



Medical Sciences Divisional Board

Approved on behalf of the MSD Divisional Board by Senior Divisional Officer on 15th September 2016

Title of Programme/ Name of Regulation [if general]

Master of Science by Coursework in Psychological Research

Brief note about nature of change:

Change to format of submission of examined work from hard copy to electronic only.

Correction of typographical errors.

Specification of publication method of deadline dates.

Effective date

For students starting in MT 2016. With immediate effect.

Location of change

In *Examination Regulations 2015-16* (<http://www.admin.ox.ac.uk/examregs/2015-16/mosbcinpsycrese/administratorview/>), Master of Science by Coursework in Psychological Research

Detail of change

1. In *Examination Regulations 2015-16* (<http://www.admin.ox.ac.uk/examregs/2015-16/mosbcinpsycrese/administratorview/>), Master of Science by Coursework in Psychological Research, citation references 1.8, 1.10, 1.13, 1.15, 1.17, 1.24 and 1.26 amend the clauses as follows:

1.8 Each candidate shall be required to submit ~~two hard copies and~~ one electronic copy of a 2,000 word review of a journal article assigned by the Organising Committee. This assignment must be uploaded to the Assignments section of the Degrees Weblearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work to the Chair of Examiners, M.Sc. in Psychological Research, c/o Examination Schools, Oxford. The deadline for submission shall be notified to students at the start of the

course.

1.10 (a) Each candidate shall be required to submit ~~two hard copies and~~ one electronic copy of each of the four Statistical Workshop assessments based on data analyses carried out during statistical workshops. All such assignments must be uploaded to the Assignments section of the Degrees Weblearn site by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work to the Chair of Examiners, M.Sc. in Psychological Research, c/o Examination Schools, Oxford. The deadline for each submission shall be notified to students at the start of the course.

1.13 Each candidate shall be required to submit one electronic copy of a piece of MatLab code that they have produced, as well as ~~two hard copies and~~ one electronic copy of a report of no more than 3,000 words that explains the code. All such assignments must be uploaded to the Assignments section of the Degrees Weblearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. ~~to the Chair of Examiners, M.Sc. in Psychological Research, c/o Examination Schools, Oxford.~~ The deadline for submission shall be notified to students at the start of the course. Each candidate shall make a brief oral presentation of their code to a group of two assessors, after which, the candidate shall be assessed viva voce on the code. The form of the presentation to the assessors shall be specified in the course information at the beginning of the academic year of the examination. Candidates who do not give a presentation and do not pass the viva voce assessment to a satisfactory standard will be deemed to have failed the module.

1.15 Each candidate shall be required to submit ~~two hard copies and~~ one electronic copy of a portfolio of reports based on practical work completed during the module and an essay of no more than 3,000 words. All such assignments must be uploaded to the Assignments section of the Degrees Weblearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. ~~Committee to the Chair of Examiners, M.Sc. in Psychological Research, c/o Examination Schools, Oxford.~~ Essay topics must be approved by the Organising Committee. ~~The deadline for submission shall be notified to students at the start of the course.~~ Candidates who fail to submit a portfolio will be deemed to have failed the module.

1.17 Each candidate shall be required to submit ~~two hard copies and~~ one electronic copy of a 3,000 word review of relevant literature and methods relating to their chosen research project ~~to the Chair of Examiners, M.Sc. in Psychological Research, c/o Examination Schools, Oxford.~~ The deadline for submission shall be notified to students at the start of the course. This assignment must be uploaded to the Assignments section of the Degrees Weblearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Each candidate shall make an oral presentation on the methodological aspects of their own research project. Candidates who fail to give a presentation will be deemed to have failed the module.

1.24 For each optional module undertaken, candidates shall be required to submit ~~two hard copies and~~ one electronic copy of an essay of no more than 3,000 words. All such assignments must be uploaded to the Assignments section of the Degrees Weblearn site

by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. to the Chair of Examiners, M.Sc. in Psychological Research, c/o Examination Schools, Oxford. Essay topics must be approved by the Organising Committee. ~~The deadlines for submission shall be notified to students at the start of the course.~~

1.26 Candidates shall be required to submit not later than noon on the first Monday in September, ~~three bound copies and~~ one electronic copy of a ~~typewritten or printed~~ dissertation of not more than 10,000 words in length (excluding bibliography and any appendices) on his or her research project ~~to the Chair of Examiners, M.Sc. in Psychological Research, c/o Examination Schools, Oxford.~~ This assignment must be uploaded to the Assignments section of the Degrees Weblearn site. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

Explanatory Notes

Following the recent decision by the University's Education Committee to permit either electronic or hard copy submissions of examined work, these regulations are being updated to require electronic only submissions using the University's Education Committee approved Assignments tool.

In response to the University's request for Examination Regulations to be as detailed as possible, these regulations now include the publication method of the deadline times and dates.

[your ref # -
optional]

Medical Sciences Divisional Board

Approved on behalf of the MSD Divisional Board by Senior Divisional Officer on
15th September 2016

MSc Pharmacology

Brief note about nature of change: i) Change from written to computer-based
qualifying examination ii) removing qualifying status of the data-handling examination iii)
additional formatting changes

Effective date

For students starting from MT 2016 with immediate effect

Location of change

MSc Pharmacology Regulations 2015/16 <https://www.admin.ox.ac.uk/examregs/2015-16/mosbcourinphar/administratorview/>

Detail of change

^{1.7}4. Candidates shall be examined in all of the following ways:

^{1.8}(i) each candidate must pass a qualifying examination at the end of Michaelmas Term. The test shall consist of one three-hour ~~written paper~~ computer-based examination on the topics covered by the Pharmacology Introductory Course, as set out in the Schedule. The Organising Committee shall not later than the end of the Hilary Term preceding the final examination submit to the examiners a list of candidates who have satisfactorily completed the qualifying examination. Candidates who fail the qualifying examination once shall be permitted to take it again in the first week of the Hilary Term of the year of the final examination.

^{1.9}(ii) each candidate ~~must pass~~ will sit a three-hour data handling and experimental design examination (also known as the quantitative examination) ~~during Hilary~~ before the end of Trinity Term. ~~Candidates must pass the examination in order to proceed with the course, and those who fail shall be permitted to sit the examination on one further occasion only. Candidates who fail once (<50% of the maximum mark) shall be permitted to sit the examination on one further~~

occasion in the following Hilary Term.

^{1.10}(iii) each candidate will complete a three part examination.

~~Part A: each candidate must pass a~~ An essay examination at the beginning of Trinity Term on the material covered in the Advanced Pharmacology courses. ~~Candidates must pass the examination in order to proceed with the course, and those who fail shall be permitted to sit the examination on one further occasion only.~~ The mark will contribute to the final course mark according to the pre-specified weighting.

^{1.11}~~Part B: e~~Each candidate will be required to submit to the examiners two copies of a printed Critical Literature Review of not more than 3,000 words which will be an extended introduction to their approved research project. One practical notebook in which all practical class experiments are recorded will also be submitted. The mark will contribute to the final course mark according to the pre-specified weighting.

^{1.12}~~Part C: e~~Each candidate will be required to submit to the examiners three copies of a printed dissertation of not more than 10,000 words (excluding bibliography and appendices) on the research project selected for study as set out in the Schedule. The mark will contribute to the final course mark according to the pre-specified weighting. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken.

Those who fail shall be permitted to re-sit Part A and submit rewrites of Part B and Part C on one further occasion. These resubmissions will occur with the following years submission cycle.

^{1.18}(b) The essay and the practical notebook must be submitted by deadlines determined by the Organising Committee and posted in the *Gazette* -no later than the end of the term preceding submission.

Explanatory Notes

The 2014/15 MSc Pharmacology Examiners' Report highlighted some areas for improvement with regards the format and timing of the qualifying examination in Michaelmas Term of the final (only) year of examination. Due to the format of the examination, failing candidates were unable to resit in good time and were often unaware of their results until they had undertaken a large proportion of the remaining academic schedule. The MSc course committee agreed that this was not beneficial to either the students or the course itself and agreed to change the format of the exam from written to computer-based. The content of the examination will remain the same.

The course committee also agreed to bring itself in line with comparable MScs and have only one qualifying examination as it felt having two qualifying examinations created an unnecessary hurdle for students. Candidates must still pass all elements of assessment.

Changes to Examination Regulations 2015-16

1516-31-TPT

Medical Sciences Board

Approved: Senior Divisional Officer

Title of Examination: MSc in Radiation Biology

Brief note about nature of change: Change of format of submission of the 3,000 word assessments from paper to electronic (via the course Weblearn site).

Effective date:

For students starting from MT 2016

For first examination from 2016-17

Location of change:

<http://www.admin.ox.ac.uk/examregs/2015-16/mosbcinradibiol/administratorview/>

Details of change:

1.4.4. Candidates shall be examined in all of the following ways:

1.5(i) Each candidate must pass a qualifying examination at the end of Michaelmas Term. The examination shall be on modules 1-6 in the Schedule. Candidates who fail the qualifying examination once shall be permitted to re-take it on one further occasion only in Week 0 of Hilary Term.

1.6(ii) Each candidate will be required to submit to the examiners ~~two copies of a typewritten or printed~~ an assignment of 3,000 words by uploading it to the Assignments Section of the MSc in Radiation Biology Weblearn site by noon, Friday of Week 6 of Hilary Term. A choice of assignment titles will be provided to students by Week 8 of Michaelmas Term. Candidates must pass this assignment in order to proceed with the course. Those who fail the assignment shall be permitted to re-take it on one further occasion only. The assignment should be re-submitted by noon, Friday of Week 8 of Trinity Term. The assignment will account for 15 per cent of the final marks.

Medical Sciences Divisional Board

Approved by the Senior Divisional Officer (21/09/2016)

Honour School of Medical Sciences

Brief note about nature of change: To change the regulations relating to publishing the options of the school.

Effective date

For students starting FHS during TT 2017

And

For first examination from 2017-18

Location of change

In *Examination Regulations 2015* <http://www.admin.ox.ac.uk/examregs/2015-16/hsofmediscie/administratorview/> Honour School of Medical Sciences

Detail of change

1. In *Examination Regulations 2015* <http://www.admin.ox.ac.uk/examregs/2015-16/hsofmediscie/administratorview/> Honour School of Medical Sciences, citation references 1.7-1.15, amend the clauses as follows:

1. The options of the school shall be: published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken. The impact of the change on candidates will be given due consideration by the Faculty of Physiological Sciences FHS / FHS Part II Course and Examination Policy Committee.

A-Neuroscience

B-Molecular Medicine

C-Cardiovascular, Renal and Respiratory Biology

~~D Infection and immunity~~

~~E Cellular Physiology and Pharmacology~~

~~This list may be varied from time to time by the Medical Sciences Board, and such variations shall be published in the *University Gazette* by the end of Week 8 of Trinity Term of the academic year two years preceding the first examination of the changed options.~~

~~Minor variations, including changes of nomenclature, and/or changes of content to one or two themes within an option, shall be published by the end of Week 8 of Hilary Term of the academic year preceding the first examination of the changed options.~~

~~Each option shall be divided into themes that will be taught starting in Michaelmas Term. The list of themes shall be published no later than Week 0 of Trinity Michaelmas Term in the academic year preceding that in which the examination is due to be taken themes will be examined. Most themes will be specific to a single option, but some may be shared. The total number of themes comprising each option shall be at least 8 and no more than 11 (taking account of shared themes). Each candidate will be expected to have studied 8 themes in order to address the synoptic questions of Paper 2, and to have prepared sufficient of those themes in depth to be able to address the requirements of Paper 1 (see paras 2, 3, and 5 below).~~

Explanatory Notes

The options of the school are currently published in the examination regulations themselves, and a change to the regulations is required every time there is a decision to change the name of any one of the options. This is administratively burdensome and can delay the process of making changes which are academically desirable.

The Faculty of Physiological Sciences Course and Examination Policy Committee wishes to have the ability to change the options of the school if necessary (provided that the list of options is published in good time to candidates and provided that the committee has considered the impact that the change might have on students) without the need to make a change to the examination regulations.

Medical Sciences Divisional Board

Approved by:

MSc Integrated Immunology Steering Committee [7th September 2016]

Chair of the MSD Graduate School Committee (Chair's action) [25th October 2016]

Deputy Chair of the Education Committee (on behalf of the Committee) [31st October 2016]

Title of Programme/ Name of Regulation [if general]

MSc in Integrated Immunology (by coursework)

Brief note about nature of change:

Change to assessment requirements of one paper.

Location of change

In *Examination Regulations 2016* <http://www.admin.ox.ac.uk/examregs/2016-17/mosbcininteimmu/administratorview/> MSc Integrated Immunology

Effective date

For students starting from MT2016.

For first examination from 2016-17.

Detail of change

Amend citation reference 1.10 as follows:

^{1.10}(iv) Each candidate will be required to submit to the examiners two copies each of ~~three~~ two clinical commentaries (printed) of ~~2,000~~ 3,000 words each by noon, Monday of Week 8 of Hilary Term. The subjects of the clinical commentaries must have been approved by the Examining Board. Each candidate will be required to make a public presentation of one of their commentaries and will be examined viva voce, at the end of Hilary Term at a time to be notified by the examiners. Candidates will have the opportunity to revise and re-submit their clinical commentaries by noon, Friday of the week preceding Week 0 of Trinity Term, in the event that they are deemed not to have passed this element of the examination.

Explanatory Notes

The Examiners felt that the current maximum number of words allowed (i.e. 2,000 words) per each of the three clinical commentaries prevented the students from elaborating on each of their cases in a sufficient manner. They agreed that the students would benefit from being allowed to write more on each of their chosen cases (i.e. up to 3,000 words) however, being conscious that this would increase student workload by a third, the Examiners also decided to decrease the number of cases

from three to two in order to preserve the overall maximum number of words related to this assignment (6,000 words in total).

The Examiners presented their case at the MSc Integrated Immunology Steering Committee meeting and the Committee agreed to implement the change at the earliest possible time. Subsequently, all current (2016/17) students were canvassed for their opinion on implementing this change with immediate effect and their response was 100% positive.

Medical Sciences Divisional Board

Approved: Deborah Gill on behalf of MSD Graduate School Committee (11/05/2017) and Education Committee (June 2017)

Title of Programme: Research Degrees in the Medical Sciences Division

Brief note about nature of change: Special provisions for admitting part-time students and progression milestones for part-time candidates

Location of change

In *Examination Regulations 2016*, Research Degrees in the Medical Sciences Division (<https://www.admin.ox.ac.uk/examregs/2016-17/rditmedisciedivi/>)

Effective date

With immediate effect

Detail of change

1) Amend citation reference 1.1 as follows (new text underlined):

'All research students will be admitted to the status of Probationer Research Student in the first instance.

Special provisions for part-time students

In assessing applications from candidates seeking to undertake a research degree through part-time study, the responsible admitting body shall have regard to evidence that:

- (i) the candidate is suitable to undertake research at doctoral level;
- (ii) the candidate's proposed topic of research is suitable for part-time study;
- (iii) the candidate's personal and professional circumstances are such that it is both practicable for him or her to fulfil the requirements of the course, and necessary for him or her to study on a part-time basis;
- (iv) if appropriate, the candidate has the written support of their present employer for their proposed course of study and its obligations;
- (v) the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Board. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Board.'

2) Amend citation reference 1.2 as follows (new text underlined):

'Students may hold the status of Probationer Research Students for a maximum of four terms (or eight terms in the case of a part-time student). Candidates should discuss with their supervisors whether to apply for transfer to M.Sc. status or D.Phil. status, and the most appropriate time at which to apply. In exceptional circumstances the Board may grant up to two terms' extension to this deadline (or one to four terms' extension for a part-time student).'

3) Amend citation reference 1.22 as follows (new text underlined):

'Candidates shall normally apply for confirmation of status in the eighth term from their admission as a research student, and no later than the ninth term from their admission as a research student (or the sixteenth and eighteenth terms respectively for a part-time student). The Board strongly advises candidates to apply for confirmation of status a minimum of one term before they intend to submit their thesis (two terms for a part-time student).'

Explanatory Notes

The Medical Sciences Division has recently created a number of part-time research programmes (in Clinical Medicine, Population Health, Primary Care Health Sciences and Psychiatry), which these regulations will cover. The changes describe the evidence to be considered when assessing applications for part-time study, and introduce progression milestones for students on approved part-time doctoral programmes in the Division.

Changes to *Examination Regulations 2016-17*

1617-02-TPT

Medical Sciences Divisional Board

Approved by: PVC (Education) on behalf of Education Committee (May 2017)

Title of Programme/ Name of Regulation

Master of Science by Coursework in Pharmacology

Brief note about nature of change:

- a) Change to the length of an assessment
- b) Change to timing of resits for two assessments
- c) Correction to reflect the current timing of an assessment
- d) Change to one of course requirements (from mandatory to optional)

Location of change

In *Examination Regulations 2016-17* (<http://www.admin.ox.ac.uk/examregs/2016-17/mosbcourinphar/administratorview/>)

Effective date

1. For students starting from MT 2017

and

2. For first examination from 2017-18

Detail of change

1. Amend clauses 4(i) and 4(ii) as follows:

^{1.7}4. Candidates shall be examined in all of the following ways:

^{1.8}(i) each candidate must pass a computer-based qualifying examination at the end of Michaelmas Term. The test shall consist of of multiple choice questions ~~one three-hour computer based examination~~ on the topics covered

by the Pharmacology Introductory Course, as set out in the Schedule, and must be completed in two and a half hours. ~~The Organising Committee shall not later than the end of the Hilary Term preceding the final examination submit to the examiners a list of candidates who have satisfactorily completed the qualifying examination.~~ Candidates who fail the qualifying examination once shall be permitted to take it again ~~in the first week~~ before the end of the Hilary Term of the year of the final examination.

^{1.9}(ii) each candidate will sit a three-hour data handling and experimental design examination (also known as the quantitative examination) before the end of ~~Trinity~~ Hilary term. Candidates who fail once (<50% of the maximum mark) shall be permitted to sit the examination on one further occasion ~~in the following Hilary term~~ before the end of the Trinity Term of the year of the final examination.

2. Amend the below clause as follows:

^{1.38}Candidates will also be required to take courses on experimental design, data interpretation, computing and statistics, approved by the Organising Committee. ~~Candidates will be required~~ have the option to obtain a Home Office licence ~~and will follow the course of study required for modules 1 to 4 of this. Those candidates who wish to carry out a research project involving animal work will be required to attend the Home Office Licence course for modules 1 to 4 in due time. Students will not be permitted to carry out a project involving animal work without the licence should they change their mind at a later stage.~~

Explanatory Notes

1. In the current state, the Examination Regulations require:

- each student to pass one three- hour computer-based qualifying exam at the end of Michaelmas Term. The exam was instated in Michaelmas Term 2016 and sat for the first time by a cohort of MSc students in December 2016. The examiners were able to establish that the exam can be completed in 2.5 hours;
- Examiners have been finding it difficult to release (via e-Vision) the final marks of the computer-based qualifying exam taken at the end of Michaelmas Term in time for the resit to take place in the First week of Hilary term. It will be much more manageable if the resit is scheduled towards the end of Hilary term instead;
- the quantitative examination has always been taken by students in February hence statement 'before the end of Trinity term' is incorrect;
- student to resit the quantitative exam in the following Hilary Term, a year later. It will benefit students to resit this exam sooner, i.e. in the same academic year of their final examination.

2. The MSc Taught Course in Pharmacology places a lot of emphasis on *in vivo* research methodology. However, the range of career aspirations from graduates of this programme include positions beyond research in academia and industry Therefore, the Home License course is no longer mandatory but becomes optional.

Medical Sciences Divisional Board**Approved by:** PVC (Education) on behalf of Education Committee (May 2017)**Title of Programme/ Name of Regulation [if general]**

Master of Science by Coursework in Psychological Research

Brief note about nature of change:

Changes to the Core and Optional Modules. To change Computer Modelling of Brain Function from a Core to an Optional Module. To change Philosophical Foundations of Psychology from an Optional Module to a Core Module.

Effective date

For students starting in MT 2017

Location of change

In *Examination Regulations 2016-17* (<http://www.admin.ox.ac.uk/examregs/2016-17/mosbcinpsycrese/administratorview/>), Master of Science by Coursework in Psychological Research

Detail of change

In *Examination Regulations 2016-17* (<http://www.admin.ox.ac.uk/examregs/2016-17/mosbcinpsycrese/administratorview/>), Master of Science by Coursework in Psychological Research, citation references 1.14, 1.15, 1.20, 1.24, 1.36 and 1.39

[1.14] ~~IV. Computer Modelling of Brain Function~~ Philosophical Foundations of Psychology

~~[1.15] Each candidate shall be required to submit one electronic copy of a portfolio of reports based on practical work completed during the module and an essay of no more than 3,000 words. All such assignments must be uploaded to the Assignments section of the Degrees WebLearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Essay topics must be approved by the Organising Committee. Candidates who fail to submit a portfolio will be deemed to have failed the module.~~

[1.20] ~~I. Philosophical Foundations of Psychology~~ Computer Modelling of Brain Function

[1.24] For each optional module undertaken, candidates shall be required to submit one electronic copy of an essay of no more than 3,000 words. All such assignments must be uploaded to the Assignments section of the Degrees WebLearn site by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Essay topics must be approved by the Organising Committee.

For the Computer Modelling of Brain Function optional module, each candidate shall additionally be required to submit one electronic copy of a portfolio of reports based on practical work completed during the module. This assignment must be uploaded to the Assignments section of the Degrees WebLearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

[1.36] IV. *Computer Modelling of Brain Function* This module provides an introduction to the goals and methods of computational modelling in the context of cognitive neuroscience, covering the architecture, function, and properties of a number of basic prototypical classes of neural network. It also looks at how these basic neural networks provide building blocks for larger-scale models of brain function. Lectures will be supplemented by practical sessions providing hands-on experience of computational modelling.

Philosophical Foundations of Psychology This module begins with historical and foundational issues and progresses to philosophical issues arising from areas of contemporary research in psychology. Topics studied will include some of: the subject matter of psychology; levels of description; the epistemology of psychology; psychological understanding; cognitive science; the study of neuropsychological and psychiatric disorders; the scientific study of consciousness; and philosophical issues arising from areas of contemporary research.

[1.39] I. *Philosophical Foundations of Psychology* This module begins with historical and foundational issues and progresses to philosophical issues arising from areas of contemporary research in psychology. Topics studied will include some of: the subject matter of psychology; levels of description; the epistemology of psychology; psychological understanding; cognitive science; the study of neuropsychological and psychiatric disorders; the scientific study of consciousness; and philosophical issues arising from areas of contemporary research.

Computer Modelling of Brain Function This module provides an introduction to the goals and methods of computational modelling in the context of cognitive neuroscience, covering the architecture, function, and properties of a number of basic prototypical classes of neural network. It also looks at how these basic neural networks provide building blocks for larger-scale models of brain function. Lectures will be supplemented by practical sessions providing hands-on experience of computational modelling.

Explanatory Notes

The Philosophical Foundations of Psychology module was originally offered as a core module when all modules on the MSc in Psychological Research were compulsory. When the optional modules structure was introduced in 2014, Philosophical Foundations of Psychology was made an optional module.

Medical Sciences Divisional Board**Approved by Senior Divisional Officer on behalf of Division (21st June 2017)****Title of Programme/ Name of Regulation:**

Master of Science by Coursework in Psychological Research

Brief note about nature of change:

Minor changes to the schedule regulations for Research Evaluation and Statistical Theory and Methods modules.

Effective date:

For students starting in MT 2017.

Location of change:In *Examination Regulations 2016-17* (<http://www.admin.ox.ac.uk/examregs/2016-17/mosbcinpsycrese/administratorview/>), Master of Science by Coursework in Psychological Research**Detail of change**In *Examination Regulations 2016-17* (<http://www.admin.ox.ac.uk/examregs/2016-17/mosbcinpsycrese/administratorview/>), Master of Science by Coursework in Psychological Research, amend citation references 1.33 and 1.34 as follows

[1.33] I. Research Evaluation This module is delivered as a series of oral presentations ~~collaboratively prepared by groups of students~~ prepared by individual students followed by group discussions. The focus is on research articles that illustrate the use of particular kinds of methodology and/or design.

[1.34] II. Statistical Theory and Methods This module comprises a series of statistical lectures and ~~complementary~~ statistical workshops.

Explanatory Notes

Research Evaluation module: The presentations are prepared by the individual student as it is based on their individual Research Project. The presentations are followed by group discussions.

Statistical Theory and Methods module: The term 'complementary' can give rise to confusion with the students when the lectures and workshops do not match. Students have the lectures which are very general to help bring everyone up to the same level and the workshops are then psychology specific to take students further.

Medical Sciences Divisional Board

Approved at the meeting of Graduate School Committee on 30th May 2017

Title of Programme/ Name of Regulation:

MSc in Radiation Biology

Brief note about nature of change:

- minor amendments to regulations to improve clarity
- change to the submission deadline for the 3000 words assignment

Location of change

In *Examination Regulations 2016* <http://www.admin.ox.ac.uk/examregs/2016-17/mosbcinradibiol/studentview/>

Effective date

For students starting from MT 2017

[And]

For first examination from 2017-18

Detail of change

1. Amend citation 1.2 as follows:

~~1.2. The Organising Committee shall appoint an academic adviser for each candidate.~~

2. The Organising Committee shall assign a project supervisor for each candidate.

2. Amend citation 1.3 as follows:

~~1.3. Each candidate shall follow a course of study in Radiation Biology for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable. The Course Director will provide a list showing the extent to which each~~

~~candidate has satisfied these requirements.~~

3. Amend citation 1.6 as follows:

1.6(ii) Each candidate will be required to submit to the examiners an assignment of 3,000 words by uploading it to the Assignments Section of the MSc in Radiation Biology WebLearn site by noon, ~~Friday of Week 6 of Hilary Term~~ Monday of Week 7 of Hilary Term. A choice of assignment titles will be provided to students by Week 8 of Michaelmas Term. Candidates must pass this assignment in order to proceed with the course. Those who fail the assignment shall be permitted to re-take it on one further occasion only. The assignment should be re-submitted by noon, Friday of Week 8 of Trinity Term. The assignment will account for 15 per cent of the final marks.

4. Amend citation 1.9 as follows:

1.9.a. Each candidate will be required to submit to the examiners three copies of a typewritten or printed research dissertation of not more than 10,000 words (excluding bibliography and appendices) based on the research project. The dissertation must be submitted by a date to be specified by the Organising Committee and which ~~will be published in the student handbook~~ will be outlined on the MSc Radiation Biology Weblearn site not later than the start of Michaelmas Term of the academic year in which the examination is taken.

5. Amend citations 1.16-1.28 as follows:

SCHEDULE

1.16 The modules for study will be:

- 1.17 ~~1.~~ Physics and Chemistry of Radiation Action
- 1.18 ~~2.~~ Molecular Radiation Biology
- 1.19 ~~3.~~ Cellular and Tissue Radiation Biology
- 1.20 ~~4.~~ Whole Body Exposure and Carcinogenesis
- 1.21 ~~5.~~ Radiation Epidemiology
- 1.22 ~~6.~~ Radiation Protection
- 1.23 ~~7.~~ Imaging Technologies
- 1.24 ~~8.~~ Tumour Microenvironment
- 1.25 ~~9.~~ Principles of Clinical Radiation Biology

1.26 ~~10.~~ Applications of Radiation Therapy

1.27 ~~11.~~ Translational Radiation Biology

1.28 ~~12.~~ Clinical Radiation Biology.

Explanatory Notes

Re 1 - The new wording better reflects what is actually done and what the original text was supposed to say.

Re 2 - It is not clear what the deleted text is referring to or why it was originally included (unless it is referring to the final marks for each of the three components that make up the examination). It therefore appears to be irrelevant and should be deleted.

Re 3 - Attendance dropped off during the last week of lectures and tutorials, probably due to the students finalising the 3000 word assignment prior to submission on the Friday of that week. Moving the date of submission from Friday to the following Monday gives them the weekend to finalise and submit the assignment but still gives two clear weeks to revise for the written examination.

Re 4 - The date of submission is communicated to the students on the weblearn site.

Re 5 - Having the modules numbers implies a particular order. Although all these modules will still be covered it is likely that the order will be slightly modified to improve the balance between the two terms.

[16/17-05-TPR]

correction

Medical Sciences Divisional Board

Approved: Deborah Gill on behalf of MSD Graduate School Committee (11/05/2017)

Title of Programme: Research Degrees in the Medical Sciences Division

Brief note about nature of change:

Correction to notice of 6 July 2017

Location of change

In *Examination Regulations 2016*, Research Degrees in the Medical Sciences Division (<https://www.admin.ox.ac.uk/examregs/2016-17/rditmedisciedivi/>)

Effective date

With immediate effect

Detail of change

1) Amend citation reference 1.1 as follows (new text underlined):

'All research students will be admitted to the status of Probationer Research Student in the first instance.

Special provisions for part-time students

In assessing applications from candidates seeking to undertake a research degree through part-time study in Population Health, Experimental Psychology, Psychiatry and Primary Care Health Sciences, the responsible admitting body shall have regard to evidence that:

- (i) the candidate is suitable to undertake research at doctoral level;
- (ii) the candidate's proposed topic of research is suitable for part-time study;
- (iii) the candidate's personal and professional circumstances are such that it is both practicable for him or her them to fulfil the requirements of the course, and necessary for them to study on a part-time basis;
- (iv) if appropriate, the candidate has the written support of their present employer for their proposed course of study and its obligations;
- (v) the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Board. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Board.'

2) Amend citation reference 1.2 as follows (new text underlined):

'Students may hold the status of Probationer Research Students for a maximum of four terms (or eight terms in the case of a part-time student). Candidates should discuss with their supervisors whether to apply for transfer to M.Sc. status or D.Phil. status, and the most appropriate time at which to apply. In exceptional circumstances the Board may grant up to two terms' extension to this deadline (or one to four terms' extension for a part-time student).'

3) Amend citation reference 1.22 as follows (new text underlined):

'Candidates shall normally apply for confirmation of status in the eighth term from their admission as a research student, and no later than the ninth term from their admission as a research student (or the sixteenth and eighteenth terms respectively for a part-time student). The Board strongly advises candidates to apply for confirmation of status a minimum of one term before they intend to submit their thesis (two terms for a part-time student).'

Explanatory Notes

In the *Gazette* notice of 6 July 2017, the changes to the special provisions for part-time research students did not make sufficiently clear which approved part-time doctoral programmes they were applicable to. Amendments are highlighted in yellow.

Medical Sciences Divisional Board**Approved:** Senior Divisional Officer (04/07/2017)**Title of Programme/ Name of Regulation**

Master of Science by Coursework in Clinical Embryology

Brief note about nature of change:

minor changes to improve clarity

Location of change

In *Examination Regulations 2016* <http://www.admin.ox.ac.uk/examregs/2016-17/mosbcinclinembr/studentview/> MSc in Clinical Embryology

Effective date**For students starting from Michaelmas Term 2017****For first examination from 2017-18****Detail of change****1. Amend citation 1.6 as follows:**

(ii) Each candidate must submit a typewritten or printed essay of ~~between 3,000 and~~ not more than 4,000 words on a topic approved by the Organising Committee. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken. The essay must be submitted by noon, Thursday of Week 9 of Hilary Term. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to revise and resubmit their essay by noon, Friday of Week 3 of Trinity Term.

2. Amend citation 1.8 as follows:

(iv) Each candidate must submit a typewritten or printed dissertation of not more than 10,000 words (excluding bibliography and appendices) on the research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Organising Committee. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken. In the event

that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to revise and resubmit their dissertation by the date to be determined by examiners.

Explanatory Notes

1. Clarification of the exact word limit for essays has been provided in response to the request made by the MSD Audit Sub-Committee.
2. Clarification of re-submission arrangements for dissertations has been provided in response to the University wide guidance.

Changes to Examination Regulations 2016-17

1617-04-TPT

Medical Sciences Divisional Board

Approved by: Senior Divisional Officer (04/07/2017)

Title of Programme/ Name of Regulation [if general]

Master of Science by Coursework in Integrated Immunology

Brief note about nature of change:

Two minor amendments to assessment descriptions.

Location of change

In *Examination Regulations 2016* <http://www.admin.ox.ac.uk/examregs/2016-17/mosbcinintemmu/administratorview/> (Master of Science by Coursework in Integrated Immunology); in preparation for *Examination Regulations 2017* once they are available.

Effective date

For students starting from MT 2017

For first examination from 2017-18

Detail of change

1. Amend citation reference 1.9 as follows:

^{1.9}(iii) Each candidate will be required to submit to the examiners two copies of a printed essay of ~~between 3,000-~~ not more than 4,000 words by noon, Monday of Week 8 of Michaelmas Term. The subject of the essay must have been approved by the Examining Board. Each candidate shall make a public presentation on their essay to the examiners and will be examined viva voce, at the end of Michaelmas Term at a time to be notified by the examiners. Candidates will have the opportunity to revise and re-submit their essay by noon, Friday of the week preceding Week 0 of Hilary Term, in the event that they are deemed not to have passed this element of the examination.

2. Amend citation reference 1.10 as follows:

1.10(iv) Each candidate will be required to submit to the examiners two printed copies of ~~each of two clinical commentaries (printed)~~ of not more than 3,000 words each by noon, Monday of Week 8 of Hilary Term. The subjects of the clinical commentaries must have been approved by the Examining Board. Each candidate will be required to make a public presentation of one of their commentaries and will be examined viva voce, at the end of Hilary Term at a time to be notified by the examiners. Candidates will have the opportunity to revise and re-submit their clinical commentaries by noon, Friday of the week preceding Week 0 of Trinity Term, in the event that they are deemed not to have passed this element of the examination.

Explanatory Notes

Two minor amendments to offer more clarity and to use the same phrasing for all three written assessments.

Medical Sciences Board

Approved: Graduate School Committee 30th May 2017

Title of Programme / Examination: MSc in International Health & Tropical Medicine

Brief note about nature of change:

- To introduce a new module from Hilary Term 2018 on Mathematical Modelling
- To remove the Advanced Topics in Tropical Medicine module
- To change the format of submission of the extended essays from written to online
- To bring regulations governing the maximum number of words for essays in line with those for dissertation

Effective date: For students starting from 1 October 2017
For first examination from 2017-18.

Location of change: In *Examination Regulations 2016*
<https://www.admin.ox.ac.uk/examregs/2016-17/mosbciihandtropmedi/studentview/> MSc
International Health and Tropical Medicine

Details of change:

Amend the below clauses as follows:

1. The Divisional Board of Medical Sciences will appoint for the supervision of the course an Organising Committee, which will have the power to arrange lectures and other instruction.
2. The Organising Committee will appoint for each candidate an academic adviser.
3. Each candidate must follow a course of study in International Health and Tropical Medicine for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.
4. Candidates will be examined in all of the following ways:
 - (i) A written examination paper relating to Paradigms and Tools for Global Health.
 - (ii) A written examination paper relating to Challenges and Change in International Health, and Global Health Research and Practice.
 - (iii) Two printed essays of 3,000-4,000 words each (excluding bibliography, references, tables and figures). The topic for each of the two essays must be selected from a choice of titles approved by the Organising Committee and based on the optional modules studied as set out in the Schedule.
 - (iv) A printed dissertation of not more than 10,000 words (excluding references, tables, figures, bibliography, and appendices) on the research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Organising Committee.
5. Candidates may be examined viva voce and this examination will take place on dates to be determined by the examiners.
6. The arrangements for approval of written work for submission will be notified to candidates not later than the start of the Michaelmas Term of the academic year in which the examination is taken.
7. Candidates will submit their two essays online via Weblearn, by dates to be specified by the Organising Committee and published in the *University Gazette* not later than the start of Michaelmas Term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of the candidate's authorship.

~~7. 8.~~ Three copies of ~~each of the required written submissions~~ the dissertation must be sent to the Chair of Examiners, M.Sc. in International Health and Tropical Medicine, c/o Examination Schools, High Street, Oxford, by dates to be specified by the Organising Committee and published in the *University Gazette* not later than the start

of Michaelmas Term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of the candidate's authorship.

~~8-9.~~ A candidate who fails any of the written examination papers will be permitted to re-sit the failed component(s) on one further occasion, during September of the Long Vacation of the same academic year as their original examination attempt. A candidate who fails any of the submitted assessments will be permitted to re-submit the failed component(s) on one further occasion, at the time these assessments are submitted during the following academic year.

~~9.~~ 10. The examiners may award a distinction for excellence in the whole examination.

~~10.~~ 11. The examiners will retain one copy of each dissertation of each successful candidate for deposit in the Radcliffe Science library.

Schedule

A. Core Modules

1. Paradigms and Tools for Global Health
2. Challenges and Change in International Health
3. Global Health Research and Practice

B. Optional Modules

- ~~1.~~ ~~Advanced Topics in Tropical Medicine~~
- ~~2.~~1. Vaccinology
- ~~3.~~2. Reproductive, Maternal, Newborn and Child Health
- ~~4.~~3. International Development and Health
- ~~5.~~4. ~~Health, Environment and Development,~~ Environment and Health
- ~~6.~~5. Case Studies in Field Epidemiology
6. Mathematical Modelling of Infectious Diseases

C. *Research placement:* Students will produce a dissertation based on a research placement that will normally be undertaken overseas. A research placement supervisor will be assigned to each student in addition to their academic adviser. The subject of each student's dissertation, the research placement, and the supervision arrangements for each student must be approved by the Organising Committee.'

Explanatory Notes

The new module (Mathematical Modelling) will support capacity building efforts related to educating those in global health policy and practice on the methods of uses of mathematical modelling. It will also provide students with the opportunity to gain important practical skills, which will make them more attractive to future employers.

It has been decided to remove module 'Advanced Topics in Tropical Medicine' as there is now an external diploma in tropical medicine run by the Royal College of Physicians that Oxford students may sit.

Medical Sciences Divisional Board

Approved at the meeting of the MSD Graduate School Committee 30th May 2017 and on behalf of Education Committee on 4th July 2017.

Title of Programme/ Name of Regulation: MSc in Sleep Medicine

Brief note about nature of change: Minor amendments to assessment, online submission instructions, dates of resubmissions, and readmission of PGDip students to MSc programme. New addition to incorporate assessment of essays submitted for credit prior to enrolling on the MSc programme.

Location of change

In *Examination Regulations 2016*: <https://www.admin.ox.ac.uk/examregs/2016-17/mosbcinsleemedi/>

Effective date

For all students on course from MT2017, for first examination in 2017-18.

Detail of change

1. Amend clause 6 by removing point (ii) and re-numbering the following points in clause 6 accordingly:

6. Every candidate for an M.Sc. award will be required to satisfy the examiners in the following:
- (i) attendance at all modules specified in the *Schedule*;
 - ~~(ii) adequate completion of formative coursework;~~
 - (ii) completion of each of the MCQ examinations prior to the Final Meeting of the Board of Examiners;
 - (iii) submission of eight essays of not more than 4,000 words each (excluding references, appendices, tables, figures or figure legends), relating to each of modules (i) to (viii). Two essays will be submitted at the end of Hilary Term in each year of the course, and two essays will be submitted at the end of Trinity Term in each year of the course, on dates to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course. Each essay topic will be selected by the Board of Examiners. The essay

topics will be distributed to the students at the start of Michaelmas term of the academic year in which the examination is taken;

- (iv) submission of a dissertation of not more than 10,000 words (excluding tables, graphs, references and bibliography), on a subject selected by the candidate in consultation with the dissertation supervisor and approved by the Course Committee. Approval must be sought by no later than the end of Hilary Term in the first year of the course. The dissertation must be submitted in the Long Vacation of the second year of the course on a date to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course;
- (v) attendance at the Residential School following at least 2 terms of study and prior to submission of the dissertation.

2. Amend clause 7 to add additional sentences:

- 7. Candidates may be required to attend a viva voce after submission of the dissertation, on a date to be arranged by the examiners. Viva voce will normally cover the content of all of the assessed work and will be conducted via video conference.

3. Amend clause 9 to clarify dissertation submission via a secure online method to be outlined in the course handbook:

9. Dissertations shall be submitted in ~~hard copy and in~~ electronic format via a secure authorised online method to the Chair of Examiners, M.Sc. in Sleep Medicine, c/o Examinations Schools, High Street, Oxford OX1 4BG, by dates to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course

4. Amend clause 14 to change submission time/dates:

- 14. Candidates who fail to satisfy the examiners in the:
 - (i) extended essays will be permitted, by ~~12 noon Friday~~ 2pm Thursday of Week 8 of the term following the term in which the results were notified to the candidate, to resubmit work in respect of the part or parts they have failed on not more than one occasion.
 - (ii) dissertation will be permitted, by ~~12 noon~~ 2pm on the first ~~Friday~~ Thursday in September in the year following the original date of submission, to resubmit the work in respect to the part or parts they have failed on not more than one occasion.

5. Amend clause 18 to change the number of years between completing the PGDip and readmitting to the MSc:

18. In the case that a candidate who has been awarded the Postgraduate Diploma is readmitted to the M.Sc. then the following apply:

- (i) If any candidate who is successful in the examination for the M.Sc. has previously successfully completed the Postgraduate Diploma, then the subsequent award will subsume his or her previous award.
- (ii) If any student who has previously successfully completed the Postgraduate Diploma and ended their registration on the Programme subsequently is re-admitted to the M.Sc., the Course Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Diploma as having met the attendance and examination requirements in respect of the modules (i)-(viii) specified in the Schedule. Such discretion will normally only be exercised if the time elapsed between completion of the final module contributing to the Postgraduate Diploma and registering for the M.Sc. is not more than ~~two~~ three years.
- (iii) Candidates will be required to submit a dissertation as specified in point 6(v) above, however the deadline for approval of the dissertation subject will be the end of Friday of Week 8 of Michaelmas Term following readmission.

6. Add in clause 20 to take into account candidates who have completed modules for credit prior to admission to the MSc programme.

20. In the case that a candidate has undertaken a module (as outlined in the Schedule) for credit prior to enrolling onto the MSc in Sleep Medicine programme, the organising committee shall have discretion to deem satisfactory completion of the module (including the associated assessment) prior to registration for the MSc in Sleep Medicine. The organising committee shall decide if the candidate has met the attendance and examination requirements in respect of that module under 6.i-iii above. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSc in Sleep Medicine is not more than three years. The maximum number of modules taken for credit prior to registration for the MSc in Sleep Medicine that can contribute to the achievement of the award shall be three.

Explanatory Notes

The changes to clauses 6, 7, and 14, aim to clarify the assessment submission process. These changes have been introduced following discussions with the Registry, Department of Continuing Education who administer the submission of examinable material and student status

administration for the MSc in Sleep Medicine.

The amendment to clause 9, removing the necessity of submission of a hard copy of the dissertation, comes following the exams schools changes to permit dissertation submission via Weblearn.

The change to clause 18 has been introduced to allow students to have sufficient time (3 years rather than 2 years) to apply for the MSc course after making the decision to be readmitted to the MSc after completing the PGDip. The admissions process can take a year before entry onto the course and thus we request that students have sufficient time to apply for the MSc. The course committee do not believe this small change will significantly impact on the candidate's knowledge of the current research field.

The addition of clause 20 aims to incorporate examinable data from students who take individual modules for continuing professional development credit into the MSc programme. Students are permitted to take a maximum of three modules for credit. The submission of the extended essay for that module will be assessed by the exam board at the time the module is completed. The student will have completed an MCQ and acquired the attendance requirement. If a student has completed a module(s) for credit and wishes to apply for the MSc, the organising committee will decide if the completion of that module(s) and associated assessment is satisfactory and can be used as part of the MSc assessment requirements. This regulation is similar to that used by the MSc in Evidence Based Health Care, a course that also incorporates units taken for credit into a subsequent MSc programme.

Medical Sciences Divisional Board**Approved at the meeting of: Undergraduate Studies Committee 2nd June 2017****Title of Programme/ Name of Regulation**

Honour School of Molecular and Cellular Biochemistry

Brief note about nature of change:

Change to the number of offered in Part II options

Location of change

In *Examination Regulations 2016* <http://www.admin.ox.ac.uk/examregs/2016-17/hsomandcellbioc/studentview/> Honour School of Molecular and Cellular Biochemistry

Effective date**For students starting Part II from Michaelmas Term 2018****For first examination from 2018-19****Detail of change**

Amend citation 3.8 as follows:

^{3.8}*Options:* Each candidate will undertake and be assessed in two areas of Biochemistry, each selected from options approved by the Biochemistry Steering Committee, and published by the Department of Biochemistry. Two lists, each consisting of ~~three~~ at least two options, will be published and one option must be chosen from each list. The lists of options will be posted in the Department of Biochemistry and sent to Senior Tutors of all colleges not later than noon on Friday of the eighth week of Trinity Term in the year preceding that in which the examination is taken.

Explanatory Notes

It has been deemed necessary to remove one of the 6 usually offered options in Part II of the Honour School of Molecular and Cellular Biochemistry to be taken by candidates in 2018-19 academic year, due to the option organiser being on sabbatical. The department decided against devising a replacement option as the entire course in Molecular and Cellular Biochemistry has recently entered a period of a comprehensive review with a view to being significantly re-designed.

Medical Sciences Divisional Board

Approved at the meeting of MSD EPSC, 9 June 2017

First Examination for the Degree of Bachelor of Medicine (First BM Parts I and II)
(Pre-clinical Medicine)

Brief note about nature of change: to amend regulations relating to re-sits of First BM Examinations.

Location of change

In *Examination Regulations 2016* [<http://www.admin.ox.ac.uk/examregs/2016-17/fbpiandii/studentview/>]

Effective date

For students starting Part I from MT 2017 (first examination in 2017-18) and Part II from MT 2017 (first examination in 2017-18)

Detail of change

Deleted text is struck-through; new text is underlined.

1. Amend citation reference 1.14 as follows:

4. Part I of the First Examination

~~Subjects 1, 2, 3, 5, 6, and 7 shall each be examined in three Parts: A, B, and C. In each of these subjects, a candidate must offer Parts A, B, and C at one examination, provided that a candidate who has failed at his or her first attempt to satisfy the examiners in one Part only of a subject may offer that Part alone at a subsequent examination. In each of these subjects, a candidate must pass all three Parts, or have accumulated passes in all three Parts, in order to pass in that subject. When a candidate who at the first attempt passed only one or two Part(s) of a subject subsequently passes the remaining Part(s) of that subject, the examiners shall publish his or her name as having passed in that subject.~~

2. Amend citation reference 1.15 as follows:

'5-Subjects 1, 2, and 3 shall each be examined in three assessment units: Part A, Part B and Part C. Subject 4 forms a single assessment unit. The content and assessment format of the assessment units are provided in the Schedule below. A candidate must offer all four subjects ten assessment units in Part I at one examination, provided that a candidate who has failed at his or her first attempt in any subject or subjects may offer subject 4 or any Part or Parts of subjects 1, 2, or 3 at a subsequent examination (in accordance with clause 4 above), and provided that the Medical Sciences Board may dispense candidates who have already passed a First Public Examination in any subject from the requirement to offer all ten assessment units four subjects at one examination. The examiners may request that a candidate attend one or more oral examinations. In Part I, the examiners may publish the name of a candidate as having passed one, two, three, or four subjects, and the examiners may in addition publish the name of a candidate as having passed one or two Part(s) only of any of the subjects 1, 2, or 3.

5. The outcomes of Part I of the First Examination are as follows:

a) A candidate who has satisfied the Examiners in all ten assessment units will be deemed to have passed Part I of the First Examination.

b) A candidate who has failed one or more assessment units but has satisfied the Examiners in four or more of the seven written or computer-based assessment units (Parts A and B of subjects 1-3, and subject 4), will be deemed to have achieved a partial pass. They will be permitted one further attempt at the units they have failed, within one year of the initial failure.

c) A candidate who has satisfied the Examiners in fewer than four of the seven written or computer-based assessment units (Parts A and B of subjects 1-3, and subject 4), will be deemed to have failed Part I of the First Examination. They will be permitted one further attempt at all seven written or computer-based assessment units, along with any Part C units failed during the first sitting, within one year of the initial failure. Part C units passed during the first sitting can usually be carried forward to the second attempt.

A candidate who is taking one or more Part C units for the second time, having failed their first attempt at those units, may be examined orally on the material covered during the practical course for that subject. However, in the case of a student exceptionally repeating the entire academic year, they will normally be expected to satisfy the Examiners by having a satisfactory record of attendance and performance in practical work.

6. No candidate may offer any assessment unit for Part I of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit for Part I of the First Examination shall require application to and approval on behalf of the Education Committee of the University, in accordance with the *General Regulations*

for the First and Second Public Examinations.

7. Part II of the First Examination

Subjects 5, 6, and 7 shall each be examined in three assessment units: Part A, Part B, and Part C. Subject 8 forms a single assessment unit. The content and assessment format of the assessment units are provided in the Schedule below. A candidate must offer all ten assessments in Part II. In Part II, a candidate must offer all four subjects at one examination, provided that a candidate who has failed at his or her first attempt in any subject or subjects may offer subject 8 or any Part or Parts of subjects 5, 6, or 7 at a subsequent examination (in accordance with clause 4 above). In Part II, the examiners may publish the name of a candidate as having passed one, two, three, or four subjects, and the examiners may in addition publish the name of a candidate as having passed one or two Part(s) only of any of the subjects 5, 6, or 7. The examiners may request that a candidate attend one or more oral examinations.

8. The outcomes of Part II of the First Examination are as follows:

a) A candidate who has satisfied the Examiners in all ten assessment units will be deemed to have passed Part II of the First Examination.

b) A candidate who has satisfied the Examiners in one or more of the ten assessment units will be deemed to have achieved a partial pass. They will be permitted one further attempt at the unit(s) they have failed, within one year of the initial failure. A candidate who is taking one or more Part C units for the second time, having failed their first attempt at those units, may be examined orally on the material covered during the practical course for that subject. However, in the case of a student exceptionally repeating the entire academic year, they will normally be expected to satisfy the Examiners by having a satisfactory record of attendance and performance in practical work.

9. No candidate may offer any assessment unit for Part II of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit for Part II of the First Examination shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the procedure set out in the handbook for medical students in Years 1-3.'

3. Amend citation reference 1.16 as follows:

'610. A candidate shall be deemed to have passed the First Examination for the degree of Bachelor of Medicine if they have satisfied the examiners in all the subjects of Parts I and II as specified in clause 2 above.'

4. Amend citation reference 1.17 as follows:

'711. A candidate who has passed Part I of the First Examination for the degree of Bachelor of

Medicine shall be deemed to have passed the First Public Examination.'

5. Amend citation reference 1.18 as follows:

'~~8~~12. No candidate shall be admitted to the examination for Part II of the First Examination without first having passed all the assessment units ~~subjects~~ of Part I, save in exceptional circumstances. This shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.'

6. Amend citation reference 1.19 as follows:

~~9. No candidate may offer any subject or Part of a subject in Parts I and II of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any subject or Part of a subject for Part I of the First Examination shall require application to and approval on behalf of the Education Committee of the University, in accordance with the *General Regulations for the First and Second Public Examinations*. A further exceptional opportunity to offer any subject or Part of a subject for Part II of the First Examination shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the procedure set out in the handbook for medical students in Years 1–3.~~

7. Amend citation reference 1.20 as follows:

'~~40~~13. The examiners may award a Distinction to candidates of special merit in either Part I or Part II of the examination, provided that all examinations for all four subjects specified for that Part in clause 2 above have been offered in their entirety and passed at one examination at the first scheduled opportunity which shall be the candidate's first attempt, except in exceptional circumstances at the discretion of the Board of Examiners following application from the candidate's society.'

8. Amend citation reference 1.21 as follows:

'~~44~~14. The examiners may award a Pass with Merit to candidates of special merit in any of the individual subjects 1, 2, 3, 5, 6, or 7, provided that all ~~four subjects~~ ten assessment units of Part I or of Part II of the examination have been offered in their entirety at one examination. The award of Pass with Merit shall be based on performance in Part B of a subject and shall be confined to

candidates who have passed Parts A and C of that subject at the same sitting which shall be the first scheduled opportunity and the candidate's first attempt, except in exceptional circumstances at the discretion of the Board of Examiners following application from the candidate's society.'

9. Re-number citation references 1.22 to 1.26 (numbers 15 – 16).

10. Amend citation reference 1.27 as follows:

'17. Regulations for Part C of subjects 1, 2, 3, 5, 6, and 7

11. Amend citation reference 1.32 as follows:

~~'Candidates may be required to undergo oral examination.'~~

12. Amend citation reference 1.33 as follows:

'18. Regulations for the Patient and Doctor Course

The Director of Pre-Clinical Studies or his or her deputy will make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) to certify that each candidate has participated satisfactorily in the *Patient and Doctor Course*.

Part I'

13. Amend citation reference 2.1 as follows:

Schedule for Part I'

14. Amend citation reference 2.8 as follows:

'In subject 4, one one-and-a-half-hour paper will be set, assessing knowledge and understanding of the Composite Syllabus.

Part II'

15. Amend citation reference 3.1 as follows:

Schedule for Part II'

Explanatory Notes

1. The Education Policy and Standards Committee of the Medical Sciences Board has agreed that, in line with the First Public Examination for other degree courses, a candidate who fails 4 or more of the 7 written or computer-based papers in the First BM Part I should normally be required to re-sit all the original papers.

2. Candidates are normally allowed two attempts at each written or computer-based paper in the First BM Part I and II examinations. There is currently no limit in the examination regulations on the time that can be taken between the first and second attempts.

For candidates re-sitting papers in the First BM Part I, the re-sit arrangements should provide confidence that progression to the second year of the course is appropriate. For candidates re-sitting papers in the First BM Part II, the re-sit arrangements should provide confidence that progression to the clinical stage of the medical course is appropriate.

The Education Policy and Standards Committee of the Medical Sciences Board has therefore agreed that the regulations should include a time limit between first attempts and re-sits.

Medical Sciences Divisional Board

Approved at the meeting of the MSD Graduate School Committee 30th May 2017 and on behalf of Education Committee on 4th July 2017.

Title of Programme/ Name of Regulation: PGDip in Sleep Medicine

Brief note about nature of change: Minor amendments to assessment and dates of resubmissions. New addition to incorporate assessment of essays submitted for credit prior to enrolling on the PGDip programme.

Location of change

In *Examination Regulations 2016*: <https://www.admin.ox.ac.uk/examregs/2016-17/pdinsleemedi/>

Effective date

For all students on course from MT2017, for first examination in 2017-18.

Detail of change

1. Amend clause 6 by removing point (ii) and re-numbering the following points in clause 6 accordingly:

6. Every candidate for a Postgraduate Diploma award will be required to satisfy the examiners in the following:

(i) attendance at all modules specified in the *Schedule*;

~~(ii) adequate completion of formative coursework;~~

(ii) ~~(iii)~~ completion of each of the MCQ examinations prior to the Final Meeting of the Board of Examiners;

(iii) ~~(iv)~~ submission of eight essays of not more than 4,000 words each, relating to each of modules (i) to (viii). Two essays will be submitted at the end of Hilary Term in each year of the course, and two essays will be submitted at the end of Trinity Term in each year of the course, on dates to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course. Each essay topic will be selected by the Board of Examiners. The essay topics will be distributed to the students at the start of Michaelmas term

of the academic year in which the examination is taken;

(iv) ~~(vi)~~ attendance at the Residential School following at least 2 terms of study.

2 Amend current clause 10 to change submission time/date:

10. Candidates who fail to satisfy the examiners in the extended essays will be permitted, by ~~12 noon,~~ ~~Friday 2pm, Thursday~~ of Week 8 of the term following the term in which the results were notified to the candidate, to resubmit work in respect of the part or parts they have failed on not more than one occasion.

3. Add in clause 12 to take into account candidates who have completed modules for credit prior to admission to the PGDip programme.

12. In the case that a candidate has undertaken a module (as outlined in the Schedule) for credit prior to enrolling onto the PGDip in Sleep Medicine programme, the organising committee shall have discretion to deem satisfactory completion of the module (including the associated assessment material) prior to registration for the PGDip in Sleep Medicine. The organising committee shall decide if the candidate has met the attendance and examination requirements in respect of that module under 6.i-iii above. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the PGDip in Sleep Medicine is not more than three years. The maximum number of modules taken for credit prior to registration for the PGDip in Sleep Medicine that can contribute to the achievement of the award shall be three.

Explanatory Notes

The changes to clauses 6 and 10 aim to clarify the assessment submission process. These changes have been introduced following discussions with the Registry, Department of Continuing Education who administer the submission of examinable material and student status administration for the MSc in Sleep Medicine.

The addition of clause 20 aims to incorporate examinable data from students who take individual modules for continuing professional development credit into the PGDip programme. Students are permitted to take a maximum of three modules for credit. The submission of the extended essay for that module will be assessed by the exam board at the time the module is completed. The student will have completed an MCQ and acquired the attendance requirement. If a student has completed a module(s) for credit and wishes to apply for the PGDip, the organising committee will decide if the completion of that module(s) and associated assessment is satisfactory and can be used as part of the PGDip assessment requirements. This regulation is similar to that used by the MSc in Evidence Based Health Care, a course that also incorporates units taken for credit into a subsequent post graduate taught programme.