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HT 2013

MSc CBT

**Department for Continuing Education**

Approved by Chairman of CE Board, by correspondence 15.01.13

Master of Science in Advanced Cognitive Therapy Studies

Name change for course

With effect from 1 October 2013

In *Examination Regulations 2012*

P 673

1. Line 2 delete "Advanced Cognitive Therapy Studies Continuing Education"
2. After line 13 insert "Cognitive Behavioural Therapy Continuing Education"

P 676

3. Delete lines 1 to 29

P 685

4. Insert:

Cognitive Behavioural Therapy

1. Candidates will be expected to have satisfactorily completed either the Postgraduate Diploma in Cognitive Behavioural Therapy or the Postgraduate Diploma in Advanced Cognitive Therapy Studies
2. The course will consist of research seminars and supervision. The course will be taken on a part-time basis over a period of three terms.
3. Candidates may be permitted in certain circumstances to suspend status for a maximum of six terms. Any such period shall not count towards the maximum or minimum period of registration and no fee liability will be incurred

against such periods.

4. Every candidate will be required to satisfy the examiners in the following:
  - a) attendance at appropriate classroom-based courses including small group meetings.
  - b) a research project of no more than 15,000 words on a topic approved by the Course Committee

The research project shall be submitted to The Registry, Department for Continuing Education, 1 Wellington Square, Oxford, OX1 2JD by such dates as the examiners shall determine. Research projects will be forwarded to the examiners for consideration. Students are required to submit both a hard copy and an electronic copy.

5. Candidates may be expected to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.
6. The examiners may award a distinction to candidates for the MSc.
7. A candidate whose research project fails to satisfy the examiners may be permitted to resubmit on one further occasion only not later than one year after the initial failure.
8. If any candidate who is successful in the examination for the Degree of Master of Science in Cognitive Behavioural Therapy has previously successfully completed the Postgraduate Diploma in Cognitive Behavioural Therapy or the Postgraduate Diploma in Advanced Cognitive Therapy studies, the Master of Science will subsume his or her diploma.

To change the name of the course and to allow students from the Postgraduate Diploma in Cognitive Therapy to progress to the Masters.

**PG Cert EST TT  
2013**

**Department for Continuing Education**

Approved by correspondence 2 May 2013

Postgraduate Certificate in Ecological Survey Techniques

To apply the Department's policy on variable intensity of study to the PG Certificate

With effect from 1 October 2013

In *Examination Regulations* 2012 as amended by the Gazette of 10 May 2012

P 1025 delete lines 17 to line 14 on page 1026 and insert the attached text

## **Postgraduate Certificate in Ecological Survey Techniques**

1. The course will consist of instruction in the-theory and practice of Ecological Survey Techniques. The course will be taken on a part time basis.
2. The policy of the Continuing Education Board on variable intensity part-time postgraduate study applies to this award.
3. The minimum period of registration for the award of the Postgraduate Certificate shall be three terms and the maximum period shall be six terms.
4. Candidates may be permitted by the Continuing Education Board in certain circumstances to suspend status for a maximum of six terms. Any such period shall not count to the maximum or minimum permitted period of registration and no fee liability will be incurred during such periods.
5. Where a candidate undertakes a module under 10 below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.
6. Every candidate will be required to satisfy the examiners in the following:
  - a. attendance at the one-week module in Schedule A in the candidate's first term of registration;
  - b. engagement with and contribution to both online modules in Schedule B;
  - c. engagement with and contribution to two online modules chosen from those listed in Schedule C;
  - d. participation in and completion of a Field Project module;
  - e. participation to the satisfaction of the Programme Director in all other parts of the course;
  - f. one written assignment of not more than 2,500 words based on the module in Schedule A. This is formative only and the marks do not contribute to the final award;
  - g. four written assignments of not more than 2,000 words, one from each of the modules from 6 b) and one from each of the modules chosen from 6 c) above. Depending on the modules chosen, up to two of the written assignments on the modules from 6 c) may be replaced by presentations in a media specified by the examiners;
  - h. One field project of not more than 5,000 words and an associated ~~on-~~line learning journal of not more than 1,000 words.

The assessed work under Clauses 6 (f), (g) and (h) will be submitted to examiners, in normal circumstances through an electronic submission system, for consideration by such date as the examiners shall determine and of which they shall notify candidates.

7. Candidates may be required to attend a viva voce examination at the end of the course at the discretion of the examiners.
8. The examiners may award a Distinction to candidates for the Certificate.

9 Candidates who fail to satisfy the examiners in any part of the assessment listed under 6(g) or 6(h) may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion shall normally be within one year of the original failure.

10 The Course Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the award as having met the attendance and examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that can contribute to the achievement of the award of the Postgraduate Certificate in this way shall be two.

April 2013

### **Core Module Schedule A**

Introduction to ecological survey techniques

### **Core Modules Schedule B**

Data analysis

Field techniques for surveying vegetation

### **Optional Modules Schedule C**

Field techniques for surveying mammals and reptiles

Field techniques for surveying birds

Field techniques for surveying invertebrates

Field techniques for surveying fish and amphibians

**Continuing Education Board**

**Approved by correspondence 14 May 2013**

Advanced Diploma in Data and System Analysis

Minor changes only

With effect from 1 October 2013

In *Examination Regulations* 2012

**P 1068**

1 line 24 delete "(selected from the list below)"

2 line 25 delete "group" and insert "team"

3 line 28-29 delete "The course may either be taken in distance learning mode or in a face to face mode."

4 line 31 delete "active"

5 line 31-32 delete "to the satisfaction of the course director"

6 line 33 delete "active"

7 line 33 delete ",and to the satisfaction"

8 line 37 delete "group" and insert "team"

**P 1069**

Line 14 delete "group" and insert "team"

Line 15-16 delete "Any other unit.....above"


**Continuing Education Board**

**Approved by correspondence 28 May 2013**

Special Regulations concerning the degree of DPhil

Minor changes

With effect from 1 October 2013

In *Examination Regulations* 2012

**p 930**

- 1 Line 25 delete “two copies of”
- 2 Line 27 delete “two copies of”
- 3 Line 30 delete “two copies of a confidential report” and insert “a report”
- 4 Line 33 delete “one copy of the written work and the confidential report each” and insert “the written work and the supervisor’s report”

**p 931**

- 5 Line 28 delete “confidential”
- 6 Line 30 delete “the confidential report ” and insert “the supervisor’s report”
- 7 Line 32-33 delete “neither of whom will normally” and insert “at least one of whom will not”