

MT 2022  
MSt History of  
Design

**Continuing Education Strategic Management Board**

Approved by CESMB 27.10.22 and 09.11.22

**Title of programme**  
Master of Studies in History of Design

**Brief note about nature of change:** Change to submission date of the dissertation, minor routine changes

**Location of change in Examination Regulations**  
<https://examregs.admin.ox.ac.uk/Regulation?code=mosihistofdesi&srchYear=2022&srchTerm=1&year=2021&term=1>

**Effective date**  
**For students starting from 2023-4**  
And  
**For first examination from 2023-4**

**Detail of change**  
Text to be deleted struck through, new text underlined  
**MASTER OF STUDIES IN HISTORY OF DESIGN**  
1. Candidates must follow a course of instruction in the History of Design. The course is

- available on a part time basis only to be followed over a period of six terms.
2. Every candidate will be required to satisfy the examiners in the following:
- a) A written assignment for each of the three papers taught in Year 1:
    - i. Materials and Techniques: an object case study of not more than 2,500 words;
    - ii. Historical Methods: a methodology and critical sources review of not more than 3,000 words;
    - iii. A research project of not more than 5,000 words
  - b) A written assignment of not more than 5,000 words for each of two Advanced papers selected from the Schedule below.
  - c) A dissertation of not more than 15,000 words on a topic approved by any two of the examiners.

Assignments under 2(a) and (b) shall be uploaded to the University approved online assessment platform for consideration by such dates as are published in the course handbook issued at the start of the course. ~~as the examiners shall determine and of which they shall notify candidates.~~ The dissertation under 2 (c) must be submitted in digital copy, format to be prescribed in the course handbook, not later than noon on the first Wednesday last Tuesday in September of the second year of the course to the University approved online assessment platform.

~~3. Each candidate must attend a viva voce examination when required to do so by the examiners.~~

~~4. 3. Candidates who fail to satisfy the examiners in any part or parts of the examination of the assignments or the dissertation under 2. above will be permitted to resubmit work in respect of the part or parts they have failed on one occasion only, normally within one year of the original failure. may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.~~

### **Schedule**

Advanced Papers are available in the following areas:

- *The Arts and Crafts Traditions: Local and Transnational Perspectives*
- *Machine Age to Digital: Histories and Technologies*
- *Design, Body, Environment*
- *Design for War and Peace*
- *Modern Design and the Home*

Not all advanced papers will be available in any one year and the definitive list of advanced papers available in any one year will be circulated to candidates and their supervisors during the second week of Michaelmas Term.

### **Explanatory Notes**



**Continuing Education Strategic Management Board**

Approved by CESMB 27.10.22 and 09.11.22

**Title of programme**

Postgraduate Diploma in History of Design

**Brief note about nature of change:** Minor routine changes

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=pdihod-eaonly&srchYear=2022&srchTerm=1&year=2021&term=1>

**Effective date**

**For students starting from 2023-4**

And

**For first examination from 2023-24**

**Detail of change**

Text to be deleted struck through, new text underlined

**Postgraduate Diploma in History of Design**

1. Candidates must follow a course of instruction in the History of Design. The course is available on a part time basis only to be followed over a period of six terms. The postgraduate diploma is only available to students admitted for the degree of MSt in the

## History of Design.

2. Every candidate will be required to satisfy the examiners in the following:

a) A written assignment for each of the three papers taught in Year 1

- i. Materials and Techniques: an object case study of not more than 2,500 words;
- ii. Historical Methods: a methodology and critical sources review) of not more than 3,000 words;
- iii. A research project of not more than 5,000 words

b) A written assignment of not more than 5,000 words for each of two Advanced papers selected from the Schedule below.

Assignments under 2(a) and (b) shall be submitted via the University approved online assessment platform for consideration by such dates as are published in the handbook issued at the start of the course. ~~the examiners shall determine and of which they shall notify candidates.~~

~~3. Each candidate must attend a viva voce examination when required to do so by the examiners.~~

4. Candidates who fail to satisfy the examiners in any of the assignments under 2. above will be permitted to resubmit work in respect of the part or parts they have failed on one occasion only, normally within one year of the original failure. ~~part or parts of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.~~

### **Schedule**

Advanced Papers are available in the following areas:

- *The Arts and Crafts Traditions: Local and Transnational Perspectives*
- *Machine Age to Digital: Histories and Technologies*
- *Design, Body, Environment*
- *Design for War and Peace*
- *Modern Design and the Home*

Not all advanced papers will be available in any one year and the definitive list of advanced papers available in any one year will be circulated to candidates and their supervisors during the second week of Michaelmas Term.

### **Explanatory Notes**

MT 2022  
PG Dip CBT

**Continuing Education Strategic Management Board**

Approved by CESMB 30.11.22 and 01.12.22

**Title of programme**  
Postgraduate Diploma in Cognitive Behavioural Therapy

**Brief note about nature of change:** To reduce the word count for the case study in the specialism Psychological Trauma and Personality Development, minor routine changes

**Location of change in Examination Regulations**  
<https://examregs.admin.ox.ac.uk/Regulation?code=pdicognbehather&srchYear=2022&srchTerm=1&year=2022&term=1>

**Effective date**  
**For students starting from MT 2023**  
And  
**For first examination from 2023-24**

**Detail of change**  
Text to be deleted struck through, new text underlined  
**Postgraduate Diploma in Cognitive Behavioural Therapy**  
1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which

shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma shall only be available to those who are enrolled on or have successfully completed the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy or, at the discretion of the Standing Committee, another postgraduate certificate offered by the Board.

3. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only.

4. The policy of the Continuing Education Board on variable intensity part-time postgraduate study applies to this award.

5. Every candidate shall be required to satisfy the examiners in either:

- (a) Papers A1ii), A2 and A3 (the Core papers) and papers as specified for any one specialism listed in the Schedule below; or
- (b) Papers as specified for any two of the specialisms listed in the Schedule below except that Specialism E: Comorbid, Chronic and Systemic Difficulties and Specialism F: Children and Adolescents may not both be offered.

6. Candidates wishing to offer papers for two specialisms may only do so if the Standing Committee is satisfied that they have sufficient prior training and study equivalent to the material studied for Papers A1-3.

7. Written assignments shall be submitted via the University approved online assessment platform ~~for consideration by such dates as the examiners shall determine and of which they shall notify candidates.~~ by the dates provided in the specialism handbook provided at the start of the year.

8. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the ~~course~~ specialism handbook. Presentations shall be delivered at such times and locations as are provided in the ~~course~~ specialism handbook.

~~9. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.~~

~~10.~~ 9. Candidates who fail to satisfy the examiners in any of the assessments under 5 above will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure. Candidates who fail to satisfy the examiners in any of the assessments under 5 above may supplicate for the Postgraduate Certificate in Cognitive Behavioural

Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy provided the requirements for the relevant award have been met.

41- 10. Papers successfully completed for the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy will be counted towards the requirements for the Diploma provided that the time elapsed since completing the Postgraduate Certificate is not normally more than two years.

42- 11. Where a candidate who has been awarded a Postgraduate Certificate is subsequently awarded the Postgraduate Diploma then the Diploma will subsume the lower award.

**Schedule**      Note: Not all papers may be available every year.

**A      Core**

A1      i) ( Candidates for the Postgraduate Certificate in Cognitive Behavioural Studies)

One assignment of not more than 2,000 words, based on the theoretical content

ii) (Candidates for the Postgraduate Certificate in Cognitive Behavioral Therapy, the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy, the Postgraduate Diploma in Cognitive Behavioural Therapy and the MSc in Cognitive Behavioural Therapy)

One clinical assessment report of not more than 2,000 words

A2      One clinical recording

A3      One case report of up to 4,000 words

**B      Specialism: Psychological Trauma and Personality Development**

B1      One assignment of not more than 2,000 words based on the theoretical content

B2      One clinical recording

B3      One clinical assessment report of not more than 2,000 words

B4      One case report of not more than ~~6,000~~ 4,000 words

**C      Specialism: Psychosis and Bipolar**

C1      A research presentation of up to 20 minutes duration based on the



theoretical content

- C2 One clinical recording
- C3 One case report of not more than 6,000 words
- C4 One case presentation of up to 15 minutes duration

**D Specialism: Supervision and Training**

- D1 One assignment of not more than 2,000 words based on the theoretical content
- D2 One supervision recording
- D3 One supervision critique of not more than 2,000 words
- D4 One training report of not more than 4,000 words

**E Specialism: Comorbid, Chronic and Systemic Difficulties**

- E1 Clinical recording I
- E2 Clinical recording II
- E3 Case report I of not more than 4,000 words
- E4 Case report II of not more than 4,000 words

**F Specialism: Children and Adolescents**

- F1 Clinical recording I
- F2 Clinical recording II
- F3 Case report I of not more than 4,000 words
- F4 Case report II of not more than 4,000 words

**Explanatory Notes**

HT 2023  
PG Cert EST

**Continuing Education Strategic Management Board**

Approved by EdC 14 March 2023

**Title of programme**

Postgraduate Certificate in Ecological Survey Techniques

**Brief note about nature of change:** Change to format of assessment for one module from a pre-recorded presentation to a live online presentation

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=pciecolsurvtech&srchYear=2022&srchTerm=1&year=2020&term=1>

**Effective date**

**For students starting from MT 2022**

And

**For first examination from 2022-2023**

**Detail of change**

Text to be deleted struck through, new text underlined

1. The course will consist of instruction in the theory and practice of Ecological Survey Techniques. The course will be taken on a ~~part-time~~ part-time basis.

2. The policy of the Continuing Education Strategic Management Board on variable intensity part-time postgraduate study applies to this award.
3. The minimum period of registration for the award of the Postgraduate Certificate shall be three terms and the maximum period shall be six terms.
4. Where a candidate undertakes a module under 8. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.
5. Every candidate will be required to satisfy the examiners in the following:
  - a. four written assignments of not more than 2,000 words, one from each of the two modules in Schedule A and one from each of two modules selected from the list in Schedule B. Depending on the modules chosen, up to two of the written assignments on the modules from Schedule B may be replaced by presentations in a media specified by the examiners;
  - b. One field project of not more than 5,000 words and an associated journal of not more than 1,000 words.

The assessed work under Clauses 5 a. and b. will be submitted to examiners, via the approved online submission system, for consideration by dates published in the course handbook at the start of the academic year. ~~such date as the examiners shall determine and of which they shall notify candidates..~~ Presentations shall be delivered as poster presentations or synchronously using an approved online platform, accompanied by slides submitted through the approved online submission system. ~~Presentations shall be submitted as media files reflecting content covered in an oral or poster presentation by a date specified by the examiners~~

6. Candidates may be required to attend a viva voce examination at the end of the course at the discretion of the examiners.
7. Candidates who fail to satisfy the examiners in any part of the assessment listed under 5 a. and b. will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.
8. The Course Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the

time elapsed between commencement of the module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that can contribute to the achievement of the award of the Postgraduate Certificate in this way shall be two.

**Core Modules Schedule A**

Data analysis  
Plant biodiversity and habitat assessment methods

**Optional Modules Schedule B**

Mammal and reptile survey methods  
Bird biodiversity and population monitoring methods  
Fish and amphibian survey methods  
Invertebrate biodiversity and population monitoring methods

**Explanatory Notes**

FC English  
Literature

TT 2023

**Continuing Education Strategic Management Board**

**Approved by** EdC 14 May 2023

**Title of programme**

Foundation Certificate in English Literature

**Brief note about nature of change:** Repositioning of award in the awards framework, change of name from Foundation Certificate to Undergraduate Certificate, minor routine changes

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=fcilangandlite>

As amended for MT 2023 by Gazette notice published on 21 July 2022

**Effective date**

**For students starting from** MT 2024

And

**For first examination from** MT 2024

**Detail of change**

**Special Regulations to be moved from under General Regulations for Foundation Certificates to General Regulations for Undergraduate Certificates (Continuing Education)**

Text to be deleted struck through, new text underlined

## **Foundation Undergraduate Certificate in English Literature**

The course shall consist of lectures, classes and tutorials on the subject of English Literature. The course is available on a part-time basis only over a period of two years.

2 Every candidate will be required to satisfy the examiners in the following:

i. Four written papers, two on each of the topics below,

a Early Modern Literature

b Victorian and Modern Literature

ii. Two portfolios of written work demonstrating critical approaches to language and literature, the first to be of not more than 3,000 words and the second to be of not more than 5,000 words;

iii. Eleven coursework essays, each of not more than 2,000 words in length.

The portfolios and assignments under 2 ii and iii will be submitted via the approved online submission system to the examiners ~~for consideration by such dates as the examiners shall determine and shall notify candidates.~~ by the dates published in the course handbooks at the start of each academic year.

~~3 Candidates may, at the discretion of the examiners, be required to attend a viva voce examination at the end of the course of studies.~~

~~4~~ 3 Candidates who fail to satisfy the examiners in the assessed work specified clause 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

### **Explanatory Notes**

FC History

TT 2023

**Continuing Education Strategic Management Board**

**Approved by** EdC 14 May 2023

**Title of programme**

Foundation Certificate in History

**Brief note about nature of change:** Repositioning of award in the awards framework, change of name from Foundation Certificate to Undergraduate Certificate, minor routine changes

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=fcertinhist>

**Effective date**

**For students starting from** MT 2024

And

**For first examination from** MT 2024

**Detail of change**

**Special Regulations to be moved from under General Regulations for Foundation Certificates to General Regulations for Undergraduate Certificates (Continuing Education)**

Text to be deleted struck through, new text underlined

**~~Foundation~~ Undergraduate Certificate in History**

## Regulations

1 The course shall consist of lectures, classes and tutorials on the subject of British and European History. The course is available on a part-time basis only over a period of two-years.

2 Every candidate will be required to satisfy the examiners in the following:

(i) Four written papers as set out below, ~~each of three hours' duration.~~

(a) Two papers on British History, 1485-1603 and 1900-1979;

(b) One paper on European History, 1815-1914;

(c) One option paper (source-based) to be chosen from a list to be published annually before the end of the last week of Trinity Term.

(ii) Nine coursework essays, each of up to 2,000 words in length.

(iii) One extended essay of up to 4,000 words on a candidate's option subject.

The coursework essays in 2 (ii) and the extended essay in 2 (iii) will be submitted to the examiners via the approved online submission system ~~for consideration by such the dates as the examiners shall determine and shall notify the candidates~~ published in the course handbook at the beginning of each academic year.

~~3 Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.~~

4-3 Candidates who fail to satisfy the examiners in the assessed work specified clause 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

## Explanatory Notes



**Continuing Education Strategic Management Board**

Approved by CESMB 17.05.23 and 25.05.23

**Title of programme**

Master of Studies in Creative Writing

**Brief note about nature of change:**

Minor changes to length of items submitted as screenplay or drama

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=mosincreawrit&srchYear=2022&srchTerm=1&year=2021&term=1>

**Effective date**

**For students starting from MT 2023**

And

**For first examination from MT 2024**

**Detail of change**

Text to be deleted struck through, new text underlined

**MSt in Creative Writing**

1. Every candidate must follow for at least six terms a part-time course of instruction in Creative Writing.

2. The course will consist of lectures, seminars, workshops, individual tutorials and a placement.

3. The examination will consist of the following parts:

(a) two assignments selected from two of the genres listed in the schedule below.

Assignments submitted for 1, 4 or 5 in the schedule should be no more than 2,500 words of prose. Assignments submitted for 3 in the schedule should be no more than 130 lines of poetry. Assignments submitted for 2 in the schedule should be: no more than 15 minutes (or c. 2500 words) of Radio Drama; between 12 and 15 minutes stage play (no more than 2,500 words); approximately 15 minutes or no more than 2,500 words of screen play.

(b) two critical appraisal assignments of no more than 2,500 words, selected from two of the genres listed in the schedule below.

(c) a portfolio of Creative Writing which may be no more than either approximately 7,000 words of prose or approximately 350 lines of poetry; or no more than 40 minutes (or c. 7000 words) of Radio Drama; or between 35 and 40 minutes stage play (no more than 7,500 words); or approximately 40 minutes or no more than 7,000 words of screen play.

(d) two extended critical essays, one of no more than 4,000 words and one of no more than 5,000 words, the latter related to the genre in which the final project is written, and both to be approved by the candidate's supervisor.

(e) a report on the candidate's Placement of no more than 2,500 words.

(f) a Final Project on a topic selected by the candidate in consultation with his or her supervisor and approved by the examiners. The final project may take the format of one of the following:

i. a piece of prose fiction or narrative non fiction of approximately 25,000 words;

ii. Radio Drama totalling 90 minutes or approximately 18,000 words;

~~iii. 90-110 minutes stage play (approx. 15,000 to 23,000 words);~~

iii. Stage play of 80 to 120 minutes (approximately 12,000 to 23,000 words)

~~iv. screenplay up to 2 hrs in length (entire); approximately 110-120 pages (12pt courier) = 25,000 words;~~

iv. Screenplay (entire) of 90 to 120 minutes in length (approximately 18,000-25,000 words) or 90-120 pages)

~~v. 90 minute TV play (approximately 18,000 words);~~

v. TV drama of up to 90 minutes (approximately 18,000 words or 90 pages)

vi.

vii. A collection of poetry of between 40 and 60 pages AND between 600 and 1200 lines

~~Candidates may be required to attend a viva voce examination.~~

The second Extended Essay under 3(d) and the Final Project under 3(f) must be submitted using the University approved online assessment platform not later than noon on the third Thursday in September of the final year of the course.

All other elements of assessed work shall be submitted via the University approved online assessment platform ~~for consideration by such dates as the examiners shall determine and shall notify the candidates and tutors at the start of each academic year.~~ by dates published in the course handbook at the start of the course

~~All assessed work (3 a to 3 f) must be accompanied by a statement that it is the candidate's~~

~~own work.~~

4. A candidate who fails to satisfy the examiners in 3 will be permitted to resubmit work in respect of part or parts of the examination which they have failed for examination on one further occasion, not later than one year after the initial attempt.

*Schedule*

1. prose fiction
2. drama
3. poetry
4. narrative non-fiction
5. any other option approved by ~~the Board of Study~~ any two of the examiners

~~The schedule of assessment for any one year will be circulated to candidates and supervisors by the second week of Michaelmas term.~~

**Explanatory Notes**

MSc in CBT

LV 2023

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Master of Science by Coursework in Cognitive Behavioural Therapy

**Brief note about nature of change:** Minor routine changes

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=moscicognbehather&srchYear=2022&srchTerm=1&year=2021&term=1>

**Effective date**

**For students starting from** MT 2023

And

**For first examination from** 2023-24

**Detail of change**

Text to be deleted struck through, new text underlined

1. The MSc shall only be available to those who are enrolled on or who have successfully completed the Postgraduate Diploma in Cognitive Behavioural Therapy.
2. The course will consist of research seminars and supervision, lectures, tutorials, seminars, and classes on the principle and practice of cognitive

behavioural therapy, and clinical practice in cognitive behavioural therapy, as appropriate.

3. The course will be taken on a part-time basis. Where a dissertation is submitted under 4.b.i, this will be over a period of six terms. Where an additional specialism is undertaken under 4.b.ii, this be over a period of three terms. This does not include time taken to complete the requirements for the Postgraduate Diploma in Cognitive Behavioural Therapy.

4. Every candidate will be required to satisfy the examiners in the following:

a) the assessment requirements for the Postgraduate Diploma in Cognitive Behavioural Therapy;

and

b. *Either:* i) submission of a dissertation of no more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the course tutors;

*Or:* ii) an additional specialism taken from the Schedule for the Postgraduate Diploma in Cognitive Behavioural Therapy and assessed according to the regulations for that specialism. Students may not offer a specialism that has already been examined for the Postgraduate Diploma in Cognitive Behavioural Therapy.

Dissertations must be submitted to the examiners in digital format as prescribed in the course handbook using the University approved online assessment platform by the deadline given in the course handbook. Material already submitted for the Postgraduate Diploma in Cognitive Behavioural Therapy may not be included.

Written assignments for the additional specialism shall be submitted via the approved online submission system ~~to the examiners for consideration by such dates as the examiners shall determine and of which they shall notify candidates.~~ by the dates published in the specialism handbook.

Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the ~~course~~ specialism handbook. Presentations shall be delivered at such times and locations as are provided in the ~~course~~ specialism handbook.

~~5. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.~~

~~6.~~ 5. A candidate whose dissertation fails to satisfy the examiners under 4.b.i) will be permitted to resubmit on one further occasion only not later than one year after the initial failure. A candidate who fails to meet the assessment requirements for an additional specialism under 4.b.ii) will be permitted to retake the assessment on one occasion only in accordance with the

regulations for the Postgraduate Diploma in Cognitive Behavioural Therapy within one year of the initial failure.

~~7.~~ 6. A candidate who fails to satisfy the examiners in the requirements for the MSc may supplicate for the Postgraduate Diploma in Cognitive Behavioural Therapy provided the requirements of that award have been met.

~~8.~~ 7. Where a candidate who has been awarded a Postgraduate Diploma in Cognitive Behavioural Therapy or a Postgraduate Certificate in Cognitive Behavioural Therapy or a Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy is subsequently awarded the Master of Science in Cognitive Behavioural Therapy, the MSc will subsume the lower award(s).

#### **Explanatory Notes**

LV 2023

MSt in Historical  
Studies

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Master of Studies in Historical Studies

**Brief note about nature of change:** Removal of presentations from the regulations, inclusion of fixed date for the submission of the dissertation, minor routine updates

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=mosihiststud&srchYear=2022&srchTerm=1&year=2021&term=1>

**Effective date**

**For students starting from MT 2023**

And

**For first examination from 2023-24**

**Detail of change**

Text to be deleted struck through, new text underlined

1. Candidates must follow a course of instruction in Historical Studies. The course is available on a part-time basis only, to be studied over a period of three terms.

2. Candidates for admission will be required to have successfully completed the Postgraduate Certificate in Historical Studies normally not more than three terms before admission to the MSt.
3. Every candidate shall be required to satisfy the examiners in the following:
  - a) A survey of secondary literature of not more than 2,500 words;
  - b) A survey of primary sources for dissertation of not more than 2,500 words;
  - c) A dissertation proposal of not more than 1,500 words;
  - ~~d) Two oral presentations;~~
  - d) A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by any two of the examiners.

Assignments under 3 a). to c). shall be uploaded via the University approved online assessment platform by the dates published in the course handbook at the start of each academic year. ~~for consideration by such dates as the examiners shall determine and of which they shall notify candidates. Presentations under 3d) shall be delivered at such times and locations as are provided in the course handbook.~~

~~The dissertation under clause 3 e) shall be submitted in in a format to be prescribed in the course handbook to the University approved online assessment platform. Submission deadlines and information are published in the course handbook.~~

The dissertation under clause 3 d) shall be submitted to the University approved online submission platform by noon on the Tuesday of Week 7 Trinity Term of the year in which the course is taken. The format is prescribed in the course handbook.

4. ~~Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.~~
  4. A candidate who fails to satisfy the examiners in ~~the dissertation~~ any of the assessments in 3 a) to d) will be permitted to resubmit on one further occasion only, not later than one year after the initial failure.
  5. A candidate who is successful in the examination for the MSt in Historical Studies shall have their Postgraduate Certificate subsumed by the Master of Studies.

### **Schedule**

Unit 1: Using Archives and Analysing Sources  
Unit 2: Theoretical Approaches to History



Unit 3: Writing History

**Explanatory Notes**

PG Dip CBT

LV 2023

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Postgraduate Diploma in Cognitive Behavioural Therapy

**Brief note about nature of change:** Increase in number of assessed recordings for the specialism in Psychosis and Bipolar, routine minor changes

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=pdicognbehather&srchYear=2022&srchTerm=1&year=2022&term=1>

as amended by the Gazette of 12 January 2023

**Effective date**

**For students starting from MT 2023**

And

**For first examination from 2023-24**

**Detail of change**

Text to be deleted struck through, new text underlined

1. The Continuing Education Strategic Management Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other

instruction.

2. The Postgraduate Diploma shall only be available to those who are enrolled on or have successfully completed the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy or, at the discretion of the Standing Committee, another postgraduate certificate offered by the Board.

3. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only.

4. The policy of the Continuing Education Board on variable intensity part-time postgraduate study applies to this award.

5. Every candidate shall be required to satisfy the examiners in either:

- (a) Papers A1ii), A2 and A3 (the Core papers) and papers as specified for any one specialism listed in the Schedule below; or
- (b) Papers as specified for any two of the specialisms listed in the Schedule below except that Specialism E: Comorbid, Chronic and Systemic Difficulties and Specialism F: Children and Adolescents may not both be offered.

6. Candidates wishing to offer papers for two specialisms may only do so if the Standing Committee is satisfied that they have sufficient prior training and study equivalent to the material studied for Papers A1-3.

7. Written assignments shall be submitted via the University approved online assessment platform by the dates published in the specialism handbook provided at the start of the year.

8. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the specialism handbook. Presentations shall be delivered at such times and locations as are provided in the specialism handbook.

9. Candidates who fail to satisfy the examiners in any of the assessments under 5 above will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure. Candidates who fail to satisfy the examiners in any of the assessments under 5 above may supplicate for the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy provided the requirements for the relevant award have been met.

10. Papers successfully completed for the Postgraduate Certificate in Cognitive

Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy will be counted towards the requirements for the Diploma provided that the time elapsed since completing the Postgraduate Certificate is not normally more than two years.

11. Where a candidate who has been awarded a Postgraduate Certificate is subsequently awarded the Postgraduate Diploma then the Diploma will subsume the lower award.

**Schedule** Note: Not all ~~papers~~ specialisms may be available every year.

**A Core**

A1 i) (Candidates for the Postgraduate Certificate in Cognitive Behavioural Studies)

One assignment of not more than 2,000 words, based on the theoretical content

ii) (Candidates for the Postgraduate Certificate in Cognitive ~~Behavioral~~ Behavioural Therapy, the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy, the Postgraduate Diploma in Cognitive Behavioural Therapy and the MSc in Cognitive Behavioural Therapy)

One clinical assessment report of not more than 2,000 words

A2 One clinical recording

A3 One case report of ~~up to~~ not more than 4,000 words

**B Specialism: Psychological Trauma and Personality Development**

B1 One assignment of not more than 2,000 words based on the theoretical content

B2 One clinical recording

B3 One clinical assessment report of not more than 2,000 words

B4 One case report of not more than 4,000 words

**C Specialism: Psychosis and Bipolar**

C1 A research presentation of up to 20 minutes duration based on the theoretical content

C2 ~~One clinical recording~~ Two clinical recordings

C3 One case report of not more than 6,000 words

C4 One case presentation of up to 15 minutes duration

**D Specialism: Supervision and Training**

D1 One assignment of not more than 2,000 words based on the theoretical content

D2 One supervision recording

D3 One supervision critique of not more than 2,000 words

D4 One training report of not more than 4,000 words

**E Specialism: Comorbid, Chronic and Systemic Difficulties**

E1 Clinical recording I

E2 Clinical recording II

E3 Case report I of not more than 4,000 words

E4 Case report II of not more than 4,000 words

**F Specialism: Children and Adolescents**

F1 Clinical recording I

F2 Clinical recording II

F3 Case report I of not more than 4,000 words

F4 Case report II of not more than 4,000 words

**Explanatory Notes**

LV 2023  
PG Dip  
Psychodynamic  
Practice

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Postgraduate Diploma in Psychodynamic Practice

**Brief note about nature of change:** Renaming of sensitivity group as experiential group, minor routine updates

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=pdinpsycprac&srchYear=2022&srchTerm=1&year=2019&term=1>

**Effective date**

**For students starting from MT 2023**

And

**For first examination from 2023-24**

**Detail of change**

Text to be deleted struck through, new text underlined

1 a) The course will consist of lectures, tutorials, seminars, classes and supervised practice on the theory and practice of Psychodynamic Practice. Candidates will be required to undertake personal therapy. The course will be taken on a part-time basis

over two years. ~~a period which shall be of two years' duration.~~

(b) The course places equal emphasis on theory, practice and the candidate's personal and professional development. In the first year candidates will study the Historical and Theoretical Perspective, the Psychiatric Perspective, the Contemporary Perspective and the Developmental Perspective, and be introduced to core clinical models. The organisational perspective will be taught to complement candidates' clinical placements. Candidates will study long term counselling and psychotherapy. The second year will include the study of time limited counselling and psychotherapy and the application of the core theoretical model to varied contexts and clinical populations.

2 Every candidate will be required to satisfy the examiners in the following:

a) five written assignments as follows:

- (i) an initial case study of no more than 3,000 words.
- (ii) a second case study, of no more than 3,000 words.
- (iii) An extract from a candidate's placement log, of no more than 3,000 words.
- (iv) an extract from the candidate's Reflective Journal, of no more than 3,000 words.
- (v) an essay, of no more than 3,000 words, based on theoretical material covered in the course.

b) a dissertation of no more than 10,000 words. ~~(including appendices and footnotes but excluding bibliography).~~ The subject of the dissertation must be submitted for approval by any two of the examiners following consultation with the course director by noon on Friday of 4th week of Hilary Full Term in the second year of the course.

c) participation in a minimum of 100 hours of client/patient contact with placement supervisions at a minimum ratio of 1:6

d) participation in a minimum of 80 hours of personal therapy and submission of a statement of hours completed from a candidate's personal therapist;

e) submission of annual reports from the candidate's course tutor and clinical seminar leader;

f) confirmation from the ~~sensitivity~~ experiential group co-ordinator that there are no ethical reasons why the candidate should be discouraged from commencing professional work.

The assignments set out in clause 2(a) and (b) shall be submitted via the approved online submission system by the dates published in the course handbook . ~~All work must be submitted to the examiners for consideration by such date as the examiners shall determine and shall notify candidates.~~

~~3 Candidates may be required to attend a viva voce examination at the end of the course of studies.~~

~~4~~ 3 Candidates who fail to satisfy the examiners in any of the assignments in 2 a) or the dissertation may be permitted to resubmit work in the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure. Candidates who fail to obtain a satisfactory report of their placement at the end of the first year will be given additional support. Candidates who fail to obtain a satisfactory report at the end of the second year may be permitted by the examiners to continue in the placement until the required standard is reached, for a period of no more than one year after the end of the second year.

~~5 The examiners may award a distinction to candidates for the diploma.~~

#### **Explanatory Notes**



PG Cert CBT

LV 2023

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Postgraduate Certificate in Cognitive Behavioural Therapy

**Brief note about nature of change:** Minor routine changes

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=pcertincognbehather>

**Effective date**

**For students starting from MT 2023**

And

**For first examination from 2023-24**

**Detail of change**

Text to be deleted struck through, new text underlined

1. The Continuing Education ~~Strategic Management~~ Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course will consist of lectures, tutorials, seminars and classes on the

principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only over a period of three terms.

3. Every candidate shall be required to satisfy the examiners in

Papers A1ii), A2 and A3 (the Core papers) as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy.

4. Written assignments shall be submitted via the University approved online assessment platform by ~~such dates as the examiners shall determine and of which they shall notify candidates.~~ the dates published in the course handbook

5. Recordings of clinical sessions shall be submitted by such means and such dates as are provided in the course handbook.

~~6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.~~

~~7.~~ 6. Candidates who fail to satisfy the examiners in any of the assessments under 3 above will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

#### **Explanatory Notes**

PG Cert ECBT

LV 2023

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy

**Brief note about nature of change:** Minor routine changes

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=pcertinenhacognbehather>

**Effective date**

**For students starting from** MT 2023

And

**For first examination from** 2023-24

**Detail of change**

Text to be deleted struck through, new text underlined

1. The Continuing Education ~~Strategic Management~~ Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.
2. The course will consist of lectures, tutorials, seminars and classes on the

principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only over a period of three terms.

3. Every candidate shall be required to satisfy the examiners in papers as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy in one of the following specialisms:

Comorbid, Chronic and Systemic Difficulties

Psychological Trauma and Personality Development

Psychosis and Bipolar,

Supervision and Training, or

Children and Adolescents

4. Written assignments shall be uploaded to the University approved online assessment platform by ~~such dates as the examiners shall determine and of which they shall notify candidates.~~ the dates published in the specialism handbook
5. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the course handbook. Presentations shall be delivered at such times and locations as are provided in the ~~course~~ specialism handbook.
- ~~6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.~~
7. 6. Candidates who fail to satisfy the examiners in any of the assessments under 3 above will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

#### **Explanatory Notes**

LV 2023

PG Cert  
Historical  
Studies

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Postgraduate Certificate in Historical Studies

**Brief note about nature of change:** Minor routine updates

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=pcinhiststud&srchYear=2022&srchTerm=1&year=2021&term=1>

**Effective date**

**For students starting from MT 2023**

And

**For first examination from 2023-2024**

**Detail of change**

Text to be deleted struck through, new text underlined

1. Each candidate shall follow a course of instruction in historical studies. The course is available on a part-time basis over three terms.

2. The course will consist of seminars, classes, tutorials, and on-line distance learning.
3. The course will consist of five units listed in the schedule below.
4. Every candidate will be required to satisfy the examiners in the following:
  - (a) four assignments that shall not exceed 2,500 words based on each of units one to four in the schedule below;
  - (b) two primary source evaluations of not more than 1,500 words each, based on the online modules below;And
  - (c) a dissertation of not more than 8,000 words on a subject selected by the candidate in consultation with the supervisor and approved by any two of the examiners.

The assignments under ~~4(a)-(b)~~ 4(a)-(c) shall be submitted via the University approved online assessment platform ~~and the dissertation under 4(c) shall be submitted in a format to be prescribed in the course handbook to the University approved online assessment platform for consideration by such date as the examiners shall determine and shall notify candidates.~~ by the dates published in the course handbook at the start of each academic year.

~~5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.~~

~~6.~~ 5. A candidate who fails to satisfy the examiners in the assignments under 4(a)-(b) or in the dissertation under 4(c) above may normally be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

### **Schedule**

Online modules:

Using Visual Sources

Using Documentary Sources

Unit One: Princes, States and Revolutions

Unit Two: European Court Patronage

Unit Three: Religious Reformations and Movements

Unit Four: Memory and Conflict

Unit Five: Special Subjects

**Explanatory Notes**

LV 2023  
PG Cert  
Psychodynamic  
Counselling

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Postgraduate Certificate in Psychodynamic Counselling

**Brief note about nature of change:** Minor routine updates

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=pcinpsyccoun&srchYear=2022&srchTerm=1&year=2019&term=1>

**Effective date**

**For students starting from** MT 2023

And

**For first examination from** 2023-2024

**Detail of change**

Text to be deleted struck through, new text underlined

1 a) The course will consist of lectures, tutorials, seminars, classes and workshops on psychodynamic theory, philosophy, and techniques. Self exploration will be undertaken in small experiential groups. The course will be taken on a part-time basis over



a period of one year.

b) The course will consist of three study terms, each of ten weeks, covering respectively: (i) The Psychodynamic Approach - Definition; (ii) Process and Skills in Early Sessions; (iii) Practicalities, Technique, and Ethical Implications.

2 Every candidate will be required to satisfy the examiners in the following:

- a) two written assignments, each of no more than 3,000 words and each on one key psychodynamic concept;
- b) one written assignment, of no more than 4,000 words, to provide a critique of interpersonal processes and techniques in action;
- c) an extract from the student's Reflective Journal, of no more than 5,000 words;
- d) annual reports from a candidate's course tutor.

The assignments under 2a) - c) will be submitted, through an approved online submission system to the examiners for consideration by the examiners by such date as the examiners shall determine and shall notify candidates before the start of the academic year in which the assignment is due. by the dates published in the course handbook.

~~3 Candidates may be required to attend a viva voce examination at the end of the course of studies.~~

~~4-3.~~ Candidates who fail to satisfy the examiners in 2a) - c) above may be permitted to resubmit work in the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

~~5 The examiners may award a distinction to candidates for the certificate.~~

## **Explanatory Notes**

LV 2023

Cert History of  
Art

**Continuing Education Strategic Management Board**

Approved by CESMB 04.07.23 and 05.07.23

**Title of programme**

Undergraduate Certificate in History of Art

**Brief note about nature of change:** Removal of one summative assessment and minor routine changes

**Location of change in Examination Regulations**

<https://examregs.admin.ox.ac.uk/Regulation?code=uchistofart&srchYear=2022&srchTerm=1&year=2020&term=1>

**Effective date**

**For students starting from MT 2023**

And

**For first examination from 2023-2024**

**Detail of change**

Text to be deleted struck through, new text underlined

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of the History of Art. The course is available on a part-time basis only over a period of two years.

2. Every candidate will be required to satisfy the examiners in the following:
- (a) ~~Five~~ Four written assignments of not more than 1,500 words and three of not more than 2,000 words based on the subjects taught
  - (b) Two research projects one of 3,000 words and one of 5,000 words on a subject approved by the course director.

The written work under (a) and the research projects under (b) will be submitted via the University approved online assessment platform. ~~Work will be submitted for consideration by such dates as the examiners shall determine and shall notify candidates.~~ by the dates published in the course handbook at the start of the year.

~~3. Candidates may be expected to attend a viva voce examination at the end of the course.~~

~~4. The examiners may award a distinction to candidates for the Certificate.~~

~~5.3.~~ Candidates who fail to satisfy the examiners in the written work under 2(a) and (b), may be permitted to resubmit work in respect of part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

#### **Explanatory Notes**