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Council and Main Committees

Council of the University

Proctors' Regulations 1 of 2005

Corrigendum:

When Proctors' Regulations 1 of 2005 were made by the Proctors on 1 October 2005, an error was made in the cross reference to Statute IX.

In Proctors' Regulations 1 of 2005, amend as follows (new text underlined, deleted text struck through):

'1. These regulations are made by the Proctors in the exercise of their powers under section ~~2220~~ of Statute IX and are designated by Council as disciplinary regulations under section 2 (2) of Statute XI. In accordance with that Statute, candidates who deliberately or recklessly breach any of the following regulations may be subject to disciplinary procedures.'

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Bevan, P G, Faculty of Asian and Middle Eastern Studies
 Diamantis, J A, Brasenose
 Hutchinson, J, Finance Division
 Phillips, L C, Magdalen
 Robles Aguilar, G, Department of Clinical Medicine
 Sheen, D K, Brasenose
 Watson, P, Magdalen

Divisional and Faculty Boards

For changes to regulations for examinations see '[Changes to Examination Regulations](#)' below.

Congregation

Congregation

13 March

Degree by Resolution

This content has been removed as it contains personal information protected under data protection legislation.
[Members of the University with a SSO account can log in to read the redacted content.](#)

Congregation

noon, 15 March

Admission of Proctors and Assessor

A Congregation meeting will be held at **noon on 15 March** in the Sheldonian Theatre for the purpose of admitting to office Professor David Kirk, BA Vanderbilt, MA PhD Chicago, Fellow of Nuffield, and Dr Kathryn Murphy, MA Glas, MSt DPhil Oxf, Fellow of Oriel, as Proctors for the ensuing year, and Professor Joseph Conlon, BA PhD Camb, BSc R'dg, Fellow of New College, as Assessor for the ensuing year.

Convocation

16 June

Election

PROFESSOR OF POETRY

Details are in '[Elections](#)' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its

procedures, other than elections, should contact Louise Hasler, Council Secretariat, University Offices, Wellington Square (email congregation.meeting@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (email: elections.office@admin.ox.ac.uk).

Notices

General Notices

Gazette publication arrangements

The remaining *Gazettes* of Hilary term will be published on 16 and 23 March. The 23 March issue will be limited to Council and Congregation business and changes to Examination Regulations.

The first *Gazette* of Trinity term will be published on 20 April.

Industrial action

The UCU has notified us that strike action related to the dispute over pay and working conditions will take place in February and March 2023 on the following dates:

- February: 1, 9, 10, 14, 15, 16
- March: 15, 16, 17, 20, 21, 22

A pause in strike action means that planned strikes on 21, 22, 23, 27 and 28 February and 1 and 2 March will not take place. However, an additional day has been added on 15 March.

Those members of staff who participate in the strike will have their pay withheld at the rate of 1/365 of their annual University salary for each day of strike action and must complete a form notifying Payroll of the days of strike action and making a choice regarding maintaining pensionable service for days of strike action.

The form can be downloaded from the Finance Division's website at <https://finance.web.ox.ac.uk/payroll-forms#collapse1110926>.

Forms should be returned to Payroll within a week of the last day of strike action taken.

Appointments

Mathematical, Physical and Life Sciences

PROFESSORSHIP OF SUSTAINABLE ENERGY ENGINEERING AND DIRECTORSHIP OF THE ZERO INSTITUTE

Paul Shearing, MEng Birm, PhD Imp, Professor of Chemical Engineering and Royal Academy of Engineering Chair in Emerging Battery Technologies, UCL, has been appointed to the Professorship of Sustainable Energy Engineering in the Department of Engineering Science and as Director of the Zero-carbon Energy Research Oxford (ZERO) Institute from 1 July 2023. Professor Shearing will be a fellow of St Cross.

Visiting Professorships

Humanities

CONFERRALS

Jiwei Ci, BA Beijing, PhD Edin, Visiting Professor of Philosophy; from 21 September 2022 to 21 September 2027

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

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Colleges, Halls and Societies

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[Members of the University with a SSO account can log in to read the redacted content.](#)

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

Continuing Education Strategic Management Board/Medical Sciences Division

EVIDENCE-BASED HEALTH CARE PROGRAMME

change to name reflecting some changes to content for optional module 21

Social Sciences Board

MSC IN LEARNING AND TEACHING

removal of progression hurdle

Obituaries

Merton

Dr Stanley Robert Richardson,
4 November 2022; 1949. Aged 94.
Mr John Warren Williams,
18 November 2022; 1959. Aged 84.

Elections

Convocation

16 June

Election of the Professor of Poetry

An election by Convocation will be held in Trinity term 2023 in order to elect the Professor of Poetry, to hold office for 4 years from the first day of Michaelmas term 2023. A meeting of Convocation will be held at 3.45pm on 16 June to announce the results.

DUTIES AND STIPEND OF THE PROFESSOR

The duties of the Professor are: normally to give one public lecture each term on a suitable literary subject (where the term ‘public lecture’ does not include poetry readings or recitals or other such events); to deliver an inaugural lecture; to offer one more event each term (which may include poetry readings, workshops, hosted events etc); to give the Creweian Oration at Encaenia every other year; each year, to be one of the judges for the Newdigate Prize, the Jon Stallworthy Prize, the Lord Alfred Douglas Prize and the Chancellor’s English Essay Prize; every third year to help judge the prize for the English poem on a sacred subject; and generally to encourage the art of poetry in the University.

The Professor receives a stipend of £25,000 per annum which is increased in line with the annual cost-of-living increases for academic and related staff, plus £40 for each Creweian Oration. The post enjoys an association with All Souls College, but there may be occasions when the postholder is offered an association by another college (eg if the postholder has a prior association with another college).

Further information on the Professorship, including further particulars are published on the University webpages: ox.ac.uk/poetry.

ELECTION PROCEDURES

This election will be conducted electronically by Civica on behalf of the University of Oxford. A shortlist of applicants will be drawn up by the Professor of Poetry Committee. The successful candidate will be determined of members of Convocation, who will be entitled to vote on the shortlist in Trinity term 2023.

All members of Convocation who wish to vote in the election must register their intention to vote. [Voter registration](#) will open on **24 March** and close on **12 May**. Eligibility to vote in the election will be checked. An email will be sent to anyone whose registration to vote has been unsuccessful. Current status as a member of Convocation may be checked in advance of registration through the relevant College Secretary or Head of Administration. Those who intend to vote but have not yet had their degree conferred at a degree ceremony (either in person or in absence) should contact their college to arrange this at their earliest convenience but no later than **21 April**.

Convocation

Convocation consists of all the former student members of the University who have been admitted to a degree (other than an honorary degree) of the University, and of any other persons who are members of Congregation or who have retired having been members of Congregation on the date of their retirement. Membership of Convocation is conferred automatically to members of Congregation whose names have been entered in the Register of Congregation and to Oxford degree-holders after having attended a formal degree ceremony (either in person or in absentia). The functions of Convocation are set out in the University Statutes ([Statute III: Convocation](#)).

Applications and Nominations

Those interested in standing for election should complete the [online application form](#), which will close on **17 March**.

Proposals for nominations were invited from members of the University and of the public. The nomination form closed on 24 February.

The Professor of Poetry Committee may also approach potential candidates for nomination. An approach to enquire about interest in the post carries no guarantee of successful nomination.

The Professor of Poetry Committee will consider all nominations in accordance with the criteria published in the further particulars and draw up a shortlist to stand for election by Convocation.

Information for shortlisted candidates

As part of the canvassing process before the vote by members of Convocation, shortlisted candidates will be asked to provide a written statement, of no more than 500 words, setting out how they would approach being the Professor of Poetry. The statement will be published online and may include links to websites, podcasts or other social media, and a portrait photograph if desired. Further details will be provided to those candidates who are shortlisted.

Voting arrangements

Members of Convocation who have registered to vote will be entitled to vote electronically for one of the shortlisted candidates. Voting will be open from **18 May to 15 June**. Voters will be sent instructions on how to vote once their eligibility to vote has been verified.

Result of the election

The result of the election will be announced in a meeting of Convocation at **3.45pm on 16 June** in Convocation House. Members of Convocation wishing to attend the meeting are asked to note that the wearing of gowns is optional. The result will subsequently be reported on the University’s website and published in the *Gazette*.

FURTHER INFORMATION

Queries about the post should be sent to poetry.election@admin.ox.ac.uk. All enquiries will be treated in strict confidence.

Further information about election procedures may be found in [Council Regulations 8 of 2002](#).

Media enquiries should be directed to the University of Oxford News and Information Office (email: news.office@admin.ox.ac.uk).

Advertisements

Email: gazette@admin.ox.ac.uk
 Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Publication

The *Gazette* is only published online, except for library and archive copies. Charges for all adverts have been reduced to reflect this.

Charges

Non-commercial advertisers: £10 per insertion of up to 70 words, or £20 per insertion of 71-150 words.

Commercial advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

Advertisers may also purchase advertising space for a whole academic year (a minimum of eight insertions per term) at a discount of over 50% on the individual advertisement rate: £9.50 per insertion of up to 70 words, or £19 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received via the online shop, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of

the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. **No refund can be made for cancellation after the acceptance of advertisements.**

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online. The editor's decision regarding applicability of these rates to an individual advertiser will be final.

7. Particular arrangements apply to advertisers who declare their intention to advertise for a full academic year ("whole-year advertisers"), and receive a discount on their advertisements for doing so:

a. With effect from January 2022, whole-year advertisers must pay for the year's advertisements upfront via the University's online shop and may opt for 24 insertions (8 per term), 27 insertions (9 per term) or 34 insertions (all issues).

b. Whole-year advertisers whose arrangements were entered into before January 2022 may only withdraw their advertisements partway through the year upon payment of the difference between the discounted rate and the standard rate for each advertisement which has already been published. If such payment is not received by the University of Oxford, the advertiser remains liable for the number of insertions and the discounted rate originally agreed.

Disclaimer

8. The University of Oxford accepts no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford.

Advertisers' Warranty and Indemnity

14. The advertiser warrants:

- a. Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability, age, or pregnancy.
- b. That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.
- c. That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/terms-and-conditions-acceptance-advertisements>, and may also be obtained on application to gazette@admin.ox.ac.uk.

Miscellaneous

Advertisers are asked to note that the remaining *Gazettes* of Hilary term will be published on 16 and 23 March, but that the 23 March issue will not carry classified adverts. Publication for Trinity term will begin on 20 April. The usual deadline will continue to apply (see above).

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice.manager@gmail.com.

North Oxford & Marston Girlguiding are recruiting! Looking to make friends in a new city and empower girls and young women? Join our friendly team of volunteers running regular group meetings for girls aged 4-18. Contact Hannah at northoxfordandmarstondistrict@hotmail.co.uk for more information or if your daughter would like to join us as a young member!

The River Learning Trust (a multi-academy trust running 30 schools in Oxford, Oxfordshire and Swindon) is looking to appoint a new Chair of Trustees, 2-3 days/month. The successful applicant will have extensive experience of governance and developing strategy, and of chairing a board, not necessarily in an educational setting, with the enthusiasm and commitment to lead the board into the next exciting stage of the Trust's development. Please send a CV and covering letter setting out how your experience, knowledge and skills meet the requirements of the role to laskew@riverlearningtrust.org. Closing date: Mon 13 Mar. Full details: <https://riverlearningtrust.org/chair-of-trustees-appointment>.

Research participants sought

VAC089 - malaria vaccine study. The Jenner Institute is conducting a study into the safety and immunogenicity of the *Plasmodium falciparum* malaria vaccine candidate RH5.1, R78C and combination of the two vaccines in Matrix-M adjuvant in healthy adults. The study will comprise 23 visits over 20 months. You will be compensated approximately £1,135 for your time, travel and inconvenience. More information: www.jenner.ac.uk/volunteer/recruiting-trials/vac089.

We are looking for healthy, fluent English-speaking volunteers aged 18-50 with lazy eye, who are not pregnant, for a VR and MRI study. Participants need to be available for study visits in Oxford - involving a visit to an orthoptist for participants with lazy eye, 2 brain scans and some visual tests - and some training sessions with a VR headset in their own home. Please contact Dr Betina Ip via email at vision.study@ndcn.ox.ac.uk for more information.

Groups and societies

The Oxford University Newcomers' Club is run by volunteers and supported by the University. Our aim is to welcome all partners of graduate students, academics, visiting scholars and staff members, especially those who have recently arrived. As a globally diverse and inclusive group, we offer a warm and friendly environment in which to meet others in Oxford. We also provide information, both general and of special interest, and many opportunities to share experiences as well as to take part in organised events and activities. Please go to our website, www.newcomers.ox.ac.uk, for more information and up to date details of all our activities.

Sell your unwanted books

Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Antiques wanted and for sale

Greenway Antiques of Witney are a well-established family business. We hand-pick items suitable for the town house or country cottage. We seek to purchase quality antiques such as furniture, fire guards, grates and fireplace-related items. We also buy silver, pictures, china, objets d'art and garden statuary. Please telephone us for a discreet service on 01993 705026 or 07831585014 or email contact@greenwayantiques.co.uk.

Services offered

Secure storage and shredding. Experts on packing, posting/mailling and shipping. Help to navigate customs regulations, free collection in Oxford and student

discounts. HD-quality printing up to A0 - quick turnaround time, and many binding solutions. High St postal address - never miss another delivery! Contact or visit: Mail Boxes Etc, 266 Banbury Rd, Oxford (tel: 01865 514655; email: info@mbesummertown.co.uk). Also at 94 London Rd, Oxford (tel: 01865 741729; email: info@mbeheadington.co.uk).

Oxford's low-cost packing and shipping experts. Specialised in packing and shipping computers, musical instruments, fragile laboratory equipment, rowing oars, valuable art and antiques, books, clothing or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

TGM Cars: airport transfer/chauffeur service. If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: timothy.middleton2@btopenworld.com.

Need more space for your books? Or maybe it's time for a dedicated library or study? An Inside Out Oxford bespoke garden room can provide an extra room in the house; create better work/life balance; or help you sell your house. We are an award-winning, eco-friendly bespoke garden room company that creates gorgeous spaces for work, rest and play. We also offer a self-build garden room service where you can save 50% on costs. Whether you want a study, library, home office or just an extra place to hang out with friends and family, Inside Out Oxford makes beautiful British hand-crafted bespoke garden rooms that last a lifetime. Head to www.insideoutoxford.uk to find out more today!

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Notifications of Vacancies

Visit England 5-star accredited self-catering accommodation in the heart of the city. A modern, luxurious, award-winning, fully refurbished 1-bedroom apartment in the historic Castle Quarter. An enviable quiet, central location ideal for academic professional lets from 4 days to 5 months. Includes all utilities, Wi-Fi, Smart TV, weekly linen change. We manage all duties ourselves to ensure that superior quality is maintained. Web: www.pmcdomus.co.uk; email: pat@pmcdomus.co.uk; tel: 01869 277557.

Holiday lets

Beautiful east Devon thatched cottage. 16th century, Grade II listed, 4 bedrooms, secluded garden. Available to let on a private basis for short holidays and retreats throughout the year. Situated in peaceful village close to Jurassic Coast, Seaton (3 miles), Lyme Regis (5 miles) and Axminster (2 miles) on SouthWest railway mainline. Week from £640; 3/4-night weekend or midweek break from £330. For more details contact Rosie: talkworks@phoncoop.coop or 01608 643967.

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.jobs.ox.ac.uk/home.

The University is committed to [equality and valuing diversity](#).

Colleges, Halls and Societies

Lady Margaret Hall; Associate Professorship in European Political and Social Thought, 1848-c1950; £50,300-£67,541; noon, 31 March; www.lmh.ox.ac.uk/about-lmh/jobs/associate-professorship-european-political-and-social-thought-1848-c1950

Lady Margaret Hall; Associate Fellowship and Associate Professorship of Law; £50,300-£67,541; noon, 31 March; www.lmh.ox.ac.uk/about-lmh/jobs/tutorial-fellowship-and-associate-professorship-law

Mansfield; Management Accountant; £34,308-£46,407; noon, 31 March; www.mansfield.ox.ac.uk/vacancies

Mansfield; Deputy Hall Supervisor; £23,400; open until filled; www.mansfield.ox.ac.uk/vacancies

Mansfield; Catering Assistant; £22,672; open until filled; www.mansfield.ox.ac.uk/vacancies

Mansfield; Chef de Partie; £25,364; open until filled; www.mansfield.ox.ac.uk/vacancies

St Catherine's; Academic Officer (Admissions); noon, 17 March; www.stcatz.ox.ac.uk/category/vacancies

St Edmund Hall; Tutorial Fellowship in Law and Associate Professorship of Law; £50,300-£67,541 plus benefits; noon, 11 April; www.seh.ox.ac.uk/vacancies

St Edmund Hall; Assistant Junior Dean; 9am, 22 March; www.seh.ox.ac.uk/vacancies

St Hilda's; Development Administrator; from £23,715 (21-35 hrs pw); 5pm, 15 March; www.st-hildas.ox.ac.uk/content/development-administrator-0

External Vacancies

University of Cambridge; Professorship of Stem Cell Medicine; 25 April; www.hr.admin.cam.ac.uk/professorships

Fitzwilliam College, Cambridge; non-stipendiary Research Fellowship 2023; 14 April; www.fitz.cam.ac.uk/about-us/vacancies

Newnham College, Cambridge; 2 fixed-term Research Fellowships in the Margaret Anstee Centre for Global Studies (to 31 August 2027); £34,308 post-PhD, £30,502 pre-PhD; female applicants only; 3 April; <https://newn.cam.ac.uk/research/research-fellowships>

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Gazette copy received will be published in the next available issue. Copy for supplements must be received by **noon on Wednesday** of the week before publication. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next *Gazette*: Thursday, 16 March

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Gazette subscriptions: <https://gazette.web.ox.ac.uk/subscribing-gazette>

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