

Medical Sciences Divisional Board

Approved: PVC Education on behalf of Education Committee (17/07/2017)

Title of Programme: Research Degrees in the Medical Sciences Division

Brief note about nature of change:

Addition of Clinical Medicine to the list of part-time research degrees offered by the Medical Sciences Division.

Location of change

In *Examination Regulations 2016*, Research Degrees in the Medical Sciences Division (<https://www.admin.ox.ac.uk/examregs/2016-17/rditmedisciedivi/>)

Effective date: For students starting from Michaelmas 2018

Detail of change

1) Amend citation reference 1.1 as follows (new text underlined):

'All research students will be admitted to the status of Probationer Research Student in the first instance.

Special provisions for part-time students

In assessing applications from candidates seeking to undertake a research degree through part-time study in Clinical Medicine, Population Health, Experimental Psychology, Psychiatry and Primary Care Health Sciences, the responsible admitting body shall have regard to evidence that:

- (i) the candidate is suitable to undertake research at doctoral level;
- (ii) the candidate's proposed topic of research is suitable for part-time study;
- (iii) the candidate's personal and professional circumstances are such that it is both practicable for them to fulfil the requirements of the course, and necessary for them to study on a part-time basis;
- (iv) if appropriate, the candidate has the written support of their present employer for their proposed course of study and its obligations;
- (v) the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Board. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Board.'

Explanatory Notes

n/a

Medical Sciences Divisional Board**Approved:** Senior Divisional Officer on behalf of Medical Sciences Division (13/09/2017)**Title of Programme**

Master of Science by Coursework in Psychological Research

Brief note about nature of change:

To clarify the examination requirements for the *Philosophical Foundations of Psychology* core module.

Location of change

In *Examination Regulations 2017-18*

<http://www.admin.ox.ac.uk/examregs/2017-18/mosbcinpsycrese/administratorview/>

Effective date**For students starting from MT2017****For first examination from 2017-18**

Amend citation 1.14:

^{1.14}IV. *Philosophical Foundations of Psychology*

Each candidate shall be required to submit one electronic copy of an essay of no more than 3,000 words. This assignment must be uploaded to the Assignments section of the Degrees WebLearn site by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Essay topics must be approved by the Organising Committee.

Explanatory Notes

On reviewing the accuracy of Examination Regulations 2017-18 before they go live it transpired that examination requirements relating to the *Philosophical Foundations of Psychology* module were missing. In previous academic year this module was optional and

so its examination requirements were covered under section *B. Optional modules*. However, in May 2017, a change to make this module core was approved and so the appropriate (unchanged) requirements should now be included in section *A. Core modules*. The above addition rectifies this previous oversight.

Medical Sciences Divisional Board

Approved: MSD Educational Policy and Standards Committee (Chair's action) on 11th September 2017

Title of Programme

Honour School of Experimental Psychology

Brief note about nature of change:

To clarify the requirement that the subject of the Psychology Research Project and Library Dissertation and written examinations must not overlap substantially.

Location of change

In *Examination Regulations 2016*

<http://www.admin.ox.ac.uk/examregs/2016-17/hsop-philandling/administratorview/>

Effective date

For students starting Part II from TT18

For first examination from 2018-19

Amend citation 3.13:

The ~~subject of the~~ library dissertation and the research project ~~should~~ must not overlap, ~~meaning to the extent that they~~ must ~~should~~ not draw on substantially the same literature. Candidates are warned that they should avoid repetition in examination papers of material used in the research project or library dissertation and that substantial repetition may be penalised.

Explanatory Notes

The purpose of this change is to clarify the requirement that the subject matters of the Psychology research project, library dissertation and examination papers must not overlap substantially.

Medical Sciences Divisional Board

Approved: MSD Educational Policy and Standards Committee (Chair's action) on 11th September 2017

Title of Programme

Honour School of Psychology, Philosophy and Linguistics

Brief note about nature of change:

- Changes to relax the constraints on offering research projects, library dissertations and theses
- Clarification the requirement that the subject of the Psychology Research Project and Library Dissertation and written examinations must not overlap substantially

Location of change

In *Examination Regulations 2016*

<http://www.admin.ox.ac.uk/examregs/2016-17/hsop-philandling/administratorview/>

Effective date

For students starting Part II from TT18

For first examination from 2018-19

Amend citation 3.1 and 3.4 as follows:

PART II

^{3.1}Candidates must offer six papers for Part II. At least one and at most three of the papers must be in Psychology, the others to be chosen from those available in Philosophy and/or Linguistics below.

Candidates taking two or three papers in Psychology may offer a Research Project or a Library

Dissertation in place of one of the ~~three~~ Psychology papers.

~~3.2~~ In order to be deemed eligible for Graduate Basis for Chartered Membership of the British Psychological Society, candidates must take at least two subjects in Part II Psychology.

~~3.3~~ *Written papers, Research Project, and Library Dissertation:*

~~3.4~~ Each candidate will be examined in either one, two or three areas of Psychology by means of one, two or three written papers, each of three hours or two written papers, each of three hours, and either a Research Project or a Library Dissertation. The written papers will be of three hours each and will be selected from the list of at least 12 options approved by the Medical Sciences Division and published at the Department of Experimental Psychology. A list of options will be posted in the Department of Experimental Psychology not later than noon on Friday of Week 5 of Hilary Term in the year preceding that in which the examination is taken.

The library dissertation and the research project must not overlap, meaning that they must not draw on substantially the same literature. Candidates are warned that they should avoid repetition in examination papers of materials used in the research project or library dissertation and that substantial repetition may be penalized.

Explanatory Notes

The Joint Standing Committee for Psychology, Philosophy and Linguistics and the Experimental Psychology Teaching Policy Committee have approved a request from current FHS PPL students to relax the constraints on the proportion of Psychology papers that students need to take in order to be permitted to undertake a Psychology Research Project or a Library Dissertation.

In order to be deemed eligible for Graduate Basis for Chartered Membership of the British Psychological Society, candidates must take at least two subjects in Part II Psychology, so this change will not affect students' eligibility for membership.

Medical Sciences Divisional Board

Approved: MSD Educational Policy and Standards Committee (Chair's action) on 21st August 2017 and on behalf of Education Committee on 29th August 2017

Title of Programme

Honour School of Psychology, Philosophy and Linguistics

Brief note about nature of change:

Revising of the regulations re constraints on offering research projects, library dissertations and theses to match actual practice.

Location of change

In *Examination Regulations 2016*

<http://www.admin.ox.ac.uk/examregs/2016-17/hsop-philandling/administratorview/>

Effective date

For students starting the FHS from TT16

For first examination from 2017-18

Amend citation 1.16 as follows:

~~1.15~~ The subjects in Psychology shall be those specified in 1. *Psychology* below; in Philosophy those listed in the *Special Regulations for Philosophy in all Honour Schools including Philosophy*, and in Linguistics those specified in the *Special Regulations for Linguistics in all Honour Schools including Linguistics*.

1.16 Subject to the restrictions set out below, candidates may offer not more than two of the following:

- (a) a research project in Psychology
- (b) a library dissertation in Psychology
- (c) a thesis in Philosophy

- (d) a thesis in Linguistics
- (e) a project in Linguistics.

Candidates may not offer both a research project in Psychology and a project in Linguistics.

~~1.16 Candidates may offer either a research project or a library dissertation in Psychology, or a thesis in Philosophy, or either a thesis or project in Linguistics.~~

1.17 There are further restrictions on the choice of subjects and requirements to be satisfied within each branch, which are set out below. These include restrictions related to projects, dissertations and theses.

Explanatory Notes

This is an amendment to the regulations to reflect actual practice in relation to the very limited situations in which students may undertake a project/thesis/dissertation in more than one subject.

Medical Sciences Divisional Board**Approved:** Senior Divisional Officer on behalf of Medical Sciences Division (15/09/2017)**Title of Programme**

Master of Science by Coursework in Radiation Biology

Brief note about nature of change:

To bring existing regulations in line with actual practice.

Location of changeIn *Examination Regulations 2017-18*<http://www.admin.ox.ac.uk/examregs/2017-18/mosbcinradibiol/administratorview/>**Effective date****For students starting from MT2017****For first examination from 2017-18****Amend citation 1.5:**

^{1.5} (i) Each candidate must pass a qualifying examination at the end of Michaelmas Term. The examination shall be on modules 1-6 in the Schedule. Candidates who fail the qualifying examination ~~once~~ shall be permitted to re-take it on one further occasion only in Week 0 of Hilary Term.

Amend citations 1.19 and 1.25:**SCHEDULE**^{1.16} The modules for study will be:^{1.17} Physics and Chemistry of Radiation Action^{1.18} Molecular Radiation Biology

- 1.19 Cellular and Tissue Radiation Biology
- 1.20 Whole Body Exposure and Carcinogenesis
- 1.21 Radiation Epidemiology
- 1.22 Radiation Protection
- 1.23 Imaging Technologies
- 1.24 Tumour Microenvironment
- 1.25 Normal Tissue and Applied Radiation Biology ~~Principles of Clinical Radiation Biology~~
- 1.26 Applications of Radiation Therapy
- 1.27 Translational Radiation Biology
- 1.28 Clinical Radiation Biology.

Explanatory Notes

On reviewing the accuracy of Examination Regulations 2017-18 before they go live it transpired that module titles showing in the *Schedule* were not an accurate reflection of the modules that were taught in practice (this amendment has been overlooked for a number of years). Module titles are not included in the admissions publications for prospective students, so this amendment does not affect expectations of the students starting in MT2017.

Medical Sciences Divisional Board

Approved at the meeting of Graduate-entry Medicine Education Committee 27 October 2017

Title of Programme/ Name of Regulation

Preliminary Examination in Medicine (Part I)

Brief note about nature of change: Change to online submission of written work.

Location of change

In *Examination Regulations* <http://www.admin.ox.ac.uk/examregs/2017-18/pexaminmedi/administratorview/>.

Effective date

For students starting from MT 2017.

And

For first examination in Trinity Term 2018 (Part I)

Detail of change

Amend citation reference 2.35 as follows:

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall ~~sign~~submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate, ~~sealed in a separate envelope,~~ should be addressed to the Chair of Examiners for the Preliminary Examination in Medicine Part I and submitted alongside the essay.

Amend citation reference 2.37 as follows:

The essay ~~(two paper copies and an electronic copy)~~ must be submitted via Weblearn (according to the instructions set out in the notification to candidates from the Chair of Examiners) ~~to the Chair of Examiners for the Preliminary Examination in Medicine Part I, c/o the Examination Schools, High Street, Oxford, not later than noon on the Tuesday of Week 0 of Trinity Term.~~

Amend citation reference 2.46 as follows:

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study as it relates to the patient, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall ~~sign~~submit a certificate to the effect that this rule has been observed and that the essay is their own work; ~~and the candidate's tutor or advisor shall countersign the certificate confirming that, to the best of their knowledge and belief, this is so.~~ The certificate, ~~sealed in a separate envelope,~~ should be addressed to the Chair of Examiners for the Preliminary Examination in Medicine Part I and submitted alongside the essay.

Amend citation reference 2.48 as follows:

The essay ~~(two paper copies and an electronic copy)~~ must be submitted via Weblearn (according to the instructions set out in the notification to candidates from the Chair of Examiners) ~~to the Chair of Examiners for the Preliminary Examination in Medicine Part I, c/o the Examination Schools, High Street, Oxford,~~ not later than noon on the Tuesday of Week 0 of Trinity Term.

Explanatory Notes

At its meeting on 27 October 2017, the Graduate-entry Medicine Education Committee considered Examiners' Reports and a report on student feedback on the examinations conducted in Trinity Term 2017.

A concern was raised regarding the logistics for submission of coursework by candidates. The committee agreed that candidates should be required to upload submitted work to Weblearn according to the recently-agreed University procedures. Mrs Vreede agreed to investigate whether this could be introduced for the current academic year.

~~The committee recognises that these changes to the regulations should have been made before the students started on course. However, the administrative arrangements for the course have been disrupted by a number of staff changes over the last 24 months.~~

Student representatives at the Education Committee meeting were strongly in favour of this change. All students in Years 1 and 2 (57 students) have been consulted by a Weblearn survey. 75% of students responded to the survey. Of the students who responded, 95% were in favour of submitting work electronically. ~~5% (2 students) were in favour of submitting work in hard copy. One of these students gave their reason for this response as 'personal preference'. The other student did not give a reason.~~

Medical Sciences Divisional Board

Approved at the meeting of Graduate-entry Medicine Education Committee 27 October 2017

Title of Programme/ Name of Regulation

Preliminary Examination in Medicine (Part II)

Brief note about nature of change: Change to online submission of written work.

Location of change

In *Examination Regulations* <http://www.admin.ox.ac.uk/examregs/2016-17/pexaminmedi/studentview/>

Effective date

For students starting from MT 2016 (i.e. students starting Part II in MT 2017).

And

For first examination in Trinity Term 2018 (Parts II)

Detail of change

Amend citation reference 3.26 as follows:

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall ~~sign~~submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate, ~~sealed in a separate envelope,~~ should be addressed to the Chair of Examiners for the Preliminary Examination in Medicine Part II and submitted alongside the essay.

Amend citation reference 3.28 as follows:

The essay ~~(two paper copies and an electronic copy)~~ must be submitted via Weblearn

(according to the instructions set out in the notification to candidates from the Chair of Examiners)~~to the Chair of Examiners for the Preliminary Examination in Medicine Part II, c/o the Examination Schools, High Street, Oxford, not later than noon on the Tuesday of Week 1 of Trinity Term.~~

Amend citation reference 3.37 as follows:

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall ~~sign~~submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate, ~~sealed in a separate envelope,~~ should be ~~addressed to the Chair of Examiners for the Preliminary Examination in Medicine Part II and~~ submitted alongside the essay.

Amend citation reference 3.39 as follows:

The essay ~~(two paper copies and an electronic copy)~~ must be submitted via Weblearn (according to the instructions set out in the notification to candidates from the Chair of Examiners)~~to the Chair of Examiners for the Preliminary Examination in Medicine Part II, c/o the Examination Schools, High Street, Oxford, not later than noon on the Tuesday of Week 1 of Trinity Term.~~

Explanatory Notes

At its meeting on 27 October 2017, the Graduate-entry Medicine Education Committee considered Examiners' Reports and a report on student feedback on the examinations conducted in Trinity Term 2017.

A concern was raised regarding the logistics for submission of coursework by candidates. The committee agreed that candidates should be required to upload submitted work to Weblearn according to the recently-agreed University procedures. Mrs Vreede agreed to investigate whether this could be introduced for the current academic year.

~~The committee recognises that these changes to the regulations should have been made before the students started on course. However, the administrative arrangements for the course have been disrupted by a number of staff changes over the last 24 months.~~

Student representatives at the Education Committee meeting were strongly in favour of this change. All students in Years 1 and 2 (57 students) have been consulted by a Weblearn survey. 75% of students responded to the survey. Of the students who responded, 95% were in favour of submitting work electronically. ~~5% (2 students) were in favour of submitting work in hard copy. One of these students gave their reason for this response as 'personal preference'. The other student did not give a reason.~~

[your ref # -
optional]

Medical Sciences Divisional Board

Approved at the meeting of 23rd January 2017 - MSc in Clinical Embryology Local Organising Committee meeting. Also approved by the Medical Sciences Division Graduate School Committee on 24th May 2018.

Title of Programme/ Name of Regulation

Master In Clinical Embryology

Brief note about nature of change:

'Minor amendment to assessment of the research project'

'Minor amendment to final weighting of marks'

'Minor amendment to extended essay categories'

'Minor amendment to the written examination categories'

'Department name change'

Location of change

In *Examination Regulations 2017* [<http://www.admin.ox.ac.uk/examregs/2017-18/mosbcinclinembr/studentview/>] [include reference to any relevant *Gazette* by stating 'as amended by *Gazette* of date' etc.]

Effective date

For students starting from Michaelmas Term 2018

For first examination from 2018-19

Detail of change

Amend citation reference 4. i. as follows (new text underlined, deleted text struck through):

- (i) Each candidate must pass a ~~qualifying~~ Multiple Choice Question (MCQ)

examination at the end of Michaelmas Term. The examination shall normally consist of a two-hour computer-based assessment on the topics covered in modules I–V, as set out in the Schedule. Candidates who fail the ~~qualifying~~ examination shall be permitted to take it on one further occasion in Week 0 of Hilary Term. Candidates must pass this ~~qualifying~~ examination in order to proceed with the remainder of the course.

~~In the event that a candidate fails the re-sit examination, the candidate shall be withdrawn from the course. The Organising Committee shall submit to the examiners a list of candidates who have satisfactorily completed the qualifying examination not later than the end of the Hilary Term preceding the examination.~~

Amend citation reference. 4. ii. as follows (new text underlined, deleted text struck through):

(ii) Each candidate must submit a typewritten or printed essay of not more than 4,000 words (Appendices, bibliography, tables, and figure legends should not be included in the final word count; in-text reference citations are to be included in the final word count) on a topic approved by the Organising Committee. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken. The essay must be submitted by noon, Thursday of Week 9 of Hilary Term. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to revise and resubmit their essay by noon, Friday of Week 3 of Trinity Term.

Amend citation reference. 4. iv. as follows (new text underlined, deleted text struck through):

(iv) Each candidate must submit a typewritten or printed dissertation of not more than 10,000 words ~~(excluding bibliography and appendices)~~ (Appendices, bibliography, tables, and figure legends should not be included in the final word count; in-text reference citations are to be included in the final word count) on the research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Organising Committee. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to revise and resubmit their dissertation, date to be determined by the examiners.

~~Candidates shall be examined viva voce on their dissertation, or on any other element of the examination, and shall also give poster and oral presentations on their research project. The viva voce examination will normally be conducted in September of the year in which the candidate is examined on dates to be determined by the examiners~~

Add citation 4. V as follows (new text underlined, deleted text struck through):

(v) Each Candidate shall be examined viva voce on their dissertation, and shall give a

short oral presentation on their research project. The presentation will be composed of 5 slides, take no more than 5 minutes and will be assessed as part of the viva. The viva voce examination will normally be conducted in September of the year in which the candidate is examined on dates to be determined by the examiners. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to have another viva voce, date to be determined by the examiners.

Explanatory Notes

Minor amendment to assessment of the research project

The Chair of Examiner's has suggested that the dissertation and viva voce marks (40% of the final mark) is split into two separate assessments/marks rather than one combined mark: 30% the dissertation & 10% for the viva voce. The Chair of Examiners believes that by splitting the marks this enables students to be assessed across the entire syllabus. The course's local organising committee approved this change on 23rd January 2017. These changes were put on hold in May 2017 due to the course relocating and a number of changes in teaching staff for the academic year 2017/18. The Course Committee agreed via email correspondence in April 2018 to start the process of amending the regulations as agreed back in January 2017.

If the above is authorised, the resit protocol will require amendment as follows:

If a candidate fails the dissertation, they will be told after the viva to ensure this does not affect their performance. Candidates will then have the option to resubmit their dissertation two weeks after being informed of failure to enable rewriting (two weeks is the time allocated for the writing of the original dissertation) or alternatively they can re-submit their dissertation in the following academic year with the next cohort of students. Candidates who fail the dissertation do not need to re-sit the viva, they simply re-submit the corrected dissertation. If the candidate fails the viva and requires a second viva, this will be arranged for six weeks later or at the first available opportunity. To reconvene the examination board, our external examiner has advised a time scale of six weeks minimum.

Each candidate currently prepares an electronic poster to display in their viva. The poster is not always well utilised by the candidate and to demonstrate a more thorough understanding of the work, we propose the poster is replaced with a short presentation.

The electronic poster will be replaced in the viva by a five slide presentation which will take no more than five minutes and will be assessed as part of the viva.

Minor amendment to the final Weighting of Marks

The new marking allocation is described below in Table 1.

Table 1

Summative assessment component	Current Split (%)	Proposed Split (%)
MCQ	0%	5%
Extended Essay	20%	15%
Written Exam	40%	40%
Dissertation	Combined mark with viva 40%	30%
Viva	0%	10%

The MCQ examination should count toward the final grade. As the MCQ exam will no longer be a qualifying examination, as with all other summative assessments for the course, students are permitted one re-sit for the MCQ and must pass the assessment to continue with the remainder of the course. This is in response to student feedback/requests and furthermore, so that it is taken more seriously. The extended essay has declined to 15% to enable the MCQ to be awarded 5%. The mark for the dissertation and viva are to be split to enable students to be assessed across the entire syllabus.

Minor amendment to extended essay categories

To enable assessment of all core aspects of the course in the written exam, we propose to limit the extended essay subjects to the sociological, legal and ethical aspects of the course. Technological & scientific advances/developments in the field may also be covered in the extended essays.

Minor amendment to the written examination categories

Removal of the sociological, legal and ethical aspects from the written exam to the extended essay will change the structure of written exam.

The written exam will have three sections entitled: Basic science; ART/genetics; Clinical.

Departmental Name Change

In January 2018, the Nuffield Department of Obstetrics & Gynaecology updated the departmental name to the Nuffield Department of Women's & Reproductive Health. Documentation relating to the course including examination regulations, examination conventions, student handbook & all other relevant documentation will be updated to reflect the new department name for the academic year 2018/19.

[Include here any rationale etc that is felt will assist the reader/user in interpreting the revision. This portion of text will be published in full. It will also be used in the version log of

the regulation.]

Medical Sciences Divisional Board

Approved by the MSD Undergraduate Studies Committee via Chairs Actions on 12th June 2018.

Honour School of Cell and Systems Biology

Brief note about nature of change: Replacement of one unseen written paper with a piece of submitted work, the 'Specialist Review'. Changing the weightings of the marks for the six components of the examination.

Location of change

<http://www.admin.ox.ac.uk/examregs/2017-18/hsocandsystbiol/administratorview/>

Effective date

For students starting FHS from MT 2018 (starting Part II in TT 2019).

And

For first examination in TT 2019 (for Part I) and TT 2020 (for Part II)

Detail of change

Honour School of Cell and Systems Biology

A

1. The subject of the Honour School of Cell and Systems Biology shall be all aspects of the scientific study of the development and functioning of living organisms with particular but not exclusive reference to mammals.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall make regulations concerning it.

4. The examination in Cell and Systems Biology shall consist of two parts: Part I and Part II.

5. No candidate shall be admitted to the Part II examination in this school unless he or she has completed the Part I examination in this school.

6. The examination for Part I will take place during Week 0 or 1 in Trinity Term of the candidate's second year. The examination for Part II will take place during Trinity Term of the candidate's third year.

7. For the Part I options provided by the Department of Experimental Psychology, candidates shall be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required. For the written papers in Part II ~~which are as specified for the Honour School of Medical Sciences, and the Research Project,~~ [and the Specialist Review](#), candidates shall be examined by such of the Public Examiners in the Honour School of Medical Sciences [and the Honour School of Experimental Psychology](#) as may be required.

8. In addition to the form of examination prescribed below, candidates may be examined *viva voce* in either part of the examination.

9. Candidates for Part I and Part II may offer themselves for examination in one or more of the *Supplementary Subjects*. The *Supplementary Subjects* available in any year will be notified to students annually during Trinity Term. Account shall be taken of a candidate's results in any such subject in the candidate's overall classification in the Honour School of Cell and Systems Biology. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

B

PART I

1. Candidates will attend lectures and practicals in options selected from a list published to students by the end of Week 8 of Hilary Term in the year preceding the examination. Each option will have a number of units ascribed to it. Candidates will be required to study options totalling ten units. The handbook for the course will specify how many units are assigned to each option, and which options are ~~required~~ [commended](#) to proceed to particular advanced options in Part II.

2. Two written papers will be set:

(i) Paper I will be a three-hour examination comprising a selection of questions requiring short answers. Candidates will be required to answer those questions relating to their chosen options.

(ii) Paper II will be a two-hour essay paper. Candidates will be required to answer questions from a selection relating to the different options that they have studied.

3. If, in Paper II of the Part I Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Candidates will be required to undertake practical work and submit written reports as specified in the course handbook which will constitute part of the examination. On the basis of attendance records and the submitted reports, the Course Director, or a deputy, shall make available to the Examiners, at the end of Week 0 of Trinity Term in which the examinations are held, evidence showing the extent and the standard to which each candidate has completed the prescribed practical work. Practical work cannot normally be retaken. Candidates whose attendance or performance is deemed unsatisfactory will forfeit one quarter of the marks in the Part I examination, the outcome of which will be carried forward to the Part II Examination.

PART II

1. Each candidate must offer ~~timed written examination papers and a project report based on a research project~~ three timed written examination papers, a project report based on a Research Project, and a Specialist Review.

2. The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken. The impact of the change on candidates will be given due consideration by the Faculty of Physiological Sciences FHS / FHS Part II Course and Examination Policy Committee.

~~The options of the school shall be:~~

~~A Neuroscience~~

~~B Molecular Medicine~~

~~C Cardiovascular, Renal, and Respiratory Biology~~

~~D Infection and Immunity~~

~~E Cellular Physiology and Pharmacology~~

~~as specified for the Honour School of Medical Sciences.~~

3. Each candidate must offer ~~three~~^{four} written papers: Paper 1 for two chosen options, Paper 2, and Paper 3 as specified for the Honour School of Medical Sciences, ~~except that Paper 1 for the second chosen option will require candidates to answer two questions in two hours.~~

4. The Research Project

~~The research project will normally be carried out in the Trinity Term of the candidate's second year and the Michaelmas Term of the candidate's third year.~~

(i) Form, subject, and approval of the project

The project shall consist of original experiments carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Course Director, or a deputy. A list of approved project titles and their supervisors shall be published no later than Friday of Week 1 of Hilary Term in the academic year preceding the examination, and allocation of these projects to candidates shall be carried out through the Faculty of Physiological Sciences Undergraduate Studies Office.

As an alternative to the allocation process, a candidate may apply to undertake a project that is not on the approved list. Such application must be made no later than Friday of Week 8 of Hilary Term in the academic year preceding the examination. The candidate must submit the title of their proposed research project, provide a brief outline of the subject matter and supply details of supervision arrangements. The decision on the application shall be made by the Course Director, or a deputy, and shall be communicated to the candidate as soon as possible, and work should not start on the project until approval has been given. Candidates should allow at least one week for the process of approval, and should bear in mind that an application may be referred for clarification or may be refused.

(ii) Application to change title of project

If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary term in the academic year in which they intend taking the examination.

(iii) Submission of the Project Report

The length and format of the Project Report shall be according to guidelines published by the Medical

Sciences Board. Material in a candidate's Project Report must not be duplicated in any answer given in a written examination paper. Project Reports previously submitted for the Honour School of Cell and Systems Biology may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University or for a degree of any other institution.

Project Reports must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 8 of the Hilary Term in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the research project is the candidate's own work~~(three copies must be sent to the Chair of Examiners, Honour School of Cell and Systems Biology, Examination Schools, High Street, Oxford, not later than noon on the Friday of Week 8 of Hilary Term in the academic year in which the candidate intends to take the examination. The copies shall be accompanied (in a separate sealed envelope) by a certificate signed by each candidate indicating that the research project is the candidate's own work.~~ In the case of work that has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through his or her college to the Course Director, or a deputy, for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project, will be presented orally to the examiners, and will be examined *viva voce* in the usual way for a research project. The examiners will be advised that substantive results could not be produced.

The examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

(iv) Oral Assessment of Project-based Written Work

In addition, each candidate shall make a brief oral presentation of their project to a group of two examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), after which, the candidate shall be examined *viva voce* on the project. The form of the presentation to the examiners shall be specified in guidelines published by the Medical Sciences

Board.

5. The Specialist Review

(i) Form and subject of the specialist review

The length and format of the specialist review shall be according to guidelines that will be published by the Medical Sciences Board.

The subject matter of a candidate's specialist review shall be within the scope of the school. The review may relate to any of the themes taught in the options of the school.

A specimen list and/or a list of review titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the review.

(ii) Registration

No later than noon on Friday of Week 8 of Michaelmas Term in the academic year of the examination, every candidate must submit via WebLearn a completed specialist review registration form. A decision on the application shall be made by the Course Director, or a deputy and shall be communicated to the candidate.

(iii) Application to change title of specialist review

If required, candidates may apply to change the title of their review through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary term in the academic year in which they intend taking the examination.

(iv) Authorship

The review must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the review is their own work; and the candidate's tutor or adviser may be asked to confirm that, to the best of their knowledge and belief, this is so.

(v) Submission

Specialist reviews must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 0 of the Trinity Term in which the candidate intends to take the examination. Each review shall be accompanied by a

[certificate of authorship as specified in the preceding paragraph.](#)

~~65.~~ If, in the Part II Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

~~76.~~ The weighting of marks for the five ~~componentsexercises~~ required of each candidate shall be ~~205~~ per cent for the ~~Project Report based on the Rresearch pProject~~, ~~165~~ per cent for each of Papers 1, 2, and 3, ~~and 12 per cent for~~ ~~except that Paper 1 for the second chosen option the Specialist Review will carry 10 per cent of the marks~~. Marks carried forward from the Part I examination will account for the remaining 20 per cent of the candidate's overall result for the Honour School of Cell and Systems Biology.

Explanatory Notes

A recurring theme in feedback from Biomedical Sciences students has been concern about the structure of the FHS Part II examination (taken at the end of the third year). The problem reported by the students is that, compared to the FHS Medical Sciences students, they have additional material to study throughout the year (either a 'minor' Physiological Sciences option or an EP Advanced Option), and an additional written paper on this material for which to revise. As their exam scripts are marked alongside those of candidates in FHS Medical Sciences and FHS Part II Experimental Psychology according to shared criteria, they feel that their marks in their written papers are compromised by having a heavier workload during the academic year, additional material to revise, and one additional written paper to sit during the exam period.

The current arrangements also feature disparities between the weightings of individual elements of the examination for the Cell and Systems Biology cohort and the Neuroscience cohort. For example, for CSB students, the mark for Paper 2 makes up 15% of their overall weighted mean mark; whereas for Neuroscience students, it is 13.75%.

The changes to the examining arrangements take into account the changes being made in parallel to reform the size and shape of the Advanced Options delivered by the Faculty of Physiological Sciences. There will be 9-10 four-theme options in the new model. One of the new options will be made up of four themes provided by the Department of Experimental Psychology (four of the Advanced Options available to Part II EP students).

The new piece of coursework to be undertaken by students at Part II will be called the 'Specialist Review'. The exam regulations, teaching arrangements and examining arrangements will be identical to those for the Submitted Essay as specified for FHS Medical Sciences.

Medical Sciences Divisional Board

Approved by the MSD Undergraduate Studies Committee via Chairs Actions on 12th June 2018.

Honour School of Medical Sciences

Brief note about nature of change: Minor changes to examining arrangements as a result of changes to the size, shape and number of Advanced Options.

Location of change

<http://www.admin.ox.ac.uk/examregs/2017-18/hsofmediscie/studentview/>

Effective date

For students starting FHS in TT 2019.

And

For first examination in TT 2020.

Detail of change

Honour School of Medical Sciences

A

1. The subject of the Honour School of Medical Sciences shall be the sciences basic to medicine.
2. No candidate shall be admitted for examination in this school unless he or she has passed Part I of the First Examination for the Degree of Bachelor of Medicine.
3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall prescribe the necessary regulations.

4. Candidates may be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required.~~Any candidate offering an optional subject based on courses provided within the Honour School of Experimental Psychology shall be examined in that subject by the Public Examiners in Experimental Psychology.~~

~~5.~~ Candidates may offer themselves for examination in one or more *Supplementary Subjects*. The Supplementary Subjects available in any year will be notified to students annually during Trinity Term. A candidate's results in any such subject shall be published, and account shall be taken of those results in the production of the class list. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

~~6. Every candidate shall give notice of all papers being offered not later than Friday in the Week 8 of Michaelmas Term in the academic year in which the candidate intends to sit the examination.~~

B

1. The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken. The impact of the change on candidates will be given due consideration by the Faculty of Physiological Sciences FHS / FHS Part II Course and Examination Policy Committee.

-Each option shall be divided into themes. The list of themes shall be published no later than Week 0 of Trinity Term in the academic year preceding that in which the examination is due to be taken. Most themes will be specific to a single option, but some may be shared. The total number of themes comprising each option shall be ~~at least 8 and no more than 11 (taking account of shared themes)~~4. Each candidate will be expected to have studied 8 themes in total in order to address the synoptic questions of Paper 2, and to have prepared sufficient of those themes in depth to be able to address the requirements of Paper 1 (see paras 2, 3, and 5 below).

2. The following written papers shall be set:

Paper 1 One paper consisting of questions from all the options~~One separate paper for each option (Paper 1A to 1E)~~

Paper 2 One paper consisting of synoptic questions ~~from each option~~

Paper 3 Critical reading, data analysis and experimental design

~~Each~~ Paper 1 shall be of three hours duration and shall contain a choice of questions addressing in-depth knowledge and understanding within individual specified themes of ~~each~~the option. ~~Each~~ Paper

1 will require candidates to answer questions on three different themes, including one theme from each of two different options.

Paper 2 shall be of three hours duration and questions will not be specific to any options~~shall contain a choice of questions from each option~~. Each question will require a synoptic approach ~~across several themes of an option~~. Candidates shall be required to answer any two questions from this paper.

Paper 3 shall be of three hours duration and shall have questions relating to pieces of primary literature ~~relevant to each of the options individually~~.

3. Each candidate must offer three written papers:

Paper 1 for ~~two~~one chosen options, Paper 2, and Paper 3.

In addition, each candidate must both:

(i) undertake and be examined in a research project

and

(ii) ~~either submit an Extended-Essay; or offer a fourth written paper based on courses provided within Parts I and II of the Honour School of Experimental Psychology. The subjects of the papers to be available for this purpose shall be published no later than the end of Week 5 of Hilary Term in the academic year preceding that in which the examination is taken.~~

If, in any part of the examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Research ~~p~~Project

(i) *Form, subject and approval of the project*

The project shall consist of original experiments and/or data analysis carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Director of Pre-~~C~~linical Studies or his or her deputy. A list of approved project titles and their supervisors shall be published no later than Friday of Week 1 of Hilary Term in the academic year preceding the examination, and allocation of these projects to candidates shall be carried out through the Faculty of Physiological Sciences Undergraduate Studies Office.

As an alternative to the allocation process, a candidate may apply to undertake a project that is not on the approved list. Such application must be made no later than Friday of Week 8 of Hilary Term in the academic year preceding the examination. The candidate must submit the title of their proposed research project, provide a brief outline of the subject matter and supply details of supervision

arrangements. The decision on the application shall be made by the Director of Preclinical Studies or his or her deputy and shall be communicated to the candidate as soon as possible, and work should not start on the project until approval has been given. Candidates should allow at least one week for the process of approval, and should bear in mind that an application may be referred for clarification or may be refused.

~~When choosing a research project, candidates must bear in mind the prohibition on duplicating material in different parts of the examination (see para 3).~~

(ii) *Application to change title of project*

If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary Term in the academic year in which they intend taking the examination.

(iii) *Examination*

Candidates shall submit a brief Project Report according to guidelines that will be published by the Medical Sciences Board.

Each candidate shall make a brief oral presentation of their project to a group of two examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), after which, the candidate shall be examined *viva voce* on the project. The form of the presentation to the examiners shall be specified in guidelines published by the Medical Sciences Board.

(iv) *Submission and assessment of ~~pp~~Project-based written work*

Project Reports must be submitted via Weblearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 8 of the Hilary Term in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the Research Project is the candidate's own work~~(three copies) must be sent to the Chair of Examiners in Medical Sciences, c/o Examination Schools, High Street, Oxford, not later than noon on the Friday of Week 8 in Hilary Term in the academic year in which the candidate intends to take the examination. The copies shall be accompanied (in a separate sealed envelope) by a certificate signed by each candidate indicating that the research project is the candidate's own work.~~ Where work has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.

The examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through his or her college to the Director of Preclinical Studies or his or her deputy for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project, will be presented orally to the examiners and will be examined *viva voce* in the usual way for a research project. The examiners will be advised that substantive results could not be produced.

~~When submitting a Project Report, candidates must bear in mind the prohibition on duplicating material in different parts of the examination (see para 3).~~

Project Reports previously submitted for the Honour School of Medical Sciences may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

5. The ExtendedSubmitted Essay

(i) *Form and subject of the essay*

The length and format of the ExtendedSubmitted-Essay shall be according to guidelines that will be published by the Medical Sciences Board.

The subject matter of a candidate's essay shall be within the scope of the school. The essay may relate to any of the themes taught in the options of the school, ~~regardless of the candidate's chosen option for Paper 1. However, when choosing an Extended Essay topic, candidates must bear in mind the prohibition on duplicating material in different parts of the examination (see para 3).~~

A list of essay titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the essay.

(ii) *Registration*

No later than noon on Friday of Week 8 of Michaelmas Term in the academic year of the examination, every candidate must submit via WebLearn a completed essay registration form. A decision on the application shall be made by the Director of Preclinical Studies or his or her deputy and shall be communicated to the candidate.

(iii) *Application to change title of essay*

If required, candidates may apply to change the title of their essay through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday

of Week 8 of Hilary term in the academic year in which they intend taking the examination.

(iv) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall ~~submit~~^{sign} a certificate to the effect that this rule has been observed and that the essay is their own work; and the candidate's tutor or adviser ~~may be asked to~~^{shall countersign the} ~~certificate~~^{confirming} that, to the best of their knowledge and belief, this is so.

(v) *Submission*

Essays must be submitted via Weblearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 0 of the Trinity Term in which the candidate intends to take the examination. Each essay shall be accompanied by a certificate of authorship as specified in the preceding paragraph.

6. Should any one option of the school be oversubscribed and the supply of suitable teaching in that option is unable to meet the demand, then the Medical Sciences Board may impose a limit on the number of candidates that may ~~attend Faculty-organised tutorial teaching~~^{enter} for that option. Such regulation of numbers may be achieved by the allocation of places in the option to specified students provided that these allocations are published by ~~Monday of Week 5 of Trinity Term~~^{0th week of Michaelmas Term} of the academic year ~~preceding that~~ⁱⁿ in which the candidates are to sit the examination. ~~The board shall make arrangements to allow subsequently for regulated migration between options on receipt of written applications from candidates to the Director of Preclinical Studies or his or her deputy. Such migration will be permitted provided a sufficient supply of suitable teaching can be maintained.~~

7. Candidates may be examined *viva voce*, the topics may include the subject of any written paper taken by the candidate, or the research project or ~~Extended~~^{Submitted} Essay.

8. The weighting of marks for the five components required of each candidate shall be 25 per cent for the Research Project, 20 per cent for each of Papers 1, 2, and 3 and 15 per cent for the Submitted Essay.

Explanatory Notes

Discussions on revision to the size, number and shape of the Advanced Options available to third-year medics and biomedics began in Michaelmas Term 2017. (There are currently 5 Advanced Options available, each with 8 themes. Candidates for FHS Medical Sciences choose one option.

There were two main aims: (1) to revise and refresh the content of the options and to

identify a structure which would encourage the content to be revised and refreshed more frequently; and (2) to identify a structure which would result in a better distribution of students' option choices.

During Hilary Term 2018 a proposed model of 9-10 options, each containing 4 themes, was agreed by the FHS/FHS Part II and Advanced Options Teaching Committee. The model received a positive reaction at JCC and College Tutors meetings. A consultation exercise was held with academic staff and students in early March, which also received broadly positive feedback. Students have responded very positively to the increased amount of choice and flexibility which will be available to them under the new arrangements.

There will be 9-10 Advanced Options, each containing 4 themes. One of the new options will be comprised of 4 themes provided by the Department of Experimental Psychology (4 of the Advanced Options available to Part II EP students). Candidates for FHS Medical Sciences will choose two options.

Medical Sciences Divisional Board

Approved by the MSD Undergraduate Studies Committee via Chairs Actions on 12th June 2018.

Honour School of Neuroscience

Brief note about nature of change: Replacement of one unseen written paper with a piece of submitted work, the 'Specialist Review'. Changing the weightings of the marks for the six components of the examination.

Location of change

<http://www.admin.ox.ac.uk/examregs/2017-18/hschoofneur/administratorview/>

Effective date

For students starting FHS from MT 2018 (starting Part II in TT 2019).

And

For first examination in TT 2019 (for Part I) and TT 2020 (for Part II)

Detail of change

Honour School of Neuroscience

A

1. The subject of the Honour School of Neuroscience shall be all aspects of the scientific study of the nervous system.
2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall make regulations concerning it.

4. The examination in Neuroscience shall consist of two parts: Part I and Part II.

5. No candidate shall be admitted to the Part II examination in this school unless he or she has completed the Part I examination in this school.

6. The examination for Part I will take place during Week 0 or 1 in Trinity Term of the candidate's second year. The examination for Part II will take place during Trinity Term of the candidate's third year.

7. For the Part I options provided by the Department of Experimental Psychology, ~~and the Part II advanced options which are as specified for Part II of the Honour School of Experimental Psychology,~~ candidates shall be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required. For the written papers in Part II ~~which are as specified for the Honour School of Medical Sciences,~~ and the Research Project, and the Specialist Review, candidates shall be examined by such of the Public Examiners in the Honour School of Medical Sciences and the Honour School of Experimental Psychology as may be required.

8. Candidates must either:

- At Part I, be examined on at least one option offered by the Department of Experimental Psychology AND at Part II, be examined on any two of the neuroscience or neurobiology options as referred to in paragraph 2 of the regulations for Part II of the examination;

OR

- At Part II, be examined on two of the neuroscience or neurobiology options as referred to in paragraph 2 of the regulations for Part II of the examination, including the option delivered by the Department of Experimental Psychology.

98. In addition to the form of examination prescribed below, candidates may be examined *viva voce* in either part of the examination.

109. Candidates for Part I and Part II may offer themselves for examination in one or more *Supplementary Subjects*. The *Supplementary Subjects* available in any year will be notified to students annually during Trinity Term. Account shall be taken of a candidate's results in any such subject in the candidate's overall classification in the Honour School of Neuroscience. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary

Subject examination.

B

PART I

1. Candidates will attend lectures and practicals in options selected from a list published to students by the end of Week 8 of Hilary Term in the year preceding the examination. Each option will have a number of units ascribed to it. Candidates will be required to study options totalling ten units. The handbook for the course will specify how many units are assigned to each option, and which options are ~~required~~[recommended](#) to proceed to particular advanced options in Part II.

2. Two written papers will be set:

(i) Paper I will be a three-hour examination comprising a selection of questions requiring short answers. Candidates will be required to answer those questions relating to their chosen options.

(ii) Paper II will be a two-hour essay paper. Candidates will be required to answer questions from a selection relating to the different options that they have studied.

3. If, in Paper II of the Part I Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Candidates will be required to undertake practical work and submit written reports as specified in the course handbook which will constitute part of the examination. On the basis of attendance records and the submitted reports, the Course Director, or a deputy, shall make available to the Examiners, at the end of Week 0 of Trinity Term in which the examinations are held, evidence showing the extent and the standard to which each candidate has completed the prescribed practical work. Practical work cannot normally be retaken. Candidates whose attendance or performance is deemed unsatisfactory will forfeit one quarter of the marks in the Part I examination, the outcome of which will be carried forward to the Part II Examination.

PART II

1. Each candidate must offer [three](#) timed written examination papers ~~and~~, a ~~p~~Project report based on a ~~R~~research ~~P~~project, [and a Specialist Review](#).

2. [The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken. The impact of the change on candidates will be given due](#)

[consideration by the Faculty of Physiological Sciences FHS / FHS Part II Course and Examination Policy Committee.](#)

3.- Each candidate must offer Paper 1 for two chosen options ~~A, Neuroscience, and~~ Paper 2 and Paper 3 as specified for the Honour School of Medical Sciences. ~~In addition, each candidate must offer either two advanced options as specified for the Honour School of Experimental Psychology Part II or one advanced option as specified for the Honour School of Experimental Psychology Part II and Paper 3 as specified for the Honour School of Medical Sciences.~~

43. The Research Project

~~The research project will normally be carried out in the Trinity Term of the candidate's second year and the Michaelmas Term of the candidate's third year.~~

(i) Form, Subject and Approval of the Project

The project shall consist of original experiments carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Course Director, or a deputy. A list of approved project titles and their supervisors shall be published no later than Friday of Week 1 of Hilary Term in the academic year preceding the examination, and allocation of these projects to candidates shall be carried out through the Faculty of Physiological Sciences Undergraduate Studies Office.

As an alternative to the allocation process, a candidate may apply to undertake a project that is not on the approved list. Such application must be made no later than Friday of Week 8 of Hilary Term in the academic year preceding the examination. The candidate must submit the title of their proposed research project, provide a brief outline of the subject matter and supply details of supervision arrangements. The decision on the application shall be made by the Course Director, or a deputy, and shall be communicated to the candidate as soon as possible, and work should not start on the project until approval has been given. Candidates should allow at least one week for the process of approval, and should bear in mind that an application may be referred for clarification or may be refused.

(ii) Application to change title of project

If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday

of Week 4 of Hilary term in the academic year in which they intend taking the examination.

(iii) *Submission of the Project Report*

The length and format of the Project Report shall be according to guidelines published by the Medical Sciences Board. Material in a candidate's Project Report must not be duplicated in any answer given in a written examination paper. Project Reports previously submitted for the Honour School of Neuroscience may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

Project Reports must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on Friday of Week 8 of the Hilary Term in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the research project is the candidate's own work~~(three copies) must be sent to the Chair of Examiners, Honour School of Neuroscience, Examination Schools, High Street, Oxford, not later than noon on the Friday of Week 8 of Hilary Term in the academic year in which the candidate intends to take the examination. The copies shall be accompanied (in a separate sealed envelope) by a certificate signed by each candidate indicating that the research project is the candidate's own work.~~ In the case of work that has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through his or her college to the Course Director, or a deputy, for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project and will be presented orally to the examiners and be examined *viva voce* in the usual way for a research project. The examiners will be advised that substantive results could not be produced.

The examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

(iv) *Oral Assessment of Project-based Written Work*

In addition, each candidate shall make a brief oral presentation of their project to a group of two

examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), after which, the candidate shall be examined *viva voce* on the project. The form of the presentation to the examiners shall be specified in guidelines published by the Medical Sciences Board.

54. The Specialist Review

(i) Form and subject of the specialist review

The length and format of the specialist review shall be according to guidelines that will be published by the Medical Sciences Board.

The subject matter of a candidate's specialist review shall be within the scope of the school. The review may relate to any of the themes taught in the options of the school. ~~However, when choosing a Specialist Review topic, candidates must bear in mind the prohibition on duplicating material in different parts of the examination.~~

A specimen list and/or list of review titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the review.

(ii) Registration

No later than noon on Friday of Week 8 of Michaelmas Term in the academic year of the examination, every candidate must submit via WebLearn a completed specialist review registration form. A decision on the application shall be made by the Course Director, or a deputy and shall be communicated to the candidate.

(iii) Application to change title of specialist review

If required, candidates may apply to change the title of their review through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary term in the academic year in which they intend taking the examination.

(iv) Authorship

The review must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the review

is their own work; and the candidate's tutor or adviser may be asked to confirm that, to the best of their knowledge and belief, this is so.

(v) Submission

Specialist reviews must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 0 of the Trinity Term in which the candidate intends to take the examination. Each review shall be accompanied by a certificate of authorship as specified in the preceding paragraph.

6. If, in the Part II Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

~~765.~~ The weighting of marks for the five ~~componentsexercises~~ required of each candidate shall be ~~205~~ per cent for the ~~Project Report based on the r~~Research ~~p~~Project, 16 per cent for each of Papers 1, 2, and 3 and 12 per cent for the Specialist Review ~~55 per cent in total for the four written papers.~~

Marks carried forward from the Part I examination will account for the remaining 20 per cent of the candidate's overall result for the Honour School of Neuroscience.

Explanatory Notes

A recurring theme in feedback from Biomedical Sciences students has been concern about the structure of the FHS Part II examination (taken at the end of the third year). The problem reported by the students is that, compared to the FHS Medical Sciences students, they have additional material to study throughout the year (either a 'minor' Physiological Sciences option or an EP Advanced Option), and an additional written paper on this material for which to revise. As their exam scripts are marked alongside those of candidates in FHS Medical Sciences and FHS Part II Experimental Psychology according to shared criteria, they feel that their marks in their written papers are compromised by having a heavier workload during the academic year, additional material to revise, and one additional written paper to sit during the exam period.

The current arrangements also feature disparities between the weightings of individual elements of the examination for the Cell and Systems Biology cohort and the Neuroscience cohort. For example, for CSB students, the mark for Paper 2 makes up 15% of their overall weighted mean mark; whereas for Neuroscience students, it is 13.75%.

The changes to the examining arrangements take into account the changes being made in parallel to reform the size and shape of the Advanced Options delivered by the Faculty of Physiological Sciences. There will be 9-10 four-theme options in the new model. One of the new options will be made up of four themes provided by the Department of Experimental Psychology (four of the Advanced Options available to Part II EP students).

The new piece of coursework to be undertaken by students at Part II will be called the 'Specialist Review'. The exam regulations, teaching arrangements and examining arrangements will be identical to those for the Submitted Essay as specified for FHS Medical Sciences.

Changes to Examination Regulations 2018

1718-10-TUG

Medical Sciences Divisional Board

Approved: Jane Dale – Senior Assistant Registrar (Education) – 25th June 2018

Regulations for Degrees in Medicine and Surgery: General Regulations

Brief note about nature of change: Addition of a summary list of examinations leading to the Degree of Bachelor of Medicine

Location of change

In *Examination Regulations 2017* <http://www.admin.ox.ac.uk/examregs/2017-18/rfdimediandsurg/>

Effective date

For students starting from MT 2017

Detail of change

After the heading 'General Regulations', insert:

Examinations leading to the Degree of Bachelor of Medicine

1. A student following the standard 6-year Medicine course will complete the following examinations:
Pre-clinical studies (Years 1-3)

Year 1: Part I of the First Examination for the Degree of Bachelor of Medicine Part I (First BM Part I)

Year 2: Part II of the First Examination for the Degree of Bachelor of Medicine Part I (First BM Part II)

Year 3: Honour School of Medical Sciences (FHS Medical Sciences) **and** the Qualifying Examination in the Principles of Clinical Anatomy

Clinical studies (Years 4-6)

Year 4: Year 4 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 5: Year 5 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 6: Year 6 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

2. A student following the accelerated 4-year (Graduate-entry) course will complete the following examinations:

Year 1: Part I of the Preliminary Examination in Medicine

Year 2: Part II of the Preliminary Examination in Medicine **and** a specified number of the Year 4 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 3: Year 5 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 4: Year 6 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Explanatory Notes

Colleagues in Education Policy Support have suggested that it would be helpful to provide a summary list of which examinations/assessments are taken at each stage of the standard (6-year) medical course and the accelerated (4-year) medical course.

Changes to Examination Regulations 2018

1718-06-TUG

Medical Sciences Divisional Board

Approved: Jane Dale – Senior Assistant Registrar (Education) – 25th June 2018

Honour School of Cell and Systems Biology

Brief note about nature of change: A small number of minor typographical changes; a minor adjustment to the name of one of the Part II options; and a change to allow candidates to submit research projects online.

Location of change

<http://www.admin.ox.ac.uk/examregs/2017-18/hsocandsystbiol/administratorview/>

Effective date

For students starting FHS from MT 2017 (Part II TT 2018).

And

For first examination from 2018-19

Detail of change

1. Amend citation reference 1.8 as follows:

'8. In addition to the form of examination prescribed below, candidates may be examined ~~viva voce~~ viva voce in either part of the examination.'

2. Amend citation reference 3.5 as follows:

'C Cardiovascular, ~~Renal~~, and Respiratory Biology'

3. Amend citation reference 3.20 as follows:

'Project Reports must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners, not later than noon on the Friday of

Week 8 of the Hilary Term in the academic year in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the research project is the candidate's own work~~(three copies) must be sent to the Chair of Examiners, Honour School of Cell and Systems Biology, Examination Schools, High Street, Oxford, not later than noon on the Friday of Week 8 of Hilary Term in the academic year in which the candidate intends to take the examination. The copies shall be accompanied (in a separate sealed envelope) by a certificate signed by each candidate indicating that the research project is the candidate's own work. In the case of work that has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.'~~

4. Amend citation reference 3.26 as follows:

~~'6. The weighting of marks for the five component exercises required of each candidate shall be 25 per cent for the Research Project Report based on the research project, 15 per cent for each of Papers 1, 2, and 3, except that Paper 1 for the second chosen option will carry 10 per cent of the marks. Marks carried forward from the Part I examination will account for the remaining 20 per cent of the candidate's overall result for the Honour School of Cell and Systems Biology.'~~

Explanatory Notes

There are a small number of minor typographical changes. There is a minor adjustment to the name of one of the Part II options. There is a change to allow candidates to submit research projects online.

Changes to Examination Regulations 2018

1718-08-TUG

Medical Sciences Divisional Board

Approved: Jane Dale – Senior Assistant Registrar (Education) – 25th June 2018

Honour School of Medical Sciences

Brief note about nature of change: A number of minor typographical changes to improve clarity and consistency, a minor change to the title of one Assessment Unit, and a change to allow candidates to submit research projects online.

Location of change

<http://www.admin.ox.ac.uk/examregs/2017-18/hsofmediscie/administratorview/>

Effective date

For students starting FHS from TT 2018.

And

For first examination from 2018-19

Detail of change

1. Amend citation reference 1.15 as follows:

‘1. The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken. The impact of the change on candidates will be given due consideration by the Faculty of Physiological Sciences FHS / FHS Part II Course and Examination Policy Committee.’

2. Amend citation reference 1.16 as follows:

Remove the extraneous space at the beginning of the paragraph.

3. Amend citation reference 1.29 as follows:

‘(ii) either submit an ~~Extended~~ Essay; or offer a fourth written paper based on courses provided within Parts I and II of the Honour School of Experimental Psychology. The subjects of the papers to be available for this purpose shall be published no later than the end of Week 5 of Hilary Term in the academic year preceding that in which the examination is taken.’

4. Amend citation reference 1.31 as follows:

‘4. Research pProject’

5. Amend citation reference 1.34 as follows:

‘Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Director of Pre-Clinical Studies or his or her deputy.’

6. Amend citation reference 1.36 as follows:

~~‘When choosing a research project, candidates must bear in mind the prohibition on duplicating material in different parts of the examination (see para 3).’~~

7. Amend citation reference 1.42 as follows:

‘(iv) ~~Submission and assessment of project-based written work~~ the Project Report.’

8. Amend citation reference 1.43 as follows:

Project Reports must be submitted via Weblearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 8 of the Hilary Term in the academic year in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the Research Project is the candidate’s own work~~(three copies) must be sent to the Chair of Examiners in Medical Sciences, c/o Examination Schools, High Street, Oxford, not later than noon on the Friday of Week 8 in Hilary Term in the academic year in which the candidate intends to take the examination. The copies shall be accompanied (in a separate sealed envelope) by a certificate signed by each candidate indicating that the research project is the candidate’s own work. Where work has been produced in collaboration, the certificate shall indicate the extent of the candidate’s own contribution.~~

9. Amend citation reference 1.46 as follows:

~~‘When submitting a Project Report, candidates must bear in mind the prohibition on duplicating material in different parts of the examination (see para 3).’~~

10. Amend citation reference 1.48 as follows:

‘5. The ~~Extended~~Submitted Essay’

11. Amend citation reference 1.50 as follows:

'The length and format of the Submitted~~Extended~~ Essay shall be according to guidelines that will be published by the Medical Sciences Board.'

12. Amend citation reference 1.51 as follows:

'The subject matter of a candidate's essay shall be within the scope of the school. The essay may relate to any of the themes taught in the options of the school, regardless of the candidate's chosen option for Paper 1. ~~However, when choosing an Extended Essay topic, candidates must bear in mind the prohibition on duplicating material in different parts of the examination (see para 3).~~

13. Amend citation reference 1.54 as follows:

Delete the extraneous space at the end of the first sentence.

14. Amend citation reference 1.58 as follows:

'The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit~~sign~~ a certificate to the effect that this rule has been observed and that the essay is their own work; and the candidate's tutor or adviser ~~shall~~may be asked to countersign the certificate confirming that, to the best of their knowledge and belief, this is so.'

15. Amend citation reference 1.63 as follows:

'7. Candidates may be examined *viva voce*, the topics may include the subject of any written paper taken by the candidate, or the research project or ~~Extended~~Submitted Essay.'

Explanatory Notes

There are a small number of minor typographical changes. The 'Extended Essay' has been changed to 'Submitted Essay' as it is a relatively short piece of submitted work. There is a change to allow candidates to submit research projects online.

Changes to Examination Regulations 2018

1718-07-TUG

Medical Sciences Divisional Board

Approved: Jane Dale – Senior Assistant Registrar (Education) – 25th June 2018

Honour School of Neuroscience

Brief note about nature of change: A small number of minor typographical changes, and a change to allow candidates to submit research projects online.

Location of change

<http://www.admin.ox.ac.uk/examregs/2017-18/hschoofneur/administratorview/>

Effective date

For students starting FHS from MT 2017 (Part II TT 2018).

And

For first examination from 2018-19

Detail of change

1. Amend citation reference 3.1 as follows:

'1. Each candidate must offer timed written examination papers and a Pproject Rreport based on a Rresearch Pproject.'

2. Amend citation reference 3.2 as follows:

Delete the extraneous space between '2.' and 'Each'. Delete the extraneous carriage return at the end of the paragraph.

3. Amend citation reference 3.13 as follows:

'Project Reports must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners, not later than noon on the Friday of Week 8 of the Hilary Term in the academic year in which the candidate intends to take the

examination. Each Report shall be accompanied by a certificate of authorship indicating that the research project is the candidate's own work (three copies) must be sent to the Chair of Examiners, Honour School of Cell and Systems Biology, Examination Schools, High Street, Oxford, not later than noon on the Friday of Week 8 of Hilary Term in the academic year in which the candidate intends to take the examination. The copies shall be accompanied (in a separate sealed envelope) by a certificate signed by each candidate indicating that the research project is the candidate's own work. In the case of work that has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.'

4. Amend citation reference 3.14 as follows:

'In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through his or her college to the Course Director, or a deputy, for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project and will be presented orally to the examiners and be examined ~~viva voce~~ viva voce in the usual way for a research project. The examiners will be advised that substantive results could not be produced.'

5. Amend citation reference 3.19 as follows:

5. The weighting of marks for the five component~~exercises~~ required of each candidate shall be 25 per cent for the Research Project Report ~~based on the research project~~ and 55 per cent in total for the four written papers. Marks carried forward from the Part I examination will account for the remaining 20 per cent of the candidate's overall result for the Honour School of Neuroscience.

Explanatory Notes

There are a small number of minor typographical changes. There is a change to allow candidates to submit research projects online.

Changes to Examination Regulations 2018

1718-04-HUG

Medical Sciences Board

Approved: Jane Dale - Senior Assistant Registrar (Education) – 25th June 2018

Title of Programme: Clinical Medicine (Second Examination for the Degree of Bachelor of Medicine)

Brief note about nature of change: Amendment to the title of a Year 2 course component.

Effective date: With effect from 1 October 2018

Location of change: *Examination Regulations 2017*

Details of change:

1. In *Examination Regulations, 2017*, delete 3.16 'Obstetrics and Gynaecology (including Genito-Urinary Medicine)' and substitute 'Women's and Reproductive Health with integrated Sexual Health'.
2. Subsequently re-order subjects listed from 3.14 (a) through to 3.19 (f) in alphabetical order.

Explanatory Notes: The rationale for the amendment to the title of this course module following the organising department changing its name from the 'Nuffield Department of Obstetrics and Gynaecology' to the 'Nuffield Department of Women's & Reproductive Health', with Council approval. The rationale for change to both department name and module title is to better reflect the breadth of the educational activity.

Changes to Examination Regulations 2018

1718-05-TUG

Medical Sciences Divisional Board

Approved: Jane Dale – Senior Assistant Registrar (Education) – 25th June 2018

Second BM (Second Examination for the Degree of Bachelor of Medicine)

Brief note about nature of change: Changes of student 'year' to provide consistency between the Examination Conventions, the Regulations and various other documents/practices. Greater clarity provided on which Year 4 assessments students on the Graduate-entry course are exempted from in order to proceed directly to Year 5. Changes to the approving body for the *Code of Conduct for Medical Students* document.

Location of change

<http://www.admin.ox.ac.uk/examregs/2017-18/secobm/studentview/>

Effective date

For students starting Year 4 in MT 2018 and for students starting Year 5 in MT 2018 and for students starting Year 6 in MT 2018.

Detail of change

Second BM

Second Examination for the Degree of Bachelor of Medicine

1. A candidate may be admitted to the Second Examination if his or her name has been entered on the University Register of Clinical Students and he or she has satisfied one of the following conditions:

- (a) he or she has passed in all the subjects of the First Examination and the Qualifying Examination in the Principles of Clinical Anatomy and has either been admitted to the Degree of Bachelor of Arts with Honours or obtained a bachelor's degree at another university; or

(b) he or she has passed in all the subjects of the Preliminary Examination in Medicine; or

(c) he or she has both

(i) successfully completed at a university in the United Kingdom a GMC-approved course of study in medical sciences that has included the subjects of the First Examination and the Principles of Clinical Anatomy, and is deemed by the Medical Sciences Board to qualify the candidate for admission; and

(ii) obtained a bachelor's degree in science or arts at a university, such degree having been approved by the Board.

2. Candidates for the Second Examination for the Degree of Bachelor of Medicine are required to pursue their studies during a period of: normally 38 weeks in Year 41; normally 45 weeks in Year 52; normally 46 weeks in Year 63; provided that the Medical Sciences Board shall have power to permit candidates to vary the dates of their studies so long as the overall programme requirement is met.

3. The Second Examination for the Degree of Bachelor of Medicine shall be under the supervision of the Medical Sciences Board. The Board shall have power to require candidates for admission to any part of the Second Examination to produce certificates of attendance at courses of practical instruction, and such other certificates as the Board may from time to time determine, and to define the form of such certificates. It shall be the duty of the Registrar to see that these conditions are observed.

4. The subject of the Second Examination shall be clinical medicine in all its aspects.

(a) The Second Examination shall cover three years, the subjects for each year being prescribed by regulation of the Medical Sciences Board.

(b) Each of Years 41 and 52 shall involve a form of assessment prescribed by regulation of the Board which shall be notified to candidates. No candidate shall commence Year 52 or 63 until he or she has satisfactorily completed Year 41 or 52 respectively (except that a candidate shall be permitted to commence Year 52 if he or she has passed in all the subjects in the Preliminary Examination in Medicine and satisfactorily completed those additional courses of instruction and assessments specified in clause 8 of the regulations for the Preliminary Examination in Medicine Part II), unless the Director of Clinical Studies and the Associate Director of Clinical Studies, at their discretion and in exceptional circumstances, decide that the candidate may proceed to the next year of study on condition that he or she should undertake remedial work and if necessary be reassessed at a later date.

(c) Year 63 shall involve written and clinical examinations and may involve oral examinations. No candidate shall be examined on the Year 63 Vocational Skills Course

until he or she has passed the assessments for Years 41 and 52 and the Year 63 General Clinical Studies Course.

5. A candidate who has passed in all the subjects of the Preliminary Examination in Medicine ~~shall be exempted from and has satisfactorily completed the additional courses of instruction and assessments specified in clause 8 of the regulations for the Preliminary Examination in Medicine Part II the Year 1 assessments of the Second Examination and~~ shall be permitted to proceed directly to commence Year 52.

6. The examiners may award a Distinction for outstanding performance over the three years. Criteria for Distinctions will be determined by the Medical Sciences Board.

7. The examiners may award merits in each of the examined subjects in Years 41, 52 and 63.

8. Breach of the Code of Conduct for Medical Students, as approved and from time to time amended by ~~Council's General Purposes Committee on the recommendation the~~ Educational Policy and Standards Committee of the Medical Sciences Board, may be deemed to be a ground for removal of a student's name from the University Register of Clinical Students according to ~~procedures which shall always be subject to approval by Council's General Purposes Committee on the recommendation of the Medical Sciences Board the~~ University's Regulations for Procedures for dealing with Questions of Fitness to Practise amongst Medical Students.

9. The provisions of the appropriate regulations, concerning the times of holding examinations and the entry of names, and the special regulation concerning dress shall not, unless otherwise prescribed by regulation of the board, apply to Years 41 and 52, except in the case of a formal examination set by the examiners of these stages, as prescribed by regulation of the Board.

Regulations for Assessment in Years 41, 52, and 63

Proposals for the assessment of candidates in Years 41, 52, and 63 of the examination shall be drawn up by each specialty group, or in the case of Year 63 by the Board's Clinical Education Committee and submitted for approval to the Medical Sciences Board, at such times as the Board shall determine. The form or forms of assessment are chosen from among the following:

- (a) clinical examination including long and short cases;
- (b) competency check sheets, logbooks, or portfolios;
- (c) examination and comment (written or viva voce) on specimens;
- (d) objective structured clinical examinations;
- (e) poster presentations;

- (f) case presentations;
- (g) written tests, which may consist in whole or in part of, for example, multiple choice questions, short answer questions, extended matching questions or essays;
- (h) case histories and commentaries;
- (i) prepared essays;
- (j) viva voce examinations; and
- (k) other tests individually approved by the Board.

In clinical subjects, all assessments shall include a test of clinical competence. In addition, reports on candidates' attendance and general aptitude shown during the course of instruction shall be made by those responsible for the course and taken into consideration in association with the performance of candidates in the assessment.

A candidate shall be warned (in writing with a copy to the Director of Clinical Studies) by those responsible for the course in question before the assessment takes place, if his or her attendance and general aptitude are such as seems likely to jeopardise his or her chances of passing the assessment.

The first assessment of candidates shall be carried out during or at the conclusion of each component of the course by the staff, as appointed by the head of the relevant department, or, in the case of Year 63, by the examiners and/or assessors. Candidates in Years 41 and 63 shall be permitted a maximum of three attempts to pass an assessment. In Year 52 the Examination Board may require candidates to be assessed in a specified module or modules on one further occasion. Candidates in Year 52 shall be permitted a maximum of two attempts in order to pass Year 52.

It shall be the responsibility of the staff concerned, under the supervision of the Medical Sciences Board, to give the candidates and the relevant examiners and/or assessors, reasonable notice of the dates on which the assessments will take place, to decide on the outcome of each assessment, and to keep departmental records of each assessment. A candidate should not normally be assessed exclusively by staff members who have been responsible for his or her instruction.

Year 41

Syllabus and Examination

In Year 41, students are required to satisfy the examiners in:

- (a) the Laboratory Medicine course (concerning the application to human disease of the principles of Laboratory Medicine, including Histopathology, Microbiology and

Infection, Clinical Biochemistry, Immunology, and Haematology);

(b) Medicine;

(c) Surgery.

Each candidate will be assessed according to the methods approved by the Medical Sciences Board and notified to candidates before the commencement of each course of instruction.

Candidates must satisfy the relevant head of department or his or her deputy, or the Director of Clinical Studies and the Associate Director of Clinical Studies, that they have attended a course of instruction, and attained the necessary skills, knowledge and understanding in:

(a) The Patient Doctor 2 Course (being an introduction to clinical methods, history taking and physical examination);

(b) Anaesthetics;

(c) Clinical Pharmacology;

(d) Communication Skills;

(e) Medical Ethics and Law;

(f) Primary Health Care;

(g) Radiology;

(h) Special Study approved on behalf of the Medical Sciences Board.

No candidate shall commence Year 52 until he or she has satisfactorily completed Year 41, unless the Director of Clinical Studies and the Associate Director of Clinical Studies at their discretion should, in exceptional circumstances, decide that the candidate may proceed to Year 52 on condition that he or she should undertake remedial work and if necessary be reassessed at a later date.

Assessment

A candidate in Year 41 who fails to reach a satisfactory standard in any part of the assessment at the first attempt may offer himself or herself for reassessment on one further occasion and will only be required to be reassessed in the part or parts of the assessment they have failed.

If a candidate fails to reach a satisfactory standard at the second attempt in any part of the assessment, the head of department concerned, or his or her deputy, shall require the candidate to be reassessed in the part or parts of the assessment previously failed after completing the necessary coursework; this assessment shall be carried out and adjudged by the staff appointed by the relevant head of department and in the

presence of an external examiner. In the event that a candidate's performance is judged to be unsatisfactory at this third attempt then his or her name shall be removed from the Register of Clinical Students subject to appeal to the Medical Sciences Board.

Duties of the Examiners

In the first assessment of candidates in Year ~~41~~ each relevant pair of examiners shall be required to attend, and if they so wish participate, on at least one occasion each year.

In the reassessment of any candidate who has been deemed to have failed the whole assessment in Year ~~41~~, the external examiner shall be present and may participate if he or she wishes.

Year ~~63~~ examiners may assist with the assessment in Year ~~41~~.

Year ~~52~~

Syllabus and Examination

In Year ~~52~~, students are required to satisfy the examiners in:

1. (a) Clinical Neurosciences, Ophthalmology and Otolaryngology;
2. (b) Community-based Subjects (encompassing Geratology, Dermatology, Palliative Care, Primary Care and Population Health 2: Public Health);
3. (c) Obstetrics and Gynaecology (including Genito-Urinary Medicine);
4. (d) Orthopaedics, Rheumatology, Trauma and Emergency Medicine;
5. (e) Paediatrics;
6. (f) Psychiatry.

Each candidate will be assessed according to the methods approved by the Medical Sciences Board and notified to candidates before the commencement of each course of instruction.

No candidate shall commence Year ~~63~~ until he or she has satisfactorily completed Year ~~52~~, unless the Director of Clinical Studies and the Associate Director of Clinical Studies at their discretion should, in exceptional circumstances, decide that the candidate may proceed to Year ~~63~~ on condition that he or she should undertake remedial work and if necessary be reassessed at a later date.

Assessment

A candidate in Year ~~52~~ who fails to reach a satisfactory standard in any individual course module assessment at the first attempt and is required by the Examination

Board to be reassessed, will only be required to be reassessed in the part or parts of the assessment they have failed.

A candidate must reach the threshold pass mark for Year 52 (from the sum of cumulative marks awarded from each course module assessment) and satisfy the Examination Board in a minimum of five out of the six modules, or the candidate will be deemed to have failed the second year of the course. A candidate who has been deemed to have failed will be allowed only one further attempt to pass Year 52 and will be required to repeat the second year of the course in its entirety. In the event that a candidate's performance is judged to be unsatisfactory at this second attempt then his or her name shall be removed from the University Register of Clinical Students subject to appeal to the Medical Sciences Board.

Duties of the Examiners

In the first assessment of candidates in the individual course module assessments of Year 52 each relevant pair of examiners/specialty advisors shall be required to attend, and if they so wish participate, on at least one occasion in each year.

Year 63

Syllabus and Examination

In Year 63, students are required to satisfy: (a) the examiners in General Clinical Studies; and (b) the Director of Clinical Studies and the Associate Director of Clinical Studies in Vocational Skills. Each candidate will be assessed according to the methods approved by the Medical Sciences Board and notified to candidates before the commencement of each course of instruction. Students who fail an assessment will have to forfeit part or all of the elective for a period of intensive clinical training.

1. General Clinical Studies

Students are required to satisfy the examiners in:

- (a) Medicine and Surgery encompassing Communication Skills, Radiology, and Clinical Pharmacology; and
- (b) Specialties studied but not previously formally examined (namely Ophthalmology and Otolaryngology).

Candidates must satisfy the Director of Clinical Studies and the Associate Director of Clinical Studies that they have attended a course of instruction in Special Study and Clinical Options approved by the Medical Sciences Board.

2. Vocational Skills

Students are required to satisfy the Director of Clinical Studies and the Associate Director of Clinical Studies that they have provided work to a satisfactory standard in:

- (a) Special Study and Clinical Options as approved by the Medical Sciences Board;
- (b) A Course to prepare students for work as a Foundation 1 doctor;
- (c) An Elective (students who fail an assessment may be required to complete remedial clinical work. These students will forfeit part, or all, of the elective and instead will be required to produce a satisfactory report at the end of an additional clinical attachment);
- (d) A student assistantship with a clinical team; and
- (e) An assessment in procedural skills.

Assessment

A candidate in Year **63** who fails to reach a satisfactory standard at the first attempt in any part of the assessment in medicine and surgery will be deemed, normally, to have failed the complete assessment and may offer himself or herself for reassessment on one further occasion. This reassessment will be undertaken in the presence of an external examiner. A candidate in this position will usually be required to be reassessed in all parts of the assessment, unless the examiners specifically direct that there be reassessment only in the part or parts in which the candidate has failed to reach a satisfactory standard.

If a candidate fails to reach a satisfactory standard at the second attempt in any part of the assessment, then the candidate shall be deemed to have failed the complete assessment. The examiners shall require the candidate to be reassessed after completing the necessary coursework; this assessment shall be carried out and adjudged by the examiners, which shall include an external examiner. In the event that a candidate's performance is judged to be unsatisfactory at this third attempt then his or her name shall be removed from the University Register of Clinical Students subject to appeal to the Medical Sciences Board.

Duties of the Examiners

1. General Clinical Studies

The examination shall be arranged and conducted by the Year **63** Examination Board under the direction of the Chair of Examiners and the Principal Examiners in Medicine and Surgery.

When fewer than ten candidates present themselves the examination shall be arranged

and conducted by the Chair of Examiners and the Principal Examiners in Medicine and Surgery.

In considering whether a candidate has passed the assessment, the examiners may fail a candidate who does not satisfy them in one part of the assessment, even if he or she has satisfied them in other parts at that stage.

2. Vocational Skills

Candidates shall be required to submit to the Director of Clinical Studies and the Associate Director of Clinical Studies such evidence as they require of the successful completion of their work.

In considering whether candidates shall have passed the assessment, the Director of Clinical Studies and the Associate Director of Clinical Studies may fail a candidate who has provided either none or insufficient evidence of satisfactory completion of one part of the course, even if he or she has satisfied them in other parts of the course.

Explanatory Notes

The Second BM is the examination which is being worked towards by students in Years 4-6 of the standard (6-year) medical course and students on Years 3 and 4 of the Graduate-entry medical course (who are integrated with students on Years 5 and 6 of the standard course). Within the Medical School, students who embark upon the Second BM are usually referred to as Year 4 students, and so on. In the Examination Regulations, references to Year 1 have been changed to Year 4, references to Year 2 have been changed to Year 5, and references to Year 3 have been changed to Year 6. This will provide consistency with the Examination Conventions and other documents.

The regulations have been corrected to state that students who have passed the Preliminary Examination in Medicine may proceed directly to Year 5 subject to have satisfied the additional requirements which are stated in clause 8 of the regulations for the Preliminary Examination in Medicine Part II.

The current regulations state that the *Code of Conduct for Medical Students* document is approved and from time to time amended by Council's General Purposes Committee. This has not taken place for many years, and it would be more appropriate for this document to be approved and from time to time amended by the Education Policy and Standards Committee of the Medical Sciences Board.

Changes to Examination Regulations 2018

1718-09-TUG

Medical Sciences Divisional Board

Approved: Jane Dale – Senior Assistant Registrar (Education) – 25th June 2018

First Examination for the Degree of Bachelor of Medicine (First BM Parts I and II)

Brief note about nature of change: Re-ordering of paragraphs so that regulations for the two separate parts of the examination appear under two separate headings.

Location of change

In *Examination Regulations 2017* <http://www.admin.ox.ac.uk/examregs/2017-18/fbpiandii/administratorview/>

Effective date

For students starting Part I from MT 2017 and for students starting Part II from MT 2017

Detail of change

First BM Parts I and II

First Examination for the Degree of Bachelor of Medicine

~~1.1~~1. The First Examination for the Degree of Bachelor of Medicine shall be under the supervision of the Medical Sciences Board.

~~1.46~~215. No candidate shall be admitted to the First Examination unless he or she has been through the standard selection procedures for the standard medical course (including sitting the Biomedical Admissions Test—BMAT), has met the published entry requirements for admission to the standard medical course, and his or her name has been entered on the University Register of Medical Students.

~~310~~. A candidate shall be deemed to have passed the First Examination for the degree of Bachelor of Medicine if they have satisfied the examiners in all the subjects of Parts I

and II-as specified in clause 2 above.

Part I of the First Examination

^{1.2}~~42~~. The subjects of Part I of the First Examination shall be:

^{1.3}~~Part I~~

^{1.4}1. Organisation of the Body

^{1.5}2. Physiology and Pharmacology

^{1.6}3. Biochemistry and Medical Genetics

^{1.7}4. Population Health 1: Medical Sociology

^{1.8}~~Part II~~

^{1.9}~~5. Applied Physiology and Pharmacology~~

^{1.10}~~6. The Nervous System~~

^{1.11}~~7. Principles of Pathology~~

^{1.12}~~8. Psychology for Medicine~~

^{1.13}~~53~~. The syllabus of each subject shall be as prescribed from time to time by the Medical Sciences Board ~~by regulation~~.

^{1.27} ~~4. Part I of the First Examination~~

^{1.28}~~6~~. Subjects 1, 2, and 3 shall each be examined in three assessment units: Part A, Part B and Part C. Subject 4 forms a single assessment unit. The content and assessment format of the assessment units are provided in the Schedule below. A candidate must offer all ten assessment units in Part I at one examination, provided that the Medical Sciences Board may dispense candidates who have already passed a First Public Examination in any subject from the requirement to offer all ten assessment units at one examination. The examiners may request that a candidate attend one or more oral examinations.

7. Regulations for Part C of subjects 1, 2, and 3

For each subject, the Director of Pre-Clinical Studies or his or her deputy may request practical notebooks from any candidate in order to subsequently make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) showing the extent to which each candidate has a satisfactory attendance record at practical classes in that subject and the extent to which each candidate has a satisfactory record of practical work in that subject. The examiners may also request practical notebooks from any candidate; such candidates will be named in a list posted in the foyer of the Medical Sciences Teaching Centre one week before the day of the first examination paper. Each notebook submitted shall be accompanied by a statement

signed by the candidate indicating that the notebook is the candidate's own work.

The practical course for subject 2 includes the course in elementary statistics defined in the Composite Syllabus for Part I.

Candidates whose attendance record and/or record of practical work is unsatisfactory will normally be required by the examiners to submit to further examination. Failure to satisfy the examiners that the candidate has a satisfactory knowledge and understanding of the practical course shall result in the candidate being failed in Part C of the relevant subject of the examination.

Evidence of satisfactory practical work and of attendance at a practical course is normally admissible by the examiners for a period extending no longer than to the end of the academic year following the year in which the course was pursued.

A candidate who is taking one or more Part C units for the second time, having failed their first attempt at those units, may be examined orally on the material covered during the practical course for that subject. However, in the case of a student exceptionally repeating the entire academic year, they will normally be expected to satisfy the Examiners by having a satisfactory record of attendance and performance in practical work.

8. Regulations for the Patient and Doctor Course

The Director of Pre-Clinical Studies or his or her deputy will make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) to certify that each candidate has participated satisfactorily in the *Patient and Doctor Course*.

^{1.29}95. The outcomes of Part I of the First Examination are as follows:

^{1.30}a) A candidate who has satisfied the Examiners in all ten assessment units will be deemed to have passed Part I of the First Examination.

^{1.31}b) A candidate who has failed one or more assessment units but has satisfied the Examiners in four or more of the seven written or computer-based assessment units (Parts A and B of subjects 1-3, and subject 4), will be deemed to have achieved a partial pass. They will be permitted one further attempt at the units they have failed, within one year of the initial failure.

^{1.32}c) A candidate who has satisfied the Examiners in fewer than four of the seven written or computer-based assessment units (Parts A and B of subjects 1-3, and subject 4), will be deemed to have failed Part I of the First Examination. They will be permitted one further attempt at all seven written or computer-based assessment

units, along with any Part C units failed during the first sitting, within one year of the initial failure. Part C units passed during the first sitting can usually be carried forward to the second attempt.

~~1.33 A candidate who is taking one or more Part C units for the second time, having failed their first attempt at those units, may be examined orally on the material covered during the practical course for that subject. However, in the case of a student exceptionally repeating the entire academic year, they will normally be expected to satisfy the Examiners by having a satisfactory record of attendance and performance in practical work.~~

~~1.42 101. A candidate who has passed Part I of the First Examination for the degree of Bachelor of Medicine shall be deemed to have passed the First Public Examination.~~

1.34 116. No candidate may offer any assessment unit for Part I of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit for Part I of the First Examination shall require application to and approval on behalf of the Education Committee of the University, in accordance with the General Regulations for the First and Second Public Examinations.

1.44 12. The examiners may award a Distinction to candidates of special merit in Part I of the examination, provided that all assessment units for all four subjects specified for Part I have been offered in their entirety and passed at one examination at the first scheduled opportunity which shall be the candidate's first attempt, except in exceptional circumstances at the discretion of the Board of Examiners following application from the candidate's society.

1.45 13. The examiners may award a Pass with Merit to candidates of special merit in any of the individual subjects 1, 2, or 3, provided that all ten assessment units of Part I of the examination have been offered in their entirety at one examination. The award of Pass with Merit shall be based on performance in Part B of a subject and shall be confined to candidates who have passed Parts A and C of that subject at the same sitting which shall be the first scheduled opportunity and the candidate's first attempt, except in exceptional circumstances at the discretion of the Board of Examiners following application from the candidate's society.

1.48 146. In line with the General Regulations for the First Public Examination, a person admitted for Part I of the first examination for the Degree of Bachelor of Medicine within three terms of the term in which they were originally due to be examined for Part I of the first examination, shall be entitled to be examined in accordance with the

regulations pertaining to the original examination, if they so wish.

1.49In line with the General Regulations for the First Public Examination, a person admitted for Part I of the first examination for the Degree of Bachelor of Medicine four or more terms after the term in which they were originally due to be examined for Part I of the first examination shall normally be examined in accordance with the current regulations.

2.1Schedule for Part I

2.21. Organisation of the Body

2.32. Physiology and Pharmacology

2.43. Biochemistry and Medical Genetics

2.54. Population Health 1: Medical Sociology

2.6A Composite Syllabus (Core plus Extension) for Part I will be published annually at the start of Michaelmas Term by the Medical Sciences Board. The syllabus will make appropriate reference to related issues of clinical significance. In each subject, candidates will be expected to have a general understanding of the components specified in the syllabus, including methods of study and quantitative analysis of experimental results.

2.7In subjects 1, 2, and 3 two papers will be set, Paper A and Paper B. Paper A shall be no longer than 1 hour and 15 minutes in duration, and shall be a computer-based assessment of breadth of knowledge and understanding of the Core Syllabus. Paper B shall be set to examine deeper knowledge and understanding of a choice of topics included in or closely relating to the Composite Syllabus. For Subjects 1, 2, and 3, Paper B shall be two hours in duration.

2.8In subject 4, one one-and-a-half-hour paper will be set, assessing knowledge and understanding of the Composite Syllabus.

1.357. **Part II of the First Examination**

1.4312. No candidate shall be admitted to the examination for Part II of the First Examination without first having passed all the assessment units of Part I, save in exceptional circumstances. This shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.

2. The subjects of Part II of the First Examination shall be:

5. Applied Physiology and Pharmacology

6. The Nervous System

7. Principles of Pathology

8. Psychology for Medicine

3. The syllabus of each subject shall be as prescribed from time to time by the Medical Sciences Board.

^{1.36}4. Subjects 5, 6, and 7 shall each be examined in three assessment units: Part A, Part B, and Part C. Subject 8 forms a single assessment unit. The content and assessment format of the assessment units are provided in the Schedule below. A candidate must offer all ten assessments in Part II. The examiners may request that a candidate attend one or more oral examinations.

5. Regulations for Part C of subjects 5, 6, and 7

^{1.52}For each subject, the Director of Pre-Clinical Studies or his or her deputy may request practical notebooks from any candidate in order to subsequently make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) showing the extent to which each candidate has a satisfactory attendance record at practical classes in that subject and the extent to which each candidate has a satisfactory record of practical work in that subject. The examiners may also request practical notebooks from any candidate; such candidates will be named in a list posted in the foyer of the Medical Sciences Teaching Centre one week before the day of the first examination paper. Each notebook submitted shall be accompanied by a statement signed by the candidate indicating that the notebook is the candidate's own work.

^{1.53}The practical course for subject 2 includes the course in elementary statistics defined in the Composite Syllabus for Part I.

^{1.54}Candidates whose attendance record and/or record of practical work is unsatisfactory will normally be required by the examiners to submit to further examination. Failure to satisfy the examiners that the candidate has a satisfactory knowledge and understanding of the practical course shall result in the candidate being failed in Part C of the relevant subject of the examination.

^{1.55}Evidence of satisfactory practical work and of attendance at a practical course is normally admissible by the examiners for a period extending no longer than to the end of the academic year following the year in which the course was pursued.

^{1.56}

^{1.57}6. Regulations for the Patient and Doctor Course

^{1.58}The Director of Pre-Clinical Studies or his or her deputy will make available to the

examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) to certify that each candidate has participated satisfactorily in the *Patient and Doctor Course*.

^{1.37}~~7~~⁸. The outcomes of Part II of the First Examination are as follows:

^{1.38}a) A candidate who has satisfied the Examiners in all ten assessment units will be deemed to have passed Part II of the First Examination.

^{1.39}b) A candidate who has satisfied the Examiners in one or more of the ten assessment units will be deemed to have achieved a partial pass. They will be permitted one further attempt at the unit(s) they have failed, within one year of the initial failure. A candidate who is taking one or more Part C units for the second time, having failed their first attempt at those units, may be examined orally on the material covered during the practical course for that subject. However, in the case of a student exceptionally repeating the entire academic year, they will normally be expected to satisfy the Examiners by having a satisfactory record of attendance and performance in practical work.

^{1.40}~~8~~⁹. No candidate may offer any assessment unit for Part II of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit for Part II of the First Examination shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the procedure set out in the handbook for medical students in Years 1-3.

^{1.41}~~10~~. ~~A candidate shall be deemed to have passed the First Examination for the degree of Bachelor of Medicine if they have satisfied the examiners in all the subjects of Parts I and II as specified in clause 2 above.~~

^{1.42}~~11~~. ~~A candidate who has passed Part I of the First Examination for the degree of Bachelor of Medicine shall be deemed to have passed the First Public Examination.~~

^{1.43}~~12~~. ~~No candidate shall be admitted to the examination for Part II of the First Examination without first having passed all the assessment units of Part I, save in exceptional circumstances. This shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.~~

^{1.44}13. The examiners may award a Distinction to candidates of special merit in ~~either Part I or Part II~~ of the examination, provided that all examinations assessment units for all four subjects specified for that Part II in clause 2 above have been offered in their entirety and passed at one examination at the first scheduled opportunity which shall

be the candidate's first attempt, except in exceptional circumstances at the discretion of the Board of Examiners following application from the candidate's society.

^{1.45}14. The examiners may award a Pass with Merit to candidates of special merit in any of the individual subjects ~~1, 2, 3,~~ 5, 6, or 7, provided that all ten assessment units of ~~Part I or of~~ Part II of the examination have been offered in their entirety at one examination. The award of Pass with Merit shall be based on performance in Part B of a subject and shall be confined to candidates who have passed Parts A and C of that subject at the same sitting which shall be the first scheduled opportunity and the candidate's first attempt, except in exceptional circumstances at the discretion of the Board of Examiners following application from the candidate's society.

^{1.46}~~15. No candidate shall be admitted to the First Examination unless he or she has been through the standard selection procedures for the standard medical course (including sitting the Biomedical Admissions Test – BMAT), has met the published entry requirements for admission to the standard medical course, and his or her name has been entered on the University Register of Medical Students.~~

^{1.47}

^{1.48}~~16. In line with the General Regulations for the First Public Examination, a person admitted for Part I of the first examination for the Degree of Bachelor of Medicine within three terms of the term in which they were originally due to be examined for Part I of the first examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.~~

^{1.49}~~In line with the General Regulations for the First Public Examination, a person admitted for Part I of the first examination for the Degree of Bachelor of Medicine four or more terms after the term in which they were originally due to be examined for Part I of the first examination shall normally be examined in accordance with the current regulations.~~

^{1.50}A person admitted for Part II of the first examination for the Degree of Bachelor of Medicine within three terms of the term in which they were originally due to be examined for Part II of the first examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish. A person admitted for Part II of the first examination for the Degree of Bachelor of Medicine four or more terms after the term in which they were originally due to be examined for Part II of the first examination shall normally be examined in accordance with the current regulations.

^{1.51}~~**17.] Regulations for Part C of subjects 1, 2, 3, 5, 6, and 7**~~

~~1.52 For each subject, the Director of Pre-Clinical Studies or his or her deputy may request practical notebooks from any candidate in order to subsequently make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) showing the extent to which each candidate has a satisfactory attendance record at practical classes in that subject and the extent to which each candidate has a satisfactory record of practical work in that subject. The examiners may also request practical notebooks from any candidate; such candidates will be named in a list posted in the foyer of the Medical Sciences Teaching Centre one week before the day of the first examination paper. Each notebook submitted shall be accompanied by a statement signed by the candidate indicating that the notebook is the candidate's own work.~~

~~1.53 The practical course for subject 2 includes the course in elementary statistics defined in the Composite Syllabus for Part I.~~

~~1.54 Candidates whose attendance record and/or record of practical work is unsatisfactory will normally be required by the examiners to submit to further examination. Failure to satisfy the examiners that the candidate has a satisfactory knowledge and understanding of the practical course shall result in the candidate being failed in Part C of the relevant subject of the examination.~~

~~1.55 Evidence of satisfactory practical work and of attendance at a practical course is normally admissible by the examiners for a period extending no longer than to the end of the academic year following the year in which the course was pursued.~~

~~1.56~~

~~1.57~~ **18. Regulations for the Patient and Doctor Course**

~~1.58 The Director of Pre-Clinical Studies or his or her deputy will make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) to certify that each candidate has participated satisfactorily in the *Patient and Doctor Course*.~~

~~2.1~~ **Schedule for Part I**

~~2.2~~ **1. Organisation of the Body**

~~2.3~~ **2. Physiology and Pharmacology**

~~2.4~~ **3. Biochemistry and Medical Genetics**

~~2.5~~ **4. Population Health 1: Medical Sociology**

~~2.6 A Composite Syllabus (Core plus Extension) for Part I will be published annually at the start of Michaelmas Term by the Medical Sciences Board. The syllabus will make appropriate reference to related issues of clinical significance. In each subject, candidates will be expected to have a general understanding of the components~~

~~specified in the syllabus, including methods of study and quantitative analysis of experimental results.~~

~~^{2.7}In subjects 1, 2, and 3 two papers will be set, Paper A and Paper B. Paper A shall be no longer than 1 hour and 15 minutes in duration, and shall be a computer-based assessment of breadth of knowledge and understanding of the Core Syllabus. Paper B shall be set to examine deeper knowledge and understanding of a choice of topics included in or closely relating to the Composite Syllabus. For Subjects 1, 2, and 3, Paper B shall be two hours in duration.~~

~~^{2.8}In subject 4, one one and a half hour paper will be set, assessing knowledge and understanding of the Composite Syllabus.~~

3.1 Schedule for Part II

^{3.2}5. *Applied Physiology and Pharmacology*

^{3.3}6. *The Nervous System*

^{3.4}7. *Principles of Pathology*

^{3.5}8. *Psychology for Medicine*

^{3.6}A Composite Syllabus (Core plus Extension) for Part II will be published annually at the start of Michaelmas Term by the Medical Sciences Board. The syllabus will make appropriate reference to related issues of clinical significance. In each subject, candidates will be expected to have a general understanding of the components specified in the syllabus, including methods of study and quantitative analysis of experimental results.

^{3.7}In subjects 5, 6, and 7 two papers will be set, Paper A and Paper B. Paper A shall be no longer than 1 hour and 15 minutes in duration, and shall be a computer-based assessment of breadth of knowledge and understanding of the Core Syllabus. Paper B shall be set to examine deeper knowledge and understanding of a choice of topics included in or closely relating to the Composite Syllabus. For Subjects 5, 6, and 7, Paper B shall be three hours in duration.

^{3.8}In subject 8, one one-and-a-half hour paper will be set. The paper shall consist of two sections: (1) multiple-choice questions (45 minutes), assessing breadth of knowledge and understanding of the Core Syllabus; (2) essay questions (45 minutes), examining deeper knowledge and understanding of a choice of topics included in or closely related to the Composite Syllabus.

Explanatory Notes

Paragraphs have been re-ordered so that the regulations for the two separate parts of the examination appear under two separate headings.

In addition, regulations which applied to both parts of the examination have been duplicated and appear under both headings.

These change have been made to make the regulations easier to navigate and understand, and to facilitate the process of making future changes to the regulations.

Changes to Examination Regulations 2018

1718-11-TUG

Medical Sciences Divisional Board

Approved: Jane Dale – Senior Assistant Registrar (Education) – 25th June 2018

Preliminary Examination in Medicine

Brief note about nature of change: Various changes to improve clarity, to reduce duplication between the examination regulations and the examination conventions, and to make small changes to deadlines for submitting coursework.

Location of change

<http://www.admin.ox.ac.uk/examregs/2017-18/pexaminmedi/studentview/>

Effective date

For students starting Part I from MT 2018 and for students starting Part II from MT 2018.

Detail of change

Preliminary Examination in Medicine

^{1.1}1. A candidate may be admitted to the Preliminary Examination in Medicine provided that his or her name is on the Register of Clinical Students and he or she has been admitted to the Degree of Bachelor of Arts with Honours or has obtained a degree of another university deemed adequate for the purpose by the Medical Sciences Board, and that he or she has satisfied such additional qualifications as the Medical Sciences Board may from time to time prescribe in its regulations.

^{1.2}2. Candidates for the Preliminary Examination in Medicine are required to pursue their studies during a period of: normally 30 weeks in Year 1; normally 39 weeks in Year 2; provided that the Medical Sciences Board shall have power to permit candidates to vary

the dates of their studies so long as the overall programme requirement is met.

1.33. The examination shall be under the supervision of the Medical Sciences Board.

1.44. The examination shall comprise such subjects and papers as the Medical Sciences Board shall from time to time by regulation determine.

1.55. The Preliminary Examination in Medicine shall consist of two parts. Part I may be offered not earlier than three terms, and Part II not earlier than six terms, from the date of entry onto the Register of Clinical Students.

1.66. A core syllabus and an extension syllabus for each of Parts I and II will be published annually at the start of the Michaelmas Term prior to the examination by the Medical Sciences Board.

~~1.77. The examiners may award a Distinction to candidates of special merit in either Part I or Part II of the examination, provided that all the subjects in that Part have been offered and passed at one examination.~~

Part I

2.1 The examination will assess candidates' core knowledge and understanding of core material, and clinical skills and critical-appraisal skills.

2.2 Candidates must offer all seven components (eight assessment units) at one examination. Candidates must pass all seven components listed below in order to pass the examination.

2.3 The outcomes of Part I of the Examination are as follows:

a) A candidate who has satisfied the Examiners in all seven components will be deemed to have passed Part I of the Examination.

b) A candidate who has failed one or more components will be permitted one further attempt at the components they have failed, within one year of the initial failure.

~~Candidates who fail any component(s) of the examination at the first attempt need re-sit only the component(s) that they have failed, provided that all components are passed within a single academic year; except that, where a candidate has been granted leave by the Board to sit a component or components for a third time (under the provisions of the General Regulations for Part I of the Preliminary Examination in Medicine), the Board may also, at its discretion, waive the requirement for the candidate to pass all components within a single academic year.~~

2.4 The examination will be set at the end of the extended Trinity Term and at the end of the Long Vacation.

2.5 Examiners may award Distinctions for outstanding performance in Papers 3, 4 and 5,

together with the Submitted Essay and Behavioural Sciences element of the Longitudinal Case Study, by candidates sitting the examination for the first time.

^{2.6} Candidates may be required, at the discretion of the examiners, to undergo an oral examination which may include a further clinical examination.

^{2.7} No candidate may ~~enter for the examination~~offer any assessment unit on more than two occasions, save in exceptional circumstances. ~~at the discretion of the Medical Sciences Board following application from the candidate's society~~A further exceptional opportunity to offer any assessment unit shall require application to and approval on behalf of the Education Committee of the University.

⁸1. Core Material

^{2.9} Candidates will be required to demonstrate their knowledge and understanding of the principles of basic medical science as defined in the core syllabus for Part I. Two papers will be set.

^{2.10} Paper 1A (one hour) will be a computer-based assessment consisting of multiple-choice questions.

^{2.11} Paper 1B~~2~~ (two hours) will be in the format of problem-based questions.

^{2.12} Each question will be marked pass or fail, and a cumulative pass/fail mark will be given for a candidate's overall performance in the two papers. ~~The marks from these papers will not contribute to the award of a Distinction.~~

¹³2. Paper 23: Ethics (one hour)

^{2.14} Candidates will be required to write one essay in response to a choice of question topics.

¹⁵3. Paper 34: Systems of the Body (one and a half hours)

^{2.16} Candidates will be required to write one essay from a choice of questions, which will relate to extension topics notified to candidates at the start of the academic year.

^{2.17} ~~Candidates will be given credit for demonstrating their breadth of reading beyond the core syllabus, for their ability to synthesise evidence from different sources and produce a coherent argument, and for discussion of experimental evidence from primary literature.~~

^{2.18} During the examination, candidates will have access to such databases of medical literature as may be prescribed from time to time by the Medical Sciences Board and notified to candidates at the beginning of the academic year.

¹⁹4. Paper 45: Critical Appraisal (two hours)

^{2.20} This paper will assess candidates' ability to critically appraise primary research material.

^{2.21} ~~The primary research paper, or extracts from a number of papers, may report~~

~~laboratory-based or clinical research. The literature will contain experimental, public health or clinical data for interpretation but may also include descriptions of experimental methods.~~

~~2.22 Candidates may be required to offer criticism of the experimental method, or of the interpretation of the results, or to draw their own inferences from the published data.~~

~~2.23 Candidates must attempt all questions.~~

²⁴5. *Clinical Skills*

^{2.25} Candidates will be required to demonstrate, in a practical examination, their ability to take a clinical history and to perform a clinical examination of the systems of the body specified in the core curriculum and, to apply such practical skills as may be defined in the core syllabus published by the Medical Sciences Board.

^{2.26} The examination will include an assessment of candidates' communication skills with patients, orally and/or in writing, and of their professional behaviour.

²⁷6. *Submitted Essay: Systems of the Body*

^{2.28}(i) *Form and subject of the essay*

^{2.29} Candidates will be required to submit an essay on a topic approved by the examiners. The submitted essay shall be of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published in the *Notes of Guidance for the Preliminary Examination in Medicine* course handbook.

^{2.30} A list of suggested essay titles, and the topics to which they relate, approved by the Chair of Examiners in consultation with the module organisers, shall be published no later than the end of Week 5 of the Michaelmas Term in the academic year of the examination. Candidates may also propose their own titles. The essay may relate to any of the topics set out in the *Notes of Guidance for the Preliminary Examination in Medicine* course handbook except that candidates may not submit an essay that closely relates to work that they have previously submitted for any university examination.

^{2.31} A candidate wishing to offer an essay with a title not on the approved list must apply for approval of their proposed title by no later than the end of Week 0 of Hilary Term in the academic year of the examination. Application shall be made via the cCourse a ~~Administrator in the Medical School Office~~ and shall include the proposed title, a brief outline of the subject matter, and the topic or topics to which it relates. Decision on the application shall be made by the Chair of Examiners in consultation with the module organisers and shall be communicated to the candidate as soon as possible and in any case not later than Week 2 of Hilary Term in the academic year

of the examination.

2.32(ii) Registration

2.33 No later than the end of Week 0 of Hilary Term in the academic year of the examination, every candidate must register the title of their essay via the [cCourse Administrator in the Medical School Office](#).

2.34(iii) Authorship

2.35 The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall [sign-submit](#) a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate, sealed in a separate envelope, should be [addressed to the Chair of Examiners for the Preliminary Examination in Medicine Part I](#) and submitted alongside the essay.

2.36(iv) Submission

2.37 The essay [\(two paper copies and an electronic copy\)](#) must be submitted [to the Chair of Examiners for the Preliminary Examination in Medicine Part I, c/o the Examination Schools, High Street, Oxford via Weblearn \(according to the instructions set out in the notification to candidates from the Chair of Examiners\)](#), not later than noon on the [Tuesday-Friday](#) of Week 0 of Trinity Term.

387. Longitudinal Case Study combined with Behavioural Sciences Commentary

2.39 Candidates will be required to complete a Longitudinal Case Study during their clinical course, details of which will be published each year in the clinical course handbook. This coursework must be submitted to the candidate's GP Tutor by the first Friday following the end of week 9 of Hilary Term.

2.40 The clinical course organiser will then forward each case study to the Chair of Examiners by the end of Week 0 of Trinity Term, together with a certificate, signed by the relevant clinical supervisor, of satisfactory performance by the candidate in the Longitudinal Case Study.

2.41 Candidates will separately submit an essay covering an aspect of Behavioural Sciences, which will relate to the longitudinal case study. This essay will contribute to the award of a Distinction.

2.42(i) Form and subject of the essay

2.43 Candidates will be required to submit a Behavioural Sciences commentary, relating to the patient described in the Longitudinal Case Study, in the form of an essay of not more than 3,000 words, excluding any tables, figures, diagrams or

references. It must be in a format prescribed by the Graduate-entry Education Committee and published in the ~~Notes of Guidance for the Preliminary Examination in Medicine~~course handbook.

^{2.44}The essay must refer to aspects of Behavioural Sciences from a list published at the beginning of the academic year by the Graduate-entry Education Committee and included in the ~~Notes of Guidance for the Preliminary Examination in Medicine~~course handbook. The number of such topics to be covered in the essay will be determined from time to time by the Graduate-entry Education Committee and will be published with the list and included in the ~~Notes of Guidance~~course handbook.

^{2.45}(ii) *Authorship*

^{2.46}The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study as it relates to the patient, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall sign-submit a certificate to the effect that this rule has been observed and that the essay is their own work;~~and the candidate's tutor or advisor shall countersign the certificate confirming that, to the best of their knowledge and belief, this is so.~~ The certificate,~~sealed in a separate envelope,~~ should be addressed to the Chair of Examiners for the Preliminary Examination in Medicine Part I and submitted alongside the essay.

^{2.47}(iii) *Submission*

^{2.48}The essay (~~two paper copies and an electronic copy~~) must be submitted to the Chair of Examiners for the Preliminary Examination in Medicine Part I, c/o the Examination Schools, High Street, Oxford via Weblearn (according to the instructions set out in the notification to candidates from the Chair of Examiners), not later than noon on the ~~Fri~~Tuesday of Week 0 of Trinity Term.

Part II

^{3.1}No candidate shall be allowed to enter for Part II of the Preliminary Examination in Medicine without first having passed all the assessment units of Part I, save in exceptional circumstances. This shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board. The examination will consist of seven components. Candidates must ~~pass all seven components listed below in order to pass the~~offer all seven assessment units at one examination.

^{3.2}The outcomes of Part II of the Examination are as follows:

a) A candidate who has satisfied the Examiners in all seven components will be deemed to have passed Part II of the Examination.

b) A candidate who has failed one or more components will be permitted one further attempt at the components they have failed, within one year of the initial failure.

~~Candidates who fail any component(s) of the examination at the first attempt need re-sit only the component(s) that they have failed, provided that all components are passed within a single academic year; except that, where a candidate has been granted leave by the Board to sit a component or components for a third time (under the provisions of the General Regulations for Part II of the Preliminary Examination in Medicine), the Board may also, at its discretion, waive the requirement for the candidate to pass all components within a single academic year.~~

3.3 The examination will be set towards the end of Trinity Term and at a time to be specified by the examiners during the Long Vacation.

3.4 Examiners may award Distinctions for outstanding performance in Papers 2 and 3, and the two extended essays, by candidates sitting the examination for the first time.

3.5 Candidates may be required, at the discretion of the examiners, to undergo an oral examination which may include a further clinical examination.

3.6 No candidate may enter for the examination on more than two occasions, save in exceptional circumstances, at the discretion of the Medical Sciences Board following application from the candidate's society~~A further exceptional opportunity to offer any assessment unit shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.~~

⁷1. *Paper 1: Medicine (two hours)*

3.8 This paper will test core knowledge and understanding through problem-based questions. ~~This material may include basic and applied science, differential diagnosis of common diseases and simple first-line clinical investigations.~~

3.9 The paper will be marked pass/fail only. ~~The marks from this paper will not contribute to the overall mark in the examination, nor to the award of a Distinction.~~

¹⁰2. *Paper 2: Clinical Science (two hours)*

3.11 This paper will relate to extension topics notified to candidates at the start of the academic year and will require candidates to answer two questions.

3.12 ~~Candidates will be given credit for demonstrating their breadth of reading beyond the core syllabus, for their ability to synthesise evidence from different sources and produce a coherent argument, and for discussion of primary literature.~~

¹³3. *Paper 3: Data Interpretation (two and a half hours)*

3.14 This paper will assess candidates' ability to critically appraise primary research

material.

~~3.15 The primary research paper, or papers (normally not more than two), will report clinical research. The literature will contain experimental, epidemiological, or clinical data for interpretation, including public health data.~~

~~3.16 Candidates may be required to offer criticism of the experimental method, or of the interpretation of the published data (including epidemiological data), or to draw their own inferences from the published data.~~

~~3.17 Candidates must attempt all questions.~~

¹⁸4. *Extended Essay on a Public Health topic*

^{3.19}(i) *Form and subject of the essay*

^{3.20}Candidates will be required to submit an essay on a topic related to Public Health aspects of the diagnosis or management of a clinical case they have seen during their clinical attachments in the second year of the course. The submitted essay shall be of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published in the ~~*Notes of Guidance for the Preliminary Examination in Medicine*~~course handbook.

^{3.21}The essay must refer to aspects of Public Health from a list published at the beginning of the academic year by the Graduate-entry Education Committee and included in the ~~*Notes of Guidance for the Preliminary Examination in Medicine*~~course handbook. The number of such topics to be covered in the essay will be determined from time to time by the Graduate-entry Education Committee and will be published with the list and included in the ~~*Notes of Guidance*~~course handbook.

^{3.22}(ii) *Validity*

^{3.23}Candidates must submit with their essay a certificate from the Clinical Tutor in Medicine or in Surgery, or from a consultant in charge of the patient, confirming that the student has seen the patient described in the essay.

^{3.24}As a prologue to the essay, candidates should include a summary of the clinical case to which the essay refers. The summary should not usually exceed 250 words, but will not be included in the overall word count for the essay.

^{3.25}(iii) *Authorship*

^{3.26}The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall ~~sign~~submit a certificate to the effect that this rule has been observed and that the essay is their

own work. The certificate, ~~sealed in a separate envelope,~~ should be ~~addressed to the Chair of Examiners for the Preliminary Examination in Medicine Part II and~~ submitted alongside the essay.

^{3.27}(iv) *Submission*

^{3.28}The essay ~~(two paper copies and an electronic copy)~~ must be submitted ~~to the Chair of Examiners for the Preliminary Examination in Medicine Part II, c/o the Examination Schools, High Street, Oxford~~ via Weblearn (according to the instructions set out in the notification to candidates from the Chair of Examiners), not later than noon on the Tuesday of Week 1 of Trinity Term.

²⁹5. *Extended Synoptic Essay on a Science topic*

^{3.30}(i) *Form and subject of the essay*

^{3.31}Candidates will be required to submit an essay on a topic approved by the examiners, illustrating a technique or scientific application across several fields of clinical or basic science. The submitted essay shall be of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published in the ~~Notes of Guidance for the Preliminary Examination in Medicine~~ course handbook.

^{3.32}A list of suggested essay titles, and the topics to which they relate, approved by the Chair of Examiners in consultation with the Chair of the Graduate-entry Education Committee, shall be published no later than the end of Week 5 of the Michaelmas Term in the academic year of the examination. Candidates may also propose their own titles. Candidates may not submit an essay that closely relates to work that they have previously submitted for any university examination.

^{3.33}A candidate wishing to offer an essay with a title not on the approved list must apply for approval of their proposed title by no later than the end of Week 0 of Hilary Term in the academic year of the examination. Application shall be made via the ~~cCourse aAdministrator in the Medical School Office~~ and shall include the proposed title, a brief outline of the subject matter, and the topic or topics to which it relates. Decision on the application shall be made by the Chair of Examiners in consultation with the Chair of the Graduate-entry Education Committee and shall be communicated to the candidate as soon as possible and in any case not later than Week 2 of Hilary Term in the academic year of the examination.

^{3.34}(ii) *Registration*

^{3.35}No later than the end of Week 0 of Hilary Term in the academic year of the examination, every candidate must register the title of their essay via the ~~cCourse aAdministrator in the Medical School Office~~.

3.36(iii) *Authorship*

3.37 The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall sign-submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate, ~~sealed in a separate envelope,~~ should be addressed to the Chair of Examiners for the Preliminary Examination in Medicine Part II and submitted alongside the essay.

3.38(iv) *Submission*

3.39 The essay ~~(two paper copies and an electronic copy)~~ must be submitted ~~to the Chair of Examiners for the Preliminary Examination in Medicine Part II, c/o the Examination Schools, High Street, Oxford~~ via Weblearn (according to the instructions set out in the notification to candidates from the Chair of Examiners, not later than noon on the Tuesday of Week 1 of Trinity Term.

40 6. *A clinical long case, followed by a viva*

41 Candidates will be assessed on their clinical history and examination skills, including their communication skills and professional behaviour, and knowledge of differential diagnosis and first-line investigations.

42 7. *An Objective Structured Clinical Examination or similar problem-based clinical assessment*

43 Candidates will be assessed on their ability to perform a clinical examination of the systems of the body specified in the core curriculum, and on their practical skills, and on their ability to interpret and use clinical data.

44 8. In addition to the above examination, candidates will be required to have satisfactorily completed the following courses of instruction and associated assessments during Year 2 in order to proceed to Year 3 of the course:

3.45 (a) practical skills and procedures (defined in the core curriculum) to be assessed in course. A completed checklist of these skills and procedures, signed by the appropriate Clinical Tutor or other representative nominated by the Course Director, is required as a qualification for entry to the examination. These skills may be re-sampled during the Objective Structured Clinical Examination ~~end-of-year clinical assessment~~.

3.46 (b) ~~the~~ Laboratory Medicine ~~course~~ (as prescribed for the Second Examination for the Degree of BM, Year 4±).

3.47 (c) Medicine (as prescribed for the Second Examination for the Degree of BM, Year 4±).

3.48(d) Surgery (as prescribed for the Second Examination for the Degree of BM, Year 4±).

Explanatory Notes

The Graduate-entry Education Committee has approved a number of changes to the exam regulations for the Preliminary Examination in Medicine Part II. These are mostly to improve clarity, and where applicable the wording has been changed to be in line with the First BM which has many similarities with the Preliminary Examination in Medicine.

Some details which describe the assessments and the arrangements for marking have been deleted and this detail will be provided in the course handbook or the examination conventions as appropriate.

The regulations have also been changed to the effect that a request for an exceptional third attempt at one or more papers in Part I of the examination will be considered by the Education Committee of Council rather than the Medical Sciences Board (in line with requests for a third attempt at one or more papers in Part I of the First BM and other First Public Examinations).

The deadline for submitting two pieces of coursework in Part I of the examination has been changed as agreed by the Graduate-entry Education Committee.

Changes to Examination Regulations 2018

1718-03-TPT

Medical Sciences Board

Approved: GSC – 24th May 2018

Title of Programme / Examination: MSc in International Health & Tropical Medicine

Brief note about nature of change:

- Change to assessment for one option.

Effective date: With effect from 1 October 2018 (for first examination in 2019)

Location of change: Examination Regulations 2017~~6~~

Details of change:

'International Health and Tropical Medicine

1. The Divisional Board of Medical Sciences will appoint for the supervision of the course an Organising Committee, which will have the power to arrange lectures and other instruction.
2. The Organising Committee will appoint for each candidate an academic adviser.
3. Each candidate must follow a course of study in International Health and Tropical Medicine for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.
4. Candidates will be examined in all of the following ways:
 - (i) A written examination paper relating to Paradigms and Tools for Global Health.
 - (ii) A written examination paper relating to Challenges and Change in International Health, and Global Health Research and Practice.
 - ~~(iii)~~ For all options except Mathematical Modelling of Infectious Diseases: Two-One printed essays of 3,000-4,000 words ~~each~~ (excluding bibliography, references, tables and figures). The topic ~~for each of the two essays~~ of the essay must be selected from a choice of titles approved by the Organising Committee and based on the optional modules studied as set out in the Schedule.
For the Mathematical Modelling of Infectious Diseases module: A computer program or piece of mathematical analysis (both of which are the equivalent of 1,000 words) accompanied by a short report of 2,000 to 3,000 words.
 - ~~(iii)~~(iv) A printed dissertation of not more than 10,000 words (excluding references, tables, figures, bibliography, and appendices) on the research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Organising Committee.
5. Candidates may be examined viva voce and this examination will take place on dates to be determined by the examiners.

6. The arrangements for approval of written work for submission will be notified to candidates not later than the start of the Michaelmas Term of the academic year in which the examination is taken.
7. Candidates will submit their two essays online via Weblearn. Each submission must be accompanied by a declaration of the candidate's authorship.
8. Three copies of the dissertation must be sent to the Chair of Examiners, M.Sc. in International Health and Tropical Medicine, c/o Examination Schools, High Street, Oxford, by dates to be specified by the Organising Committee and published in the *University Gazette* not later than the start of Michaelmas Term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of the candidate's authorship. In addition, candidates are required to email a Word version of the dissertation at msc.ihm@ndm.ox.ac.uk by the same deadline.
9. The examiners may award a distinction for excellence in the whole examination.
10. A candidate who fails any of the written examination papers will be permitted to re-sit the failed component(s) on one further occasion, during September of the Long Vacation of the same academic year as their original examination attempt. A candidate who fails any of the submitted assessments will be permitted to re-submit the failed component(s) on one further occasion, at the time these assessments are submitted during the following academic year.
11. The examiners will retain one copy of each dissertation of each successful candidate for deposit in the Radcliffe Science library.

Schedule

A. Core Modules

1. Paradigms and Tools for Global Health
2. Challenges and Change in International Health
3. Global Health Research and Practice

B. ~~Optional Modules~~Options

1. Vaccinology
2. Reproductive, Maternal, Newborn and Child Health
3. International Development and Health
4. Health, Environment and Development
5. Case Studies in Field Epidemiology
6. Mathematical Modelling of Infectious Diseases

- C. Research placement:* Students will produce a dissertation based on a research placement that will normally be undertaken overseas. A research placement supervisor will be assigned to each student in addition to their academic adviser. The subject of each student's dissertation, the research placement, and the supervision arrangements for each student must be approved by the Organising Committee.'

Explanatory Notes

The request for the change of assessment of the Mathematical Modelling of Infectious Diseases came from the module lead who felt the suggested new assessment would be more appropriate (i.e. A computer program or piece of mathematical analysis (both of

which are the equivalent of 1,000 words) accompanied by a short report of 2,000 to 3,000 words, instead of a 3,000 to 4,000-word essay.

Medical Sciences Divisional Board

Approved by Ros Whiteley (MSD - Educational Policy Officer) on 27th June 2018

MSc Organising Committee – 5 February 2018

Title of Programme/ Name of Regulation [if general]]

Master of Science by Coursework in Psychological Research

Brief note about nature of change:

Removal of reference to distinction

Effective date

For students starting in MT 2018.

Location of change

In *Examination Regulations 2017-18* (<http://www.admin.ox.ac.uk/examregs/2017-18/mosbcinpsycrese/administratorview/>), Master of Science by Coursework in Psychological Research

Detail of change

In *Examination Regulations 2017-18* (<http://www.admin.ox.ac.uk/examregs/2017-18/mosbcinpsycrese/administratorview/>), Master of Science by Coursework in Psychological Research, citation reference 1.32

[1.32] 8. ~~The examiners may award a distinction for excellence in the whole examination.~~

Explanatory Notes

Reference to the award of distinction in subject level regulations is to be removed as it is covered in the general regulations. Division requested removal following introduction of Merit award.

Mathematical, Physical, and Life Sciences Divisional Board

Approved at the meeting of:

Approved by Chairman's action on behalf of Faculty of Materials Trinity 2018 and MPLS Division July 2018

Title of Programme:

Honour School of Materials Science

Brief note about nature of change:

Revision to wording relating to page limits for clarification.

Location of change

In Examination Regulations 2016-17 <http://www.admin.ox.ac.uk/examregs/2016-17/hsofmatescie/administratorview/>

Effective date

For students starting FHS from MT 2016 (Part II MT 2018)

For first examination from 2018-2019

Detail of change

Amend citation reference 1.50 as follows:

'Every candidate for Part II is required to submit four copies of a report on the investigations which he or she has carried out under the direction of his or her supervisor. The report on the investigations shall also include an abstract, a literature survey, a brief account of the project management aspects of the investigation, and a description of the engineering context of the investigation and should be accompanied by a signed statement by the candidate that it is his or her own work. The copies should be handed in to the Chair of the Examiners in the Honour School of Materials Science, c/o Examination Schools, High Street, Oxford, not later than 4pm on the Monday of the seventh week of Trinity Full Term. The report shall be word-processed or typewritten on A4 paper (within a page area of 247 mm x 160 mm, using double line-spaced type of at least 11pt font size, printed on one side only of each sheet, with a left hand margin of at least 30mm) and presented in a binder. The main report should not normally exceed **12,000 words** together with a maximum of a further **1,500** words for the reflective

account of the project management aspects of the investigation that must be included in the final chapter. These word counts exclude references, title page, acknowledgements, table of contents and the three Project Management Forms. All other text is included in the word count, including the abstract, tables and the figure captions. Additionally, the main report should not normally exceed **100 pages** in length ~~(including an abstract, the text as defined above for the word limits, the three Project Management Forms, computer programs, graphs, diagrams, photographs, tables, and similar material)~~. This page limit excludes references, title page, acknowledgements, table of contents and appendices. Every other part of the report is included in the page limit. All pages of the report should be numbered sequentially. The report must be accompanied by a signed declaration that it is within the allowed word and page limits. Candidates seeking permission to exceed the word and/or page limits should apply to the Chair of Examiners at an early stage. Further detailed data, computer programs and similar material may be included in one or more appendices at the end of the main report, but appendices are not included within the limits of the word or page counts of the thesis and, entirely at the discretion of the Examiners for each report, may or may not be read.'

Explanatory Notes

Further wording added for clarification of the material that is excluded from page limits. There is no change in intention.

Mathematical, Physical, and Life Sciences Division

Approved at the meeting of:

Faculty of Materials TT2018 week 5 (21 May 2018) and MPLS Division July 2018

Title of Programme

Preliminary Examination in Materials Science

Brief note about nature of change: Revisions to coursework requirements

Location of change

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/peinmatescie>

Effective date

For students starting from MT2018

For first examination from 2018-19

Detail of change

Amend citation reference 1.11-1.14 as follows

'2. In the assessment of the Materials coursework, the Moderators shall take into consideration the requirement for a candidate to complete the coursework to a satisfactory level as defined from time to time by the Faculty of Materials and published in the Course Handbook. Materials Science Coursework shall comprise practical work ~~and work carried out in crystallography classes~~, work carried out in crystallography classes and project work for Computing in Materials Science (CMS), as described in the Course Handbook, and it shall be assessed under the following provisions:

(a) Candidates will be required to submit the Materials Practical Class reports to the Chair of the Moderators in the Preliminary Examination in Materials Science, c/o the Deputy Administrator (Academic) in the Department of Materials, not later than 10 a.m. on Friday of the sixth week of Trinity Full Term.

(b) The Chair of Faculty, or deputy, shall make available to the Moderators, not later than the end of the first week of Trinity Full Term, evidence showing the extent to which each candidate has completed the Crystallography coursework normally pursued during the first two terms preceding the examination.

(c) Candidates will be required to upload the CMS project to the Prelims Assignments section of the Department of Materials Undergraduate WebLearn site not later than 12 noon on Tuesday of the fifth week of Hilary Full Term. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

(d) Failure of the coursework normally will constitute failure of the Preliminary Examination. Materials Coursework normally cannot be retaken. Exceptionally a candidate who has failed the coursework may be permitted jointly by the Moderators and the candidate's college to retake the entire academic year.'

Explanatory Notes

To further support the ongoing increase in provision of computing (coding) tuition within the programme, an additional module has been developed and approved by the Faculty of Materials, for introduction to the FPE in 2018-19. The Faculty has reviewed the current contact time and assessment in Crystallography and determined that this may be halved, thus creating capacity for a CMS module which will comprise formative MatLab-based classes and summative project work in computer programming. The MatLab classes will include some crystallography exercises.

At the TT18 meeting of JCCU (2 May 2018), this proposed change received strong student support.