Title of Programme/ Name of Regulation [if general])
Honour School in Fine Art

Brief note about nature of change: Amendment 1 reverses temporary pandemic-imposed amendments to the Regulations; amendment 2 aligns the wording on requirements of form of submission (digital and/or physical) with the submission requirements in amendment 1.

Location of change
In Examination Regulations
https://examregs.admin.ox.ac.uk/Regulation?code=hsoffineart&srchYear=2021&srcTerm=1&year=2018&term=1

Effective date
For students starting from MT 2020
And
For first examination from 2021-2022

Detail of change

1.42. Every candidate will be required to

1.5(a) Submit a portfolio of work made during the course preceding the examination or created especially for assessment in any medium or media agreed by the candidate and their tutor. The portfolio must be presented in digital form, and may include both work in progress and completed artworks. The portfolio should include at least twelve original works; in the case of time-based work, candidates should make a submission of works, or excerpts of works, of no more than a total of twenty minutes’ duration. Work which, in the judgement of the candidate’s tutor, cannot be submitted for examination for practical reasons, may be represented by documentation.

(a) Produce a selection of work completed throughout the course preceding the examination in each of the categories scheduled below:

(i) An exhibition of current work or work constructed especially for assessment.
(ii) A portfolio of work made during the course preceding the examination in any medium or media agreed by the candidate
and their tutor. This should include at least twelve original works; in the case of time-based work, candidates should make a submission of works, or excerpts of works, of no more than a total of twenty minutes' duration. Work which, in the judgement of the candidate's tutor, cannot be submitted for examination for practical reasons, may be represented by documentation.

1.8

1.9 (a) The work required by the provisions of clause 2 (a) must be submitted via the approved online platform to the Chair of Examiners, Final Examination in Fine Art, Ruskin School of Art, 74 High Street, Oxford by noon on Tuesday in the eighth week of Trinity Full Term in which the examination is taken.

1.10 (b) A candidate submitting an essay in accordance with the provisions of clause 2 (b) of these regulations must apply for the approval of the Head of School not later than Friday in the fourth week of the Michaelmas Full Term preceding the examination. Such application shall include the title of the proposed essay and a synopsis of not more than 100 words setting out the manner in which it is proposed to treat the subject. The essay must be submitted electronically using the approved online submission system not later than noon on the Monday of the eighth week of the Hilary Full Term preceding the examination. Each essay must be accompanied by a certificate signed by the candidate that the essay has not been submitted for any previous examination, and that the essay is his or her own unaided work. Tutors may provide advice on the choice and scope of the subject, the sources available, and the method of presentation. They may also read and comment on a first draft of the essay.

1.11 (c) The essays required by the provisions of clause 2 (c) must be submitted electronically using the approved online submission system by noon on Friday of the fourth week of the Michaelmas Full Term preceding the examination. (Note: candidates taking the examination in the Honour School of History of Art must submit the required essays by noon on Friday of the ninth week of the Michaelmas Full Term preceding the examination.) One essay must be submitted not later than noon on the Friday of the ninth week of the Michaelmas Full Term in the academic year preceding the examination, one essay must be submitted not later than noon on the Friday of the ninth week of the Hilary Full Term in the academic year preceding the examination, and one essay must be submitted not later than noon on the Friday of the ninth week of the Trinity Full Term in the academic year preceding the examination.

(a) The work required by the provisions of clause 2(a) (i) must be submitted to the Chair of Examiners, Final Examination in Fine Art.
Ruskin School of Art, 128 Bullingdon Road, Oxford by noon on Tuesday in the eighth week of Trinity Full Term in which the examination is taken.

(b) The work required by the provisions of clause 2(a) (ii) must be submitted to the Chair of Examiners, Ruskin School of Art, Oxford by noon on Tuesday in the eighth week of Trinity Full Term in which the examination is taken.

(c) A candidate submitting an essay in accordance with the provisions of clause 2 (b) of these regulations must apply for the approval of the Head of School not later than Friday in the fourth week of the Michaelmas Full Term preceding the examination. Such application shall include the title of the proposed essay and a synopsis of not more than 100 words setting out the manner in which it is proposed to treat the subject. The essay must be submitted electronically using the approved online submission system not later than noon on the Monday of the eighth week of the Hilary Full Term preceding the examination. Each essay must be accompanied by a certificate signed by the candidate that the essay has not been submitted for any previous examination, and that the essay is his or her own unaided work. Tutors may provide advice on the choice and scope of the subject, the sources available, and the method of presentation. They may also read and comment on a first draft of the essay.

(d) The essays required by the provisions of clause 2 (c) must be submitted electronically using the approved online submission system. One essay must be submitted not later than noon on the Friday of the ninth week of the Michaelmas Full Term in the academic year preceding the examination, one essay must be submitted not later than noon on the Friday of the ninth week of the Hilary Full Term in the academic year preceding the examination, and one essay must be submitted not later than noon on the Friday of the ninth week of the Trinity Full Term in the academic year preceding the examination.

**Explanatory Notes**
The amendments restore the pre-pandemic assessment requirements for practical (art) work and clarify the instructions on forms of submission (digital/physical) for all components of the exam.