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Council and Main Committees

General Purposes Committee of Council

Changes in Regulations

The General Purposes Committee has made the following changes in regulations, to come into effect on **15 February**.

(a) Recording of the Joyce Mertz Gilmore Fund

Explanatory Note

These regulations record the Joyce Mertz Gilmore Fund for the purpose of contributing towards the salary and expenses of the Director of the Refugee Studies Centre and associated overheads.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, insert new § 191^a as follows, and renumber existing §§ 191–396 as §§ 192–397:

'§191. *Joyce Mertz Gilmore Fund*

1. The University has received with gratitude a gift from the Mertz Gilmore Foundation to be held as permanent endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University to be held on the same trusts. The assets so held will be known as the Joyce Mertz Gilmore Fund ("the Fund").
2. The University shall retain as permanent endowment those of the assets in the Fund which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").
3. The University shall (a) apply the income of the Permanent Endowment; and (b) apply the income and, in its discretion, the capital of the remainder of the Fund (if any), towards the salary and expenses of the Director of the Refugee Studies Centre and associated overheads.
4. The administration of the Fund, and the application of its income and capital, shall be the responsibility of the Executive Committee of the Department of International Development.

5. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. Regulations 1–10 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

9. Subject to regulation 10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

- (1) cease to be exclusively charitable according to the law of England and Wales; or
- (2) be outside the objects of the University.

10. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.

(b) Recording of the Leopold Muller Fund

Explanatory Note

These regulations record the Leopold Muller Fund for the purpose of contributing towards the salary and expenses of the Director of the Refugee Studies Centre and associated overheads.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, insert new § 210^a as follows, and renumber existing §§ 210–396 as §§ 211–397:

'§210. *Leopold Muller Fund*

1. The University has received with gratitude a gift to be held as permanent endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University to be held on the same trusts. The assets so held will be known as the Leopold Muller Fund ("the Fund").
2. The University shall retain as permanent endowment those of the assets in the Fund which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").
3. The University shall (a) apply the income of the Permanent Endowment; and (b) apply the income and, in its discretion, the capital of the remainder of the Fund (if any), towards the salary and expenses of the Director of the Refugee Studies Centre and associated overheads.
4. The administration of the Fund, and the application of its income and capital, shall be the responsibility of the Executive Committee of the Department of International Development.
5. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.
6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. Regulations 1–10 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

9. Subject to regulation 10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

10. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.¹

(c) Establishment of the Bahari Curatorship of Persian Collections Fund

Explanatory Note

These regulations establish the Bahari Curatorship of Persian Collections Fund for the purpose of establishing and maintaining the Bahari Curatorship of Persian Collections in the University's Bodleian Libraries.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, insert new § 16¹ as follows, and renumber existing §§ 16–397 as §§ 17–398:

'§16. The Bahari Curatorship of Persian Collections Fund

1. The University receives with gratitude the sum of £2,000,000 from Dr Ebadollah Bahari to be held as permanent endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University as either expendable or permanent endowment to be

held on the same trusts. The assets so held will be known as the Bahari Curatorship of Persian Collections Fund ("the Fund").

2. The University shall retain as permanent endowment those of the assets in the Fund which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

3. The University shall (a) apply the income of the Permanent Endowment; and (b) apply the income and, in its discretion, the capital of the remainder of the Fund (if any), towards establishing and maintaining the Bahari Curatorship of Persian Collections in the University's Bodleian Libraries.

4. Bodley's Librarian shall be responsible to the Curators of the University Libraries for the administration of the Fund and the application of its income.

5. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund and the Curatorship.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. Regulations 1–10 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

9. Subject to regulation 10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

10. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.¹

¹The number is subject to the approval of other trust regulations and may therefore change.

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Alvergne, A E, Harris Manchester
Barrett, G D, St John's
Challen, M P, Wellcome Trust Centre for Human Genetics
Choubey, B, Somerville
Christensen, K E, Jesus
Draper, R J, Kellogg
Eggeling, C E, Weatherall Institute of Molecular Medicine
Fulop, E, New College
Hadley, G L, Harris Manchester
Penslar, D J, St Anne's
Rothera, A B, Student Administration
Shine, B S F, Faculty of Clinical Medicine
Walden, A P, Green Templeton
Young, K A D, St John's
Zhang, G, Wellcome Trust Centre for Human Genetics

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

4 February

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

19 February

The draft University Strategic Plan: topic for discussion

A Discussion on the topic of The University's Draft Strategic Plan (2013/14-2017/18) will take place at the Congregation meeting on 19 February (week 6) at 2pm.

The University's current Strategic Plan runs from 2008/9 to 2012/13. Council therefore established a steering group in Hilary term 2012, chaired by the Pro-Vice-Chancellor for Education, charged with the development of the Plan for the period 2013/14-2017/18. The group includes members from the Council, the divisions and the colleges, and was supported by separate groups considering in more depth the areas of research, education and widening engagement.

On 5 November 2012, Council approved the draft of the University Strategic Plan, published in the supplement to the *Gazette* of 29 November 2012 (www.ox.ac.uk/gazette/2012-2013/29november2012-no5008/supplements), as a document for wide consultation across the University during Hilary term 2013. In the same issue of the *Gazette*, submissions on the draft plan from all bodies within the collegiate University as well as from individuals were also

invited (www.ox.ac.uk/gazette/2012-2013/29november2012-no5008/notices).

Following the Discussion at Congregation, and the wider consultation, the draft Strategic Plan will be amended in the light of comments received, and presented to Council and Congregation for approval by the end of Trinity term 2013.

Arrangements for the meeting

The meeting will be held in the Sheldonian Theatre. Attendance at the meeting is open to members of Congregation, and to nominated representatives of the Oxford University Student Union (OUSU) as agreed in advance by the Vice-Chancellor. Admittance to the theatre will be on the production of a valid University card and will be on a first-come, first-served basis (places will be reserved for scheduled speakers). The doors of the theatre will open at 1.45pm.

The Vice-Chancellor has decided that the wearing of gowns shall be optional on this occasion.

Advance notice by speakers

Those wishing to speak at the meeting will be expected to limit their contributions to five minutes. As the meeting is expected to close by 4.30pm, it may not be possible to call all those who wish to speak. If you wish to speak at the meeting, you are asked to indicate this intention in advance by emailing congregation.meeting@admin.ox.ac.uk. It would be helpful if members of Congregation intending to speak would explain briefly (in no more than 25 words) what issues they wish to cover. Names of those who have indicated a wish to speak, together with the issues they wish to raise, will be published on the Congregation website (www.ox.ac.uk/congregation-meeting). This sharing of information may be of use both to other speakers and to those considering attending; it will also be used to provide structure to the order in which speakers are called. Speakers are asked to provide their information as soon as possible, and by **5pm on 15 February** at the latest, if they wish to be scheduled to speak. If time permits, those who have not indicated in advance an intention to

speak will still be free to do so. The Vice-Chancellor will also invite two nominated representatives of OUSU to speak.

Transcript

It is intended that a transcript¹ of the meeting will be published in the *Gazette* on 28 February and, before then, on the University website (www.ox.ac.uk/congregation-meeting). It is also intended to make a downloadable recording available on the same site¹. As a result of time constraints, it will not be possible to check the report of the proceedings with individual speakers before publication.

¹The transcript and recording may be edited for legal reasons.

Congregation

7 March

Elections

DIVISIONAL BOARDS

Medical Sciences

Details are in the 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mr P Burns at the University Offices, Wellington Square (telephone: (2)70193; email: paul.burns@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

General notices

Clubs Committee

ANNUAL REPORT 2011-12

The Clubs Committee is pleased to present its annual report for 2011-12, in accordance with section 4.6 of its terms of reference as set out in Council Regulations 2 of 2004. This report was considered by Council's General Purposes Committee on 21 January.

1 During the academic year 2011-12, chaired by the successive Assessors (The Revd Dr Teresa Morgan and Dr Helen Leith Spencer) and with a membership made up of both staff and student representatives, the Clubs Committee continued to provide a range of support for the University's official student clubs and societies (ie those registered with the Proctors). This support was directed primarily towards non-sports clubs and publications, on the basis that sports clubs can generally look to the Sports Department for assistance.

2 Funding for the committee's activities was provided from two sources in the usual way: an allocation from PRAS (£9k, slightly reduced from the previous year's level) and a net share (£10.09k) of the proceeds of the per-capita levy paid by all colleges to support both sports and non-sports clubs at University level.

3 The committee continued to operate a Clubs Office (co-located within the Proctors' Office in the University Offices) staffed by a part-time Clubs Officer. In addition to being available to provide secretarial services on request to student organisations, the Clubs Officer advised on and assisted with registration procedures (including checking financial information submitted). During the year, around 200 clubs and societies registered and re-registered with the Proctors (those designated as Sports Clubs dealt with their registration through the Sports Department, while the remaining non-sports clubs and publications dealt directly with the Clubs Office).

4 The committee also continued its cooperation with the Sports Department over the Driver Assessment and Vehicle Hire Scheme (administered from the Sports

Department but open to use by any club registered with the Proctors). This important scheme enables students to drive good-quality hired vehicles safely, insured by the University, when taking part in *bona fide* club activities such as travelling to sports fixtures or events outside Oxford. Some 696 hire-day bookings were made by clubs under the scheme, the great majority of these (682) being for sports purposes. During the year, driver assessments were carried out on 23 days (both new and refresher assessments). There were more than 250 approved student drivers on the scheme's database. Seventeen reportable insurance incidents occurred during the year (up slightly on the total of fifteen the previous year). These resulted mainly in damage occurring while drivers were manoeuvring vehicles at low speed; most importantly, no personal injuries were sustained. The driver assessment regime is being reviewed so as to address the causes of incidents of the kind experienced in recent years.

5 Financial support was provided directly to clubs in the form of grants and interest-free loans. During the year the committee considered about 20 applications from non-sports clubs and publications. Of these, 13 applications were supported. Start-up awards (up to £200) were made to organisations as diverse as the Oxford Lithuanian Society, the Oxford Ceilidh Band, the Oxford Screenwriting Society, the Harry Potter Society, the Oxford Energy Society, the Oxford Nature Conservation Society, the CH Dodd Society and the OU Fashion Association. A grant of £230 was made to the OU Brass Band, to support its participation in the 2012 national student championships (where the band achieved a creditable eighth place). The committee also made four major grants of £1,000 each to well-established societies: to the OU Archaeological Society (to support its participation in a local dig); to the OU Space and Astronomical Society (to support the costs of renovating its observatory); to the OU Pakistan Society (to support the costs of hosting a major student conference in Oxford); and to Oxford Nightline (for the purchase of upgraded telephone equipment for use by its volunteers). The reports back

to the committee show that its funding, although often comparatively modest, makes a considerable difference to the viability of new clubs and to the success of the activities of those which have been in existence longer.

6 The committee established a Working Group on Club Constitutions to consider a request from the Proctors for advice about particular aspects of clubs' constitutional arrangements. Having received the Working Group's report and proposals, the committee arranged for consultations to take place with a number of sports clubs which might be particularly affected if changes are implemented. The committee intends to finalise any recommendations for transmission in Hilary term 2013 to the body responsible for clubs' registration arrangements (*viz* the Rules Committee).

7 As always the Clubs Committee benefited from the keen interest and lively contributions of its student members. The committee remains convinced that student clubs contribute hugely to the University's sporting, social, cultural and charitable activities and is pleased to be able to help to promote and support these.

Appointments

Medical Sciences

CONFERMENTS OF TITLE

The Medical Sciences Board has conferred the title of University Research Lecturer on **Sally Cowley**, MA, PhD, Head, James Martin Stem Cell Facility, Sir William Dunn School of Pathology.

Social Sciences

VINERIAN PROFESSORSHIP OF ENGLISH LAW

Hugh Graham Collins, BA BCL MA Oxf, LL.M Harvard Law School, Professor of English Law, Department of Law, LSE, has been appointed to the Vinerian Professorship of English Law in the Faculty of Law with effect from 1 October 2013.

Professor Collins will be a fellow of All Souls.

Lectures

Visiting Professorships

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Microbiology and Immunology on **Professor G Gao**, BSc, MSc, DPhil, DVM, for a further period of five years from 1 January 2013.

Electoral Boards

Revised composition of an Electoral Board

The revised composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

PROFESSORSHIP OF MICROBIOLOGY

	<i>Appointed by</i>
Professor W James (Pro-Vice-Chancellor)	Mr Vice-Chancellor ¹
Professor D Edwards	Warden of Wadham
Professor D Smith	Council
Professor J Mellor	Council
Professor D W Holden	Medical Sciences Board
Professor M Freeman	Medical Sciences Board
Professor C Tang	Medical Sciences Board
Professor D J Sherratt	Medical Sciences Board
Professor P Beer	Wadham

¹Appointed by Mr Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Musical Events

Harris Manchester

The following recitals will take place at 1.30pm on Thursdays. Free admission.

7 Feb: **Benjamin Charlston** and **Jocelyn Waller**, piano duet

14 Feb: **Tatiana Soloviova**, soprano

21 Feb: **John Buckley**, tenor

Humanities

Faculty of Theology and Religion

WILDE LECTURES IN NATURAL AND COMPARATIVE RELIGION

The sovereign host: China, ritual, theory

Dr Adam Yuet Chau, Cambridge, will deliver the Wilde Lectures at 5pm on Tuesdays in the Examination Schools - titles now confirmed.

12 Feb: 'Hosting gods, ghosts and ancestors: a Chinese theory of ritual action'

19 Feb: 'Household sovereignty and religious subjectification: China and the Christian west compared'

26 Feb: 'Actants amassing (AA): hosting hungry ghosts with giant pigs and dancing girls'

5 Mar: 'Household sovereignty usurped: the Kangxi Emperor hosts an offering ritual'

BAMPTON LECTURES

Imagining life: Christ and the human condition

Michael Banner, Dean and Fellow of Trinity College, Cambridge, will deliver the Bampton Lectures at 5pm on Thursdays in the University Church of St Mary the Virgin - titles now confirmed.

21 Feb: 'Moral theology, moral philosophy, social anthropology and the state we are in: on the need for an everyday ethics'

28 Feb: 'Conceiving conception: on IVF, virgin births and the troubling of kinship'

7 Mar: 'Being born and being born again: on having and not having children'

Mathematical, Physical and Life Sciences

Department of Earth Sciences

OXFORD HAZARDS FORUM

Tsend Ayush Munkhjargal, United Nations Disaster Mitigation Programme, Mongolia; **Kathryn Milliken**, World Food Programme; and **Arabella Fraser**, LSE, will give a seminar at 12.30pm on 7 February in Seminar Room 2, Department of Earth Sciences. To register for the free lunch contact: jacqueline.ratner@earth.ox.ac.uk or troy.sternberg@geog.ox.ac.uk.

Subject: 'The role of international agencies in mitigating disaster'

Physical and Theoretical Chemistry Laboratory

SOFT MATTER, BIOMATERIALS AND INTERFACES SEMINARS

The following seminar is an addition to the series, with lectures given at 4pm on Tuesdays in the John Rowlinson Seminar Room (PTCL). All welcome. Conveners: Dr R P A Dullens and Professor J Yeomans

Dr Susan Perkin

12 Feb: 'Colloidal forces and friction across films of electrolytes and ionic liquids'

Institutes, Centres and Museums

Oxford Centre for Islamic Studies

GRADUATE COLLOQUIUM

The following students will be delivering short presentations of their research at 5.15pm on 7 February at the Oxford Centre for Islamic Studies, George Street. Numbers are limited, therefore students and scholars wishing to attend are asked to register by emailing academic.administrator@oxcis.ac.uk. Convener: Dr M Talib

Shireen Walton, St Antony's: 'The Middle East and contemporary photographic "self-representation": paradigms, politics and paradoxes'

Konstantina Isidoros, St Peter's: 'Anthropological fieldwork in the western Sahara desert'

Examinations and Boards

Jose Jowel Canuday, St Antony's:
'Embodied cosmopolitanism in Muslim
Mindanao'

Anam Baig, Jesus: tbc

Carolyn Hou, St Antony's: 'Maidens,
madrasas and morals in modern China:
the social education of the Hui in
women's only mosques'

Syed Azimul Islam, Green Templeton:
tbc

Tabasum Wolayat, St Antony's: 'Kirghiz
of Afghan Pamir'

Farania Rangkuti, St John's: tbc

Foundation for Law, Justice and Society/ Centre for Socio-legal Studies

REGULATION, REGULATORS AND THE CRISIS OF LAW AND GOVERNMENT SERIES

Max Watson, formerly Bank of England and
IMF, and **Dr Chris Decker**, Regulatory Policy
Institute and Centre for Socio-legal Studies,
will give the following seminar 11am-5pm
on 1 March at Wolfson. Full details and
registration at: www.fljs.org/regulation-1March.

Subject: 'New questions in regulation'

Dr Bettina Lange and **Dr Mark Shephard**,
McGill, will give the following seminar
9.30am-5pm on 19 March at Wolfson. Full
details and registration at: www.fljs.org/water-19March.

Subject: 'Economic rights and regulatory
regimes: is there still a "right" to water?'

Examinations for the Degree of Doctor of Philosophy

*This content has been removed
as it contains personal
information protected under the
Data Protection Act.*

Elections

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Continuing Education Board

MSC IN ADVANCED COGNITIVE THERAPY STUDIES

name change for course

Elections

7 March

Nominations for the election below will close at **4pm on 7 February**.

Divisional Boards

MEDICAL SCIENCES

One person elected by and from among the members of the Faculty of Biochemistry, the Faculty of Physiological Sciences and the Faculty of Psychological Studies, of whom there shall be no more than one from each of the Department of Biochemistry, the Department of Physiology, Anatomy and Genetics, the Sir William Dunn School of Pathology, the Department of Pharmacology and the Department of Experimental Psychology, elected jointly by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies:

<i>Current/Retiring Member</i>	<i>To hold office until</i>
Professor H Waldmann, , Lincoln Faculty of Physiological Sciences	MT 2014

For further information, please contact the Secretary (david.bryan@medsci.ox.ac.uk).

Notes:

Nominations in writing for the elections on 7 March, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to **4pm on 7 February**.

Council has decided that nominations should show for each signatory the name and college or department in block capitals. Any names which are not so shown may not be published.

At least one nomination in respect of each candidate must be made on an official nomination form. Copies of the form are obtainable from the Elections Office website (www.admin.ox.ac.uk/elections/oxonly/forms/index.shtml).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or

her reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 21 February. Voters may wish to wait until they have read these statements before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 7 March**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Colleges, Halls and Societies

Conference of Colleges

Elections for Michaelmas term 2013

Nominations for the following vacancies have been invited from colleges by **8 February**. For queries please contact rita.rattray@admin.ox.ac.uk.

VACANCIES ON CONFERENCE AND UNIVERSITY COMMITTEES

	<i>Vacancy</i>	<i>Current/retiring member</i>	<i>Until</i>
Rules Committee	College Dean member	Professor Mark Robinson, St Cross	end of TT 2016
Careers Service Subcommittee of Education Committee	Head of House member	Sir Curtis Price, Warden of New College	end of TT 2016
Sports Strategic Subcommittee of Education Committee	Head of House member	Professor Alan Bowman, Principal of Brasenose	end of TT 2016
Nominating Committee for Vice-Chancellor	Head of House member	Sir Ivor Roberts, President of Trinity	end of TT 2018
Joint Fees and Student Support Advisory Group	Head of House member	Sir Ivor Crewe, Master of University College	end of TT 2016
Humanities Divisional Board	Head of House member	Professor Hermione Lee, President of Wolfson	end of TT 2016
Mathematical, Physical and Life Sciences Divisional Board	Head of House member	Dr Nick Brown, Principal of Linacre	end of TT 2016

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25%.

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Miscellaneous

Inspiring Craft Courses

New Year - time to try something different? Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 150 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Research participants sought

Over 60? Want to start exercising? Researchers at Oxford University are investigating the effect physical activity has on the brain. Participants will be given a free supervised exercise programme and undergo MRI brain scans. If you would like to find out more please contact 07512 684994 or exercise@fmrib.ox.ac.uk (Oxfordshire REC B 10/HO605/48, Version 1 - 30/01/2012).

Healthy volunteers (18–59, right-handed) wanted for a study investigating the brain's response to exercise. Twelve-week study includes 6 weeks of visiting the Oxford Brookes gym 5 days a week, and 7 visits to John Radcliffe Hospital for brain scans and exercise tests. Compensation for time and travel provided. Contact: exercise@fmrib.ox.ac.uk or 01865 600548.

The Oxford Pregnancy Study is investigating how anxiety during pregnancy may affect mums and babies. We are currently recruiting

women who are pregnant for the first time, are between 18 and 40 years old and speak English fluently. Participation in the study will take approximately 2 hours in total, and all participants will be reimbursed for time and travel expenses. For more information about this study, please email prenatal@psych.ox.ac.uk, or telephone 01865 316109.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items – grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel:

01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson on 07976 261850 or 0845 458 2980.

Airport car service. Professional reliable service for business or pleasure. Comfortable, practical Volvo XC 70 estate. All-wheel drive gets you there safely, ice or snow! Luxury Audi A8 limousine – sink into the beige leather seats and be wafted to the airport or treat your VIP guests. All cars run on winter tyres for safety. Heathrow from £75, Eurostar £95, Cambridge £125. Call Clive Roberts on 01865 778608 or 07917 566077 (mobile) or email your requirements to cliveroberts@talktalk.net. Business/University accounts welcome.

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Sell your books. We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we may be able to help. We are most interested in arts and social science subjects. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Situations vacant

TEFL-qualified teachers required to join an established team for closed courses of Japanese students, 19–31 Mar at Oxford University colleges. Full- and part-time positions available. Excellent rates of pay: £25/hr for the right candidates. Please send a brief CV to bwsm@btinternet.com.

Receptionist sought for a small, high-quality private dental practice in central Oxford. Excellent customer service, telephone and computer skills required. Salary approximately £19,000 pa. Closing date 15 Feb. Please email wendy@42stgiles.com for further details.

Harris Manchester College seeks Organ Scholar: undergraduate/graduate man or woman to oversee the music in this college of 150 students. We have just formed a small choir of students and staff. We hold weekly choir practice and have 3 sung services per term. The scholar will play for occasional service mid-week and weddings and funerals. Seeking enthusiastic person to make their mark in this friendly college. He/she may wish to organise concerts and recitals. Also responsible for playing at Sunday morning services 11am–noon during term-time. Stipend of £2,000 pa plus full dining rights in college. Send CV and names, addresses and telephone numbers of 2 referees to Ms Helen Passey, Harris Manchester College, Mansfield Rd, Oxford OX1 3TD by 21 Feb. Interviews take place first week in Mar. For more information, telephone The Revd Canon John Ovenden, Dean of Chapel and Chaplain: 07778 299829 preferably in the evening.

Houses to let

An Englishman's home is his castle – so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: www.qbman.co.uk, call: 01865 764533, or email: info@qbman.co.uk.

4-bedroom family home. Fully furnished Victorian semi-detached home, available for short-term rent (precise dates and duration flexible) from late Jan. Located close to Abingdon town centre and on main bus route into Oxford (every 10 mins, journey time normally under 20 mins). Tenants expected to allow estate agent to show viewers round; hence discounted rate of £1,275 pcm. For more details, please contact Dr Andrew Turner on andrew.d.turner@btinternet.com.

Summertown: semi-detached house in quiet side road, off-street parking and secluded garden. Sitting room, large living/dining room opening on to a patio. Fully equipped kitchen, 3 double bedrooms, bathroom and shower room plus downstairs toilet. Dates flexible between mid-July and mid-Sept at £350 pw. Email: mhaffey11@yahoo.co.uk.

House swaps

Berkeley-Oxford swap: Berkeley, California, couple seeks housing swap for 2013–14 academic year. Our house (furnished): 3 bedrooms, 2 full baths, eat-in kitchen, living, dining and family rooms, with deck and balcony offering views of San Francisco Bay and landscaped yard. Short walk to shops, restaurants, public transit, and 2.25 miles from

centre of University of California, Berkeley, campus. Excellent school district. Precise dates negotiable. Contact: hermalin@berkeley.edu.

Flats to let

University Accommodation Office

The University Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full and part-time students, academic visitors and employees of the University. See www.admin.ox.ac.uk/accommodation.

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel: 01993 811711.

Quiet, furnished flat-let, fully equipped for 1 gentleman, in Old Headington. Views of garden and church and near to John Radcliffe Hospital. Bed-sitting room, kitchen/dining room and use of bathroom on same floor, £420 pm incl central heating. No bills. Tel: 01865 437750. Email: qsearl@gmail.com.

Light, airy modernised 1-bedroom flat on top floor of family house overlooking green, within Oxford city boundary, from now initially for up to 6 months, 2 months' notice either way. Stunning views, all mod cons incl dishwasher, 2.5 miles city centre, walking distance to parts of University, regular bus route; £975 pcm incl bills except telephone and internet. References required. Contact: wrlco@aol.com.

Accommodation offered

Scott Fraser - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Academics, parent or students looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry

service. For information, tel: 01865 435229, email: info@abodesuk.com, or visit: www.abodesofoxford.com.

Accommodation sought

University Accommodation Office

Landlords - do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short- and long-term accommodation for students, academic visitors, postdocs and members of the University. Our Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.admin.ox.ac.uk/accommodation/landlord. For information: 01865 280811.

New Zealand family on sabbatical seeks furnished/semi-furnished 3-4-bedroom house in Oxford or surrounds for Mar-Aug; dates flexible. English references available. Please contact thomasbiss@hendersonreeves.co.nz or emilyhenderson@xtra.co.nz.

Wanted: an attractive 3-bedroom (minimum) house with garden in Oxford for a visiting scholar from 15 Apr to end of Jun. Contact ranilal@hotmail.com or 07803607112.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6.

Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

North Yorkshire Coast. Comfortable Georgian house available for holiday lets in Robin Hood's Bay. Large garden, sea views, central heating and private parking. Sleeps 9+ but special rates for couples and small parties. Ground floor: fully equipped kitchen, dining room, large, comfortable sitting room. First floor: 3 bedrooms (1 en suite), family bathroom, further sitting room. Second floor: 2 further bedrooms and bathroom. Contact Val Everton: 07592 590727 or email val.everton@yahoo.co.uk.

Crete. Rethymno. Villa built in lovely rural setting, on top of a hill, 12km from the centre of the town. Provides a superb and peaceful holiday. Spectacular sea, country views. Separated storeys, sleeps 6 on the ground and 4 on the first. Car available. Barbeque area and swimming pool. Ideal for writing, painting, trekking. For details please contact: nglynias@yahoo.gr.

Northern Cyprus. Beautiful villa with pool. Close Esentepe village with spectacular views over the Med; 20 mins' drive from Kyrenia, 7 mins from 18-hole golf course and 10 mins from huge sandy beach. From £475 pw. Email crholme@btinternet.com or tel 01608 677423.

French Riviera: 2-bedroom quiet fully equipped flat with large terrace and magnificent sea views, 50m in line of sight from the sea near Le Lavandou (between Toulon and St Tropez) available for rent. Comfortably sleeps 5. Direct RyanAir connection from Stansted. From €45/night. See photos and details at <http://lelavandou.webhop.net>. Email: gs1956_2000@yahoo.co.uk.

France: Charente/Dordogne border. Fully restored, early 19th-century luxurious house in Villebois-Lavalette. Five bedrooms (4 with modernised en suite bathrooms); 2 bedrooms are interconnected and could be family suite. We do limit the number of guests to 8 (including children). Heated swimming pool 5m x 10m. Available early June to mid-Oct, £1,500 pw. See website (has contact email address): www.villeboisien.com.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

Saïd Business School in association with Green Templeton; University Lectureship in Management and Organisation Studies; £43,312-£58,157 (supplement considered to secure best candidate); noon, 1 March; www.ox.ac.uk/about_the_university/jobs/academic/index/ac11738j

Colleges, Halls and Societies

Mansfield; non-stipendiary Visiting Fellowship 2013-14; 8 March; www.mansfield.ox.ac.uk/about/vacancies/visiting-fellowship.html or helen.etty@mansfield.ox.ac.uk

St Cross; 2 non-stipendiary Junior Research Fellowships; table rights; 22 February; www.stx.ox.ac.uk/about-st-cross/vacancies/non-stipendiary-junior-research-fellowship

St Hilda's; non-stipendiary JRF in Clinical and Non-Clinical Sciences; noon, 20 February; www.st-hildas.ox.ac.uk/news-events-and-vacancies

St Peter's; 3-hour College Lecturer in Biochemistry; £6,130-£6,895; 15 February; www.spc.ox.ac.uk/text/70/vacancies.html

Worcester; Systems Administrator; £26,004-£31,020; 8 February; www.worc.ox.ac.uk/Notices-and-News

External Vacancies

Oxford Centre for Islamic Studies; Academic Officer; £23,000-£27,000; 15 February; www.oxcis.ac.uk

Murray Edwards College, Cambridge; Senior Development Officer; up to £30,000; noon, 25 February; www.murrayedwards.cam.ac.uk/about/vacancies/collegevacancies

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