

**Continuing Education Board**

Master of Studies in Mindfulness-Based Cognitive Therapy

1. Change to number of residential retreats,
2. To require the dissertation to be submitted in a digital copy as well as in hard copy;
3. To bring the arrangements for resubmission into line with other postgraduate courses offered by the Department;
4. Some general updating to bring the presentation in line with other regulations

**Effective date**

For students starting from MT 2014

**Location of change**

In *Examination Regulations* 2013

**Detail of change**

**Delete from p 655 line 16 to p 656 line 19 and insert**

- 1 Candidates must follow a course of instruction in Mindfulness-Based Cognitive Therapy (MBCT) for at least six terms. The course is designed to develop knowledge of the theoretical basis of MBCT and of related research and clinical principles, and to develop the competencies required in order to become an effective MBCT practitioner and teacher. The course places equal emphasis on critical understanding of theory, on critical appreciation of research, and on

candidates' capacity to demonstrate these through evidence of knowledge, understanding and the ability to apply these in practice. The course is available on a part-time basis only.

2 Candidates may be permitted under certain circumstances to suspend status for a maximum of six terms.

3 Every candidate will be required to satisfy the examiners in the following:

a) Attendance at the teaching days, spread across two years, and including three residential training retreats;

b) Written assignments as follows:

i. two essays, each of not more than 4000 words, demonstrating the capacity critically to appraise theory, research and clinical literature relevant to MBCT (Year I)

ii. one written reflective analysis of not more than 4,000 words of personal meditation practice, relating experience to theory, research and clinical principles. (Year I)

iii. one written assignment, of no more than 4,000 words, describing the development, delivery and evaluation of a programme of MBCT teaching suitable for the student's client group, submitted with instructional materials as specified in the handbook.

c) Digital recordings of all MBCT classes, taught by the student in association with 4b)iii, to be examined for adherence to protocol and competence as an instructor (Year II);

d) A dissertation of not more than 10,000 words on a topic selected by the student, related to the theory and practice of MBCT (Year II);

The written assignments under 3b) and the recordings of the MBCT classes under 3c) shall be forwarded to the examiners for consideration by such date as the examiners shall determine and shall notify candidates. Two hard copies and a digital copy of the dissertation under 3d) shall be delivered to the examiners for the M.St. in Mindfulness-Based Cognitive Therapy c/o Examination Schools, High Street Oxford OX1 4BG no later than noon on 31 July in the final year of the course, or the immediately preceding Friday if that date falls on a weekend.

4 Candidates may be required to attend a viva voce examination at the end of the course of study.

5 Candidates who fail to satisfy the examiners in any of the assignments, including the written assignments under 3b) and 3d) and the recorded performances under 3c), may be permitted to resubmit work in the part or parts of the examination which they have failed on one further occasion only which shall normally be within one year of the original failure.

6 The examiners may award a Distinction for the Master of Studies.

Dip British Arch

June 2014

**Continuing Education Board**

**Approved by correspondence 22/08/14**

Diploma in British Archaeology

Minor presentational changes

For students starting in MT 2014

**Location of change**

In *Examination Regulations* 2013

**Detail of change**

P 1078 to 1079

Delete from line 45 on p 1078 to line 29 on p 1079 and insert

(a) The course shall consist of class-based sessions, tutorials, fieldtrips and fieldwork on the subject of British archaeology. The course is available on a part-time basis only. It may be taken over a period of six terms normally within a nine term period.

(b) The subjects of the course will be taught in three one-year modules. One module is offered each year. Modules currently available are:

Module 1: Early Prehistoric Britain

Module 2: Later Prehistoric and Roman Britain

Module 3: Anglo-Saxon, Viking and Medieval Britain

2 Every candidate will be required to satisfy the examiners in the following:

(a) Attendance at class sessions, tutorials, field trips and practical training;

- (b) Ten coursework assignments, each of which shall be no more than 2,500 words in length, based on the theoretical courses;
- (c) In the first module, one practical logbook of no more than 8,000 words;
- (d) In the second module, one practical logbook of no more than 8,000 words or an extended project of no more than 8,000 words on a topic approved by the course director.

Assignments under (b)–(d) will be forwarded to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3 Candidates may be required to attend a viva voce examination at the end of the course.

4 The examiners may award a distinction to candidates for the Diploma.

5 Candidates who fail to satisfy the examiners in the assignments under 2(b)-(d), may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

MSC SUD

Dec 2014

**Department for Continuing Education**

**Approved by correspondence 28 November 2014**

**Master of Science in Sustainable Urban Development**

**Brief note about nature of change:** minor changes to unit names

**Effective date**

For students starting in MT 2015

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

P 717

- 1 line 12 delete "Placemaking" and insert "Place-making and Urban Design"
- 2 Line 14 delete "Transportation and Sustainability" and insert "Sustainable Transport"
- 3 Line 15 delete "Urbanism and the Design Process" and insert "Urbanism, Community and City-building"
- 4 Line 16 delete "The Flexible City? Urban Theory, Practice and Project Management" and insert "Leadership, Governance and Future Cities"

**Explanatory Notes**

[Include here any rationale etc that is felt will assist the reader/user in interpreting the revision. NB This portion of text will normally be published in full with the change advised above – a modification to previous practice]

**Department for Continuing Education**

**Approved by correspondence 28 November 2014**

**MSt Creative Writing**

**Brief note about nature of change:** Minor change to format of work submitted as Radio Drama

**Effective date**

With immediate effect

**Location of change**

In *Examination Regulations* 2014 as amended by Gazette of 12 June 2104

**Detail of change**

P 559 delete lines 11-12 and insert

“(ii) Radio Drama totalling 90 minutes or approximately 18,000 words”



MSt HoD

Dec 2014

**Department for Continuing Education**

**Approved by correspondence 28.11.14**

**Title of Programme**

Master of Studies in History of Design

**Brief note about nature of change**

Changes to how the regulations are presented, requirement to submit the dissertation in digital form as well as in hard copy, removal of some material that is duplicated elsewhere or is better placed in examination conventions, change to a paper name.

**Effective date**

For students starting from MT 2015

**Location of change**

In *Examination Regulations 2014*

**Detail of change**

P575 – 576

Delete from line 36 on page 575 on line 37 on page 576 and insert:

1. Candidates must follow a course of instruction in the History of Design. The course is available on a part time basis only to be followed over a period of six terms.
2. Every candidate will be required to satisfy the examiners in the following:
  - a) Attendance at classes, individual tutorials, group seminars and other teaching

sessions as required

- b) A written assignment for each of the three papers taught in Year 1
- i. Materials and Techniques: an object case study of not more than 2,500 words
  - ii. Historical Methods: a methodology and critical sources review) of not more than 3,000 words
  - iii. A research project of not more than 5,000 words
- c) A written assignment of not more than 5,000 words for each of two Advanced papers selected from the Schedule below
- d) A dissertation of not more than 15,000 words on a topic approved by the Course Director.

Assignments under 2(b) and (c) shall be submitted, to the examiners c/o the Registry, Department for Continuing Education, 1 Wellington Square Oxford OX1 2JA ,in for consideration by such dates as the examiners shall determine and of which they shall notify candidates. The dissertation under 2 (d) must be submitted in hard copy and in digital copy not later than noon on the last Monday in September of the second year of the course to the Chairman of Examiners for the Degree of the MSt in History of Design c/o Examination Schools, High Street, Oxford OX1 4BG.4

3 Each candidate must attend a *viva voce* examination when required to do so by the examiners.

4 The examiners may award a distinction for excellence in the whole examination.

5 Candidates who fail to satisfy the examiners in any part or parts of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

### **Schedule**

Advanced Papers are available in the following areas:

- *Decoration in Modern France*
- *The Arts and Crafts Tradition in Modern Britain*
- *Design in the Machine Age*
- *Design, Body, Environment*
- *Visual Cultures of the World Wars*
- *Academic Writing and Contemporary Practice\**
- *Early Period*
- Papers available to be shared with the existing MSc English Local History:
  - A.7 *The social history of English architecture, 1870-1940*
  - A.8 *The English suburb, 1800-1939*
  - A.4 *English architecture 1500-1640*

\* This Advanced Paper will be assessed by means of two written

assignments: a Documentation Project and a Critical Sources Review;  
each 1,500 words in length

Not all advanced papers will be available in any one year and the definitive list of advanced papers available in any one year will be circulated to candidates and their supervisors during the second week of Michaelmas Term.

PG Dip HoD

Dec 2014

**Department for Continuing Education**

**Approved by correspondence 28.11.14**

**Title of Programme**

Postgraduate Diploma in History of Design

**Brief note about nature of change**

Changes to how the regulations are presented, removal of some material that is duplicated elsewhere or is better placed in examination conventions, change to a paper name.

**Effective date**

For students starting from MT 2015

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

P952 – p 953

Delete from line 41 on page 952 to line 36 on p 953 and insert:

1. Candidates must follow a course of instruction in the History of Design. The course is available on a part time basis only to be followed over a period of six terms. The postgraduate diploma is only available to students admitted for the degree of MSt in the History of Design.

2 Every candidate will be required to satisfy the examiners in the following:

a) Attendance at classes, individual tutorials, group seminars and other teaching

sessions as required

- b) A written assignment for each of the three papers taught in Year 1
- i. Materials and Techniques: an object case study of not more than 2,500 words
  - ii. Historical Methods: a methodology and critical sources review) of not more than 3,000 words
  - iii. A research project of not more than 5,000 words
- c) A written assignment of not more than 5,000 words for each of two Advanced papers selected from the Schedule below

Assignments under 2(b) and (c) shall be submitted, to the examiners c/o the Registry, Department for Continuing Education, 1 Wellington Square Oxford OX1 2JA ,in for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

3 Each candidate must attend a *viva voce* examination when required to do so by the examiners.

4 The examiners may award a distinction for excellence in the Postgraduate Diploma.

5 Candidates who fail to satisfy the examiners in any part or parts of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

### **Schedule**

Advanced Papers are available in the following areas:

- *Decoration in Modern France*
- *The Arts and Crafts Tradition in Modern Britain*
- *Design in the Machine Age*
- *Design, Body, Environment*
- *Visual Cultures of the World Wars*
- *Academic Writing and Contemporary Practice\**
- *Early Period*
- Papers available to be shared with the existing MSc English Local History:
  - A.7 *The social history of English architecture, 1870-1940*
  - A.8 *The English suburb, 1800-1939*
  - A.4 *English architecture 1500-1640*

\* This Advanced Paper will be assessed by means of two written assignments: a Documentation Project and a Critical Sources Review; each 1,500 words in length

Not all advanced papers will be available in any one year and the definitive list of advanced papers available in any one year will be

circulated to candidates and their supervisors during the second week of Michaelmas Term.

PG Dip IWCP

Dec 2014

**Department for Continuing Education/MPLS**

**Approved by correspondence (OUDCE)28 November 2014 (MPLS 10 Dec 2014**

**Title of Programme**

Recanati-Kaplan Centre Postgraduate Diploma in International Wildlife Conservation Practice

**Brief note about nature of change:** Removal of reference to placement

**Effective date**

With immediate effect

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**Page 954 lines 8-9**

Delete "(at least one of which may take the form of a placement)"

PG Dip SUD

Dec 2014

**Department for Continuing Education**

**Approved by correspondence 28 November 2014**

**Postgraduate Diploma in Sustainable Urban Development**

**Brief note about nature of change:** minor changes to unit names

**Effective date**

For students starting in MT 2015

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

P 960

- 1 line 37 delete "Placemaking" and insert "Place-making and Urban Design"
- 2 Line 39 delete "Transportation and Sustainability" and insert "Sustainable Transport"
- 3 Line 40 delete "Urbanism and the Design Process" and insert "Urbanism, Community and City-building"
- 4 Line 41 delete "The Flexible City? Urban Theory, Practice and Project Management" and insert "Leadership, Governance and Future Cities"

**Explanatory Notes**



[Include here any rationale etc that is felt will assist the reader/user in interpreting the revision. NB This portion of text will normally be published in full with the change advised above – a modification to previous practice]

Dip ELH

MT 2014

**Continuing Education Board**

**Approved by correspondence 28 November 2014**

**Diploma English Local History**

Changes to length and number of written assignments, some other minor changes

**Effective date**

For first examination from 2015-16

**Location of change**

*In Examination Regulations 2014*

**Detail of change**

**P 971**

Delete lines 15-17

Lines 20 to 21 delete "The course.....,years" and insert " The course is available on a part time basis only, to be taken over a period of six terms."

Line 24 delete "to c.1530" and insert "up to the 16<sup>th</sup>C."

Line 25 delete "from c.1530" and insert "since the 16<sup>th</sup> C."

Lines 28-29 delete "attendance at classes; students must attend a minimum of 75% of 70 two hour teaching sessions" and insert " attendance at classes"

Line29 delete "attendance at two residential weekends"

Line 30 delete "(c) eight" and insert "(b) six"

Line 32 Delete "(d)" and insert "(c)"

Line 34 delete "(e)" and insert "(d)"

Line 34 delete "5,000" and insert "4,000"

Line 36 delete "(c), (d) and (e)" and insert "(b), (c) and (d)"

Line 41-42 delete "(c), (d) or (e)" and insert "(b), (c) or (d)"

FCEL

Dec 2014

**Department for Continuing Education**

**Approved by correspondence 28 November 2014**

Foundation Certificate in English Literature

**Brief note about nature of change:** minor change to description of portfolio on Criticism

**Effective date**

For students starting from MT 2015

**Location of change**

In Examination Regulations 2014

**P 1002**

Line 35-36

Delete “practice, use and knowledge of contemporary criticism” and insert “critical approaches to language and literature”

MST IHRL

HT 2015

**Continuing Education Board**

**Approved by correspondence 2 March 2015**

MSt International Human Rights Law

**Brief note about nature of change:** Changes to presentation of assessment to allow more detail on transcript; introduction of requirement to submit dissertation by electronic means as well as hard copy; other minor changes

**Effective date**

**For students starting from MT 2015**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**Pages 576 to 577**

**Delete from line 39 on p 576 to line 27 on p 577 and insert:**

1. Candidates must follow a course of instruction in International Human Rights Law. The course will be taken on a part-time basis over six terms. .
2. Every candidate will be required to satisfy the examiners in the following:
  - (a) i) Attendance at classes;
  - ii) participation in all parts of the course to the satisfaction of the Course Director;
  - iii) participation in (electronic) group discussions as prescribed in the course

conventions;

- (b) Six assignments, each of not more than 2,000 words, on the subject of The Fundamentals of International Human Rights Law;
- (c) Four written examinations, each of three hours duration, to include two papers from each of:
  - i) Implementation and Development of International Human Rights Law
  - ii) Populations at Risk

Papers taken are to be chosen from a list in the handbook to be published by the first week of Michaelmas Term each year.

- (d) Preparatory work associated with the dissertation consisting of a proposal of not more than 1,500 words. This is formative only and does not contribute to the final mark.
- (e) A dissertation of not more than 12,000 words on a topic selected by the student in consultation with the supervisor and agreed by any two of the Examiners.

The assignments under 2 (b) and the dissertation under 2 (e) will be submitted to the examiners c/o Registry, Department for Continuing Education, Wellington Square, Oxford, OX1 2JA, for receipt by such date as the examiners shall determine and shall notify the candidates and tutors. The dissertation shall be submitted in hard copy and in digital copy.

- 3. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.
- 4. The examiners may award a distinction for excellence in the whole examination.
- 5. Candidates who fail to satisfy the examiners in the written assignments under 2(b), the examinations under 2 (c) or the dissertation under 2(e) may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

#### **Explanatory Notes**



MSt MBCT

TT 2015

**Department for Continuing Education**

**Approved:** by correspondence 1 April 2015

**Title of Programme:** MSt in Mindfulness-Based Cognitive Therapy

Clarification of assessment requirements in the second year; some other minor changes

**Effective date**

With immediate effect

**Location of change**

In *Examination Regulations* [2014] as amended by Gazette of 25 September 2014

**Detail of change**

**Page 587 to page 588**

**Delete from line 21 on p 587 to line 25 on p 588 and insert**

- 1 Candidates must follow a course of instruction in Mindfulness-Based Cognitive Therapy (MBCT) for at least six terms. The course is designed to develop knowledge of the theoretical basis of MBCT and of related research and clinical principles, and to develop the competencies required in order to become an effective MBCT practitioner and teacher. The course places equal emphasis on critical understanding of theory, on critical appreciation of research, and on candidates' capacity to demonstrate these through evidence of knowledge, understanding and the ability to apply these in practice. The course is available on a part-time basis only.
- 2 Every candidate will be required to satisfy the examiners in the following:
  - a) Attendance at the teaching days, spread across two years, and



including three residential training retreats;

b) Assignments as follows:

- i. two essays, each of not more than 4000 words, demonstrating the capacity critically to appraise theory, research and clinical literature relevant to MBCT (Year I)
- ii. one written reflective analysis of not more than 4,000 words of personal meditation practice, relating experience to theory, research and clinical principles. (Year I)
- iii. one written project report, of no more than 4,000 words, describing the development, delivery and evaluation of a programme of MBCT teaching suitable for the student's client group, submitted with instructional materials as specified in the handbook, and digital recordings of all MBCT classes delivered (Year II)

c) A dissertation of not more than 10,000 words on a topic selected by the student, and approved by the course committee, related to the theory and practice of MBCT (Year II);

The written assignments and digital recordings under 2b) shall be forwarded to the examiners for consideration by such date as the examiners shall determine and shall notify candidates. Two hard copies and a digital copy of the dissertation under 2c) shall be delivered to the examiners for the MSt. in Mindfulness-Based Cognitive Therapy c/o Examination Schools, High Street Oxford OX1 4BG no later than noon on 31 July in the final year of the course, or the immediately preceding Friday if that date falls on a weekend.

- 3 Candidates may be required to attend a viva voce examination at the end of the course of study.
- 4 Candidates who fail to satisfy the examiners in any of the assessed work may be permitted to resubmit work in the part or parts of the examination which they have failed on one further occasion only which shall normally be within one year of the original failure.
- 5 The examiners may award a Distinction for the Master of Studies.



Dip BTS

TT 2015

**Continuing Education Board**

**Approved at the meeting of:** by corresp 22 May 2015

**Title of Programme**

Diploma in Theological Studies

**Brief note about nature of change:** Additional papers to be made available to Diploma students

**Effective date**

For students starting from MT 2015

**Location of change**

In *Examination Regulations* 2014 page 974

**Detail of change**

- 1 line 41 After B1 remove "or" and insert ",B2, B6 or B7,"
- 2 line 43 after "Certificate." insert "Papers B6 or B7 may only be offered if A11 or A12 respectively were offered for the Undergraduate Certificate."

Sent to Gazette 28 May 2015

TT 2015  
UG Cert Arch

**Continuing Education Board**

**Approved by correspondence 20 June 2015**

Undergraduate Certificate in Archaeology

**Brief note about nature of change:** revision of course structure and changes to assessment pattern

**Effective date**

For students starting from MT 2016

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

**P 961 to 962**

**P961 delete from line 23 to line 22 on page 962 and insert**

- 1 The course shall consist of lectures, tutorials, seminars and classes on the subject of Archaeology. The course is available on a part-time basis only to be taken over a period of six terms.
- 2 Candidates may be permitted in certain circumstances to suspend status for a maximum of six terms.
- 3 Every candidate will be required to satisfy the examiners in the following:
  - a. Attendance at class-based sessions and practical sessions, and field training programmes (or equivalent);
  - b. Nine assignments each of not more than 2,000 words;
  - c. One field training programme learning journal of not more than 2,000

- words covering work undertaken during the field training programme;
- d. One two-hour written examination, covering the subjects taught in the first year of the course;
  - e. One extended assignment of not more than 5,000 words on a subject of the candidate's choice relating to the course material and agreed with the Course Director.

The written work under clauses 3(b,c. and e) will be forwarded to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

4 Candidates may be required to attend a viva voce examination at the end of the course.

5 The examiners may award a distinction to candidates for the Certificate.

6 Candidates who fail to satisfy the examiners in the assessed work specified in 3 (b.- e.) may be permitted to resubmit work in respect of part or parts of the examination which they have failed on not more that one occasion which shall normally be within one year of the initial failure.

MSc Nano  
LV 2015

**Continuing Education Board and Board of Mathematical Physical and Life Sciences**

**Approved at the meeting of** Education Committee 19 June 2015

MSc in Nanotechnology for Medicine and Health Care

**Brief note about nature of change:** New programme

**Effective date**

With effect from 1 October 2016

**Location of change**

In *Examination Regulations 2014*

**Detail of change**

1) P 619 insert after Line 8

“Nanotechnology for Medicine and Health Care Continuing  
Education/Mathematical, Physical and Life Sciences”

2) P 686 after line 11 insert

**MSc in Nanotechnology for Medicine and Health Care**

**Draft Regulations and Conventions**

**Regulations**

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.
2. Candidates must follow a course of instruction in Nanotechnology for Medicine and

Healthcare. The course is available on a part time basis only.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.
4. The minimum period of registration on the M.Sc. shall be three terms and the maximum period of registration shall be twelve terms.
5. Where a candidate undertakes a module under 10. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.
6. Every candidate shall be required to satisfy the examiners in the following:
  - a) Attendance and participation, to the satisfaction of the course director, in all parts of the modules in the Schedule;
  - b) A portfolio of assignments (written reports, problem sheets and presentations) for each of Modules 1-3 in the Schedule, totalling not more than 2500 words in length for Module 1, and not more than 6000 words for each of Modules 2 and 3;
  - c) Assignments totalling not more than 4,000 words for each of Modules 4, 5 and 6.
  - d) A dissertation of not more than 15,000 words on a research project selected by the candidate in consultation with the supervisor and approved by the Standing Committee. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

The assessed work set out in clause 6b) and c) shall be submitted to the examiners c/o Registry, Department of Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such date as the examiners shall determine and of which they shall notify candidates

The dissertation under clause 6(d) shall be submitted in hard copy and in digital copy to the examiners for the MSc in Nanotechnology for Medicine and Healthcare c/o Examination Schools High Street Oxford OX1 4BG.

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.
8. The examiners may award a distinction to candidates for the MSc.
9. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.
10. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the MSc as having met the attendance or participation and examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed



between commencement of the accredited module concerned and registration for the MSc is not more than two years.

11. The maximum number of modules taken prior to registration for the MSc shall be three.

12. If any student who has previously successfully completed the Postgraduate Certificate and ended their registration on the Programme is subsequently re-admitted to the MSc, the Standing Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Certificate as having met the attendance or participation and examination requirements in respect of the module. Such discretion will normally only be exercised if the time elapsed between first registration on a module contributing to the Postgraduate Certificate and registration for the MSc is not more than two years.

12. If a student who has been awarded the Postgraduate Certificate in Nanotechnology is subsequently awarded the MSc then the MSc will subsume the Postgraduate Certificate.

#### Schedule

1. The Wider Context of Nanotechnology
2. The Fundamental Science of Nanotechnology
3. Fundamental Characterisation for Nanotechnology
4. Introduction to Bionanotechnology
5. Nanomedicine – Science and Applications
6. Clinical Translation and Commercialisation of Nanomedicine

Alternative modules where approved by the Standing Committee from those listed for the Postgraduate Programme in Evidence Based Health Care and from those listed for the MSc in Experimental Therapeutics.

MSt Hist St

LV 2015

**Continuing Education Board**

**Approved at the meeting of Education Committee 19 June 2015**

**MSt Historical Studies**

**New programme**

**Effective date**

**For students starting from 1 October 2015**

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

1) P 544 insert after Line 1

“Historical Studies                      Continuing Education”

2) P 574 after line 35 insert

**Historical Studies**

1. Candidates must follow a course of instruction in Historical Studies. The course is available on a part time basis only, to be studied over a period

of three terms.

2. Candidates for admission will be required to have successfully completed the Postgraduate Certificate in Historical Studies normally not more than six terms before admission to the MSt.
3. Every candidate shall be required to satisfy the examiners in the following:
  - a. Attendance at teaching, seminars and supervisions, covering the units listed in the Schedule below;
  - b. Participation in preparatory work for the dissertation, consisting of three pieces of writing, and two oral presentations;
  - c. A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the course committee.

The dissertation under clause 3(c) shall be submitted in hard copy and in digital copy to the examiners for the MSt in Historical Studies c/o Examination Schools High Street Oxford OX1 4BG, no later than noon on the first Friday in June of the year in which the course is taken.

4. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.
5. The examiners may award a distinction to candidates for the MSt.
6. A candidate who fails to satisfy the examiners in the dissertation may be permitted to resubmit on one further occasion only, not later than one year after the initial failure.
7. A candidate who is successful in the examination for the MSt in Historical Studies shall have his or her Postgraduate Certificate subsumed by the Master of Studies.

#### Schedule

Unit 1: Using Archives and Analysing Sources

Unit 2: Theoretical Approaches to History

Unit 3: Writing History



PG Dip Nano

LV 2015

**Continuing Education Board and Board of Mathematical Physical and Life Sciences**

**Approved at the meeting of** Education Committee 19 June 2015

Postgraduate Diploma in Nanotechnology for Medicine and Health Care

**Brief note about nature of change:** New programme

**Effective date**

With effect from 1 October 2016

**Location of change**

In *Examination Regulations 2014*

**Detail of change**

P 953 after line 36 insert

**Nanotechnology for Medicine and Health Care**

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.
2. The Postgraduate Diploma is only available to students admitted for the MSc in Nanotechnology for Medicine and Healthcare. Candidates must follow a course of instruction in Nanotechnology for Medicine and Healthcare. The course is available on a part time basis only.
3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.
4. The minimum period of registration on the MSc shall be three terms and the

maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 10. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.
6. Every candidate shall be required to satisfy the examiners in the following:
  - a) Attendance and participation, to the satisfaction of the course director, in all parts of the modules in the Schedule;
  - b) A portfolio of assignments (written reports, problem sheets and presentations) for each of Modules 1-3 in the Schedule, totalling not more than 2500 words in length for Module 1, and not more than 6000 words for each of Modules 2 and 3;
  - c) Assignments totalling not more than 4,000 words for each of Modules 4,5 and 6.

The assessed work set out in clause 6b) and c) shall be submitted to the examiners c/o Registry, Department of Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such date as the examiners shall determine and of which they shall notify candidates

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.
8. The examiners may award a distinction to candidates for the Postgraduate Diploma.
9. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.
10. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the MSc as having met the attendance or participation and examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSc is not more than two years.
11. The maximum number of modules taken prior to registration for the MSc shall be three.
12. If any student who has previously successfully completed the Postgraduate Certificate and ended their registration on the Programme is subsequently re-admitted to the MSc, the Standing Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Certificate as having met the attendance or participation and examination requirements in respect of the module. Such discretion will normally only be exercised if the

time elapsed between first registration on a module contributing to the Postgraduate Certificate and registration for the MSc is not more than two years.

13. If a student who has been awarded the Postgraduate Certificate in Nanotechnology is subsequently awarded the Postgraduate Diploma then the Postgraduate Diploma will subsume the Postgraduate Certificate.

#### Schedule

1. The Wider Context of Nanotechnology
2. The Fundamental Science of Nanotechnology
3. Fundamental Characterisation for Nanotechnology
4. Introduction to Bionanotechnology
5. Nanomedicine –Science and Applications
6. Clinical Translation and Commercialisation of Nanomedicine

Alternative modules where approved by the Standing Committee from those listed for the Postgraduate Programme in Evidence Based Health Care and from those listed for the MSc in Experimental Therapeutics.

PG Cert Nano

LV 2015

**Continuing Education Board /Board of Mathematical Physical and Life Sciences**

**Approved at the meeting of Education Committee 19 June 2015**

**Title of Programme**

Postgraduate Certificate in Nanotechnology

**Brief note about nature of change:** i) To bring the Postgraduate Certificate under the same joint arrangement as the new MSc in Nanotechnology for Medicine and Health Care; ii) To apply the Department's policy on Variable Intensity of Study to the Postgraduate Certificate

**Effective date**

**From** 1 October 2016

**Location of change**

In *Examination Regulations* 2014

**Detail of change**

P 939 delete lines 2-32 and insert

1 The Divisional Board of Mathematical, Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction. The course will consist of instruction in the theory and practice of Nanotechnology.

2. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

3. The minimum period of registration shall be three terms and the maximum period shall be six terms.



4. Where a candidate undertakes a module under 10 below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

5. Every candidate will be required to satisfy the examiners in the following:

- a) participation, to the satisfaction of the course director, in all parts of the 3 modules in the Schedule;
- b) a portfolio of assignments (written reports, problem sheets and presentations) for each of the modules in the Schedule, totalling not more than 2500 words in length for Module 1, and not more than 6000 words for each of Modules 2 and 3.

The assessed work set out in clause 5(b) shall be submitted to the examiners c/o Registry, Department of Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such date as the examiners shall determine and of which they shall notify candidates.

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

8. The examiners may award a distinction to candidates for the Certificate

9. Candidates who fail to satisfy the examiners in any module may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

10. The Standing Committee shall have the discretion to permit any candidate to be exempted from one of the three modules in the Schedule, provided that the Standing Committee is satisfied that such a candidate has undertaken equivalent study, or have appropriate work experience to an equivalent standard.

11. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the award as having met the attendance and examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that can contribute to the achievement of the award of the Postgraduate Certificate in this way shall be one.

### **Schedule**

The Wider Context of Nanotechnology  
The Fundamental Science of Nanotechnology  
Fundamental Characterisation for Nanotechnology
