

**Changes in Examination Regulations to the University Gazette – Social Sciences Division**

SSD/2/2/4

**Social Sciences Divisional Board**

**RETRACTION OF NOTICE PUBLISHED ON 29 JUNE**

**Approved by Chair's Action on behalf of the Quality Assurance Committee on 19 June 2023**

**Title of Programme**

Master of Science by Coursework in Archaeology

**Brief note about nature of change:**

Simplification of regulations and change of submission date.

**Effective date**

For students starting from Michaelmas 2023

For first examination from 2023/24

**Location of change**

In *Examination Regulations 2022-23, Master of Science by Coursework in Archaeology* ([ox.ac.uk](http://ox.ac.uk))

**Details of Change:**

**The original notice requested:**

Amend citations and re-number as follows:

1.11. **Within the Division of Social Sciences, The programme** shall be **administered by the School of Archaeology under the supervision of** ~~under the supervision of~~ the Graduate Studies Committee of the School of Archaeology.

1.22. Each candidate will be required to follow a course of instruction in Archaeology **in accordance with their stream (see clause 3) on a full-time basis across three terms and a substantial part of the vacations for a period of 11 months.** ~~for three terms. Four modules will be followed and the programme will be examined by a portfolio of work, three take-home essays, four extended essays and a dissertation.~~

<sup>1.33.</sup> ~~The normal assessment requirements for the degree are as follows: Candidates will complete a core course in Archaeological Principles: Data and Theory and will submit a portfolio consisting of the work candidates carry out for and during their classes, including a research proposal of no more than 300 words based on their initial ideas for their dissertation. Further information can be found in the virtual learning environment. The portfolio will be submitted by noon on Tuesday of week 1 of Hilary Term.~~

~~[new citation] (a) Three take-home essays (each no more than 2,000 words) for a List A stream-specific module taught in Michaelmas term. The three essays must be submitted no later than **noon on Tuesday of week 0 of Hilary term; and**~~

~~[new citation] (b) A portfolio of work carried out for and during their classes for the core module in Archaeological Principles: Data and Theory taught in Michaelmas term. The portfolio must be submitted no later than **noon on Tuesday of week 1 of Hilary term; and**~~

~~[new citation] (c) Two extended essays (each of no more than 5,000 words) for a List B stream-specific module taught in Hilary term. The two essays must be submitted no later than **noon on Tuesday of week 0 of Trinity term; and**~~

~~[new citation] (d) Two extended essays (each of no more than 5,000 words) to be submitted no later than noon on **Tuesday of week 4 of Trinity term** from any of the following:~~

~~[new citation] i. any other module offered and available from List B in any stream, or~~

~~[new citation] ii. any module offered and available from Schedule B in the MSt in Classical Archaeology taught in Hilary Term, or~~

~~[new citation] iii. any module offered and available in the MSc in Archaeological Science, unless the module under clause 3c is a subject offered in the MSc in Archaeological Science, **and**~~

~~[new citation] (e) A dissertation of no more than 15,000 words on a topic agreed with their supervisor. The dissertation must be submitted by noon on the last **Wednesday of August.**~~

~~<sup>1.44.</sup> Candidates will select their chosen stream as part of their application. Candidates wishing to change stream will be required to apply to the Graduate Studies Committee by no later than Friday of week 2 of Michaelmas term. Changes beyond this date will not normally be permitted. Not all streams will be offered every year, and changes to stream are subject to availability.~~

~~<sup>1.55.</sup> Candidates will submit three take-home essays (each no more than 2,000 words) for a core course from List A in their chosen stream as outlined in clause 4, as set out in the Course Handbook. The essays will be submitted by noon on Tuesday of Week 0 of Hilary term.~~

~~<sup>1.66.</sup> Candidates will submit two extended essays (each of no more than 5,000 words) for a core course from List B in the same stream as the take-home essays in clause 5, as set~~

~~out in the Course Handbook. The two essays will be submitted by Tuesday of week 4 of Trinity term.~~

~~1.77. Candidates will submit two extended essays (each of no more than 5,000 words) for a second option course from one of the following (taking into account any requirements for combinations of courses set out in the Course Handbook): i) a course offered and available from List B in any stream, or ii) an option offered and available from Schedule B in the MSt in Classical Archaeology taught in Hilary Term, or iii) a subject offered and available in the MSc in Archaeological Science, unless the module under clause 6 is a subject offered in the MSc in Archaeological Science. The two essays will be submitted by Tuesday of week 4 of Trinity term.~~

~~1.88. Candidates will propose the extended essay topics under clauses 6 and 7 in consultation with the relevant course tutor and their supervisor (if they are different). The four proposed essay titles must be submitted for approval by the Chair of Examiners by noon on Tuesday of week 8 of Hilary term.~~

~~1.99. Candidates will complete a dissertation of no more than 15,000 words on a topic agreed with their supervisor. The topic of the dissertation must be related to the stream candidates are following but clearly distinct from the topics covered by pre-set essays submitted by the candidate under clauses 6 and 7. The proposed title of the dissertation must be submitted for approval by the Chair of Examiners by 12 noon on Tuesday of week 8 of Hilary term. The dissertation must be submitted by the last Wednesday of August in the year in which the examination is taken.~~

~~1.1010. Candidates must upload their Archaeological Principles' portfolio, four extended essays, and dissertation to the University approved online assessment platform by the specified deadlines. Technical information on the requirements for online submissions is provided in the Course Handbook.~~

1.11~~114~~. Candidates must present themselves for an oral examination if required by the examiners.

1.12~~125~~. In the case of failure of the Archaeological Principles' portfolio, candidates will have the opportunity to resubmit a revised portfolio within three weeks of publication of the fail, on a date to be specified by the Chair of Examiners. Candidates who any of the take-home essays, extended essays, or the dissertation will be permitted to re-sit the examination, or resubmit the take-home essay(s), and/or extended essay(s) and/or dissertation, on one further occasion only, not later than one year after the first attempt.

**RETRACTION Please retain the original text:**

1.11. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

1.22. Each candidate will be required to follow a course of instruction in Archaeology for three terms. Four modules will be followed and the programme will be examined by a portfolio of work, three take-home essays, four extended essays and a dissertation.

1.33. Candidates will complete a core course in Archaeological Principles: Data and Theory and will submit a portfolio consisting of the work candidates carry out for and during their

classes, including a research proposal of no more than 300 words based on their initial ideas for their dissertation. Further information can be found in the virtual learning environment. The portfolio will be submitted by noon on Tuesday of week 1 of Hilary Term.

1.44. Candidates will select their chosen stream as part of their application. Candidates wishing to change stream will be required to apply to the Graduate Studies Committee by no later than Friday of week 2 of Michaelmas term. Changes beyond this date will not normally be permitted. Not all streams will be offered every year, and changes to stream are subject to availability.

1.55. Candidates will submit three take-home essays (each no more than 2,000 words) for a core course from List A in their chosen stream as outlined in clause 4, as set out in the Course Handbook. The essays will be submitted by noon on Tuesday of Week 0 of Hilary term.

1.66. Candidates will submit two extended essays (each of no more than 5,000 words) for a core course from List B in the same stream as the take-home essays in clause 5, as set out in the Course Handbook. The two essays will be submitted by Tuesday of week 4 of Trinity term.

1.77. Candidates will submit two extended essays (each of no more than 5,000 words) for a second option course from one of the following (taking into account any requirements for combinations of courses set out in the Course Handbook): i) a course offered and available from List B in any stream, or ii) an option offered and available from Schedule B in the MSt in Classical Archaeology taught in Hilary Term, or iii) a subject offered and available in the MSc in Archaeological Science, unless the module under clause 6 is a subject offered in the MSc in Archaeological Science. The two essays will be submitted by Tuesday of week 4 of Trinity term.

1.88. Candidates will propose the extended essay topics under clauses 6 and 7 in consultation with the relevant course tutor and their supervisor (if they are different). The four proposed essay titles must be submitted for approval by the Chair of Examiners by noon on Tuesday of week 8 of Hilary term.

1.99. Candidates will complete a dissertation of no more than 15,000 words on a topic agreed with their supervisor. The topic of the dissertation must be related to the stream candidates are following but clearly distinct from the topics covered by pre-set essays submitted by the candidate under clauses 6 and 7. The proposed title of the dissertation must be submitted for approval by the Chair of Examiners by 12 noon on Tuesday of week 8 of Hilary term. The dissertation must be submitted by the last Wednesday of August in the year in which the examination is taken.

1.1010. Candidates must upload their Archaeological Principles' portfolio, four extended essays, and dissertation to the University approved online assessment platform by the specified deadlines. Technical information on the requirements for online submissions is provided in the Course Handbook.

1.1111. Candidates must present themselves for an oral examination if required by the examiners.

1.1212. In the case of failure of the Archaeological Principles' portfolio, candidates will have the opportunity to resubmit a revised portfolio within three weeks of publication of the fail, on a date to be specified by the Chair of Examiners. Candidates who any of the take-home essays, extended essays, or the dissertation will be permitted to re-sit the examination, or resubmit the take-home essay(s), and/or extended essay(s) and/or dissertation, on one further occasion only, not later than one year after the first attempt.

**Explanatory Notes**