



Gazette

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For details of University events, see the 'Events' page of the Staff Gateway: www.ox.ac.uk/staff/events

Council and Main Committees

Planning and Resource Allocation Committee of Council

Changes in Regulations

The Planning and Resource Allocation Committee of Council has made the following changes in regulations, to come into effect on **17 February**.

Renaming of Professor of Sociology

Explanatory Note

The following change, approved by the Social Sciences Division, renames the Professorship of Sociology for the duration of the tenure of the current post-holder's tenure. The opportunity has also been taken to remove outdated references.

Text of Regulations

1 In SCHEDULE A of Council Regulations 3 of 2004, concerning statutory professorships, delete 'Professor of Sociology' and substitute (new text underlined, deleted text struck through):

'Professor of Sociology and Demography'.

2 In Sect. III of Council Regulations 24 of 2002 concerning individual professorships (*Statutes*, 2000, p. 502, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol. 132, p. 1461) delete existing § 299 and substitute (new text underlined, deleted text struck through):

'**§ 299.** Professor of Sociology and Demography

1. The Professor of Sociology and Demography shall lecture and give instruction in Sociology and Demography.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council;

(2) the head of the college to which the professorship shall be for the time being allocated by Council under any decree regulation in that behalf, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;

(3) a person appointed by the governing body of the college specified in (2) of this clause;

(4), ~~(5)~~ a two persons appointed by Council;

~~(5), (6)~~ two a persons appointed by the General Board ~~Social Sciences Board~~;

(7)-(9) three persons appointed by the Board of the Faculty of Social Studies.

3. The professor shall be subject to the General Provisions of the ~~decree~~ regulations concerning the duties of professors and to those Particular Provisions of the same ~~decree~~ regulations which are applicable to this chair.'

3 The changes to the title and regulation 1 of § 299 shall be effective for the duration of the tenure of the post-holder appointed with effect from 1 August 2012.

Congregation 6 February

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 7 February

(1) Declaration of approval of Resolutions approving the conferment of Honorary Degrees

No notice of opposition having been given, Mr Vice-Chancellor declared the resolutions approving the conferment of honorary degrees approved.

(2) Presentation of the Annual Review of the University

The Annual Review of the University for 2010-11 (Supplement *1 to *Gazette*, Vol. 142, January 2012) was declared presented.

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Barker, J A, Department of Pharmacology

Gatome, C W, Department of Biomedical Services

Lozano-Kuehne, J, Department of Public Health

MacCoss, R N, Sub-department of Inorganic Chemistry

Moffat, N M J, Kellogg

Segar, A H, Christ Church

Tibbert, J A, Examination Schools

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation Notices

Congregation

13 February

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

1 March

Election

FACULTY BOARD

Board of the Faculty of English Language and Literature

Details are in 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Miss S Cowburn at the University Offices, Wellington Square (telephone: (2)70193; email: sarah.cowburn@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: elections.office@ox.ac.uk).

Consultative Notice

Committee on Statutes before the Privy Council

ST JOHN'S: REVISED STATUTES

The Committee on Statutes before the Privy Council, acting under authority delegated to it by Council, is minded to give consent on behalf of the University to the revised statutes of St John's College, approved by the Governing Body on 11 January, in so far as such consent is required by section 7 (2) of the Universities of Oxford and Cambridge Act, 1923. The consent of the committee to the amendments to the statutes will be effective eleven days after publication of this notice unless written notice of a resolution, signed by at least twenty members of Congregation and calling upon Council to withhold that consent, has been given to the Registrar by **noon on 20 February**.

The effect of the amendments is to (i) repeal existing age limits upon eligibility for and tenure of the presidency of the college and the introduction of provision for the tenure of the presidency for a term not exceeding ten years, with provision for review within the first five years; and (ii) repeal existing age limits upon tenure of fellowships and bursarships of the college.

General Notices

Annual Report from the Clubs Committee, 2010-11

The Clubs Committee is pleased to present its annual report for 2010-11, in accordance with section 4.6 of its terms of reference as set out in Council Regulations 2 of 2004. This report was considered by Council's General Purposes Committee on 30 January.

1. During the academic year 2010-11, under the chairmanship of the successive Assessors (Dr Eric Eve and The Revd Dr Teresa Morgan), the Clubs Committee continued to provide a variety of support for student clubs and societies registered with the Proctors under Rules Committee Regulations. This support was directed primarily towards non-sports clubs and publications, as sports clubs can look to the Sports Department for assistance.

2. Funding for the Committee's activities was provided in the usual way, mainly from two sources: an allocation from PRAS (£9.1k, slightly reduced from the previous year's level) and a share (£10.71k) of the proceeds of a per-capita levy paid by colleges to support both sports and non-sports clubs at University level.

3. The Committee continued to operate a Clubs Office (co-located within the Proctors' Office in Wellington Square) staffed by a part-time Clubs Officer. In addition to being available to provide secretarial services on request to student organisations, the Clubs Officer advised on and assisted with registration procedures (including checking financial information submitted). During the year, 28 new clubs registered with the Proctors and the total number of non-sports clubs and publications re-registering through the Clubs Office each term was about 175.

4. The Committee also continued its co-operation with the Sports Department over the Driver Assessment and Vehicle Hire Scheme (administered from the Sports Department but open to use by any club registered with the Proctors). This important scheme enables students to drive good-quality hired vehicles safely, insured by the University, when taking part in bona fide club activities such as travelling to sports fixtures or events outside Oxford. Some 670 vehicle bookings were made under the Scheme, and some 175 driver assessments were carried out. There are more than 400 approved student drivers on the Scheme's database. Fifteen reportable insurance incidents occurred during the year (down on the total of 23 the previous year). These resulted in mainly minor damage to vehicles; most importantly, no personal injuries were sustained. Some administrative changes were made to streamline the operation of the Scheme (eg use of online booking for vehicles). The Committee is keeping under review the increased costs which are being incurred as a result of changes to the University's insurance arrangements.

5. Financial support was provided directly to clubs in the form of grants and interest-free loans. During the year the

Committee received some 14 applications, representing about 5% of non-sports clubs and publications on the Proctors' Register. Of these, nine applications were supported. Start-up awards (up to £200) were made to organisations as diverse as the Oxford International Debating Society, the Oxford Czech and Slovak Society, the Oxford Lithuanian Society, the Oxford Morris Men and the Jean-Jacques Rousseau Society. Other recipients were the OU Wind Orchestra (£400) and the OU Brass Band (£400) which both needed support to enable them to participate in events taking place outside Oxford; the Oxford Poetry Society (£200); and the St Antony's International Review (which received a loan of £500 for publication). The reports back to the Committee show that its funding, although often comparatively modest, makes a considerable difference to the viability of new clubs and to the success of the activities of those which have been in existence longer. The Committee was nevertheless somewhat disappointed about the number and quality of applications received, despite the steps previously taken (for example through publishing new information on its website) to publicise the availability of funds and provide guidance on preparing good-quality applications.

6. As always, the Committee benefited from the keen interest and lively contributions of its student members. The Committee believes that student clubs contribute hugely to the University's sporting, social, cultural and charitable activities and is pleased to be able to help to promote and support them.

Oxford Learning Institute

GRADUATE ADMISSIONS

New online guidance for academic assessors and admissions staff is now available. The Graduate Admissions Committee is launching this new resource, primarily for academic assessors and admissions staff in departments and faculties. It may also interest those in colleges.

The new online resource is intended for those selecting graduate students for admission. It covers: good practice in admissions; selection processes; criteria and record keeping; where interviews fit in the selection process as a whole; and making and justifying decisions.

The Oxford Learning Institute is hosting the guidance materials on its website on behalf of the Graduate Admissions Committee which has been responsible for their development. Where there are overlaps with the Undergraduate Admissions

Interviewing online course, these are signalled to enable those already familiar with that course to avoid unnecessary repetition but to briefly revisit any materials if they would like to remind themselves of the main points.

Access to these materials is by means of a self-registration process on the Learning Institute website (provided you have an Oxford University email address). Once you have created an account on the self-registration page you will be able to access the course directly, without the need for booking in advance. The Graduate Admissions Assessors and Admissions Staff Guidance is available at <http://courses.learning.ox.ac.uk/login/index.php>.

Guidelines for Leave for Academic Staff

Academic staff are reminded of the guidelines for applying for and taking leave, which were published in full in the *Gazette* of 17 November 2011 (Vol. 142, p. 137) and are published on the Personnel Services website: www.admin.ox.ac.uk/personnel/staffinfo/academic/guidelinesforleave.

Exhibitions

Pitt Rivers Museum

Admission, exhibitions and events free. Further information: www.prm.ox.ac.uk, 01865 270927.

EXHIBITION

3 Feb.-17 Mar.: 'Necessity is the mother of invention'

GALLERY TALK

21 Apr., 2.30 pm: 'London, Oxford and Farnham: the Pitt-Rivers collections 1880-1900'

FAMILY FRIENDLY ACTIVITIES

For children aged 5-plus. Please note: an adult must accompany children at all activities.

31 Mar.-15 Apr.: 'Easter trail: eggstraordinary eggventure' (joint event with Museum of Natural History)

12-14 Apr., 1-4 pm: 'Easter holiday activities: planes, trains and automobiles'

Lectures

Humanities

Lee Lecture in Political Science and Government 2012

Robert E Goodin, Professor of Government, Essex, and Distinguished Professor of Philosophy, Australian National, will deliver the Lee Lecture at 5 pm on 6 March in the Examination Schools.

Subject: 'Political science and institution building: Oxford in comparative perspective'

Modern Greek Studies seminar

The following seminars and screenings will be given at 5 pm on Thursdays in the Ground Floor Lecture Room, 47 Wellington Square. Convener: Dr Dimitris Papanikolaou.

Dr Alexander Kazamias, Coventry

9 Feb.: 'With Plato in NATO: the political uses of antiquity in the discourse of *ethnikofrosyni*'

Screening

16 Feb.: *Reconstruction* (1970) by Theo Angelopoulos, followed by round-table discussion on the work of the director

Dr Elias Dinas

23 Feb.: 'The historical roots of ideological perceptions: how the right ceased to be wrong in post-1974 Greece'

Screening

1 Mar.: *Attenberg* by Athina Rachel Tsangaris, followed by discussion

Professor Marc Lauxtermann

8 Mar.: 'Guns and grammars, or the remarkable adventures of Romanos Nikiforou'

Medical Sciences

Oxford Centre for Diabetes, Endocrinology and Metabolism

Professor Berenice Mendonca, São Paulo, will give the following seminar at 1 pm on 14 March in the Robert Turner Lecture Theatre, OCDEM Building, Churchill Hospital. Convener: Professor Stephen Gough.

Subject: 'Congenital adrenal hyperplasia diagnosis and treatment'

Examinations and Boards

Social Sciences

Department of International Development

Professor Ronald Skeldon, Professorial Fellow in Geography, Sussex, will deliver a public lecture at noon on 23 February at the Department of International Development (QEH).

Subject: 'Beyond migration and development'

Institutes, Centres and Museums

Oxford Centre for Islamic Studies

PUBLIC LECTURE

HE Mr Nassir Abdulaziz Al-Nasser, President of the sixty-sixth General Assembly of the United Nations, will speak at 5 pm on 1 March at the Examination Schools.

Subject: 'Global challenges and the role of the UN at the dawn of the twenty-first century'

GRADUATE COLLOQUIUM

The following students will be delivering short presentations of their research focused on Islam and the Muslim world at 5.15 pm on 16 February at the Oxford Centre for Islamic Studies: **Adnan Sarwar, Aaron Michka, Tania Saeed, Pegah Zohouri Haghian, Thomas Giligan, Emanuel Schaeublin, Laurence Deschamps-Laporte, Joe Hayns-Worthington, Melanie Sindelar and Khair Othman**. Convener: Dr M Talib. Numbers limited; register to attend: academic.administrator@oxcis.ac.uk.

Colleges and Halls

St Antony's

RUSSKIY MIR PROGRAMME

Irina Demchenko, head, London bureau of the Russian International News Agency (RIA Novosti), will lecture at 1 pm on 17 February in the Dahrendorf Room, St Antony's.

Subject: 'The Russian elections and the press: the view from London'

St Peter's

ALUMNI LECTURE SERIES

Wally Olins will lecture at 6 pm on 20 February in the Dorfman Centre, St Peter's. To book a place, email: development.office@spc.ox.ac.uk.

Subject: 'What's branding all about?'

LECTURE

Andrew Marr, BBC presenter, will lecture at 6 pm on 7 March in St Peter's College Chapel. To book a place, email: development.office@spc.ox.ac.uk.

Subject: 'Andrew Marr on the media - and on the monarchy'

Other Groups

Oxford Asian Textile Group

Jasleen Kandhari, art historian, will lecture at 5.15 pm on 14 March at the Pauling Centre, 58 Banbury Road.

Subject: 'The art of the Sikh loom: Kashmir shawls and phulkaris'

Friends of the Pitt Rivers Museum

Professor Robert Bickers, Professor of History, Bristol, will lecture on 15 February at 6.30 pm in the Pitt Rivers Museum Extension, South Parks Road. Entry: £2.

Subject: 'Visualising China through old British photographs'

Examinations for the Degree of Doctor of Philosophy

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Examinations for the Degree of Master of Science

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Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Continuing Education Board

PG CERTIFICATE IN NANOTECHNOLOGY
to clarify assessment requirements and other minor changes

PG CERTIFICATE IN PROVISION OF HEALTHCARE TO HOMELESS PEOPLE
removal of course no longer offered

SPECIAL REGULATIONS FOR THE ADVANCED DIPLOMA IN LOCAL HISTORY
removal of one coursework assignment and other minor changes

MST IN INTERNATIONAL HUMAN RIGHTS LAW

removal of advocacy exercise from requirements and other minor changes

Humanities Board

HONOUR SCHOOL OF MODERN LANGUAGES

change in Paper XII: addition of a new subject in Romanian Language and Linguistics

Social Sciences Board

DPHIL IN ECONOMICS

revisions to the Transfer of Status assessment methods used for PRS students

Colleges, Halls and Societies

Elections of Proctors

Green Templeton

The Green Templeton College Governing Body has invited nominations for Proctor in the proctorial year 2013-14. An electronic vote will take place on Wednesday, 7 March. The ballot will open at 9 am and close at 5 pm. The Principal will then forward the result to the Vice-Chancellor.

All members of Green Templeton entitled to vote under Council Regulations (Council Regulations 21 of 2002, *Gazette*, Vol. 132, p. 1419; www.admin.ox.ac.uk/statutes/regulations/308-072.shtml) are hereby invited to vote, and will be contacted directly.

1 February 2012

Sir David Watson
Principal

Trinity

A meeting will be held in the Old Bursary, Trinity College, on Wednesday, 7 March at 4 pm, for the purpose of electing a Proctor for the proctorial year 2013-14.

All members of Trinity entitled under Council Regulations to vote (Council Regulations 21 of 2002, *Gazette*, Vol. 132, p. 1419; www.admin.ox.ac.uk/statutes/regulations/308-072.shtml) are hereby invited to attend.

26 January 2012

Sir Ivor Roberts
President

Election of Assessor

Lady Margaret Hall

A meeting will be held in Talbot Hall, Lady Margaret Hall, on Wednesday, 7 March, at 2 pm, for the purpose of electing an Assessor for the assessorial year 2013-14.

All members of Lady Margaret Hall entitled under Council Regulations to vote (Council Regulations 21 of 2002, *Gazette*, Vol. 132, p. 1419; www.admin.ox.ac.uk/statutes/regulations/308-072.shtml) are hereby invited to attend.

26 January 2012

Frances Lannon
Principal

Elections

Obituaries

St Peter's

Steven Gregory Rawlings, MA PhD Camb, MA DPhil Oxf, 11 January 2012; College Lecturer 1992–4, Official Fellow and Tutor in Physics 1994–2012, Reader in Astrophysics 2002–3, University Professor of Astrophysics 2003–12. Aged 50.

Memorial Service

St Peter's

STEVEN GREGORY RAWLINGS

A memorial service will be held for **Professor Steven Gregory Rawlings**, MA PhD Camb, MA DPhil Oxf, in St Peter's College Chapel on Wednesday, 29 February, at 12.15 pm. Refreshments will be served in the Hall following the service. Entry is by ticket only. Tickets are available from Alison Wiblin, Fellows' Secretary, St Peter's: alison.wiblin@spc.ox.ac.uk; Oxford 278857. Please reply before **17 February**.

Elections

1 March

Nominations for the election below closed at 4 pm on 2 February.

Faculty Boards

BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE

One person elected by and from the members of the Faculty of English Language and Literature:

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr S E Gronlie, St Anne's	MT 2012
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The following nomination has been received:

Kathryn Murphy, MA Glas, MSt DPhil Oxf, Fellow of Oriel

Nominated by:

L Ashe, Worcester
JD Bradshaw, Worcester
VA Gillespie, Lady Margaret Hall
SP Perry, Balliol

For further information, please contact the Acting Secretary (katy.routh@ell.ox.ac.uk; Oxford 281262).

General notes:

Nominations in writing for the elections on 1 March, by four members of Congregation other than the candidate, were accepted by the Elections Office, University Offices, Wellington Square, up to 4 pm on 2 February.

Candidates were invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 16 February.

Voters may wish to wait until they have read these notes before returning their ballot papers.

Ballot papers will be sent out to those eligible to vote as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4 pm on 1 March**.

For further information, please contact the Elections Officer (shirley.stacey@admin.ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Internal advertisers (chiefly University/college staff and students, and staff of OUP): £22.50 (inc. VAT) per insertion of one advertisement. (For full details of those entitled to this rate, see cl. 6 in 'Extracts from the terms and conditions of acceptance of advertisements' below.)

External advertisers: £27.50 (inc. VAT) per insertion of one advertisement.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25 per cent.

Length

The charges given above are for an advertisement of 70 words or fewer in length. Advertisements of between 71 and 150 words are charged at double rate. Advertisements of over 150 words are not accepted.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for internal and external advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates are also available online at www.ox.ac.uk/gazette/classifiedadvertising.

For the internal rate to apply, the advertisement must be supplied for publication by a person who can demonstrate membership of one of the following categories: current or retired members of Congregation; employees of the University; fellows and employees of colleges; employees of OUP; undergraduate members of any college, hall or other society of the University as listed in Statute V; those on any of the following registers: Graduate Students, Recognised Students, Visiting Students; students of the Department for Continuing Education following a course of study for any degree, diploma or certificate of the University for which regulations are published in the current edition of the *Examination Regulations*.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

Art exhibition

Art exhibition at the Churchill Hospital, Oxford. Photography, poetry and mixed media on the theme of 'Textures', by a local trio. Location: South Street Gallery corridor, near League of Friends café and main canteen. Free. Open Sun. 5 Feb–Fri. 2 Mar., 9 am–7 pm. Wheelchair access.

Craft courses

Ardington School of Crafts in Oxfordshire offers short courses in traditional and contemporary crafts led by experts and practising craftspeople. Courses include book binding, silverwork, stained glass, calligraphy, willow work, china restoration, quilting, icon painting, leatherwork, stone carving, felt making, crewel work, marbling, spinning, letter cutting in stone, curtain making, goldwork embroidery, upholstery and many others. Courses range from 1 to 5 days. Browse the website: www.ardingtonschoolofcrafts.com or phone 01235 833433.

Trustees Wanted

The Ethox Foundation is an Oxford-based charity which aims to improve the quality of health care for public benefit, in particular, through enhancing the ethical and communication skills of medical, nursing and allied professions. We are looking to recruit trustees to join our board, which currently consists of 6 trustees. Trustees take an active role in strategically running the charity. The commitment is 12 days a year, including 6 board meetings. Our trustees come from a variety of backgrounds and we seek to continue increasing the Board's diversity. To ensure our board has the full range of relevant skills and expertise, we particularly welcome applications from suitably qualified individuals with medical clinical experience and likewise from individuals with experience of legal practice and legal qualifications. If you are interested in applying, please contact the Ethox Foundation's Chairman, Lady Roberts, at carolyn.roberts@ethoxfoundation.org.uk.

Research Participants Wanted

Researchers in the Department of Experimental Psychology of the University of Oxford are currently recruiting participants for group hypnosis sessions. The purpose of the study is to measure hypnotic susceptibility for research studies on perception. Sessions take approximately 1 hour and 20 mins. You are encouraged to invite friends to also participate. You must be between 18 and 50 years of age. If you are interested in participating, or have any questions, please contact Devin Terhune: devin.terhune@psy.ox.ac.uk. This study has been reviewed and given favourable opinion by the Oxford Research Ethics Committee C 10/H0606/76.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club

at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the Club every Wed. 10.30–12 from 0th week to 9th week, both inclusive. Newcomers with children (0–4) meet every Fri. in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel.: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel.: 01608 641692.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc., 266 Banbury Rd, Oxford. Tel.: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel.: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners

in tree care and preservation. Contact Paul Hodgkinson 07976 261850 or 0845 458 2980.

Airport/taxi service. Highly reliable service, 20 years' experience of getting you to the airport stress free. Business or pleasure. Comfortable Mercedes saloon or Volvo Estate and 7-passenger XLWB Mercedes for those with lots of luggage. Child seats available. Fully licensed and insured. Sample car prices: Oxford to Heathrow, from £73; Eurostar, £95; Cambridge, £120. Call Clive Roberts to discuss your needs or for advice. Account customers welcome. Mobile: 07917 566077. Home: 01865 778608. Email: cliveroberts@talktalk.net.

Carpenter/joiner. For bookcases, wardrobes, etc., made on site to your specifications. Portfolio available. Call Rob Guthrie on 01993 868892 (evening) or 07961 444957 (daytime). Email: rob@robguthrie.com. Web: www.robguthrie.com.

Rewley Associates is a small management consultancy based in Jericho, working with clients to improve leadership, efficiency and change management. We focus on decluttering at the organisational, team and individual level, freeing up time and energy for your priorities, and we have a special interest in making meetings more effective. Find out more about our free taster sessions and our introductory workshops at www.rewleyassociates.com, or call us on 07887 560379.

Domestic services

Carpet/upholstery/rug cleaning by Grimebusters, Oxfordshire's local specialists. Domestic, commercial and college. We offer you the latest wet or dry cleaning systems at highly competitive rates. Fully insured, trained and NCCA approved. Free estimates and friendly advice. Tel.: 01865 726983 / 01235 555533 / 01993 868924.

Tidy Outlook services: garden maintenance including grass cutting, hedge trimming, pruning, lopping, weeding and garden clearance. Friendly family service, weekly, fortnightly, monthly or just one visit. Fully insured, free estimates, small jobs welcome. Please tel. 01865 891749 or 01235 532136.

Situations vacant

Garsington Opera Ltd: this prestigious local festival requires a full-time Membership Administrator/Box Office Assistant. The job includes assisting the Box Office Manager in administrating the computerised Friends scheme and Box Office as well as general office management. Previous BO experience an advantage. Own transport essential. Closing date: 17 Feb. See www.garsingtonopera.org or contact Ceri Griffith, office@garsingtonopera.org or 01865 361636, for a full description.

Houses to let

An Englishman's home is his castle - so the saying goes. We cannot pretend we have too many castles, but if you seek quality rental accommodation in Oxford or the surrounding area, we can help. QB Management is one of Oxford's foremost letting agents, specialising in lettings to academics, medical personnel and other professionals. We aim to offer the friendliest and most helpful service in Oxford. Visit www.qbman.co.uk for details of all properties available. Or phone, fax or email with your requirements and we will do whatever we can without obligation. Tel.: 01865 764533. Fax: 01865 764777. Email: info@qbman.co.uk.

Ethical letting? College and County have quietly established themselves as a contemporary lettings and property management company with a more European, partnership approach within the Oxford market. We look after more than 250 properties within the city and are experienced in meeting the needs of academics both as clients and applicants. For more information, call 01865 722722 or go to www.collegeandcounty.biz.

East Oxford: furnished cosy, well-appointed 3-bedroom house off Cowley Rd available now; £1,200 pcm. All bedrooms have fitted wardrobes, desk and good-quality double beds. 2 reception rooms downstairs - second reception room leads into kitchen which leads into bathroom. Recently redecorated and refurbished. Secluded garden. All appliances and g.c.h. Convenient for University and teaching hospitals. Please contact Khalida on khalida.2.ismail@kcl.ac.uk or 07905 985068.

Central Oxford townhouse for University staff or visiting academics with University association. Easy walking distance from libraries, museums, colleges. 2 bedrooms. Fully furnished, £1,650 pcm including all service bills - internet, gas, electricity, local calls and council tax. Available now until mid-May and from start of July onwards. Contact: patricia.davies@orinst.ox.ac.uk.

Quiet, furnished 2-bedroom coach house, with off-street parking, in Old Marston village, near bus stops into Oxford centre and Headington hospitals. Suitable for 2 postgraduates. Now available for long or short lets. G.c.h. Basic rent £900 pcm. plus bills. Ring 01865 244130 for further information and viewing.

To let: north Oxford. A unique opportunity to enjoy this exceptional family home in a superb location. The house is well proportioned and spans 4 floors. It has recently undergone an extensive full internal and external renovation. Available now. For further details contact Finders Keepers 01865 311011 quoting ref. 4671.

Property to let in north Oxford for 6 months: ideal family home in a popular side road of north Oxford. Available for 6 months. Contact Finders Keepers quoting ref. 3808 on 01865 311011.

Jericho: Furnished 3-bedroom house available 1 Sept.; £1,895 pcm, 2½ baths. One bedroom has additional attached kitchen ideal for nanny or teenager. Secluded garden, patio, new energy-efficient boiler, eat-in kitchen, living room, dining room, all appliances. Walk to University, train and coach station, catchment area for best schools, parks, cosy, easy to maintain. Contact: A Gaston: annemarie.gaston@gmail.com and gaston@cyberus.ca. Tel.: 613 745 1368 (Canada).

Oxford OX2 - charming older house with space and character, and a rural feel with views but not too far from the city centre. The best of both worlds! 2 double bedrooms, dressing room, study, kitchen/breakfast room, dining room, white goods, garden, workshop, parking; £1,350 pcm. Ready to rent from 17 Feb. Web: www.letsco.co.uk.

Oxford OX10 - a very good 3-storey house with 4 double bedrooms, 3 reception rooms, 3 bathrooms, garden, double garage, parking. Nice location in village of Shillingford on the A4074 and an easy commute to Oxford, close to the European School at Culham and others. Good access to Henley, Reading and Heathrow; £1,850 pcm. Web: www.letsco.co.uk. Email: letsco_gmg@yahoo.co.uk. Tel.: 01865 292065.

Jack Straws Lane: charming 3-bedroom detached house in a quiet location. Close to local Headington schools and hospitals. Enclosed rear garden. Would suit a family or up to 2 professional sharers. Garage and off-street parking space. Gardener included. Unfurnished. Council tax band F. Available 6 Feb., £1,295 pcm. Contact emily@scottfraser.co.uk or 01865 761111.

House swaps

Oxford house to swap (or rent) Apr.-Sept. Detached 1930s' home with well-kept south-facing garden in quiet north Oxford side road. Two large reception rooms, spacious kitchen/diner, 3 double bedrooms, 2.5 bathrooms, utility room. All mod cons. Off-street parking. Cleaners/gardener included. Main bus route to city centre. Shops ½ mile. Excellent schools. Prefer direct swap for accommodation in Boston, USA (vicinity Arlington/Cambridge) but will consider letting. Contact jesmond.blumenfeld@zen.co.uk; 01865 558105.

Flats to let

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available for 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our

guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel.: 01993 811711.

North Oxford flat. A bright, recently modernised, neutrally decorated flat in a period mansion on Northmoor Rd available from mid-Mar. Two double bedrooms, 1 single bedroom, bathroom, shower room, eat-in kitchen. Off-street parking for 1 car. Use of communal gardens. Approximately 1,250 sq. ft. (115 sq. m.). Rent £1,950 p.m. For further information contact Tom on 07901 557350.

Jericho: 2-bedroom furnished apartment available 1 July; £1,575 pcm. Includes secure indoor parking. Smart, contemporary apartment in quiet, secure new complex; extremely popular area; walk to University, train, bus stations, restaurants, shops. Ideal busy professionals; in catchment for best schools. Furnished to exceptional standard; large terrace, all appliances, under-floor heating, 2 full bathrooms (shower, bathtub), 1 off master bedroom. Contact: A Gaston: annemarie.gaston@gmail.com and gaston@cyberus.ca. Tel.: 613 745 1368 (Canada).

Available 26 Mar.: off Cowley Rd on Reliance Way, a modern 2-bedroom furnished apartment. Comprises open-plan living room/kitchen, 2 double bedrooms with en suite shower to master, family bathroom and allocated parking. Monthly rent £1,045. Please contact Hannah Brown on 01865 792299.

Accommodation offered

Visiting academics welcomed for short or long stays in comfortable home of semi-retired academic couple, situated in quiet, exclusive, leafy central north Oxford within walking distance of main University buildings, town centre, parks, river, shops and restaurants. Rooms have colour TV, tea, coffee, kettle, refrigerator, microwave, free wireless broadband and central and independent heating. Very moderate terms. Linen, cleaning and breakfast included. Tel./fax: 01865 557879. Email: DVL23@talktalk.net.

Not sure where to live? Read and watch our great Navigator Guides with guide notes, videos, bar and area reviews. Web: www.finders.co.uk/guides. Tel.: 01865 200012.

Scott Fraser - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 779909.

Academics, parent or students looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes

in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel.: 01865 481489 (01865 435229 out of hours), email: info@abodesuk.com, or visit: www.abodesofoxford.com.

Accommodation sought

Going abroad? Or just thinking of letting your property? QB Management is one of Oxford's foremost letting agents and property managers. We specialise in lettings to academics, professionals and their families, and have a constant flow of enquiries from good-quality tenants seeking property in the Oxford area. For details or informal help and advice without obligation, contact us. Tel.: 01865 764533. Fax: 01865 764777. Email: info@qbman.co.uk. Or visit our website, www.qbman.co.uk, to see how we could be marketing your property.

Milton Friedman the landlord would hate increasing rental legislation, but would inflation boosting his rental income cause him sleepless nights? Finders Keepers - negotiating buy-side demand for Oxford's economists for 35+ years. Tel.: 01865 200012. Web: www.finders.co.uk.

Writer's retreat/early summer let wanted: Oxford-based couple seek peaceful, preferably detached, house or cottage in a rural setting within 2 hours' or so driving distance from Oxford to rent for 3 to 8 weeks between the beginning of May and mid-July. House-sitting also considered: cat feeding, garden watering, etc. Contact: alison.light@ell.ox.ac.uk or phone 07787 573470.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel.: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Sustainable short-term accommodation in Summertown. The Oxford EcoFlat is a 2-bedroom flat in Summertown, north Oxford, accommodating up to 4 people with private garage and communal garden. The flat has been eco-renovated to create a light, healthy, energy efficient living space. Two mins. walk

to shops and cafés and 10 mins. by bus to city centre. From 3 nights to 6 months. Serviced and fully equipped. Contact: www.ecoflat.co.uk, 07798 725077.

Office space available

Office accommodation in north Oxford, 5 mins. from St Giles'. Detached garden bungalow with private access, 4 rooms and amenities. Alternatives: a suite of 3 rooms, another of 2 rooms. Facilities include BT, NTL, fax outlets, broadband, car-parking. Quiet location. Tel.: 01865 511111.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) - or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm - woods, valleys, river, bluebells, wildlife. Available weekends; low winter prices; big Oxford discount. Pictures at <http://web.me.com/haroldcarter/Wakeham-Home/> or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c.h., wood burner and broadband. Ideal for reading, writing, painting, walking. Short winter breaks available from £200. Tel.: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Greek island holidays. Since 1992, Thalpos Holidays has been personally selecting holiday properties and locations for independent travellers and their families. Villas with private pools and charming cottages by the sea in Skopelos, Skiathos, Alonissos, Corfu, Paxos, Lefkas, Kefalonia, Zante and, new for this year, coastal locations in the southern Peloponnese. Prices start from £65 per night! Visit us at www.holidayislands.com or contact us at info@holidayislands.com. Tel.: +30 24240 29036.

Venice, Italy - charming apartment in San Samuele available for short-stay lets from 1 week. Fully equipped, comfortable, sleeps 5. Contact: tagariello@libero.it.

Cornwall, 2-bed detached cottage in pretty, historic Lostwithiel, 5 miles north of Fowey on Cornwall's south coast, 5 miles east of the Eden project. Sleeps 4, cosy sitting room with wood burner, new kitchen, washing/drying facilities, satellite TV, children's playroom, high chair and cot, towels/bed linen provided. Rates from £320 p.w. Visit us at www.teazlecottage.co.uk or contact lanceanelay@aol.com or 07710 463715.

Apartments in Tuscany - 3 beautifully renovated flats adjoining each other within the 12th-century town walls of Anghiari, looking out 300 feet above the Upper Tiber valley. This exquisite little hill town is the perfect base for day trips to Arezzo, Florence, Sienna, Cortona, Assisi and Perugia and walks in the Abruzzi mountains. Largest sleeps 5 (£750/wk); 2 smaller flats sleep 2 (£600 or £500/wk). For more details: www.anghiarimagic.com or contact louise.upton@dpag.ox.ac.uk.

Beautiful house in the small village of Mairena in the Alpujarras, Andalucía, Spain, with stunning views and easy access to great walking routes in the surrounding area. Three double rooms (1 en suite), open-plan living room/kitchen and large roof terrace. Mairena has a local shop and excellent restaurant. Nearest airports Almeria, Granada and Malaga; £50 per night with minimum stay of 3 nights. Contact: philippa_m_roberts@hotmail.co.uk or 07799 002196 for details.

French house situated in the quiet village of Rodes, in the foothills of the Pyrenees, La Maison aux Volets Bleus is a fully furnished holiday home for up to 6 people. The location offers visitors fantastic walking, excellent beaches and the beautiful and varied scenery of the Roussillon wine region. Available all year round. Visit the website at www.voletsbleus.co.uk and/or contact Tim Davies on 01865 343558 or timlucydavies@btinternet.com.

France: Charente/Dordogne border. Fully restored, early 19th-century luxurious house in Villebois-Lavalette. Five bedrooms (4 with modernized en suite bathrooms); 2 bedrooms are interconnected and could be family suite. We do limit the number of guests to 8 (including children). Heated swimming pool 5m x 10m. Available early June to mid-Oct., £1,500 pw. See website (has contact email address): www.villeboisien.com.

Turkish Northern Cyprus. Villa with pool. Sleeps 5/6. Close Esentepe village with spectacular views over Med, 20 mins. drive to Kyrenia, 7 mins. to 18-hole golf course and 10 mins. to huge sandy beach. From £475 pw. Email: crholme@btinternet.com or tel.: 01608 677423. NB: non-Euro zone.

Property for sale

Charming 2-bed cottage in Cholsey for sale: chain-free. Sash windows, open chimneys, original quarry tiles, 2 bright and spacious double bedrooms, 2 receptions and garden over 140'. Off-road parking; under 10 mins. walk to railway station (direct trains to Paddington/Reading/Oxford); convenient for the M4 and M40, a slipway onto the Thames and the Ridgeway; £235,000. See: www.rightmove.co.uk/property-for-sale/property-35687729.html.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the university and colleges, see www.ox.ac.uk/about_the_university/jobs.

The university is committed to equality and valuing diversity.

Colleges, Halls and Societies

Brasenose; Nicholas Kurti Fellowships in Science; non-stipendiary but include free lunches and dinners; 26 February; www.bnc.ox.ac.uk/357/brasenose-college-vacancies-39/academic-vacancies-231.html

Brasenose; William Golding Fellowships in Arts, Humanities and Social Sciences; non-stipendiary but include free lunches and dinners; 26 February; www.bnc.ox.ac.uk/357/brasenose-college-vacancies-39/academic-vacancies-231.html

Brasenose; Administrative Officer (maternity leave cover); grade 7; 10 February; www.bnc.ox.ac.uk

Exeter; Bennett Boskey Career Development Fellowship in History; £29,099–£35,788 including housing allowance; noon, 27 February; www.exeter.ox.ac.uk/college/vacancies

Harris Manchester; part-time (70% FTE) Receptionist/Secretary; £22,500 pro rata; 22 February; www.hmc.ox.ac.uk

Lincoln; Hardie Postdoctoral Fellowship in the Humanities; 29 February; non-stipendiary; www.lincoln.ox.ac.uk/index.php?page=Hardie+Post-Doctoral+_Non-Stipendiary+_Fellowship+in+the+Humanities

Lincoln; Kemp Postdoctoral Fellowship in Medical Sciences; 29 February; non-stipendiary; www.lincoln.ox.ac.uk/index.php?page=Kemp+Post-Doctoral+_Non-Stipendiary+_Fellowship+in+Medical+Sciences

New College; Herbert Nicholas Junior Research Fellowship in Modern British History; £18,844 plus £1,660 housing allowance or free college accommodation if available, meals in college and entertainment, research and book allowances; 5 pm, 24 February; www.new.ox.ac.uk/news/Nicholas_JRF

Oriel; Tutorial Fellowship in Law in association with a University Lecturership in Law; £42,733–£57,431 plus allowances; 16 March; www.oriel.ox.ac.uk/vacancies

St Peter's; PA to the Master, Secretary to the Bursar; £25,854–£30,870; 23 February; www.spc.ox.ac.uk/text/70/vacancies.html

University College; Junior Research Fellowship in the Medical Sciences; £19,560 plus benefits; 9 March; www.univ.ox.ac.uk/news_and_announcements/vacancies

Wolfson in association with the Ashmolean Museum; 2-year postdoctoral Research Fellowship in Classical Art; £27,000; 2 March; milena.melfi@classics.ox.ac.uk

Worcester; Annual Giving Officer; £22,971–£27,428; 27 February; www.worc.ox.ac.uk/Notices-and-News

Worcester; Communications and Research Officer; £22,971–£27,428; 27 February; www.worc.ox.ac.uk/Notices-and-News

External Vacancies

King's College, Cambridge; Bob Alexander Fellowship in Law; from £36,862; 1 March; www.kings.cam.ac.uk/vacancies

Published with the authority of the University of Oxford by Oxford University Press; registered as a newspaper at the Post Office; printed at Oxuniprint, Langford Locks, Kidlington, Oxon OX5 1FP.

Subscription charges:
see www.ox.ac.uk/gazette/subs
or tel. Oxford (2)80545

Next Gazette: Thursday, 16 February.

Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Gazette online:
www.ox.ac.uk/gazette

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