

OXFORD UNIVERSITY GAZETTE



NEW COUNCIL REGULATIONS TO REPLACE CERTAIN EXISTING EXAMINATION DECREES

SUPPLEMENT (1) TO NO. 4621 WEDNESDAY, 8 MAY 2002

CHANGES IN REGULATIONS

Pursuant to Decree (1) of 9 May 2002 (*Gazette*, p. 1154), Council has made the following regulations to replace the existing decrees at *Examination Decrees*, 2001, from p. 12, l. 1 to p. 27, l. 18, from p. 115, l. 12 to p. 124, l. 45, and from p. 479, l. 1 to p. 480, l. 8. The regulations will come into effect (i.e. will be formally enacted) on **24 May** and will be effective (i.e. will apply in place of the existing decrees) from **1 October 2002**.

Council Regulations 1 of 2002

REGULATIONS ON THE NUMBER AND LENGTH OF TERMS

Made by Council on 8 May 2002

1. The academic year shall be divided into three terms and three vacations.
2. (1) The first, or Michaelmas, Term shall begin on and include 1 October and end on and include 17 December.
(2) The second, or Hilary, Term shall begin on and include 7 January and end on and include 25 March or the Saturday before Palm Sunday, whichever is the earlier.
(3) The third, or Trinity, Term shall begin on and include 20 April or the Wednesday after Easter, whichever is the later, and end on and include 6 July.
3. (1) In each term there shall be prescribed by Council a period of eight weeks to be known as Full Term, beginning on a Sunday, within which lectures and other instruction prescribed by statute or regulation shall be given.
(2) The dates on which each Full Term will begin and end in the next academic year but one shall be published by the Registrar in the *University Gazette* during Hilary Term.

Council Regulations 2 of 2002

REGULATIONS FOR MATRICULATION OF STUDENT MEMBERS

Made by Council on 8 May 2002

1. In these regulations, unless the context requires otherwise, ‘college’ means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

Academic qualifications

2. (1) In order to be matriculated as student members candidates must show evidence of an appropriate educational background and good standards of literacy and numeracy.¹
(2) The University sets no formal ‘Course Requirements’ other than for the First Examination for the Degree of Bachelor of Medicine; candidates must, however, show that they are qualified to study the particular course they wish to take at Oxford.
(3) Acceptance by a college for presentation for matriculation will be deemed to be adequate evidence of an appropriate educational background, of good standards of literacy and numeracy, and of qualifications to study the course.
3. All candidates for matriculation shall supply to the Registrar such particulars as Council may from time to time determine, and may be required to produce to the Registrar (through the authorities of their colleges) evidence of their qualification to be matriculated.

¹ GCSE passes at grade C and above in English Language, in a Mathematics or Science Subject, and in a language other than English and at least two A-level passes (or the equivalent in AS levels or a mixture of A and AS levels) would normally satisfy these requirements, as would an appropriate level of attainment in other qualifications such as Scottish Highers, the Irish Leaving Certificate, BTEC National Certificate, an Open University Foundation Course Credit, the European and International Baccalaureates, and degrees of other universities.

4. Certificates in a language other than English must be accompanied by an English translation certified as correct by a duly authorised official of the country to which the candidate belongs.

Presentation for matriculation

5. Unless regulation 6 below applies, every head of a college or in their absence their deputies shall present to the Vice-Chancellor for matriculation all members of their college who are prospective student members of the University within a fortnight from the date of their admission to the college.

6. A person who wishes to become a Senior Student under the provisions of the Regulations for Senior Student Status, or a graduate of another university who is applying for admission as a Probationer Research Student or as a student for any of the Degrees of Master of Fine Art, Master of Letters, Master of Philosophy, Master of Science, Master of Studies, Magister Juris, Bachelor of Philosophy, Bachelor of Civil Law, or Bachelor of Divinity must be presented to the Vice-Chancellor for matriculation by the head of his or her college or deputy within one month from the date of his or her admission to membership of his or her college.

7. A candidate who is matriculated during vacation shall be deemed to have been matriculated on the first day of the term following the vacation.

8. A person who becomes a student member by incorporation under regulations 1.7–1.18 of the Regulations for Degrees, Diplomas, and Certificates shall be deemed to have been matriculated on the first day of the term in which he or she was incorporated (or, in the case of a person incorporated during vacation, on the first day of the term following the vacation).

9. The procedure at the matriculation ceremony shall be in accordance with the arrangements laid down in the Regulations of Congregation for the Conduct of Ceremonies in Congregation.

Provisional matriculation

10. (1) Any person who is eligible to be matriculated may, if in the opinion of the head of his or her college there is good reason for that person not to be presented for matriculation under regulation 5 above, and on payment of the matriculation fee (if payable), be ‘provisionally matriculated’ (in absence) in accordance with arrangements made by Council and shall then be treated for all purposes as a member of the University until the end of the term in which he or she is provisionally matriculated.

(2) The duty under regulation 4 above of a head of a college to present any person for matriculation within a specified period from the date of his or her admission to the college shall be deemed to have been satisfied by that provisional matriculation, subject to the following conditions:

(a) any person who is matriculated not later than the term following the date of his or her provisional matriculation shall be deemed for all purposes to have been matriculated on the date of his or her provisional matriculation;

(b) if any person has not been matriculated in or before the term following his or her provisional matriculation, his or her provisional matriculation shall, unless Council determines otherwise, be cancelled but the fee shall not be returned.

11. Notwithstanding the provisions of regulation 10 above, any person who has been provisionally matriculated and who, in accordance with arrangements approved by Council, spends the first two terms of his or her studies at any of the universities approved by Council under the ERASMUS postgraduate exchange scheme for Law and Economics may be matriculated up to the end of the third term after the term in which he or she was provisionally matriculated, and the duty under regulation 5 above of a head of a college to present any person for matriculation within a specified period from the date of his or her admission to the college shall be deemed to have been satisfied by that provisional matriculation, subject to the following conditions:

(1) any person who is matriculated not later than the third term after the term in which he or she was provisionally matriculated shall be deemed for all purposes to have been matriculated on the date of his or her provisional matriculation;

(2) if any person has not been matriculated in or before the third term after the term in which he or she was provisionally matriculated, his or her provisional matriculation shall, unless Council determines otherwise, be cancelled but the fee shall not be returned.

12. The matriculation fee (if payable), the particulars which the candidate is required to supply under the provisions of regulation 3 above, and (if requested) evidence of his or her qualification to be matriculated shall be sent by the authorities of the candidate’s college to the Registrar with a request that the candidate be provisionally matriculated.

St Catherine’s Society

13. All persons who were matriculated through St Catherine’s Society shall be deemed to have been matriculated through St Catherine’s College, except that those who were matriculated in Michaelmas Term 1961 or later and who were not reading for the Degree of Bachelor of Arts shall be deemed to have been matriculated through Linacre College.

Matriculation for Theological Courses of members of certain institutions in Oxford

14. In each academic year up to and including 2005–6, St Stephen’s House, and Ripon College, Cuddesdon, shall be permitted between them, subject to the conditions laid down in regulations 15–17 below, to present for matriculation by the University:

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- (1) not more than thirty-six full-time-equivalent qualified candidates offering themselves for the qualifications listed in regulation 17 below other than the M.Th. in Applied Theology or the Diploma in Applied Theology; and
 - (2) not more than twenty-four qualified candidates offering themselves for the M.Th. in Applied Theology or the Diploma in Applied Theology.
15. No person may be matriculated under the authority of these regulations unless the institution presenting that person for matriculation can certify that he or she is a minister of religion or a genuine candidate for the ministry.
16. Before presenting any candidate for matriculation under the authority of these regulations, the institution presenting him or her shall consult the Board of the Faculty of Theology or such nominee or nominees as the board may appoint to act for it.
17. Persons matriculated under the authority of regulations 14–16 above shall have in relation to the University the same privileges and obligations as if they had been matriculated through a college, except that they may not (unless they migrate to a college listed in Statute V) offer themselves for any degree, diploma, or certificate examinations of the University other than those for:
- (1) the Honour School of Theology or any joint Honour School which includes Theology;
 - (2) the Diploma in Theology or a Certificate in Theology or the Degree of Bachelor of Theology;
 - (3) the Degree of Master of Studies or Master of Philosophy in Theology, or Master of Studies or Master of Philosophy in Philosophical Theology, or Master of Theology in Applied Theology, or the Diploma in Applied Theology;
 - (4) the Degree of Bachelor of Divinity or Doctor of Divinity.

Council Regulations 3 of 2002

REGULATIONS FOR RESIDENCE IN THE UNIVERSITY

Made by Council on 8 May 2002

1. Where under any statute or regulation a student member is required, in order to be admitted to any examination or degree or obtain any other qualification of the University, to keep a number of terms or any other period of residence in the University these regulations shall apply for the purpose of:
 - (1) defining the place or places of residence; and
 - (2) calculating any period of residence necessary to satisfy that requirement.
2. Residence as defined by these regulations is called 'statutory residence'.
3. In these regulations, unless the context otherwise requires, 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation as student members of the University.

Place of residence

4. (1) Unless regulations 4 (2), 6, or 7 below apply, student members who are reading for a degree awarded on passing the Second Public Examination must reside, for the period prescribed for that degree, within six miles from Carfax.
(2) A student member to whom paragraph (1) above applies may reside within twenty-five miles from Carfax if he or she:
 - (a) holds the status of Senior Student or has already satisfied the examiners in a Second Public Examination; or
 - (b) is married; or
 - (c) resides in the home of his or her parent or guardian.
5. Unless regulations 6 or 7 below apply, student members who are reading for any other degree of the University shall reside, for the period prescribed for that degree, within twenty-five miles from Carfax.
6. The Proctors may, upon the application in writing of the head or another officer of the applicant's college, authorise a student member to reside and keep terms in a house or flat situated more than the number of miles from Carfax prescribed in his or her case if there are special circumstances which appear to the Proctors to justify such authorisation.
7. All student members who are engaged on part-time courses, or who are exceptionally permitted to undertake their research in a well-founded laboratory outside Oxford under the provisions of the Regulations for the Degree of Doctor of Philosophy, shall be exempt from the residence limit.
8. If any student member (other than one engaged on a part-time course, or one exceptionally permitted to undertake his or her research in a well-founded laboratory outside Oxford under the provisions of the Regulations for the Degree of Doctor of Philosophy) shall reside more than the number of miles from Carfax prescribed in his or her case without the permission of the Proctors, he or she shall not be permitted to count such residence towards any period or periods during which he or she is required to reside to obtain a degree or other qualification from the University.
9. (1) If any student member is dissatisfied with a decision by the Proctors under regulation 6 above or regulation 14 below, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chairman of the Educational Policy and Standards Committee of Council.

(2) The appeal shall be adjudged expeditiously by the Chairman or another member of that committee, other than one of the Proctors, nominated by the Chairman.

Calculating periods of residence

10. Whenever the required time for any degree or other qualification is reckoned in terms, 'term' shall mean a term as prescribed in regulation 2 of the Regulations on the Number and Length of Terms.

11. A person on whom any degree has not yet been conferred shall not be reckoned as having completed a term of residence for his or her degree unless he or she shall have resided within the University for six weeks of each such term.

12. Whenever the required time for any degree or other qualification is reckoned in years, a year shall be deemed to be the equivalent of three terms. (For example, if three years are required, nine terms shall be understood, if four years, twelve terms, and so on.)

13. If a student member is presented for matriculation during the course of a term he or she shall be entitled to count the whole of that term as one term's residence if he or she has been residing at a place of residence authorised under these regulations for the whole of that term.

14. A person who wishes to become a Senior Student under the provisions of the Regulations for Senior Student Status, or a graduate of another university who is applying for admission as a Probationer Research Student or as a student for any of the Degrees of Master of Fine Art, Master of Letters, Master of Philosophy, Master of Science, Master of Studies, Magister Juris, Bachelor of Philosophy, Bachelor of Civil Law, or Bachelor of Divinity, may be given permission by the Proctors to count towards his or her statutory residence any period not exceeding one calendar month during which he or she has resided, before his or her matriculation, under conditions approved by his or her college, within the relevant distance from Carfax as specified in these regulations.

15. Any person who has been given dispensation from the requirements of regulation 11 (1) of the Regulations for Matriculation of Student Members only after he or she has come into residence shall be permitted to reckon as part of his or her statutory residence under these regulations any period, not exceeding one term, during which he or she has resided before his or her matriculation, under conditions approved by his or her college, within the appropriate distance from Carfax as specified in these regulations.

Dispensations

16. Council may by regulation provide for student members to be excused from any required period of statutory residence up to a specified limit.

Council Regulations 4 of 2002

GENERAL REGULATIONS FOR ADMISSION TO DEGREES AWARDED ON PASSING THE
SECOND PUBLIC EXAMINATION

Made by Council on 8 May 2002

Part 1

General

1.1. These regulations apply to the following degrees of the University:

Bachelor of Arts	Master of Earth Sciences
Bachelor of Fine Art	Master of Engineering
Master of Biochemistry	Master of Mathematics
Master of Chemistry	Master of Physics

1.2. In these regulations where the context admits:

- (1) the expression 'statutory residence' means residence at any place authorised by the Regulations for Residence in the University ('the Residence Regulations');
- (2) references to divisions and faculty boards shall include a reference to the Committee for the Ruskin School of Drawing and Fine Art; and
- (3) 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

1.3. Any member of the University may be admitted to a degree to which these regulations apply if he or she:

- (1) has kept statutory residence for the period prescribed in these regulations for the degree in question; and
- (2) has employed himself or herself in study and hearing lectures and has (unless exempt) passed the First and Second Public Examinations in accordance with the requirements laid down by regulation.

Part 2

Residence

2.1. A member reading for the Degree of Bachelor of Arts or of Fine Art must unless regulation 2.2 below applies keep nine terms of statutory residence.

2.2. A member who has taken Honour Moderations in Classics or Classics and English (Course II) as the First Public Examination or who intends to apply for Honours in the Second Public Examination in Mathematics and Philosophy (Part II) or Physics and Philosophy (Part C) must keep twelve terms of statutory residence.

2.3. A member reading for any of the Master's degrees referred to in regulation 1.1 above must keep twelve terms of statutory residence.

2.4. The Proctors may, for any reason judged by them to be sufficient and on such conditions as they think fit, excuse a member reading for a degree to which these regulations apply from up to three terms of statutory residence.

2.5. (1) If any member is dissatisfied with a decision by the Proctors under regulation 2.4 above, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chairman of the Educational Policy and Standards Committee of Council.

(2) The appeal shall be adjudged expeditiously by the Chairman or another member of that committee, other than one of the Proctors, nominated by the Chairman.

2.6. Applications for dispensation under regulation 2.4 above must be made through the applicant's college.

2.7. A member who is granted dispensation from statutory residence under regulation 2.4 above must nevertheless, unless expressly exempted, pay in respect of any term for which he or she is excused residence any university fee which would have been payable if he or she had actually resided.

2.8. Council may permit time spent outside Oxford, as part of an academic programme approved by it, to be counted towards residence for the purposes of these regulations.

Part 3

First Public Examination

3.1. The First Public Examination shall include Honour Moderations, Moderations, and Preliminary Examinations in the subjects respectively listed in Tables 1, 2, and 3 below.

3.2. The examinations shall be conducted by Moderators under the supervision of the divisional and faculty boards assigned to each subject respectively in Tables 1, 2, and 3 below.

TABLE 1: HONOUR MODERATIONS

<i>Subject</i>	<i>Board(s)</i>
Ancient and Modern History	Faculties of Classics and Modern History
Archaeology and Anthropology	Life and Environmental Sciences Division
Biological Sciences	Life and Environmental Sciences Division
Classical Archaeology and Ancient History	Life and Environmental Sciences Division and Faculty of Classics
Classics	Faculty of Classics
Classics and English	Faculties of Classics and English Language and Literature
Computer Science	Mathematical and Physical Sciences Division
Geography	Life and Environmental Sciences Division
Mathematics	Mathematical and Physical Sciences Division
Mathematics and Computer Science	Mathematical and Physical Sciences Division
Mathematics and Philosophy	Mathematical and Physical Sciences Division and Faculty of Philosophy
Modern History	Faculty of Modern History
Modern History and Economics	Faculty of Modern History and Social Sciences Division
Modern History and English	Faculties of Modern History and English Language and Literature
Modern History and Politics	Faculty of Modern History and Social Sciences Division
Music	Faculty of Music

TABLE 2: MODERATIONS

<i>Subject</i>	<i>Board(s)</i>
English Language and Literature	Faculty of English Language and Literature
Law	Faculty of Law
Oriental Studies	Faculty of Oriental Studies
Physics and Philosophy	Mathematical and Physical Sciences Division and Faculty of Philosophy

TABLE 3: PRELIMINARY EXAMINATION

(For the explanation of the asterisks see regulation 3.11 below.)

<i>Subject</i>	<i>Board(s)</i>
* Ancient and Modern History	Faculties of Classics and Modern History

TABLE 3: PRELIMINARY EXAMINATION (cont.)

<i>Subject</i>	<i>Board(s)</i>
* Archaeology and Anthropology	Life and Environmental Sciences Division
* Biological Sciences	Life and Environmental Sciences Division
Chemistry	Mathematical and Physical Sciences Division
* Classical Archaeology and Ancient History	Life and Environmental Sciences Division and Faculty of Classics
Classics	Faculty of Classics
* Classics and English	Faculties of Classics and English Language and Literature
* Computer Science	Mathematical and Physical Sciences Division
Economics and Management	Social Sciences Division
Engineering Science	Mathematical and Physical Sciences Division
English and Modern Languages	Faculties of English Language and Literature and Medieval and Modern Languages
* English Language and Literature	Faculty of English Language and Literature
European and Middle Eastern Languages	Faculties of Medieval and Modern Languages and Oriental Studies
Fine Art	Committee for Ruskin School of Drawing and Fine Art
* Geography	Life and Environmental Sciences Division
Human Sciences	Life and Environmental Sciences Division
* Mathematics	Mathematical and Physical Sciences Division
* Mathematics and Computer Science	Mathematical and Physical Sciences Division
* Mathematics and Philosophy	Mathematical and Physical Sciences Division and Faculty of Philosophy
* Modern History	Faculty of Modern History
* Modern History and Economics	Faculty of Modern History and Social Sciences Division
* Modern History and English	Faculties of Modern History and English Language and Literature
Modern History and Modern Languages	Faculties of Modern History and Medieval and Modern Languages
* Modern History and Politics	Faculty of Modern History and Social Sciences Division
Modern Languages	Faculty of Medieval and Modern Languages
Molecular and Cellular Biochemistry	Life and Environmental Sciences Division
* Music	Faculty of Music
* Oriental Studies	Faculty of Oriental Studies
Philosophy and Modern Languages	Faculties of Philosophy and Medieval and Modern Languages
Philosophy, Politics, and Economics	Faculty of Philosophy and Social Sciences Division
Physical Sciences: Earth Sciences, Materials Science	Mathematical and Physical Sciences Division
Physics	Mathematical and Physical Sciences Division
* Physics and Philosophy	Mathematical and Physical Sciences Division and Faculty of Philosophy
Physiological Sciences	Medical Sciences Division
Psychology, Philosophy, and Physiology	Medical Sciences Division and Faculty of Philosophy
Theology	Faculty of Theology

3.3. The boards shall from time to time make and publish Special Regulations respecting the examinations under their supervision and shall publish lists of subjects and (where appropriate) of books which may be offered for examination, maintaining as far as possible a distinction between the subjects and any books prescribed in the First and Second Public Examinations respectively.

3.4. Special Regulations made and lists drawn up by boards under regulation 3.3 above shall not have effect until:

- (1) they have been approved by the Educational Policy and Standards Committee of Council;
- (2) in the case of regulations made and lists drawn up by faculty boards or other bodies within the Humanities and Social Sciences Divisions, they have also first been approved by the Humanities Board or the Social Sciences Board as appropriate;
- (3) they have then been duly published, and if necessary approved by Congregation, in accordance with the procedure laid down in sections 13–18 of Statute VI.

Method of examining

3.5. Subject to regulation 3.6 below the examinations shall be conducted in writing.

3.6. A board may specify by Special Regulation that an examination shall be partly aural, oral, practical, or visual.

Admission to the First Public Examination

- 3.7. No person who is not a student member of the University may be admitted to the First Public Examination.
- 3.8. Candidates may be admitted to Honour Moderations at any time not earlier than the third term from matriculation, but no candidate who has exceeded the sixth term from matriculation inclusively, or the eighth term in the case of candidates for Honour Moderations in Classics, shall be capable of obtaining Honours.
- 3.9. Candidates may be admitted to Law Moderations not earlier than the second term from matriculation.
- 3.10. Candidates may be admitted to Moderations in English Language and Literature and in Physics and Philosophy not earlier than the third term from matriculation.
- 3.11. (1) Candidates shall not be admitted to any of the Preliminary Examinations which has the same title as any Honour Moderations or Moderations, and which is one of those marked with an asterisk in Table 3 above, unless they have either failed the examination for the Honour Moderations or Moderations with the same title or, subject to the consent of the Proctors, have been prevented by illness or other urgent and reasonable cause from taking that examination.
- (2) If any member of the University is dissatisfied with a decision by the Proctors under paragraph (1) above, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chairman of the Educational Policy and Standards Committee of Council.
- (3) The appeal shall be adjudged expeditiously by the Chairman or another member of the committee, other than one of the Proctors, nominated by the Chairman.
- 3.12. Candidates may be admitted to each of the Preliminary Examinations listed in Table 4 below not earlier than the term from matriculation specified in each case.

TABLE 4: ENTRY FOR PRELIMINARY EXAMINATIONS

<i>Preliminary Examination</i>	<i>Earliest term from matriculation</i>
Biological Sciences	3rd
Chemistry	2nd
Classics	2nd
Computer Science	3rd
Earth Sciences	2nd
English and Modern Languages:	
English	3rd
Modern Language	2nd
Mathematics	3rd
Mathematics and Computer Science	3rd
Mathematics and Philosophy	3rd
Modern Languages	2nd
Molecular and Cellular Biochemistry	2nd
Oriental Studies:	
Arabic, Arabic with Turkish, Japanese	3rd
other languages	2nd
Philosophy and Modern Languages	2nd
Philosophy, Politics, and Economics	2nd
Physics and Philosophy	3rd
Physiological Sciences	3rd
Psychology, Philosophy, and Physiology	2nd
Theology	2nd

- 3.13. (1) Candidates may be admitted to Moderations in Oriental Studies (Chinese) not earlier than the fifth term from matriculation.
- (2) A candidate shall be required
either
 (a) to have passed an examination in Chinese under the auspices of the Board of the Faculty of Oriental Studies;
or
 (b) otherwise to have satisfied the faculty board as to his or her competence in Chinese.
- 3.14. Candidates may be admitted to Moderations in Oriental Studies (Egyptology and Ancient Near Eastern Studies) not earlier than the third term from matriculation.

- 3.15. (1) Candidates may be admitted to Moderations in Oriental Studies (Japanese) not earlier than the third term from matriculation.
 (2) A candidate shall be required
either
 (a) during his or her first year of study to have passed an examination under the auspices of the Board of the Faculty of Oriental Studies and to have spent a period of not less than ten weeks on an approved course of language study in Japan;
or
 (b) otherwise to have satisfied the faculty board as to his or her competence in Japanese.
- 3.16. No person whose name has been placed in any Class List issued by Moderators shall be admitted again as a candidate in the same Honours Examination.

Passing the First Public Examination

- 3.17. A candidate shall be deemed to have passed the First Public Examination if he or she has satisfied the Moderators in any one of the parts of the examination as set out in Tables 1, 2, and 3 above.
- 3.18. Any person who has satisfied the Moderators in Part I of the First Examination for the Degree of Bachelor of Medicine shall be deemed to have passed the First Public Examination.

Part 4
Second Public Examination

- 4.1. The Second Public Examination shall, except in the case of the Degree of Bachelor of Fine Art, consist of a Final Examination in the Honour Schools or Pass Schools in each of the subjects listed in Tables 5 and 6 below.
- 4.2. The Second Public Examination for the Pass Schools shall be for those candidates who do not seek or are not eligible to obtain Honours.
- 4.3. The examinations shall be conducted by the Public Examiners under the supervision of the divisional or faculty boards assigned to each school in Tables 5 and 6 below.

TABLE 5: HONOUR SCHOOLS AND PASS SCHOOLS

<i>School</i>	<i>Board(s)</i>
Ancient and Modern History	Faculties of Classics and Modern History
Archaeology and Anthropology	Life and Environmental Sciences Division
Classical Archaeology and Ancient History	Life and Environmental Sciences Division and Faculty of Classics
Classics and English	Faculties of Classics and English Language and Literature
Classics and Modern Languages	Faculties of Classics and Medieval and Modern Languages
Computer Science	Mathematical and Physical Sciences Division
Economics and Management	Social Sciences Division
Engineering and Computing Science	Mathematical and Physical Sciences Division
Engineering, Economics, and Management	Mathematical and Physical Sciences and Social Sciences Divisions
Engineering and Materials	Mathematical and Physical Sciences Division
Engineering Science	Mathematical and Physical Sciences Division
English Language and Literature	Faculty of English Language and Literature
English and Modern Languages	Faculties of English Language and Literature and Medieval and Modern Languages
European and Middle Eastern Languages	Faculties of Medieval and Modern Languages and Oriental Studies
Experimental Psychology	Medical Sciences Division
Geography	Life and Environmental Sciences Division
Human Sciences	Life and Environmental Sciences Division
Jurisprudence	Faculty of Law
Literae Humaniores	Faculties of Classics and Philosophy
Materials, Economics, and Management	Mathematical and Physical Sciences and Social Sciences Divisions
Mathematical Sciences	Mathematical and Physical Sciences Division
[From 1 October 2004: Mathematical and Statistical Sciences	Mathematical and Physical Sciences Division]
Mathematics	Mathematical and Physical Sciences Division
Mathematics and Computer Science	Mathematical and Physical Sciences Division

TABLE 5: HONOUR SCHOOLS AND PASS SCHOOLS (*cont.*)

<i>School</i>	<i>Board(s)</i>
Mathematics and Philosophy [From 1 October 2005: Mathematics and Statistics]	Mathematical and Physical Sciences Division and Faculty of Philosophy Mathematical and Physical Sciences Division]
Modern History	Faculty of Modern History
Modern History and Economics	Faculty of Modern History and Social Sciences Division
Modern History and English	Faculties of Modern History and English Language and Literature
Modern History and Modern Languages	Faculties of Modern History and Medieval and Modern Languages
Modern History and Politics	Faculty of Modern History and Social Sciences Division
Modern Languages	Faculty of Medieval and Modern Languages
Music	Faculty of Music
Natural Science	<i>See Table 6</i>
Oriental Studies	Faculty of Oriental Studies
Philosophy and Modern Languages	Faculties of Philosophy and Medieval and Modern Languages
Philosophy, Politics, and Economics	Faculty of Philosophy and Social Sciences Division
Philosophy and Theology	Faculties of Philosophy and Theology
Physics (3-year and 4-year)	Mathematical and Physical Sciences Division
Physics and Philosophy	Mathematical and Physical Sciences Division and Faculty of Philosophy
Psychology, Philosophy, and Physiology	Medical Sciences Division and Faculty of Philosophy
Theology	Faculty of Theology

TABLE 6: NATURAL SCIENCE: HONOUR SCHOOLS AND PASS SCHOOLS

<i>School</i>	<i>Board(s)</i>
Biological Sciences	Life and Environmental Sciences Division
Chemistry	Mathematical and Physical Sciences Division
Geology (3-year)	Mathematical and Physical Sciences Division
Earth Sciences (4-year)	Mathematical and Physical Sciences Division
[Until 1 October 2003: Metallurgy and Science of Materials] [From 1 October 2003: Materials Science]	Mathematical and Physical Sciences Division
Molecular and Cellular Biochemistry	Life and Environmental Sciences Division
Physiological Sciences	Medical Sciences Division

4.4. The Second Public Examination for the Degree of Bachelor of Fine Art shall consist of a Final Honour School under the supervision of the Committee for the Ruskin School of Drawing and Fine Art.

4.5. The boards shall from time to time make and publish Special Regulations respecting the examinations under their supervision and shall publish lists of subjects and (where appropriate) of books which may be offered for examination.

4.6. Special Regulations made and lists drawn up by boards under regulation 4.5 above shall not have effect until:

- (1) they have been approved by the Educational Policy and Standards Committee of Council;
- (2) in the case of regulations made and lists drawn up by faculty boards or other bodies within the Humanities and Social Sciences Divisions, they have also first been approved by the Humanities Board or the Social Sciences Board as appropriate.
- (3) they have then been duly published, and if necessary approved by Congregation, in accordance with the procedure laid down in sections 13–18 of Statute VI.

Method of examining

4.7. Every candidate in a Second Public Examination shall be examined in writing; and any candidate who seeks Honours may be examined *viva voce* where Special Regulations made by the divisional board, board of a faculty, or other body responsible for an examination (or jointly by the relevant bodies where an examination is a joint responsibility) expressly provide.

4.8. A board may specify by Special Regulation that an examination shall be partly aural, oral, practical, or visual.

Admission to the Second Public Examination

4.9. No person who is not a student member of the University may be admitted to the Second Public Examination.

4.10. No person may be admitted to the Second Public Examination unless he or she has passed or been exempted from the First Public Examination.

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- 4.11. No person may be admitted as a candidate in any Final Honour School or Pass School unless he or she:
- (1) has satisfied the conditions, if any, which are required by regulations (including Special Regulations) relating to the School in which he or she is a candidate; and
 - (2) will by the end of the term in which the examination is taken have kept statutory residence for the number of terms which, under Part 2 or 5 of these regulations or the Regulations for Senior Student Status, is appropriate to his or her status and to the School in which he or she is a candidate.

Maximum time allowed for Honours

4.12. No person may be admitted as a candidate in any Final Honour School after the lapse of twelve terms from the term of matriculation inclusively, except in the following cases:

- (1) A candidate who has obtained Honours in some other Final Honour School may be admitted not more than six terms after the date on which he or she first obtained Honours in a Final Honour School.
- (2) A candidate who has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations may be admitted as a candidate in Part II of the examination in Chemistry or in Molecular and Cellular Biochemistry or in [Until 1 October 2003: Metallurgy and Science of Materials] [From 1 October 2003: Materials Science] in the Honour School of Natural Science up to the end of the eighteenth term.
- (3) A candidate in any of the following Final Honour School examinations may be admitted up to the end of the fifteenth term:
 - (a) any Final Honour School, if the candidate has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations in either the fifth or sixth term, or the eighth term in the case of Honour Moderations in Classics, from matriculation;
 - (b) the second part of any Final Honour School which is divided into two parts, except the Honour School of Physics (three-year course);
 - (c) the third part of any Final Honour School which is divided into three parts;
 - (d) the Honour School of Classics and Modern Languages, English and Modern Languages, European and Middle Eastern Languages, Jurisprudence, Modern Languages, Modern History and Modern Languages, or Philosophy and Modern Languages, if the candidate is certified by his or her college to have spent an academic year of approved residence in an appropriate country or appropriate countries;
 - (e) the examination in Chinese or Japanese, or, if the a candidate is certified to have spent an academic year abroad on a course approved by the Board of the Faculty of Oriental Studies, the examination in Arabic, or Hebrew, or Persian, or Turkish, in the Honour School of Oriental Studies.
- (4) A person whose position is not covered by any of paragraphs (1)–(3) above may be admitted as a candidate in a Final Honour School for which there is at least one candidate other than those offering themselves for examination under the provisions of this paragraph (4), but he or she shall not be capable of obtaining Honours.

4.13. The candidate's college shall be required to certify on the entry form, by the time determined for entry, whether or not the candidate will have met the requirement for statutory residence by the end of the term in which the examination is held, and to notify the University of any change in the candidate's status in this respect between entry and the date of the examination.

4.14. No person whose name has been placed in any class list by the Public Examiners (other than a candidate who has been declared to have deserved Honours under the Regulations for the Conduct of Examinations) shall be admitted again as a candidate in the same Final Honour School, but this regulation shall not affect the regulations concerning the Final Honour Schools of Modern Languages, Natural Science, and Oriental Studies which enable candidates under certain conditions to offer themselves again in the same School.

- 4.15. (1) No person whose name has been placed in any class list by the Public Examiners (with the exceptions in regulations 14.13 and 14.14 above) shall be admitted as a candidate in a second Final Honour School having papers in common with the first, except with the permission of the Proctors.
- (2) If any member of the University is dissatisfied with a decision by the Proctors under paragraph (1) above, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chairman of the Educational Policy and Standards Committee of Council.
- (3) The appeal shall be adjudged expeditiously by the Chairman or another member of the committee, other than one of the Proctors, nominated by the Chairman.

Pass Schools

4.16. No candidate shall be admitted to examination in a Pass School without the approval of his or her college.

Passing the Second Public Examination

4.17. Candidates shall be deemed to have passed the Second Public Examination if they either have obtained Honours, or satisfied the examiners, in any one of the Honour Schools listed in Tables 5 and 6 above or in the Honour School of Fine Art, or have satisfied the examiners in any one of the Pass Schools listed in those tables.

Part 5

Foundation Courses at the Department for Continuing Education

5.1. Any member of the University who has successfully completed the course for a Foundation Certificate at the Department for Continuing Education (whether or not he or she was a member when he or she did so) may apply for admission to the Degree of Bachelor of Arts if he or she has:

- (1) kept statutory residence for the number of terms specified in regulations 5.2 and 5.3 below; and
- (2) passed the Second Public Examination.

5.2. A person who has successfully completed the course for the Foundation Certificate in English Language and Literature may be admitted as a candidate in the Final Honour School of English Language and Literature if by the end of the term in which the examination is held he or she has kept statutory residence for six terms.

5.3. A person who has successfully completed the course for any other Foundation Certificate may not be admitted as a candidate in any other Final Honour School more than nine terms inclusively from the term of matriculation.

Part 6

Degrees awarded on passing the Second Public Examination

6.1. The Degree of Bachelor of Arts shall be awarded to members of the University who have obtained Honours, or have satisfied the examiners but have not obtained Honours, in any Final Honour School other than the School of Fine Art or the Schools listed in Table 7 below, or have satisfied the examiners in any Pass School, subject to these regulations and to the Special Regulations for the Second Public Examination concerned.

6.2. The Degree of Bachelor of Fine Art shall be awarded to members of the University who have obtained Honours, or who have satisfied the examiners, in the Final Honour School for that degree, subject to these regulations and to the Special Regulations for that School.

6.3. The Master's Degrees to which these regulations apply shall be awarded to members of the University who have obtained Honours in the Second Public Examination in the relevant Final Honour Schools, as set out in Table 7 below, subject also to the conditions laid down in the Special Regulations for each School.

TABLE 7: MASTER'S DEGREES

<i>Degree</i>	<i>Final Honour School</i>
Master of Biochemistry	Natural Science (Molecular and Cellular Biochemistry)
Master of Chemistry	Natural Science (Chemistry)
Master of Earth Sciences	Natural Science (Earth Sciences)
Master of Engineering	Engineering Science
	Engineering and Computing Science
	Engineering, Economics, and Management
	Engineering and Materials
	Materials, Economics, and Management
	Natural Science [Until 1 October 2003: (Metallurgy and Science of Materials)] [From 1 October 2003: (Materials Science)]
Master of Mathematics	Mathematics
Master of Physics	Physics (four-year course)

Council Regulations 5 of 2002

REGULATIONS FOR SENIOR STUDENT STATUS

Made by Council on 8 May 2002

1. The following may be admitted to the status and privileges of a Senior Student, subject to the decision of the Educational Policy and Standards Committee of Council in any case of doubt or difficulty:

- (1) persons who have obtained a degree at another university after having pursued a course of study extending over three years of full-time study, or its equivalent on a part-time basis;
- (2) persons who, having been a student at a university in a European country, have successfully completed a course of study on a full-time, or equivalent part-time, basis deemed to be equivalent to that of an undergraduate degree qualification;
- (3) persons who have obtained a degree at another university and have also been selected to come to Oxford by some body recognised for the purposes of this regulation by the University;
- (4) persons who, though not eligible under paragraphs (1) or (2) or (3) above, have satisfied the Educational Policy and Standards Committee of Council that they are well qualified to be admitted as Senior Students.

2. The status and privileges of Senior Students shall be as follows:

(1) The term in which they are matriculated shall be reckoned, for the purposes of any provisions respecting the standing of members of the University, as the fourth term from their matriculation.

(2) They shall not be required to pass the First Public Examination as a condition for the Degree of Bachelor of Arts or of Master of Biochemistry or Chemistry or Earth Sciences or Engineering or Mathematics or Physics, or the Preliminary Examination in Fine Art as a condition for the Degree of Bachelor of Fine Art, as the case may be.

(3) They shall be entitled to supplicate for the Degree of Bachelor of Arts, or of Bachelor of Fine Art, or of Master of Biochemistry or Chemistry or Earth Sciences or Engineering or Mathematics or Physics, as the case may be, if they have kept statutory residence, as defined in the relevant regulations, for six terms in the case of courses of study lasting three years, or nine terms in the case of courses of study lasting four years, and:

(a) have obtained a place, or have been declared to have deserved Honours under the Regulations for the Conduct of Examinations, in the class list of an Honour School of the Second Public Examination or the Final Examination in Fine Art, or they are entitled under the relevant regulations to supplicate for one of those degrees as if they had obtained Honours in such an examination; or

(b) have passed the Pass School of the Second Public Examination under the relevant regulations.

3. Any persons who desire to become Senior Students under the provisions of these regulations shall send their applications, through an officer of a college, society, or Permanent Private Hall or another institution designated by Council by regulation as being permitted to present candidates for matriculation, to the Registrar and shall at the same time produce all necessary certificates and information in support of their applications.

Council Regulations 6 of 2002

REGULATIONS FOR READMISSION AND MIGRATION

Made by Council on 8 May 2002

1. In these regulations, unless the context requires otherwise, 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

2. If any person has been expelled by any college, that person shall not be readmitted to the college without the written permission of the Proctors if:

(1) his or her expulsion has taken place while he or she was still subject to any penalty imposed by the Proctors or by the Court of Summary Jurisdiction or the Disciplinary Court or the Appeal Court; or

(2) the Proctors have given specific notice in writing to the college that the consent of the Proctors will be required.

3. A student member of the University may migrate from any college to any other, and a graduate of the University who is a minister of religion or a candidate for the ministry may migrate to St Stephen's House or Ripon College, Cuddesdon, in order to read for the Honour School of Theology, for any joint Honour School which includes Theology, for the Diploma in Theology, for the Certificate in Theology, or for the Degree of Bachelor of Theology, if in each case he or she has first obtained:

(1) written permission for his or her migration from the college to which he or she belongs; and

(2) a certificate signed by the two Proctors that they have seen that permission and do not oppose his or her migration.

4. If the Proctors decline to give their consent under regulation 2 above, or to sign the certificate specified in regulation 3 (2) above, the person concerned may dispute the Proctors' decision in accordance with Statute XVII.

5. No person who has previously been admitted as a member by any college within the University shall be admitted as a member by any other without the production of the proper certificates.

6. In granting a certificate of migration, the Proctors, with the consent of the Vice-Chancellor, may append such conditions as to residence during the next three terms as may appear to them desirable.

7. If any permission or testimonial required under the provisions of regulations 2 and 3 above is refused, the Vice-Chancellor may nevertheless, if he or she thinks fit, grant consent in writing for the migration.

8. If any student member of the University has been expelled by the authorities of any college, that person shall not be readmitted to membership of the University unless the Vice-Chancellor has heard the case and has given consent in writing for the readmission of that person; and it shall be the duty of the authorities of colleges to satisfy themselves that any person applying to them for admission has not previously been so expelled.

9. Any student member of the University migrating or having been readmitted to membership of the University except under the conditions laid down above shall forfeit all the privileges of the University from the date of his or her migration or readmission; except that the two Proctors, if they are satisfied that there was no reason why that person should not have been allowed to migrate or to be readmitted, may exempt him or her from the penalties imposed by this regulation, and any person so exempted shall pay to the University through the Registrar a further sum equivalent to one-half of the matriculation fee payable at the date of the exemption.

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10. (1) Nothing in regulations 2–9 above shall be taken to apply to any person:
- (a) who becomes a member of another college by virtue of his or her election to any office or emolument;
 - (b) who, being a graduate of the University, becomes a member of another college in order to pursue a further course of study (other than one which continues the academic programme for which he or she has already been admitted as a Probationer Research Student).
- (2) It shall be the responsibility of the head or bursar of the college of which a person becomes a member under paragraph (1) (a) or (b) above to include the name of that person in the termly schedule of the names of the members of the college who are liable to pay composition fees to the University, unless that person's name is included in the schedule prepared by the head or bursar of any other college of which the person is already a member.