Title of Programme/ Name of Regulation [if general]]
Executive Master of Business Administration (Part-time)

Brief note about nature of change: Clarification of regulations concerning suspension and transfer arrangements, and minor administrative amendments.

Location of change
In Examination Regulations 2020-21
https://examregs.admin.ox.ac.uk/Regulation?code=emofbusiadmi&srchYear=2020&srchTerm=1&year=2020&term=1

Effective date
For students starting from MT 2021
For first examination from 2021-22.

Detail of change
Amend citation references 1.11, 1.18, 1.19, 1.26, 1.31, 1.36, 1.39-1.50 and re-number as follows:

§4. Residence and other Requirements

1. Part-time students for the Degree of Master of Business Administration admitted in September shall be required to pursue their course of study for 26 months and part-time students for the Degree of Master of Business Administration admitted in January shall be required to pursue their course of study for 24 months. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised coursework as the EMBA committee shall require. The part-time MBA Programme Director shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him
or her.

1.122. Part-time students may hold the status of Student for the Part-time Degree of Master of Business Administration for a period not exceeding 48 months.

1.133. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

- 1.14(a) he or she shall have been refused permission to supplicate for the Degree of Master of Business Administration;
- 1.15(b) the EMBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;
- 1.16(c) he or she shall have been transferred under the relevant provisions to another status; or
- 1.17(d) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Suspension and Transfer

1.181. If, for good cause, a student is temporarily unable to carry out their studies, the EMBA Committee may grant a temporary suspension of status, normally for not less than one month at any one time. Applications for suspension of status should be made to the Programme Director concerned, via the relevant Programme Manager. Applications will be considered by the Programme Director and the Director of Graduate Studies on behalf of the EMBA Committee. No student may be granted more than twenty-four months of suspension of status in this way.

1.192. Candidates admitted to the 26-month programme cannot transfer to the 24-month programme; nor can candidates admitted to the 24-month programme transfer to the 26-month programme.

§65. Examination of Students

1.201. The examination for the Degree of Master of Business Administration shall be under the supervision of the EMBA Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. The assessment shall consist of:

- 1.20(a) course assignments;
- 1.21(b) written examinations;
- 1.22(c) oral presentations;
written or oral reports on a business project approved by the committee;

(e) class participation; and

(f) an oral examination; provided that the committee shall have power by

regulation to authorise the examiners to dispense individual candidates from the oral

examination. This provision notwithstanding, the examiners may, if they deem

expedient, set a candidate a further written examination after examining the

candidate orally.

Assignments and reports must be submitted online, as set out in the assessment

section of the programme learning platform, by the stipulated submission date.

2. No candidate shall be permitted to take an examination under the preceding clause unless

he or she has been admitted as a candidate for the examination in question by the committee

and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners

shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again

on one, but not more than one, subsequent occasion for that part of the examination which

they failed. Re-sits or re-submissions of assessed course components must take place no

more than twelve months after the final meeting of the Board of Examiners, excluding any

period of suspension.

5. Part-time candidates must follow a course of instruction in Management Studies and must

complete components (a) to (d) below:

(a) all thirteen courses from the Schedule;

(b) four electives, a maximum of two of which can be completed by taking

equivalent (up to four) ‘half’ electives. The list of electives will be published by the

Programme Director of the part-time MBA not later than the first day of the first

module of the second year of the programme;

(c) an Entrepreneurship Project (EP);

(d) Global Opportunities & Threats Oxford (GOTO).

6. Students must attempt all assessments associated with components (a)-(d) above, but may

fail one of the elective courses from component (b) (or two half elective courses) and still

pass the programme as a whole. Candidates may be required to attend an oral examination

on any part.

7. The EMBA Committee shall have the discretion to permit any candidate to the part-time

MBA to be exempted from up to four courses providing that the Committee is satisfied that

such a candidate has completed equivalent study of an appropriate standard, and has passed

the assessment associated with that equivalent study, on either the Postgraduate Diploma in

AI for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma
in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation no more than five years before initial registration for the part-time MBA.

8. With the approval of the Programme Director of the part-time MBA, a candidate may substitute core courses or electives on the part-time MBA with core courses from the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Leadership Coaching, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the part-time MBA.

9. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

10. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

Schedule

1.40 1.39(a) Accounting Firms and Markets
1.41 1.40(b) Analytics
1.42 1.41(c) Business Finance Leadership Fundamentals
1.43 1.42(d) Business in Emerging Markets Governance and Ethics
1.44 1.43(e) Firms and Markets Global Rules of the Game
1.45 1.44(f) Global Rules of the Game Strategy
1.46 1.45(g) Governance and Ethics Accounting
1.47 1.46(h) Leadership Fundamentals Technology and Operations Management
1.48 1.47(i) Marketing Business Finance
1.49 1.48(j) Negotiations Business in Emerging Markets
1.50 1.49(k) Strategy Marketing
1.51 1.50(l) Technology and Operations Management Negotiations
1.52 1.51(m) The Strategic Leader
Explanatory Notes

Clarification of regulations concerning suspension and transfer arrangements, and minor administrative amendments.