

Humanities Divisional Board**Approved at the meeting of Ruskin School of Art, Academic Committee 26/05/2023****Title of Programme**

Honour School of Fine Art

Brief note about nature of change:

Removal of superfluous text. Change in deadline. NB: on-course changes

Location of changeIn *Examination Regulations 2021-22*<https://examregs.admin.ox.ac.uk/Regulation?code=hsoffineart&srchYear=2021&srchTerm=1&year=2021&term=1>**Effective date**

For students starting FHS from MT2022

And

For first examination from 2023/24

Detail of change

~~1.5(a) Submit a portfolio of work made during the course preceding the examination or created especially for assessment in any medium or media agreed by the candidate and their tutor. The portfolio must be presented in digital form, and may include both work in progress and completed artworks. The portfolio should include at least twelve original works; in the case of time-based work, candidates should make a submission of works, or excerpts of works, of no more than a total of twenty minutes' duration. Work which, in the judgement of the candidate's tutor, cannot be submitted for examination for practical reasons, may be represented by documentation.~~

(a) Produce a selection of work completed throughout the course preceding the examination in each of the categories scheduled below, to be submitted no later than noon on Tuesday in the eighth week of Trinity Full Term in which the examination is taken. Submission to be made to Ruskin School of Art, 128 Bullingdon Road, Oxford.

(i) An exhibition of current work or work constructed especially for assessment.

(ii) A portfolio of work made during the course preceding the examination in any medium or media agreed by the candidate and their tutor. This should include at least twelve original works; in the case of time-based work, candidates should make a submission of works, or excerpts of works, of no more than a total of twenty minutes' duration. Work which, in the judgement of the candidate's tutor, cannot be submitted for examination for practical reasons, may be represented by documentation.

^{1.6}~~(b)~~ Submit an essay of no more than 6,000 words (including footnotes), which shall normally be on some aspect of visual culture since 1900, ~~in accordance with the provisions of clause 3 of these regulations.~~ no later than noon on the Friday of ninth week of the Hilary Term preceding the examination.

^{1.7}~~(c)~~ Submit three essays of no more than 2,500 words each (including footnotes) on aspects of the history and theory of visual culture since 1900 ~~in accordance with the provisions of clause 3 of these regulations.~~ One essay must be submitted not later than noon on the Friday of the ninth week of the Michaelmas Full Term in the academic year preceding the examination, one essay must be submitted not later than noon on the Friday of the ninth week of the Hilary Full Term in the academic year preceding the examination, and one essay must be submitted not later than noon on the Friday of the ninth week of the Trinity Full Term in the academic year preceding the examination.

All digital submissions are to be made on University approved online platform, as directed by the School.

~~1.8~~ ~~3.~~

^{1.9}~~(a)~~ The work required by the provisions of clause 2 (a) must be submitted via the approved online platform to the Chair of Examiners, Final Examination in Fine Art, Ruskin School of Art, 74 High Street, Oxford by noon on Tuesday in the eighth week of Trinity Full Term in which the examination is taken.

^{1.10}~~(b)~~ A candidate submitting an essay in accordance with the provisions of clause 2 (b) of these regulations must apply for the approval of the Head of School not later than Friday in the fourth week of the Michaelmas Full Term preceding the examination. Such application shall include the title of the proposed essay and a synopsis of not more than 100 words setting out the manner in which it is proposed to treat the subject. The must be submitted electronically using the approved online submission system not later than noon on the Monday of the eighth week of the Hilary Full Term preceding the examination. Each essay must be accompanied by a certificate signed by the candidate that the essay has not been submitted for any previous examination, and that the essay is his or her own unaided work.

Tutors may provide advice on the choice and scope of the subject, the sources available, and the method of presentation. They may also read and comment on a first draft of the essay.

~~4.44~~ (c) The essays required by the provisions of clause 2 (c) must be submitted electronically using the approved online submission system by noon on Friday of ninth week of the Michaelmas Full Term preceding the examination. (Note: candidates taking the examination in the Honour School of History of Art must submit the required essays by noon on Friday of ninth week of the Michaelmas Full Term preceding the examination.) One essay must be submitted not later than noon on the Friday of the ninth week of the Michaelmas Full Term in the academic year preceding the examination, one essay must be submitted not later than noon on the Friday of the ninth week of the Hilary Full Term in the academic year preceding the examination, and one essay must be submitted not later than noon on the Friday of the ninth week of the Trinity Full Term in the academic year preceding the examination.

Explanatory Notes

1. removal of surplus and unnecessary requirement (application to Head of School for approval of title) in process of writing essay for submission
2. the amended deadline makes no difference to the schedule of marking/examining, and corresponds with the submission deadlines (Friday, week 9) of other assessment unit submissions. The current second-year students, who will be affected immediately by these changes, all approved this change when consulted in a meeting in Trinity Term 2023.