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Council and Main Committees

Council of the University

Changes in Regulations

Council has made the following change in regulations, to come into effect on **23 December**.

(a) Student Health and Welfare Subcommittee of the Education Committee

Explanatory Note

The following change amends the membership of the Student Health and Welfare Subcommittee, to include the Director of Student Welfare and Support instead of the Director of Student Administration and Services, and updates the title of another member.

Text of Regulations

In Part 33 of Council Regulations 15 of 2002 concerning the Student Health and Welfare Subcommittee of the Education Committee (made by Council on 30 July 2009, *Gazette* Vol. 139, p. 1393), delete existing 33.1 and substitute (new text underlined, deleted text scored through):

'33.1. The Student Health and Welfare Subcommittee of the Education Committee shall consist of:

(1) a chairman appointed by the Vice-Chancellor from among members or former members of the Education Committee;

(2) the Assessor;

(3) the Director of ~~Student Administration and Services~~ Student Welfare and Support Services;

(4) a Senior Tutor elected by the Conference of Colleges;

(5) a Tutor for Graduates elected by the Conference of Colleges;

(6) a person elected by the Conference of Colleges;

(7) a College Nurse appointed by the Association of College Nurses;

(8) the Senior Disability Officer Head of the Disability Advisory Service;

(9) a person elected by the Association of Oxford College Medical Officers;

(10) the Vice-President (Welfare and Equal Opportunities), Oxford University Student Union;

(11) the Head of the Student Counselling Service or his or her nominee.'

(b) Development Committee

Explanatory Note

The following change in name, from the Development Committee to the Committee for Development and Alumni Relations, acknowledges the inclusion of alumni relations in the committee's remit.

Text of Regulations

In Part 17 of Council Regulations 15 of 2002 concerning the Development Committee (*Gazette*, Vol. 139, p. 1392, 30 July 2009, as amended on 18 February 2010 and 6 May 2010), delete 'Development Committee' and substitute 'Committee for Development and Alumni Relations' in the title of the Part and in regulation 17.1.

Congregation

5 December

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Ariana, P, St Antony's
 Austen, J E, Ashmolean Museum
 Douglas, A G L, Green Templeton
 Fairweather, M S, Jenner Institute
 Galpin, M R, Keble
 Heather, L C, Corpus Christi
 Hesjedal, T, Christ Church
 Kim, M, Merton
 Lipsky, D M, Kellogg
 Niewohner, P, Faculty of Classics
 Robinson, O C, Brasenose
 Scott, L W, Oxford Centre for Diabetes, Endocrinology and Metabolism
 Smith, E, Wolfson

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

12 December

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

13 December

The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and Mr Vice-Chancellor will accordingly declare the legislative proposals carried without a meeting under the provisions of Sect. 7 (1) of Statute VI (Supplement (1) to *Gazette* No. 4633, 9 October 2002, p. 100).

(1) Voting on Legislative Proposal: Secretary of Faculties and Academic Registrar

(For explanatory note and text of Regulations see *Gazette* No. 4971, 24 November 2011, p. 146.)

(2) Voting on Legislative Proposal: Bodleian Curator of Music Fund

(For explanatory note and text of Regulations see *Gazette* No. 4971, 24 November 2011, p. 146.)

Congregation

17 January 2pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on 9 January**, give notice in writing to the Registrar that they intend to oppose one or both of the legislative proposals below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council

has declared otherwise, the legislative proposals shall be carried, and the meeting may be cancelled.

(1) Voting on Legislative Proposal: Statute V concerning the Permanent Private Halls
Explanatory Note

In Hilary term 2006, Council appointed a Review Panel chaired by Sir Colin Lucas to conduct a review of the Permanent Private Halls (PPHs) associated with the University of Oxford. The review report was completed in July 2007 and its recommendations have been implemented subsequently. Foremost amongst these was the establishment by the Vice-Chancellor of a Supervisory Committee for the Permanent Private Halls (chaired by Dr Ralph Walker) which would undertake the detailed discussions with the individual halls to establish a new framework for their association with the University. The conclusion of the discussions undertaken by the Supervisory Committee has now resulted in a form of Agreement between the University and each of the halls which is embodied in an amendment to Statute V. The Agreement with the halls covers a number of areas previously dealt with by regulation and so the current regulations concerning the establishment and maintenance of the PPHs can be abolished. Taken together, the amendment to Statute V and the individual agreements with the associated new regulations are intended to provide a revised framework for the halls' association with the University.

WHEREAS it is expedient to amend Statute V concerning Colleges, Societies, and Permanent Private Halls, THE UNIVERSITY ENACTS AS FOLLOWS.

In Statute V, concerning the Permanent Private Halls, (Supplement (1) to *Gazette* No. 4633, 9 October 2002, as amended on 17 July 2003 and 12 October 2010, Vol. 133, p. 1536; Vol 141, p. 110), delete existing sections 7–11 and substitute:

'Permanent Private Halls

7. The University has granted each of the following institutions the status of Permanent Private Hall of the University:

Blackfriars Hall
Campion Hall
Regent's Park College
St Benet's Hall
St Stephen's House
Wycliffe Hall

8. The terms on which the status is granted, and the circumstances in which the status may be revoked or surrendered, are set out

in an Agreement between the University and each institution. Revocation other than on the grounds of an institution's insolvency or dissolution shall require the consent of Council and Congregation.

9. The status may be granted to other institutions on similar terms, but only with the consent of Council and Congregation.'

Regulations to be made by Council if this Statute is approved

(a) Proposed new regulations governing the Permanent Private Halls
Explanatory Note

These new regulations are made in association with the Agreements entered into by the University and the Permanent Private Halls as part of the revised framework for the halls' association with the University.

Text of Regulations

Delete existing Council Regulations 12 of 2002, concerning the establishment and maintenance of Permanent Private Halls (Supplement (2) to *Gazette* No. 4628, 26 June 2002, as amended on 17 July 2003 and 14 October 2010, Vol. 133, p. 1536; Vol 141, p. 110), and substitute:

'Council Regulations 1 of 2011
Regulations governing the Permanent Private Halls

1. Permanent Private Halls shall satisfy the Supervisory Committee for Permanent Private Halls ("the Committee") that the Hall's regulations or by-laws include provisions for the employment of staff, equality of opportunity, the prevention of harassment, the protection of freedom of opinion and speech, the resolution of complaints, disciplinary issues and rights of appeal which are consistent with the corresponding University regulations and codes of practice.

2. Directors of studies, and tutors and lecturers who are appointed by a Hall to teach students of the University, whether on a full-time basis or on a regular part-time basis, must be approved for the purpose by the relevant faculty or department. For this purpose people shall be deemed to be employed on a regular part-time basis if they are employed in more than three terms in any five-year period.

3. Each Hall shall ensure that there is participation both by academic members of the Hall's staff and by matriculated students in the decision-making processes of the Hall, taking guidance on this point from the Committee, which may from time to

time specify a standard reflecting practice generally in the University.

4. Each Hall that takes matriculated undergraduates shall designate a director of studies, appointed as specified in regulation 2 above for each of the subjects for which the Hall takes undergraduates, with the responsibility of ensuring that each student's course is properly arranged and conducted, and that teaching is provided at an appropriate level. The director of studies shall take responsibility for admissions in the relevant subject or subjects, and for conformity to the University's best practice in this area. He or she must ensure that feedback is given to students on their work at least once each term, and must be readily available for consultation in the Hall on academic and academic-related matters. He or she must also make sure that collections are taken by all students under his or her charge for whom they are appropriate given the nature of final assessment, and that they are marked and returned promptly.

5. Each Hall that takes matriculated undergraduates shall ensure that they receive in every academic year at least the number of tutorials, and where appropriate classes, prescribed from time to time by the relevant faculties or departments. Guidance given by the Senior Tutors' Committee as to the types of teaching which may be appropriate to different circumstances should be consulted. This teaching shall be given by appropriately qualified individuals, either members of the relevant faculty or otherwise, approved for this purpose by the relevant faculty board or departmental committee, whether these individuals are on the staff of the Hall or not.

6. Each Hall that takes matriculated graduate students shall designate an advisor from its academic staff for each such student. The advisor shall maintain contact with the student's supervisor, and shall be responsible for the student's pastoral welfare.

7. Each Hall that takes undergraduates shall have at least one tutor or lecturer in each subject offered at undergraduate level, or in a closely allied subject. Such tutors and lecturers must be retained on a basis which will ensure their regular and frequent presence in the Hall during Full Term, and their ready accessibility to students as required.

8. A lecturer may also be director of studies in the same subject provided that there is in the Hall concerned a senior tutor, or some other person (in addition to the head of house) with oversight of academic matters,

and to whom students can turn in the event of problems or disagreements.

9. Unless a member of a Hall's religious order for whom a stipend is not payable, each director of studies shall be entitled to receive an appropriate stipend, in order to be identified within the Hall as a responsible person able to devote significant and sufficient time to the academic, intellectual and pastoral development of the students.

10. Each Hall that admits visiting students shall be initially responsible for their admission, instruction and assessment, and for their integration academically and otherwise within the Hall. All relevant faculties and departments must be notified before a visiting student is admitted to the Hall; and visiting students shall not be admitted if their admission is unacceptable for academic or resource reasons to a faculty or department concerned. In the event of any dispute in this matter, the issue shall be decided by the Committee.

11. Any Hall with an undergraduate membership of five or less may apply to the Committee for approval of arrangements that modify the requirements of regulations 4 and/or 7 above. Such arrangements will be approved only if the Committee is satisfied that they will effectively achieve the educational and pastoral objectives of that regulation.

12. Each Hall shall maintain a library containing core reading matter in each undergraduate subject taught; and shall ensure adequate provision for administration, teaching rooms and IT infrastructure.

13. Each Hall must be able to demonstrate to the satisfaction of the Committee that it is in a position to provide sufficient administrative cover, in vacation as well as in term.'

(b) Establishment of the Permanent Private Hall Supervisory Committee as a subcommittee of the Education Committee

Explanatory Note

This change establishes the Supervisory Committee for the Permanent Private Halls as a subcommittee of the Education Committee with specific responsibility for the relationship between the University and the Permanent Private Halls.

Text of Regulations

In Part 3 of Council Regulations 15 of 2002, concerning committees reporting directly to Council or one of its main committees (Supplement (1) to *Gazette* No. 4634,

16 October 2002, p. 226), insert new Part 38 as follows:

'Part 38: Permanent Private Hall Supervisory Committee: Subcommittee of the Education Committee

38.1. The Permanent Private Hall Supervisory Committee shall be a Subcommittee of the Education Committee and shall consist of:

(1) a chairman, appointed by the Pro-Vice-Chancellor (Education) with the approval of the Education Committee;

(2)-(4) the Proctors and the Assessor *ex officio*;

(5), (6) two persons, one appointed by the Humanities Division and one appointed by the Social Sciences Division, from the main subject areas provided in the Halls, at graduate level;

(7), (8) two persons, one appointed by the Humanities Division and one appointed by the Social Sciences Division, from the main subject areas provided in the Halls, at undergraduate level;

(9) one person appointed by the Conference of Colleges who shall not be a member of a Permanent Private Hall;

(10) the Vice-President (Access and Academic Affairs) or the Vice-President (Graduates) of the Oxford University Student Union, as may be agreed between them.

38.2. The members appointed under regulations 38.1(1) and (5)-(9) above shall hold office for two years, and shall be re-eligible for one further period of two years.

38.3. With the approval of the Education Committee on each occasion, the subcommittee may co-opt up to two additional members who shall hold office for two years and shall be eligible to serve for a total period of four years.

38.4. The Supervisory Committee shall have regulatory, monitoring and reporting functions.

38.5. In the exercise of its regulatory function it shall:

(1) keep the terms of the existing agreements with the Permanent Private Halls (PPHs) under review, and re-examine any agreement where there is cause to do so;

(2) confirm that the by-laws and practices of each PPH are consistent with the statutes and regulations of the University, particularly in respect of the employment of staff, equality

of opportunity, harassment, and the protection of freedom of opinion and speech;

(3) make appropriate arrangements to collect from the PPHs on an annual basis information necessary to conduct monitoring.

38.6. In the exercise of its monitoring function it shall monitor:

- (1) the governance structures of each PPH;
- (2) compliance with the University's Regulations governing the PPHs;
- (3) annual admissions against the criteria established in the Review Panel report;
- (4) the admissions procedures of the PPHs in the light of the Common Framework at undergraduate level and the University's procedures at graduate level;
- (5) the teaching arrangements in each of the PPHs;
- (6) the distribution of graduate students across disciplines in each of the PPHs;
- (7) the admission arrangements for the MTh and the BTh (and in particular the links with the Theology Faculty);
- (8) standards maintained by academic provision for any subject area in which the PPHs provide teaching;
- (9) the arrangements for appointing teaching staff in each of the PPHs;
- (10) administrative support to ensure that adequate arrangements exist, with the possibility that this be achieved by collaboration among halls;
- (11) the availability of proper statements of rules governing the conduct of junior members and access to the Conference appeal processes in each PPH;
- (12) the quality of the student experience in each PPH;
- (13) the provision made for visiting students in each PPH.

38.7. In the exercise of its reporting function it shall:

- (1) receive and consider the financial statements of the PPHs, reporting to the Education Committee on any matter which it considers raises issues of concern;
- (2) report to Education Committee where there is cause to examine an existing agreement, or for any other cause the committee considers appropriate;

(3) provide an annual report to Education Committee on academic, administrative and financial matters (including admissions), with recommendations for regulatory action if appropriate;

(4) advise Education Committee on any applications for changes in approved student numbers and on any proposal to offer a new qualification within the PPHs;

(5) advise Personnel Committee on applications for a joint appointment with a PPH;

(6) advise the Development Committee on the appropriateness of support for PPH fundraising priorities in the light of appropriate match with university academic priorities.¹

(2) Voting on Legislative Proposal: Murray Fellowship in History

Explanatory Note

The following legislative proposal (i) removes the restrictions on the eligibility of applicants to the Fellowships, in terms of their age and of the institution from which they have graduated (as detailed in the will of Reverend Robert Henry Murray, although not specifically referenced in the original trust regulation); (ii) clarifies that the award of Fellowships is the primary purpose of the trust; and (iii) redefines the membership of the selection committee in terms consistent with the appointment and normal procedures for appointments at such a level.

WHEREAS it is expedient to change the existing provisions governing the Murray Fellowship in History Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.

In the Schedule to the Statutes (Supplement (1) to *Gazette* No. 4633, 9 October 2002, pp. 133–59), after Part 71 insert the following new Part 72¹ (new text underlined, deleted text scored through):

§ 248. Part 72: Murray Fellowship in History

72.1. The bequest of the late Robert Henry Murray, MA, LittD, TCD, shall be applied in the first instance to the endowment of two Fellowships in History at Oxford, and whenever the income of the Fund allows, for grants to graduates of the Queen's University, Belfast, who are of exceptional promise in historical studies, and for assisting publications.

72.2. The Fellowships shall be open to graduates of any university, without restriction by age. Those appointed to the Fellowships will have completed, or be studying towards, a doctoral degree - or demonstrate a commensurate level of academic achievement - in history, or a cognate discipline.

72.3. The administration of the Fund, and the application of its income, shall be the responsibility of the History Faculty Board.

72.4. The Fellowships shall be awarded by a selection committee consisting of:

(1)–(5) five nominees of the History Faculty Board;

(6), (7) two nominees of the college associated with the Fellowship.

72.5. Congregation may amend sections 72.2–72.5.¹

Regulations to be made by Council if the Statute is approved by Her Majesty in Council

1 In Part 2 of Council Regulations 25 of 2002, concerning trusts (*Statutes*, 2000, p. 7, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol. 132, p. 1461), delete § 249 and renumber existing §§ 250–393 as §§ 249–392.

2 This regulation shall be effective from the date on which the Statute approved by Congregation on [date] is approved by Her Majesty in Council.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Miss S Cowburn at the University Offices, Wellington Square (telephone: (2)70193; email: sarah.cowburn@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: elections.office@ox.ac.uk).

¹ The number is subject to the approval of other legislative proposals and may therefore change.

Notices

General notices

Oxford University Pocket Diary 2011-12

Corrigenda:

- The Macbride Sermon, erroneously listed in the Pocket Diary as taking place on 29 January, will actually take place on 22 January.
- The University Sermon at St Mary's, erroneously listed in the Pocket Diary as taking place on 19 February, will actually take place on 26 February.

MSc in Neuroscience

HILARY TERM 2012

Approval deadlines

Essay topics must be approved by the appropriate module organiser before the deadlines given below.

Module B1 - Motor Systems: Friday, 24 February

Module B2 - Computational Neuroscience: Wednesday, 29 February

Module C1 - CNS Development and Plasticity: Wednesday, 7 March

Module A2 - Learning and Memory: Monday, 12 March

Module A1 - Cognitive Neuroscience: Monday, 19 March

Submission deadlines

Essays must be submitted online by noon (UK time) on the deadlines given below.

Module B2 - Computational Neuroscience: Friday, 9 March (submitted as hard copy to Exam Schools)

Module B1 - Motor Systems: Monday, 12 March

Module C1 - CNS Development and Plasticity: Monday, 19 March

Module A2 - Learning and Memory: Monday, 26 March

Module A1 - Cognitive Neuroscience: Monday, 2 April

MSt in Theology

SET TEXTS FOR EXAMINATION IN 2012

New Testament

Luke 19-24, Colossians, Revelation 1-3; 18-20

Old Testament

Psalms 1, 2, 8, 45-47; Isaiah 1-2, 6, 40-42; Ezekiel 1-3, 9-11

Christian Doctrine Section A (Patristics)

Gregory of Nazianzus, Letter 101

Gregory of Nyssa, *First Homily on the Lord's Prayer*

Dionysius the Areopagite, *Mystical Theology*

Dionysius the Areopagite, Epistle 4

Maximus the Confessor, *Scholium on Dionysius, Epistle 4*

Maximus the Confessor, *On the Lord's Prayer*, Chapters 1-3, 5, 6

Christian Ethics

Augustine, *City Of God*, Bks I, V, XIV, XV, XIX

Hugo Grotius, *The Rights of War and Peace* (Selections)

Dietrich Bonhoeffer, *Ethics*

J H Yoder, *The Politics of Jesus*

MPhil in Judaism and Christianity in the Graeco-Roman World (New Testament)

SET TEXTS FOR EXAMINATION IN 2013

Acts 1-7, Romans 1-11, 2 Corinthians 1-9

Bodleian Library: Christmas closure

The Old Bodleian Library and Radcliffe Camera will close for the Christmas break at 5 pm on Friday, 23 December, and re-open to readers at 9 am on Tuesday, 3 January. Please note that the Gladstone Link closes 45 minutes before the reading rooms.

Appointments

University Administration and Services

DIRECTORSHIP OF THE ESTATES DIRECTORATE

Paul Goffin, BSc MSc, FRICS, Director of Estates at the University of Leicester, has been appointed to the Directorship of the Estates Directorate with effect from 5 March 2012.

Medical Sciences

IVEAGH PROFESSORSHIP OF MICROBIAL BIOCHEMISTRY

Colin Kleanthous, BSc PhD Leic, Professor of Biochemistry, Department of Biology, York, has been appointed to the Iveagh Professorship of Microbial Biochemistry in the Department of Biochemistry with effect from 16 April 2012.

Professor Kleanthous will be a fellow of Linacre.

Visiting Professorships

Mathematical, Physical and Life Sciences

The Mathematical, Physical and Life Sciences Divisional Board has conferred the title of Visiting Professor in Computational Biology upon **Professor Peter Kohl**, MD PhD, Chair in Cardiac Biophysics and Systems Biology, National Heart and Lung Institute, Imperial, for a period of three years from 1 November 2011.

The Mathematical, Physical and Life Sciences Divisional Board has reconferred the title of Visiting Professor in Economic Geology upon **Laurence J Robb**, BSc MSc PhD Witwatersrand, for a period of three years from 1 December 2011.

The Mathematical, Physical and Life Sciences Divisional Board has conferred the title of Visiting Professor in Computational Systems Biology upon **Jonathan Swinton**, MA Camb, PhD Imp Lond, Team Leader - Computational Biology, AstraZeneca, for a period of three years from 1 November 2011.

The Mathematical, Physical and Life Sciences Divisional Board has reconferred the title of Visiting Professor in Physics upon **Keiichi Torimitsu**, PhD Keio, Chief Research Scientist, NTT Basic Research Laboratories, and Vice President, Japan Nanomedical Society, for a period of three years from 1 January 2012.

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Epidemiology on **D Zaridze**, MD PhD DSc, for a period of three years from 1 December 2011.

Electoral Boards

Composition of an Electoral Board

The composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

WOOD PROFESSORSHIP OF FOREST SCIENCE

Appointed by

| | |
|--------------------------|--|
| The Provost of Queen's | Mr Vice-Chancellor |
| The Principal of Linacre | <i>ex officio</i> |
| Professor C Gilligan | Council |
| Professor K Willis | Council |
| Professor L Dolan | Mathematical, Physical and Life Sciences Divisional Board |
| Professor A Halliday | Mathematical, Physical and Life Sciences Divisional Board |
| Professor J Langdale | Mathematical, Physical and Life Sciences Divisional Board |
| Professor I Woodward | Mathematical, Physical and Life Sciences Divisional Board |
| Dr S Bhagwat | Linacre |

Exhibitions

Museum of the History of Science

TIME MACHINES

15 November–15 April: the mischievous scholar Nicholas of Oxford (as featured in Chaucer's *The Miller's Tale*) takes us back to the future for a whistle-stop tour of the history of time-telling. Admission free.

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

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Colleges, Halls and Societies

Advertisements

This content has been removed as it contains personal information protected under the Data Protection Act.

Appointment

Corpus Christi

John Harrison has been appointed to the post of Bursar with effect from 1 January 2012.

Obituaries

Christ Church

Murray Garrard Beecroft, 1943; 19 July 2011.

Simon John Eades, 1975; 28 July 2011. Aged 55.

Dr James Peter Paul Higgins, 1961; 2011.

Dr (Albert) Frederick (McCulloch) Madden, FRHS, 1935; 11 September 2011. Aged 94.

Ian Robert Martin, 1956; 12 August 2011.

Gilbert Marcus McNeill Moss, 1941; 2 August 2011. Aged 88.

Matthias Paneth, 1940; 31 August 2011. Aged 90.

Countess Leonora Wertheimer, 1986; 3 December 2009.

David John Williams, 1933; 4 August 2011. Aged 97.

Merton

Harries Collins Bowen, 1938; 25 October 2011. Aged 92.

Miles Carlyon Curtis Hayward, 1949; 15 November 2011. Aged 82.

John Robert Parr, 1954; 3 December 2011. Aged 77.

Alan Preston, 1943; 22 October 2011. Aged 88.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Humanities

PRELIMINARY EXAMINATION IN THEOLOGY

addition of a description of the Sanskrit paper

HONOUR SCHOOL OF MODERN LANGUAGES

to update critical editions of authors and to add clarification

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Miscellaneous

Gazette publication arrangements

Advertisers are asked to note that this is the final issue of the *Gazette* for Michaelmas term. Publication for Hilary term will begin on 12 January. The usual deadline will continue to apply (see above).

Book fair

2012 PBFA Oxford Book Fair. Sat. 21 Jan., 12–6 and Sun. 22 Jan., 10–5 at Oxford Brookes University, Headington Campus, Gypsy Lane, Oxford, OX3 0BP. Free on-site car parking. Admission £2 or free on presentation of this advert. With the near disappearance of antiquarian bookshops in Oxford, this is your annual chance to view a large selection of interesting material. Dedicated book fair website: www.oxfordbookfair.org.

Research participants sought

Parents of teenagers! We're looking for adolescents (aged 11–17) to participate in research at the Department of Experimental Psychology. We study how biology and social environment affect emotional wellbeing in young people. We ask volunteers to do things such as fill in questionnaires, do computer tasks, and have brain scans. We're interested in hearing from all young people, but especially those with anxiety or low mood. For more information visit <http://REDD.psy.ox.ac.uk> or email REDD@psy.ox.ac.uk.

Learn to play bridge

Oxford Bridge Learning - learn or return to play bridge in the new year. We have daytime and evening courses for complete beginners through to advanced players. Further details can be found at www.oxfordbridgelearning.org.uk or email learnbridge@aol.com.

Chorister auditions

New College Choir: chorister auditions - Tues. 10 Jan. Boys currently in Year 2 are invited to audition for choristerships in New College Choir, for entry as probationers in Year 3 (September 2012). Probationers follow a new specialist music programme as training to be full choristers, and enjoy generous bursaries at New College School. For more information and to register, please contact edward.

higginbottom@new.ox.ac.uk or 01865 279519, and see www.newcollegechoir.com.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club

at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the Club every Wed. 10.30-12 from 0th week to 9th week, both inclusive. Newcomers with children (0-4) meet every Fri. in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon-Fri 9.30-5, Sat 10-5. Tel.: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel.: 01608 641692.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc., 266 Banbury Rd, Oxford. Tel.: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel.: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and

environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson 07976 261850 or 0845 458 2980.

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Carpenter/joiner. For bookcases, wardrobes, etc., made on site to your specifications. Portfolio available. Call Rob Guthrie on 01993 868892 (evening) or 07961 444957 (daytime). Email: rob@robguthrie.com. Web: www.robguthrie.com.

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Knead Me Massage Therapies opens brand-new clinic in exclusively refurbished premises in Oxford! Be one of the first to book deep tissue, combination or anti-stress massage at our new clinic. Come enjoy the relaxation and comfort of our new heated ergonomic beds and rooms to help melt away your muscle tension and stress. Benefit from our fantastic opening specials or buy gift vouchers for Christmas. See www.kneadme.co.uk or 01865 244811.

Osteopathy Didcot - French osteopath and lecturer at the British School of Osteopathy, Jerry Draper-Rodi, wishes to announce the opening of a practice in Didcot. Osteopathy can relieve neck and back pain as well as help with upper and lower limb problems, headaches and visceral disorders. To make an appointment, please call 01235 519700 and for

more info see: <https://sites.google.com/site/osteopathdidcot>.

Architect with eco-refurbishment and conservation credentials offers her services in residential design, planning applications, building regulations and site supervision. RIBA registered but not registered for VAT. Tel.: 01865 515229; www.wandakempwelcharchitect.co.uk; email: info@wandakempwelcharchitect.co.uk

Domestic services

Carpet/upholstery/rug cleaning by Grimebusters, Oxfordshire's local specialists. Domestic, commercial and college. We offer you the latest wet or dry cleaning systems at highly competitive rates. Fully insured, trained and NCCA approved. Free estimates and friendly advice. Tel.: 01865 726983 / 01235 555533 / 01993 868924.

Tidy Outlook services: garden maintenance including grass cutting, hedge trimming, pruning, lopping, weeding and garden clearance. Friendly family service, weekly, fortnightly, monthly or just one visit. Fully insured, free estimates, small jobs welcome. Please tel. 01865 891749 or 01235 532136.

Situations vacant

Oxford Bridge Learning is looking for a graduate student who would be interested in helping to develop and administer our small business with the added benefit of learning how to play bridge. Please reply to oblmanagement@aol.com by 12 Dec. with your CV and details of your availability from Jan. 2012.

Choristership Assistant required on Thursday, Friday and Sunday during school term for approximately 5.5 hours per week. Assist in taking rehearsals, admin and pastoral care. Would suit a musician interested in choral music. Experience working with choirs and/or as an organist an advantage but not essential. Applications with full CV, names and addresses of two referees should be sent to Mrs Dusty Evans, HR Department, Radley College, Abingdon, Oxfordshire, OX14 2HR; tel.: 01235 543034; fax: 01235 543166; email: gjg@radley.org.uk; website: www.radley.org.uk. Closing date: 1 January 2012. Radley College is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.

Houses to let

An Englishman's home is his castle - so the saying goes. We cannot pretend we have too many castles, but if you seek quality rental accommodation in Oxford or the surrounding area, we can help. QB Management is one of

Oxford's foremost letting agents, specialising in lettings to academics, medical personnel and other professionals. We aim to offer the friendliest and most helpful service in Oxford. Visit www.qbman.co.uk for details of all properties available. Or phone, fax or email with your requirements and we will do whatever we can without obligation. Tel.: 01865 764533. Fax: 01865 764777. Email: info@qbman.co.uk.

Ethical letting? College and County have quietly established themselves as a contemporary lettings and property management company with a more European, partnership approach within the Oxford market. We look after more than 250 properties within the city and are experienced in meeting the needs of academics both as clients and applicants. For more information, call 01865 722722 or go to www.collegeandcounty.biz.

Charming townhouse to let, located at St George's Park (3 miles from city centre), within a setting of 12 acres of communal grounds. Four bedrooms: 2 double bedrooms with en suite bathrooms and 2 smaller bedrooms. Fully furnished at a high standard (antiques and works of art), piano and delightful garden. Available from Jan. to June/July 2012. Price: £1,200 p.m. excl. utilities and council tax. Contact: v.rodriguez-blanco@bham.ac.uk.

Delightful 3-double-bedroom semi-detached property located in the charming and sought after village of Stanton St John. Recently refurbished to a very high standard throughout with amazing and uninterrupted views of the countryside. Property has large private garden, driveway parking and garage. Offered unfurnished. No pets. Council Tax band F. Rent £1,400 p.c.m. Contact Emily Rowe at Scott Fraser: 01865 761111 or emily@scottfraser.co.uk.

For rent to responsible couple with references: 2-bedroom c.h. modern house with parking, private and communal garden. Very peaceful, leafy attractive location (off Iffley Turn) close to excellent amenities. Available end Jan. for a minimum of 6 months (renewable). Sorry no pets, smokers or children. House to be redecorated and refurbished by start of tenancy. Rent around £1,000 p.m. plus council tax and utilities. Tel.: 01865 361494. Mobile: 07775 316724. Email: southend104@hotmail.com.

House to rent Jan.-Mar. in picturesque village of Wolvercote: great views and only 2km from Oxford. Features double and single bedroom; wood-burning stove; modern bathroom and kitchen; conservatory dining room; additional shower and WC on first floor. Rent £850 p.c.m. to include local taxes and average winter utility bills. Reduction available for tenant willing to care for elderly cat. Deposit and references required. Email: judith.secker@tiscali.co.uk.

Jericho: furnished 3-bedroom house available 1 Aug. 2012; £1,895 p.c.m., 2½ baths. One bedroom has additional attached kitchen ideal for nanny or teenager. Secluded garden, patio, new energy-efficient boiler, eat-in kitchen, living room, dining room, all appliances. Walk to university, train and coach station, catchment area for best schools, parks, cosy, easy to maintain. Contact A Gaston: annemarie.gaston@gmail.com; gaston@cyberus.ca. Tel.: 613 745 1368 (Canada).

Summertown: well-presented 4-bedroom contemporary styled family house with wood floors on a good road in Summertown, north Oxford, offering flexible accommodation. Superb kitchen with granite worktops. Ideal for north Oxford's favoured schools. Available now at monthly rent of £1,850. Contact Finders Keepers for further details: 01865 311011.

Stunning 2-bedroom semi-detached house located north of Summertown. Finished to the very highest standards. Property has lovely private garden and driveway parking. Offered unfurnished. Pets considered. Rent £1,195 p.c.m. Photos upon request. Contact Valeria Nicolosi: 07523 658098 or valeria.nicolosi@materials.ox.ac.uk.

Victorian semi-detached house in Lime Walk, Headington, close to Old Road Campus, shops and buses to town centre. Recently refurbished with 2 double bedrooms, dressing room, 2 reception rooms, kitchen with good-quality appliances, travertine bathroom, conservatory, southwest-facing garden, wooden floors throughout, g.c.h., off-road parking. Furnished (with piano), £1,300 p.c.m. No students. Available 10 January. Contact: melania.bucciarelli.1@city.ac.uk.

Flats to let

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available for 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel.: 01993 811711.

Jericho: 2-bedroom furnished apartment available 1 July 2012; £1,575 p.c.m. Includes secure indoor parking. Smart, contemporary apartment in quiet, secure new complex; extremely popular area; walk to university, train, bus stations, restaurants, shops. Ideal for busy professionals; in catchment for best schools. Furnished to exceptional standard; large terrace, all appliances, under-floor heating, 2 full bathrooms (shower, bathtub), 1 off master bedroom. Contact A Gaston: annemarie.gaston@gmail.com; gaston@cyberus.ca. Tel.: 613 745 1368 (Canada).

Accommodation offered

Visiting academics welcomed for short or long stays in comfortable home of semi-retired academic couple, situated in quiet, exclusive, leafy central north Oxford within walking distance of main University buildings, town centre, parks, river, shops and restaurants. Rooms have colour TV, tea, coffee, kettle, refrigerator, microwave, free wireless broadband and central and independent heating. Very moderate terms. Linen, cleaning and breakfast included. Tel./fax: 01865 557879. Email: DVL23@talktalk.net.

Not sure where to live? Read and watch our great Navigator Guides with guide rents, videos, bar and area reviews. Web: www.finders.co.uk/guides. Tel.: 01865 200012.

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Academics, parent or students looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel.: 01865 481489 (01865 435229 out of hours), email: info@abodesuk.com, or visit: www.abodesofoxford.com.

Modern, quiet and light single and double studio apartments and 2-bedroom flat. East Oxford, 10 mins. walk to Magdalen Bridge, 5 mins. to shops. Fully furnished and equipped for cooking, laundry (washer/drier), wireless broadband, flat screen TV, DVD, CD player. Serviced weekly. Off-road car parking. Available now for short term rental - weeks or months. Contact: stay@oxfordbythemoth.com.

Room to let in east Oxford (Cowley) in lovely house with garden. Available from Jan. onwards, £450 p.m. all included apart from telephone. Discount for native Russian speakers. Contact lucile.desligneres@laposte.net.

For rent: large self-contained bedroom/living room on ground floor with own bathroom and kitchen, £650 p.c.m. all bills included. Use of decked area and access to garden for safe bike storage. Good area, plenty of parking, Littlemore/Cowley, close to Oxford Science Park. Large house, hallway shared with family living on first and second floor. Cats welcome. Short 3-month let considered. Available now. Call Geoff and Tanya: 07932 770277.

Three single rooms (3 nights minimum) in sought-after Jericho and within easy walking distance of the University, town centre, London buses and trains. Breakfast included. Non-smoking. Use of kitchen. Broadband. TV. Suitable for visiting academics and postdocs. Fair rates. Short or long stays. Tel./fax: 01865 516142. Email: elphickjericho@gmail.com.

Fully furnished double room in very large beautiful 3-bedroom house with garden, modern kitchen, 2½ bathrooms. Street parking available. Ten mins. walk to rail station. Move-in date flexible (14 Jan.-1 Feb.); £520 plus bills. Two female professionals looking for friendly and responsible housemate. Lots of privacy, great common space to share meals. Safe, friendly street leading to the Perch and Port Meadow. Information, photos: Dr Migena Bregu at migena.bregu@ndm.ox.ac.uk.

Accommodation sought

Going abroad? Or just thinking of letting your property? QB Management is one of Oxford's foremost letting agents and property managers. We specialise in lettings to academics, professionals and their families, and have a constant flow of enquiries from good-quality tenants seeking property in the Oxford area. For details or informal help and advice without obligation, contact us. Tel.: 01865 764533. Fax: 01865 764777. Email: info@qbman.co.uk. Or visit our website, www.qbman.co.uk, to see how we could be marketing your property.

Milton Friedman the landlord would hate increasing rental legislation, but would inflation boosting his rental income cause him sleepless nights? Finders Keepers - negotiating buy-side demand for Oxford's economists for 35+ years. Tel.: 01865 200012. Web: www.finders.co.uk.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel.: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Sustainable short-term accommodation in Summertown. The Oxford EcoFlat is a 2-bedroom flat in Summertown, north Oxford, accommodating up to 4 people with private garage and communal garden. The flat has been eco-renovated to create a light, healthy, energy efficient living space. Two mins. walk to shops and cafés and 10 mins. by bus to city

centre. From 3 nights to 6 months. Serviced and fully equipped. Contact: www.ecoflat.co.uk, 07798 725077.

Office space available

Very nice office space available this Dec. furnished or unfurnished. Close to centre, very light, high ceiling, own entrance door, hallway, WCs, kitchen, 3 hrs. free parking outside. Parking permit available; £650 plus bills. Contact: oxhomes@aol.com.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) - or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm - woods, valleys, river, bluebells, wildlife. Available weekends; low winter prices; big Oxford discount. Pictures at <http://web.me.com/haroldcarter/Wakeham-Home/> or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c.h., wood burner and broadband. Ideal for reading, writing, painting, walking. Short winter breaks available from £200. Tel.: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Greek island holidays. Since 1992, Thalpos Holidays has been personally selecting holiday properties and locations for independent travellers and their families. Villas with private pools and charming cottages by the sea in Skopelos, Skiathos, Alonissos, Corfu, Paxos, Lefkas, Kefalonia, Zante and, new for this year, coastal locations in the southern Peloponnese. Prices start from £65 per night! Visit us at www.holidayislands.com or contact us at info@holidayislands.com. Tel.: +30 24240 29036.

Venice, Italy - charming apartment in San Samuele available for short-stay lets from 1 week. Fully equipped, comfortable, sleeps 5. Contact: tagariello@libero.it.

Property for sale

Charming 2-bed cottage in Cholsey for sale: chain-free. Sash windows, open chimneys, original quarry tiles, 2 bright and spacious double bedrooms, 2 receptions and garden over 140'. Off-road parking; under 10 mins. walk to railway station (direct trains to Paddington/Reading/Oxford); convenient for the M4 and M40, a slipway onto the Thames and the Ridgeway; £235,000. See: www.rightmove.co.uk/property-for-sale/property-35687729.html.

Notifications of Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Hanseatic Scholarship

Alfred Toepfer Stiftung FVS; Hanseatic Scholarship; undergraduate (final year) and graduate Oxbridge students to study in Germany; 2 scholarships, approximately €15,000 plus travel; 3 February; www.ox.ac.uk/feesandfunding/graduates/internationalopportunities/german/hanseatic

Michael Foster Memorial Scholarship

German Academic Exchange Service (DAAD); Michael Foster Memorial Scholarship; undergraduate (final year) and graduate Oxford students to study in Germany; monthly maintenance and remission of host university/institution fees plus travel allowance and book grant; 3 February; www.ox.ac.uk/feesandfunding/graduates/internationalopportunities/german/foster

Theodor Heuss Research Fellowship

Alexander von Humboldt Stiftung; Theodor Heuss Research Fellowship; postgraduate or postdoctoral students to study in Germany; monthly maintenance and remission of host university/institution fees plus travel allowance; 3 February; www.ox.ac.uk/feesandfunding/graduates/internationalopportunities/german/theodor

Santander Academic Travel Awards

Santander Academic Travel Awards; graduate students to travel to Santander network countries to conduct fieldwork, collaborative work or engage in other study projects; approximately 30 awards up to £1,000 each; 24 February; www.ox.ac.uk/feesandfunding/graduates/internationalopportunities/santander

Charterhouse European Bursaries

Charterhouse European Bursaries; undergraduate or graduate students to undertake a period of study in EC, EFTA, Eastern or Central European countries (excluding Russia); usually 2 awards up to £4,000 each; 17 February; www.ox.ac.uk/feesandfunding/graduates/internationalopportunities/charterhouse

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the university and colleges, see www.ox.ac.uk/about_the_university/jobs.

The university is committed to equality and valuing diversity.

University of Oxford

Department of International Development; University Lecturership in Development Economics; £42,733–£57,431; 1 February; www.qeh.ox.ac.uk/vacancies

Oxford-Man Institute of Quantitative Finance; Senior Postdoctoral Research Fellow; £42,733–£49,539 plus £10,000 p.a. travel and research allowance; 20 December; www.oxford-man.ox.ac.uk/vacancies

Colleges, Halls and Societies

Hertford; College Librarian; grade 6; 6 January; www.hertford.ox.ac.uk/advertised-posts

Jesus; Senior Visiting Research Fellowship; 17 February; www.jesus.ox.ac.uk

Jesus; non-stipendiary Junior Research Fellowship in Economics; £2,183 salary enhancement; 3 February; www.jesus.ox.ac.uk

Kellogg; Research Membership of Kellogg College Common Room; 13 January; www.kellogg.ox.ac.uk/news/vacancies.php

St Antony's, European Studies Centre; Deakin Visiting Fellowship 2012–13; c.£14,000; 13 January; www.sant.ox.ac.uk/esc/fellowships/deakin.html

St Antony's, European Studies Centre; Santander Visiting Fellowship 2012–13; c.£20,000; 13 January; www.sant.ox.ac.uk/esc/fellowships/santander.html

St Benet's Hall; Master; postbox@miles-partnership.com

St Cross; Development, Alumni Relations and Communications Assistant; £17,179–£19,822; 9 January; www.stx.ox.ac.uk/general/job_opportunities or bursary.administrator@stx.ox.ac.uk

Somerville in association with the Faculty of Law; Tutorial Fellowship and CUF Lecturership in Law; noon, 27 January; www.some.ox.ac.uk/jobs

Wadham; Keeley Visiting Fellowship 2012–13; 24 February; www.wadham.ox.ac.uk/fellows-staff/vacancies/academic-vacancies.html

Wadham and the Faculty of English Language and Literature; CUF Lecturership in Medieval and Early Modern English Literature in association with a Tutorial Fellowship; £42,733–£57,431; 23 January; www.wadham.ox.ac.uk/fellows-staff/vacancies/academic-vacancies.html

Wolfson; Lodge Receptionist; £13,237; 16 December; www.wolfson.ox.ac.uk/vacancies

External Vacancies

Oxford Centre for Hebrew and Jewish Studies; Albert and Rachel Lehmann Junior Research Fellowship in Jewish History and Culture; £29,099; 15 January; www.ochjs.ac.uk or enquiries@ochjs.ac.uk

Girton College, Cambridge; 3-year Research Fellowship in Arts, Humanities and Social Sciences (specifically: Architecture, Art History, Education, Human Geography, Law, Music, Philosophy (inc. Philosophy of Science), Politics, Psychology, Sociology, Theology); £18,190–£20,409 pre-PhD, £19,261–£21,652 post-PhD; 11 January; www.girton.cam.ac.uk/vacancies/research or jrfs@girton.cam.ac.uk

Clare Hall, Cambridge; Isaac Newton-Ann Johnston Research Fellowship 2012; £21,652 plus meals allowance; 30 December; www.clarehall.cam.ac.uk or tutorial.secretary@clarehall.cam.ac.uk

Jesus College, Cambridge; fixed-term 5-year College Lectureship in Law; £26,629–£32,751; 20 January; www.jesus.cam.ac.uk/fellows-staff/vacancies/

St Edmund's College, Cambridge; 2-year non-stipendiary Postdoctoral Research Fellowships; 20 January; www.st-edmunds.cam.ac.uk/posts/prf-2012/index.php

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