Brief note about nature of change: Introduction of provisions to allow for appeals against decisions of the Registrar in certain circumstances related to assessment.

Location of change

In Examination Regulations 2020
https://examregs.admin.ox.ac.uk/Regulation?code=rftcoue-p18afdotprocandexam

Effective date

From TT 2021

Delete entirety of existing regulation including title and replace with:

Regulations for the Conduct of University Examinations: Part 18 Appeals Against Decisions of the Proctors, the Registrar and Examiners

Appeals against decisions under Parts 11, 12, 13, and 14, and against decisions under clause 3 of Proctors’ Regulations 1 of 2005, Proctors’ Administrative Regulations for Candidates in Examinations

18.1.

(1) A candidate or their college (or their department for candidates without a college) who is dissatisfied with a decision made by the Registrar under Parts 11 or 12, or the Proctors under Parts 11, 12, 13, or 14 above, or under clause 3 of Proctors’ Regulations 1 of 2005, Proctors’ Administrative Regulations for Candidates in Examinations, may, or his or her college may, appeal against it in accordance with the procedures set out in this regulation.
(2) An appeal must be made within 14 days of the date of the Proctor’s decision.

(3) Any such appeal must be made in writing to the Chair of the Education Committee, on one (or more) of the following grounds:

   (i) there was a procedural irregularity or error in the Proctor’s consideration;

   (ii) the Proctor’s decision was unreasonable (identifying which aspects of the decision the candidate considers to be objectively unreasonable and why);

   (iii) the candidate was not provided with clear reasons for the Proctor’s decision; or

   (iv) the candidate had material evidence which the Proctor had not seen was not provided to the decision-maker and which the candidate had valid reasons for not having provided earlier.

(4) The appeal shall be determined expeditiously by the Chair or their nominee.

Appeals against decisions of examiners

18.2. Appeals against decisions of examiners shall be made in accordance with the Procedures for Handling Complaints (including Academic Appeals) laid down and published by the Proctors under section 20 of Statute IX and any Council Regulations made under that section and not otherwise.

Explanatory Notes

Following changes agreed by Taught Degrees Panel (TDP) in HT21 relating to the consideration of requests for exam adjustments and to electronic submission of assessment for all taught courses, consequential changes are required to the appeal regulations.

For further information on the changes to Part 11 and Part 12 of the Regulations for the Conduct of University Examinations, please see the separate notices published in the Gazette of 22 July 2021.