

## **SOCIAL SCIENCES BOARD**

### **Special regulations concerning research degrees in the Saïd Business School**

#### **With immediate effect**

- 1** In *Examination Regulations*, 2009, as published in the *Gazette* of 24 September 2009, p.21, column 2, (e), para. 1, ll. 2–3, delete ‘submitted for publication if not yet accepted or published’ and substitute ‘of publishable quality’.
- 2** Ibid., para. 2, l. 3, after ‘is a student.’ insert: ‘Where a joint publication with another student is included, this must be in addition to the minimum of three academic papers required to be included in the D.Phil thesis.’
- 3** Ibid., para. 3, delete ll. 6–7 and substitute: ‘sought that at least one of the three academic papers has been submitted to an identified journal, if not yet accepted or published.’

## Social Sciences

### (a) DPhil in Law

**With effect from 1 October 2010** (for first examination in 2011)

1. In *Examination Regulations*, 2009, p. 903, delete ll. 5-35 and substitute:

1. ii) Application for confirmation of D.Phil status shall be accompanied by (a) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter, (b) an overview of the intended thesis, of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be done (with an estimate of the probable date of completion), and (c) a piece of written work, which shall normally be of 20,000-30,000 words in length and intended to form part of the thesis.
2. (iii) The candidate's supervisor shall provide a report on the candidate's application upon the form provided for this purpose or in a separate communication sent directly to the Graduate Studies Administrator. The report shall comment upon the accuracy of the account and feasibility of the timetable, and upon the candidate's progress, together with an estimate of the probable date of completion.
3. (iv) The documents described above under (ii) and (iii) shall be considered by two assessors, appointed by the Graduate Studies Committee, one of whom shall, wherever practicable, be one of those who acted at the time of the candidate's transfer to D.Phil status. The assessors shall interview the candidate and submit a joint written report to the Graduate Studies Committee, normally within one month of receiving the application. The report shall include a recommendation as to whether the application should be approved. The faculty may grant the application or refer it back for resubmission. Only one resubmission for confirmation may be submitted, and no such resubmission will normally be permitted after the end of the candidate's ninth term.

MATHEMATICAL, PHYSICAL & LIFE SCIENCES DIVISIONAL BOARD

**Master of Science by Coursework – Mathematical and Computational Finance**

**With effect from 1 October 2010** (for first examination in 2011)

In *Examination Regulations* 2009, p. 737 as amended by the University Gazette no. 4890 Vol 139 dated 30 July 2009, page 1405 col. 2 reg. 1, delete:

“(iii) One course in Financial Computing which will be assessed by practical examination arranged within the Department. The practical examination will normally be held in, or shortly after, Trinity Term. The details will be specified by the Examiners.”  
and replace with:

“(iii) Two courses in Financial Computing which will be assessed by two practical examinations arranged within the Department. One practical examination will normally be held in, or shortly after, Hilary Term; one practical examination will normally be held in, or shortly after Trinity Term. The details will be specified by the Examiners.”

## Social Sciences

### (f) M.Sc. in Criminology and Criminal Justice (Research Methods)

**With effect from 1 October 2010** (for first examination in 2010-11)

**1** In *Examination Regulations, 2009*, p. 698, ll. 24-26, delete ‘two options; and a dissertation. The core courses will run throughout the first two terms (Michaelmas and Hilary). Options will run for six weeks in Trinity term. Candidates will be required to choose’ and substitute ‘three options; and a dissertation. The core courses will run for six weeks throughout the first two terms (Michaelmas and Hilary). Options will run for six weeks in Michaelmas Term and Trinity Term. Candidates will be required to choose one option for the first term and’.

**2** Ibid., ll. 33-34, delete ‘M.Sc. In Criminology and Criminal Justice (Research Methods) Coursebook’ and insert ‘Graduate Student Handbook’.

**3** Ibid., ll. 36-37, delete ‘week minus 1’ and substitute ‘Week Minus One’.

**4** Ibid., l. 40, delete ‘week minus 1’ and substitute ‘Week Minus One’.

**5** Ibid., delete from p. 698, l. 46 to p. 699, l. 8 and substitute ‘(ii) *Core courses in Research Design and Data Collection, Social Explanation and Data Analysis, and Qualitative Methods*: The Research Design and Data Collection course shall be examined through two term-time pieces of coursework. These assessments, the details of which will be determined by the Course Tutor, agreed by the Board of Studies and published in the Graduate Student Handbook for the relevant year, will be submitted to the Centre’s Graduate Studies Administrator. Social Explanation and Data Analysis, and Qualitative Methods will each be examined by one written assignment of 2,500-3,000 words to be submitted by noon on Friday of Week Nine of Hilary Term. In addition, candidates taking Social Explanation and Data Analysis and/or Qualitative Methods, shall be required to complete to the satisfaction of the Course Tutor for the course a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.’

**6** Ibid., p. 699, ll. 9-11, delete ‘closed-book class test to be held in the 0th week of Hilary term, and a take-home data analysis test.’ and substitute ‘a closed-book class test to be held in Week Nought of Hilary term, and three assessed pieces of coursework during Michaelmas Term. The course shall be assessed on a pass/fail basis.’.

**7** Ibid., ll. 15-17, delete ‘weeks of Trinity Term. A selection of three titles (as determined by the Board of Examiners), shall be posted on the designated noticeboard at the Centre for Criminology by noon on the’ and substitute ‘weeks of term. A selection of three titles (as determined by the Board of Examiners) shall be posted on the designated noticeboard at the Centre for Criminology by noon on’.

**8** Ibid., ll. 24-25, delete ‘coursework assignments detailed in (ii) to’ and substitute ‘essay detailed in (ii) and (iv) above and the dissertation detailed in’.

**9** Ibid., l. 26, delete ‘Oxford on’ and substitute ‘Oxford, on’.

**10** Ibid., ll. 29-30, delete 'Core Courses, the Research Methods courses, the options, and the' and substitute 'Core Courses; the Research Methods courses; the options; and the'.

**11** Ibid., l. 34, delete 'from the' and substitute 'from, the'.

**12** Ibid., l. 39, delete '*course*' and substitute '*courses*'.

**13** Ibid., delete ll. 42-45 and substitute 'received a mark of 49 per cent or less. Candidates who obtained a mark of 49 per cent or less for the assessed pieces of coursework for Research Design and Data Collection may resubmit the assessment(s) by Friday of Week Nine of the same term to the Centre for Criminology's Graduate Studies Administrator. Candidates who obtained a mark of 49 per cent or less for the assessed assignments for Social Explanation and Data Analysis and/or Qualitative Methods may resubmit the assessment(s) to the Examinations Schools, High Street, Oxford, according to the standard timetable for submitting essays in the following academic year. Candidates who have not obtained an overall pass mark for the assessments for *Statistical Methods for Social Scientists* may resit assessments at the first available opportunity provided by the'.

**14** Ibid., p. 700, l. 2, delete 'in Trinity Term'.

**15** Ibid, l. 5, delete 'Oxford according' and substitute 'Oxford, according'.

**16** Ibid, l. 9, delete 'fail or withdraw from the' and substitute 'fail, or withdraw from, the'.

**With effect from 1 October 2010** (for first examination in 2011)

In *Examination Regulations*, 2009, p.700, after 1.35 insert 'Youth Justice'.

## Social Sciences

### (e) M.Sc. in Criminology and Criminal Justice

**With effect from 1 October 2010** (for first examination in 2010-11)

**1** In *Examination Regulations, 2009*, p. 695, ll. 9-12 delete ‘three elements: core course in Explanation and Understanding in Criminology (Michaelmas Term) and Understanding Criminal Justice (Hilary Term), options, and dissertation. The core course will run throughout the first two terms (Michaelmas and Hilary).’, and substitute ‘four elements: core course in Explanation and Understanding in Criminology (Michaelmas Term) and Understanding Criminal Justice (Hilary Term); the course Research Design and Data Collection (Michaelmas Term); options; and dissertation. The core course will run for six weeks throughout the first two terms (Michaelmas and Hilary). The Research Design and Data Collection course runs for six weeks in the first term (Michaelmas).’.

**2** Ibid., ll. 17-18, delete ‘in paragraph six of the Special Regulations of the Board of the Faculty of Law for candidates admitted after Michaelmas Term 1997’.

**3** Ibid., ll. 22-23, delete ‘M.Sc. in Criminology and Criminal Justice Coursebook’ ‘Graduate Student Handbook’.

**4** Ibid., l. 25, delete ‘week minus 1’ and substitute ‘Week Minus One’.

**5** Ibid., l. 29, delete ‘the Monday of week minus 1’ and substitute ‘Monday of Week Minus One’.

**6** Ibid, delete from p. 695, l. 34 to p. 696, l. 31, and substitute ‘(ii) *Options and Research Design and Data Collection*: Options other than Social Explanation and Data Analysis, and Qualitative Methods shall be examined by means of an assessed essay of no less than 3,500 and no more than 5,000 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during the last three weeks of each term. A selection of three titles (as determined by the Board of Examiners), shall be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of the relevant term. Candidates shall be required to submit two typewritten copies of each essay to the Examination Schools, High Street, Oxford, not later than three weeks after this date, by noon.

Social Explanation and Data Analysis, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Six and Friday of Week Nine of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of Hilary Term. Candidates shall be required to submit two copies of the essay to the Examination Schools, High Street, Oxford, not later than three weeks after this date, by noon. In addition, candidates taking Social Explanation and Data Analysis and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.

The course Research Design and Data Collection shall be examined through two term-time pieces of coursework. These assessments, the details of which will be determined by the Course Tutor, agreed by the Board of Studies and published in the Centre for Criminology's Graduate Student Handbook for the relevant year, will be submitted to the Centre for Criminology's Graduate Studies Administrator.'

- 7 Ibid., p. 696, l. 38, delete 'the assessed essays' and substitute 'the five options and the Research Design and Data Collection course'.
- 8 Ibid., ll. 39-40, delete 'Research Design and Data Collection, and/or'.
- 9 Ibid., ll. 43-44, delete 'essays will be aggregated and an average mark awarded for the assessed essays as a whole' and substitute 'essays and the average mark for the two pieces of coursework for Research Design and Data Collection, will be aggregated and an average mark awarded for the assessments as a whole'.
- 10 Ibid., ll. 45-46, delete 'Research Design and Data Collection, and/or'
- 11 Ibid., l. 49, after 'assessed essay' insert 'and the average mark for the two pieces of coursework for Research Design and Data Collection,'.
- 12 Ibid., p. 697, l. 2 delete 'from the' and insert 'from, the'.
- 13 Ibid., ll. 5-9, delete '(i.e. have obtained an aggregate mark of 50 per cent or more) and (b) the dissertation may carry forward the marks gained for those part or parts of the course. Candidates may also, where relevant, carry forward their certificate of satisfactory completion of the continuous assessment element of Research Design and Data Collection, and/or' and substitute 'and Research Design and Data Collection (i.e. have obtained an aggregate mark of 50 per cent or more) and (b) the dissertation, may carry forward the marks gained for the successfully completed components. Candidates may also, where relevant, carry forward their certificate of satisfactory completion of the continuous assessment element of'.
- 14 Ibid., delete ll. 11-23 and substitute '(ii) *Options and Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for all assignments for the options and Research Design and Data Collection together, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays in which they have obtained a mark of 49 per cent or less to the Examination Schools, High Street, Oxford, according to the standard timetable for submitting essays in the following academic year. Candidates who obtained a mark of 49 per cent or less for the assessed pieces of coursework for Research Design and Data Collection may resubmit the assessment(s) by Friday of Week Nine of the same term to the Centre for Criminology's Graduate Studies Administrator. Such candidates who have completed successfully (a) the core course examination, (b) the dissertation, and (c) any assessment for which they have received a mark of 50 per cent or more, may carry forward the marks gained for the successfully completed components. Candidates may also, where relevant, carry forward their certificate of satisfactory completion of the continuous assessment element of Social Explanation and Data Analysis, and/or Qualitative Methods.'
- 15 Ibid., l. 24, delete '*Research Design and Data Collection and*'.

- 16** Ibid., l. 27, delete ‘either Research Design and Data Collection or’.
- 17** Ibid., l. 28, delete ‘or’ and substitute ‘and/or’.
- 18** Ibid., l. 30, delete ‘the Friday of Week 9’ and substitute ‘Friday of Week Nine’.
- 19** Ibid., l. 31, delete ‘fail or withdraw from the’ and substitute ‘fail, or withdraw from, the’.
- 20** Ibid., l. 32, delete ‘in the Trinity’ and substitute ‘in Trinity’.
- 21** Ibid., ll. 34-35, delete ‘either or both of (a) the core course and (b) the options may carry forward the marks gained for those part or parts of the course.’ and substitute ‘(a) the core course and/or (b) the options and/or (c) Research Design and Data Collection, may carry forward the marks gained for the successfully completed components.’
- 22** Ibid., ll. 37-38, delete ‘Research Design and Data Collection, and/or’.

**With effect from 1 October 2010** (for first examination in 2011)  
In *Examination Regulations*, 2009, p.698, after 1.11 insert ‘Youth Justice’.



## **Social Sciences**

### **(b) M.Phil. in Comparative Social Policy**

**With effect from 1 October 2010** (for first examination in 2011)

- 1** In *Examination Regulations*, 2009, p.493 1.45 *delete* 'third' and *insert* 'sixth'
- 2** Ibid, p.494 1.7 *delete* 'third' and *insert* 'sixth'
- 3** Ibid, p.495 1.4 *delete* 'third' and *insert* 'sixth'

## Social Sciences

### (c) M.Phil. in Criminology and Criminal Justice

**With effect from 1 October 2010** (for first examination in 2010-11)

- 1** In *Examination Regulations, 2009*, p. 495, l. 22-25, delete ‘or after they have been admitted. In either case, a formal application must then be made by Week 4 of Trinity Term preceding the Michaelmas term in which they wish to study for the M.Phil. The appropriate form, obtainable from the Graduate Studies Office, must be returned to that office on, at the latest, Friday of fourth week of that Trinity Term.’ and substitute ‘or the M.Sc. in Criminology and Criminal Justice (Research Methods) or after they have been admitted. In either case, a formal application, the form for which is obtainable from the Graduate Studies Office, must then be made by Friday of Week Four of Trinity Term preceding the Michaelmas Term in which they wish to study for the M.Phil.’.
- 2** Ibid., l. 32, after ‘Criminal Justice’ insert ‘or the M.Sc. in Criminology and Criminal Justice (Research Methods)’.
- 3** Ibid., l. 39, after ‘Criminal Justice’ insert ‘or the M.Sc. in Criminology and Criminal Justice (Research Methods)’.
- 4** Ibid., l. 42, delete ‘the following elements, as’ and substitute ‘the elements as’.
- 5** Ibid., l. 46, delete ‘The examiners may examine candidates viva voce.’.
- 6** Ibid., p. 495, l. 47 and p. 496, ll. 1-2: **delete** ‘will be allowed to retake the test before the beginning of the first week of the next academic year. The M.Phil. Board of Examiners can decide that the retake shall consist of the whole test or parts thereof.’ and substitute ‘may be allowed to be reassessed, as specified in cl. 9 of the examination regulations for the M.Sc. in Criminology and Criminal Justice or cl. 9 of the examination regulations for the M.Sc. in Criminology and Criminal Justice (Research Methods)’.
- 7** Ibid., p. 496, ll. 9-10, delete ‘Oxford by noon on the Friday of the eighth week of the Trinity Full Term’ and substitute ‘Oxford, by noon on Friday of Week Eight of the Trinity Term’.
- 8** Ibid., ll. 12-15, delete ‘the options Research Design and Data Collection and Social Explanation and Data Analysis as specified for the M.Sc. in Criminology and Criminal Justice. Where candidates have already taken these options as part of the M.Sc.’ and substitute ‘Research Design and Data Collection, and Social Explanation and Data Analysis, as specified for the M.Sc. in Criminology and Criminal Justice and the M.Sc. in Criminology and Criminal Justice (Research Methods). Where candidates have already taken these courses as part of either M.Sc.’.
- 9** Ibid., l. 17, delete ‘Law’ and substitute ‘Criminology’.
- 10** Ibid., l. 19, delete ‘Collection and’ and substitute ‘Collection, and’.

**Social Sciences**

**(e) M.Phil. in Evidence-Based Social Intervention**

**With effect from 1 October 2010** (for first examination in 2011)

In *Examination Regulations*, 2009, p.514, l.32, delete 'third' and substitute 'sixth'.

## **SOCIAL SCIENCES BOARD**

### **(e) Special regulations governing research degrees in Education**

**With effect from 1 October 2010** (for first examination in 2011)

**1** In *Examination Regulations*, 2009, p. 894, after l. 36 insert, renumbering subsequent paragraphs accordingly:

‘2. Candidates with Probationer Research Student status, unless or until they have entered upon another status, or have been otherwise dispensed from some or all of the following requirements by the Graduate Studies Committee, are required to undertake the work set out below during the first year.

A first year student shall:

- i. satisfactorily complete a course of lectures, seminars and classes, as determined in the Handbook for DPhil students and supervisors and supplemented by his or her supervisor;
- ii. satisfactorily complete the First Year portfolio of work completed during the first year of PRS status.’.

**2** Ibid., p895, delete l. 1 and substitute, renumbering sections (i) to (iii) as (ii) to (iv) accordingly:

‘(i) a working title for the research’.

**3** Ibid., l. 25, delete ‘student’ and substitute ‘candidate’.

**4** Ibid., delete ll. 38–39.

## **SOCIAL SCIENCES BOARD**

### **(d) MSc in Education**

**With effect from 1 October 2010** (for first examination in 2011)

1. In *Examination Regulations*, 2009, p. 707 delete 1. 29, and renumber subsequent paragraphs accordingly.

2. Ibid., delete 1. 30 and substitute:

‘2. Every candidate will be required to complete the three elements of the course and candidates shall be examined in’.

3. Ibid., after ‘below.’ delete ‘‘The dissertation will be 15,000–20,000 words long on a topic to be approved by the Departmental Board.’ and substitute:

‘3. Every candidate will be required to satisfy the examiners in the following:

1. Satisfactory attendance at the appropriate classroom–based courses;
2. Satisfactory performance in both part 1 and Part 2.’.

4. Ibid., delete ll. 44–48 and substitute:

1. Candidates will be required to submit a dissertation of 15,000–20,000 words (including footnotes/endnotes but excluding appendices and references or bibliography), the title to be selected in consultation with the supervisor, on a topic relevant to the subject of the course. The subject and title selected by the candidate must be approved by the Departmental Board not later than the first day of the fifth week in Hilary Term in the year in which they complete the written examination. ‘.

5. Ibid., p.708, delete ll.9–12 and substitute:

‘7. Candidates may also be required to attend an oral examination. The oral examination may be on the candidate’s written papers, dissertation, or both. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in both Part 1 and Part 2. If Part 1 is failed, the candidate may retake the whole examination of Part 1 one further time on the next occasion when this is examined. If Part 2 is failed the candidate may resubmit the dissertation one further time on the next occasion when this is examined.

8. The examiners may award a distinction for excellence in the whole examination.’.

## **SOCIAL SCIENCES BOARD**

### **(c) MSc in Educational Research Methodology**

**With effect from 1 October 2010** (for first examination in 2011)

1. In *Examination Regulations*, 2009, p. 706, delete ll. 4–8 and substitute:

‘2. Every candidate will be required to complete the four elements of the course as listed in the schedule below, and candidates shall be examined in accordance with the schedule below. Candidates undertake a two week research internship.

3. Every candidate will be required to satisfy the examiners in the following:

1. Satisfactory attendance at the appropriate classroom-based courses;
2. Satisfactory performance in both Part 1 and Part 2.’.

2. *Ibid.*, delete ll. 17–20 and substitute:

‘phy), the title to be selected in consultation with the supervisor, on a topic relevant to the subject of the course. The subject and title selected by the candidate must be approved by the Departmental Board not later than the first day of the fifth week of Hilary Term in the year in which they complete the written examination.’.

3. *Ibid.*, delete ll. 32–33 and substitute:

‘8. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in both Part 1 and Part 2. If Part 1 is failed, the candidate may retake the whole examination of Part 1 one further time on the next occasion when this is examined. If Part 2 is failed, the candidate may resubmit the dissertation one further time on the next occasion when this is examined.

9. The examiners may award a distinction for excellence in the whole examination.’.

## SOCIAL SCIENCES BOARD

### (a) MPhil in Politics (Comparative Government, Political Theory, European Politics and Society)

**With effect from 1 October 2010** (for first examination in 2011)

1. In *Examination Regulations*, 2009, p. 573, l. 29 after '(af)–(ag)' insert ', (ai)'.
2. Ibid., l. 31 after '(s)–(ab)' insert ', (ah)'.
3. Ibid., l. 33 after '(e)–' delete '(ah)' and substitute '(ag), (ai)'.
4. In *Examination Regulations*, 2009, as amended in the *Gazette*, 22 April 2010, p. 857, column 2 (1), after 'study of legislatures.' insert:

*(ah) Kant's Political Philosophy*

The course will address all aspects of Kant's political philosophy, including its relation to his moral philosophy. Specifically, it will look at his theory of the formation of the state, the nature of law and constitution, the role of social contract, his rather authoritarian view of political obligation, his conception of citizenship, his theory of property, his theory of international law and international relations, and his cosmopolitanism. There will be some discussion of the roots of Kant's political philosophy in the work of Jean–Jacques Rousseau and also of the influence of his political philosophy in the twentieth century, particularly in the work of John Rawls.

*(ai) Political Economy of Inequality and Democracy*

This course will introduce MPhil students to some of the major topics related to the political economy of inequality, politics, institutions and redistribution. It is organized around a framework that emphasizes the relationship between equality and efficiency, the nature of inequality, the political causes and consequences of redistribution, and the relationship between inequality and democracy. Through reading, writing of discussion papers, and seminar participation, students will develop the relevant analytical skills to understand the relationships affecting individual preferences, political and economic institutions, and policy outcomes.'.

**SOCIAL SCIENCES BOARD**

**Honour School of Human Sciences**

**With immediate effect**

In *Examination Regulations*, 2010. p.292, delete 1.41.



## **SOCIAL SCIENCES BOARD**

### **A Postgraduate Diploma in Financial Strategy (Part-time)**

#### **With immediate effect**

In *Examination Regulations*, 2010, p.1076, delete ll.25-26, and substitute:

‘ 1. Candidates must follow a course of instruction in Financial Strategy for at least twelve months and not more than fourteen months. Candidates must complete:’.

## **C Postgraduate Diploma in Organisational Leadership**

### **With immediate effect**

In *Examination Regulations*, 2010, p.1080, delete ll.25-26, and substitute:

‘ 1. Candidates must follow a course of instruction in Organisational Leadership for at least twelve months and not more than fourteen months. Candidates must complete:’.

## **B Postgraduate Diploma in Strategy and Innovation**

### **With immediate effect**

In *Examination Regulations*, 2010, p.1078, delete ll.27-28, and substitute:

‘ 1. Candidates must follow a course of instruction in Strategy and Innovation either for at least twelve months and not more than fourteen months, or for at least twenty-four months and not more than twenty-six months.’.

SSD/MT10/MSc  
Ed

**Social Sciences Divisional Board**

**Approved at the meeting of 13 December 2010**

**Title of Programme**

MSc in Education

**Brief note about nature of change:** Revision to the title of the e-Learning route of the programme to 'Learning and Technology'

**Effective date**

With effect from 1 October 2011 (for first examination in 2012)

**Location of change**

In *Examination Regulations* 2010

**Detail of change**

- 1 In *Examination Regulations*, 2010, p.712, 1.41 and 1.49, delete 'e-Learning' and substitute 'Learning and Technology'.
- 2 Ibid., p.714, delete 1.18, and substitute:

*'(f) Learning and Technology I: theoretical and technological foundations of technology assisted learning'*
- 3 Ibid., delete 11.22-24, and substitute:

'Learning and Technology I addresses the historical, theoretical and technological foundations of technology assisted learning, and examines its global development as a major focus for policy, investment and innovation.'

4 Ibid., delete 1.27 and substitute:

*'(g) Learning and Technology II: Practical applications of technology in education'.*

5 Ibid., delete 1.28, and substitute:

'Learning and Technology II explores the practical applications of technology in education, focusing on how'.

### **Explanatory Notes**

The department considers that the title eLearning is becoming both out-of-date and somewhat misleading. Whilst it could still be taken as a generic name for a broad range of practices and theoretical perspectives relating to the use of digital technologies in various fields of education (i.e. schools, HE, workplaces, lifelong learning), this is no longer the case. Increasingly, this term is used to denote either (a) distance learning only or (b) workplace training using new technologies. More recently, terms such as Technology Enhanced Learning and Educational Technologies have been popular, but the first is somewhat loaded in meaning, and the second too technology-focussed. The course concerns theories and practices relating to the use, globally and nationally, of digital technologies to support learning in a wide range of contexts, and the course team is confident - having discussed this with many students over the last twelve months - that this name will be more effective in recruiting students from many parts of the world. This should also help to avoid the confusion that is sometimes created by the term eLearning, in giving the wrong impression that this is a distance online course.

Therefore, the department requested that the course be renamed **MSc Education (Learning and Technology)** as soon as possible, so that this title can be used in recruitment of students for the next academic year (2011-2012). The term eLearning will continue to be included in promotional material for the time being, in order to clarify the fact that this is the same course as that previously advertised as eLearning – and the course information (on the website, and in the Programme Specifications) will be updated to reflect this change.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

Special Regulations for research degrees in Anthropology

**Brief note about nature of change:** Revisions to arrangements and requirements for Transfer of Status and for Confirmation of Status.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

1 p.911, delete ll.10-27 and substitute:

'For transfer of status, the student should submit two copies in typescript of a substantial piece of written work relevant to the proposed thesis. The work should not exceed 20,000 words excluding bibliography and any appendixes, but including notes, and should consist of, or incorporate, a detailed research proposal. The student will be required to show that the research already undertaken shows promise of the ability to produce a satisfactory M.Litt. or D.Phil. thesis, as the case may be, on the intended topic. Students should submit their work to the Departmental Office, Institute of Social and Cultural Anthropology, not later than the end of Trinity *full term* after the Michaelmas Term in which they were admitted. An extension of one term (i.e. to the end of the Michaelmas full term in the year after the student was admitted) may be granted in exceptional circumstances. In the case of students admitted in other terms, submission should take place by the end of the third term (i.e. full term) after admission, with the possibility of an extension for a further one term (i.e. to the end of full term) in exceptional circumstances. (NB: alternative provisions apply to

probationer research students with coursework, as described in paragraph 3, below). The student's submission will be assessed by two assessors appointed by the Graduate Studies Committee of the School of Anthropology and Museum Ethnography, to which they will submit a written report. In exceptional cases one assessor, but in the case of joint supervision not both, may be the applicant's supervisor. A student whose first application is unsuccessful may be given one further opportunity to apply for transfer of status, for which an extension of one term is automatically granted.

All probationer research students must give presentations on their proposed research projects to the class designated for that purpose or an agreed equivalent to qualify for transfer of status. They will also be expected to attend relevant courses on training and methods, as agreed with, and directed by, their supervisor(s).'

2 Ibid., delete from p.912, l.39 to p.913, l.3 and substitute:

'Application for confirmation of D.Phil. status shall normally be made not earlier than the third term from admission as a research student in the case of a student transferring from an M.Phil. degree within the School of Anthropology and Museum Ethnography, and not earlier than the sixth term from admission as a research student in the case of a student transferring from the status of Probationer Research Student. Such application shall normally be made not later than the ninth term from admission as a research student in either case. The student will be required to give evidence confirming that the research already carried out gives promise of the ability to produce a satisfactory D.Phil. thesis on the intended topic. For this purpose the applicant must submit: a) a detailed outline of the whole of the proposed thesis, including an indication of the topics, theories, arguments etc. to be covered in individual chapters (as applicable); and b) at least one and not more than two sample chapters. In the latter case, the student is advised to submit one chapter that is basically ethnographic in type (if applicable), the other concerning the more general comparative and/or theoretical issues with which the thesis deals, though this advice may be varied in consultation with the supervisor(s). The outline should not exceed 4,000 words, and the submitted chapters should not exceed 20,000 words in total. If these materials do exceed these limits, the assessors are under no obligation to read beyond them, though they are permitted to require the student to submit extra materials to help them in reaching a recommendation. The materials should be submitted, in two copies, to the Departmental Office, Institute of Social and Cultural Anthropology.'

3 Ibid., l.5 delete 'Ethnology' and substitute 'Ethnography'.

4 Ibid., after l.12 insert:

'All D.Phil. students must give presentations on their research projects to the class designated for that purpose or an agreed equivalent to qualify for confirmation of status.'

### **Explanatory Notes**

Clauses 1 and 3 make revisions to arrangements and requirements for Transfer and for Confirmation of Status so as to encourage more timely submission and to organise more effectively assessments by limiting them, where possible to the main examining period for graduate anthropology. The changes also require students applying for Confirmation to provide specific materials for assessors to aid them in their decision making. In addition,

for both Transfer and Confirmation, students are now required to present their work; and to undertake such additional research training that may be necessary, in line with new practice in relation to doctoral training now agreed across Social Sciences Division.



## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

Special regulations for research degrees – Oxford Internet Institute

**Brief note about nature of change:** Introduction of formal training needs assessment for doctoral students.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p.927, after I.23 insert:  
'(g) OII Training Needs Assessment Form.'
- 2 *Ibid.*, p.928, after I.2 insert:  
'(f) OII Training Needs Assessment Form.'

#### Explanatory Notes

These changes introduce a requirement for doctoral students to undertake regular assessment of their training needs and of training completed, in conjunction with their supervisor. This involves the completion of a Training Needs Assessment Form. Clauses 1 and 2 introduce a requirement for completed forms to be submitted as part of the documentation for Transfer of Status and for Confirmation of Status respectively.



## Changes in Examination Regulations – Social Sciences Division

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of the divisional board's Teaching Audit Committee on 10 June 2011

#### Title of Programme

Degree of Doctor of Philosophy in Development Studies

**Brief note about nature of change:** To amend the title of the doctoral programme..

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p.916, l.11, delete '**DEVELOPMENT STUDIES**' and substitute '**INTERNATIONAL DEVELOPMENT**'.
- 2 Ibid., p.917, l.10, delete '*Development Studies*' and substitute '*International Development*'.
- 3 Ibid., p.1104, l.21, delete 'Development Studies' and substitute 'International Development'.

#### Explanatory Notes

The changes in clauses 1-3 amend the name of the DPhil programme offered by the Department of International Development. This will bring the name of the degree into line with that of the department and reflect the scope of its research activity. The degree will in particular:

- Focus on processes of development, change, conflict and inequality from a social

science perspective, permitting a geographical scope that includes both developing and developed countries, and the interaction between them, as appropriate.

- Encourage multidisciplinary approaches and the use of both theory and empirical method (quantitative and qualitative), but also allow work to be mainly theoretical or normative and not necessarily located in some geographically defined context.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

Master of Business Administration

**Brief note about nature of change:** Reduction of the number of required electives by two; revisions to the title of the Decision Science Core Course to 'Decision and Data Analytics'; removal of requirement to complete the Capstone course; formalisation of arrangements for approval of summer internships; addition of the new PG Diploma in Global Business to the list of part-time diplomas from which candidates can apply for exemptions on the part-time MBA (EMBA).

#### Effective date

Changes A: With effect from 1 October 2011

Changes B: With immediate effect

#### Location of change

In *Examination Regulations* 2011

#### Detail of change

##### Changes A:

1. p.801, delete l.7 and substitute:

'(b) seven electives (two in Hilary Term and five in Trinity Term), the list of electives'.

- 2 Ibid., delete l.32 and substitute:

'(iii) at least six electives and a consulting projects/individual thesis, or at least

eight’.

3 Ibid., p.802, delete l.22 and substitute: ‘(a) Decision and Data Analytics’.

4 Ibid., delete l.34 and substitute: ‘(b) Decision and Data Analytics’.

#### Changes B:

1 Ibid., p.801 delete ll.23-26.

2 Ibid., after l.33 insert:

‘3. Any student wishing to undertake an optional summer internship must submit a proposal to the MBA Committee for approval.’, and renumber subsequent paragraphs 3 and 4 as 4 and 5 accordingly.

3 Ibid., p.802, l.15, after ‘Financial Strategy,’ insert ‘the Postgraduate Diploma in Global Business,’.

4 Ibid., l.18 after ‘registration for the’ insert ‘part-time’.

#### **Explanatory Notes**

Clauses A1 and A2 reduce the number of electives that students are required to take by two. This followed a review of teaching and a desire to ensure that students are not ‘over taught’ and have sufficient time to cover subjects in the necessary depth. Clauses A3 and A4 revises the title of one of the core courses to more accurately reflect developments in the subject area and the curriculum.

Clause B1 removes the requirement for students to participate in the Capstone course in order to successfully complete the programme. This is no longer assessed, and its purpose is to provide opportunities for students to network and reflect on what they have learned after the programme has ended. Clause B2 introduces the formal requirement for students who wish to undertake a summer internship to gain approval for the proposal from the MBA committee. Clause B3 adds a new PG Diploma (Global Business) to the list of programmes the successful completion of which allows students to apply for exemption from four course elements for the part-time mode of the MBA (Executive MBA).

## Changes in Examination Regulations

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

Honour School of Archaeology and Anthropology

**Brief note about nature of change:** Revision to an option title; removal of options no longer offered; inclusion of a further option.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p. 160, delete 1.27, and substitute '3. Landscape and Ecology',
- 2 p.161, delete 1.27
- 3 Ibid., delete 1.33
- 4 Ibid., renumber list of options (n) to (t) as (m) to (r) accordingly
- 5 After 1.34 insert '(s) From hunting and gathering to states and empires in South-west Asia'.

#### Explanatory Notes

Clause 1 amends the title of the course to more accurately reflect syllabus content; clauses 2 to 4 remove two options that are no longer offered. Clause 5 adds an additional option.





## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

Honour School of Economics and Management

**Brief note about nature of change:** Increase of the three core Economics papers from two-thirds weight to full weight. A series of other amendments: removal of viva requirement; removal of reference to charging for study packs; consistency of wording with other subjects regarding reference to availability of options; correction of errors with regard to papers available; withdrawal of two optional papers.

#### Effective date

With effect from 1 October 2011 (for first examination in 2013)

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p.206, l.11, delete 'four' and substitute 'three'.
- 2 Ibid., delete l.24.
- 3 Ibid., ll.37-38, delete 'Candidates may be charged for the provision of study packs for these compulsory subjects'.
- 4 Ibid., l.39, delete '*Four*' and substitute '*Three*'.
- 5 Ibid., p.207, l.9, delete 'offered' and substitute 'available'.
- 6 Ibid., p.208, delete ll.19-22 and substitute 'Subjects (1) to (15) are as specified in the

Honour School of Philosophy, Politics, and Economics.’.

7 Ibid., delete II.31-40 and substitute:

- ‘(10) Econometrics
- (11) Comparative Demographic Systems
- (12) Economics of OECD Countries
- (13) Economic Decisions Within the Firm
- (14) Game Theory
- (15) Mathematical Methods’.

### **Explanatory Notes**

Clauses 1 and 4 are consequent on changing the weighting of core Economics papers from two-thirds weight to full weight. This reflects the effort required of students, and ensures that sufficient time is given to them to provide appropriate breadth and depth across the discipline. There is a commensurate reduction in the number of optional papers to be taken from four to three.

Clause 2 removes the option for a viva. This is considered unnecessary (no viva has ever been held) and brings the course into line with practice in PPE.

Clause 3 removes reference to charging for study packs as such a charge is no longer made.

Clause 5 is for clarification

Clause 6 renumbers according to the changes in clause 7, and removes repetition from earlier in the regulations concerning the availability of options.

Clause 7 removes two (currently suspended) Economics options from the schedule: Statistical Methods in Economics, and Classical Economic Thought. The content of the former is now covered within the Quantitative Economics core course; and the latter is too restrictive in scope. Consideration is currently being given to developing a new more broader-based course. Some errors are also corrected: the bracketed numbers after two subjects have been removed as these refer to PPE and are irrelevant. Finance should not appear in the list of Economics subjects (schedule B) as for E&M it is a Management subject only (schedule A).



## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSc in Archaeological Science

**Brief note about nature of change:** the change permits students to take one paper that is offered under the MSt in Archaeology or the MSt in Classical Archaeology,

#### Effective date

[With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

p.686, after 1.26, insert:

‘(c) in lieu of one of the three papers described in the Schedule, and the extended essay(s), candidates may, with the permission of the School of Archaeology Committee for Graduate Studies, take one of the options from the MSt in Archaeology (Schedules A and B) or MSt in Classical Archaeology (Schedule B only), to be examined by two pre-set essays of approximately 5,000 words.’.

#### Explanatory Notes

The School wishes to provide the opportunity for students in Archaeological Science to pursue an interest in the wider field of Archaeology should they wish to do so. This creates opportunities for students to mix with the wider cohort of PGT students in Archaeology. It also parallels arrangements for other MSt programmes in Archaeology and in Classical Archaeology, where students are able to select options from the Archaeological Science

programme.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Divisional Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSc in Criminology and Criminal Justice (Research Methods)

**Brief note about nature of change:** Amendment to assessment for the Research Design and Data Analysis course and for the Statistical Methods for Social Scientists course

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010 as amended by *Gazette* of 23 September 2010

#### Detail of change

The regulations for this programme were extensively revised as set out in 23 September 2010 Gazette. In light of this, and for the purposes of clarity, the agreed changes are set out below as tracked changes to the updated on-line version, as follows:

##### **Criminology and Criminal Justice (Research Methods)**

1. Every candidate must follow, for at least three terms, a course of instruction in Criminology and Criminal Justice (Research Methods).
2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice (Research Methods) for the current year, the Director or Assistant Director of the Centre for Criminology and a student representative (the latter for open business only).
3. The course will consist of four components: two compulsory core course in

Explanation and Understanding in Criminology and in Understanding Criminal Justice; four compulsory core research methods courses in Research Design and Data Collection, Social Explanation and Data Analysis, Statistical Methods for Social Scientists, and Qualitative Methods; three options; and a dissertation. The core course will run for six weeks throughout the first two terms (Michaelmas and Hilary). Options will run for six weeks in each term (Michaelmas Term and Trinity Term). Candidates will be required to choose one option for the first term and two options for the final term. The dissertation, which must not exceed 15,000 words and should not normally be less than 13,000 words, will be on a topic to be agreed by the Board of Studies. The required format for this dissertation is the common format prescribed for all law theses, which is printed in the Faculty of Law's Graduate Students' Handbook.

4. The options are listed in the Schedule below.
5. Not all options will necessarily be taught or examined in any one year. Details of those which are available will be published in the Graduate Student Handbook produced by the Centre for Criminology for the year of the examination, subject to any amendment posted on the designated notice board in the Centre for Criminology by Monday of Week Minus One of the Michaelmas Term before the examination is held.
6. In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the *Gazette* by the end of Monday of Week Minus One of the Michaelmas Term before the examination is held.
7. The course shall be assessed as follows:

(i) *Core Courses in Explanation and Understanding in Criminology, and Understanding Criminal Justice*: There shall be a single three-hour examination covering both courses to be taken in Week Nought of Trinity Term.

(ii) *Core courses in Research Design and Data Collection, Social Explanation and Data Analysis, Statistical Methods for Social Scientists and Qualitative Methods*: These courses will each be examined by one written assignment of 2,500-3,000 words to be submitted by noon on Friday of Week Nine of the relevant term. In addition, candidates shall be required to complete to the satisfaction of the respective Course Tutor a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.

(iii) *Options*: Each option shall be examined by means of an assessed essay of no less than 3,500 and no more than 5,000 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during the last three weeks of term. A selection of three titles (as determined by the Board of Examiners) shall be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of the relevant term. Essays should be submitted not later than three weeks after this date, by

noon.

(iv) *Dissertation*: Two typewritten copies of the dissertation shall be submitted to the Examination Schools by noon on the Friday nearest to 14th September in the year in which the examination is taken. One bound copy of the dissertation of each candidate who passes the examination shall be deposited in the Bodleian Social Science Library, Manor Road.

Candidates shall be required to submit two typewritten copies of each essay and the dissertation detailed in (ii) to (iv) above to the Examination Schools, High Street, Oxford, on the dates and times specified.

1. The degree of M.Sc. shall be awarded to any candidate who achieves a mark of at least 50 per cent in all four components of the course, namely the Explanation and Understanding in Criminology, and Understanding Criminal Justice Core Courses; the Research Methods courses; the options; and the dissertation.
2. The examiners may award a distinction for excellence in the whole examination.
3. Arrangements for reassessment shall be as follows:

(i) *Core Courses in Explanation and Understanding in Criminology, and Understanding Criminal Justice*: Candidates who fail, or withdraw from, the joint examination may resit the examination in the Trinity Term of the following academic year. Such candidates who have completed successfully all or part of any of the other three components may carry forward the marks gained for the successfully completed parts of the degree.

(ii) *Research Methods courses*: Candidates who fail to obtain an aggregate average mark of 50 per cent for their assessed assignments for the Research Methods courses in Michaelmas and Hilary Terms, or who withdraw, may resubmit those assignments in which they have received a mark of 49 per cent or less may resubmit the assessment(s) to the Examinations Schools, High Street, Oxford, according to the standard timetable for submitting essays in the following academic year. Candidates who have completed successfully all or part of any of the other three components of the degree may carry forward the marks gained for the successfully completed components.

(iii) *Options*: Candidates who have failed to obtain an aggregate average mark of 50 per cent for their assessed essays, or have withdrawn from any of the assessed essays, may resubmit those essays in which they have received a mark of 49 per cent or less to the Examination Schools, High Street, Oxford, according to the standard timetable for submitting essays in the following academic year. Candidates who have completed successfully all or part of any of the other three components of the degree may carry forward the marks gained for the successfully completed components.

(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in the following academic year. Candidates who have completed successfully all or part of any of the other three components of the degree may carry forward the marks gained for



the successfully completed components.

**[ Schedule – please note that this remains the same as for the current entry – it should be retained unchanged]**

### **Explanatory Notes**

A. Change in assessment structure for the course Research Design and Data Collection

In September 2010 the Centre for Criminology made the course Research Design and Data Collection compulsory for MSc students (not just the students on the Research Methods version of the MSc as it had been previously) in response to the November 2008 Divisional Review of the Centre's Masters courses. At the same time the RM students were required to take one option in Michaelmas term. In the original format, the Research Design and Data Collection course was assessed via two pieces of course work during term time. It became clear to the Board of Studies however, that students were struggling to complete these two essays and maintain their participation in their other options. As a result, it was decided to amend the assessment structure for this course to reduce the assessed coursework during term-time and to introduce an end-of-term assessment. In this structure Research Design and Data Collection will be closer to the demands of the other two methods options offered by the centre (Qualitative Methods and Social Explanation and Data Analysis), both of which use a combination of continuous formative assessment and a final paper.

B. Change in assessment structure for the course Statistical Analysis for Social Scientists

The course Statistical Methods for Social Scientists is currently offered by the Department of Politics and International Relations. The Centre for Criminology has decided to offer the course in-house from the academic year 2011-2012 onwards. Criminology students will now get statistical methods tailored towards the study of criminology (not politics as has been the case until now) and the Centre can decide its own assessment structure. It has now been decided by the Centre's Board of Studies that this course will have a similar assessment structure as the other research methods courses (one 2,500-3,000-word end-of-term essay and continuous assessment throughout the term).

SSD/2/2/4

**Social Sciences Divisional Board**

**Approved at the meeting of 25 February 2011**

**Title of Programme**

MSc in Criminology and Criminal Justice

**Brief note about nature of change:** Amendment to assessment for the Research Design and Data Analysis course

**Effective date**

With effect from 1 October 2011

**Location of change**

In *Examination Regulations* 2010 as amended by *Gazette* of 23 September 2010

**Detail of change**

The regulations for this programme were extensively revised as set out in 23 September 2010 *Gazette*. In light of this, and for the purposes of clarity, the agreed changes are set out below as tracked changes to the updated on-line version, as follows:

**Criminology and Criminal Justice**

1. Every candidate must follow, for at least three terms, a course of instruction in Criminology and Criminal Justice.
2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology and a student representative (the latter for open business only).
3. The course will consist of four elements: core course in Explanation and Understanding in Criminology (Michaelmas Term) and Understanding Criminal Justice (Hilary Term); the course Research Design and Data Collection (Michaelmas Term); options; and dissertation. The core course will run for six weeks throughout

the first two terms (Michaelmas and Hilary). The Research Design and Data Collection course runs for six weeks in the first term (Michaelmas). Options will run for six weeks in each term (Michaelmas, Hilary and Trinity). Candidates will be required to choose two options in each of the first two terms and one for the final term. The dissertation will be 8,000-10,000 words long on a topic to be agreed by the Board of Studies. The required format for this dissertation is the common format prescribed for all law theses, which is printed in the Faculty of Law's Graduate Students' Handbook.

4. The options are listed in the Schedule below.
5. Not all options will necessarily be taught or examined in any one year. Details of those which are available will be published in the Graduate Student Handbook produced by the Centre for Criminology for the year of the examination, subject to any amendment posted on the designated notice board in the Centre for Criminology by Monday of Week Minus One of the Michaelmas Term before the examination is held.
6. In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the *Gazette* by the end of Monday of Week Minus One of the Michaelmas Term before the examination is held.
7. The course shall be assessed as follows:
  - (i) *Core Course*: There shall be a three-hour examination for the core course to be taken in Week Nought of Trinity Term.
  - (ii) *Options and Research Design and Data Collection*: Courses other than Research Design and Data Collection, Social Explanation and Data Analysis, Statistical Methods for Social Scientists and Qualitative Methods shall be examined by means of an assessed essay of no less than 3,500 and no more than 5,000 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during the last three weeks of each term. A selection of three titles (as determined by the Board of Examiners), shall be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of the relevant term. Candidates shall be required to submit two typewritten copies of each essay to the Examination Schools, High Street, Oxford, not later than three weeks after this date, by noon. Research Design and Data collection, Social Explanation and Data Analysis, Statistical Methods for Social Scientists and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Six and Friday of Week Nine of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of the relevant term. Candidates shall be required to submit two copies of the essay to the Examination Schools, High Street, Oxford, not later than three weeks after this date, by noon. In addition, candidates taking Research Design and Data Collection, and where relevant, Social Explanation and Data Analysis and/or Statistical Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.

(iii) *Dissertation*: Two typewritten copies of the dissertation shall be submitted to the Examination Schools by noon on Friday of Week Nine of Trinity Term. One bound copy of the dissertation of each candidate who passes the examination shall be deposited in the Social Science Library, Manor Road.

8. The degree of M.Sc. shall be awarded to any candidate who achieves a mark of at least 50 per cent for (a) the five options and the Research Design and Data Collection course, (b) the core course paper, and (c) the dissertation, as well as satisfactory completion of the continuous assessment element of the Research Design and Data Collection, and, where relevant, those of Social Explanation and Data Analysis, and/or Statistical Methods for Social Scientists and/or Qualitative Methods. The examiners may award a distinction for excellence in the whole examination (and, in the case of candidates who have taken Research Design and Data Collection and, where relevant, Social Explanation and Data Analysis and/or Statistical Methods for Social Scientists and Qualitative Methods, have also satisfactorily completed the form of continuous assessment required for the relevant course): in this calculation, both the core course and the dissertation shall count as two papers and each assessed essay shall count as one.

9. Arrangements for reassessment shall be as follows:

(i) *Core Course*: Candidates who fail, or withdraw from, the core course examination may resit the examination in the Trinity Term of the following academic year. Such candidates who have completed successfully either or both of (a) the options and Research Design and Data Collection (i.e. have obtained an aggregate mark of 50 per cent or more) and (b) the dissertation, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of Research Design and Data Collection, and, where relevant, those of Social Explanation and Data Analysis, and/or Statistical Methods for Social Scientists and/or Qualitative Methods.

(ii) *Options and Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for all assignments for the options and Research Design and Data Collection together, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays in which they have obtained a mark of 49 per cent or less to the Examination Schools, High Street, Oxford, according to the standard timetable for submitting essays in the following academic year. Such candidates who have completed successfully (a) the core course examination, (b) the dissertation, and (c) any assessment for which they have received a mark of 50 per cent or more, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of Research Design and Data Collection, and, where relevant, that of Social Explanation and Data Analysis, and/or Statistical Methods for Social

Scientists and/or Qualitative Methods.

(iii) *Continuous assessment element of Research Design and Data Collection, Social Explanation and Data Analysis, Statistical Methods for Social Scientists and Qualitative Methods*: Candidates who fail to complete an assignment which forms part of the continuous assessment element of Research Design and Data Collection, Social Explanation and Data Analysis and/or Statistical Methods for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on Friday of Week Nine of the relevant term.

(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year. Such candidates who have completed successfully (a) the core course and/or (b) the options and/or (c) Research Design and Data Collection, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of Research Design and Data Collection, and, where relevant, that of Social Explanation and Data Analysis, and/or Statistical Methods for Social Scientists and/or Qualitative Methods.

### **Explanatory Notes**

#### **A. Change in assessment structure for the course Research Design and Data Collection**

In September 2010 the Centre for Criminology made the course Research Design and Data Collection compulsory for MSc students (not just the students on the Research Methods version of the MSc as it had been previously) in response to the November 2008 Divisional Review of the Centre's Masters courses. At the same time the RM students were required to take one option in Michaelmas term. In the original format, the Research Design and Data Collection course was assessed via two pieces of course work during term time. It became clear to the Board of Studies however, that students were struggling to complete these two essays and maintain their participation in their other options. As a result, it was decided to amend the assessment structure for this course to reduce the assessed coursework during term-time and to introduce an end-of-term assessment. In this structure Research Design and Data Collection will be closer to the demands of the other two methods options offered by the centre (Qualitative Methods and Social Explanation and Data Analysis), both of which use a combination of continuous formative assessment and a final paper.

#### **B. Change in assessment structure for the course Statistical Analysis for Social Scientists**

The course Statistical Methods for Social Scientists is currently offered by the Department of Politics and International Relations. The Centre for Criminology has decided to offer the course in-house from the academic year 2011-2012 onwards. Criminology students will now get statistical methods tailored towards the study of criminology (not politics as has been the case until now) and the Centre can decide

its own assessment structure. It has now been decided by the Centre's Board of Studies that this course will have a similar assessment structure as the other research methods courses (one 2,500-3,000-word end-of-term essay and continuous assessment throughout the term).

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSc in Law and Finance

**Brief note about nature of change:** A series of minor amendments: change of title from Course Director to MLF Academic Director'; achieving consistency with BCL and MJur students in terms of restrictions imposed on the selection of optional courses; correcting references reference to the specific handbook for the programme. In addition, a change of title for a core course from 'Microeconomics' to 'First Principles of Financial Economics'.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p.731, 1.24 delete 'Coursebook' and substitute 'Handbook'.
- 2 Ibid., 1.27 delete 'Course Director' and substitute 'MLF Academic Director'.
- 3 Ibid., 1.30, after 'regulations' insert '(subject to the same limitations imposed on BCL and M.Jur students)'.
- 4 Ibid., 1.36, after 'Handbook' insert 'and the MSc. In Law and Finance Handbook'.
- 5 Ibid., p.732 delete 1.5 and substitute 'First Principles of Financial Economics'.

#### Explanatory Notes

Clause 1 corrects the reference to the course handbook. Clause 2 reflects a change of title for the individual providing academic leadership for the programme. Clause 3 addresses the question of the conditions imposed on student subject choices, which are made consistent with practice for the BCL and MJur. It ensures that students without appropriate common law or civil law backgrounds are unable to take certain courses offered in the BCL or MJur. Clause 4 ensures that students are directed to refer to both the Law and course handbooks for comprehensive information. Clause 5 re-titles one of the core courses so that this more clearly reflects the content of the course, which is introductory rather than advanced.



## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 22 February 2011

#### Title of Programme

MSc in Material Anthropology and Museum Ethnography

**Brief note about nature of change:** Revisions to the syllabus

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

p.739, delete II.3-18 and substitute:

*'I. Fundamental Concepts in Social and Cultural Anthropology*

This paper will focus on the following topics: history and politics of anthropology; anthropology, ethnography and colonialism; gift and exchange; production and consumption; aesthetics, poetics, music and dance; material culture and museums; landscape and the built environment; personhood and the body; identity, ethnicity and nationalism; power, violence, resistance and agency.'

#### Explanatory Notes

The change to paper I reflects the changes to the syllabus for the MSc in Social Anthropology, and ensures that a joint paper is retained with the MSc and MPhil in Social Anthropology.

Note: This change also applies to the MPhil in Material Anthropology and Museum

Ethnography (MPhil in MAME), but no change to regulation is required as there is a cross reference to the MSc in MAME for this purpose.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved by chair's action on behalf of the board on 28 March 2011

#### Title of Programme

MSc in Migration Studies

**Brief note about nature of change:** Introduction of the option of a viva voce examination; minor amendments to assignment submission deadlines.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p.750, after l.26 insert:  
'4. The examiners may at their discretion require any candidate to attend for a viva voce examination.' , and renumber paragraphs 4 to 13 as 5 to 14 accordingly.
- 2 Ibid., l.37, delete 'fifth' and substitute 'first'.
- 3 Ibid., p.751, l.2, delete 'Week Six of Michaelmas Full Term' and substitute 'sixth week of Michaelmas Term'.
- 4 Ibid., p.751, l.17, after 'during' insert 'Michaelmas Term and'.
- 5 Ibid., l.27, delete 'Tuesday' and substitute 'Friday'.

#### Explanatory Notes

Clause 1 introduces the facility to hold viva voce examinations, primarily for borderline cases. This brings the programme into line with the related Masters course in Refugee and Forces Migration Studies. Clauses 2 and 5 make adjustments to the deadlines for submission of assignments/dissertation title to spread student workload more evenly. Clause 4 clarifies the fact that students are expected to spread work on assignments across two terms. Clause 3 makes the wording consistent to other references to University terms within the regulations.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

**Social Sciences Division/Board**

**Approved at the meeting of 25 February 2011**

### **Title of Programme**

MSc in Modern Chinese Studies

**Brief note about nature of change:** Revision to title of research methods course

### **Effective date**

With effect from 1 October 2011

### **Location of change**

In *Examination Regulations* 2010

### **Detail of change**

- 1 p.752, l.28, delete 'Asian' and substitute 'Area'.
- 2 p.753, delete 'Asian' and substitute 'Area'.

### **Explanatory Notes**

The title of the research methods course for this programme has been changed from 'Research Methods for Asian Studies' to 'Research Methods for Area Studies' to bring this into line with other PGT programmes in the School of Interdisciplinary Area Studies

## Changes in Examination Regulations

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSc in Russian and East European Studies

**Brief note about nature of change:** Amendment to the description of research methods training to clarify that this covers both quantitative and qualitative methods.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

p.769, l.48, after 'methodology' insert '(quantitative and qualitative)'

#### Explanatory Notes

This change clearly signals to candidates that the compulsory training that they undertake will cover both quantitative and qualitative methods.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSc in Social Anthropology

**Brief note about nature of change:** revisions to the syllabus

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

1 delete from p.771, l.5 to p.772, l.5, and substitute:

'Students must satisfy the examiners in four papers, two of a general nature and two options; one option paper must be selected from List A (below). The syllabuses for the two general papers are as follows:

*I. Social and Cultural Anthropology, I*

This paper will focus on the following topics: history and politics of anthropology; anthropology, ethnography and colonialism; gift and exchange; production and consumption; aesthetics, poetics, music and dance; material culture and museums; landscape and the built environment; personhood and the body; identity, ethnicity and nationalism; power, violence, resistance and agency.

*II. Social and Cultural Anthropology, II*

This paper will focus on the following topics: family, kinship and relatedness; gender and

age; ritual and religion; myth, history, memory and time; symbolism; representations of misfortune, including witchcraft, possession and healing; politics, law and the state; multiculturalism, migration and globalisation; language and literacy; classification.

The two option papers are as follows:

*III. Option Paper I: The Social Anthropology of a Selected Region*

This option paper must be selected from List A (below).

*IV. Option Paper II: Open Choice*

This option paper must be selected from any of the lists below:

List A. Anthropology of a Selected Region

List B. Topics in Material Anthropology

List C. Anthropology and Topical Issues

Options offered in any of the three lists may vary from year to year. Lists for the current academic year will be issued by the Director of Graduate Studies or his or her delegate by the end of the third week of Michaelmas term.'

**Explanatory Notes**

The revisions to the syllabus mean that, instead of offering three general papers and a single option, students will now be required to offer two general papers and two option papers. These changes allow the student more choice through options to pursue particular areas of interest, give students greater appreciation of case studies ('ethnographic examples'), provide clearer information on the content of the syllabus, and relate teaching more directly to the content of each paper.



## Changes in Examination Regulations – Social Sciences Division

SSD/2/2

### Social Sciences Board

Approved by chair's action on 14 July 2011

#### Title of Programme

MSc in Social Anthropology

**Brief note about nature of change:** Change of title for the two core papers

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010 as amended by *Gazette* of 28 April 2011, Vol. 141, No. 4950

#### Detail of change

In the on-line regulations, under the 'Schedule', which follows clause 9 (with a date of effect of 1 October 2011), and in relation to the title of the two general papers I and II:

- 1 Delete '*Social and Cultural Anthropology, I*' and substitute '*Culture and Identity*'.
- 2 Delete '*Social and Cultural Anthropology, II*' and substitute '*Kinship, Power and Change*'.

#### Explanatory Notes

These changes amend the titles of the two general papers for this programme such that they more effectively describe the content of the courses, and avoid the confusion that might arise from two courses with very similar titles. The syllabus content remains the same in each case.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSc in Social Science of the Internet

**Brief note about nature of change:** Clarification that students are required to sit more than one examination.

#### Effective date

With immediate effect

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

p.775, ll.25-26, delete 'an examination' and substitute 'examinations'.

#### Explanatory Notes

This amends the wording of the regulation to make it clear that candidates will be expected to sit two examinations as part of the assessment for the programme.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MPhil in Archaeology

**Brief note about nature of change:** Adjustments to the method of assessment for certain subjects; clarification of requirements concerning knowledge of history and geography; removal of requirement for practical work; other minor corrections.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p.495, l.28, delete '7' and substitute '6'.
- 2 Ibid., delete ll.37-38 and substitute: 'subject from the same schedule.] The subjects will be examined by two pre-set essays (each of 5,000 words), except that further subjects from Schedule A in the MSt in Archaeology may also be examined by a written paper, and those from Schedule A of the MSt in Classical Archaeology will only be examined by written paper.'
- 3 Ibid., ll.41-42 delete 'The subject for the thesis will normally be related to the subject chosen under regulation 5 above.'
- 4 Ibid., ll.43-44 delete 'Ancient History and Geography' and substitute 'the appropriate history and geography'.

**5** Ibid., delete ll.9-11 and renumber subsequent paragraphs 12 to 15 as 11 to 14 accordingly.

**Explanatory Notes**

Clause 1 correct a referencing error; Clause 2 clarifies assessment requirements for various elements of the programme; clause 3 provides more flexibility for thesis subject choice; Clause 4 clarifies requirements concerning knowledge of history and geography; and clause 5 removes the requirement for practical experience prior to work on the thesis, as this is regarded as unnecessarily restrictive.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MPhil in Classical Archaeology

**Brief note about nature of change:** Adjustments to the method of assessment for certain subjects; clarification of requirements concerning knowledge of history and geography; removal of requirement for practical work; other minor corrections.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p.500, 1.17, delete '4-8' and substitute '5-9'.
- 2 Ibid., 1.9, delete '4(b)' and substitute '5(b)'.
- 3 Ibid., 1.37, delete '7 and 10' and substitute '6 and 10'.
- 4 Ibid., p.501, 1.2, after 'Classical Archaeology' insert: ', to be examined by two pre-set essays each of 5,000 words.'
- 5 Ibid., 11.4-5 delete 'The subject may be examined by, at the candidate's choice, either by two pre-set essays of 5,000 words each, or by a written paper.'
- 6 Ibid., 11.8-9 delete 'The subject for the thesis will normally be related to the period or subject chosen under regulation 5 above.'
- 7 Ibid., delete 11.32-34, and renumber subsequent paragraphs 12 to 15 as 11 to 14

accordingly.

**Explanatory Notes**

Clauses 1 to 3 correct referencing errors; Clauses 4 and 5 clarifies assessment requirements for various elements of the programme; clause 6 provides more flexibility for thesis subject choice; and clause 7 removes the requirement for practical experience prior to work on the thesis, as this is regarded as unnecessarily restrictive.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

**Social Sciences Division/Board**

**Approved at the meeting of 25 February 2011**

### **Title of Programme**

MPhil in Criminology and Criminal Justice

**Brief note about nature of change:** Introduction of regulations to cover arrangements for re-assessment in line with other PGT programmes in the subject

### **Effective date**

With effect from 1 October 2011

### **Location of change**

In *Examination Regulations* 2010 as amended by *Gazette* of 23 September 2010

### **Detail of change**

Examination Regulation, p.504, after l.29 insert:

8. Arrangements for reassessment shall be as follows:

Candidates who fail, or withdraw from, Social Explanation and Data Analysis may resubmit assessments in line with cl. 9 of the examination regulations for the MSc in Criminology and Criminal Justice. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Candidates who fail, or withdraw from, the Legal Research Methods course as specified for the M.Phil. in Law (if they have received permission to take this course instead of Research Design and Data Collection and Social Explanation and Data Analysis), may resit course elements according to the standard arrangements for reassessment for that course. Such candidates who have completed successfully all

or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Candidates who fail, or withdraw from, the M.Phil. thesis may resubmit the thesis to the Examination Schools, High Street, Oxford, by noon on Friday Week 8 of the term following publication of their results. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.’.

### **Explanatory Notes**

The Centre for Criminology is introducing a new section to the MPhil examination regulations. Currently the examination regulations for the MPhil in Criminology and Criminology and Criminal Justice do not have a section on re-assessment for the MPhil. This has now been provided following the MSc model for reassessment of the empirical research methods courses and following the examination regulations for reassessment of the thesis of other taught MPhil programmes in the University.



## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MPhil in Geography and the Environment

**Brief note about nature of change:** Extension of entry to the MPhil programme to students undertaking the MSc in Environmental Change and Management and to the MSc in Water Science Policy and Management.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

p.523, delete ll.27-31 and substitute:

‘(a) follow a course of instruction for three terms under the aegis of the School of Geography and the Environment in one of the four M.Sc. programmes, either Nature, Society and Environmental Policy, or Biodiversity, Conservation and Management, or Environmental Change and Management, or Water Science Policy and Management. They will be assessed in all aspects of the M.Sc. programme, with the exception of the dissertation.’

#### Explanatory Notes

This change extends the opportunity for students on the School’s four M.Sc. programmes to continue to the MPhil in Geography and the Environment. Currently this is only possible for two MSc programmes. The change responds to student demand to develop their ideas

and arguments through the longer MPhil thesis; it widens access to the MPhil as an alternative pathway to the DPhil; it strengthens the MPhil programme by drawing in students from a wider range of MSc backgrounds; there is academic compatibility across all four MSc programmes with the MPhil, with all MSc programmes sharing elective courses and some core courses.

## Changes in Examination Regulations

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MPhil in Russian and East European Studies

**Brief note about nature of change:** Amendment to the description of research methods training to clarify that this covers both quantitative and qualitative methods.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

p.580, l.32, after 'methods training' insert '(quantitative and qualitative)'.

#### Explanatory Notes

This change clearly signals to candidates that the compulsory training that they undertake will cover both quantitative and qualitative methods.

## Changes in Examination Regulations – Social Sciences Division

SSD/2/2

### Social Sciences Board

Approved by chair's action on 14 July 2011

#### Title of Programme

MPhil in Social Anthropology

**Brief note about nature of change:** Change of title for the two core papers for the Qualifying Test

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010 as amended by *Gazette* of 28 April 2011, Vol. 141, No. 4950

#### Detail of change

As specified for the MSc in Social Anthropology

#### Explanatory Notes

These changes amend the titles of the two general papers for this programme such that they more effectively describe the content of the courses, and avoid the confusion that might arise from two courses with very similar titles. The syllabus content remains the same in each case.

## Changes in Examination Regulations

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSt in Archaeological Science

**Brief note about nature of change:** the change permits students to take one paper that is offered under the MSt in Archaeology or the MSt in Classical Archaeology,

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

p.606, after I.29 insert:

‘(c) in lieu of one of the three papers described in the Schedule, candidates may, with the permission of the School of Archaeology Committee for Graduate Studies, take one of the options from the MSt in Archaeology (Schedules A and B) or MSt in Classical Archaeology (Schedule B only). Candidates taking such an option would only be examined on one pre-set essay of approximately 5,000 words on Archaeological Science in lieu of the requirements laid out in b) above.’

#### Explanatory Notes

The School wishes to provide the opportunity for students in Archaeological Science to pursue an interest in the wider field of Archaeology should they wish to do so. This creates opportunities for students to mix with the wider cohort of PGT students in Archaeology. It also parallels arrangements for other MSt programmes in Archaeology and in Classical

Archaeology, where students are able to select options from the Archaeological Science programme.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSt in Archaeology

**Brief note about nature of change:** Minor changes concerning clarification of arrangements for assessment of options chosen from other PGT programmes in the School; clarification of arrangements for approval of the dissertation topic; updating of schedules; other minor corrections/clarifications.

#### Effective date

With effect from 1 October 2011]

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

- 1 p.607, delete ll.35-36 and substitute:

‘D.] These subjects will be examined by two pre-set essays (each of 5,000 words) except that further subjects from Schedule A in the MSt in Archaeological Science may also be examined by written paper, and those from Schedule A of the MSt in Classical Archaeology will only be examined by written paper.’

- 2 Ibid., delete ll.41-43 and substitute:

‘The topic of the dissertation must be approved by the candidate’s supervisor and by the School of Archaeology Committee for Graduate Studies. If the candidate has elected to be examined by pre-set essays in another’.

- 3 Ibid., p.608, delete 1.15 and substitute: 'Ancient Maritime Societies'.
- 4 Ibid., after 1. 22 insert: 'Methods and Techniques in Maritime Archaeology'.
- 5 Ibid., after 1.25 insert: 'Palaeolithic Asia'.
- 6 Ibid., p.608, after 1.40 insert: 'Maritime Archaeology up to AD 1000'.
- 7 Ibid., p.609, ll.8-9, delete 'Ancient History and Geography' and substitute 'the appropriate history and geography'.
- 8 Ibid., 1.19, delete '4' and substitute '4-5'.

### **Explanatory Notes**

Clause 1 clarifies current assessment arrangements for candidates; clause 2 clarifies arrangements for approval of the dissertation topic, which now involves the department's GSC as well as the supervisor; clauses 3-6 update the list of papers on offer to candidates; clause 7 clarifies more clearly expectations of candidates taking papers in Classical Archaeology; clause 8 corrects an error in the reference to other sections of the regulations.



## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSt in Classical Archaeology

**Brief note about nature of change:** Removal of option to take an unseen written examination instead of pre-set essays for certain subjects; revisions to arrangements for approval of the dissertation topic; correction to description of the option on the Topography of Rome.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

1 p.612, delete ll.31-34 and substitute:

‘(b) two subjects selected from Schedules A-C [not more than one subject may normally be taken from Schedule C] examined by two pre-set essays (each of 5,000 words).’.

2 Ibid., delete ll.39-41 and substitute:

‘The topic of the dissertation must be approved by the candidate’s supervisor and by the School of Archaeology Committee for Graduate Studies. If the candidate has elected to be examined by pre-set essays in another’.

3 Ibid., p.613, delete ll.49-52 and substitute:

‘Topography of Rome (This may be taken in conjunction with the British School at Rome taught course only if accepted by the British School at Rome on its programme, and it involves attendance at the residential course organised by the British School at Rome in Rome.)’.

4 Ibid., p.614, delete ll.34-35 and substitute:

‘9. Candidates offering pairs of pre-set essays will select essay topics from a’.

### **Explanatory Notes**

Clauses 1 and 4 amend arrangements for assessment such that candidates must offer pre-set essays and no longer have the option of offering unseen written examinations for certain subjects. This ensures that all candidates are assessed by a mix of methods. Clause 2 gives the department’s GSC final approval for dissertation topics in consultation with the supervisors concerned. Clause 3 removes erroneous references to Athens instead of Rome.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

MSt in Social Anthropology

**Brief note about nature of change:** Revisions to the syllabus

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

**p.660, delete II.27-41 and substitute:**

'Each candidate will also be required to satisfy the examiners in papers I-IV in the syllabus described in the Schedule for the M.Sc. in Social Anthropology, and governed by regulation 4 for that degree.'

#### Explanatory Notes

The change cross refers to the detailed regulations for the MSc in Social Anthropology. The revisions to the syllabus mean that, instead of offering three general papers and a single option, students will now be required to offer two general papers and two option papers. These changes allow the student more choice through options to pursue particular areas of interest, give students greater appreciation of case studies ('ethnographic examples'), provide clearer information on the content of the syllabus, and relate teaching more directly to the content of each paper.

## Changes in Examination Regulations – Social Sciences Division

SSD/2/2

### Social Sciences Board

Approved by chair's action on 14 July 2011

#### Title of Programme

MSt in Social Anthropology

**Brief note about nature of change:** Change of title for the two core papers

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010 as amended by *Gazette* of 28 April 2011, Vol. 141, No. 4950

#### Detail of change

As specified for the MSc in Social Anthropology

#### Explanatory Notes

These changes amend the titles of the two general papers for this programme such that they more effectively describe the content of the courses, and avoid the confusion that might arise from two courses with very similar titles. The syllabus content remains the same in each case.

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

**Approved at the meeting of 11 October 2010, and on behalf of Education Committee in December 2010**

#### **Title of Programme**

Postgraduate Diploma in Global Business

**Brief note about nature of change:** The establishment of a new PG Diploma in Global Business at the Saïd Business School.

#### **Effective date**

With effect from 1 April 2011

#### **Location of change**

In *Examination Regulations* 2010

#### **Detail of change**

After p.1081 insert:

##### **'POSTGRADUATE DIPLOMA IN GLOBAL BUSINESS (PART-TIME)**

##### **GENERAL REGULATIONS**

- a. The Executive Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Global Business to candidates who have satisfied the conditions prescribed in this section and any further conditions which the committee may prescribe by regulation.
- b. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Divisional Board, to make regulations

governing the examination.

- c. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the committee shall prescribe, provided that before admission candidates shall have satisfied the committee that they have appropriate educational experience acceptable to the committee, have relevant professional experience, and are well equipped to enter the proposed course of study.
- d. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the committee, may be admitted to the examination.

### **SPECIAL REGULATIONS**

1. Candidates must follow for at least twelve months and not more than fourteen months a course of instruction in Global Business. Candidates must complete:
  - (a) Four courses, and satisfy the examiners in the assessment associated with each course. The four courses are:
    - Global Strategy
    - Risk and Reputation
    - Corporate Diplomacy in a Global Context
    - Business Challenges in the BRIC EconomiesDetails can be found in the course handbook.
  - (b) Courses may be assessed by one or more of the following: written examinations, individual assignments, and group assignments, subject to the constraint that at least 50 per cent of marks in any course must be assigned to individual work.
  - (c) A project report not exceeding 10,000 words on a topic agreed by the examiners. Three typewritten/word-processed copies of the project report must be submitted to the Chairman of Examiners for the Postgraduate Diploma in Global Business, c/o Saïd Business School, Park End Street, Oxford, not later than 12 noon *on the date stipulated in the year in which the written examination is taken. The submission date will be published by the Course Director before the first Monday of the first term in which students commence the course.* All material submitted for the project report shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work.
2. Candidates may be examined viva voce on any assessment, the project report, or both.
3. The examiners may award a distinction for excellence in the whole examination.

4. Candidates who fail an assessment may be re-examined on not more than one occasion which normally shall be within one year of their initial failure.’

**Explanatory Notes**

These regulations establish a new PG Diploma in Global Business. It forms the fourth of a suite of such Diplomas, associated with the Executive (part-time) MBA.

## Changes in Examination Regulations

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

Postgraduate Certificate in Education

**Brief note about nature of change:** Revisions to assessment requirements concerning the dissertation.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

1 p.997, delete ll18-21, and substitute:

‘(a) an assignment of 4,000 to 5,000 words (including footnotes/endnotes but excluding appendices, references or bibliography) on an issue of professional practice which transcends individual subjects.’

2 Ibid., l.22 and l.25, delete ‘dissertation’ and substitute ‘assignment’.

#### Explanatory Notes

Following a review of the assessment load of the programme, it was determined that this was disproportionately high in comparison with other PGCE programmes and the demands of other PGT programmes in the Department of Education, and creates excessive demands on students at times when professional practice and examined assignments coincide. The replacement of the dissertation with a shorter assignment addresses this by reducing the word count and removes the element of detailed school based research, shifting the emphasis to a professional literature review driven by and relevant to professional



concerns. Students' academic workload is eased at the time when they most need to spend time on professional work focused on the achievement of the Standards for the award of Qualified Teacher Status (QTS).

## Changes in Examination Regulations

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

Professional Graduate Certificate in Education

**Brief note about nature of change:** Revisions to assessment requirements concerning the dissertation.

#### Effective date

With effect from 1 October 2011

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

1 p.1000, delete ll. 21-24, and substitute:

‘(a) an assignment of 4,000 to 5,000 words (including footnotes/endnotes but excluding appendices, references or bibliography) on an issue of professional practice which transcends individual subjects.’

2 Ibid., l.25 and l.28, delete ‘dissertation’ and substitute ‘assignment’.

#### Explanatory Notes

Following a review of the assessment load of the programme, it was determined that this was disproportionately high in comparison with other PGCE programmes and the demands of other PGT programmes in the Department of Education, and creates excessive demands on students at times when professional practice and examined assignments coincide. The replacement of the dissertation with a shorter assignment addresses this by reducing the word count and removes the element of detailed school based research, shifting the emphasis to a professional literature review driven by and relevant to professional

concerns. Students' academic workload is eased at the time when they most need to spend time on professional work focused on the achievement of the Standards for the award of Qualified Teacher Status (QTS).

## Changes in Examination Regulations to the University Gazette

SSD/2/2/4

### Social Sciences Board

Approved at the meeting of 25 February 2011

#### Title of Programme

Certificate in Management Studies

**Brief note about nature of change:** Clarification of the status of the programme as a Postgraduate Certificate. Revisions to the programme to remove the written examination option, making the course a research-oriented programme examined by dissertation only.

#### Effective date

With immediate effect

#### Location of change

In *Examination Regulations* 2010

#### Detail of change

Delete from p.1073, l.1 to p.1075 l.21, and substitute:

#### ‘POSTGRADUATE CERTIFICATE IN MANAGEMENT STUDIES

#### GENERAL REGULATIONS

1. The Academic Policy Committee of the Saïd Business School shall have the power to grant Postgraduate Certificates in Management Studies to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.
2. The examination for the Postgraduate Certificate in Management Studies shall be under the supervision of the Academic Policy Committee of the Saïd Business School which shall have the power, subject to the approval of the Social Sciences Divisional Board,

to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Certificate of Management Studies under such conditions as the committee shall prescribe, providing that before admission, candidates shall have satisfied the committee that they have appropriate educational experience acceptable to the committee, have relevant professional experience, and are well equipped to enter the proposed course of study.
4. Any person who has been accepted as a candidate for the postgraduate certificate, and who has satisfactorily pursued the course prescribed by the committee, may be admitted to the examination.
5. Every person who has been accepted as a candidate for the postgraduate certificate shall be laced by the committee under the supervision of a member of the University or other competent person selected by the committee. It shall be the duty of the supervisor to direct and superintend the work of the candidate and to submit a report to the examiners on the candidate's work.

#### SPECIAL REGULATIONS

1. Candidates of the postgraduate certificate may hold that status for no more than three terms.
2. Candidates are only eligible to be admitted to the Postgraduate Certificate of Management Studies if they have first satisfactorily completed a programme of study approved for this purpose by the Executive Committee of the Saïd Business School.
3. Every candidate for the postgraduate certificate shall pursue a course of study approved by the Academic Policy Committee of the Saïd Business School.
4. Every candidate will be required to satisfy the examiners in the following:
  - (a) An extended project of no more than 20,000 words on a subject falling within any field of Management Studies to be agreed by the Programme Director. Three typewritten/word-processed copies of the project must be submitted to the Chairman of Examiners c/o Examinations Office, Saïd Business School, Park End Street, Oxford, not later than 12 noon on the first Friday of September. The project must be accompanied by a statement by the candidate indicating that it is the candidate's own work;
  - (b) A report by the supervisor on the candidate's work;
  - (c) A viva voce examination.
5. Candidates who fail to satisfy the examiners may re-submit their project on not more than one occasion which shall normally be within six months of the initial failure.
6. (a) If for good cause a student is temporarily unable to carry out his or her coursework, the Executive Committee may grant him or her temporary suspension of status for a minimum of one term and a maximum of three terms. Applications for suspension of status should be made to the Diploma and Accredited Programmes Committee c/o the relevant Graduate Studies Assistant and should be accompanied by a statement of support from the student's

supervisor.

(b) The Academic Policy Committee may for sufficient reason, and after consultation with the student's supervisor, temporarily suspend him or her from the Register on its own initiative.'

### **Explanatory Notes**

These changes in regulation revise the title of the programme to make it clear that the course is at PG level (QAA Framework descriptor Level 7). The programme has been revised to make it an entirely research-based project supported by a series of six tutorials, removing the alternative option of a written examination plus written assignment. In its conception, the programme was intended to provide participants of certain advanced management programmes run by Executive Education to extend their study and carry out research with the aim of working towards a formal qualification. In practice, students have almost invariably chosen the dissertation/project route. Admission to the programme continues to depend on successful participation within an Executive Education Programme (such as the Oxford Advanced Management and Leadership Programme) which are approved for this purpose by the Business Schools Academic Policy Committee. The Certificate allows participants to use the learning developed on the Executive Education Programme by applying it through an extended project. The opportunity has also been taken to establish one entry point for the programme (January) and one submission date for the project (September). As the programme is now entirely research-based, the viva voce has been made compulsory.