

Planning and Resource Allocation Committee of Council

Changes in regulations

The Planning and Resource Allocation Committee of Council has made the following changes in regulations, to come into effect from **1 September 2012**.

(a) Regulations for Oxford bursaries and tuition fee reductions

Explanatory note

In Michaelmas term 2011, PRAC and Education Committee considered and approved a number of detailed policy decisions on the recommendation of the Fees Policy Group, relating to financial support for Home/EU undergraduates commencing their studies in the academic year 2012/13. These policies were approved on the understanding that they would form the basis of formal written regulations governing tuition charge waivers and the bursary scheme, to govern the operation of fee reductions and bursaries, to ensure that all students are treated consistently, and to provide a framework in the case of complaints and appeals. Such regulations have now been drawn up and approved by PRAC, in consultation with Education Committee.

Text of regulations

With effect from 1 September 2012

In *Examination Regulations*, 2011, p. 1107, after l. 3, insert new §6 as follows, and renumber existing §6 to §7, existing §7 to §8, and existing §8 to §9.

‘§6 REGULATIONS FOR OXFORD BURSARIES AND TUITION FEE REDUCTIONS

- 1) The arrangements described in this section apply to members of the University, entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate ‘home’ (and EU) rate, who are working in Oxford
 - i) For the Degree of BA or the Degree of M.Biochem. or the Degree of M.Chem. or the Degree of M.Math.Comp.Sci. or the Degree of M.Earth Sc. or the Degree of M.Eng. or the Degree of M.Math. or the Degree of M.Comp.Sci. [From 1 October 2012: or the Degree of M.Comp.Phil.] or the Degree of M.Phys. or the Degree of M.Phys.Phil. or the Degree of M.Math.Phil, or the degree of B.Th (full time mode only);
 - ii) For the degree of BFA;
 - iii) For the First Examination for the Degree of BM;
 - iv) For the Preliminary Examination in Medicine;
 - v) For the Second Examination for the degree of BM;
 - vi) For the full time Certificate or Diploma in Theological and Pastoral Studies;
 - vii) For the Postgraduate Certificate in Education.
- 2) All students described in cl. 1 above, who are entitled to receive support from a funding agency as described in cl. 6 below, will be eligible to be assessed for an Oxford bursary, subject to cl. 4. Bursary levels will be at the rates determined from time to time by Council’s Education Committee and Planning and Resource Allocation Committee. Bursary amounts are set out on the University website.

Members of the University described in cl. 1. (i), (ii) and (iii) who are in their first year of study will be eligible to be assessed for an additional start-up bursary. Special regulations for members of the University described in cl. 1. (iv), (v), (vi) and (vii) are set out in cll. 12 to 15.

- 3) All students described in cl.1, who are entitled to receive support from a funding agency as described in cl. 6 below, who commenced their programme of study on or after 1 September 2012, and who would otherwise be liable for the full University composition fee as described in §5, will be eligible to be assessed for a reduction in their fee, subject to cl. 4. The level of the fee reduction will be at the rates determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee. The levels of fee reductions are set out on the University website. Special regulations for members of the University described in cl. 1 (iv), (v), (vi) and (vii) are set out in cll. 12 to 15. Students will not be entitled to a cash equivalent of a fee reduction.
- 4) If a student who is eligible to be charged the university composition fee at the home rate is not entitled to means-tested maintenance support from his or her funding agency, he or she will not be eligible to be assessed for a bursary or tuition fee reduction in that academic year. Students who are entitled to be assessed by the Student Finance European Team, and who are entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate 'home' (and EU) rate, are eligible to be assessed for a bursary or tuition fee reduction, subject to the conditions referred to in paragraph 10
- 5) Students who are repeating a year of their studies at Oxford will be eligible to be assessed for a bursary and/or tuition fee reduction subject to cl. 4. Students repeating their first year or transferring to year one of a new course described in cl. 1 will not be eligible for any start-up bursary, and will receive a fee reduction at the level received by eligible students after their first year.
- 6) Requirements for the assessment of student's household income are as follows:
 - i. A member of the University as described in cl.1 can only be considered for a bursary or tuition fee reduction if he or she is first financially assessed by his or her funding agency and if consent has been given for the University to access this information. Financial assessments will only be accepted from Student Finance England, Student Finance Northern Ireland, Student Finance Wales, the Student Awards Agency for Scotland, the Student Finance Services European Team, the Student Loans Company (SLC) or the National Health Service (NHS). The University will only base a student's bursary and/or tuition fee reduction upon income information provided to it via the SLC.
 - ii. Special regulations for financial assessments apply to members of the University who are working in Oxford for the Preliminary Examination in Medicine and Second Examination for the degree of BM. These are set out in cl. 12 and 13.
 - iii. Home students are obliged to accept any maintenance grant they become eligible for as a result of financial assessment by their funding agency in order to be eligible to be assessed for a bursary and/or a tuition fee reduction. They are not required by the University to take out a maintenance loan or tuition fee loan from their funding agency to be eligible to be assessed for a bursary or for a tuition fee reduction respectively.

- 7) The annual deadlines for the assessment of bursaries and tuition fee reductions shall be as follows:
- i. To be assessed for an Oxford bursary and/or tuition fee reduction students must comply with the application deadlines set by their funding agency. Students who fail to comply with requests to provide information to their agency will not be assessed by the University after the deadlines listed in cl. 7 (ii) and (iii).
 - ii. To be assessed, or reassessed, for an Oxford bursary students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC by 30 May of the academic year in which they wish to be considered for a bursary.
 - iii. To be assessed, or reassessed, for a tuition fee reduction students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC by 20 December of the academic year in which they wish to be considered for a tuition fee reduction.
 - iv. Any student who wishes to be considered for a bursary and/or tuition fee reduction, or a change in their bursary and/or tuition fee reduction after the dates listed in cl. 7 (ii) and (iii) must submit their case for a re-assessment to the Student Financial Support section (Examination Schools, Oxford OX1 4BG) by 30 May of that academic year. The request must detail when the student applied for funding, what difficulties he or she had in being assessed correctly, and what action he or she took to rectify this. It must also contain the final financial notification for that year, if available, and any evidence of the difficulties which he or she has experienced. If the final financial notification received by the student from the funding agency for that academic year is still not available to the University by 30 May of that academic year, the student will have until 20 December of the following academic year to submit the final financial notification for a re-assessment to be completed by the University.
- 8) The arrangements for adjustments to bursaries during an academic year are as follows.
- i. Each of the regulations in this section will be subject to the dates and regulations listed in cl.7.
 - ii. Students who have received an overpayment of their bursary following a revised household income assessment will not be asked to repay any funds, unless the bursary was obtained due to incorrect information being knowingly submitted to the student's funding agency by the student or his or her sponsor.
 - iii. If a student's revised household income assessment results in an increased bursary entitlement, subsequent bursary payments will be adjusted upwards to reflect the student's increased entitlement for the whole year. The increased bursary payments will be calculated as if the student had been eligible for that level from the start of the academic year.
 - iv. If a student fails to provide information requested by their funding agency, as a result of which the financial assessment is withdrawn, the University will suspend bursary payments until the student's assessment has been completed by the funding agency, at which point their bursary entitlement will be re-assessed.

- v. The amount paid per term will be one third of the total annual bursary to which they are eligible. Students will be expected to repay their bursary for any term where they have suspended or withdrawn before the Monday of week 2.
- 9) The arrangements for adjustments to fee liability and tuition fee reductions during an academic year are as follows:
 - i. Each of the regulations in this section will be subject to the dates and regulations listed in cl.7.
 - ii. Students whose revised household income assessment has increased will not be liable for an increased tuition fee, unless the initial tuition fee reduction was obtained due to incorrect information being knowingly submitted to the student's funding agency by the student or his or her sponsor.
 - iii. If a student's revised household income assessment has reduced, resulting in an entitlement to a larger tuition fee reduction, he or she will receive an additional tuition fee reduction. The level of the fee reduction will be calculated as if the student had been eligible for that level from the start of the academic year.
10. Household income will be assessed in the first year of study only for students who are entitled to be financially assessed by the Student Finance European team, and who are entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate 'home' (and EU) rate. These students will not be automatically re-assessed each year. Students who wish to have their household income reassessed must submit a request to the Student Financial Support section, Examination Schools, Oxford, OX1 4BG.
11. The arrangements for changes to bursary and tuition fee reduction entitlement between years are as follows:
 - i. Students entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate 'home' rate, and who are entitled to be financially assessed by Student Finance England, Student Finance Northern Ireland, Student Finance Scotland, the Student Awards Agency for Scotland, the Student Loans Company or the National Health Service, are required by these funding agencies to apply for financial support each year if they wish to access means-tested support. The assessment of their household income by their funding agency may change from year to year, and consequently their entitlement to a bursary and/or tuition fee reduction is subject to change each year. Special regulations are set out in cl. 12 and 13 for financial assessments for members of the University working for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination).
 - ii. Students will only be eligible to be assessed for a bursary and/or tuition fee reduction for the period in which they are entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate 'home' (and EU) rate.
12. Special regulations apply for members of the University who are working in Oxford for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination) where these students were admitted on the accelerated four-year course. These are as follows:
 - i. The household income of students in years two to four of their course will be based on the financial assessment of their household income in year one of their course.

- ii. Students will be eligible to be assessed for a tuition fee reduction in the first year of their course. The level of the fee reduction will correspond to the reduction available to students described in cl. 1 (i), (ii) and (iii) after their first year of studies.
 - iii. Students will be eligible to be assessed for a bursary for all years of the course. They will not be eligible for any start-up bursary available to students in cl. 1 (i), (ii) and (iii) in their first year of study.
13. Special regulations apply for members of the University who are working in Oxford for the Bachelor of Medicine (Second Examination) in years four to six of the six-year medicine course:
 - i. The household income of students in years five and six of the six-year medicine course will be based on the financial assessment of their household income in year four of their course.
 - ii. Students in year four of the course will be eligible to be assessed for a tuition fee reduction. The level of the fee reduction will correspond to the reduction available to those eligible students described in cl.1 (i), (ii) and (iii) after their first year of studies.
 - iii. Students will be eligible to be assessed for a bursary for all years of the course. They will not be eligible for any start-up bursary available to students in cl. 1 (i), (ii) and (iii) in their first year of study.
14. Special regulations apply for members of the University who are working in Oxford for the Certificate or Diploma in Theological and Pastoral Studies.
 - i. Students will be eligible to be assessed for the tuition fee reductions advertised on the Faculty of Theology website, and determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee.
 - ii. Students will be eligible to be assessed for a bursary for all years of the course. They will not be eligible for any start-up bursary available to students in cl. 1 (i), (ii) and (iii) in their first year of study.
15. Members of the University working in Oxford for the Postgraduate Certificate in Education will be eligible to be assessed for a tuition fee reduction determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee. The level of the fee reduction will correspond to the reduction available to those eligible students described in cl. 1 (i), (ii) and (iii) after their first year of studies. They will only be eligible to be assessed for an Oxford bursary if they do not receive a Training and Development Agency (TDA) bursary. They will not be eligible for any start-up bursary available to students in cl.1 (i), (ii) and (iii) in their first year of study.
16. Students who have completed the part time Foundation Certificate in History or English Language and Literature at Oxford with the Department for Continuing Education and who progress directly to the second year of the BA in History or the BA in English Language and Literature are eligible to be assessed for any start-up bursary and/or enhanced tuition fee reduction that is normally available to students described in cl. 1 (i), (ii) and (iii) in their first year.

17. If a student believes that his or her bursary or fee reduction has not been processed according to these regulations and/or the bursary and fee reduction rates approved by Council's Education Committee and Planning and Resource Allocation Committee, he or she should contact the Student Financial Support section, Examination Schools, Oxford, OX1 4BG. Any question of doubt or difficulty relating to the eligibility of individual students for tuition fee reductions and/or Oxford bursaries shall be determined by the Fees Panel, as described in §5, cl. 13 (d) and (e).'

(b) Amendments to university composition fees for 2012/13

Explanatory note

This change updates the 2012/13 fee information for:

- (i) Certain Home/EU fees for graduate programmes that are aligned with the indicative fee level announced by Research Councils UK: this was previously published as c£3,900, and has now been confirmed as £3,828;
- (ii) The MSc in Experimental Therapeutics, following the restructuring of the course and approval of the new fee by PRAC in Trinity Term 2012.

Text of regulations

With effect from 1 September 2012

1. In *Examination Regulations*, 2011, p. 1097, l. 38, as amended by Gazette Supplement (2) to no. 4973, vol. 141, 11 January 2012, in section 14(ii)(a), and within the table following, in every case that the figure 'c.£3,900' appears, delete ~~c.£3,900~~ and substitute: '£3,828'.
2. Ibid., under cl. 14(iii), delete existing fee rates for the MSc in Therapeutics and substitute:

Sub-section	Programme title	'home' rate programme fee	'overseas' rate programme fee	module fee
(b)	MSc Experimental Therapeutics	£1,675 £1,200	£7,275 £4,950	£1,150 £1,500

3. Ibid., under cl. 4(iv), in every case that the figure 'c.£1,950' appears, delete ~~c.£1,950~~ and substitute: '£1,914'

Planning and Resource Allocation Committee of Council

Changes in regulations

The Planning and Resource Allocation Committee of Council (PRAC) has made the following changes in regulations, to come into effect from **1 September 2012**.

Regulations for Oxford bursaries and tuition fee reductions

Explanatory note

In Michaelmas term 2011, PRAC and Education Committee considered and approved a number of detailed policy decisions on the recommendation of the Fees Policy Group, relating to financial support for Home/EU undergraduates commencing their studies in the academic year 2012/13. These policies were approved on the understanding that they would form the basis of formal written regulations governing tuition charge waivers and the bursary scheme, to govern the operation of fee reductions and bursaries, to ensure that all students are treated consistently, and to provide a framework in the case of complaints and appeals. Such regulations have now been drawn up and approved by PRAC, in consultation with Education Committee.

Text of regulations

With effect from 1 September 2012

In *Examination Regulations*, 2011, p. 1107, after I 3, insert new §6 as follows, and renumber existing § 6 to § 7, existing § 7 to § 8, and existing § 8 to § 9.

‘§ 6 REGULATIONS FOR OXFORD BURSARIES AND TUITION FEE REDUCTIONS

- 1) The arrangements described in this section apply to members of the University, entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate ‘home’ (and EU) rate, who are working in Oxford
 - i. For the Degree of BA or the Degree of MBiochem or the Degree of MChem or the Degree of MMathCompSci or the Degree of MEarth Sc or the Degree of MEng or the Degree of MMath or the Degree of MCompSci [From 1 October 2012: or the Degree of MCompPhil] or the Degree of MPhys or the Degree of MPhysPhil or the Degree of MMathPhil, or the degree of BTh (full time mode only);
 - ii. For the degree of BFA;
 - iii. For the First Examination for the Degree of BM;
 - iv. For the Preliminary Examination in Medicine;
 - v. For the Second Examination for the degree of BM;
 - vi. For the full time Certificate or Diploma in Theological and Pastoral Studies;
 - vii. For the Postgraduate Certificate in Education.
- 2) All students described in cl 1 above, who are entitled to receive support from a funding agency as described in cl 6 below, will be eligible to be assessed for an Oxford bursary, subject to cl 4. Bursary levels will be at the rates determined from time to time by Council’s Education Committee and Planning and Resource Allocation Committee. Bursary amounts are set out on the University website. Members of the University described in cl 1. (i), (ii) and (iii) who are in their first year

of study will be eligible to be assessed for an additional start-up bursary. Special regulations for members of the University described in cl 1. (iv), (v), (vi) and (vii) are set out in cll 12 to 15.

- 3) All students described in cl 1, who are entitled to receive support from a funding agency as described in cl 6 below, who commenced their programme of study on or after 1 September 2012, and who would otherwise be liable for the full University composition fee as described in § 5, will be eligible to be assessed for a reduction in their fee, subject to cl 4. The level of the fee reduction will be at the rates determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee. The levels of fee reductions are set out on the University website. Special regulations for members of the University described in cl 1 (iv), (v), (vi) and (vii) are set out in cll 12 to 15. Students will not be entitled to a cash equivalent of a fee reduction.
- 4) If a student who is eligible to be charged the university composition fee at the home rate is not entitled to means-tested maintenance support from his or her funding agency, he or she will not be eligible to be assessed for a bursary or tuition fee reduction in that academic year. Students who are entitled to be assessed by the Student Finance European Team, and who are entitled, in accordance with the Special Appendix to § 5, to be charged fees at the appropriate 'home' (and EU) rate, are eligible to be assessed for a bursary or tuition fee reduction, subject to the conditions referred to in paragraph 10.
- 5) Students who are repeating a year of their studies at Oxford will be eligible to be assessed for a bursary and/or tuition fee reduction subject to cl 4. Students repeating their first year or transferring to year one of a new course described in cl 1 will not be eligible for any start-up bursary, and will receive a fee reduction at the level received by eligible students after their first year.
- 6) Requirements for the assessment of student's household income are as follows:
 - i. A member of the University as described in cl 1 can only be considered for a bursary or tuition fee reduction if he or she is first financially assessed by his or her funding agency and if consent has been given for the University to access this information. Financial assessments will only be accepted from Student Finance England, Student Finance Northern Ireland, Student Finance Wales, the Student Awards Agency for Scotland, the Student Finance Services European Team, the Student Loans Company (SLC) or the National Health Service (NHS). The University will only base a student's bursary and/or tuition fee reduction upon income information provided to it via the SLC;
 - ii. Special regulations for financial assessments apply to members of the University who are working in Oxford for the Preliminary Examination in Medicine and Second Examination for the degree of BM. These are set out in cll 12 and 13;
 - iii. Home students are obliged to accept any maintenance grant they become eligible for as a result of financial assessment by their funding agency in order to be eligible to be assessed for a bursary and/or a tuition fee reduction. They are not required by the University to take out a maintenance loan or tuition fee loan from their funding agency to be eligible to be assessed for a bursary or for a tuition fee reduction respectively.

- 7) The annual deadlines for the assessment of bursaries and tuition fee reductions shall be as follows:
- i. To be assessed for an Oxford bursary and/or tuition fee reduction students must comply with the application deadlines set by their funding agency. Students who fail to comply with requests to provide information to their agency will not be assessed by the University after the deadlines listed in cl 7 (ii) and (iii);
 - ii. To be assessed, or reassessed, for an Oxford bursary students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC by 30 May of the academic year in which they wish to be considered for a bursary;
 - iii. To be assessed, or reassessed, for a tuition fee reduction students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC by 20 December of the academic year in which they wish to be considered for a tuition fee reduction;
 - iv. Any student who wishes to be considered for a bursary and/or tuition fee reduction, or a change in their bursary and/or tuition fee reduction after the dates listed in cl 7 (ii) and (iii) must submit their case for a re-assessment to the Student Financial Support section (Examination Schools, Oxford OX1 4BG) by 30 May of that academic year. The request must detail when the student applied for funding, what difficulties he or she had in being assessed correctly, and what action he or she took to rectify this. It must also contain the final financial notification for that year, if available, and any evidence of the difficulties which he or she has experienced. If the final financial notification received by the student from the funding agency for that academic year is still not available to the University by 30 May of that academic year, the student will have until 20 December of the following academic year to submit the final financial notification for a re-assessment to be completed by the University.
- 8) The arrangements for adjustments to bursaries during an academic year are as follows:
- i. Each of the regulations in this section will be subject to the dates and regulations listed in cl 7;
 - ii. Students who have received an overpayment of their bursary following a revised household income assessment will not be asked to repay any funds, unless the bursary was obtained due to incorrect information being knowingly submitted to the student's funding agency by the student or his or her sponsor;
 - iii. If a student's revised household income assessment results in an increased bursary entitlement, subsequent bursary payments will be adjusted upwards to reflect the student's increased entitlement for the whole year. The increased bursary payments will be calculated as if the student had been eligible for that level from the start of the academic year;
 - iv. If a student fails to provide information requested by their funding agency, as a result of which the financial assessment is withdrawn, the University will suspend bursary payments until the student's assessment has been completed by the funding agency, at which point their bursary entitlement will be re-assessed;

- v. The amount paid per term will be one third of the total annual bursary to which they are eligible. Students will be expected to repay their bursary for any term where they have suspended or withdrawn before the Monday of week 2.
- 9) The arrangements for adjustments to fee liability and tuition fee reductions during an academic year are as follows:
- i. Each of the regulations in this section will be subject to the dates and regulations listed in cl 7;
 - ii. Students whose revised household income assessment has increased will not be liable for an increased tuition fee, unless the initial tuition fee reduction was obtained due to incorrect information being knowingly submitted to the student's funding agency by the student or his or her sponsor;
 - iii. If a student's revised household income assessment has reduced, resulting in an entitlement to a larger tuition fee reduction, he or she will receive an additional tuition fee reduction. The level of the fee reduction will be calculated as if the student had been eligible for that level from the start of the academic year.
- 10) Household income will be assessed in the first year of study only for students who are entitled to be financially assessed by the Student Finance European team, and who are entitled, in accordance with the Special Appendix to § 5, to be charged fees at the appropriate 'home' (and EU) rate. These students will not be automatically reassessed each year. Students who wish to have their household income reassessed must submit a request to the Student Financial Support section, Examination Schools, Oxford, OX1 4BG.
- 11) The arrangements for changes to bursary and tuition fee reduction entitlement between years are as follows:
- i. Students entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate 'home' rate, and who are entitled to be financially assessed by Student Finance England, Student Finance Northern Ireland, Student Finance Scotland, the Student Awards Agency for Scotland, the Student Loans Company or the National Health Service, are required by these funding agencies to apply for financial support each year if they wish to access means-tested support. The assessment of their household income by their funding agency may change from year to year, and consequently their entitlement to a bursary and/or tuition fee reduction is subject to change each year. Special regulations are set out in cl 12 and 13 for financial assessments for members of the University working for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination);
 - ii. Students will only be eligible to be assessed for a bursary and/or tuition fee reduction for the period in which they are entitled, in accordance with the Special Appendix to § 5, to be charged fees at the appropriate 'home' (and EU) rate.
- 12) Special regulations apply for members of the University who are working in Oxford for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination) where these students were admitted on the accelerated four-year course. These are as follows:

- i. The household income of students in years two to four of their course will be based on the financial assessment of their household income in year one of their course;
 - ii. Students will be eligible to be assessed for a tuition fee reduction in the first year of their course. The level of the fee reduction will correspond to the reduction available to students described in cl 1 (i), (ii) and (iii) after their first year of studies;
 - iii. Students will be eligible to be assessed for a bursary for all years of the course. They will not be eligible for any start-up bursary available to students in cl 1 (i), (ii) and (iii) in their first year of study.
- 13) Special regulations apply for members of the University who are working in Oxford for the Bachelor of Medicine (Second Examination) in years four to six of the six-year medicine course:
 - i. The household income of students in years five and six of the six-year medicine course will be based on the financial assessment of their household income in year four of their course;
 - ii. Students in year four of the course will be eligible to be assessed for a tuition fee reduction. The level of the fee reduction will correspond to the reduction available to those eligible students described in cl 1 (i), (ii) and (iii) after their first year of studies;
 - iii. Students will be eligible to be assessed for a bursary for all years of the course. They will not be eligible for any start-up bursary available to students in cl 1 (i), (ii) and (iii) in their first year of study.
- 14) Special regulations apply for members of the University who are working in Oxford for the Certificate or Diploma in Theological and Pastoral Studies.
 - i. Students will be eligible to be assessed for the tuition fee reductions advertised on the Faculty of Theology website, and determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee;
 - ii. Students will be eligible to be assessed for a bursary for all years of the course. They will not be eligible for any start-up bursary available to students in cl 1 (i), (ii) and (iii) in their first year of study.
- 15) Members of the University working in Oxford for the Postgraduate Certificate in Education will be eligible to be assessed for a tuition fee reduction determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee. The level of the fee reduction will correspond to the reduction available to those eligible students described in cl 1 (i), (ii) and (iii) after their first year of studies. They will only be eligible to be assessed for an Oxford bursary if they do not receive a Training and Development Agency (TDA) bursary. They will not be eligible for any start-up bursary available to students in cl 1 (i), (ii) and (iii) in their first year of study.
- 16) Students who have completed the part time Foundation Certificate in History or English Language and Literature at Oxford with the Department for Continuing Education and who progress directly to the second year of the BA in History or the

BA in English Language and Literature are eligible to be assessed for any start-up bursary and/or enhanced tuition fee reduction that is normally available to students described in cl 1 (i), (ii) and (iii) in their first year.

- 17) If a student believes that his or her bursary or fee reduction has not been processed according to these regulations and/or the bursary and fee reduction rates approved by Council's Education Committee and Planning and Resource Allocation Committee, he or she should contact the Student Financial Support section, Examination Schools, Oxford, OX1 4BG. Any question of doubt or difficulty relating to the eligibility of individual students for tuition fee reductions and/or Oxford bursaries shall be determined by the Fees Panel, as described in § 5, cl 13 (d) and (e).'

Planning and Resource Allocation Committee of Council

Changes in regulations

The Planning and Resource Allocation Committee of Council (PRAC) has made the following changes in regulations, to come into effect from 1 September 2012.

Amendments to university composition fees for 2012/13

Explanatory note

This change updates the 2012/13 fee information for:

- (i) Certain Home/EU fees for graduate programmes that are aligned with the indicative fee level announced by Research Councils UK: this was previously published as ~~£3,900~~, and has now been confirmed as £3,828;
- (ii) The MSc in Experimental Therapeutics, following the restructuring of the course and approval of the new fee by PRAC in Trinity term 2012.

Text of regulations

With effect from 1 September 2012

1. In *Examination Regulations*, 2011, p 1097, l 38, as amended by *Gazette Supplement* (2) to No 4973, vol 141, 11 January 2012, in section 14 (ii)(a), and within the table following, in every case that the figure '~~£3,900~~' appears, delete ~~£3,900~~ and substitute: '£3,828'.
2. Ibid, under cl 14(iii), delete existing fee rates for the MSc in Therapeutics and substitute:

Sub-section	Programme title	'home' rate programme fee	'overseas' rate programme fee	module fee
(b)	MSc Experimental Therapeutics	£1,675 £1,200	£7,275 £4,950	£1,150 £1,500

3. Ibid, under cl 4(iv), in every case that the figure '~~£1,950~~' appears, delete ~~£1,950~~ and substitute: '£1,914'.

Planning and Resource Allocation Committee of Council

Changes in regulations

The Planning and Resource Allocation Committee of Council (PRAC) has made the following changes in regulations.

Fees payable in relation to examinations and related matters (2012–13)

Explanatory Note

The purpose of this change is to update the level of fees payable in 2012–13 for certain purposes, including entry and re-entry for examinations, leave to supplicate and resubmission of a thesis, and registration for a programme of study validated by the University, following PRAC's annual review of these fees.

Text of Regulations

With effect from 1 October 2012

1 In *Examination Regulations*, 2011, p 1081, ll 5–30, amend §1 and §2 as follows (new text underlined, deleted text scored through):

‘§1. *Fees payable by candidates on registration, entry for an examination, application for leave to supplicate, or resubmission of a thesis for certain degrees*

(a) On admission to the Status of Student for the Degree of DM and for each subsequent year that the name of the student remains on the register of students for the degree ~~£308~~
£320

(b) On entering for certain examinations:

Certificates in Theology ~~£57~~ £59

Certificate and Diploma in Theological and Pastoral Studies ~~£57~~ £59

Degree of BMus ~~£260~~ £270

Degrees of BPhil, MPhil, MTh, MSc (by Coursework), and MSt on re-entering the examination ~~£344~~ £358

Diplomas in Applied Statistics, and in Human Biology on re-entering the examination ~~£183~~ £190

Degree of MCh, Part I ~~£109~~ £113

(c) On applying for leave to supplicate:

for the degree of MCh, Part II ~~£412~~ £428

for the degree of DM ~~£433~~ £450

for the degrees of DD, DCL, DLitt, DSc, and DMus ~~£655~~ £676

(d) On resubmission of a thesis for the degree of MLitt, MTh, MSc, or DPhil, or on reinstatement on the Register of Students for the degree of MLitt, MSc (by Research), or DPhil, or before a revised or new dissertation is examined for the degree of MSc in Education or Educational Research Methodology ~~£124~~ £129

(e) On resubmission for the degree of DM ~~£433~~ £450

§2. Fee payable by candidates on registration for courses validated by the University

For the Degree of Doctor of Clinical Psychology ~~£1,522~~ £1,545'

2 Ibid, p 1082, ll 3–6, amend §3, cl 2 as follows:

'2. The following fees shall be paid by every person:

(a) accumulating the Degrees of Bachelor and Doctor of Civil Law ~~£40~~ £42

[Until 1 October 2013: (b) whose name shall have been given in to the Registrar after the hour prescribed. ~~£20~~']

Planning and Resource Allocation Committee of Council

Changes in regulations

The Planning and Resource Allocation Committee of Council (PRAC) has made the following changes in regulations.

Remit of the Fees Panel

Explanatory Note

In Trinity term 2012, PRAC, Education Committee and the Conference of Colleges, on the recommendation of the Joint Fees and Student Support Advisory Group, approved a proposal to broaden the remit of the Fees Panel to include consideration of individual students' cases where there is some doubt, difficulty or dispute in relation to the financial support to be made available to Home/EU undergraduates commencing their academic studies from 2012–13.

This change to the regulations makes reference to this new role for the Fees Panel. The opportunity has also been taken to include reference to the Fees Panel's role in relation to cases relating to the charging of deposits, and the University continuation charge.

Text of Regulations

With immediate effect

In *Examination Regulations*, 2011, p 1087, after I 11, amend as follows (new text underlined, deleted text scored through):

'(d) Applications for the remission or waiver of university fees, for the resolution of issues relating to the non-payment of university fees, and for all other questions of doubt or difficulty relating to the liability of individual students for university fees, including those covered under (a) to (c) above, and for questions of doubt or difficulty relating to the charging of deposits for course fees, or for tuition charge waivers or bursaries as covered in § 7, or for liability for the continuation charge as covered in § 8 shall be determined by the Fees Panel. The Panel, ~~which~~ shall be chaired by the Assessor and consist of two members nominated by Conference of Colleges, two members nominated by Council's Education Committee, and the Assessor-elect. Applications for dispensation from residence requirements, other than those specified above, shall be determined by the Proctors, on condition that if the Fees Panel or the Proctors, as the case may be, are unable to agree on how to deal with any individual application they shall refer the application to Council's Education Committee for decision.

(e) There shall be no appeal against a decision of the Fees Panel. A student may, however, make a further application under the procedures outlined above for relief from suspension or such terms as may have been imposed by a Fees Panel if the Bursar of his or her college supports an application on the basis that the student's financial circumstances have changed for reasons beyond his or her control.'

Planning and Resource Allocation Committee of Council

Changes in regulations

The Planning and Resource Allocation Committee of Council (PRAC) has made the following changes in regulations.

Student funding regulations

Explanatory Note

This change updates the references made to student funding regulations in the *Regulations on Financial Matters*.

Text of Regulations

In *Examination Regulations, 2011*, p 1083, after I 14, delete existing paragraph 12(a) and replace with the following:

‘(a) in the case of those whose fees are paid under the terms of the Education (Student Support) Regulations (or under corresponding arrangements approved by the Scottish Executive, Northern Ireland Assembly, Welsh Assembly or the States Assembly of Jersey, States Assembly of Guernsey or Isle of Man Government) the fees shall be paid in accordance with the arrangements laid down in those regulations’.

Planning and Resource Allocation Committee of Council

Changes in regulations

The Planning and Resource Allocation Committee of Council (PRAC) has made the following changes in regulations.

Maximum fee liability for the DPhil

Explanatory Note

The purpose of this change is to remove an error regarding the date of effect of the change in regulations which removed the provision under which students could count up to six terms' fees paid during a taught graduate course towards their DPhil fee liability. The original change in regulations, made in 2004–5, makes clear that the new arrangements applied to students commencing any type of graduate study from 1 September: 'The change in regulations will apply to students commencing graduate study from 1 September 2006. Students who commence a graduate taught programme before 1 September 2006, and progress to DPhil study within a period of continuous study, will remain liable for three years' graduate fees in total, under previous regulations' (see: www.ox.ac.uk/gazette/2004-5/weekly/050505/exam.htm#1Ref). By error, in 2009, the word 'research' was inserted, with the intention of clarifying the date of effect, but regrettably this was inconsistent with the agreed policy (see: www.ox.ac.uk/gazette/2009-10/weekly/011009/exam.htm). The present change reverses the error made in 2009.

Text of Regulations

With immediate effect

In *Examination Regulations*, 2011, p 1084, ll 29–33, amend as follows (new text underlined, deleted text scored through):

'The number of composition fees payable under cl 3 above by those working for the degree of D.Phil. shall not exceed nine provided that:

(a) **[for candidates admitted to graduate ~~research~~ study before 1 September 2006]** candidates for the DPhil may count towards this figure up to six composition fees paid while working for any one of the degrees of MSt, MSc by Coursework, MPhil, MTh, MFA, MJuris, BPhil, or BCL; **[for candidates admitted from 1 September 2006 onwards]** candidates for the DPhil may count towards this figure up to three composition fees paid while working for the degree of MPhil, MSt in Legal Research, or BPhil;'