

Oxford University Gazette

SUPPLEMENT (2) TO NO. 4702 WEDNESDAY, 30 JUNE 2004

REGULATIONS FOR OTHER UNIVERSITY BODIES

GENERAL PURPOSES COMMITTEE OF COUNCIL

Changes in Regulations

The General Purposes Committee of Council has made the following changes in regulation, to come into effect on **15 July 2004**.

These changes, made with the consent of those responsible for the bodies and funds concerned, delete from the University's regulations matters better dealt with at lower levels in the University. Regulations for those University bodies which are most appropriately governed by regulations have been modernised to make them clearer and simpler, and to reflect the present governance structure of the University, and the present role of the body concerned. Further changes to some bodies' regulations are anticipated, to reflect the changing needs of these bodies.

Other University Bodies

1 In Council Regulations 23 of 2002, concerning other university bodies (*Statutes*, 2000, pp. 253-341, as subsequently amended, and redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol. 132, p. 1461), delete the following sections, sub-sections, and regulations:

¹Sect. II. Rothermere American Institute

Sect. III, §§ 1-3. School of Anthropology and Museum Ethnography and its Management Committee; Institute of Biological Anthropology; Institute of Social and Cultural Anthropology

Sect. IV. Sub-faculty of Archaeology

²Sect. V. Committee for the Archives

Sect. VI. Area and Development Studies Committee

²Sect. XII. Benefices Delegacy

Sect. XV. Brazilian Studies Centre

Sect. XVI. Committee for Byzantine Studies

¹ Future legislative provision is made by the University's Trusts Regulations (see regulations 4-8 below).

² Future legislative provision is made by Council Regulations 2 of 2004 (see regulation 9 below).

²Sect XXI. Committee for the Careers Service

Sect. XXII. Chemistry Department

Sect. XXIII. Chinese Studies Institute

²Sect. XXIV. Clubs Committee

²Sect. XXV. Committee for Comparative Philology and General Linguistics

Sect. XXVI. Committee on Computing in the Arts

Sect. XXVII. Computing Laboratory

Sect. XXXII. Economics Department

Sect. XXXIII, cll. 1, 2, 4, and 5. Edward Grey Institute of Field Ornithology

¹Ibid., cll. 3 and 6. Alexander Library; Alexander bequests

Sect. XXXIV. Environmental Change Institute

Sect. XXXV. European Studies Institute

Sect. XLI. Forestry Institute and Advisory Committee for Forestry

Sect. XLII. Consultative Committee for Health and Safety

Sect. XLIII. Committee for and Sub-faculty of the History of Art

Sect. XLIV. Committee for the History of Medicine

²Sect. LI. Committee of Management for the Language Centre

¹Sect. LII, § 1. Saïd Business School

Ibid., § 2. Business Advisory Forum

Sect. LIII. Mathematical Institute

²Sect. LIV. Delegates for Military Instruction

Sect. LV. Committee for Modern Middle Eastern Studies

Sect. LVII. Music Faculty Premises

Sect. LXI. Oriental Institute

Sect. LXII. Joint Standing Committee for Palaeography and related Manuscript and Textual Studies

Sect. LXIII. Physics Department

Sect. LXIV. Politics and International Relations Department

²Sect. LXV. Committee for the Proctors' Office

Sect. LXVI. Committees for the Representation of Non-Academic Staff

Sect. LXVII. Queen Elizabeth House

²Sect. LXVIII. Committee for the Ruskin School of Drawing and Fine Art

Sect. LXIX. St Cross Building Management Committee

²Sect. LXXII. Sheldonian Theatre

Sect. LXXIII. Social Policy and Social Work Department

Sect. LXXIV. Sociology Department

Sect. LXXV. Inter-faculty Committee for South Asian Studies

Sect. LXXXI, § 1, cll. 1 and 2. Taylor Institution

¹Ibid., cl. 3 and § 2. Taylorian Accumulated Fund; Ilchester Endowment

²Sect. LXXXII. University Club

²Sect. LXXXIII. Curators of the University Parks (see also regulation 10 below)

2 Ibid. (*Statutes*, 2000, pp. 759-60, as redesignated), delete Sect. I, concerning the Department for Continuing Education.

3 Ibid. (pp. 778-9, as redesignated), delete Sect. III, concerning the Maison Française.²

4 In Part 2 of Council Regulations 25 of 2002, concerning trusts (*Statutes*, 2000, p. 580, as renumbered by the regulations made by Council on 14 November 2002, *Gazette*, p. 404, and as previously redesignated), insert new § 3 as follows and renumber existing §§ 3-36 (pp. 580-606, as renumbered by Decree (3) of 21 September 2000, Decree (3) of 18 January 2001, Decree (2) of 12 July 2001, and Decree (5) of 8 November 2001, *Gazette*, Vol. 131, pp. 3, 51, 1240; Vol. 132, p. 375) as §§ 4-37:

'§ 3. Alexander Library in the Edward Grey Institute of Field Ornithology

1. The Director of the Edward Grey Institute of Field Ornithology shall be responsible, under the Head of the Department of Zoology, for the maintenance and improvement of the Alexander Library and for the application of such funds, including the interest of the Edward Grey Memorial Fund, as may be allocated for the purposes of the library.

2. The library shall continue to be available for reference (but not borrowing) by members of the British Trust for Ornithology, the British Ornithologists' Union, and the Oxford Ornithological Society, in addition to members of the University.

3. The bequests of W. B. Alexander of certain articles of furniture and paintings for the Edward Grey Institute of Field Ornithology and of the residue of his estate for the purposes of

the Alexander Library, in the institute, shall be administered by the Life and Environmental Sciences Board, on the recommendation of the Advisory Council of the Edward Grey Institute of Field Ornithology.

4. Regulation 3 above may be amended by Council.'

5 Ibid. (p. 661, as renumbered by Decree (1) of 7 December 2000, *Gazette*, Vol. 131, p. 402), insert § 164:

'§ 164. Ilchester Endowment

1. The bequest of the Right Honourable William Thomas Horner, Earl of Ilchester, together with any further donations for this purpose, shall be known as the Ilchester Endowment ('the Fund').

2. The University shall retain all of the Fund as permanent endowment and shall apply the net income of the Fund towards the encouragement of the study of the Slavonic Languages, Literature, and History ('the Objects').

3. The administration of the fund, and the application of its income, shall be the responsibility of the Curators of the Taylor Institution.

4. Regulation 3 above may be amended by Council.'

6 Ibid. (p. 718), insert new § 302 as follows and renumber existing §§ 302-4 (pp. 718-19) as §§ 303-5:

'§ 302. Rothermere American Institute

1. The following sums, together with any further donations for this purpose, shall constitute funds with the names shown, the net income from which shall be used for the specific elements shown of the costs of the Rothermere American Institute:

(1) the sum of £2m from the Rhodes Trustees, the net income from which shall be put towards the general costs of the institute;

(2) the sum of £1.5m from an anonymous benefactor, the net income from which shall be used to finance a distinguished visitors' programme for the institute;

(3) the sum of \$400,000 from Mr Esmond Harmsworth, the net income from which shall be used to fund a visiting professorship in American Arts and Letters;

(4) the sum of \$533,333 from Mrs Cynthia McLachlan, the sum of \$533,333 from Mr Edward Burkhart, the sum of \$275,208 from the Directors of Wisconsin Central, and the sum of \$40,938 from Mr Thomas W. Rissman, the net income from which shall contribute to the costs of the Vere Harmsworth Library of the institute;

(5) the sum of \$100,000 from Nigel and Helen Lovett to establish a fund to be known as the Vere Harmsworth Library Acquisitions Endowment Fund, the net income from which shall be used for the acquisition of library materials in that library;

- (6) the sum of £1.5m from the Trustees of the Drue Heinz Trust, the net income from which shall be used to finance visits to Oxford by American scholars of Political Science, History, Economics, or International Relations.³
2. (1) Income from funds established for library purposes shall be administered by the Curators of the University Libraries.
- (2) The curators shall have power to delegate expenditure to the Director of University Library Services and Bodley's Librarian, such delegation to be reviewed on an annual basis when the Director shall report to the curators all exercises of his or her delegated authority.
3. Income from funds established for purposes other than support of the library shall be administered by the Humanities Board (in consultation with the Social Sciences Board) under such arrangements as Council may from time to time decide for the governance of the institute.
4. Regulations 2 and 3 above may be amended by Council.'
- 7 Ibid. (p. 719) insert new § 311 as follows and renumber existing §§ 311-35 (pp. 719-30) as §§ 312-36:

'§ 311. Saïd Business School and Business Advisory Forum

1. (1) In the light of the munificent benefaction of £20m by Mr Wafic Rida Saïd ('the Benefactor') for the University's School of Management Studies, the school shall be named the Saïd Business School.
- (2) The school shall promote study and research within the field of Management Studies.
2. The academic direction and day-to-day management of the school shall be entirely and exclusively the responsibility of the University.
3. (1) The office of Dean of the School, who shall be called the Peter Moores Dean, shall be held for a period of five years, or such other period as Council may determine from time to time, and may be renewed for such periods thereafter.
- (2) The appointment of the Dean shall be made by Council, on the recommendation of the Social Sciences Board, after consultation with the Peter Moores Foundation and with the approval of the Saïd Business School Foundation, such approval not to be unreasonably withheld.
4. (1) There shall be a Business Advisory Forum ('the Forum') consisting of:
- (a) the Vice-Chancellor;
- (b) a person appointed by the Benefactor or his successor in title;

³ This is an additional paragraph to provide for the Drue Heinz Fellowships, the need to legislate for which had been previously overlooked.

(c) the Peter Moores Dean of the Saïd Business School;

(d)-(g) the Directors of the Saïd Business School;

(h) the President of Templeton College;

and not less than fifteen persons drawn from the international business community, elected by Council after consultation with the Dean.

(2) The period of office for elected members shall be four years.

(3) The functions of the Forum shall be to advise the Board of the Faculty of Management on the needs of the business community in respect of business education, research, and training, to foster relationships with commerce and industry, and to assist in fund-raising for the Saïd Business School.

5. (1) Notwithstanding the provisions of any statute or regulation to the contrary, not more than one-third or less than one-fourth of the members of the Board of the Faculty of Management shall be elected from amongst persons from industry, finance, government, public service, and sponsors of the school, such persons not generally being members of Congregation.

(2) The members specified in paragraph(1) above shall, subject to regulation 6 below, be elected by the Forum.

6. The Benefactor or his successor in title shall be entitled to appoint, to one of the places identified in regulation 5 above, one member of the Board of the Faculty of Management.

7. These regulations may be modified and/or replaced in whole or in part by further regulations or statutes, so long as the Trustees of the Saïd Business School Foundation shall first have approved the modification or replacement,

(1) in the case of regulations 1–4 and 6–7 by a four-fifths majority; and

(2) in the case of regulation 5 by a simple majority.’

8 Ibid., § 341, concerning the Taylor Institution (p.730), after the regulation governing the Slack Bequest insert:

‘Taylorian Accumulated Fund

The Taylorian Accumulated Fund, as set forth in the ‘Register of Estates and other properties of the University of Oxford administered by the Curators of the University Chest’, as made up to 31 July 1925, together with any accretions to that fund, shall be at the disposal of the Curators of the Taylor Institution for extraordinary repairs, unforeseen expenses, and for extension of the institution.’

9 The following regulations shall constitute Council Regulations 2 of 2004:

‘Council Regulations 2 of 2004

**REGULATIONS FOR OTHER
UNIVERSITY BODIES**

Made by Council on 30 June 2004

Part 1

Committee for the Archives

1.1. There shall be a Committee for the Archives which shall have entrusted to it, under Council, the general control of the affairs of the University Archives.

1.2. The committee shall consist of:

- (1) the Vice-Chancellor, or a person appointed by the Vice-Chancellor who shall chair the committee;
- (2) the Pro-Vice-Chancellor (Academic Services and University Collections), if he or she is not otherwise a member of the committee;
- (3) one of the Proctors or the Assessor as may be agreed between them;
- (4) the Registrar, or a person appointed by the Registrar;
- (5) the Director of University Library Services and Bodley's Librarian, or a person appointed by him or her;
- (6)–(10) five persons appointed by Council of whom at least three shall be members of Congregation.

1.3. The period of office for the members under regulation 1.2 (6)–(10) above shall be three years.

1.4. The Keeper of the Archives shall be appointed by the committee on terms and conditions which shall be subject to approval by Council.

1.5. The Keeper shall take charge, subject to the general direction of the committee, of the administration of the Archives and shall be responsible to the committee for them and shall report to it as required.

1.6. The Archives shall comprise the following materials:

- (1) (a) charters, grants, signed Orders in Council, title deeds, trust instruments, and other similar material;
- (b) records of the Chancellor's Court;
- (c) the university registers and records for the maintenance of which the Registrar is responsible under the direction of Council in accordance with the Regulations for University Officers;

(d) any other material from the official files of the University, including its departments and units, whose preservation is in the opinion of the committee desirable;

(e) any other material similar in character to the above whose preservation is in the opinion of the committee desirable

in so far as they are not in current use;

(2) collections of:

(a) statutes and regulations;

(b) the proceedings of Council, its main committees, and the divisional and faculty boards, and their signed minutes;

(c) the Registers of Estates and Investments; and

(d) the *University Calendar* and the *University Gazette*.

1.7. The Keeper shall make the Archives available for their administrative purposes to, or to the order of, the heads of those university departments or offices which have transferred them and to such other persons or classes of person as the committee shall determine.

1.8. The committee shall determine the conditions, including payment, under which archives may be inspected or removed from the Archive Rooms.

Part 2

Benefices Delegacy

2.1. There shall be a Benefices Delegacy consisting of:

(1) the Vice-Chancellor;

(2), (3) the Proctors;

(4) the Assessor;

(5) the Regius Professor of Divinity;

(6) the Lady Margaret Professor of Divinity;

(7)–(10) four members of Convocation, who shall be elected by Congregation and whose period of office shall be six years.

2.2. (1) Of the elected members, two shall vacate office every three years.

(2) No person who has been an elected member for the full period shall be re-eligible until after the expiry of two years.

2.3. Whenever the University becomes entitled to exercise the right of presentation to a vacant benefice, the delegacy shall have power, subject to the approval of Council, to select the priest to be offered presentation.

2.4. (1) The delegacy shall advise the Vice-Chancellor from time to time on the appointment of suitable persons to act as representatives of the University in connection with the exercise of rights of presentation, as required by section 8 of the Patronage (Benefices) Measure 1986.

(2) After taking into account the advice of the delegacy, the Vice-Chancellor shall have power to appoint, or to authorise the appointment of, those representatives when required.

(3) After accepting appointment in respect of a particular vacancy in a benefice, the University's representative shall, in connection with the exercise of the right of presentation to the benefice concerned, discharge on the University's behalf the functions of a registered patron so far as is required by the Measure.

(4) The delegacy shall offer to those representatives such guidance as it judges appropriate on the discharge of the functions assigned to them.

2.5. The Vice-Chancellor shall have power, whenever the consent or concurrence of the University is required as patron of a benefice, to give that consent or express that concurrence on behalf of, or in the name of, the University.

Part 3

Committee for the Careers Service

3.1. There shall be a Committee for the Careers Service consisting of:

(1) the Vice-Chancellor;

(2) one of the Proctors or the Assessor, as may be agreed between them;

(3)–(7) five persons appointed by Council, of whom at least one shall be a member of Council;

(8)–(12) the head (or the nominee of the head) of each of the five divisions;

(13)–(51) not more than thirty-nine persons, of whom one may be appointed by each of the colleges and societies;

(52) a resident student member appointed by the Graduate Committee of the Oxford University Student Union;

(53), (54) two resident student members appointed by the Academic Affairs Committee of the Oxford University Student Union;

(55)–(70) not more than sixteen other persons co-opted by the committee, who need not be members of the University and who shall be chosen so as to bring to the committee experience of as wide as possible a range of careers of interest to graduates.

3.2. Members of the committee shall hold office for such period as may be specified at the time of their appointment, but in the case of:

- (1) members appointed by Council, not exceeding three years, on condition that the periods of office of these members appointed shall not be fixed so as to expire simultaneously;
- (2) members appointed by the colleges and societies, and co-opted members, not exceeding five years;
- (3) members appointed by the Graduate Committee of the Oxford University Student Union and the Oxford University Student Union, not exceeding one year.

3.3. (1) The committee shall establish and maintain the Oxford University Careers Service, the purpose of which shall be to encourage and enable current and recent student members of the University to make and implement well-informed decisions about their careers.

- (2) The committee may authorise the extension of the facilities of the service to other persons, including (on the basis of reciprocity) graduates of other universities, who are resident in the Oxford area.

3.4. The financial arrangements for the support of the work of the Careers Service shall be such as Council may approve.

3.5. The committee may appoint a Director and Deputy Director of the Careers Service, other academic-related staff, and clerical and other assistants and, subject to the concurrence of Council, determine their conditions of service.

3.6. The committee may:

- (1) establish an Executive Committee consisting of:
 - (a) the Vice-Chancellor or the Vice-Chancellor's deputy as chairman;
 - (b) one of the Proctors or the Assessor;
 - (c)-(i) not less than seven other members of the committee, of whom not less than half the total number minus one shall be members of the committee appointed under the provisions of regulation 3.1. (13)–(51) above, and one a member of the committee appointed under the provisions of regulation 3.1 (3)–(7) above;
- (2) give the Executive Committee such powers in regard to the performance of the duties of the committee as it may deem expedient.

3.7. (1) The committee may invite each college and society to appoint a member of its body, who may be the member of the committee appointed by the college or society, to act as a representative and correspondent of the committee in the society concerned.

- (2) The period of office for such persons shall be two years.

3.8. The committee may appoint from its own members such subcommittees (which may co-opt as additional members other persons competent to give advice to the subcommittee concerned) as the committee judges to be expedient, including subcommittees to organise, on such terms and conditions as the committee may determine:

- (1) vacation programmes for business executives; and
- (2) student activities intended to assist or complement the work of the Careers Service.

Part 4

Clubs Committee

4.1. There shall be a Clubs Committee consisting of:

- (1) the Assessor, who shall chair the committee;
- (2) the Assessor-elect;
- (3) a member of Congregation, being a Senior Treasurer of Amalgamated Clubs, appointed by the Conference of Colleges;
- (4) a member of Congregation, being a Senior Treasurer or Senior Member of a sports club registered with the Proctors, appointed by the Sports Strategy Committee;
- (5) a resident student member appointed by the Graduate Committee of the Oxford University Student Union;
- (6) a resident student member appointed by the Executive Committee of the Oxford University Student Union;
- (7) a resident student member, being the secretary of a non-sports club or publication registered with the Proctors, appointed by the Clubs Committee;
- (8) a resident student member nominated by clubs and societies currently renting rooms or storage facilities allocated by the Clubs Committee.

4.2. The period of office for the members appointed under regulation 4.1. (3)–(4) above shall be three years, and that for the members appointed under regulation 4.1. (5)–(8) shall be one year.

4.3. The committee may co-opt not more than one other person, who shall hold office for a period to be determined by the committee.

4.4. The committee shall:

- (1) operate a scheme to provide assistance for university clubs, societies, and publications, and in particular to receive and decide applications for financial assistance from university clubs, societies, and publications;

(2) have the power to require those clubs, societies, and publications to satisfy such conditions as it may from time to time determine as a precondition of any assistance granted under paragraph (1) above, and have the further power to take such steps as may be necessary to satisfy itself that any grants so made have been applied in accordance with any conditions laid down;

(3) have power to provide and administer a Clubs Central Office, and appoint secretarial and clerical staff, and, subject to the concurrence of Council, determine their conditions of service;

(4) be responsible for the expenditure of all moneys allocated to the committee;

(5) consider questions concerning clubs, societies, and publications referred to it by any university body and generally advise on all such matters.

4.5. The Director of Finance and Secretary of the Chest may receive contributions from the colleges, societies, Permanent Private Halls, and other institutions designated by Council by regulation as being permitted to present candidates for matriculation and, subject to the consent of Council, from any other persons, or bodies of persons, these funds to be applied for the purposes of the committee; and the committee may charge such fees to members of the University using the services provided under its auspices as it shall think fit.

4.6. The Committee shall make a brief annual report to the General Purposes Committee of Council, for subsequent publication in the *University Gazette* for the information of members of Congregation.

Part 5

Committee for Comparative Philology, General Linguistics and Phonetics

5.1. There shall be a Committee for Comparative Philology, General Linguistics and Phonetics consisting of:

- (1) a person appointed by the Humanities Board who shall chair the committee;
- (2) the Diebold Professor of Comparative Philology;
- (3) the Professor of General Linguistics;
- (4) the Director of the Phonetics Laboratory;
- (5) the Director of Graduate Studies appointed for the time being by the committee;
- (6)–(11) two persons appointed by each of the following Boards of Faculties: English Language and Literature, Classics, and Medieval and Modern Languages;
- (12) a person appointed by the Medical Sciences Board;
- (13) a person appointed by the Board of the Faculty of Oriental Studies.

5.2. (1) The committee may co-opt up to three additional members.

(2) The period of office for appointed and co-opted members shall be four years.

5.3. The committee shall have power:

(1) to make arrangements for lectures and courses of instruction in Comparative Philology, General Linguistics and Phonetics to be given within the University;

(2) to consider questions concerning the organisation of the studies and examinations of the University in these fields referred to it by any divisional or faculty board or committee; and

(3) generally to advise boards and committees concerned on all such matters.

5.4. The committee shall have the powers of a board of a faculty in respect of courses and examinations for such degrees or diplomas in these fields as may be established by regulation and for the admission and examination of students for advanced degrees in these fields.

5.5. The committee shall have power to allocate such university funds as may be placed at its disposal for purposes connected with Philology, Linguistics, and Phonetics.

Part 6

Committee for the Language Centre

6.1. There shall be a Committee for the Language Centre, consisting of:

(1) the Pro-Vice-Chancellor (Academic Services and University Collections), or his or her nominee, who shall chair the committee;

(2)–(4) one person appointed by each of the Life and Environmental Sciences, Mathematical and Physical Sciences, and Medical Sciences Boards;

(5) a person appointed by the Humanities Board, not being a member of either the Faculty of Medieval and Modern Languages or the Faculty of Oriental Studies;

(6) a person appointed by the Social Sciences Board, not being a member of the Department of Educational Studies;

(7) a person appointed by the Continuing Education Board;

(8) a person appointed by the Board of the Faculty of Medieval and Modern Languages;

(9) a person appointed by the Board of the Faculty of Oriental Studies;

(10) a person appointed by the Committee for Educational Studies;

(11) the Director of the Language Centre;

(12), (13) two resident student members, one appointed by the Graduate Committee of the Oxford University Student Union, and one appointed by the Academic Affairs Committee of the Oxford University Student Union.

6.2. The period of office for the members under regulation 6.1 (2)–(10) above shall be four years, and that for the members under regulation 6.1 (12) and (13) shall be one year.

6.3. The committee shall have power to co-opt up to four additional members, who shall hold office for periods to be fixed by the committee.

6.4. The duties of the committee shall be:

- (1) to determine the policy of the centre, and to exercise general supervision over its work;
- (2) to appoint the Director and Assistant Director of the centre, and to prescribe their duties and conditions of service, subject to the approval of Council;
- (3) to submit a report annually to Council.

6.5. The Director shall, subject to report to the committee:

- (1) appoint the supporting staff of the centre (other than the Assistant Director) and prescribe their duties and conditions of service subject to the provisions of any statute or regulation of general application;
- (2) make provision for the lighting, warming, water supply, and cleaning of the premises allocated to the centre.

6.6. No student member shall be present for the discussion of, or receive the papers or minutes relating to, reserved business as defined in regulation 7 of the Regulations for Council.

Part 7

Maison Française

7.1. The Maison Française shall be recognized by the University

(1) as a centre for the exchange of information on matters of learning and scholarship pertaining to France, the French-speaking world, and their European context;

(2) as an academic centre for information required by members of the University who are engaged on French studies, or who desire to visit France in connection with their studies;

(3) as a centre to which French academics and students may resort for the furtherance of their work and studies in the context of the University of Oxford.

7.2. Council shall appoint a member of Congregation to represent the University on the Comité Directeur, which is established by the relevant authorities in Paris to appoint the Director of the Maison, and to control the activities of the Maison.

7.3. There shall be an Oxford Committee

- (1) to be answerable to the University for the conduct of the Maison;

(2) to advise the Director on relations between the Maison and the University, to assist him or her in establishing the programme of activities at the Maison, and to ensure the association of French graduates and other French academic visitors with the colleges, departments and faculties of the University;

(3) to consult when necessary with the Comité Directeur in order to ensure that the policy laid down by that Comité shall be in harmony with the policy and regulations of the University;

(4) to make grants to the Maison out of funds deposited for the purpose with the Central Administration.

7.4. This committee shall be composed as follows:

(1) The Vice-Chancellor;

(2) The Director of the Maison;

(3-5) Three members of Congregation appointed by Council, one of whom shall be the person appointed under clause 2 above;

(6-8) Three members appointed by the Board of the Faculty of Medieval and Modern Languages, one of whom shall be the Marshal Foch Professor of French Literature;

(9) One member appointed jointly by the Divisions of Humanities and Social Sciences.

The appointed members of the committee shall hold office for three years, and shall be re-eligible.

The committee shall have power to co-opt up to three additional members for periods not exceeding three years renewable.

Part 8

Delegacy for Military Instruction

8.1. There shall be a Delegacy for Military Instruction consisting of;

(1) the Vice-Chancellor;

(2), (3) the Proctors;

(4) the Assessor;

(5), (6) the Commanding Officer of the Oxford University Officers Training Corps (or his or her representative), and one other officer nominated by him or her;

(7) the Officer Commanding the University Air Squadron (or his or her representative);

(8), (9) the Officer in Charge of the University Royal Naval Unit (or his or her representative) and one other officer nominated by him or her;

- (10) the Chichele Professor of the History of War;
- (11) a person appointed by the Admiralty Board of the Defence Council;
- (12) a person appointed by the Army Board of the Defence Council;
- (13) a person appointed by the Air Force Board of the Defence Council;
- (14)–(20) seven members of Convocation elected as provided in regulation 8.3. below;
- (21) a person appointed by the Vice-Chancellor of Oxford Brookes University;
- (22) a person appointed by the Vice-Chancellor of the University of Reading.

8.2. The delegacy shall have power to co-opt up to five persons as additional members of the delegacy, whose period of office shall be two years.

8.3. (1) Of the seven elected members of Convocation one shall be elected by Congregation, one by Council and one by each of the Boards of the Humanities, Life and Environmental Sciences, Mathematical and Physical Sciences, Medical Sciences, and Social Sciences Divisions.

(2) Their period of office shall be four years, and one or two shall vacate office every year.

(3) The period of office for the members under regulation 8.1 (21) and (22) above shall be four years.

8.4. The duties of the delegates shall be:

(1) to elect, subject to the approval of the Vice-Chancellor, one of the members of the delegacy as chairman, who shall serve for a period of three years with the possibility of renewal;

(2) to elect one of the members of the delegacy as deputy chairman, and one as secretary;

(3) to oversee the training and other activities of the student members of the Oxford University Officers Training Corps, the University Air Squadron, and the University Royal Naval Unit;

(4) to facilitate the relationships between the universities whose members participate in cadet programmes and representatives of the armed forces in the Oxford University Officers Training Corps, the University Air Squadron, and the University Royal Naval Unit, and other organisations concerned with military education;

(5) to promote mutual understanding between the universities and the armed forces.

8.5. The delegates shall have power:

- (1) to receive and administer sums contributed for the promotion of military studies in the University;
- (2) to make and vary from time to time standing orders for carrying out the provisions of these regulations.

Part 9

Committee for the Proctors' Office

9.1 There shall be a Committee for the Proctors' Office consisting of:

- (1) the Vice-Chancellor or his or her nominee, who shall chair the committee;
- (2), (3) the Proctors;
- (4) the Assessor;
- (5) a member of the Security Panel of the Buildings and Estates Subcommittee of Council's Planning and Research Allocation Committee, nominated by the chair of the Subcommittee;
- (6), (7) two members appointed by Council, at least one of whom shall be a former Proctor.

Those elected under (6)–(7) shall hold office for five years and shall be re-eligible.

9.2 The committee shall meet as frequently as business dictates.

9.3 The committee shall ensure that the Proctors' Office provides adequate support for the Proctors and the Assessor, and shall represent the interests of the Proctors' Office within the University.

9.4 (1)The committee shall, under Council, have control of any moneys placed at its disposal by Council for the staffing and running of the Proctors' Office and shall have responsibility for any staff appointed against such moneys, including such persons as the Vice-Chancellor may appoint as Constables under the powers reserved to the Chancellor or Vice-Chancellor in section 23 of the Oxford Police Act, 1881.

(2)The committee shall also be responsible for meeting the expenses of Special constables appointed by the Chancellor and Vice-Chancellor, the stipends payable to the Proctors, the Pro-Proctors, and the Assessor, and expenses incurred by the Proctors and the Assessor in connection with their duties.

9.5 The committee shall be responsible for the appointment, induction, appraisal, and career development of the Clerk to the Proctors, who shall be responsible under the Proctors for supervising and directing the staff of the office except for those members of staff, including the Constables, for whom responsibility is allocated by the Proctors to the University Marshal.

9.6 The committee shall be available for informal consultation by the Proctors.

Part 10

Committee for the Ruskin School of Drawing and Fine Art

10.1. There shall be a Committee for the Ruskin School of Drawing and Fine Art consisting of:

- (1), (2) two persons appointed by the Humanities Board (at least one from among its own members), one of whom shall chair the committee;
- (3) the Ruskin Master of Drawing;
- (4), (5) two other persons holding teaching posts in the Ruskin School, who shall be elected by all those holding such posts except the Ruskin Master of Drawing under arrangements to be approved by the Vice-Chancellor and Proctors;
- (6) a person appointed by the Modern History Board;
- (7) the Director of the Ashmolean Museum;
- (8) a person appointed by the Visitors of the Ashmolean Museum;
- (9) a person appointed by the Committee of Senior Tutors.

10.2. (1) The committee may co-opt not more than five persons as additional members.

- (2) The period of office for appointed, elected, and co-opted members shall be three years.

10.3. The committee shall have general oversight of the teaching and other necessary arrangements for the degrees of Bachelor of Fine Art and Master of Fine Art, of the general instruction in Fine Art of members of the University, and of the overall working of the Ruskin School.

10.4. (1) The committee shall appoint the staff of the Ruskin School, other than the Ruskin Master of Drawing, holding posts carrying a stipend of more than the maximum prescribed in the Regulations for Academic and other Posts, and shall prescribe their duties and conditions of service, on the recommendation of a subcommittee appointed by the committee in accordance with paragraph (2) of this regulation.

- (2) The subcommittee shall include among its members at least one of the two persons appointed to the committee by the Humanities Board, the Ruskin Master of Drawing or his or her deputy, and not fewer than three persons holding academic posts in Fine Art either in the University or at another university or similar institution, except that in the case of part-time appointments the committee may make such arrangements for the purpose as it thinks fit;

(3) Appointments made under this regulation shall also require approval by the Humanities Board, covering the person appointed, his or her stipend, period of office, and duties, and any other conditions as determined by the committee.

(4) All appointments shall be subject to the provisions of any statute or regulation of general application.

Part 11

Sheldonian Theatre

11.1. There shall be Curators of the Sheldonian Theatre consisting of:

- (1) the Vice-Chancellor;
- (2), (3) the Proctors;
- (4) the Assessor;
- (5)–(7) three members of Congregation elected by Congregation, whose period of office shall be six years.

11.2. The curators shall:

- (1) have charge of the theatre and its precincts, and make provision for its lighting, warming, water-supply, and cleaning;
- (2) make arrangements for the conduct of the business at the Encaenia; and
- (3) have power to appoint and remove all persons whose services may in their judgement be required, whether for a time or continuously, for any purpose connected with the theatre.

11.3. (1) The Vice-Chancellor shall have power to hold Congregations and Convocations in the theatre, when he or she thinks fit, and to grant the use of the building for any academical purposes.

- (2) Applications for its use for other purposes shall be referred to the curators.

11.4. (1) The estates of the theatre shall be managed by the Investment Committee of Council.

- (2) That committee, after payment of repairs and charges incidental to the management of the estates, shall pay the residue of the income to the curators.

(3) The Buildings and Estates Subcommittee of Council's Planning and Resource Allocation Committee shall be responsible for the maintenance of the fabric of the theatre.

- (4) The curators shall pay to that subcommittee for this purpose the income from Wills' Benefaction appropriated to the benefit of the theatre.

Part 12

University Club

12.1. The University Club shall be a sports and social centre and residence for which the University shall provide such accommodation as Council shall approve.

12.2. The direction and control of the club, and of the expenditure of any moneys placed at its disposal by Council, shall be exercised, under Council, by a committee consisting of:

- (1) the Vice-Chancellor;
- (2) the Assessor;
- (3)–(5) three persons appointed by Council, one of whom shall chair the committee;
- (6)–(13) eight persons elected by the members of the club from among their own number.

12.3. (1) Others may be invited to attend meetings at the discretion of the committee.

- (2) The period of office for appointed and elected members shall be shall be three years.

12.4. The committee shall have charge of and shall make provision for the lighting, warming, water supply, and cleaning of the buildings allocated to the club under the provisions of regulation 12.1 above.

12.5. Admission to membership of the club shall be at the discretion of the committee from the following classes of persons:

- (1) members of the University engaged in advanced study or research or teaching or administration within the University;
- (2) employees of the University and those of certain associated institutions;
- (3) visitors from overseas, whether members of the University or not, who are temporarily in residence at Oxford for the purpose of advanced study or research;
- (4) persons registered as graduate students of the University;
- (5) other persons at the discretion of the committee.

12.6. The committee may make rules for the conduct of its meetings and generally for the operation of the Club which are consistent with regulations 12.1–12.5.

12.7 The committee may delegate its responsibilities to subcommittees.

12.8 The committee shall submit a report annually to Council.

Part 13

Curators of the University Parks

13.1. There shall be Curators of the University Parks consisting of:

- (1) the Vice-Chancellor, or a member of Congregation appointed by the Vice-Chancellor who shall act as chairman;
- (2), (3) the Proctors;
- (4) the Assessor;
- (5) the person appointed by Council's Planning and Resource Allocation Committee to act as chairman of the Buildings and Estates Subcommittee (or another member of the subcommittee nominated by its chairman);
- (6), (7) two persons elected by Congregation;
- (8), (9) two persons appointed by Council.

13.2. (1) The period of office for the members under regulation 13.1 (6)-(9) above shall be six years.

- (2) The curators may co-opt not more than two persons as additional members for such periods as they think fit.

13.3. (1) The curators, under Council, shall have charge of the Parks, including the Fishery in the Cherwell, the former Bathing Place and Mesopotamia Walk, save that the maintenance, use, and timetabling of all the university sports facilities in the Parks shall be the responsibility of the Sports Strategy Committee, and of any other land the care of which may be entrusted to them from time to time by the Buildings and Estates Sub-Committee.

- (2) For this purpose the curators shall receive and apply any net income from activities in the Parks, and such other sums as may be determined from time to time by Council by regulation or otherwise.

13.4. The curators shall submit a report annually to Council.'

10 In Council Regulations 15 of 2002, concerning committees reporting directly to Council or one of its main committees (Supplement (1) to *Gazette* No. 4634, 16 October 2002, p. 238, as renumbered by the changes published on 31 October 2002, 13 March 2003, and 1 May 2003, *Gazette*, pp. 352, 948, 1150), delete regulation 3.85 and substitute:⁴

'3.85. The committee shall have oversight of the use of the grant and any other income and funds for university sport received by the department, save that the day-to-day running of the department shall be the responsibility of the Director of Sport:

- (1) in line with guidelines set from time to time by the Buildings and Estates Subcommittee in relation to buildings;

⁴ New wording is indicated by underlining. This change clarifies the relationship between the Sports Strategy Committee and the Curators of the University Parks.

(2) subject to necessary and appropriate consultation with the Curators of the University Parks on the maintenance, use, and timetabling of all the university sports facilities in the Parks in relation to the curators' overall responsibilities for the Parks;

(3) in accordance with agreements with the Property Investment Committee for the use of the Marston Field.'