

# Gazette



<p><b>Council and Main Committees</b> <span style="float: right;"><b>204</b></span></p> <hr/> <p>Council of the University: Approval of nomination of external member of Council</p> <hr/> <p>Council of the University: Changes in Regulations: (a) Education Committee (b) Planning and Resource Allocation Committee (c) Curators of the Sheldonian Theatre</p> <hr/> <p>Council of the University: Register of Congregation</p> <hr/> <p><b>Congregation</b> <span style="float: right;"><b>206</b></span></p> <hr/> <p>Congregation 10 December: Degree by Resolution</p> <hr/> <p>Congregation 15 January: Voting on Legislative Proposal: Amendments to Chung Kin Kwok Fund</p> <hr/>	<p><b>Notices</b> <span style="float: right;"><b>207</b></span></p> <hr/> <p>Consultative notices: Consolidation of Faculty of Law Prize and Scholarship Funds Consolidation of Department of Plant Sciences Trust Funds Academic Services and University Collections: Review of the Botanic Garden</p> <hr/> <p>General notices: <i>Gazette</i> publication arrangements MSc in Neuroscience University of Oxford Staff Pension Scheme: Report and Accounts</p> <hr/> <p>Appointments: Social Sciences</p> <hr/> <p>Electoral Boards: Professorship of the Study of the Abrahamic Religions Professorship of Microbiology</p> <hr/> <p>Musical Events: St Stephen's House Jacqueline du Pré Music Building</p> <hr/> <p><b>Lectures</b> <span style="float: right;"><b>209</b></span></p> <hr/>	<p><b>Examinations and Boards</b> <span style="float: right;"><b>210</b></span></p> <hr/> <p>Supplications for the Degree of Doctor of Letters</p> <hr/> <p>Examinations for the Degree of Doctor of Philosophy</p> <hr/> <p>Examinations for the Degree of Master of Philosophy</p> <hr/> <p>Examinations for the Degree of Master of Science</p> <hr/> <p>Examinations for the Degree of Master of Studies in Legal Research</p> <hr/> <p>Changes to Examination Regulations: Humanities Board Social Sciences Board</p> <hr/> <p><b>Advertisements</b> <span style="float: right;"><b>212</b></span></p> <hr/> <p><b>Notifications of Vacancies</b> <span style="float: right;"><b>214</b></span></p> <hr/> <p>University of Oxford</p> <hr/> <p>Colleges, Halls and Societies</p> <hr/> <p>External Vacancies</p> <hr/>
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# Council and Main Committees

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## Council of the University

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### Approval of nomination of external member of Council

No request to the contrary having been received, the following nomination was deemed to have been approved at 4 pm on Thursday, 29 November:

The nomination by Council, under the provisions of section 4 (7)–(10) of Statute VI, of **Sir Crispin Davis**, MA Oxf, as a member of Council for four years from Hilary term 2013.

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## Council of the University

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### Changes in Regulations

Council has made the following changes in regulations, to come into effect on **21 December**.

#### (a) Education Committee

##### *Explanatory Note*

The following increases the number of committee members Education Committee may co-opt from two to three.

##### *Text of Regulations*

In Part 2 of Council Regulations 15 of 2002, concerning the Education Committee, delete existing regulation 2.2 and substitute (new text underlined, deleted text scored through):

'2.2. The committee may co-opt up to two ~~three~~ additional members, one of whom may be an external member.'

#### (b) Planning and Resource Allocation Committee

##### *Explanatory Note*

The following regulation changes enact revisions to the terms of reference and membership of the Planning and Resource Allocation Committee in accordance with recommendations emerging from a self-review exercise undertaken by the committee.

##### *Text of Regulations*

Delete Part 5 of Council Regulations 15 of 2002 concerning the Planning and Resource Allocation Committee, and substitute

(new text underlined, deleted text scored through):

'5.1. The Planning and Resource Allocation Committee shall consist of:

~~(1) the Vice-Chancellor;~~

(12) the Pro-Vice-Chancellor (Planning and Resources), who shall be vice-chairman of the committee;

~~(23)–(45) the Proctors and the Assessor;~~

(56) the Chairman or Vice-Chairman of the Conference of Colleges, as determined by the Conference of Colleges;

~~(67) the Chairman of the Committee of Estate Bursars;~~

~~(78)–(104) the heads of each of the divisions;~~

~~(112)–(1516) five persons appointed by Council from among the members of Council specified in section 4 (15)–(25) of Statute VI;~~

(16), (17), (18) two external persons a person appointed by Council each of whom may be appointed from among the members of Council specified in section 4 (7)–(10) of Statute VI;

~~(1819) the Chairman of the Building and Estates Subcommittee of the Planning and Resource Allocation Committee;~~

~~(1920) the Chairman of the Value for Money Subcommittee of the Planning and Resource Allocation Committee;~~

(2021) one student member representative, selected by the Council of the Oxford University Student Union from among the student member representatives on Council.

5.2. In appointing the members at regulation 5.1 ~~(112)–(1716)~~ above, Council shall always ensure that there is within the total membership of the committee an appropriate balance across the academic activities of the various divisions, and between the divisions, and the non-divisional constituency as reasonably practicable.

5.3. Subject to the approval of Council on each occasion, the committee may co-opt one additional member, on condition that the committee shall always ensure by the use of its power of co-optation that the range of interests in the collegiate University is as fully reflected within the total membership of the committee as is reasonably practicable.

5.4. The committee shall be responsible to Council for monitoring and implementing the University's Strategic Plan, setting its annual budget, and resource allocation. In particular, it shall be responsible for the following matters:

(1) reporting annually to Council on the implementation of the University's strategic plan through divisional and service plans;

(2) making recommendations to Council on updates of the University's strategic plan, with reference to divisional plans and with regard to financial sustainability;

(3) recommending the approval, or reference back, of five-year plans prepared annually by the divisional boards, the Department for Continuing Education, the services, and any other spending sectors, with reference to the University's financial sustainability and against the priorities set out in the University's strategic plan, and reporting to Council as appropriate;

~~(41) the preparation and annual updating of a five-year rolling plan for income and expenditure for all aspects of the academic, academic services, and other activities of the University (in the light of plans referred to under (3) above) prepared by the divisional boards, the Department for Continuing Education, the services sector, and any other spending sectors);~~

(52) making recommendations to Council on an the University's annual budget in the light of the overall plan proposed by the Finance Committee and agreed by Council, the annual operating statements from the academic divisions and other spending sectors, and other relevant information;

(63) the development, implementation, refinement and monitoring of resource allocation procedures to enable annual budgets to be set, and the making of recommendations to Council as appropriate;

(74) the keeping under review of, and the making of recommendations to Council as necessary on, student numbers, the distribution of students between various categories, and levels of student fee;

(85) the monitoring of the work of the academic divisions, the Department for Continuing Education, and the services sector against their approved plans and budgets;

(96) the embedding within the University's processes and culture of greater economy (minimising the cost of an activity), greater efficiency (the relationship between the output of goods and services and the resources used to produce them) and/or greater effectiveness (the extent to which objectives are met), collectively known as "value for money";

(107) the oversight of, and the making of recommendations to Council on, the institutional financial arrangements between the University and the colleges, societies and Permanent Private Halls in relation to the provision of teaching, research, administration and services arising from the college fee settlement;

(118) the consideration of termly reports on the progress of the University's fundraising for capital and recurrent purposes oversight of, and the making of recommendations to Council on, the work of the University Development Programme;

(129) approval of expenditure on capital projects and space allocations recommendations made by the Capital Steering Group and where appropriate reporting to Council on such approvals; and submitting recommendations to Council for expenditure on capital projects and space allocations or proposals referred by the Capital Steering Group which require approval of Council,

all in accordance with the financial limits set out in the Financial Regulations;

(1310) the consideration of, and the giving of advice to Council on, the use of any resources which are not delegated or allocated to the academic divisions, academic services sector, or other bodies (whether trust funds, University reserves, unearmarked benefactions, capital funds, or reserves of any other description);

(1411) as appropriate, the consideration of, and the giving of advice to Council on, all aspects of the financial relationships between the University, HEFCE and other external funding bodies.

5.5. (1) The committee shall have power to make, amend and repeal regulations concerning any of the following matters, on condition that it shall bring forward to Council for decision any case which it considers to raise particular difficulties:

(a) the University fees payable by Home/EU students and by overseas students, within such policy in that regard as may be laid down by Council from time to time;

(b) the fees, other than fees under (a) above, payable by candidates for examinations, and related fees (such as the matriculation fee and fees in respect of degree certificates);

(c) the establishment of a new statutory post, and any changes in regulations governing existing statutory posts (in cases in which the making of such provisions by regulation is permissible in law).

(2) The committee shall also have power to delegate to the divisional boards, at its discretion and within such guidelines as it may agree from time to time with the boards, authority to make regulations under (c) above.'

### **(c) Curators of the Sheldonian Theatre**

#### *Explanatory Note*

These changes release the Curators from the obligation to pay their portion of the income from the Wills' Benefaction to the Buildings and Estates Subcommittee of Council's Planning and Resource Allocation Committee and update the regulation concerning the way in which the Curators receive funding from the central University to reflect current practice.

#### *Text of Regulations*

In Part 8 of Council Regulations 2 of 2004, concerning the Curators of the Sheldonian Theatre, delete existing regulation 8.4 and substitute:

'8.4 For the purposes outlined in 8.2 and 8.3 above, the curators shall receive and apply any net income from activities in the theatre, and such other sums as may be determined from time to time by Council by regulation or otherwise.'

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### **Council of the University**

#### **Register of Congregation**

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Avlami, P**, Trinity  
**Barker, R W**, Exeter  
**Drew, V L**, Humanities Division  
**Mantini, D**, Department of Experimental Psychology  
**Tamarro, P**, Queen's

#### **Divisional and Faculty Boards**

For changes in regulations for examinations see 'Examinations and Boards' below.

# Congregation

**Congregation** 10 December

## Degree by Resolution

*This content has been removed as it contains personal information protected under the Data Protection Act.*

**Congregation** 15 January noon

¶ Members of Congregation are reminded that any two members may, not later than **noon on 7 January**, give notice in writing to the Registrar that they intend to oppose or amend the legislative proposal below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise, the legislative proposals and changes to Congregation Regulations shall be declared carried at the meeting.

### Voting on Legislative Proposal: Amendments to Chung Kin Kwok Fund

#### Explanatory Note

The following legislative proposal, submitted by Council under Part 2 of Council Regulations 25 of 2002 concerning trusts, amends the name of the fund and the post that it endows, following the donor's change of name from Chung Kin Kwok to Chung Hon Dak; and removes the obligation to apply part of the Fund towards exhibiting the Ming dynasty Map of East Asia ("the Selden Map") in Shanghai. Both changes have the approval of the donor.

*WHEREAS it is expedient to change the existing provisions governing the Chung Kin Kwok Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

#### Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, in § 65 amend the title of the fund and regulations 1 and 3 as follows (new text underlined, deleted text scored through):

#### '§ 65. Chung Kin Kwok Hon Dak Fund

1. The University receives with gratitude the sum of £2,000,000 from the Chung Hon Dak Education Foundation Co Limited (formerly known as the Chung Kin Kwok Education Foundation Co Limited) to be held on the trusts declared in this regulation. Further money or property may be paid or transferred to the University to be held on the same trusts. The assets so held will be known as the Chung Kin Kwok Hon Dak Fund ("the Fund").'

'3. The University shall apply the income of the Fund:

(1) in the period ending ten (10) years from the date of the trust instrument, supporting conservation of and providing digital access to the University's Chinese books, manuscripts and maps, in particular meeting the costs of providing the Ming dynasty Map of East Asia ("the Selden Map") for exhibition in Shanghai; and

(2) thereafter, supporting the salary and expenses of the Chung Kin Kwok Hon Dak Chinese Studies Librarian ("the Post"). The Post holder shall be responsible for managing and promoting access to the Bodleian's Chinese collections for the purposes of educational study and research.

Any surplus income in any year shall, at the discretion of the University, be used in that year for the support of Chinese studies within the University's libraries or be placed on reserve for expenditure in the subsequent year as if it were income in that subsequent year.'

#### Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mr P Burns at the University Offices, Wellington Square (telephone: (2)70193; email: [paul.burns@admin.ox.ac.uk](mailto:paul.burns@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

# Notices

## Consultative notices

### Consolidation of Faculty of Law Prize and Scholarship Funds

On 5 November, Council approved the consolidation of a number of small funds, all of which endow scholarships and/or prizes for Law students, into a single fund, in order to simplify administrative arrangements, by the passing of a resolution for the purposes of sections 267-274 of the Charities Act 2011 ("the Act"). The names of the current scholarships and prizes have been recorded in the trust regulations of the single fund to ensure that they are not forgotten. The approval of Council and the resolution passed for the purposes of the Act shall be effective 15 days after the date of publication of this notice unless written notice of a resolution, signed by at least 20 members of Congregation and calling upon Council to withhold such approval and such resolution, has been given to the Registrar by **noon on 17 December**. The full text of the resolution is set out below (see also *Gazette*, 25 October, p 100).

Council agreed to:

(i) **note** that the gross income of each of the following funds ("the Funds") in its last financial year did not exceed £10,000, that the Funds do not hold any designated land and are not companies or other bodies corporate, that the Funds hold permanent endowment, and that therefore the Funds comply with the requirements of the Charities Act 2011:

- (a) Chiles Award Fund
- (b) John Morris Prize Fund
- (c) Martin Wronker Prizes Fund
- (d) Peter Birks Memorial Fund
- (e) Winter Williams Prizes and Studentships Fund;

(ii) **resolve** for the purposes of sections 267-274 of the Charities Act 2011 that all the property of the Chiles Award Fund, John Morris Prize Fund, Peter Birks Memorial Fund, and Winter Williams Prizes and Studentships Fund, should be transferred to the Faculty of Law Prize

and Scholarship Fund, Council being satisfied that:

(a) it is expedient in the interests of furthering the purposes of each of the above funds for its property to be transferred as set out above; and

(b) the Faculty of Law Prize and Scholarship Fund has purposes that are substantially similar to all of the purposes of each of the above funds;

(iii) **resolve** for the purposes of sections 267-274 of the Charities Act 2011 that half of the property of the Martin Wronker Prizes Fund should be transferred to the Faculty of Law Prize and Scholarship Fund, and half to the Medical Sciences Divisional Fund of University of Oxford Development Trust to be held for the purpose of funding an annual prize in medicine, Council being satisfied that:

(a) it is expedient in the interests of furthering the purposes of the above fund for its property to be transferred as set out above; and

(b) the Faculty of Law Prize and Scholarship Fund and the Medical Sciences Divisional Fund of University of Oxford Development Trust, taken together, have purposes that are substantially similar to all of the purposes of the above fund; and

(c) that each of the Faculty of Law Prize and Scholarship Fund and the Medical Sciences Divisional Fund of University of Oxford Development Trust has purposes that are substantially similar to one or more of the purposes of the above fund;

(iv) **resolve** that the resolutions at (ii) and (iii) above be notified to the *University Gazette* and, provided that no notice of a resolution calling upon Council to annul or amend the proposals is received by the Registrar by noon on the eleventh day after the day on which the proposals are published, resolve that copies be sent to the Charity Commission together with a statement of the University's reasons for passing them. If the Charity Commission requires

further steps to be taken the Registrar is authorised to take such steps as are necessary. Once the above resolution takes effect the Trusts Administrator is authorised to take such steps as are necessary to transfer the property of the Funds in accordance with the above resolutions and any guidance given by the Commission for the purposes of the Charities Act 2011.

### Consolidation of Department of Plant Sciences Trust Funds

On 5 November, Council approved the consolidation of a number of small funds of the Department of Plant Sciences into a single fund, in order to simplify administrative arrangements and provide greater flexibility in applying income, by the passing of a resolution for the purposes of sections 267-281 of the Charities Act 2011 ("the Act"). The names of the current funds have been recorded in the trust regulations of the single fund to ensure that they are not forgotten. The approval of Council and the resolution passed for the purposes of the Act shall be effective 15 days after the date of publication of this notice unless written notice of a resolution, signed by at least 20 members of Congregation and calling upon Council to withhold such approval and such resolution, has been given to the Registrar by **noon on 17 December**. The full text of the resolution is set out below (see also *Gazette*, 25 October, p 101).

Council agreed to:

(i) **note** that the gross income of each of the following funds in its last financial year did not exceed £1,000 or that the market value of each fund does not exceed £10,000, and that therefore section 281 of the Charities Act 2011 applies to them:

- (a) Brooks Memorial Fund
- (b) Gertrude Witt Fund
- (c) Harley Prize of the New Phytologist Trust
- (d) Jimmy Elliott Memorial Fund
- (e) Mrs H B Fielding Benefaction Fund
- (f) Nancy Lindsay Memorial Fund

(g) School of Forestry Jubilee Prize Fund

(h) Styles Memorial Prize Fund

(i) Villar Bequest Fund

(j) Wilson Scholarships in Forestry Fund;

(ii) **resolve** for the purposes of section 281 of the Charities Act 2011 that the above-mentioned funds should be freed from the restrictions with respect to expenditure of capital that apply to them, Council being satisfied that the purposes set out in the trusts to which the funds are subject could be carried out more effectively if the capital of the funds could be expended as well as income accruing to it, rather than just such income;

(iii) **note** that the gross income of each of the following funds in its last financial year did not exceed £10,000, that such funds do not hold any designated land and are not companies or other bodies corporate and that therefore sections 267–272 of the Charities Act 2011 apply to them:

(a) Brooks Memorial Fund

(b) Gertrude Witt Fund

(c) Harley Prize of the New Phytologist Trust

(d) Jimmy Elliott Memorial Fund

(e) Mrs H B Fielding Benefaction Fund

(f) Nancy Lindsay Memorial Fund

(g) School of Forestry Jubilee Prize Fund

(h) Styles Memorial Prize Fund

(i) Villar Bequest Fund

(j) Wilson Scholarships in Forestry Fund;

(iv) **resolve** for the purposes of sections 267–272 of the Charities Act 2011 that all the property of the funds listed at (iii) above should be transferred to the Department of Plant Sciences General Purposes Fund, Council being satisfied that:

(a) it is expedient in the interests of furthering the purposes of each of the above funds for its property to be transferred as set out above; and

(b) the Department of Plant Sciences General Purposes Fund has purposes that are substantially similar to the purposes (or any of the purposes) of each of the above funds;

(v) **note** that the gross income of each of the following funds in its last financial year did not exceed £10,000, that such funds do not hold any designated land and are not companies or other bodies corporate, that such funds hold permanent endowment, and that therefore sections 267–274 of the Charities Act 2011 apply to them:

(a) Curator of the Fielding Herbarium Fund

(b) Forestry Professor Fund

(c) J Burt Davy Research Scholarship Fund

(d) Samuel Wilson Fund

(e) Sherardian Campaign Fund

(f) Sibthorpe Professor of Plant Science Fund

(g) Study of Agriculture Fund;

(vi) **resolve** for the purposes of sections 267–274 of the Charities Act 2011 that all the property of the funds listed at (v) above should be transferred to the Department of Plant Sciences General Purposes Fund, Council being satisfied that:

(a) it is expedient in the interests of furthering the purposes of each of the above funds for its property to be transferred as set out above; and

(b) the Department of Plant Sciences General Purposes Fund has purposes that are substantially similar to all of the purposes of each of the above funds;

(vii) **resolve** that the resolutions at (iv) and (vi) above be notified to the *University Gazette* and, provided that no notice of a resolution calling upon Council to annul or amend the proposals is received by the Registrar by noon on the eleventh day after the day on which the proposals are published, **resolve** that copies be sent to the Charity Commission together with a statement of the University's reasons for passing them. If the Charity Commission requires further steps to be taken the Registrar is authorised to take such steps as are necessary. Once the above resolutions take effect the Trusts Administrator is authorised to take such steps as are necessary to transfer the property of the Funds in accordance with the above resolutions and any guidance given by the Commission for the purposes of the Charities Act 2011.

## Academic Services and University Collections

### REVIEW OF THE BOTANIC GARDEN

As part of the standard pattern of departmental reviews, the Academic Services and University Collections (ASUC) will be holding a review of the Botanic Garden on 18 and 19 April 2013. The terms of reference of the review are:

- to review the governance, management, finances and staffing of the Botanic Garden in the context of:
  - its strategic plan;
  - its relationship with other bodies (including those in the academic divisions and in ASUC, and Magdalen College);
  - its roles in conservation, teaching and research; and
  - its obligations to its local, national and international public, including outreach, and the balance between these functions;
- and to make recommendations, bearing in mind where there are financial implications the level of resources likely to be available within the University and possible alternative ways of raising funds to implement them.

The review committee will be chaired by the Pro-Vice-Chancellor (Research, Academic Services and University Collections), **Professor Ian Walmsley**, and will comprise in addition **Professor Judith Armitage**, Department of Biochemistry, **Professor Stephen Blackmore**, Royal Botanic Garden, Edinburgh, **Professor Peter Gregory**, University of Reading and East Malling Research, **Professor Nicholas Harberd**, Department of Plant Sciences, and **Professor Paul Smith**, Oxford University Museum of Natural History.

Comments to the review committee are welcome, whether from organisational units or from individual members of the collegiate University. These should be sent to Charles Shaw (charles.shaw@admin.ox.ac.uk) at the University Offices by **15 March 2013**.

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**General notices**


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**Gazette publication arrangements**

This is the final *Gazette* of Michaelmas term. Publication for Hilary term will begin on 10 January. The usual deadline arrangements will apply.

**MSc in Neuroscience****HILARY TERM 2013***Approval deadlines*

Essay topics must be approved by the appropriate module organiser before the deadlines given below:

Module B1 - Motor Systems: Friday, 1 March

Module B2 - Computational Neuroscience: NO APPROVAL DEADLINE

Module A2 - Learning and Memory: Monday, 11 March

Module C1 - CNS Development and Plasticity: Friday, 15 March

Module A1 - Cognitive Neuroscience: Monday, 18 March

*Submission deadlines*

Essays must be submitted online via WebLearn (unless otherwise noted) by noon (UK time) on the deadlines given below:

Module B2 - Computational Neuroscience: Friday, 8 March (submitted as hard copy to Examination Schools)

Module B1 - Motor Systems: Wednesday, 13 March

Module A2 - Learning and Memory: Friday, 22 March

Module C1 - CNS Development and Plasticity: Wednesday, 27 March

Module A1 - Cognitive Neuroscience: Wednesday, 3 April

**University of Oxford Staff Pension Scheme****REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2012**

The Report and Accounts of the Scheme for the year ended 31 March 2012 have now been published. Copies may be obtained on application to Jan Killick, the Secretary to the Trustees of the University of Oxford Staff Pension Scheme, University of Oxford, 23-38 Hythe Bridge Street, Oxford OX1 2ET (tel Oxford 616164).

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**Appointments**


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**Social Sciences****CHICHELE PROFESSORSHIP OF PUBLIC INTERNATIONAL LAW**

**Catherine Jean Redgwell**, LLB British Columbia, BA Winnipeg, MSc Lond, Professor of International Law, Faculty of Laws, UCL, has been appointed to the Chichele Professorship of Public International Law in the Faculty of Law with effect from 1 September 2013.

Professor Redgwell will be a fellow of All Souls.

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**Electoral Boards**


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**Composition of Electoral Boards**

The composition of the electoral boards to the posts below, proceedings to fill which are currently in progress, is as follows:

**PROFESSORSHIP OF THE STUDY OF THE ABRAHAMIC RELIGIONS***Appointed by*

The Principal of Harris Manchester	Mr Vice-Chancellor <sup>1</sup>
The Principal of Lady Margaret Hall	<i>ex officio</i>
Professor M Goodman	Council
Professor M Siddiqui	Council
Professor E Herzig	Humanities Division
Professor P Alexander	Faculty of Theology and Religion
Professor S Foot	Faculty of Theology and Religion
Professor S Hausner	Faculty of Theology and Religion
Professor C Shields	Lady Margaret Hall

**PROFESSORSHIP OF MICROBIOLOGY***Appointed by*

Professor W James (Pro-Vice-Chancellor)	Mr Vice-Chancellor <sup>1</sup>
The Warden of Wadham	<i>ex officio</i>
Professor D Smith	Council
Professor J Mellor	Council
Professor D W Holden	Medical Sciences Board
Professor M Freeman	Medical Sciences Board
Professor C Tang	Medical Sciences Board
Professor D J Sherratt	Medical Sciences Board
Professor P Beer	Wadham

<sup>1</sup>Appointed by Mr Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

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**Musical Events**


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**St Stephen's House****THE SIXTEEN CHRISTMAS CONCERT**

The Sixteen is recognised as one of the world's greatest ensembles and will give a concert at 7.30 pm on 20 December at the Church of S John the Evangelist, 109A Iffley Road, playing music by Josquin, Byrd and many others plus traditional songs. More information: [www.sje-oxford.org](http://www.sje-oxford.org); tickets: £25, £18, £10 (concessions £20, £13, £5); available from [www.ticketsoxford.co.uk](http://www.ticketsoxford.co.uk) or on the door.

*Title:* 'The truth from above'

**Jacqueline du Pré Music Building****CHRISTMAS OPERA CONCERT**

A Christmas Opera Concert will be given at 8 pm on 14 December in the Jacqueline du Pré Music Building (St Hilda's), featuring **Julia Weatherley**, **Kara Florish** (sopranos) and **Panaretos Kyriatzidis**, who will perform familiar arias and well-known Christmas carols. Tickets £7.50, available from Sonja Fenton Pryor (Nursery Manager, Jack Straw's Lane University Nursery) at [jackstraws.manager@kidsunlimited.co.uk](mailto:jackstraws.manager@kidsunlimited.co.uk) or 0845 365 2920. Refreshments will be on offer during the interval.

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# Lectures

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**Mathematical, Physical and Life Sciences****Mathematical Institute****ASTOR LECTURE**

**Professor Michael Hopkins**, Harvard, will deliver the Astor lecture at 4.30 pm on 17 December in Lecture Theatre 1, Mathematical Institute, St Giles'.

*Subject:* 'The homotopy groups of spheres'

# Examinations and Boards

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## Supplications for the Degree of Doctor of Letters

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information protected under the  
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## Examinations for the Degree of Doctor of Philosophy

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### **Changes to Examination Regulations**

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For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see [www.ox.ac.uk/gazette/examinationregulations](http://www.ox.ac.uk/gazette/examinationregulations).

#### **Humanities Board**

##### **HONOUR SCHOOL OF CLASSICS AND ENGLISH**

*corrigendum:* to correct date of effect of previously published changes

#### **Social Sciences Board**

##### **DPHIL IN COMPARATIVE SOCIAL POLICY/EVIDENCE-BASED SOCIAL INTERVENTION**

to provide an alternative pathway with separate publishable papers replacing the central chapters of the conventional thesis

##### **MSC AND MPHIL IN MODERN JAPANESE STUDIES**

to clarify which committees are responsible for running the programme and overseeing the examination process

##### **MSC IN EDUCATIONAL RESEARCH METHODOLOGY**

to reflect the withdrawal of the programme with effect from the 2012-13 academic year

##### **MSC IN MAJOR PROGRAMME MANAGEMENT**

to clarify the time period allowed to elapse before students are required to resit a failed component

##### **POSTGRADUATE DIPLOMA IN STRATEGY AND INNOVATION**

to change the core course title to better reflect its revised content

# Advertisements

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

Telephone: 01865 (2)80548

Web: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising)

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

## Miscellaneous

### Gazette publication arrangements

Advertisers are asked to note that this is the final *Gazette* of Michaelmas term. Publication for Hilary term will begin on 10 January. The usual deadline will continue to apply (see above).

### Son et Lumiere

**Paul Gallico's *The Snow Goose*** will be performed at 7 pm, Tues 11–Sat 15 Dec, at S John the Evangelist church (SJE), 109A Iffley Rd. A young girl and a reclusive and disabled artist, Rhayader, are thrown together when a wounded bird lands on their beach. As they nurse it, friendship and trust develop and, with the Snow Goose, Rhayader is restored. When the call goes out for aid to British forces trapped at Dunkerque, he sets out in his sailboat across the Channel to play his part. With a lighthouse in the church, dazzling sound and light special effects and the mellifluous voice of Sir Patrick Stewart, this is a spectacular show and a parable on the power of friendship and love. A rival for any pantomime. Most suitable for children 8–15, but appeals to all ages. See: [www.sje-oxford.org](http://www.sje-oxford.org). Tickets: £10 (£8/£5 concessions) from [www.oxfordplayhouse.com/ticketsoxford](http://www.oxfordplayhouse.com/ticketsoxford) or on the door.

### Research participants sought

**Do you care for someone who uses telecare equipment at home?** The AKTIVE project is trying to find out how telecare - including pendant alarms, motion sensors and fall detectors - affects older people and those who care for them. We would like to interview carers in Oct–Dec to find out what it's like to care for an older person and whether telecare makes an impact. We can either call you at a time convenient for you or host you at the Institute of Population Ageing on Banbury Rd. If you have experience of telecare equipment, we would like to hear from you. We will provide a gift of £20. If you think you can tell us about your experiences of care and telecare, please contact our research team on: 01865 612816/[kate.hamblin@ageing.ox.ac.uk](mailto:kate.hamblin@ageing.ox.ac.uk).

## Oxford University Newcomers' Club

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

## Antiques bought and sold

**Antiques and decorative objects** bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014.

## Restoration and conservation of antique furniture

**John Hulme** undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

## Services offered

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: [staff@mbeesummertown.co.uk](mailto:staff@mbeesummertown.co.uk). Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

**Tree surgery.** Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson on 07976 261850 or 0845 458 2980.

**Airport/taxi service.** Highly reliable service, 20 years' experience of getting you to the airport stress free. Business or pleasure. Comfortable Mercedes saloon or Volvo Estate. Child seats available. Fully licensed and insured. Sample car prices: Oxford to Heathrow, from £75; Eurostar, £95; Cambridge, £125. Call Clive Roberts to discuss your needs or for advice. Account customers welcome. Mobile: 07917 566077. Home: 01865 778608. Email: [cliveroberts@talktalk.net](mailto:cliveroberts@talktalk.net).

**Carpenter/joiner.** For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 667423 (evening) or 07961 444957 (daytime). Email: [rob@robguthrie.com](mailto:rob@robguthrie.com). Web: [www.robguthrie.com](http://www.robguthrie.com).

**Hope Services** is a family-run typesetting company established more than 35 years ago. Based in the heart of Oxfordshire, we specialise in the styling and production of published material. We regularly work on all types of publications including early learning teaching titles; single-author, first-time novels and novellas; academic law books and journals; and social, financial and technical reports. We would be happy to discuss and develop your ideas, and provide you with an individual quote. Please feel free to contact us at Hope Services (Abingdon) Ltd. Tel: 01235 530439. Web: [www.hopeservices.co.uk](http://www.hopeservices.co.uk). Email: [mark.harvey@hopeservices.co.uk](mailto:mark.harvey@hopeservices.co.uk).

**Frances Carroll Nutrition.** I am a qualified, regulated and insured nutrition practitioner skilled at identifying nutrient imbalances and correcting them to optimise health. I see people with a wide range of conditions. Most common include mental health issues such as depression, anxiety, stress and panic attacks, those in pain and those wishing to lose body fat. See: [www.francescarroll.co.uk](http://www.francescarroll.co.uk); [www.facebook.com/francescarrollnutrition](https://www.facebook.com/francescarrollnutrition); <https://twitter.com/FrancesCarroll>; [www.francescarrollnutrition.wordpress.com](http://www.francescarrollnutrition.wordpress.com).

## Situations vacant

**TEFL-qualified teachers required** for closed courses of Japanese students in March at Oxford University colleges. Excellent rates of pay: £25/hr for the right candidates. Please send a brief CV to [bwsm@btinternet.com](mailto:bwsm@btinternet.com).

**Famille bilingue recherche personne francophone** pour garde d'enfants à domicile au centre d'Oxford (2 ans et 4½ ans) deux jours ou deux ½ journées/semaine. Contactez [christina@willmore.eu](mailto:christina@willmore.eu) pour plus de details.

## Houses to let

**An Englishman's home is his castle** - so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost

letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: [www.qbman.co.uk](http://www.qbman.co.uk), call: 01865 764533, or email: [info@qbman.co.uk](mailto:info@qbman.co.uk).

**Summertown.** Furnished 2-bedroom duplex with designated parking and a lovely communal garden. Available for sublet 15 Feb–15 Sept. Spacious. Bathroom on each floor (shower, bath). One huge bedroom with en suite bathroom. Second bedroom set as a study. Washing machine, dishwasher. Dishes, bedding, towels provided. Quiet road with good access to shops and restaurants in Summertown and to city centre. Email for photos; £1,050 pcm. Contact [zehavits@yahoo.com](mailto:zehavits@yahoo.com).

**Scott Fraser** are currently advertising a fine 3-double-bedroom period property to let in Hill Top Rd, East Oxford. Providing spacious accommodation over 3 floors. Recently refurbished and offering 2 reception rooms. Suitable for a family. Large rear garden and fabulous roof-top terrace. On-street permit parking. Unfurnished. Council tax band E. Available now, £1,850 pcm. Please contact Anna Berry on 01865 244666 or [anna.berry@scottfraserlets.co.uk](mailto:anna.berry@scottfraserlets.co.uk).

**Spacious fully furnished** centrally heated family home. Quiet location, Hill Top Rd, Oxford; 1½ miles city centre, near hospitals, schools, parks, golf course and transport including London and Heathrow buses. Open-plan kitchen/dining/sitting room. French doors to garden. Further reception room. Utility/shower/cloakroom. Five bedrooms, bathroom, separate WC. Off-street parking. Suit family, non-smokers only, £1,850 pcm. Tel: 01865 351745. Mobile: 07733 400820.

**House in Jericho to let:** a terraced house with 2 rooms upstairs and 2 downstairs, plus kitchen, bathroom and garden. Would suit a couple/small family or 2 sharers. Available now, £950 pcm excluding bills. Please phone 020 7607 1810 or 07816 085798.

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### House swaps

**House swap wanted:** house or minimum 2-bedroom apartment in Oxford city centre 1 Apr–30 June. On offer: San Diego, California – 316 sq m, 4 bedrooms, 3 fireplaces, 7 miles from Pacific Ocean, 17 miles from University of California, hot tub, sauna, swimming pool; and Taos, New Mexico – 316 sq m, 4 bedrooms, 3 fireplaces, 4 acres, stream, 1.5 miles Taos Plaza, 90 mins north Santa Fe. Contact David Mares: [dmares@ucsd.edu](mailto:dmares@ucsd.edu).

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### Flats to let

**Visiting Oxford?** We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several

months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: [www.weeklyhome.com](http://www.weeklyhome.com). Email: [info@weeklyhome.com](mailto:info@weeklyhome.com) or tel: 01993 811711.

**Inner north Oxford** (close to St Hugh's/Wolfson). One-bedroom flat with off-street parking and balcony. Spacious, light, open-plan living area, in excellent condition with picture windows overlooking pleasant garden. Unfurnished but extensive cupboards and bookcases, fridge, washing machine, cooker. Available from early Dec, £950 pcm, 8–10-month let (probably renewable on an annual basis). Tel: 01865 513326.

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### Accommodation offered

**Scott Fraser** – market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

**Academics, parent or students** looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel: 01865 435229, email: [info@abodesuk.com](mailto:info@abodesuk.com), or visit: [www.abodesofoxford.com](http://www.abodesofoxford.com).

**House-share** with one other working at University. Off Botley Rd. Five mins from station; 15-min walk to city centre. Large room in quiet, modern, well-appointed townhouse. Non-smoker. Own bathroom, washing machine, ample storage, on-street parking. Suitable for visiting academic, postdoctoral student or professional; £700 pm plus bills. Tel: 01865 278337. Email: [phillipa.tarver@worc.ox.ac.uk](mailto:phillipa.tarver@worc.ox.ac.uk).

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### Accommodation sought

**Visiting writer**, male, 26, looking for a room Feb–Apr, up to £500 pm, Cowley or Iffley preferred. Email: [madeleine.schwartz@ccc.ox.ac.uk](mailto:madeleine.schwartz@ccc.ox.ac.uk).

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### Self-catering apartments

**OxfordShortlets** offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for

short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: [admin@oxfordshortlets.co.uk](mailto:admin@oxfordshortlets.co.uk). Web: [www.oxfordshortlets.co.uk](http://www.oxfordshortlets.co.uk).

**Short-let self-catering:** Midsomer Cottage is a delightful 3-bedroom Victorian cottage with open outlooks, situated in the riverside village of Iffley, with easy access walking or by bus to the city. There is a living room with WiFi, breakfast/kitchen, deck and gravelled garden. Available 3–22 Dec. Contact [suetrevorwilson@sky.com](mailto:suetrevorwilson@sky.com) or 07908 422534/01491 875939.

**Central Oxford** – Folly Bridge – secluded, comfortable, long or short stay, modern, spacious, 1-bedroom apartment with private parking. Near Christ Church Meadows. Quiet, peaceful nights. Large sun terrace with view over garden and river. Near to shops, colleges, coaches, buses and trains. Web: <http://follybridgeoxford.co.uk>. Email: [pauline.hodson@btconnect.com](mailto:pauline.hodson@btconnect.com). Tel: 01865 764520 or 07713 681216.

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### Holiday lets

**Midhurst.** Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) – or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm – woods, valleys, river, bluebells, wildlife. Available weekends; low winter prices; big Oxford discount. Pictures at [www.wakehamfarm.com/Wakeham-Home](http://www.wakehamfarm.com/Wakeham-Home) or email [haroldcarter@mac.com](mailto:haroldcarter@mac.com).

**Cornwall**, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**North Yorkshire Coast.** Comfortable Georgian house available for holiday lets in Robin Hood's Bay. Large garden, sea views, central heating and private parking. Sleeps 9+ but special rates for couples and small parties. Ground floor: fully equipped kitchen, dining room, large, comfortable sitting room. First floor: 3 bedrooms (1 en suite), family bathroom, further sitting room. Second floor: 2 further bedrooms and bathroom. Contact Val Everton: 07592 590727 or email [val.everton@yahoo.co.uk](mailto:val.everton@yahoo.co.uk).

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

## University of Oxford

Saïd Business School in association with Lady Margaret Hall; University Lecturership in International Business; £42,883–£57,581 plus college benefits including £7,500 housing allowance; noon, 21 January; [www.ox.ac.uk/about\\_the\\_university/jobs/academic/index/ac11486j](http://www.ox.ac.uk/about_the_university/jobs/academic/index/ac11486j)

Department of Education in association with St Cross; University Lecturership in Education (History); £42,883–£57,581; noon, 3 January; [www.ox.ac.uk/about\\_the\\_university/jobs/academic/index/ac11271j](http://www.ox.ac.uk/about_the_university/jobs/academic/index/ac11271j)

Department of Physiology, Anatomy and Genetics; University Lecturer in Physiology in association with a Tutorial Fellowship in Pre-clinical Medicine at St Catherine's; £42,883–£57,581; 7 January; [www.dpag.ox.ac.uk/about-us/job\\_opportunities](http://www.dpag.ox.ac.uk/about-us/job_opportunities)

Department of Statistics, in association with Somerville; University Lecturer in Statistics; from £42,883 plus additional benefits; noon, 14 January; [www.stats.ox.ac.uk/vacancies](http://www.stats.ox.ac.uk/vacancies)

Faculty of Theology and Religion; Professorship of the Study of the Abrahamic Religions; 14 January; [www.ox.ac.uk/about\\_the\\_university/jobs/fp](http://www.ox.ac.uk/about_the_university/jobs/fp)

## Colleges, Halls and Societies

Balliol; non-stipendiary Junior Research Fellowships in Science/Humanities; 18 January; [www.balliol.ox.ac.uk/vacancies/vacancies](http://www.balliol.ox.ac.uk/vacancies/vacancies)

Jesus College; Visiting Senior Research Fellowship; 15 February; [www.jesus.ox.ac.uk](http://www.jesus.ox.ac.uk)

Oriel; Tutorial Fellowship (CUF) in Philosophical Theology; £42,883–£57,581; 25 January; [www.oriel.ox.ac.uk/content/academic-vacancies](http://www.oriel.ox.ac.uk/content/academic-vacancies)

St Antony's; Development Director; £42,883–£48,246; 8 January; [www.sant.ox.ac.uk/people/vacancies](http://www.sant.ox.ac.uk/people/vacancies)

St Antony's, European Studies Centre; Deakin Visiting Fellowship 2013–14; c£13,500; 18 January; [www.sant.ox.ac.uk/esc/fellowships/deakin.html](http://www.sant.ox.ac.uk/esc/fellowships/deakin.html)

St Antony's, European Studies Centre; Santander Visiting Fellowship 2013–14; c£17,000; 1 February; [www.sant.ox.ac.uk/esc/fellowships/santander.html](http://www.sant.ox.ac.uk/esc/fellowships/santander.html)

St John's and the Department of Economics; 4-year Career Development Fellowship in Economics; £31,020–£33,884; 18 January; [www.sjc.ox.ac.uk](http://www.sjc.ox.ac.uk)

Trinity; Junior Research Fellowship in either Biochemistry or Biological Sciences or Biomedical Sciences or Chemistry; 24 January; [www.trinity.ox.ac.uk](http://www.trinity.ox.ac.uk)

## External Vacancies

University of Cambridge; Professorship of Hypoxia Signalling and Cell Biology; 24 December; [www.admin.cam.ac.uk/offices/academic/secretary/professorships](http://www.admin.cam.ac.uk/offices/academic/secretary/professorships)

University of Cambridge; Professorship of Statistics in Biomedicine; 16 January; [www.admin.cam.ac.uk/offices/academic/secretary/professorships](http://www.admin.cam.ac.uk/offices/academic/secretary/professorships)

Girton College, Cambridge; Science Research Fellowship; £18,340–£20,559 for pre-PhD Research Fellow or £19,411–£21,802 for post-PhD Research Fellow; noon, 10 January; [www.girton.cam.ac.uk](http://www.girton.cam.ac.uk)

Pembroke College, Cambridge; Keith Sykes Research Fellowship in Italian Studies (from 1 October 2013); £21,383–£24,049; 7 January; [www.pem.cam.ac.uk/the-college/job-vacancies](http://www.pem.cam.ac.uk/the-college/job-vacancies)

Peterhouse College, Cambridge; Graduate Research Studentships; 18 January; [www.pet.cam.ac.uk](http://www.pet.cam.ac.uk)

Queens' College, Cambridge; Mohamed El-Erian Lectureship in Macroeconomics (from 1 September 2013); up to £46,846 plus benefits; noon, 4 January; [www.queens.cam.ac.uk/general-information/vacancies/academic-vacancies](http://www.queens.cam.ac.uk/general-information/vacancies/academic-vacancies)

St Catharine's College, Cambridge; Chaplain; £23,240, plus meals and accommodation; 31 December; [www.caths.cam.ac.uk/sec52@cam.ac.uk](http://www.caths.cam.ac.uk/sec52@cam.ac.uk)

Sidney Sussex College, Cambridge; Osborn Fellowship and College Lectureship in Early Medieval History and Culture; £26,779–£32,901; 18 January; [senior.tutor@sid.cam.ac.uk](mailto:senior.tutor@sid.cam.ac.uk) or [www.sid.cam.ac.uk/aboutus/personnel](http://www.sid.cam.ac.uk/aboutus/personnel)

Published with the authority of the University of Oxford by Oxford University Press; registered as a newspaper at the Post Office; printed at Oxuniprint, Langford Locks, Kidlington, Oxon OX5 1FP.

### Subscription charges:

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**Next Gazette: Thursday, 10 January.**

This is the final *Gazette* of Michaelmas term. Publication for Hilary term will begin on 10 January. The usual deadline arrangements will apply.

*Gazette* copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

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