

## Change in Examination Regulations relating to the Reinstatement Fee

PRAC/1

### Planning and Resource Allocation Committee

Approved at the meeting on 15 February 2022

### Appendix A Regulations on Financial Matters

### Change relating to the Reinstatement Fee

#### Location of change

In *Examination Regulations 2021, Regulations on Financial Matters*, at <https://examregs.admin.ox.ac.uk/Regulation?code=ai-ronfinamatt>

With effect from 1 October 2022

#### Detail of change

1. Amend citation reference 1.159 as follows (new text underlined, deleted text struck through):

**'§7. Fees payable by candidates on registration, entry for an examination, application for leave to supplicate, resubmission of a thesis for certain degrees, or supplicating for admission to or accumulation of certain degrees**

**[1.159]** (c) On resubmission of a thesis for the degree of M.Litt., M.Th., M.Sc. (by Research), D.Phil., or D.Eng., or on reinstatement on the Register of Students for the degree of M.Litt., M.Sc. (by Research), D.Phil. or D.Eng.;

#### Explanatory Notes

The change relates to a decision to abolish the reinstatement fee following a recommendation from JFSSAG. The fee in question has been reviewed and deemed to be unnecessary, therefore it is proposed that the clause is deleted from the regulations.

## Changes in Examination Regulations relating to the Reach Oxford Scholarships and Transcripts

PRAC/1

### Planning and Resource Allocation Committee

Approved at the meeting on 24 May 2022

### Appendix A Regulations on Financial Matters

### Changes relating to Reach Oxford Scholarships

#### Location of change

In *Examination Regulations 2021/22, Regulations on Financial Matters*, at <https://examregs.admin.ox.ac.uk/Regulation?code=ai-ronfinamatt>

With effect from 1 October 2022

#### Detail of change

Amend citation references as follows (new text underlined>, deleted text struck through):

#### **'§5. Regulations relating to the fees for certain scholarship and exchange agreements**

<sup>[1.96]</sup> 1. Notwithstanding the provisions of §1 above, the University shall remit 45% of the prescribed fees payable by any student who establishes, by information certified to the Director of Finance by an officer of the student's college or society, that a proportion (agreed between the college and Junior Members), of the student's maintenance (as distinct from fees), as determined by Student Fees and Funding in the relevant year, has been provided by resident Junior Members of the University (otherwise than from funds of common rooms contributed directly or indirectly by grant-paying authorities in payment of membership fees); provided that:

<sup>[1.97]</sup> (a) the number of students whose fees are remitted under this clause shall not in any one year exceed ~~thirty-five~~ forty-five and that any arrangements required for determining the allocation between colleges or other societies of the benefits available under this clause shall be subject to approval from time to time by Council's Education Committee.

<sup>[1.98]</sup> (b) the student's college or society shall remit 55% of the prescribed fees, and shall also arrange to cover the balance of the cost of the student's maintenance, as determined by Student Fees and Funding, that is not covered by the Junior Members; and

<sup>[1.99]</sup> (c) the criteria for and selection of students benefiting from these provisions shall be administered through the Reach Oxford Scholarship, or other scheme designated as eligible by Council's Education Committee.

<sup>[1.100]</sup> 2. Council's Education Committee shall have power to approve exchange arrangements with other universities under which no fees are payable on either side. Any of the fees prescribed in §1 or §2 above, which would otherwise have been payable by any person working in Oxford under those exchange arrangements shall be remitted.'

#### Explanatory Notes

The changes relate to an increase in the headcount cap for the Reach Oxford Scholarship scheme following recommendation from Education Committee and JFSSAG.

**Planning and Resource Allocation Committee**

**Approved at the meeting on 24 May 2022**

**Appendix A Regulations on Financial Matters**

**Changes relating to Transcripts**

**Location of change**

In *Examination Regulations 2021/22, Regulations on Financial Matters*, at <https://examregs.admin.ox.ac.uk/Regulation?code=ai-ronfinamatt>

**With effect from 1 October 2021**

**Detail of change**

Amend citation references as follows (new text underlined, deleted text struck through):

**§12. Fees in respect of certificates, transcripts and personal data**

- 1. Fees are payable in the following circumstances, except where 'no charge' is stated. Fees are reviewed on an annual basis, with the fees for the current academic year available from <https://www.ox.ac.uk/students/graduation/certificates> or from the Planning and Council Secretariat.
- 2. Every person shall pay a fee in each case for certificates issued, on request, to Student Registry ~~Degree Conferrals Office, Examination Schools, Oxford OX1 4BG:~~
  - (a) for the first certificate attesting admission to any degree (other than the MA), which shall include a statement of the class obtained, no charge
  - (b) for the first certificate attesting admission to the MA
  - (c) for each replacement certificate attesting admission to any degree (the request must be accompanied by a written statement declaring the original lost, stolen or damaged)
- 3. Every person shall pay a fee to Student Registry for the provision of their electronic degree documents, which may include (but are not limited to) certificates, transcripts, diploma supplements and degree confirmation letters ~~in each case for transcripts issued, online or by request to University of Oxford, c/o Examination Schools, High Street, Oxford OX1 4BG:~~
  - ~~(a) for the first transcript provided upon successful completion: no charge~~
  - ~~(b) for each transcript provided during the course and any subsequent transcripts upon completion~~
- 4. Every person making a request to be supplied with personal data under Section 7 of the Data Protection Act 1998 shall pay the fee determined from time to time by Council. Such requests should be addressed to the Data Protection Officer, University Offices, Wellington Square, Oxford OX1 2JD, from whom details of the current fee can be obtained. The fee is subject to a maximum prescribed from time to time by the Home Secretary under the Act.

**Explanatory Notes**

The changes relate to charging for transcripts and reflect the move to an online system to allow students to access eDocuments in future. This change would bring Oxford into line with other Russell Group universities.

**Planning and Resource Allocation Committee****Approved by Chair's Action on 6 July 2022****Appendix A Regulations on Financial Matters****Changes relating to Bursaries and the MSci option for Psychology, Philosophy and Linguistics and Psychology****Location of change**

In *Examination Regulations 2021/22, Regulations on Financial Matters*, at <https://examregs.admin.ox.ac.uk/Regulation?code=ai-ronfinamatt>

**With effect from 1 October 2022****Detail of change**

Amend citation references as follows (new text underlined, deleted text struck through):

**'§6. Regulations for Oxford Bursaries and Fee Reductions**

1. The arrangements described in this section apply to members of the University, entitled, in accordance with the criteria set out in §1, cl. 1, to be charged fees at the appropriate 'home' rate, who are working in Oxford:

- (a) for the Degree of BA or the Degree of MBiochem or the Degree of MChem or the Degree of MMathCompSci or the Degree of MEarthSc or the Degree of MEng or the Degree of MMath or the Degree of MCompSci or the Degree of MCompPhil or the Degree of MPhys or the Degree of MPhysPhil or the Degree of MMathPhil, or the degree of MMathPhys (4-year course only), or the degree of MBiol, or the degree of MBiomedSci, or the degree of MSci, or the degree of BTh (full-time mode only);'

**Explanatory Notes**

The proposed changes to Regulations for Oxford Bursaries and Fee Reductions takes account of the new four-year MSci option for Psychology, Philosophy and Linguistics and Psychology (Experimental).