

Education Committee

Approved at the meeting of the Examinations Panel of Education Committee of 26 October 2015

Regulations for the Conduct of University Examinations

Brief note about nature of change: Revisions to reflect practice and increase the transparency of the process to students

Effective date

With immediate effect

Location of change

In *Examination Regulations 2015, Regulations for the Conduct of University Examinations, Part 13*

Detail of change

Pages 28-29, line 15 p.28 - line 29 p.29

New text has been underlined; deleted text has been struck through.

Part 13 Factors Affecting Performance in an Examination

Application of Part 13

13.1. This Part is concerned with candidates whose performance in a University Examination may be significantly affected by acute illness or some other urgent cause, not falling within regulation 12.1 above, which the candidate wishes to be brought to the attention of the examiners before, during or after an examination.

Factors affecting performance

13.2. If a candidate considers that his or her performance in any part of a University Examination is likely to be or has been affected by factors of which the examiners have no

knowledge, the candidate shall through the Senior Tutor of his or her college inform the Registrar of this factor. Where this information is received not later than noon on the day prior to the final meeting of the examiners for the relevant examination (where marks will be finalised) the Registrar shall pass this information on to the chair of the examiners.

~~13.3. The Registrar shall pass this information on to the chair of the examiners except in cases where it is received after marks have been finalised by examiners. In such cases, the information will be passed to the Proctors who will determine whether the application meets one of the criteria given in 13.4 below.~~

13.34.

(1) Applications under this part received ~~after the final meeting of examiners~~ later than that time and date will normally only be passed to examiners by the Proctors if they are received within three months of the publication of results and if one of the following applies:

- (a) The candidate's condition is such as to have prevented him or her from making an earlier submission;
- (b) The candidate's condition is not known or diagnosed until close to or after the final meeting of the examiners;
- (c) There has been a procedural error that has prevented the candidate's information from being submitted.

(2) If the Proctors decide not to pass the information on they shall give reasons for their decision.

13.45.

(1) If the University Examination is one in which Honours may be awarded the examiners may adopt one of the following courses, taking account of the information passed to them:

- (a) if they consider the candidate has submitted enough work to allow them to determine his or her proper class, they shall award the candidate the class his or her performance merits;
- (b) if they are unable to adopt course (a) but consider, on the evidence of the work submitted, that but for the illness or other urgent cause affecting the candidate's performance, he or she would have obtained Honours, they may deem the candidate to have obtained Honours and publish his or her name accordingly at the foot of the Results List under the words 'declared to have deserved Honours';
- (c) if they are unable to adopt course (a) or course (b) but are nevertheless satisfied with the work submitted, they may include the candidate's name on the Results List to show that the candidate has satisfied the examiners;
- (d) if they are unable to adopt course (a), (b), or (c) they shall fail the candidate.

(2) Where the examiners have adopted course (b), (c), or (d) above it shall be open to the candidate to apply to Education Committee for consideration of his or her standing for Honours at a future examination.

(3) If the University Examination is one in which Honours are not awarded the examiners may adopt one of the following courses, taking account of the information passed to them:

(a) if they consider that the candidate has submitted enough work to allow them to determine that it is of sufficient standard to enable the candidate to pass the Examination, they shall include his or her name in the Results List;

(b) if they are unable to adopt course (a) they shall fail the candidate.

Appeals under this Part

13.56. A candidate or his or her college who is dissatisfied with any decision made by the Proctors or by the examiners under this Part, may appeal against that decision in accordance with the provisions of regulations 18.1. or 18.2. below.

Explanatory Notes

Revisions have been made to Part 13 (Factors Affecting Performance in an Examination) of the Regulations for the Conduct of University Examinations. These revisions clarify that applications for factors affecting performance to be considered must be received not later than noon on the day prior to the final meeting of the examiners for the relevant examination (where marks will be finalised), in order for such applications to be passed automatically to the chair of the examiners. These revisions reflect practice, and therefore increase the transparency of the process to students.

Education Committee

Approved by Chair's action, January 2016

General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy

Brief note about nature of change:

A change removing an outdated reference to exam entry dates from the General Regulations for the BPhil/MPhil.

Effective date

With effect from Michaelmas term 2016

Location of change

In *Examination Regulations 2015*

Detail of change

Page 445; line numbers 1-36

§5. Examination Regulations

~~1. Notice of Options~~

~~In the Trinity Full Term preceding the year in which the examination is to be taken, candidates must give notice to the Registrar of all the subjects and options which they intend to offer, together with the subject of their thesis by the following weeks:~~

B.Phil. in Philosophy —	By Friday in the first week
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~~In the Michaelmas Full Term preceding the examination, candidates must give notice to the Registrar of all the subjects and options which they intend to offer, together with the subject of their thesis (if offered) by the following weeks:~~

M.Phil. in Archaeology and in Classical Archaeology and M.Phil.	By Friday in the
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in Comparative Social Policy, and in Evidence-Based Social Intervention	eighth week
All other M.Phil. courses	By Friday in the second week

1. 2. Preparation and dispatch of B.Phil. and M.Phil. theses

The theses (two copies) must be typewritten and sent to the Chair of the Examiners for the Degree of B.Phil. [or M.Phil.], c/o the Examination Schools, High Street, Oxford, at least fourteen days before the first day of the examination, except where stated otherwise in the particular regulations for individual courses in the following pages.

The parcel should bear the words 'B.PHIL. [or M.PHIL.] THESIS IN [here insert subject]' in BLOCK CAPITALS in the bottom left-hand corner. The thesis must be printed or typed with a margin of 3 to 3.5 cms on the left-hand edge of each page (or on the inner edge, whether left-hand or right-hand, in the case of a thesis which is printed on both sides of the paper). Loose-leaf binding is not acceptable.

2. 3. Deposit of theses or dissertations in a university library

If the examiners are satisfied that the candidate's thesis or dissertation, as submitted, is of sufficient merit but they consider, nevertheless, that before the thesis is deposited in a university library the candidate should make minor corrections, they may require the candidate to correct the thesis to their satisfaction. The library copy of the thesis must be hard bound.

3. 4. Submission of theses, dissertations and other material

Except where otherwise indicated, all material submitted for examination (dissertations, extended essays, etc) shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work, except where otherwise specified. This statement must be submitted separately in a sealed envelope addressed to the chair of examiners of the degree course in question.

Explanatory Notes

Examination entry dates are currently agreed before the start of the academic year, and communicated to students on the student website pages. The requirement for students to enter for examinations is adequately covered by the Regulations for the Conduct of University Examinations: Part 9 Times for Holding Examinations and Entry of Names of Candidates (para 9.5). In 2010, divisions were asked not to include specific exam entry dates in the annual updating of regulations, and the *Examination Regulations* now do not include entry dates. The corresponding updating of this section of the General Regulations for the BPhil/MPhil was overlooked when these other revisions took place, and so is being amended now to bring it into line with the remainder of the Regulations.

Education Committee**Approved by the Graduate Panel of Education Committee on 3 May 2016****General Regulations Governing Research Degrees****Brief note about nature of change:**

A change setting the absolute minimum for requests for early vivas from the examiners at 14 days from receipt of the thesis by the examiners.

With immediate effect**Location of change**

In *Examination Regulations* online

Detail of change

Citation number [1.117]

3. Conduct of Oral Examinations for the Degrees of M.Litt., M.Sc. by Research, and D.Phil.

If, for any reason, examiners wish to hold a viva within one calendar month of receiving their copy of the thesis, notification should be sent to the relevant board, and the permission of the Proctors must be sought. This may be done by contacting the Proctors' Office giving details of the proposed arrangement and the reasons for the request. Under no circumstances will a viva be permitted to take place within 14 days of receipt of the thesis by the examiners.

Explanatory Notes

In Michaelmas term 2015 the *Examination Regulations* were amended to make it clear that if the examiners wish to propose that a viva take place within one month of receipt of the thesis, the permission of the Proctors is required. In response to a recommendation by the Proctors, and in view of the need to protect the integrity of the examination and the interests of both the candidate and the examiners, an absolute minimum of 14 days from receipt of the thesis is being introduced.

Education Committee

Approved at the meeting of the Examinations Panel of Education Committee of 9 May 2016

Regulations for the Conduct of University Examinations

Brief note about nature of change: To remove provision for two levels of appeal in Part 9.8 of the Regulations for the Conduct of University Examinations

Effective date

With immediate effect

Location of change

In *Examination Regulations 2015*, Regulations for the Conduct of University Examinations, Part 9

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/rftcoue-p9tfheaeonameofcand/>

Citation numbers 1.14-1.33

Inserted text has been underlined; deleted text has been struck through.

Late entries

9.6. Where a candidate whose name has not been entered for an examination by the date fixed by the Registrar under the provisions of regulation 9.5 above wishes his or her name to be entered after that date, the procedure shall be as follows:

(1) the candidate shall apply in writing through the Senior Tutor to the Registrar for his or her name to be so entered;

(2) the Registrar shall determine whether the candidate proposes to offer

part of the examination which has not already been offered by some other candidate whose name has been entered under the provisions of regulations 9.3-9.5 above and whether any other change in the conduct of the examination, as already arranged, would be involved;

(3) if no change in the conduct of the examination as referred to in paragraph (2) would be involved, the Registrar shall, subject to the payment by the candidate of a late-entry fee, grant permission for the candidate to be admitted to the examination;

(4) if some such change would be involved, the Registrar shall ask the chair of examiners whether he or she is, nevertheless, willing to consent to the candidate being admitted to the examination, and if the chair consents the Registrar shall, subject to the payment by the candidate of a late-entry fee, grant permission for the candidate to be admitted to the examination;

(5) if the chair of examiners refuses to give the consent referred to in paragraph (4), the Registrar shall refer the matter to the Proctors for a review of the decision, and, if they give permission, this shall be subject to the payment by the candidate of a late-entry fee;

(6) the late-entry fee payable under paragraphs (3), (4), and (5) shall be such sum as the Education Committee shall from time to time determine, and different sums may be specified in respect of permission given under different paragraphs.

9.7.

(1) Notwithstanding the provisions of regulation 9.6 above, the Divisional Board of Social Sciences may make provision for late entry, as appropriate, in the regulations for the Postgraduate Certificate in Education.

(2) Candidates permitted to enter late for these examinations shall pay such sum as the Education Committee shall from time to time determine.

Late alteration of options

9.8. Where the regulations for a University Examination permit the offering of options and a candidate wishes to alter his or her choice of options, the procedure shall be as follows:

(1) The candidate shall apply in writing through the Senior Tutor to the Registrar for the alteration to be made.

(2) The Registrar shall determine whether the candidate proposes to offer a part of the examination which has not already been offered by some other candidate whose name has been entered under the provisions of regulations 9.3-9.5 above and whether any other change in the conduct of the

examination, as already arranged, would be involved.

(3) If no change in the conduct of the examination as referred to in paragraph (2) would be involved, the Registrar shall, subject to the payment by the candidate of a late-alteration fee, grant permission for the alteration to be made.

(4) If some such change would be involved, the Registrar shall ask the chair of examiners whether he or she is, nevertheless, willing to consent to the alteration, and, if the chair consents, the Registrar shall, subject to the payment by the candidate of a late alteration fee, grant permission for the alteration to be made.

(5) If the chair of examiners refuses to give the consent referred to in paragraph (4), the Registrar shall refer the matter to the Proctors for a review of the decision, and, if they give permission, this shall be subject to the payment by the candidate of a late-alteration fee.

~~(6) A candidate or his or her college may within fourteen days of the date of the Proctors' decision appeal in writing to the Chair of the Education Committee (who may nominate another member of the committee, other than one of the Proctors, to adjudicate the appeal).~~

~~(67)~~ The late-alteration fee payable under paragraphs (3), (4), and (5) above shall be such sum as the Education Committee shall from time to time determine, and different sums may be specified in respect of permission given under different paragraphs.

Explanatory Notes

At its Trinity Term 2016 meeting, Examinations Panel agreed that an anomaly in Part 9 of the Regulations for the Conduct of University Examinations should be corrected, so that provision for two levels of appeal in Part 9.8 is removed, and that this change should be made with immediate effect.

Education Committee

Approved at the meeting of the Examinations Panel of Education Committee of 1 February 2016

Regulations for the Conduct of University Examinations

Brief note about nature of change: Removal of the word 'normally' so that a three month time limit (for receipt of factors affecting performance applications made after noon the day previous to the final examiners' meeting) is made a firm requirement

Effective date

With effect from MT 2016

Location of change

In *Examination Regulations 2015*, Regulations for the Conduct of University Examinations, Part 13.3 (1)

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/rftcoue-p13fapianexam/>

Citation numbers 1.5-1.9

Deleted text has been struck through.

13.3.

- (1) Applications under this part received later than that time and date will ~~normally~~ only be passed to examiners by the Proctors if they are received within three months of the publication of results and if one of the following applies:
 - (a) The candidate's condition is such as to have prevented him or her from making an earlier submission;
 - (b) The candidate's condition is not known or diagnosed until after the final meeting of the examiners;
 - (c) There has been a procedural error that has prevented the candidate's

information from being submitted.

Explanatory Notes

At its Hilary Term 2016 meeting, Examinations Panel discussed a review of the new factors affecting performance procedures introduced in 2014-15. As one of the outcomes from this review, the Panel agreed that the word 'normally' should be removed from the Regulations for the Conduct of University Examinations, Part 13 Factors affecting performance in an examination, 13.3 (1), with effect for 2016-17.

Education Committee

Approved at the meeting of the Examinations Panel of Education Committee of 9 May 2016

Regulations for the Conduct of University Examinations

Brief note about nature of change: To ensure that there is provision for an appeal to the Chair of Education Committee against Proctors' decisions under clause 3 of the Proctors' Administrative Regulations for Candidates in Examinations, plus minor wording changes to improve clarity and consistency

Effective date

With immediate effect

Location of change

In *Examination Regulations 2015*, Regulations for the Conduct of University Examinations, Part 18

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/rftcoue-p18afdprocandexam/>

Inserted text has been underlined; deleted text has been struck through.

**REGULATIONS FOR THE CONDUCT OF UNIVERSITY EXAMINATIONS: PART 18:
APPEALS FROM AGAINST DECISIONS OF THE PROCTORS AND EXAMINERS**

Appeals ~~from~~ against decisions under Parts 11, 12, 13, and 14, and against decisions under clause 3 of Proctors' Regulations 1 of 2005, Proctors' Administrative Regulations for Candidates in Examinations

18.1.

(1) A candidate who is dissatisfied with a decision made by the Proctors

under Parts 11, 12, 13, or 14 above, or under clause 3 of Proctors' Regulations 1 of 2005, Proctors' Administrative Regulations for Candidates in Examinations, may, or his or her college may, appeal against it in accordance with the procedures set out in this regulation.

(2) An appeal must be made within 14 days of the date of the Proctors' decision.

(3) Any such appeal must be made in writing to the Chair of the Education Committee.

(4) The appeal shall be determined expeditiously by the Chair or another member of the Committee, other than one of the Proctors, nominated by the Chair.

Appeals ~~from~~ against decisions of examiners

18.2. Appeals ~~from~~ against decisions of examiners shall be made in accordance with the Procedures for Handling Complaints (including Academic Appeals) laid down and published by the Proctors under section 20 of Statute IX and any Council Regulations made under that section and not otherwise.

Explanatory Notes

At its Trinity Term 2016 meeting, Examinations Panel agreed that it was important for there to be a formal appeal process against Proctors' decisions under clause 3 of the Proctors' Administrative Regulations for Candidates in Examinations, as the consequences arising from the Proctors' decision could be very serious. The Panel therefore agreed that Part 18 of the Regulations for the Conduct of University Examinations should be amended accordingly, with immediate effect.

Education Committee

Approved at the meeting of the Examinations Panel of Education Committee of 26 October 2015

General Regulations for the First and Second Public Examination

Brief note about nature of change: Changes to grant candidates for the FHS an entitlement to be assessed according to the regulations that were in force at the time they were taught, for up to six terms after the original assessment date, without needing to seek special permission from Education Committee

Effective date

With effect from MT 2016

Location of change

In *Examination Regulations 2015*, General Regulations for the First and Second Public Examination, Part 4 Second Public Examination

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/grttfasecopublexam/>

Citation Numbers 1.343-1.361

Inserted text has been underlined; deleted text has been struck through.

Maximum time allowed for Honours

4.11. No person may be admitted as a candidate in any Final Honour School after the lapse of twelve terms from the term of matriculation inclusively, except in the following cases:

- (1) A candidate who has obtained Honours in some other Final Honour School may be admitted not more than six terms after the date on which he or she first obtained Honours in a Final Honour School.

(2) A candidate who has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations may be admitted as a candidate in Part II of the examination in Chemistry or in Molecular and Cellular Biochemistry or in Materials Science up to the end of the eighteenth term.

(3) A candidate in any of the following Final Honour School examinations may be admitted up to the end of the fifteenth term:

(a) any Final Honour School, if the candidate has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations in either the fifth or sixth term, or the eighth term in the case of Honour Moderations in Classics, from matriculation;

(b) the second part of any Final Honour School which is divided into two parts, except the Honour School of Biological Sciences, the Honour School of Geology, and the Honour School of Physics (three-year course);

(c) the third part of any Final Honour School which is divided into three parts;

(d) the Honour School of Classics and Modern Languages, English and Modern Languages, European and Middle Eastern Languages, Jurisprudence, Modern Languages, Modern History and Modern Languages, or Philosophy and Modern Languages, if the candidate is certified by his or her college to have spent an academic year of approved residence in an appropriate country or appropriate countries;

(e) the examination in Chinese or Japanese, or, if the candidate is certified to have spent an academic year abroad on a course approved by the Board of the Faculty of Oriental Studies, the examination in Arabic, or Hebrew, or Persian, or Turkish, in the Honour School of Oriental Studies.

(4) A person whose position is not covered in any of paragraphs 4.11 (1)-(3) may be admitted as a candidate in a Final Honour School for which there is at least one other candidate, subject to the approval of the Education Committee.

~~(5) A person who is admitted under (4) above within six terms of the term in which they were originally due to be examined for a part of a Final Honour School or the relevant Part, shall normally be examined in accordance with the regulations pertaining to the original examination.~~

~~(6) A person who is admitted under (4) above seven or more terms after the term in which they were originally due to be examined for a part of a Final Honour School or the relevant Part, shall normally be examined in accordance with the current regulations.~~

4.12. The candidate's college shall be required to notify the University of any change in the

candidate's status between entry and the date of the examination.

4.13. No person whose name has been placed in any Results List and recorded as achieving a classified result by the Public Examiners (other than a candidate who has been declared to have deserved Honours under the Regulations for the Conduct of Examinations) shall be admitted again as a candidate in the same Final Honour School, but this regulation shall not affect the regulations concerning the Final Honour Schools of Modern Languages and Oriental Studies which enable candidates under certain conditions to offer themselves again in the same School.

4.14.

(1) No person whose name has been placed in any Results List by the Public Examiners (with the exceptions in regulations 4.12 and 4.13 above) shall be admitted as a candidate in a second Final Honour School having papers in common with the first, except with the permission of the Proctors.

(2) If any member of the University is dissatisfied with a decision by the Proctors under paragraph (1) above, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(3) The appeal shall be adjudged expeditiously by the Chair or another member of the committee, other than one of the Proctors, nominated by the Chair.

Regulations under which a candidate may be examined

4.15 A person admitted as a candidate in any Final Honour School within six terms of the term in which they were originally due to be examined shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

4.16 A person admitted as a candidate in any Final Honour School seven or more terms after the term in which they were originally due to be examined shall normally be examined in accordance with the current regulations.

Explanatory Notes

At its Trinity Term 2015 meeting, Examinations Panel agreed that candidates for the FHS should be entitled to be assessed according to the regulations that were in force at the time they were taught, for up to six terms after the original assessment date, without needing to seek special permission from Education Committee. Amendments to the regulations, effective from 2016-17, were approved at the Michaelmas Term 2015 meeting of Examinations Panel.

Education Committee

Approved at the meeting of the Examinations Panel of Education Committee of 26 October 2015

General Regulations for the First and Second Public Examination

Brief note about nature of change: Changes to grant candidates for the FPE an entitlement to be assessed according to the regulations that were in force at the time they were taught, for up to three terms after the original assessment date, without needing to seek special permission from Education Committee

Effective date

With effect from MT 2016

Location of change

In *Examination Regulations 2015*, General Regulations for the First and Second Public Examination, Part 3 First Public Examination

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/grttfasecopublexam/>

Inserted text has been underlined.

Insert after citation number 1.212:

Regulations under which a candidate may be examined

3.13. A person admitted as a candidate for the First Public Examination within three terms of the term in which they were originally due to be examined for the First Public Examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

3.14. A person admitted as a candidate for the First Public Examination four or more terms

after the term in which they were originally due to be examined for the First Public Examination shall normally be examined in accordance with the current regulations.

Explanatory Notes

At its Trinity Term 2015 meeting, Examinations Panel agreed that candidates for the FHS should be entitled to be assessed according to the regulations that were in force at the time they were taught, for up to six terms after the original assessment date, without needing to seek special permission from Education Committee, and that candidates for other examinations should have an equivalent entitlement. Amendments to the regulations for the First Public Examination, effective from 2016-17, were approved at the Michaelmas Term 2015 meeting of Examinations Panel.

Education Committee

Approved at the meeting of the Examinations Panel of Education Committee of 26 October 2015

Regulations concerning the status of Graduate Taught Students

Brief note about nature of change: Changes to grant graduate taught students an entitlement to be assessed according to the regulations that were in force at the time they were taught , so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion of their course.

Effective date

With effect from MT 2016

Location of change

In *Examination Regulations 2015*, Regulations concerning the status of Graduate Taught Students

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/rctsogradtaugstud>

Inserted text has been underlined.

Insert at citation number 1.2

§2. Suspension of Status of Graduate Taught Students

If, for good cause, a student is temporarily unable to carry out his or her coursework or research (if applicable), the board concerned may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board concerned, c/o the relevant Graduate Studies Assistant; and should be accompanied by statements of support from the relevant course director (or the student's supervisor, if applicable) and society. No student may be granted more than the number of terms' or months' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Explanatory Notes

At its Trinity Term 2015 meeting, Examinations Panel agreed that candidates for the FHS should be entitled to be assessed according to the regulations that were in force at the time they were taught, for up to six terms after the original assessment date, without needing to seek special permission from Education Committee, and that candidates for other examinations should have an equivalent entitlement. Amendments to the Regulations concerning the status of Graduate Taught Students, effective from 2016-17, were approved at the Michaelmas Term 2015 meeting of Examinations Panel.

Education Committee

Approved at the meeting of the Examinations Panel of Education Committee of 9 May 2016

Regulations for the Conduct of University Examinations

Brief note about nature of change: To reflect practice by removing the requirement for standing orders for examiners to be submitted to the Proctors and to Education Committee

Effective date

From MT16

Location of change

In *Examination Regulations 2015*, Regulations for the Conduct of University Examinations, Part 4

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/rftcoue-p4enomiandvaca/>

Deleted text has been struck through.

Regulations for the Conduct of University Examinations: Part 4 Examiners: Nominations and Vacancies

^{1.1}4.1. It is the duty of every supervisory body to establish and maintain standing orders for:

^{1.2}(1) the number of examiners for any University Examination for which that supervisory body is responsible;

^{1.3}(2) the examiners' period of office;

^{1.4}(3) the appointment of a chair of examiners;

^{1.5}(4) the composition and constitution (including the arrangements for appointment of the chair and rules as to quorum) of any nominating committee to whom responsibilities are delegated under regulations 4.4 or 4.5 below; and

^{1.6}(5) the period of service of the members of that committee and the filling of vacancies.

^{1.7}4.2. The standing orders made under regulation 4.1 above shall be submitted:

~~^{1.8}(1) to the Proctors and the Registrar~~¹ before the beginning of each academic year; ~~and~~

~~^{1.9}(2) the Education Committee with the examiners' report at the conclusion of the Examination.~~

Explanatory Notes

At its Trinity Term 2016 meeting, Examinations Panel agreed that the requirement for standing orders for examiners to be submitted to the Proctors and to Education Committee should be removed, to reflect practice. The requirement for standing orders to be submitted to the Registrar (i.e. the Head of Examinations and Assessments, acting on behalf of the Registrar) remains.

Education Committee

Approved on behalf of Examinations Panel by chair's action on 27 June 2016

General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy

Brief note about nature of change: Additions to make clear that candidates may only resit an examination if they have failed

Effective date

With immediate effect

Location of change

In *Examination Regulations 2015*, General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/grftdobopomastofphil/>

Inserted text has been underlined.

^{1.46}5. A candidate who has failed to satisfy the examiners in any one of the examinations for the Degrees of Bachelor or Master of Philosophy may enter again for that examination on one (but not more than one) subsequent occasion. No candidate who has satisfied the examiners in any one of the examinations for the Degrees of Bachelor or Master of Philosophy may enter again for that same examination.

Explanatory Notes Queries have been raised regarding the ability of postgraduate taught course candidates to resit examinations if they have not failed. Amendments have been made to make explicit the fact that examinations can only be retaken if failed.

Education Committee

Approved on behalf of Examinations Panel by chair's action on 27 June 2016

General Regulations for the Degree of Master of Science by Coursework

Brief note about nature of change: Additions to make clear that candidates may only resit an examination if they have failed

Effective date

With immediate effect

Location of change

In *Examination Regulations 2015*, General Regulations for the Degree of Master of Science by Coursework

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/grftdomosciebycour/>

Inserted text has been underlined.

^{1.27}4. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

Explanatory Notes Queries have been raised regarding the ability of postgraduate taught course candidates to resit examinations if they have not failed. Amendments have been made to make explicit the fact that examinations can only be retaken if failed.

Education Committee

Approved on behalf of Examinations Panel by chair's action on 27 June 2016

General Regulations for the Degree of Master of Studies

Brief note about nature of change: Additions to make clear that candidates may only resit an examination if they have failed

Effective date

With immediate effect

Location of change

In *Examination Regulations* 2015, General Regulations for the Degree of Master of Studies

Detail of change

<http://www.admin.ox.ac.uk/examregs/2015-16/grftdomastofstud/>

Inserted text has been underlined.

^{1.13}6. A candidate who has failed to satisfy the examiners in any one of the examinations may enter again for that examination on one, but not more than one, subsequent occasion. No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination.

Explanatory Notes Queries have been raised regarding the ability of postgraduate taught course candidates to resit examinations if they have not failed. Amendments have been made to make explicit the fact that examinations can only be retaken if failed.

Education Committee**Approved on behalf of Examinations Panel by chair's action on 27 June 2016****General Regulations for the First and Second Public Examination****Brief note about nature of change:** Amendments to increase clarity and consistency in the regulations for resitting the First and Second Public Examination**Effective date**

With immediate effect

Location of changeIn *Examination Regulations 2015*, General Regulations for the First and Second Public Examination, Part 3 First Public Examination and Part 4 Second Public Examination**Detail of change**<http://www.admin.ox.ac.uk/examregs/2015-16/grtffasecopublexam/>**Part 3 First Public Examination**

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^{1.212}~~3.12. No person whose name has been placed in any Results List issued by Moderators shall be admitted again as a candidate in the same Honours Examination.~~

^{1.213}*Passing the First Public Examination*

^{1.214}3.13. A candidate shall be deemed to have passed the First Public Examination if he or she has satisfied the Moderators in any one of the parts of the examination as set out in [Table 1](#), [Table 2](#), and [Table 3](#)

^{1.215}3.14. Any person who has satisfied the Moderators in Part I of the First Examination for the Degree of Bachelor of Medicine shall be deemed to have

passed the First Public Examination.

^{1.216}3.15.

^{1.217}(1) A candidate who fails to satisfy the examiners in his or her initial examination for the First Public Examination shall be permitted to re-enter for the examination on one further occasion in accordance with the special regulations governing re-sits in the programme concerned.

^{1.218}(2) A further exceptional opportunity to re-sit the examination at the next opportunity shall require application to and approval on behalf of the Education Committee.

^{1.219}(3) A candidate who passes the First Public Examination whether at the first attempt or after re-sitting the examination shall be deemed to have reached the University's threshold standard for embarking on the Final Honour School.

Part 4 Second Public Examination

Deleted text has been struck through; inserted text has been underlined.

^{1.357}4.13. No person whose name has been ~~placed in any Results List and~~ recorded as achieving a classified result by the Public Examiners (other than a candidate who has been declared to have deserved Honours under the Regulations for the Conduct of Examinations) shall be admitted again as a candidate in the same Final Honour School, but this regulation shall not affect the regulations concerning the Final Honour Schools of Modern Languages and Oriental Studies which enable candidates under certain conditions to offer themselves again in the same School. A person who does not achieve a classified result at the first attempt may be admitted again as a candidate in the same Final Honour School on one further occasion.

Explanatory Notes Queries have been raised regarding some lack of clarity and consistency in the General Regulations for the First and Second Public Examination, regarding the regulations for resits. Amendments have been made for clarity, without changing the current regulations.