.

The means of assessment for the Jessup Moot optional subject will be twofold.

(i) By noon on the day after the deadline for submission of memorials to the Jessup Moot Competition, as published in the Undergraduate Handbook, (or if that deadline falls on a Friday, by noon of the following Monday), one of the option candidates must submit the following items to the Examination Schools on behalf of all of the candidates taking the option:

a) two written assessments of up to 12,000 words each, which will constitute the appellant and respondent memorials submitted for the Jessup Moot for the year in question;

b) a declaration of joint authorship, signed by all the candidates, acknowledging that each has made a significant contribution, commensurate to that of the other team members, and

confirming that each is aware that they will all receive the same mark for the submissions.

By the same deadline, the candidate must submit the memorials in electronic form to the Law Faculty examination secretary so they can be scrutinised by plagiarism detection software. The marks for the memorials will constitute 50 per cent of the total mark for the Jessup Moot option.

ii) Candidates will take the public international law examination at the end of their final year, but will answer only two questions (one from Part A and one from Part B) in a total of 90 minutes, rather than four questions in 180 minutes. The mark awarded will constitute the remaining 50 per cent of the total mark for the Jessup Moot option and will be added to the mark attained under i) to produce an overall mark for the option.

#### *12. Statutes and other source material*

Details of the statutes and other sources of material which will be available to candidates in the examination room for certain papers will be given in the teaching conventions and in examiners' edicts circulated to candidates.

## Special Regulations for the Honour School of Jurisprudence (Course 2)

1. Candidates in the School of Jurisprudence shall be examined in subjects from such branches of the law and of philosophy as may be prescribed by regulation.
2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.
3. The examination in this school shall be under the supervision of the Board of the Faculty of Law, which shall make regulations concerning it, subject always to the preceding clauses of this sub-section and to the concurrence of the Divisional Board of Humanities in respect of regulations concerning philosophy.
4. Candidates shall be examined in accordance with the Examination Regulations set out below. They will also be required to spend, after their matriculation, an academic year of residence in a European university approved in accordance with these regulations, and to have attended such courses at the approved university as are approved in accordance with these regulations, and to have completed such examinations at the approved university as the faculty board may specify.
5. The Law Board will approve courses at certain European universities. The list of approved courses will be available at the Institute of European and Comparative Law, St Cross Building, Manor Road.

6. Candidates may proceed to an academic year of residence at an approved university only if so permitted by the Board of the Faculty of Law. The board shall not give such permission unless the candidate presents (a) a certificate of linguistic competence relevant to the proposed year of residence and (b) a certificate from his or her society stating that he or she will have resided in Oxford for six terms (or three terms in the case of an applicant with senior status) since matriculation before proceeding to such residence, and (c) a statement in support from the head or a tutor of the candidate's society.

7. The certificate of linguistic competence may be provided only by a member of the University approved by the board.

8. Candidates will be required to take certain examinations at the approved universities. Details will be available from the Institute of European and Comparative Law.

9. The Institute of European and Comparative Law will certify to the chair of the examiners for the Honour School of Jurisprudence the names of candidates who have satisfied the requirements for the year abroad.

6. The board may amend or add to any provision in Regulations 5, 8, and 9 by regulation published in the *Gazette* at any time before the commencement of the academic year to which such addition or amendment applies.

7. Candidates must have satisfactorily completed the Legal Research and Mooting Skills Programme.

8. Candidates shall be examined in the following seven core subjects

(i) Jurisprudence

(ii) Contract

(iii) Tort

(iv) Land Law

(v) European Union Law

(vi) Trusts

(vii) Administrative Law

9. In addition to the core subjects, candidates must offer two further optional subjects from a list approved by the Board of the Faculty of Law. The list for the following academic year shall be posted in the Law Faculty Office and sent to college tutors, together with individual specifications and examination methods, not later than the beginning of the fifth week of the Hilary Term in the year before the Honour School examination will be held. Depending on the availability of teaching resources, not all optional subjects will be available to all candidates in every given year. If any such subject has to be withdrawn after it has appeared on the lists approved by the Board of the Faculty of Law, notice

will be given in the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of noughth week of Michaelmas Term that year. Candidates selected for the Jessup Moot team may take the Jessup Moot option in place of one of the two optional subjects. Further regulations for the Jessup Moot option appear under 13. below.

10. Candidates who have been awarded the Diploma in Legal Studies shall be examined in the same number of subjects as other candidates but shall not be required to repeat in the Final Honour School papers taken for the Diploma which would otherwise be compulsory.

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On being selected for the Jessup Moot team, each candidate will be required to sign a declaration acknowledging the obligations and expectations upon them. Details are provided in the Law Faculty Handbook for Undergraduate Students.

Candidates will study subject matter falling within the field of public international law, as defined in the course description for the 'public international law' option provided in the Law Faculty Handbook for

Undergraduate Students. In addition, candidates will study in detail the subject area covered by the Jessup Moot compromise (the competition problem set) in preparation for writing the memorials.

The means of assessment for the Jessup Moot optional subject will be twofold.

(i) By noon on the day after the deadline for submission of memorials to the Jessup Moot Competition, as published in the Undergraduate Handbook, (or if that deadline falls on a Friday, by noon of the following Monday), one of the option candidates must submit the following items to the Examination Schools on behalf of all of the candidates taking the option:

a) two written assessments of up to 12,000 words each, which will constitute the appellant and respondent memorials submitted for the Jessup Moot for the year in question;

b) a declaration of joint authorship, signed by all the candidates, acknowledging that each has made a significant contribution, commensurate to that of the other team members, and confirming that each is aware that they will all receive the same mark for the submissions.

By the same deadline, the candidate must submit the memorials in electronic form to the Law Faculty examination secretary so they can be scrutinised by plagiarism detection software. The marks for the memorials will constitute 50 per cent of the total mark for the Jessup Moot option.

ii) Candidates will take the public international law examination at the end of their final year, but will answer only two questions (one from Part A and one from Part B) in a total of 90 minutes, rather than four questions in 180 minutes. The mark awarded will constitute the remaining 50 per cent of the total mark for the Jessup Moot option and will be added to the mark attained under i) to produce an overall mark for the option.

#### 14. *Statutes and other source material*

Details of the statutes and other sources of material which will be available to candidates in the examination room for certain papers will be given in the teaching conventions and in examiners' edicts circulated to candidates.

### **Explanatory Notes**

1. Introduction of new option paper with group-work assessment.
2. Splitting of regulations into Course 1 and Course 2.





**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15 (Chair's action)**

**Title of Programme**

BA Philosophy, Politics and Economics

**Brief note about nature of change:**

- (i) Introduction of Special Subjects in Economics
- (ii) Rubric change for Quantitative Economics

**Effective date**

**For students starting FHS from MT 2015**

**For first examination from 2016-17**

**Location of change**

In *Examination Regulations* 2014

**Detail of changes**

**1. P378, I34-35**

321. The Philosophy and Economics of the Environment (126)

398. Special subject in Economics

399. Thesis (199, 298, 299)

**2. P384, I21-33**

300. *Quantitative Economics*

~~Unconditional Modelling: Descriptive statistics, basic statistical distributions and~~

~~applications to economic data, sampling and hypothesis testing.~~

~~Conditional Modelling: Binary data with regressors, regression analysis with two and three variables, testing and interpretation of regression results.~~

~~Time series Modelling: introduction to issues of temporal correlation and regression analysis.~~

~~Empirical applications in micro and macroeconomics: Interpretation of current literature in two areas of microeconomics and two areas of macroeconomics. Topics will be announced at the beginning of Michaelmas Term for examination in Trinity Term two years later.~~

~~The examination will include questions covering theoretical issues and interpretation of econometric results.~~

~~Statistical and causal inference. Multivariate regression analysis. Testing and interpretation of regression results. Empirical applications and interpretation of current and recent literature in a number of areas of empirical economics.~~

**P.388, I14 insert:**

*"398. Special Subject in Economics*

Special Subjects will be examined by examination paper. No candidate may offer more than one Special Subject. The list of Special Subjects will be published by the Department of Economics at its 'Options Fair' at the beginning of the fourth week of the first Hilary Full Term of candidates' work for the Honour School, and will be posted on the Department's undergraduate web-site at the same time. Depending on the availability of teaching resources, not all Special Subjects will be available in every year. There may be no Special Subjects offered in a particular year. "

**Explanatory Notes**

1. Introduces the possibility of taking a special subject in line with the regulations for Philosophy and Politics. This change also introduces the option of a special subject to the FHS of Economics and Management and the History and Economics.

2. Amends the rubric for the Quantitative Economics paper following the introduction of Political Analysis to the Politics Prelim course as part of Q-Step. This paper is offered as part of the FHS for PPE, Economics and Management and History and Economics, and the changes apply therefore apply to all three programmes.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 14/07/15 (Chair's Action)**

**Title of Programme**

PG Diploma Financial Strategy

**Brief note about nature of change:** introduction of new module and minor change to module title

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P992, I20-28:**

**SPECIAL REGULATIONS**

1. Candidates must follow a course of instruction in Financial Strategy for at least twelve months and not more than fourteen months. Candidates must complete:

(a) Four core courses, and satisfy the examiners in the assessment associated with each course. The four core courses are:

Strategy;

Business Finance-I;

~~Business Finance-II~~ Financial Strategies for Growth;

Corporate Valuation.

<b>Explanatory Notes</b>

1. Introduction of new module to replace 'Business Finance II'
2. Renaming 'Business Finance I' to 'Business Finance'

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 14/07/15 (Chair's Action)**

**Title of Programme**

PG Diploma Organisational Leadership

**Brief note about nature of change:** minor change to module title

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. P996, I21-30:**

**SPECIAL REGULATIONS**

1. Candidates must follow a course of instruction in Organisational Leadership for at least twelve months and not more than fourteen months. Candidates must complete:

(a) Four courses, and satisfy the examiners in the assessment associated with each course. The four courses are:

Leadership Fundamentals;

The Strategic Mindset;

~~Meeting the Organisational Challenge~~ Leading Organisational Change;

The Strategic Leader.

**Explanatory Notes**

Change of module title to align more appropriately with content.

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Board**

**Approved by the Teaching Audit Committee on 07/07/15 (Chair's Action) and by Education Committee on 14/07/15**

**Title of Programme**

PG Diploma Teaching English Language in University Settings

**Brief note about nature of change:** Change admissions route, changes to improve clarity and parity between TELUS and ALSLA

**Effective date**

**For students starting from MT 2015**

**For first examination from 2015-16**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**1. Remove P925, I12 – P926, I26 and replace with:**

1. All candidates must follow a part-time course of instruction in Teaching English Language in University Settings as determined by the Course Director for five terms. All candidates on the course are required to complete eight summatively assessed taught modules, and two formatively assessed residential modules, or, in exceptional cases and as determined by the Course Director, to give evidence of equivalent learning for one of these two residential modules.

2. Candidates shall be deemed to have passed the examination if they pass seven of the



eight modules.

3. In each of the two years of this part-time course, an electronic copy of each of two module Michaelmas Term take-home examinations must be uploaded to Weblearn, no later than noon on the Friday of Week 0 of Hilary Term, and an electronic copy of each of two module Hilary Term take-home examinations must be uploaded in the same fashion no later than noon on the Friday of Week 0 of Trinity Term. Each take-home examination must be accompanied by a declaration indicating that it is the candidate's own work.

4. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or in the corresponding term of the following year when assessments take place. Candidates who fail any modules at the first attempt cannot normally be awarded more than 50 at resubmission.

5. The examiners may award a distinction for excellence on the overall examination.

#### **Explanatory Notes**

Change admissions route, changes to improve clarity and parity between TELUS and ALSLA