



**Education Committee**

**Approved by Taught Degrees Panel – Chair’s action – 20/06/17**

**Regulations for the Conduct of University Examinations: Part 15 Supervision and Invigilation of Examinations**

**Brief note about nature of change:** Change to the criteria for eligibility of student members to act as invigilators

**Location of change**  
In *Examination Regulations 2016* <http://www.admin.ox.ac.uk/examregs/2016-17/rftcoue-p15sainviofexam/>

**Effective date**  
For first examination from 2017-18

**Detail of change**

*Invigilators*

15.2.

(1) The Registrar shall draw up for the approval of the Proctors a list of persons whom he or she deems suitable to invigilate examinations.

(2) No student member of the University shall be eligible to act as an invigilator unless ~~he or she is a graduate student in at least the third year of his or her registration for graduate study~~ they hold Probationer Research Student status or status for one of the following degrees: M.Sc. by Research, M.Litt., or D.Phil.

(3) Approved invigilators shall comply with any requirements made by Proctors, in consultation with the Registrar, with regard to their training, conduct, attendance or the discharge of their duties.

(4) The Proctors may remove from the list the name of any person who in their

opinion should no longer act as an invigilator.

(5) The Registrar shall, in consultation with the chair of the examiners, arrange for individuals from the approved list to invigilate each examination.

(6) No person who is appointed to act as an amanuensis in any examination may also invigilate that examination.

### **Explanatory Notes**

The current regulations regarding those who may act as invigilators restrict the selection of student members to those in their third year of graduate study (no distinction is made between taught or research status). The revised regulation makes eligible all graduate research students.

**Education Committee**

**Approved by the chair of the Taught Degrees Panel of Education Committee on 21 September 2017**

**Regulations for the Conduct of University Examinations: Part 14 Late Submission, Non-submission, Non-appearance and Withdrawal from Examinations**

**Brief note about nature of change:** minor clarification of withdrawal provisions

**Location of change**

In *Examination Regulations 2017*, <https://www.admin.ox.ac.uk/examregs/2017-18/rftcoue-p14ls-n-snowfromexam/>

**Effective date**

**For all students on course from MT 2017**

**For first examination from 2017-18**

**Detail of change**

Amend citation references 1.56 as indicated, next text underlined, deleted text struck through:

<sup>1.56</sup>14.20. A candidate may not withdraw once ~~all parts of an Examination have been completed.~~ they have attempted or presented themselves for all parts of the Examination.

**Explanatory Notes**

A minor change is being made to the regulations relating to withdrawal from Examinations to clarify that it is not possible to withdraw from an Examination (e.g. FPE, FHS, MSt) once all assessment for that Examination has been attempted, including any papers where a candidate attended but left before answering all questions.

**Education Committee**

**Approved by the chair of the Taught Degrees Panel of Education Committee on 22 September 2017**

**General Regulations for Foundation Certificates**

**Brief note about nature of change:** provision to allow the award of merit and distinction

**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grforfouncert/>

**Effective date**

**For all students on course from MT 2017**

**For first examination from 2017-18**

**Detail of change**

Amend the regulation as indicated, next text underlined, deleted text struck through:

1. The Continuing Education Board shall have power to grant Foundation Certificates to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.
2. The examination for each certificate shall be under the supervision of the Continuing Education Board which shall have the power subject to the approval of the Education Committee, to make regulations governing the examination.
3. The Director of the Department for Continuing Education shall keep a register of attendance of students for the Certificate. No student shall be granted leave to take the examination unless the register shows satisfactory attendance ~~by him or her~~.
4. Candidates, whether members of the University or not, may be admitted as students for the Certificate under such conditions as the Continuing Education Board shall prescribe provided that, before admission to the course,

candidates have satisfied the Committee that they are well qualified to enter the proposed course of study.

5. Examination for the certificate shall be by written examination, by coursework essays, and (if the examiners think fit) by oral examination, under such conditions as the Continuing Education Board may by regulation prescribe
6. If, for good cause, a student is temporarily unable to carry out ~~his or her~~ their coursework or examination the Continuing Education Board may grant ~~his or her~~ their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2 Years</i>	<i>12 Terms / 4 Years</i>	<i>6 Terms / 2 Years</i>

7. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.
8. A student who has withdrawn or who has been withdrawn may apply for reinstatement to ~~his or her~~ their former status on the Register within two years of ~~his or her~~ their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.
9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

#### **Explanatory Notes**

At its meeting on 6 June 2017, the Taught Degrees Panel of Education Committee approved proposals for the award of merit for all undergraduate certificates and diplomas in the Department for Continuing Education. It has been agreed that provisions for the

award of merit and distinction should be given in general regulations rather than special subject regulations. This change gives effect to these decisions.

The opportunity has also been taken to remove binary gender references.

**Education Committee**

**Approved by the chair of the Taught Degrees Panel of Education Committee on 22 September 2017**

**General Regulations for Undergraduate Advanced Diplomas (Continuing Education)**

**Brief note about nature of change:** provision to allow the award of merit and distinction

**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grfuad-ceduc/>

**Effective date**

**For all students on course from MT 2017**

**For first examination from 2017-18**

**Detail of change**

Amend the regulation as indicated, next text underlined, deleted text struck through:

1. The Continuing Education Board shall have power to grant Advanced Diplomas to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Board may prescribe by regulation.
2. The examination for each Advanced Diploma shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.
3. Candidates, whether members of the University or not, may be admitted as students for an Advanced Diploma under such conditions as the Board shall prescribe, provided that before admission to a course of study approved by the Board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the committee and are well-equipped to enter the proposed course of study.
4. Any person who has been accepted as a candidate for an Advanced Diploma and who has satisfactorily pursued a course, the character and length of which have been approved by the Board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out ~~his or her~~ their coursework or examination the Continuing Education Board may grant ~~his or her~~ their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2 Years</i>	<i>12 Terms / 4 Years</i>	<i>6 Terms / 2 Years</i>

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to ~~his or her~~ their former status on the Register within two years of ~~his or her~~ their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

8. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

#### **Explanatory Notes**

At its meeting on 6 June 2017, the Taught Degrees Panel of Education Committee approved proposals for the award of merit for all undergraduate certificates and diplomas in the Department for Continuing Education. It has been agreed that provisions for the award of merit and distinction should be given in general regulations rather than special subject regulations. This change gives effect to these decisions.

The opportunity has also been taken to remove binary gender references.



**Education Committee**

**Approved by the chair of the Taught Degrees Panel of Education Committee on 22 September 2017**

**General Regulations for Undergraduate Diplomas (Continuing Education)**

**Brief note about nature of change:** provision to allow the award of merit and distinction

**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grfud-ceduc/>

**Effective date**

**For all students on course from MT 2017**

**For first examination from 2017-18**

**Detail of change**

Amend the regulation as indicated, next text underlined, deleted text struck through:

1. The Continuing Education Board shall have the power to grant Diplomas to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.
2. The examination for each Diploma shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.
3. Candidates, whether members of the University or not, may be admitted as students for an Undergraduate Diploma under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the Board and are well-equipped to enter the proposed course of study.
4. Any person who has been accepted as a candidate for an Undergraduate Diploma and who has satisfactorily pursued a course, the character and length of

which have been approved by the committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out ~~his or her~~ their coursework or examination the Continuing Education Board may grant ~~his or her~~ their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2 Years</i>	<i>12 Terms / 4 Years</i>	<i>6 Terms / 2 Years</i>

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to ~~his or her~~ their former status on the Register within two years of ~~his or her~~ their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

8. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

### **Explanatory Notes**

At its meeting on 6 June 2017, the Taught Degrees Panel of Education Committee approved proposals for the award of merit for all undergraduate certificates and diplomas in the Department for Continuing Education. It has been agreed that provisions for the award of merit and distinction should be given in general regulations rather than special subject regulations. This change gives effect to these decisions.

The opportunity has also been taken to remove binary gender references.

**Education Committee**

**Approved by the chair of the Taught Degrees Panel of Education Committee on 22 September 2017**

**General Regulations for Undergraduate Certificates (Continuing Education)**

**Brief note about nature of change:** provision to allow the award of merit and distinction

**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grfuc-ceduc/>

**Effective date**

**For all students on course from MT 2017**

**For first examination from 2017-18**

**Detail of change**

Amend the regulation as indicated, next text underlined, deleted text struck through:

1. The Continuing Education Board shall have the power to grant Certificates to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.
2. The examination for each Certificate shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.
3. Candidates, whether members of the University or not, may be admitted as students for an Undergraduate Certificate under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the board, and are well-equipped to enter the proposed course of study.
4. Any person who has been accepted as a candidate for an Undergraduate Certificate and who has satisfactorily pursued a course, the character and length of which have been approved by the board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out ~~his or her~~ their coursework or examination the Continuing Education Board may grant ~~his or her~~ their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
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6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to ~~his or her~~ their former status on the Register within two years of ~~his or her~~ their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

8. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

#### **Explanatory Notes**

At its meeting on 6 June 2017, the Taught Degrees Panel of Education Committee approved proposals for the award of merit for all undergraduate certificates and diplomas in the Department for Continuing Education. It has been agreed that provisions for the award of merit and distinction should be given in general regulations rather than special subject regulations. This change gives effect to these decisions.

The opportunity has also been taken to remove binary gender references.

**Education Committee**

**Approved at the meeting of Education Committee of 16 June 2017**

**General Regulations for Higher Doctorates**

**Brief note about nature of change:** New regulations for higher doctorates following their review by Education Committee

**Effective date**

From MT18

**Location of change**

In *Examination Regulations 2017* after the Regulations for the Doctor of Engineering, <http://www.admin.ox.ac.uk/examregs/2017-18/doctofengi/>

Insert text as follows:

**General regulations for the Higher Doctorates**

*Awards*

1. The Higher Doctorates shall be the Doctor of Civil Law, Doctor of Divinity, Doctor of Letters, Doctor of Music, and the Doctor of Science.

*Eligibility*

2. Any person who is a current member of Congregation or holds a degree of the University may apply for leave to supplicate for one of the higher doctorates. Candidates from the University of Cambridge or the University of Dublin who have been incorporated in this University are precluded from supplicating for one of the higher doctorates, unless they are also a current member of Congregation or hold a degree of the University.

*Application*

3. A candidate will make an initial application to the relevant Divisional Board or other responsible body as specified in the information published by the University by the

published deadline. The initial application will consist of the materials and application fee specified in the information published by the University. Initial applications will be subject to a screening process to establish whether there is a *prima facie* case for the candidate to be considered for the degree. The nature of the screening process to be followed shall be published by the relevant responsible body. Should a responsible body conclude that there is not a *prima facie* case for consideration the candidate will be notified, a proportion of their application fee as specified in information published by the University shall be returned to them and they will not be invited to make a full application. There is no right of appeal in relation to a screening decision; unsuccessful candidates may re-apply at the next available opportunity.

4. If a responsible body concludes that there is a *prima facie* case for consideration, the candidate will be invited to make a full application. The format required of the full application will be as published by the relevant responsible body and will consist of published papers, books or other materials as specified in the information published by the University. At least one year must have elapsed between the publication of any published paper or book and its submission as evidence in support of an application. For work produced in collaboration, a candidate must state in respect of each item the extent of his own contribution. Any work previously submitted for an award of this or any other institution shall be ineligible for consideration in support of an application for a higher doctorate.

#### *Judgement*

5. The responsible body shall appoint two judges to consider the evidence submitted by the candidate. For applications from current members of Congregation both judges shall be external to the University. For other applications one internal and one external judge may be appointed, or two external judges if an internal judge is not available.

6. If a responsible body is not able to engage judges within a reasonable period of time, they may decline to consider the full application. In this case the candidate shall be refunded the full application fee.

7. For the higher doctorates, excluding the Doctor of Music, the appointed judges shall state whether the evidence submitted demonstrates excellence in academic scholarship and is:

- (a) of the absolute highest quality;
- (b) substantial in scale and in the contribution it has made to knowledge;
- (c) sustained over time and showing current and continued contribution to scholarship;
- (d) authoritative, being able to demonstrate impact on the work of others;
- (e) of global reach and international importance within the field; and
- (f) of such breadth or covering such branches of knowledge appropriate to the field and in line with disciplinary norms and expectations.

8. For the Doctor of Music, the appointed judges shall state whether the evidence submitted demonstrates originality and an outstanding level of technical and aesthetic distinction in music composition and:

- (a) is of the highest quality;
- (b) demonstrates an ability to handle varied musical forces and large-scale structures;
- (c) is substantial in scale, showing current and continued contribution to the artistic, intellectual and cultural environment over a substantial period of time;
- (d) demonstrates evidence of the communication of ideas and the dissemination of work in the global community;
- (e) for acoustic instrumental music, there should be evidence of a range of ambitious structural challenges across varied genres;
- (f) for mixed media, studio, ethnic or community approaches, the work should be of comparable quality in its field.

9. Each judge shall submit an independent report for consideration by the responsible body. Should the two judges diverge in their conclusions as to whether the evidence submitted meets the criteria for the award, the responsible body shall seek the opinion of a third judge, who shall be external to the University.

*Outcome*

10. If the responsible body approves the evidence as of sufficient merit for the degree, it shall give leave to the candidate to supplicate for the degree, and shall notify its decision in the University Gazette. One copy of each of the papers and books submitted as evidence shall remain in the possession of the University for deposit in the Bodleian Library, unless the Library already possesses a copy.

11. An unsuccessful candidate may appeal against the decision of the responsible body to Education Committee if they believe there was a procedural irregularity in the decision-making process.

12. Unsuccessful candidates may re-apply at the next available opportunity.

**Explanatory Notes**

Education Committee carried out a review of higher doctorates in 2016. As a result of the review, a number reforms to the regulation and administration of higher doctorates were agreed. With Education Committee's approval, the existing regulations were suspended in Trinity term 2016 while these changes were implemented. New regulations for the degrees were approved by Education Committee in Trinity term 2017, to come into effect from Michaelmas term 2018. The regulations for all higher doctorates are being combined into a single set of regulations (as published in this notice). Further information and guidance regarding the application process is available at <https://www.ox.ac.uk/students/academic/higher-doctorates>.

**Education Committee**

**Approved at the meeting of Education Committee of 16 June 2017**

**Regulations for the Doctor of Divinity**

**Brief note about nature of change:** removal of the regulations following the review of higher doctorates. New regulations are being introduced.

**Effective date**

From MT18

**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/doctofdivi/>

**Detail of change**

1. Remove the entire text of the regulations including title.

**Explanatory Notes**

Education Committee carried out a review of higher doctorates in 2016. As a result of the review, a number reforms to the regulation and administration of higher doctorates were agreed. With Education Committee's approval, the existing regulations were suspended in Trinity term 2016 while these changes were implemented. New regulations for the degrees were approved by Education Committee in Trinity term 2017, to come into effect from Michaelmas term 2018. The regulations for all higher doctorates are being combined into a single set of regulations. Further information and guidance regarding the application process is available at <https://www.ox.ac.uk/students/academic/higher-doctorates>.



**Education Committee**

**Approved at the meeting of Education Committee of 16 June 2017**

**Regulations for the Doctor of Letters and Doctor of Science**

**Brief note about nature of change:** removal of the regulations following the review of higher doctorates. New regulations are being introduced.

**Effective date**

From MT18

**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/doladoctofscie/>

**Detail of change**

1. Remove the entire text of the regulations including title and footnotes.

**Explanatory Notes**

Education Committee carried out a review of higher doctorates in 2016. As a result of the review, a number reforms to the regulation and administration of higher doctorates were agreed. With Education Committee's approval, the existing regulations were suspended in Trinity term 2016 while these changes were implemented. New regulations for the degrees were approved by Education Committee in Trinity term 2017, to come into effect from Michaelmas term 2018. The regulations for all higher doctorates are being combined into a single set of regulations. Further information and guidance regarding the application process is available at <https://www.ox.ac.uk/students/academic/higher-doctorates>.

**Education Committee**

**Approved at the meeting of Education Committee of 16 June 2017**

**Regulations for Higher Degrees in Music**

**Brief note about nature of change:** removal of the regulations for the Doctor of Music following the review of higher doctorates. New regulations are being introduced. Retitling of regulations

**Effective date**

From MT18

**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/rfhdegrinmusi/>

**Detail of change**

1. Retitle regulation, delete 'Regulations for Higher Degrees in Music' and replace with 'Regulations for the Degree of Bachelor of Music'.
2. Remove text from citation 1.9 to 1.24 including sub-heading

**§3. Degree of Doctor of Music**

<sup>1.9</sup>~~[The regulations for the Degree of Doctor of Music are currently suspended. See the [Education Committee notice](#) in the Gazette of 16 June 2016 for further information.]~~

<sup>1.10</sup>~~1. Any person belonging to one of the following classes may apply to the Board of the Faculty of Music for leave to supplicate for the Degree of Doctor of Music:~~

<sup>1.11</sup>~~(a) Persons who have been admitted to the Degree of Bachelor of Music at this University; provided that no Bachelor of Music may submit evidence for approval until he or she has entered upon the ninth term after that in which he or she was admitted to the Degree of Bachelor of Music;~~

<sup>1.12</sup>(b) Masters of Arts who have incepted in this University and have entered upon the thirtieth term from their matriculation;

<sup>1.13</sup>(c) Masters of Arts of the University of Cambridge or Dublin who have been incorporated in this University and have entered upon the thirtieth term from their matriculation at Cambridge or Dublin;

<sup>1.14</sup>(d) Undergraduates or Bachelors of Arts of the University of Cambridge or Dublin who have been incorporated and have incepted in the Faculty of Arts in this University and have entered upon the thirtieth term from their matriculation at Cambridge or Dublin;

<sup>1.15</sup>(e) Persons on whom the Degree of Master of Arts has been conferred by decree or special resolution, other than a degree *honoris causa*, and who have entered upon the ninth term from their admission to that degree.

<sup>1.16</sup>Candidates intending to submit for the Degree of Doctor of Music are strongly advised to consult the Chair of the Faculty Board who will arrange, free of charge, for an advisory consultation on one or more of the works intended for submission, prior to their formal submission.

<sup>1.17</sup>2. A candidate for the Degree of Doctor of Music shall be required to submit through the Registrar two copies of a portfolio for approval by the Board of the Faculty of Music. The portfolio shall normally consist of between five and seven compositions which, taken together, demonstrate originality and high level of technical and aesthetic distinction, significantly in advance of what is required for a D.Phil. in composition. Each portfolio shall include a copy of any recordings of the compositions. The portfolio should demonstrate an ability to handle varied musical forces and large scale structures. Where the composer is predominantly concerned with acoustic instrumental music, there should be evidence of extended structures such as symphonic work and carefully wrought music such as that associated with the string quartet medium, amongst contrasting work. Where the composer has concentrated on the development of other areas, such as mixed media, studio, ethnic or community approaches, the work should be of comparable quality in its field. No work so submitted shall have previously been submitted for examination purposes, but it may previously have been published in any of the forms indicated in (3) below. The application shall be accompanied by:

<sup>1.18</sup>(1) evidence that the candidate's application has the approval of his or her society;

<sup>1.19</sup>(2) the fee prescribed in the appropriate regulation (see Appendix I).

<sup>1.20</sup>(3) A list of publications where publication is understood to take place by any or all means including public performance, CD recording, broadcast etc. and not solely or necessarily by commercial printing of the score.

<sup>1.21</sup>(4) A *curriculum vitae* (including main landmarks in career, full list of significant published works with full details of principal performances, esteem indicators such as prizes, bursaries, composer in residence posts, honours).

<sup>1.22</sup>(5) A declaration that the portfolio is the candidate's own unaided work.

<sup>1.23</sup>3. On receipt of an application under clause 2 above, the Registrar shall submit it to the Board of the Faculty of Music as soon as may be, for approval. The board shall appoint two external assessors to consider the portfolio and present an agreed joint report to the board. The report should be sufficiently comprehensive and detailed to enable the board to assess the work submitted by the candidate, and should make a clear recommendation as to whether the degree is to be awarded. The board shall decide whether the evidence submitted by the candidate is of sufficient merit to entitle him or her to supplicate for the Degree of Doctor of Music.

<sup>1.24</sup>4. If the board approves the evidence as of sufficient merit it shall give leave to the candidate to supplicate for the degree, and shall notify its decision in the *University Gazette*. One copy of each musical work so approved shall remain in the possession of the University for deposit in the Bodleian Library.

3. Delete from citation 1.40 to 1.42 and sub-heading

### DEGREE OF DOCTOR OF MUSIC

<sup>1.40</sup>*[The regulations for the Degree of Doctor of Music are currently suspended. See the [Education Committee notice](#) in the Gazette of 16 June 2016 for further information.]*

<sup>1.41</sup>A candidate is required to submit for approval by the board of the faculty a major musical work or works of his own composition and of outstanding merit. Two copies of each work must be submitted

#### *Evidence submitted for the Degree of Doctor of Music*

<sup>1.42</sup>The work or works submitted must show the private address as well as the name and college of the composer. The work or works must be strongly bound and paged, and lettered (with clearly stamped lettering) up the spine with title and composer's name, and also on the outside cover with title, name, and college, and the degree for which it was composed.

### Explanatory Notes

Education Committee carried out a review of higher doctorates in 2016. As a result of the review, a number reforms to the regulation and administration of higher doctorates were agreed. With Education Committee's approval, the existing regulations were suspended in Trinity term 2016 while these changes were implemented. New regulations for the degrees were approved by Education Committee in Trinity term 2017, to come into effect from Michaelmas term 2018. The regulations for all higher doctorates are being combined into a single set of regulations. Further information and guidance regarding the application process is available at <https://www.ox.ac.uk/students/academic/higher-doctorates>.

**Education Committee**

**Approved at the meeting of Education Committee of 16 June 2017 (DCL changes)**

**Approved by the chair of Education Committee on 13 July 2017 (MPhil Law/BCL/MJur changes)**

**Degrees in Civil Law, Magister Juris, and Master of Philosophy in Law**

**Brief note about nature of change:** Major reorganisation of regulations for law degrees. All degrees provided for in these regulations will be provided for in new regulations.

**Effective date**

From MT18

**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/dicl-mjamophilinlaw/>

**Detail of change**

1. Remove the entire text of the regulations including title.

**Explanatory Notes**

1. Education Committee carried out a review of higher doctorates in 2016. As a result of the review, a number reforms to the regulation and administration of higher doctorates were agreed. With Education Committee's approval, the existing regulations were suspended in Trinity term 2016 while these changes were implemented. New regulations for the degrees were approved by Education Committee in Trinity term 2017, to come into effect from Michaelmas term 2018. The regulations for all higher doctorates are being combined into a single set of regulations. Further information and guidance regarding the application process is available at <https://www.ox.ac.uk/students/academic/higher-doctorates>.

2. The provision of graduate degrees in law has been the subject of a major review. Separate sets of regulations are being created for the BCL/MJur and the MPhil Law/MPhil Socio-Legal Research as a result of this review.

**Education Committee**

**Approved at the meeting of Taught Degrees Panel on 8 May 2018**

**Regulations for the Conduct of University Examinations: Part 6: External Examiners**

**Brief note about nature of change:** Change regarding the length of term of office of external examiners.

**Location of change**

In *Examination Regulations 2017*, <https://www.admin.ox.ac.uk/examregs/2017-18/rftcoue-p6exteexam/>

**Effective date**

**For students starting from MT 2018**

**For first examination from 2018-19**

**Detail of change**

Amend citation references 1.3 as follows (new text underlined, deleted text struck through):

'6.3. The term of office for an external examiner shall be designated in standing orders, and shall be either three or four years. Exceptionally, this may be extended by one year. No external examiner may serve for more than ~~four~~ five years.'

**Explanatory Notes**

Terms of office for external examiners will be of either three or four years, with an exceptional extension of one year. The term of office will be defined in the standing orders for an examination.

This change gives a degree of flexibility to the term of office for external examiners that is already available for the terms of office for internal examiners and chairs of examiners. It is being made at the request of departments and following consideration by Taught Degrees Panel.





**Education Committee****Approved at the meeting of Taught Degrees Panel on 12 June 2018****Regulations for the Conduct of University Examinations: Part 12 Candidates with Special Examination Needs****Brief note about nature of change:** Change in the terminology used and removal of binary gender references.**Location of change**

In *Examination Regulations 2017*, <https://www.admin.ox.ac.uk/examregs/2017-18/rftcoue-p12cwsexamneed/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references 1.1-1.37 as follows (new text underlined, deleted text struck through):

*'Application of Part 12*

## 12.1.

(1) This Part is concerned with candidates for University Examinations who have a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

(2) This Part shall apply to them if the impairment which they have significantly affects their ability to undertake any examination at or within the time allotted to it, or at the place where it is to be held, or in the manner in which it is normally undertaken by candidates.

(3) This Part in any case applies to every candidate who has a specific learning difficulty such as dyslexia, dyspraxia, dysgraphia, dyscalculia, or attention deficit disorder.

(4) Candidates to whom this Part applies are called 'candidates with special examination needs' and those falling within paragraph (3) of this regulation are called 'candidates with specific learning difficulties'.

### *General Rules*

12.2. A candidate in any University Examination with special examination needs may apply to the Proctors through the Senior Tutor of their ~~his or her~~ college for alternative examination arrangements relating to their ~~his or her~~ condition. They may also notify ~~apply to~~ the Registrar through the Senior Tutor of their ~~his or her~~ college for the condition to be taken into account by the examiners as a special factor mitigating circumstance that may affect their ~~his or her~~ performance in examinations.

### 12.3.

(1) An application under regulation 12.2 above shall be made as soon as possible after matriculation and in any event not later than the date of entry of the candidate's name for the first examination for which alternative arrangements are sought.

(2) The application must be supported by a statement from an educational psychologist or other suitably qualified medical practitioner (called in these regulations 'the consultant') approved by the Proctors.

(3) The consultant's statement must be based on an assessment of the candidate carried out by that person and on such further assessment of the candidate as the consultant considers necessary in order to form a judgement.

(4) The Proctors shall issue guidance periodically on the qualifications of consultants and the nature of the assessments that will be considered appropriate.

### 12.4.

(1) Where an application is made in respect of a candidate who is confirmed under regulation 12.3 above to have special examination needs, the Proctors shall ensure that arrangements are made for the examination of that candidate which are appropriate for them ~~him or her~~ and fair in all the circumstances.

(2) These arrangements may include but are not limited to the provision of a room for the examination of the candidate, permission under Part 10 of these regulations for the dictation of papers and the use of a word-processor or other materials and equipment, the provision of an amanuensis, and the granting of extra time for the examination.

(3) The Proctors shall have regard to any recommendation made by the consultant in deciding what arrangements they should make.

12.5. Candidates who are confirmed under regulation 12.3 above to have a specific learning difficulty shall, where appropriate, be given extra time by the Proctors. Additional examination adjustments may be permitted on the recommendation of the consultant.

12.6. In the case of a candidate with a specific learning difficulty the Proctors shall also ensure that the appropriate statements explaining the effects of a specific learning difficulty are supplied to the chair of the examiners of the relevant University Examination and the Registrar shall ensure that they are placed on the candidate's examination scripts and any other work submitted for assessment, in order to assist the examiners in adjudicating the merits of the candidate's work.

#### *Visually-impaired candidates*

12.7.

(1) This additional regulation applies to candidates who are visually-impaired.

(2) Where any college has a visually-impaired candidate for any University Examination, the Senior Tutor shall, not less than three months before the date of the Examination, inform the Proctors who will make the necessary arrangements (including provision for papers in Braille if appropriate) in consultation with the Chair of Examiners and the Registrar.

(3) When papers in Braille or another format are required, the chair concerned shall submit a copy of the necessary manuscripts to the Registrar at least eight weeks before the date of the beginning of the University Examination.

#### *Codes of practice*

12.8. In exercising their powers under this Part the Proctors and chairs of examiners shall take full account of any relevant code of practice or other guidance adopted by the University in relation to persons who have a disability.

#### *Invigilation*

12.9. The invigilation of candidates with special examination needs for whom an examination room is provided shall be carried out in accordance with regulation 15.5 below.

#### *Continuity of arrangements*

12.10. Alternative arrangements approved by the Proctors under this Part shall normally apply to all University Examinations taken by the candidate during their ~~his~~ or ~~her~~ course of study.

12.11.

(1) It shall be the responsibility of the candidate to apply for any subsequent change to these arrangements which they ~~he or she~~ may wish, and to inform the Proctors of any material change in their ~~his or her~~ circumstances which might affect the suitability of those arrangements.

(2) In considering any request made under paragraph (1) the Proctors shall obtain and take into account the views of the consultant.

*Appeals under this Part*

12.12. A candidate who is dissatisfied with any decision made by the Proctors under this Part, or their ~~his or her~~ college, may appeal against that decision in accordance with the provisions of regulation 18.1 below.

*Costs*

12.13. The costs of arrangements made under this Part shall not fall on the candidate.'

**Explanatory Notes**

Change in the terminology used in the regulations from 'special factors affecting performance' to 'mitigating circumstances'. The opportunity has also been taken to remove binary gender references.

## Education Committee

Approved at the meeting of Taught Degrees Panel on 12 June 2018

**Regulations for the Conduct of University Examinations: Part 13 Factors Affecting Performance in an Examination**

**Brief note about nature of change:** Change in the terminology used, renaming of part, and removal of binary gender references.

**Location of change**

In *Examination Regulations 2017*, <https://www.admin.ox.ac.uk/examregs/2017-18/rftcoue-p13fapianexam/>

**Effective date**

From MT 2018

**Detail of change**

1. Change the name of the regulation as follows (new text underlined, deleted text struck through):

'Regulations for the Conduct of University Examinations: Part 13 ~~Factors Affecting Performance in an Examination~~ Mitigating Circumstances: Notices to Examiners'

2. Amend citation references 1.1 – 1.22 as follows (new text underlined, deleted text struck through):

*'Application of Part 13*

13.1. This Part is concerned with candidates whose performance in a University Examination may be significantly affected by acute illness or some other urgent cause, not falling within regulation 12.1 above, which the candidate wishes to be brought to the attention of the examiners before, during or after an examination.

~~*Factors affecting performance*~~ *Mitigating circumstances notices to examiners*

13.2. If a candidate considers that their ~~his or her~~ performance in any part of a University Examination is likely to be or has been affected by ~~factors~~ circumstances of which the

examiners have no knowledge, the candidate shall through the Senior Tutor of ~~their~~ his or her college inform the Registrar of these mitigating circumstances ~~this factor~~. Where this information is received not later than noon on the day prior to the final meeting of the examiners for the relevant examination (where marks will be finalised) the Registrar shall pass this information on to the chair of the examiners.

13.3.

(1) Applications Notices under this part received later than that time and date will only be passed to examiners by the Proctors if they are received within three months of the publication of results and if one of the following applies:

(a) The candidate's condition is such as to have prevented ~~them~~ him or her from making an earlier submission;

(b) The candidate's condition is not known or diagnosed until after the final meeting of the examiners;

(c) There has been a procedural error that has prevented the candidate's information from being submitted.

(2) If the Proctors decide not to pass the information on they shall give reasons for their decision.

13.4.

(1) If the University Examination is one in which Honours may be awarded the examiners may adopt one of the following courses, taking account of the information passed to them:

(a) if they consider the candidate has submitted enough work to allow them to determine the candidate's ~~his or her~~ proper class, they shall award the candidate the class that the candidate's ~~his or her~~ performance merits;

(b) if they are unable to adopt course (a) but consider, on the evidence of the work submitted, that but for the illness or other urgent cause affecting the candidate's performance, the candidate ~~he or she~~ would have obtained Honours, they may deem the candidate to have obtained Honours and publish the candidate's ~~his or her~~ name accordingly at the foot of the Results List under the words 'declared to have deserved Honours';

(c) if they are unable to adopt course (a) or course (b) but are nevertheless satisfied with the work submitted, they may include the candidate's name on the Results List to show that the candidate has satisfied the examiners;

(d) if they are unable to adopt course (a), (b), or (c) they shall fail the candidate.

(2) Where the examiners have adopted course (b), (c), or (d) above it shall be open to the candidate to apply to Education Committee for consideration of their ~~his or her~~ standing for Honours at a future examination.

(3) If the University Examination is one in which Honours are not awarded the examiners may adopt one of the following courses, taking account of the information passed to them:

(a) if they consider that the candidate has submitted enough work to allow them to determine that it is of sufficient standard to enable the candidate to pass the Examination, they shall include the candidate's ~~his or her~~ name in the Results List;

(b) if they are unable to adopt course (a) they shall fail the candidate.

*Appeals under this Part*

13.5. A candidate or their ~~his or her~~ college who is dissatisfied with any decision made by the Proctors or by the examiners under this Part, may appeal against that decision in accordance with the provisions of regulations 18.1. or 18.2. below.'

**Explanatory Notes**

Change in the terminology used in the regulations from 'factors affecting performance' to 'mitigating circumstances notices to examiners'. The opportunity has also been taken to remove binary gender references.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****Regulations for the Conduct of University Examinations: Part 17 Publication of Results****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/rftcoue-p17publofresu/>

**Effective date****From MT 2018****Detail of change**

Amend citation references 1.16-1.21 as follows (new text underlined, deleted text struck through):

*'Other Examinations*

17.7. The examiners in any Preliminary or Qualifying Examination or in any examination for a graduate taught programme or for a diploma or certificate except the Diploma in Law or the Certificate in Management Studies shall:

- (1) determine the candidates (identified only by their examination number) who have satisfied them;
- (2) if the regulations governing the particular Examination permit, determine the candidates who have ~~shown sufficient merit~~ met the relevant requirements to obtain a merit or a distinction; and
- (3) forthwith provide the information determined under paragraphs (1) and (2) above to Student Registry using the Results Lists.



17.8. In an Examination where a candidate is not required to pass in all subjects at one and the same Examination the examiners shall provide a Results List with the agreed results to date.'

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****General Regulations for the Degree of Master of Science by Coursework****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grftdomosciyecour/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references 1.28 as follows (new text underlined, deleted text struck through):

‘§5. 5. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.’

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****General Regulations for the Degree of Master of Studies****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grftdomastofstud/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references 1.14 as follows (new text underlined, deleted text struck through):

'§2. 7. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.'

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****Master of Theology (in Applied Theology) and Postgraduate Diploma in Applied Theology****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/mt-iat-apdinappltheo/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references 1. 3 as follows (new text underlined, deleted text struck through):

'3. The examinations for the Degree of Master of Theology and for the Postgraduate Diploma in Applied Theology shall be under the supervision of the Board of the Faculty of Theology and Religion which shall have power to make regulations governing the examinations. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.'

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments

may apply to Education Committee for exemption from the provisions of the award of merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****Master of Public Policy****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/mofpubpoli/administratorview/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references 1.28 as follows (new text underlined, deleted text struck through):

'3. ~~The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.~~ The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.'

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of

merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****General Regulations for the Degree of Master of Fine Art****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/moffineart/administratorview/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references 1.29 as follows (new text underlined, deleted text struck through):

'§5. 6. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.'

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.



**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grftdobopomastofphil/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation reference 1.50 as follows (new text underlined, deleted text struck through):

'§2. 6. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.'

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 12 June 2018****General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy****Brief note about nature of change:** Removal of an incorrect provision regarding supervisor reporting which does not reflect practice.**Location of change**

In *Examination Regulations 2017*, <https://www.admin.ox.ac.uk/examregs/2017-18/grftdobopomastofphil/>

**Effective date****From MT 2018****Detail of change**

Amend citation references 1.68-1.69 as follows (new text underlined, deleted text struck through):

**§4. Supervision of Students for the Degrees**

1. Any board or other authority having power to make regulations for the subjects for the Degrees of Bachelor and Master of Philosophy may place a student for those degrees under the supervision of a graduate member of the University or other competent person selected by it, and it shall have power, for sufficient reason, to change the supervisor of any student. If a student requires special supervision in some branch of his or her studies, the supervisor may give this himself or herself or, with the approval of the board or other authority concerned, arrange for it to be given by some other person or persons.
2. A supervisor shall send a report on the progress of a student to the board at the end of each term (~~excepting the term in which the student is admitted to the examination~~) and at any other time when the board so requires or he or she deems it expedient. The supervisor shall communicate the contents of the report

to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition he or she shall inform the board if he or she is of the opinion that a student is unlikely to reach the standard required for the Degree of Bachelor or Master of Philosophy.'

**Explanatory Notes**

The General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy currently indicate that supervisors are not required to provide reports for the term in which the student is admitted to the examination. As this does not reflect practice, the regulations are being updated.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 12 June 2018****General Regulations for the First and Second Public Examination****Brief note about nature of change:** Increase in time to be considered for honours for undergraduate exams**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grtfasecopublexam/>

**Effective date****From MT 2018****Detail of change**

Amend citation references 1.350 – 1.359 as follows (new text underlined, deleted text struck through):

*'Maximum time allowed for Honours*

4.11. No person may be admitted as a candidate in any Final Honour School after the lapse of ~~twelve~~ fifteen terms from the term of matriculation inclusively, except in the following cases:

(1) A candidate who has obtained Honours in some other Final Honour School may be admitted not more than ~~six~~ nine terms after the date on which he or she first obtained Honours in a Final Honour School.

(2) A candidate who has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations may be admitted as a candidate in Part II of the examination in Chemistry or in Molecular and Cellular Biochemistry or in Materials Science up to the end of the ~~eighteenth~~ twenty-first term.

(3) A candidate in any of the following Final Honour School examinations may be admitted up to the end of the ~~fifteenth~~ eighteenth term:

(a) any Final Honour School, if the candidate has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations in either the fifth or sixth term, or the eighth term in the case of Honour Moderations in Classics, from matriculation;

(b) the second part of any Final Honour School which is divided into two parts, except the Honour School of Biological Sciences, the Honour School of Cell and Systems Biology, the Honour School of Experimental Psychology, the Honour School of Geology, the Honour School of Neuroscience, and the Honour School of Physics (three-year course), and the Honour School of Psychology, Philosophy and Linguistics;

(c) the third part of any Final Honour School which is divided into three parts;

(d) the Honour School of Classics and Modern Languages, English and Modern Languages, European and Middle Eastern Languages, Jurisprudence, Modern Languages, Modern Languages and Linguistics, ~~Modern~~ History and Modern Languages, or Philosophy and Modern Languages, if the candidate is certified by his or her college to have spent an academic year of approved residence in an appropriate country or appropriate countries;

(e) the examination in Chinese or Japanese, or, if the candidate is certified to have spent an academic year abroad on a course approved by the Board of the Faculty of Oriental Studies, the examination in Arabic, or Hebrew, or Persian, or Turkish, in the Honour School of Oriental Studies.

(4) A person whose position is not covered in any of paragraphs 4.11 (1)-(3) may be admitted as a candidate in a Final Honour School for which there is at least one other candidate, subject to the approval of the Education Committee.'

### **Explanatory Notes**

The regulations relating to when a candidate could be considered for honours were no longer consistent with the provisions relating to which syllabus a candidate is entitled to be assessed according to (known as sitting under 'old regulations'). According to the current regulations, a candidate may be assessed according to the FHS syllabus they were taught up to six terms after they were originally due to take the assessment but may be considered for honours only up to three terms after they were originally due to take the assessment. The regulations have been updated to give consistency between the two sets of regulations.

The list of two-Part FHS taken over two years and the list of courses which include a year abroad have also been updated to reflect changes in FHS availability and titles.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****General Regulations for Examinations for Diplomas and Certificates Open to Non-Members of the University****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grfefdaco2n-moftheuniv/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references after 1.8 as follows (new text underlined, deleted text struck through):

9. Candidates entered for examinations in accordance with these regulations may be awarded by the examiners a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction. Education Committee shall maintain a list of programmes that have been given permission to be exempt from the provisions for the award of merit.

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of

merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.

**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****General Regulations for Postgraduate Diplomas (Continuing Education)****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grfpd-ceduc/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references after 1.8. as follows (new text underlined, deleted text struck through):

'8. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.'

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.



**Education Committee****Approved at the meeting of Taught Degrees Panel on 8 May 2018****General Regulations for Postgraduate Certificates (Continuing Education)****Brief note about nature of change:** Introduction of the award of merit**Location of change**

In *Examination Regulations 2017*, <http://www.admin.ox.ac.uk/examregs/2017-18/grfpc-ceduc/>

**Effective date****For students starting from MT 2018****For first examination from 2018-19****Detail of change**

Amend citation references after 1.8.as follows (new text underlined, deleted text struck through):

'8. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.'

**Explanatory Notes**

The award of merit for postgraduate taught programmes was approved by Taught Degrees Panel in Michaelmas term 2017. Associated regulation changes were approved in Trinity term 2018. Provision for the award of merit is being included within the relevant general regulations as this is a possible outcome for all PGT programmes. Departments may apply to Education Committee for exemption from the provisions of the award of merit on an individual programme basis. Where approval has been granted this will be reflected in the examination conventions for the programme.