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UNIVERSITY OF
OXFORD

Council and Main Committees

Congregation

6 May

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

7 May

(1) Question under Part 5 of Congregation Regulations 2 of 2002

(2) Voting on Legislative Proposal: Statute V: Colleges, Societies, and Permanent Private Halls

(3) Voting on a Resolution allocating space for Parks College

A meeting was held on 7 May for the reading of the reply to the question made under Part 5 of Congregation Regulations 2 of 2002 at (1) above, and to put formally the legislative proposal at (2) and the resolution at (3) above to Congregation.

A transcript¹ of the meeting will be published in a future *Gazette* and on the Congregation website.

¹The transcript may be edited for legal reasons.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Baker, M D, Balliol
Crane, J M, Pembroke
Fernando, B A, Worcester
Higham, C, Medical Sciences Divisional Office
Hussain, R, University Museum of Natural History
Iotchkova, V V, Mansfield
Jiang, Y Y, St Catherine's
Lampadaridi, A, Trinity
Schilt, C J, Linacre
Watanabe, A M, Blavatnik School of Government

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

13 June

Elections

COUNCIL

COMMITTEES REPORTING TO COUNCIL

Buildings and Estates Subcommittee
 Curators of the University Libraries
 Nominations Committee

OTHER COMMITTEES AND UNIVERSITY BODIES

Visitors of the Ashmolean Museum
 Delegacy for Military Instruction
 Curators of the Sheldonian Theatre
 Nominating Committee for the Vice-Chancellorship
 Visitation Board Panel

DIVISIONAL BOARDS

Mathematical, Physical and Life Sciences Board
 Social Sciences Divisional Board

FACULTY BOARDS

Board of the Faculty of Classics
 Board of the Faculty of English Language and Literature
 Board of the Faculty of History
 Board of the Faculty of Music
 Board of the Faculty of Philosophy
 Board of the Faculty of Theology and Religion

Details are in the 'Elections' section below.

Convocation

21 June

Elections

PROFESSOR OF POETRY

Details are in 'Elections' section below.

Notices

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Dr N Berry at the University Offices, Wellington Square (telephone: (2)80199; email: nigel.berry@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Consultative Notices

Somerville

REVISED STATUTES

The Committee on Statutes before the Privy Council, acting under authority delegated to it by Council, is minded to give consent on behalf of the University to the revised statutes of Somerville College, approved by the Governing Body on 29 November 2017, in so far as such consent is required by section 7 (2) of the Universities of Oxford and Cambridge Act, 1923. The consent of the committee to the amendments to the statutes will be effective 15 days after publication unless written notice of a resolution, signed by at least 20 members of Congregation, calling upon Council to withhold that consent, has been given to the Registrar by **noon on 20 May**.

The effects of the amendments relate to more closely aligning the statutes with the current practices within the college, modernising and simplifying the statutes where possible. A number of other changes have also been made to the statutes to better reflect the college's position as a charity, which since 2010 has been registered with the Charity Commission, and to incorporate changes in the University Regulations.

General Notices

Guidelines for academic leave

Academic staff are reminded of the guidelines for applying for and taking leave, which are published on the Personnel Services website: www.admin.ox.ac.uk/personnel/staffinfo/academic/guidelinesforleave.

Encaenia

ENCAENIA CEREMONY

Online registration for the Encaenia ceremony is now open. The ceremony will take place in the Sheldonian Theatre on 26 June. Members of Congregation, staff, students and academic visitors are invited to apply for tickets online at www.ox.ac.uk/encaenia-tickets. Members of Convocation: please email encaenia@admin.ox.ac.uk to request a ticket. The website includes

information on this year's honorands, the registration process, guest tickets, timings of the day and the dress code.

ENCAENIA GARDEN PARTY

Electronic invitations to the garden party will be sent to all current members of Congregation by the University Events Office on 13 May. If you do not receive your invitation by this date, or become a member of Congregation after this date, please email encaenia@admin.ox.ac.uk.

Actively serving retired members of faculty and staff within Congregation are also welcome to attend, as are emeritus professors and those former members of Congregation over 75 who take a deep and active interest in Oxford's work and success. Please email encaenia@admin.ox.ac.uk if you would like to attend.

LORD CREWE'S BENEFACTION

Heads of House, Pro-Vice-Chancellors, Heads of Division, holders of the Oxford Degrees of Doctor of Divinity, Civil Law, Medicine, Letters, Science, and Music, the Proctors, the Assessor, the Public Orator, the Professor of Poetry, the Registrar, the outgoing President of the Oxford University Student Union, and the Presidents of the Junior and Middle Common Rooms of Hertford College, Balliol College and St John's College (as being the colleges of the Proctors and the Assessor) are invited to partake of Lord Crewe's Benefaction to the University on the morning of the ceremony and then to walk in procession to the Sheldonian Theatre. Holders of the Oxford Higher Degrees (described above) who wish to participate are invited to contact the Events Office at encaenia@admin.ox.ac.uk or on 01865 270568 for more information. All other guests will be contacted directly by the Events Office.

Appointments

Medical Sciences

REAPPOINTMENTS

Heidi de Wet, BSc North West, PhD Cape Town, Fellow of St Catherine's and Associate Professor of Physiology, Department of Physiology, Anatomy and Genetics, from 1 October 2019 until retirement

Social Sciences

REAPPOINTMENTS

Dr Cathryn Costello, Associate Professor in International Human Rights and Refugee Law, Department of International Development, from 1 May 2019 until retirement

Dr Ezequiel Gonzalez Ocantos, Associate Professor in Qualitative Study of Comparative Political Institutions, Department of Politics and International Relations, from 1 September 2019 until retirement

Musical and other Events

Balliol

MUSICAL SOCIETY CONCERTS

The following concerts will take place at 8.30pm on Sundays in the Hall. Free. All welcome.

19 May: Sara Trickey, violin, and **Dan Tong**, piano: Mozart, Schubert, Fauré, Franck

2 Jun: Mishka Momen, piano: Mendelssohn, Schumann, Beethoven, Janáček, Brahms

Harris Manchester

THURSDAY LUNCHTIME RECITAL SERIES

The following events will take place at 1.30pm. Free, with retiring collection. No booking required.

9 May: Osiris String Quartet: chamber music, Mozart and Haydn

16 May: The Byrd Chorus: choral music from the Renaissance to 20th century

23 May: Oxford Newcomers' Choir: folk songs, love songs, and even a hippopotamus!

30 May: Ian Kelleher: solo guitar recital

6 Jun: Josh Jaswon and Nick Costley-White: It's June - it's jazz! Saxophone and guitar

13 Jun: Recorders Galore! From Renaissance to Baroque, and swing to modern

20 Jun: End of term celebration: musicians from staff and student body of Harris Manchester

Merton

ORGAN RECITALS

The following recitals will take place at 1.15pm on Thursdays in the chapel. Free. More information: www.merton.ox.ac.uk/organ-recitals.

9 May: Jonathan Clinch

16 May: James Lancelot

23 May: Benjamin Nicholas

30 May: Alexander Ffinch

6 Jun: Áine Kennedy

13 Jun: Tom Fetherstonhaugh

20 Jun: Alex Little

New College

ORGAN RECITALS

The following recitals will take place at 7.15pm after Evensong on Saturdays. Free.

18 May: Robert Quinney

25 May: Anna Lapwood, Pembroke College, Cambridge

1 Jun: Francesca Massey, Durham Cathedral

15 Jun: Charles Maxtone-Smith

ORGAN MUSIC FOR PENTECOST

8pm, 10 Jun: Timothy Wakerell: Le Vent de l'Esprit

NEW COLLEGE CHOIR

Chorister Open Day

4.30pm, Sat, 15 Jun: Information fair, tea and games for families of boys aged 2–6 interested in a choristership in New College Choir. Short, family-friendly Evensong at 6.15pm. To register: www.new.ox.ac.uk/chorister_open_day_registration or nancy-jane.rucker@new.ox.ac.uk

Oriel

PRE-EVENSONG RECITAL

Craig Ogden will give a guitar recital at 5.15pm on Sunday, 12 May. Free. Followed by choral evensong at 6pm, during which Craig Ogden will perform with the choir, including premiere of *Solitude* by James Whitbourn. More information: www.oriel.ox.ac.uk/about-college/news-events/events.

Lectures

Humanities

Faculty of English Language and Literature

MEDIEVAL ENGLISH RESEARCH SEMINAR

The following seminars will take place at 5.15pm on Wednesdays in Lecture Theatre 2, St Cross Building. Conveners: Professor A Orchard, Professor V Gillespie

Lisa Cooper, Wisconsin

15 May: 'Flesh and blood: Lydgate's recipe rhetoric'

Thijs Porck, Leiden

*22 May: ' "Where the old man does not groan": old age in the afterlife and Columbanus's *De mundi transitu* in Anglo-Saxon England'*

Julia Boffey, QMUL

29 May: ' "Ful many a fresh dité": Chaucer's lyrics, and what happened to them'

Rosalind Love, Cambridge

5 Jun: 'Reading Bede reading 1 Samuel for Acca'

19TH-CENTURY RESEARCH SEMINAR

The following seminars will take place at noon on Mondays in Seminar Room A, St Cross Building, unless otherwise noted. Conveners: Dr S Ratcliffe, Dr E Lybeck, Dr F Riddell

Professor David Fuller, Durham

20 May: 'Shakespeare and European Romanticism'

Dr Tara Puri, Bristol

*3 Jun, *History of the Book Room*: tbc*

17 Jun: Speakers from the graduate English research community at Oxford

ROMANTIC RESEARCH SEMINAR

The following seminars will take place at 5.30pm on Tuesdays in the Massey Room, Balliol. Conveners: Professor S Perry, Professor F Stafford

Yasser Khan and Paul Stephens

14 May: 'Oroonoko and Yarico: performative reconstructions of the noble savage paradigm' (YK); 'Towards a Shelleyan ethics of debt' (PS)

Professor Claire Connolly, Cork

28 May: 'Making maps: Irish literature in transition, 1780–1830'

Dr Jessica Fay, Birmingham

11 Jun: 'Wordsworth's *Excursion* and *The Rainbow* of Rubens'

18TH-CENTURY LITERATURE AND CULTURE RESEARCH SEMINAR

The following seminars will take place at 5.30pm in the Massey Room, Balliol, unless otherwise noted. Conveners: Professor R Ballaster, Professor C Gerrard, Professor A Williams, Professor D Taylor, Professor N Pohl, C Edwall, H Brown, A Hardie-Forsyth

Dr Tess Somervell, Leeds

21 May, *Buttery Archive Room*: 'Foreknowing and forecasting the weather in 18th-century Georgian'

Professor Henry Power, Exeter

4 Jun: 'Pins in mock-heroic verse'

Dr Carly Watson and **Dr Clare Bucknell**

18 Jun: 'Miscellanies and the conversation of culture' (CW); 'Becoming Peter Pindar' (CB)

Medical Sciences

Oxford University Medical Education Fellows

LEDINGHAM LECTURE SERIES

Dame Fiona Caldicott will be in conversation at 6pm on 9 May at Somerville. To register: www.eventbrite.co.uk/e/ledingham-lecture-series-a-conversation-with-dame-fiona-caldicott-tickets-60120558208.

Institutes, Centres and Museums

Bodleian Libraries

OXFORD SEMINARS IN CARTOGRAPHY

The following lectures will take place at 4.30pm in the Weston Library Lecture Theatre.

Yossef Rapaport, QMUL

23 May: 'Before the portolan charts: lost maps of the sea in the Fatimid *Book of Curiosities*'

Charlotta Forss, Stockholm

6 Jun: 'Rivers and ice: early modern maps of the far north'

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Examinations for the Degree of Master of Science

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

Medical Sciences

DOCTOR OF CLINICAL PSYCHOLOGY

major changes to assessment requirements

MSC BY COURSEWORK IN

PSYCHOLOGICAL RESEARCH

change to module name

Colleges, Halls and Societies

Elections

Obituaries

Worcester

Stephen Talbot Edward Aldhouse,

29 March 2019; 1958. Aged 80.

Edgar George Dunbar Busbridge,

27 September 2018; 1984. Aged 52.

Michael Barry Connock, October 2014;

1954. Aged 80.

Simon Grenville Horner, March 2019;

1975. Aged 62.

Andrew Nigel Murray Longmore,

11 April 2019; 1972. Aged 65.

Elections

13 June

Please note: in the lists below, the names listed are simply those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election). When the start date is 'with immediate effect' two possible dates are indicated: if the election is uncontested, the candidate deemed elected will take up office as of the close of the nomination period (16 May); if the election is contested, the candidate elected will take up office following the close of the voting period (13 June).

Call for nominations

The nomination period for the elections below will close at **4pm on 16 May**.

Council

HUMANITIES AND SOCIAL SCIENCES

- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences to hold office from MT 2019 to MT 2023 (*vice* Dr K L Blackmon, Merton)

MATHEMATICAL, PHYSICAL AND LIFE SCIENCES AND MEDICAL SCIENCES

- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences to hold office from MT 2019 to MT 2023 (*vice* Professor M J A Freeman, Lincoln)

Note: Full details of Council's remit, composition, functions and powers can be found at www.admin.ox.ac.uk/statutes/783-121.shtml. Elected members of Council will ordinarily be expected to serve on a small number of other committees (typically between one and three, usually including at least one of the main committees of Council ie PRAC, GPC, Education Committee, Personnel Committee, Research Committee).

For further information, please contact the Senior Assistant Registrar (Governance) (nigel.berry@admin.ox.ac.uk).

Committees reporting to Council

BUILDINGS AND ESTATES SUBCOMMITTEE

- One person elected by Congregation to hold office from MT 2019 to MT 2020 (*vice* Professor Martin C J Maiden, Hertford)

For further information, please contact the Secretary (kristoffer.tiffin@admin.ox.ac.uk).

CURATORS OF THE UNIVERSITY LIBRARIES

- Two members of Congregation elected by Congregation to hold office from MT 2019 to MT 2023 (*vice* Professor Nicholas Purcell, Brasenose, and Professor H R Woudhuysen, Rector of Lincoln)

For further information, please contact the Secretary (richard.ovenden@bodley.ox.ac.uk).

NOMINATIONS COMMITTEE

- Two persons elected by and from Congregation to hold office from MT 2019 to MT 2022 (*vice* Dr Anne E Keene, Linacre, and Sir Andrew Dilnot, Warden of Nuffield)

For further information, please contact the Administrative Secretary (thomas.hall@admin.ox.ac.uk).

Other Committees and University Bodies

VISITORS OF THE ASHMOLEAN MUSEUM

- One member of the Medical Sciences Division elected by Congregation to hold office with immediate effect to MT 2022 (*vice* Professor Alastair Wright, St John's)
- One member of the Social Sciences Division elected by Congregation to hold office from MT 2019 to MT 2023 (*vice* Dr H L Spencer, Exeter)

Note: These elections are provisional, pending approval of proposed changes to Council Regulations 45 of 2002 (to be published in the 2 May issue of the *Gazette*). Further information on the Visitors can be found at: www.admin.ox.ac.uk/statutes/regulations/489-112.shtml.

For further information, please contact the Secretary (xa.sturgis@ashmus.ox.ac.uk).

DELEGACY FOR MILITARY INSTRUCTION

- One person elected by Congregation to hold office from MT 2019 to MT 2023 (*vice* Chris Breward, Faculty of Mathematics)

For further information, please contact the Chair (agparker@brookes.ac.uk) or Former Chair (andrew.neil@wolfson.ox.ac.uk).

CURATORS OF THE SHELDONIAN THEATRE

- One member of Congregation elected by Congregation to hold office with immediate effect to MT 2023 (*vice* S J Payne, Keble, Faculty of Engineering Science)

Note: Further information on the board can be found at: www.admin.ox.ac.uk/statutes/regulations/181-084.shtml#_Toc86825837.

For further information, please contact the Secretary (john.weston@admin.ox.ac.uk).

NOMINATING COMMITTEE FOR THE VICE-CHANCELLORSHIP

- Two persons not also being members of Council elected by and from Congregation to hold office with immediate effect to MT 2025 (*vice* Nicholas Bamforth, Queen's, and Professor A W Roscoe, University College)

Note: Further information on the board can be found at: www.admin.ox.ac.uk/statutes/regulations/308-072.shtml.

For further information, please contact the Senior Assistant Registrar (Governance) (nigel.berry@admin.ox.ac.uk).

VISITATORIAL BOARD PANEL

- Three persons elected by and from Congregation to hold office from MT 2019 to MT 2023 (*vice* Dr Chrystalina Antoniadis, Faculty of Clinical Medicine, Professor Heather O'Donoghue, Linacre, and Professor Lesley J Smith, Harris Manchester)

Note: Further information on the board can be found at: www.admin.ox.ac.uk/statutes/353-051a.shtml and www.admin.ox.ac.uk/statutes/regulations/248-062.shtml.

For further information, please contact the Secretary (ellen.hudspith@admin.ox.ac.uk).

Divisional Boards

MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD

- One person elected by and from among the members of the Faculty of Chemistry to hold office from MT 2019 to MT 2023 (*vice* Professor Philip Mountford, St Edmund Hall)
- One person elected by and from among the members of the Faculty of Mathematics to hold office from MT 2019 to MT 2023 (*vice* Professor Stephen Faulkner, Keble)

For further information, please contact the Divisional Registrar (laura.gibbs@mpls.ox.ac.uk).

SOCIAL SCIENCES DIVISIONAL BOARD

- One member elected by and from the academic members of the the Department of Social Policy and Intervention to hold office with immediate effect to MT 2019*
- One member elected by and from the academic members of the School of Anthropology and Museum Ethnography to hold office with immediate effect to MT 2019*

*Under the regulations governing the composition of Divisional Boards (www.admin.ox.ac.uk/statutes/regulations/522-122.shtml#_Toc28140849), the above vacancies fall within the single constituency of 'two persons elected on a rotational basis by and from academic members of the following units of the division: (a) the Department for International Development; (b) the School for Interdisciplinary Area Studies; (c) the Department of Sociology; (d) the Oxford Internet Institute; (e) the Department of Social Policy and Intervention; (f) the School of Anthropology; (g) the Institute of Archaeology and Research Laboratory for Archaeology and the History of Art; (h) the Blavatnik School of Government'.

For further information about the Board, please contact the Secretary (catherine.paxton@socsci.ox.ac.uk).

Faculty Boards

BOARD OF THE FACULTY OF CLASSICS

- Two persons elected by and from among the members of the Subfaculty of Classical Languages and Literature to hold office from MT 2019 to MT 2021 (lapsed vacancies)

For further information, please contact the Secretary (administrator@classics.ox.ac.uk).

BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE

- Four persons elected by and from the members of the faculty of English Language and Literature to hold office from MT 2019 to MT 2021 (*vice* Dr Marina Mackay, St Peter's, Dr Erica L McAlpine, Keble, Professor Lloyd Pratt, St John's, and Dr Olivia Smith)

For further information, please contact the Secretary (sadie.slater@ell.ox.ac.uk).

BOARD OF THE FACULTY OF HISTORY

- Eight persons elected by and from among the members of the Faculty of History holding posts on the establishment or under the aegis of the board to hold office from MT 2019 to MT 2021 (*vice* Professor P J Hämäläinen, St Catherine's, J C Belich, Balliol, D M Hopkin, Hertford, Professor Robert Iliffe, Linacre, M E Mulholland, St Catherine's, Dr Lucy Wooding, Lincoln, Dr Sian Pooley, Magdalen, and Nicholas Stargardt, Magdalen)

For further information, please contact the Secretary (administrator@history.ox.ac.uk).

BOARD OF THE FACULTY OF MUSIC

- Two persons elected by and from among the members of the Faculty of Music to hold office from MT 2019 to MT 2021 (*vice* Dr Anne Stoll-Knecht, Jesus, and Mark T Williams, Magdalen)

For further information, please contact the Secretary (administrator@music.ox.ac.uk).

BOARD OF THE FACULTY OF PHILOSOPHY

- Three persons elected by and from the members of the Faculty of Philosophy to hold office from MT 2019 to MT 2020 (*vice* Professor S J Mulhall, New College, H Greaves, Merton, and W T M Sinclair, Wadham)

For further information about the Board, please contact the Secretary (rachael.sanders@philosophy.ox.ac.uk).

BOARD OF THE FACULTY OF THEOLOGY AND RELIGION

- Three persons elected by and from the members of the Faculty of Theology and Religion to hold office from MT 2019 to MT 2021 (*vice* Dr R A Ellis, Principal of Regent's Park, Professor S Gillingham, Worcester, and a vacancy)

For further information, please contact the Secretary (haf@theology.ox.ac.uk).

Notes:

Nominations in writing for the elections on 13 June, by four members of Congregation other than the candidate, will be received by the Elections Office at the University Offices, Wellington Square, up to **4pm on 16 May**.

At least one nomination in respect of each candidate must be made on an official nomination form (available at www.admin.ox.ac.uk/elections/forms/index.shtml). Council has decided that nominations should show for each signatory the name and college or department in block capitals. Any names which are not so shown may not be published.

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service.

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought.

In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 30 May. Voters may wish to wait until they have read these statements before returning their ballot papers. Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 13 June**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Convocation

21 June

Election of the Professor of Poetry

An election by Convocation will be held in Trinity term 2019 in order to elect the Professor of Poetry, to hold office for four years from the first day of Michaelmas term 2019. A meeting of Convocation will be held on Friday, 21 June 2019, to announce the results.

DUTIES AND STIPEND OF THE PROFESSOR

The duties of the Professor are: normally to give one public lecture each term on a suitable literary subject (where the term 'public lecture' does not include poetry readings or recitals or other such events); to deliver an inaugural lecture; normally to offer one more event each term (which may include poetry readings, workshops, hosted events etc); to give the Creweian Oration at Encaenia every other year (a duty established by convention); each year, to be one of the judges for the Newdigate Prize, the Jon Stallworthy Prize, the Lord Alfred Douglas Prize and the Chancellor's English Essay Prize; every third year to help judge the prize for the English poem on a sacred subject; and generally to encourage the art of poetry in the University.

The Professor receives a stipend of £12,710 per annum which is increased in line with the annual cost-of-living increases for academic and related staff, plus £40 for each Creweian Oration. The Professor may hold the post in conjunction with another professorship or readership within the University. The post enjoys an association with All Souls College, but there may be occasions when the postholder is offered an association by another college (eg if the postholder has a prior association with another college).

Further particulars for the Professorship are available on the University website (www.ox.ac.uk). Informal enquiries about the post should be addressed to the Chair of the Faculty Board, Professor Ros Ballaster, who can be contacted by email at chair@ell.ox.ac.uk. All enquiries will be treated in strict confidence.

ELECTION PROCEDURES

This election will be conducted electronically by Electoral Reform Services Ltd (ERS) on behalf of the University of Oxford.

All members of Convocation are eligible to nominate a candidate and to vote in this election. Nominations must be made online via www.ersvotes.com/oxfordpoetry19 by **4pm on Thursday, 9 May**.

Convocation

Convocation consists of all the former student members of the University who have been admitted to a degree (other than an honorary degree) of the University, and of any other persons who are members of Congregation or who have retired having been members of Congregation on the date of their retirement.

Membership of Convocation is conferred automatically to members of Congregation whose names have been entered in the Register of Congregation and to Oxford degree-holders after having attended a formal degree ceremony (either in person or *in absentia*). Those wishing to verify their current status as members of Convocation are asked to contact their college secretary or departmental administrator.

The functions of Convocation are set out in the University Statutes (www.admin.ox.ac.uk/statutes/780-121.shtml).

Information for candidates

Candidates must register their intention to stand for election online (www.ersvotes.com/oxfordpoetry19) by **4pm on Thursday, 9 May**. Each candidate will have access to a secure area on the ERS website to draft, save and upload supporting materials for publication (such as a photo and candidate statement).

Registered candidates' names will be published online as prospective candidates until they have been nominated by the required 50 members of Convocation, when their names will be published as official candidates.

Candidates may submit for publication a written statement, of no more than 500 words, setting out their reasons for standing. The statement may include links to websites, podcasts or other social media. The statement must be uploaded by **4pm on Thursday, 9 May**. In the event of a contested election, these statements will be published online and in the *University Gazette* following the close of the nomination period.

Candidates must be of sufficient distinction to be able to fulfil the duties of the post and must not have held the Professorship on a previous occasion. Candidates may choose another person to act as their representative to the University throughout the election (the 'authorised representative').

Nominations

All members of Convocation are entitled to nominate a candidate in this election.

Advertisements

Nominations by 50 members of Convocation other than the candidate (who need not be a member of Convocation) must be submitted online (www.ersvotes.com/oxfordpoetry19) by **4pm on Thursday, 9 May**. The names of those nominators, whose eligibility to nominate has been verified, will be published online.

Please note that members who register to nominate a candidate will not have to register again to vote (see 'Voter registration' below) because membership of Convocation will be verified at the time of submitting the nomination.

Voting arrangements

If the election is not contested the result will be announced online and in the *Gazette* following the close of nominations. In the event of a contested election, an online ballot will be conducted by the Electoral Reform Services in accordance with the following procedures and the results announced at a meeting of Convocation on Friday, 21 June.

Voter registration

All members of Convocation who wish to vote in this election must register their intention to vote on www.ersvotes.com/oxfordpoetry19 by **noon on Thursday, 6 June** (BST).

Once you have submitted your request to register, your details will be checked to ensure you are a member of Convocation and eligible to vote in this election. You will be notified by email if your request has been **unsuccessful**. If you are unable to register online, or have any queries about the registration process, a telephone helpline will be available during the registration period.

Voting

Registered voters will be able to vote online from Thursday, 23 May, until noon on Thursday, 20 June (BST). Voters will be sent instructions on how to vote once their eligibility to vote has been verified.

Result of a contested election

The result of a contested election will be announced in a meeting of Convocation at 3pm on Friday, 21 June, in Convocation House. Members of Convocation wishing to attend the meeting are asked to note that the wearing of gowns is optional. The result will subsequently be reported on the University's website and published in the *Gazette*.

FURTHER INFORMATION

Informal enquiries about the post should be addressed to the Chair of the Faculty Board, Professor Ros Ballaster, who can be contacted by email at chair@ell.ox.ac.uk. All enquiries will be treated in strict confidence.

Further information about election procedures may be found in Council Regulations 8 of 2002 (www.admin.ox.ac.uk/statutes/regulations/1089-120.shtml).

Those wishing to verify their current status as members of Convocation are asked to contact their college secretary or departmental administrator.

Media enquiries should be directed to the University of Oxford News and Information Office (email: news.office@admin.ox.ac.uk; tel: +44 (0)1865 (2)80528 or stuart.gillespie@admin.ox.ac.uk; +44 (0)1865 283877).

All other queries should be addressed to the Elections Officer, Ms S L S Mulvihill, Council Secretariat, University Offices, Wellington Square, Oxford, OX1 2JD (email: poetry.election@admin.ox.ac.uk; tel: +44 (0)1865 (2)80463).

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71-150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Miscellaneous

The Anchor pub, dining rooms and terrace - close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat

and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchoroxford.com.

Stone Pine Design card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: www.stonepinedesign.co.uk.

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice.manager@gmail.com.

ResearchProfessional.com is an online research funding opportunities database and alerting service. The University has a sitewide licence, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about ResearchProfessional.com, including user guides and training sessions, on the Research Services website (www.admin.ox.ac.uk/researchsupport/findfunding/rp).

Research participants sought

We are now recruiting for a BCG challenge study in healthy adults to help develop TB vaccines. Participants will be reimbursed for their time and travel from £685 to £725. Get in touch to find out more: www.jenner.ac.uk/tb043.

We will use MRI to examine how chemicals in your brain change whilst you perform a joystick-based computer task. Volunteers should be aged 18-35, right-handed, in good health, not pregnant, without metal in their head or body (except fillings), without metallic implants (eg pacemaker) and free from surgery in the past 3 months. Reimbursement provided for time and travel. For more information and potential dates contact Caroline Nettekoven at joystick.study@psych.ox.ac.uk.

Volunteers needed for Parkinson's Disease study (ethics approval reference: R61310/REO01). We are looking for individuals aged 50-75 who have been diagnosed with Parkinson's Disease in the last 6 years to take part in a research study assessing the effects of their usual medication on learning and memory. If you are interested and would like more information, please contact us: pdcognition@psych.ox.ac.uk or 01865 618245. Time and travel expenses will be reimbursed.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS) is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

Restoration and Conservation of Antique Furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Antiques bought and sold

Wanted and for sale - quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objets d'art. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026 or 07831 585014 or email jean_greenway@hotmail.com.

Services Offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24 hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Airport transfer/chauffeur service. If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: timothy.middleton2@btopenworld.com.

Independent Pensions and Financial Advice. Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@austinchapel.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob.s.guthrie@gmail.com.

Domestic Services

Fantastic Services now in Oxford. Enjoy more free time. Have your home chores and garden care solved by dedicated and fully equipped pros. Go to fantasticservices.com/oxford - simply check the availability and prices for your area and book for whenever it is most convenient! Use promo code OXUNI to get £15 off all cleaning, gardening and handyman services. T&Cs apply.

Flats to Let

Initially for 1 year from end Sept 2019, a comfortable fully furnished apartment on a quiet staircase in Oxford city centre, within minutes of University colleges, science area, Bodleian etc, coach and train station to London and airports. Double bedroom, large living/dining room, study, new kitchen and bathroom. Would suit non-smoking, responsible postdoc couple. Rent £1,100 pcm. Tel: 01865 241224.

Accommodation Offered

Visiting academics welcomed as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave, kettle, tea, coffee, central heating. Linen, cleaning, breakfast all included in the very moderate terms. Email: DVL23@me.com.

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Old Headington, 10 mins from John Radcliffe, furnished flatlet for 1. Bed/sitting room kitchen/dining room, shared bathroom. Lovely location in grade-II listed building in conservation area, quiet with rural views. £620 pcm, no bills except for electric. Call Rosemary on 01865 761550 or email joss@rareformnewmedia.com.

Self-catering Apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Shortlet studios for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking

and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: stay@oxfordbythemoth.com.

Looking for 5-star serviced accommodation right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at www.swailessuites.co.uk, contact Debbie on 01865 318547 or email debbie@nops.co.uk. Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

Affordable serviced accommodation from £70 a night. Luxury apartments and houses within a short walk to the centre of Oxford suitable for singles, couples, families, professionals. Bills, taxes, internet, linen, housekeeping, self-check-in, cooking facilities, TV, heating, private parking (at some locations), private bathroom included. Stays from 2 days upwards with discounts for long-term bookings. Over 40 years of property letting experience. Enquiries: info@sleepandstayoxford.com.

Holiday Lets

Cornwall cottage and restored chapel in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Choose from over 11,000 holiday villas and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: www.clickstay.com/spain.

Notifications of Vacancies

Property for Sale

Brittany 'secret cottage'. Unusual 200-year-old stone cottage at end of farmland track near Gourin, Département de Morbihan. La paix profonde dans la France profonde! Occasional sounds of tinkling cowbells. Suit writer/academic etc. £69,000 (drastically reduced - needs work but habitable). Farmer neighbour helpful, not intrusive. Easy ferry from Portsmouth. Could be main home if not needing to be in Oxford that often. Details/pictures: rhys1@hotmail.com.

Mosaics, Oxford - an exciting new development and demonstrator NHS Healthy New Town - within easy reach of the city and Headington via networks of cycle routes and public transport. Stylish and architecturally elegant properties: from 1-bedroom modern apartments to spacious detached family houses. Show apartment and home open daily 10am-5.30pm. Help to Buy available. Contact Savills: 01865 269010. For more information see: <http://mosaicsoxford.co.uk>.

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Brasenose; Lecturer in English Literature; £13,513-£15,198 plus allowances; 24 May; www.bnc.ox.ac.uk/vacancies/academic-vacancies/2102-stipendiary-lecturership-english-2020

Exeter; Lecturer in Pathology; £6,756-£7,599; noon, 22 May; www.exeter.ox.ac.uk/vacancies/stipendiary-lecturer-in-pathology-fixed-term

Exeter; 2 Lecturers in Physiology and Pharmacology; £6,756-£7,599; noon, 22 May; www.exeter.ox.ac.uk/vacancies/stipendiary-lecturers-in-physiology-pharmacology-fixed-term

Jesus; non-stipendiary Junior Research Fellowship in Statistics; £2,320 pa fellowship enhancement; noon, 3 June; www.jesus.ox.ac.uk

Pembroke; 1 or 2 Lectureships (Career Development) in Politics; £6,756-£7,599 (3 hours) or £13,513-£15,198 (6 hours); noon, 31 May; www.pmb.ox.ac.uk/about-pembroke/vacancies

St Catherine's; Academic Officer (Tutorial); noon, 22 May; www.stcatz.ox.ac.uk/category/vacancies

St Hilda's; Junior Dean; £3,000 pa plus free meals and single accommodation; 5pm, 22 May; www.st-hildas.ox.ac.uk/content/junior-dean-3

External Vacancies

University of Cambridge; Regius Professorship of Botany; 28 June; www.hr.admin.cam.ac.uk/professorships

Murray Edwards College, Cambridge; Admissions Tutor; 31 May; www.murrayedwards.cam.ac.uk/about/work-us

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Editors:

R S Cuomo, AB Bryn Mawr, MA Massachusetts
D L Doohar, MA Oxf

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Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next Gazette: Thursday, 16 May

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Gazette Office

University Offices
Wellington Square
Oxford OX1 2JD

tel: Oxford (2)80549

email: gazette@admin.ox.ac.uk

