

Continuing Education Board

Approved by correspondence 16 September 2015

Title of Programme

Research Degrees in the Department for Continuing Education

Re-presentation of the Department's regulations governing D.Phil. students, and incorporating the Department's new D.Phil. in Literature and Arts

Effective date

For first examination from MT 2016

Location of change

<https://www.admin.ox.ac.uk/examregs/2015-16/rditdofconteduc/>

Detail of change

- 1 Amend title of page to "Research Degrees in the Department for Continuing Education"
- 2 Delete from [1.1] to end of [1.60] and insert:

CONTINUING EDUCATION BOARD

(See also the general regulations of Education Committee for i) Research Degrees and ii) for the degree of Doctor of Philosophy).

1. Admission

Students may be admitted to one of the subjects listed in the Schedule below or, exceptionally, under Council Regulations 15 of 2002 (see 6.below).

Students are admitted to study on a part-time basis only.

2. Attendance Requirements

Students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor unless individually dispensed by the Board.

3. Transfer to D.Phil. Status

(a) Candidates are required to undergo a transfer process before they are admitted to D.Phil. status. The purpose and process are laid out in the General Regulations for the Degree of Doctor of Philosophy, section 3.

(b) Applications for transfer must be accompanied by such material as is detailed in the conventions for each programme.

(c) The Board may give leave to the assessors to request additional evidence.

4. Confirmation of Status

(a) Candidates are required to undergo a confirmation of status process to demonstrate that work on their thesis is progressing satisfactorily and that the proposed timetable leading to submission is achievable. The process is laid out in the General Regulations for the Degree of Doctor of Philosophy, section 4.

(b) Applications for confirmation must be accompanied by such material as is detailed in the conventions for each programme.

(c) The Board may give leave to the assessors to request additional evidence.

5. Thesis

Maximum thesis lengths are detailed in the Schedule below. Any thesis exceeding the word count as defined in the conventions for the subject is liable to be rejected on that ground. In exceptional cases the Board may give leave to exceed the limit by a stated amount.

6. Candidates admitted exceptionally under Council Regulations 15 of 2002 shall be subject to the provisions of (1.) - (5.) above. Material required will be as for the D.Phil. in Sustainable Urban Development unless otherwise notified by the Continuing Education Board on admission.

Schedule

The Continuing Education Board may admit students to read for the Degree of Doctor of Philosophy in the following subjects:

Archaeology (thesis up to 80,000 words)

Architectural History (thesis up to 100,000 words)

Cognitive Behavioural Therapy (thesis up to 50,000 words)

English Local History (thesis up to 100,000 words)

Evidence-Based Health Care (thesis up to 50,000 words)

Literature and Arts (thesis up to 100,000 words)

Sustainable Urban Development (thesis up to 100,000 words)

MST Historical
Studies

MT 2015

Continuing Education Board

Approved at: the meeting of Education Committee 19 June 2015

MSt Historical Studies

A draft set of regulations was filed in error; the regulations below are as approved by Education Committee.

Effective date

For students starting from MT 2015

Location of change

In <https://www.admin.ox.ac.uk/examregs/2015-16/mosihiststud/administratorview/>

first published in the Gazette 23 July 2015

Detail of change

Delete entry from:

1. Candidates must follow a course of instruction in Historical Studies. The course is available on a part time basis only, to be studied over a period of three terms.

To:

Unit 3: Writing History

And insert

1. Candidates must follow a course of instruction in Historical Studies. The course is available on a part time basis only, to be studied over a period of three terms.

2. Candidates for admission will be required to have successfully completed the Postgraduate Certificate in Historical Studies normally not more than three terms before admission to the MSt.
3. Every candidate shall be required to satisfy the examiners in the following:
 - a. Attendance at teaching, seminars and supervisions, covering the units listed in the Schedule below;
 - b. A survey of secondary literature of not more than 2,500 words;
 - c. A survey of primary sources for dissertation of not more than 2,500 words;
 - d. A dissertation proposal of not more than 1,500 words;
 - e. Two oral presentations;
 - f. A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the course committee.

The dissertation under clause 3(f) shall be submitted in hard copy and in digital copy to the examiners for the MSt in Historical Studies c/o Examination Schools High Street Oxford OX1 4BG, no later than noon on the first Friday in June of the year in which the course is taken.

4. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.
5. The examiners may award a distinction to candidates for the MSt.
6. A candidate who fails to satisfy the examiners in the dissertation may be permitted to resubmit on one further occasion only, not later than one year after the initial failure.
7. A candidate who is successful in the examination for the MSt in Historical Studies shall have his or her Postgraduate Certificate subsumed by the Master of Studies.

Schedule

Unit 1: Using Archives and Analysing Sources

Unit 2: Theoretical Approaches to History

Unit 3: Writing History

ADDSA MT 2015

Continuing Education Board

Approved by correspondence 11 Dec 2015

Title of Programme

Advanced Diploma in Data and System Analysis

Brief note about nature of change: Change of name to better describe the course content

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015 p1018

Detail of change

Lines 1-2 Delete "Undergraduate Advanced Diploma in Data and System Analysis" and insert "Undergraduate Advanced Diploma in IT Systems Analysis and Design"

Continuing Education Board

Approved by correspondence 14 December 2015

Title of Programme

Master of Science in Cognitive Behavioural Therapy

Brief note about nature of change: This forms part of a major restructure of the cognitive therapy programme offered by the Oxford Cognitive Therapy Centre and the Department for Continuing Education.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

Delete from p 637 line 37 to page 638 line 22

And insert

MSc in Cognitive Behavioural Therapy

1. Candidates will be expected to have satisfactorily completed the Postgraduate Diploma in Cognitive Behavioural Therapy.
2. The course will consist of research seminars and supervision.
3. The course will be taken on a part-time basis over a period of six terms.
4. Every candidate will be required to satisfy the examiners in the following:

- (a) attendance at training in research methods;
- (b) submission of a dissertation of no more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the course tutors.

The dissertation must be submitted to the examiners in hard copy and electronic format to the Examiners for the MSc in Cognitive Behavioural Therapy, c/o Examination Schools High Street Oxford OX1 4GB, by the last Friday in September of the second year of the course. Material already submitted for the Postgraduate Diploma in Cognitive Behavioural Therapy may not be included.

- 5. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.
- 6. The examiners may award a distinction for excellence in examination to candidates for the MSc.
- 7. A candidate whose dissertation fails to satisfy the examiners may be permitted to resubmit on one further occasion only not later than one year after the initial failure.
- 8. For a candidate who is successful in the examination for the Degree of Master of Science in Cognitive Behavioural Therapy and has previously successfully completed the Postgraduate Diploma in Cognitive Behavioural Therapy, the Master of Science will subsume his or her Diploma.

PG Dip CBT HT
2016

Continuing Education Board

Approved by correspondence 14 December 2015

Title of Programme

Postgraduate Diploma in Cognitive Behavioural Therapy

Brief note about nature of change: This forms part of a major restructure of the cognitive therapy programme offered by the Oxford Cognitive Therapy Centre and the Department for Continuing Education.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

Delete from p 976 line 1 to page 978 line 27

And insert the attached.

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.
2. The Postgraduate Diploma shall only be available to those who have successfully completed the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy or, at the discretion of the Standing Committee, another postgraduate certificate offered by the Board.
3. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only.
4. The policy of the Continuing Education Board on variable intensity part-time postgraduate study applies to this award.
5. Every candidate shall be required to satisfy the examiners in the following:
 - (a) Attendance at classroom based sessions including small group case supervisions; and
 - (b) Either:
 - i. Papers A1-3 (the Core papers) and papers as specified for any one specialism listed in the Schedule below; or
 - ii. Papers as specified for any two of the specialisms listed in the Schedule below.
6. Candidates wishing to offer papers for two specialisms may only do so if the Standing Committee is satisfied that they have sufficient prior training and study equivalent to the material studied for Papers A1-3.
7. Written assignments shall be submitted (usually electronically via a specified online submission system) to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.
8. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the course handbook. Presentations shall be delivered at such times and locations as are provided in the course handbook.
9. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.
10. The examiners may award a distinction for excellence in the examination to candidates for the Diploma.
11. Candidates who fail to satisfy the examiners in any of the assessments under 5(b) above may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.
12. Papers successfully completed for the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy will be counted towards the requirements for the Diploma

provided that the time elapsed since completing the Postgraduate Certificate is not normally more than two years.

13. Where a candidate who has been awarded a Postgraduate Certificate is subsequently awarded the Postgraduate Diploma then the Diploma will subsume the lower award.

Schedule Note: Not all papers may be available every year.

A Core

- A1 One assignment of not more than 2,000 words, based on the theoretical content
- A2 One clinical recording
- A3 One case report of up to 4,000 words

B Specialism: Psychological Trauma

- B1 One assignment of not more than 2,000 words based on the theoretical content
- B2 One clinical recording
- B3 One clinical assessment report of not more than 2,000 words
- B4 One case report of not more than 6,000 words

C Specialism: Psychosis and Bipolar

- C1 A research presentation of up to 20 minutes duration based on the theoretical content
- C2 One clinical recording
- C3 One case report of not more than 6,000 words
- C4 One case presentation of up to 15 minutes duration

D Specialism: Supervision and Training

- D1 One assignment of not more than 2,000 words based on the theoretical content
- D2 One supervision recording
- D3 One supervision critique of not more than 2,000 words
- D4 One training report of not more than 4,000 words

E Specialism: Complex Presentations

- E1 Clinical recording I
- E2 Clinical recording II
- E3 Case report I of not more than 4,000 words
- E4 Case report II of not more than 4,000 words

PG Cert CBS

HT 2016

Continuing Education Board

Approved by correspondence 14 December 2015

Title of Programme

Postgraduate Certificate in Cognitive Behavioural Studies

Brief note about nature of change: This forms part of a major restructure of the cognitive therapy programme offered by the Oxford Cognitive Therapy Centre and the Department for Continuing Education.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

Delete from line 1 on P 960 to line 33 on p 961 and insert

Postgraduate Certificate in Cognitive Behavioural Studies

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.
2. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy. The course is available on a part-time basis only over a period of six terms.
3. Every candidate shall be required to satisfy the examiners in the following:
 - (a) Attendance at classroom based sessions; and

(b) Papers A1, B1, C1 and D1 as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy.

4. Written assignments shall be submitted (usually electronically via a specified online submission system) to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

5. Presentations shall be delivered at such times and locations as are provided in the course handbook.

6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

7. The examiners may award a distinction for excellence in the examination to candidates for the Certificate.

8. Candidates who fail to satisfy the examiners in any of the assessments under 3(b) above may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

PG Cert CBT

HT 2016

Continuing Education Board

Approved by correspondence 14 December 2015

Title of Programme

Postgraduate Certificate in Cognitive Behavioural Therapy

Brief note about nature of change: This forms part of a major restructure of the cognitive therapy programme offered by the Oxford Cognitive Therapy Centre and the Department for Continuing Education.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations 2015*

Detail of change

P 960 line 1 insert

Postgraduate Certificate in Cognitive Behavioural Therapy

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.
2. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only over a period of three terms.
3. Every candidate shall be required to satisfy the examiners in the following:
 - (a) Attendance at classroom based sessions including small group

case supervisions; and

(b) Papers A1-3 (the Core papers) as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy.

4. Written assignments shall be submitted (usually electronically via a specified online submission system) to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

5. Recordings of clinical sessions shall be submitted by such means and such dates as are provided in the course handbook.

6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

7. The examiners may award a distinction for excellence in the examination to candidates for the Certificate.

8. Candidates who fail to satisfy the examiners in any of the assessments under 3(b) above may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

PG Cert
Enhanced CBT

HT 2016

Continuing Education Board

Approved by correspondence 14 December 2015

Title of Programme

Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy

Brief note about nature of change: This forms part of a major restructure of the cognitive therapy programme offered by the Oxford Cognitive Therapy Centre and the Department for Continuing Education.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

P 964 after line 15 insert

Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.
2. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only over a period of three terms.
3. Every candidate shall be required to satisfy the examiners in the following:

- (a) Attendance at classroom based sessions including small group case supervisions; and
- (b) Papers as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy for one of the following specialisms:

Complex Presentations

Psychological Trauma,

Psychosis and Bipolar, or

Supervision and Training

4. Written assignments shall be submitted (usually electronically via a specified online submission system) to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.
5. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the course handbook. Presentations shall be delivered at such times and locations as are provided in the course handbook.
6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.
7. The examiners may award a distinction for excellence in the examination to candidates for the Certificate.
8. Candidates who fail to satisfy the examiners in any of the assessments under 3(b) above may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Continuing Education

Approved by correspondence 3 February 2016

Undergraduate Certificate of Higher Education

Brief note about nature of change: To assist students with planning an even distribution of work throughout the course; to encourage early engagement with the main subject

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015 page 1001 and in

<https://www.admin.ox.ac.uk/examregs/2015-16/ucinhigheduc/>

Detail of change

Delete from line 1 on p 1001 to line 17 on page 1002 and insert the attached.

Undergraduate Certificate of Higher Education

1. The Certificate shall consist of accredited classes and other courses of study provided by the Department for Continuing Education. The Certificate is available on a part-time basis and may be taken over a period of not fewer than two years and no more than four years.
2. The main subjects for the Certificate shall be Archaeology, Art History, Architectural History, Creative Writing, History, Italian, Literature, Philosophy, and Spanish, together with such other subjects as may be approved by the Continuing Education Board. Candidates must select one of these as their main subject. A list of classes and other courses available in any one year that can be taken for the Certificate, including those identified as qualifying courses, will be published annually by the Department.
3. Every candidate will be required to satisfy the examiners in the following:
 - a) Accumulation of 120 Credit Accumulation and Transfer Scheme (CATS) points from classes and courses provided by the Department for Continuing Education. These 120 points must include the following:
 - i) 5 points from the online study skills course;
 - ii) 10 points from a course approved as a qualifying course in the candidate's main subject;
 - iii) no fewer than 50, and no more than 70 additional points in the candidate's main subject;
 - iv) no fewer than 30 and no more than 50 points from eligible classes or courses in other subjects;
 - v) a reflective learning journal of not more than 2,000 words submitted in two parts (5 CATS points).
 - b) Two assignments, each of no more than 2,500 words or equivalent, based on topics relating to two separate classes or courses in the candidate's main subject area.
 - c) One assignment of not more than 3,500 words or equivalent based on a topic relating to a class or course in the candidate's main subject area other than those referred to in 3.b) above.
 - d) Attendance at classes and courses selected.
4. Timing
 - a) The online study skills course referred to in 3. a)i) above must normally be undertaken during the first term of registration;
 - b) The qualifying course referred to in 3.a)ii) must normally be taken within the first year of registration;
 - c) A minimum of 25 CATS points must have been accumulated by the end of the first year of registration and a minimum of 55 CATS points must have been accumulated by the end of the second year of registration.
 - d) The first part of the reflective journal referred to in 3.a) v) above and the first of the two assignments under 3.b) above shall normally be submitted after completion of the first 65 CATS points. The second assignment shall normally be submitted after completion of at least 95 CATS points.
 - e) The second part of the reflective journal under 3a) v) and the assignment under 3.c)

above shall normally be submitted after completion of 115 CATS points.

5. Credit may not be counted as part of the Certificate of Higher Education if it contains a significant proportion of material (normally 30 per cent or more) duplicated from a class or course already counted towards any certificate, diploma or other award of the University.
6. The Director of the Certificate shall have the discretion to permit any candidate to count towards the Certificate up to 30 CATS points from any class or course offered by the Department for Continuing Education so long as these shall have been obtained no more than four years before formal registration on the Certificate.
7. Candidates may count up to 105 CATS points towards the Certificate of Higher Education from courses studied online.
8. A candidate may be required to attend a *viva voce* examination.
9. The examiners may award a distinction to candidates for the Certificate.
10. Candidates who fail any accredited class or course they intend to count towards the Certificate under 3.a) above, or who fail to satisfy the examiners in the reflective journal under 3.a) v) may be permitted to resubmit work in respect of that class or course, or resubmit the reflective journal on not more than one occasion. This shall normally be within one month of the initial failure. Candidates who fail to satisfy the examiners in the assignments under 3.b) or 3.c) above may be permitted to resubmit the assignment or assignments on not more than one occasion. This shall normally be within three months of the initial failure. All resubmissions of work must be within one year of the initial failure.

January 2016

MSc ALA

TT 2016

Continuing Education Board

Approved by the Chair of the Continuing Education Board by correspondence 18 April 2016

Title of Programme Master of Science in Applied Landscape Archaeology

Brief note about nature of change: To require an electronic copy of the dissertation, to include the submission of the log book as a required element in the assessment and some general updating.

Effective date: For students starting in MT 2016

Location of change

In *Examination Regulations* [2015]

Detail of change

P 629 delete from line 1 to line 43 and insert the attached.

MASTER OF SCIENCE IN APPLIED LANDSCAPE ARCHAEOLOGY

1. Candidates must follow a course of instruction in Applied Landscape Archaeology. The course is available on a part-time basis only over a period of six terms.
2. Every candidate will be required to satisfy the examiners in the following:
 - a) Attendance at classes, tutorials, supervisions, group seminars, practicals, the field training week, field trips and other teaching sessions as required;
 - b) Two written assignments each of no more than 2,500 words for each of the two core topic courses on:
 - i. Method and Theory in Landscape Archaeology;
 - ii. Managing 21st Century Landscapes;

One core topic will be taken in each year of the course;
 - c) A written assignment of not more than 5,000 words for each of four Advanced papers taken from the Schedule below. Candidates will take two Advanced Papers per year of the MSc;
 - d) A log book of not more than 2,500 words documenting the field training week;
 - e) A dissertation of not more than 15,000 words, on a topic selected by the candidate in consultation with the supervisor and approved by the examiners;
 - f) A viva voce examination at the end of the course of study.

Assignments shall be delivered via the approved online submission system to the Registry Department for Continuing Education 1 Wellington Square Oxford OX1 2JA for consideration by the examiners by such dates as the examiners shall determine and of which they shall notify candidates. The dissertation must be delivered in hard copy and in digital copy not later than noon on the last Monday in September of the second year of the course to the Chairman of Examiners for the Degree of MSc in Applied Landscape Archaeology c/o Examination Schools High Street Oxford.

3. The examiners may award a distinction for excellence in the whole examination.
4. A candidate who fails a core topic or advanced paper, or whose dissertation fails to satisfy the examiners, may be permitted to retake the paper, or resubmit the dissertation, on one further occasion only, not later than one year after the initial attempt.

Schedule

Advanced Papers are available in the following areas:

1. Archaeological prospection
2. Reading the historic landscape

3. Artefacts and Ecofacts in the landscape
4. Digital landscapes
5. Placement work

March 2016

MSt Cr Wr

TT 2016

Continuing Education Board

Approved by the Chair of the Continuing Education Board by correspondence 18 April 2016

Title of Programme

MSt in Creative Writing

Brief note about nature of change: Minor correction to numbering

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

p 567 line 8 delete "2" and insert "4"

PG Cert HS

TT 2016

Continuing Education Board

Approved by the Chair of the Continuing Education Board 18 April 2016

Title of Programme

Postgraduate Certificate in Historical Studies

Brief note about nature of change: Reduction in word length of the dissertation and some other minor changes.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* [2015]

Detail of change P 968

1 Delete lines 3-4 and insert “1. Each candidate shall follow a course of instruction in historical studies. The course is available on a part-time basis over three terms.”

2 Delete lines 9-10 and insert “(a) attendance at the classroom-based sessions and active participation in all parts of the course as required; “

3 Line 13 after “each;” insert “and”

4 Delete line 14 and insert “(d) a dissertation of not more than 8,000 words on a subject selected by the student in consultation with the supervisor and approved by the examiners.”

5 Line 16 delete “on disc or equivalent” and insert “in digital copy”



Continuing Education Board

Approved by the Chair of the Continuing Education Board by correspondence 18 April 2016

Certificate of Higher Education

Addition of new main subject, change to allow two qualifying courses to be taken

For students starting from MT 2017

Location of change

In *Examination Regulations* [2015] [as amended by Gazette of 11 February 2016]

Detail of change

- 1 P. 1001 line 8 after "Philosophy," insert "Political Economy,"
- 2 ibid line 20 delete "10 points from a course approved as a qualifying course " and insert "no fewer than 10 points, and no more than 30 points, from the course or courses approved as the qualifying course or courses"
- 3 ibid line 22 delete "50" and insert "30"

MST IHRL

TT 2016

Continuing Education Board

Approved by the Chair of the CEB 16 May 2016

MSt International Human Rights Law

Brief note about nature of change: Reduction of summative assessment, some other minor changes

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

Insert after line 6 p 587

[for students starting from MT 2016]

1. Candidates must follow a course of instruction in International Human Rights Law. The course will be taken on a part-time basis over six terms.
2. Every candidate will be required to satisfy the examiners in the following:
 - (a) i) Attendance at classes;
 - ii) participation in all parts of the course to the satisfaction of the Course Director;
 - iii) participation in (electronic) group discussions as prescribed in the course conventions;
- (b) Five assignments, each of not more than 2,000 words, on the subject of The

Fundamentals of International Human Rights Law;

(c) Four written examinations, each of three hours' duration, to include two papers from each of:

- i) Implementation and Development of International Human Rights Law;
- ii) Populations at Risk;

Papers taken are to be chosen from a list in the handbook to be published by the first week of Michaelmas Term each year.

(d) A dissertation of not more than 12,000 words on a topic selected by the student in consultation with the supervisor and agreed by any two of the Examiners.

The assignments under 2 (b) and the dissertation under 2 (d) will be submitted to the examiners c/o Registry, Department for Continuing Education, Wellington Square, Oxford, OX1 2JA, for receipt by such date as the examiners shall determine and shall notify the candidates and tutors. Assignments shall be submitted via the electronic submission system. The dissertation shall be submitted in hard copy and in digital copy.

3. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

4. The examiners may award a distinction for excellence in the whole examination. Candidates who fail to satisfy the examiners in the written assignments under 2(b), the examinations under 2 (c) or the dissertation under 2(d) may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

Found Certs

TT 2016

Continuing Education Board

Approved by correspondence by Chair of the CEB 23 May 2016

Title of Programme

General Regulations for Foundation Certificates

Brief note about nature of change: To incorporate Suspension, Termination and Reinstatement provisions into General Regulations.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

P 1037 After line 19 insert

6. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2</i>	<i>12 Terms / 4</i>	<i>6 Terms / 2 Years</i>

Years

Years

7. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.
8. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

Continuing Education Board

Approved by correspondence by Chair of the CEB 23 May 2016

Title of Programme

General Regulations for Postgraduate Certificates (Continuing Education)

Brief note about nature of change: To incorporate Suspension, Termination and Reinstatement provisions into General Regulations.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations 2015*

Detail of change

P 957 After line 20 insert

5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2</i>	<i>12 Terms / 4</i>	<i>6 Terms / 2 Years</i>

Years

Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.
7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

Continuing Education Board

Approved by correspondence by Chair of the CEB 23 May 2016

Title of Programme

General Regulations for Postgraduate Diplomas (Continuing Education)

Brief note about nature of change: To incorporate Suspension, Termination and Reinstatement provisions into General Regulations.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

P 975 After line 18 insert

5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2 Years</i>	<i>12 Terms / 4 Years</i>	<i>6 Terms / 2 Years</i>

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.
7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

UG Adv
Diplomas
TT 2016

Continuing Education Board

Approved by correspondence by Chair of the CEB 23 May 2016

Title of Programme

General Regulations for Undergraduate Advanced Diplomas (Continuing Education)

Brief note about nature of change: To incorporate Suspension, Termination and Reinstatement provisions into General Regulations; some minor amendments to remove unnecessary wording.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

P 1015

- 1 Lines 6-7 delete "(two year part-time), Advanced Diplomas (one year full-time) and Advanced Diplomas (one year part-time)"
- 2 Line 10 delete "(Continuing Education)"
- 3 Line 15 delete "(Continuing Education)"
- 4 Line 21 delete "(Continuing Education)"
- 5 After line 23 insert:

5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2 Years</i>	<i>12 Terms / 4 Years</i>	<i>6 Terms / 2 Years</i>

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.
7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

UG Certs

TT 2016

Continuing Education Board

Approved by correspondence by Chair of the CEB 23 May 2016

Title of Programme

General Regulations for Undergraduate Certificates (Continuing Education)

Brief note about nature of change: To incorporate Suspension, Termination and Reinstatement provisions into General Regulations; some minor amendments to remove unnecessary wording.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations* 2015

Detail of change

P 999

- 1 Line 8 delete "(Continuing Education)"
- 2 Line 13 delete "(Continuing Education)"
- 3 Line 19 delete "(Continuing Education)"
- 4 After line 21 insert
5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be

accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2 Years</i>	<i>12 Terms / 4 Years</i>	<i>6 Terms / 2 Years</i>

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.
7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

UG Diplomas

TT 2016

Continuing Education Board

Approved by correspondence by Chair of the CEB 23 May 2016

Title of Programme

General Regulations for Undergraduate Diplomas (Continuing Education)

Brief note about nature of change: To incorporate Suspension, Termination and Reinstatement provisions into General Regulations; some minor amendments to remove unnecessary wording.

Effective date

For students starting from MT 2016

Location of change

In *Examination Regulations 2015*

Detail of change

P 1007

- 1 Line 8 delete “(Continuing Education)”
- 2 Line 13 delete “(Continuing Education)”
- 3 Line 19 delete “(Continuing Education)”
- 4 After line 21 insert
5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of

status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

<i>Duration of Programme</i>	<i>Maximum Time Permitted</i>	<i>Maximum Suspensions Permitted</i>
<i>3 Terms / 1 Year</i>	<i>6 Terms / 2 Years</i>	<i>3 Terms / 1 Year</i>
<i>6 Terms / 2 Years</i>	<i>12 Terms / 4 Years</i>	<i>6 Terms / 2 Years</i>

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.
7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

MSc
Microelectronics
Optoelectronics
and
Communications

LV 2016

Continuing Education Board/MPLS Division

Approved at the meeting of Education Committee HT 2016 and by Pro-Vice-Chancellor
(Education) 24 June 2016

MSc in Microelectronics, Optoelectronics and Communications

New course

For students starting from MT 2017

Location of change

In <http://www.admin.ox.ac.uk/examregs/2015-16>

Detail of change

1 <http://www.admin.ox.ac.uk/examregs/2015-16/grftdomosciyecour/>

Table 26 after:

Medical Anthropology

Social Sciences

Insert

Microelectronics, Optoelectronics and Communications

Continuing Education/

Mathematical, Physical

and Life Sciences

2 After <http://www.admin.ox.ac.uk/examregs/2015-16/mosbcinmedianth/administratorview/>

Insert as a new course the attached

“ Microelectronics, Optoelectronics and Communications

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Microelectronics, Optoelectronics and Communications. The course is available on a part-time basis only over a period of not less than six terms.

3 Where for urgent reason a student is unable to attend a unit they may be permitted by the course director to seek an extension of time for up to three terms.

4. Every candidate shall be required to satisfy the examiners in the following:

(a) Attendance at each of the units listed in the Schedule below;

(b) A portfolio of work for the units listed in the Schedule below;

(c) Completion of practical work; and

(d) A dissertation of not more than 15,000 words selected by the candidate in consultation with the supervisor and approved by the Standing Committee.

The assessed work set out in clause 4(b) shall be submitted electronically, in accordance with details given in the handbook, by such date as the examiners shall determine and of which they shall notify candidates.

The dissertation in 4(d) shall be submitted electronically, in accordance with details given in the handbook, and in hard copy to the examiners for the MSc in Microelectronics, Optoelectronics and Communications c/o Registry, Department of Continuing Education, 1 Wellington Square, Oxford OX1 2JA, by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the M.Sc.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule

1. Fundamentals of Microelectronics and & Communications
2. Modern Wireless Communications
3. Advanced Microelectronics
4. Fundamentals of Optoelectronic Devices and Applied Optics
5. Organic Electronics and Nanotechnology for Optoelectronic Devices
6. *Either*

Engineering in Society

or

Optical Communications”

Microelectronics, Optoelectronics and Communications

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Microelectronics, Optoelectronics and Communications. The course is available on a part-time basis only over a period of not less than six terms.

3 Where for urgent reason a student is unable to attend a unit they may be permitted by the course director to seek an extension of time for up to three terms, follow the course for a further three terms.

Comment [A1]: This is from DPhil regs and we've moved away from this phrase. SITS requires a finite course duration for programme set up

4. Every candidate shall be required to satisfy the examiners in the following:

(a) Attendance at each of the units listed in the Schedule below.

(b) A portfolio of work for the units listed in the Schedule below.

(c) Completion of practical work

(d) A dissertation of not more than 15,000 words selected by the candidate in consultation with the supervisor and approved by the Standing Committee.

The assessed work set out in clause 4(b) shall be submitted electronically, in accordance with details given in the handbook, by such date as the examiners shall determine and of which they shall notify candidates.

The dissertation in 4(d) shall be submitted electronically, in accordance with details given in the handbook, and in hard copy to the examiners for the MSc in Microelectronics, Optoelectronics and Communications c/o Registry, Department of Continuing Education, 1 Wellington Square, Oxford OX1 2JA, by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the M.Sc.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule

7. Fundamentals of Microelectronics and & Communications
8. Modern Wireless Communications
9. Advanced Microelectronics
10. Fundamentals of Optoelectronic Devices and Applied Optics
11. Organic Electronics and Nanotechnology for Optoelectronic Devices
12. *Either*
Engineering in Society
or
Optical Communications

Continuing Education Board

Approved by correspondence 16 May 2016

Bachelor of Theology

Brief note about nature of change: Small change to availability of papers, clarification that the Certificate in Theological Studies should be available to students of the BTh or the Diploma in Theological Studies who complete Part 1 but not Part 2.

Effective date

With immediate effect for changes 1 -12

For candidates commencing in MT 2016 for changes 13-14

Location of change

In *Examination Regulations 2015*

Detail of change

P 424

1 After line 11 insert

“6. Any candidate who has successfully completed Part 1 and who does not either proceed to, or successfully complete, Part 2, and who has not previously successfully completed the Undergraduate Certificate in Theological Studies shall be awarded the Certificate”

2 Line 12 delete “6.” and insert “7.”

3 Line 19 delete “7.” and insert “8.”

4 Line 30 delete “8.” and insert “9.”

5 Line 31 delete “7(b)” and insert “8(b)”

6 Line 35 delete “9.” and insert “10.”

Page 425

7 Line 4 delete “10.” and insert “11.”

8 Line 6 delete “11.” and insert “12.”

9 Line 7 delete “9(b) and insert “10(b)

10 Line 10 delete “12.” and insert “13.”

11 Line 30 before “studies” insert “Further”

12 Line 31 before “studies” insert “Further”

Page 424

13 Line 44 after “i-iii above” insert “or paper A11 or A12”

Page 426

14 Line 4 delete “E1 Theological Reflection”

PG Dip
Microelectronics
Optoelectronics
and
Communications

LV 2016

Continuing Education Board/MPLS Division

Approved at the meeting of Education Committee HT 2016 and by Pro-Vice-Chancellor
(Education) 24 June 2016

PG Diploma in Microelectronics, Optoelectronics and Communications

New course

For students starting from MT 2017

Location of change

In <http://www.admin.ox.ac.uk/examregs/2015-16>

Detail of change

In <http://www.admin.ox.ac.uk/examregs/2015-16/grfpd-educ/>

After the entry for the Recanati-Kaplan Centre Postgraduate Diploma in International Wildlife Conservation Practice and before the entry for the Postgraduate Diploma in Paediatric Infectious Diseases insert:

“Microelectronics, Optoelectronics and Communications

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction. The Postgraduate Diploma is only available to students admitted for the degree of MSc in Microelectronics, Optoelectronics and

Communications.

2. Candidates must follow a course of instruction in Microelectronics, Optoelectronics and Communications. The course is available on a part-time basis only over a period of not less than six terms.

3 Where for urgent reason a student is unable to attend a unit they may be permitted by the course director to seek an extension of time for up to three terms.

4. Every candidate shall be required to satisfy the examiners in the following:

(a) Attendance at each of the units listed in the Schedule below;

(b) A portfolio of work for the units listed in the Schedule below; and

(c) Completion of practical work.

The assessed work set out in clause 4(b) shall be submitted electronically, in accordance with details given in the handbook, by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Postgraduate Diploma.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule

1. Fundamentals of Microelectronics and & Communications

2. Modern Wireless Communications

3. Advanced Microelectronics

4. Fundamentals of Optoelectronic Devices and Applied Optics

5. Organic Electronics and Nanotechnology for Optoelectronic Devices

6. *Either*

Engineering in Society

or

Optical Communications”

Continuing Education Board

Approved by correspondence 16 May 2016

Undergraduate Diploma in Theological Studies

Brief note about nature of change: Small change to availability of papers, clarification that the Certificate in Theological Studies should be available to students of the BTh or the Diploma in Theological Studies who complete Part 1 but not Part 2.

Effective date

With immediate effect for changes 2-3

For candidates commencing in MT 2016 for change 1

Location of change

In *Examination Regulations 2015*

Detail of changes

P 1012

1 Line 32 after "C2" insert "or C3"

P 1013

2 After line 6 insert "9. Any candidate who has successfully completed Part 1 and who does not either proceed to, or successfully complete, Part 2, and who has not previously successfully completed the Undergraduate Certificate in Theological Studies shall be awarded the Certificate"

3 Line 7 delete "9." and insert "10."

