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Council and Main Committees

General Purposes Committee of Council

The General Purposes Committee of Council has made the following changes to regulations, to come into effect on **17 May** unless notice of a resolution calling upon

Council to annul or amend the regulation is received by the Registrar by **noon on 13 May** (as set out in [Statute VI: Council](#)).

(a) Regulations for the Harmsworth Professor of American History

Explanatory Note

These changes are made to modify the composition of the electoral board so that (a) the Director of the Rothermere American Institute is added as an *ex officio* member, and (b) the Council nominee be specified as a historian of the United States working at another UK university.

Text of Regulations

In [Council Regulations 24 of 2002](#), concerning individual professorships, amend the Harmsworth Professor of American History as follows (new text underlined, deleted text struck through):

‘5. The Professor shall be elected by an electoral board consisting of:

- (1) the Chancellor of the University of Oxford (provided always that the Chancellor may appoint the Vice-Chancellor to act for ~~him or her~~them);
- (2) the Ambassador from the United States of America to the Court of St James at the time of election, or a deputy appointed by the Ambassador to act from time to time;

(3) a person appointed by Council who shall be as a historian of the United States working at another UK University;

(4) Viscount Rothermere for his life, and thereafter each successive holder of the Viscounty or an elector appointed by him as his representative at the election; but if the Viscounty should have become extinct or the holder thereof be a minor or otherwise disqualified from acting as an elector or appointing a representative, then the Lord Chief Justice of England shall be the fourth elector;

(5) the Director of the Rothermere American Institute;

~~(5);~~ (6), (7) two persons appointed by the governing body of the college to which the professorship shall be for the time being allocated by Council under any regulation in that behalf; and

~~(7);~~ (8), (9) two persons appointed by the Board of the Faculty of History.

The professor shall hold office for not less than one nor more than five years, as the electors may determine, but shall be re-eligible.’

(b) Kadoorie Professor of Trauma Rehabilitation

Explanatory Note

The following changes have been made to include research in the duties of the professor and to remove from the board the reference to the Oxford Radcliffe Hospitals NHS Trust and substitute it with the generic text ‘the body or bodies which may issue an honorary clinical contract or contracts to the professor’. The opportunity is also being taken to update outdated references.

Text of Regulations

In [Council Regulations 24 of 2002](#), concerning individual professorships, amend the Professorship of Transplantation as follows (new text underlined, deleted text struck through):

‘*Kadoorie Professorship of Trauma Rehabilitation*

4. The Kadoorie Professor of Trauma Rehabilitation shall ~~lecture and give instruction in trauma rehabilitation~~ engage in advanced study and research and shall lecture and give instruction in trauma and rehabilitation.

5. The professor shall be elected by an electoral board consisting of:

- (1) the Vice-Chancellor; ~~or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;~~

(2) the head of the college to which the Chair may be allocated by Council from time to time; or, if the head is unable or unwilling to act, a person appointed by the governing body of that college;

(3) a person appointed by the governing body of the college;

(4), (5) two persons appointed by Council;

(c) Professor of Transplantation

Explanatory Note

The following changes have been made to remove from the board the reference to the Oxfordshire Health Authority and substitute it with the generic text ‘the body or bodies which may issue an honorary clinical contract or contracts to the professor’. The opportunity is also being taken to update outdated references.

Text of Regulations

In [Council Regulations 24 of 2002](#), concerning individual professorships, amend the Professorship of Transplantation as follows (new text underlined, deleted text struck through):

‘Professor of Transplantation

1. The Professor of Transplantation shall ~~lecture and give instruction in Transplantation and shall engage in advanced study and research~~ engage in advanced study and research and shall lecture and give instruction in Transplantation.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor; ~~or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;~~

(2) the head of the college to which the professorship ~~shall~~may be ~~for the time being~~ allocated by Council ~~from time to time; under any decree in that behalf,~~ or, if the head is unable or unwilling to act, a person appointed by the governing body of ~~the~~that college;

(d) Lincoln Professor of Classical Archaeology and Art

Explanatory Note

These changes are to include research in the duties of the professor and update the membership of the electoral board, including outdated naming.

Text of Regulations

In [Council Regulations 24 of 2002](#), concerning individual professorships, amend the Lincoln Professor of Classical

(6)–(9) four persons appointed by the Medical Sciences Board;

(10) a person holding a clinical appointment appointed by the ~~Oxford Radcliffe Hospitals NHS Trust~~ body or bodies which may issue an honorary clinical contract or contracts to the professor.’

(3) a person appointed by the governing body of the college specified in paragraph (2) above;

~~(4) a person appointed by Council;~~ (4), (5) two persons appointed by Council;

~~(5), (6) two persons appointed by the General Board;~~

~~(7) the Nuffield Professor of Surgery;~~

~~(6)–(9) four persons appointed by the Medical Sciences Board;~~

~~(8) a person appointed by the Board of the Faculty of Clinical Medicine;~~

~~(9) a person holding a clinical appointment appointed by the Oxfordshire Health Authority.~~

(10) a person holding a clinical appointment appointed by the ~~Faculty of Clinical Medicine~~ body or bodies which may issue an honorary clinical contract or contracts to the professor.

At least three members of the board, of whom one shall be a professor, shall hold clinical appointments.

3. The professor shall be subject to the General Provisions of the ~~decree~~regulations concerning the duties of professors and to those Particular Provisions of the same ~~decree~~regulations which are applicable to this Chair.’

Archaeology and Art as follows (new text underlined, deleted text struck through):

‘Lincoln Professor of Classical Archaeology and Art

1. The Lincoln Professor of Classical Archaeology and Art shall undertake research and teaching ~~lecture and give instruction~~ on the arts and monuments of classical antiquity.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, ~~or, if the Rector of Lincoln College is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;~~

~~(2) the Keeper of Greek and Roman Antiquities in the British Museum;~~

~~(2)(3)~~ the Rector of Lincoln College, or, if the Rector is unable or unwilling to act, a person appointed by the Governing Body of Lincoln College on the occurrence of a vacancy to act as an elector on that occasion;

~~(3)(4)~~ a person appointed by the Governing Body of Lincoln College;

~~(4), (5)~~ two persons ~~a person~~ appointed by Council;

(e) Camden Professorship of Ancient History

Explanatory Note

These changes are to include research in the duties of the professor and update the membership of the electoral board, including outdated naming.

Text of Regulations

In Council Regulations 24 of 2002, concerning individual professorships, amend the Camden Professorship of Ancient History as follows (new text underlined, deleted text struck through):

‘Camden Professor of Ancient History

1. The Camden Professor of Ancient History shall undertake research and teaching ~~lecture and give instruction~~ in some part or parts of Ancient History, but especially in Roman History.

2. The professor shall be elected by a board of electors consisting of:

(1) the Vice-Chancellor, ~~or, if the Principal of Brasenose College is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;~~

(2) the Principal of Brasenose College, or, if the Principal is unable or unwilling to act, a person appointed by the Governing Body of Brasenose College on the occurrence of a vacancy to act as an elector on that occasion;

(3) a person appointed by the Governing Body of Brasenose College;

(4), (5) two persons appointed by Council;

(6) the Head of the Humanities Division, or their nominee;

~~(6) a person elected by the Board of the Faculty of Literae Humaniores;~~

(7)–(8) two persons appointed by the Board of the Faculty of Classics;

~~(7) a person elected by the Committee for Archaeology;~~

(9) a person appointed by the School of Archaeology;

(10) the Director of the Ashmolean Museum, or their nominee.

3. The professor shall be subject to the General Provisions of the regulations~~decree~~ concerning the duties of professors and to those Particular Provisions of the same regulations~~decree~~ which are applicable to this chair.’

(6) the Head of the Humanities Division, or their nominee; ~~a person appointed by the Humanities Board;~~

(7), (8) two persons ~~a person~~ elected by the Board of the Faculty of Classics ~~Literae Humaniores;~~

~~(8) a person elected by the Sub-faculty of Ancient History, or, if there be no such subfaculty, then by the Faculty of Literae Humaniores;~~

(9) a person elected by the Board of the Faculty of History, in consultation with the Faculty of Classics.

3. The professor shall be subject to the General Provisions of the regulations~~decree~~ concerning the duties of professors and to those Particular Provisions of the same regulations~~decree~~ which are applicable to this chair.’

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Roxana Banu, Lady Margaret Hall

Ryan Dirk Duthie Beveridge, Nuffield Department of Medicine

Paddy Chatterton, Development and Alumni Engagement

Naomi Francesca Kraker, Mathematical Institute

Michèle Levi, Mathematical Institute

Junaid Ahmed Memon, Department of Engineering Science

James Munro, Mathematical Institute

Yuji Nakatsukasa, Christ Church

David Robert Mundy Smith, Nuffield Department of Population Health

Gillian Willis, Social Sciences Division

Congregation

Congregation 6 May

Degree by Resolution

This content has been removed as it contains personal information protected under data protection legislation.

[Members of the University with a SSO account can log in to read the redacted content.](#)

Congregation 14 May

Voting on a Resolution authorising the allocation of space in the Sherrington Building to the Department of Physiology, Anatomy and Genetics

For full text of resolution see [Gazette No 5417, 18 April 2024, p364](#).

Meeting information

Members of Congregation are reminded that any two members may, not later than **noon on 6 May**, give notice in writing to the Registrar that they wish to oppose or amend the resolution above (see the note on the conduct

of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned the resolutions shall be declared carried, and the meeting may be cancelled.

Congregation 28 May

Voting on Resolution approving the conferment of Degree by Diploma

That the conferment of the Degree of Doctor of Civil Law by Diploma upon Her Majesty Empress Masako, Empress of Japan, be approved.

If the resolution is approved, the degree will be conferred at a ceremony on a date to be announced.

Meeting information

Members of Congregation are reminded that any two members may, not later than **noon on 20 May**, give notice in writing to the Registrar that they wish to oppose the resolution above (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise

or the meeting has been adjourned the resolution shall be declared carried, and the meeting may be cancelled.

Congregation 6 June

Elections

CONGREGATION ELECTIONS

- Council
- Buildings and Estates Subcommittee
- Curators of the Sheldonian Theatre
- Curators of the University Libraries
- Statute XII Pool for Constituting Panels (UAS Constituency)

DIVISIONAL BOARDS

- Mathematical, Physical and Life Sciences Board
- Social Sciences Board

FACULTY BOARDS

- Asian and Middle Eastern Studies
- English Language and Literature
- History
- Law
- Linguistics, Philology and Phonetics
- Philosophy
- Theology and Religion

Details are in '[Elections](#)' section below.

Note on procedures in Congregation

Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>).

A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other

than elections, should contact Louise Hasler, Council Secretariat, University Offices, Wellington Square (email congregation.meeting@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (email: elections.office@admin.ox.ac.uk).

Notices

General Notices

Encaenia

Ticket registration is now open for this year's Encaenia ceremony on 19 June: www.ox.ac.uk/news-and-events/the-university-year/encaenia/encaenia-tickets (SSO required).

The deadline for registering is **5pm on 4 June**.

Please visit the Encaenia webpage: www.ox.ac.uk/news-and-events/The-University-Year/Encaenia for information on the honorands, dress code, event timings and to find answers to frequently asked questions.

Encaenia is the annual ceremony at which the University awards honorary degrees to distinguished men and women and commemorates its benefactors.

Tickets are available to members of Congregation and Convocation, staff, students and academic visitors, and will be allocated on a first-come, first-served basis.

Visiting Professorships

Medical Sciences

APPOINTMENTS

Professor Julie Robotham, BSc PhD Warw; Visiting Professor of Infectious Disease Modelling, Nuffield Department of Medicine, for a period of 3 years in the first instance from 9 April 2024

Professor Kalyanam Shivkumar, PhD, MD; Visiting Professor of Cardiac Arrhythmia Medicine, Department of Physiology, Anatomy & Genetics and Radcliffe Department of Medicine, Division of Cardiovascular Medicine, for a period of 5 years from 13 October 2024

Musical and other Events

Faculty of Music

LUNCHTIME RECITAL SERIES

The following recitals will take place at 1.15pm at Christ Church Cathedral. Free entry, with retiring collection.

More information: www.music.ox.ac.uk/events.

Keble

ORGAN RECITALS

The following organ recitals will take place at 8.30pm on Thursdays in Keble Chapel. The recitals form a prelude to Sung Compline at 9pm; all welcome. Free entry.

3 May: Music students, music for violin, piano, and voice

10 May: Music students, music for organ, oboe, piano, and violin

2 May: **Sean Cohen**, Brasenose

9 May: **Alyssa Chan**, St Edmund Hall

16 May: **Edward Higginbottom**, Emeritus, New College

23 May: **Edward Gaut**, Keble

30 May: **Stanley Godfrey**, Ely Cathedral

6 Jun: **Daniel Greenway**, Keble

13 Jun: **Martin Baker**, Concert recitalist

New College

ORGAN RECITALS

The following organ recitals will take place at 1.15pm on Thursdays in New College Chapel. Free entry.

2 May: **Marcus McDevitt**, New College

9 May: **Luke Fitzgerald**, Coventry Cathedral

16 May: **Michael Koenig**, Exeter

23 May: **Daniel Cook**, Durham Cathedral

30 May: **Hugh Rowlands**, London

6 Jun: **Daniel Greenway**, Keble

13 Jun: **Dónal McCann**, New College

CHORISTER OPEN DAY

4pm, 8 Jun: information fair about the opportunities available to a New College chorister. Singing, games, tea and family-friendly Evensong. To register: choir@new.ox.ac.uk. More information: www.newcollegechoir.com.

Lectures

Social Sciences

School of Anthropology and Museum Ethnography

ANTHROPOLOGY RESEARCH GROUP AT OXFORD ON EASTERN MEDICINES AND RELIGIONS (ARGO-EMR) SEMINARS

The following seminars will take place at 2pm on Wednesdays in the Pauling Centre, 58a Banbury Road. Convener: Professor Elisabeth Hsu

Binli Dai

29 May: 'In conversation with TCM practitioners in the PRC and UK: Reflections on researching du 毒 (poisons)'

Yeung Suen

5 Jun: 'Becoming a "big cow (大奶牛)": Exploring scientific motherhood, maternal subjectivities and the lactating body through the embodied experience of breastfeeding'

Department of Politics and International Relations

Dr Fareed Zakaria will lecture at 5pm on 14 June in the Pichette Auditorium, Pembroke. Registration required: <https://fulbrightlecture2024.eventbrite.co.uk>. More information: events@politics.ox.ac.uk.

Subject: 'Towards a post-American international order'

Colleges, Halls and Societies

St Cross

LORNA CASSELTON MEMORIAL LECTURE

Professor Matthew Botvinick, Director of Neuroscience Research, DeepMind, will lecture at 5pm on 16 May in the

Mathematical Institute. The event will be livestreamed. Free; registration required: www.stx.ox.ac.uk/event/lorna-casselton-memorial-lecture-2024.

Subject: 'AI and the challenge of human cooperation'

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

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Elections

Congregation 6 June

Please note: in the lists below, the names listed are simply those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election).

Call for nominations

The nomination period for the elections below will close at **4pm on 9 May**. For further information, please contact elections.office@admin.ox.ac.uk.

For further information on a particular vacancy or the work of a committee or other body, please contact the Secretary of the relevant committee/body (as shown below).

Congregation elections

COUNCIL

- One member of Congregation elected by Congregation not necessarily being a member of any division and not in any case being nominated in a divisional capacity, to serve until the start of MT 2028 [*vice* Professor Sir Rory Collins, St John's, Clinical Medicine]
- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences, to serve until the start of MT 2028 [*vice* Professor Diego Sánchez-Ancochea, St Antony's, Department of International Development and School of Global and Area Studies]
- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences, to serve until the start of MT 2028 [*vice* Professor Richard Hobbs, Harris Manchester, Primary Care Health Sciences]

responsibility for ensuring that Council conducts itself in accordance with accepted standards of behaviour in public life, embracing selflessness, integrity, objectivity, accountability, openness, honesty and leadership. They must also play an appropriate part in ensuring that the business of Council is carried out effectively, efficiently and in a manner appropriate for the proper conduct of public business. Key skills include the ability to see issues from all angles, to discuss and question without being adversarial, to accept collective responsibility for decisions and to exercise common sense across a broad range of matters.

Elected members of Council will ordinarily be expected to serve on a small number of other committees (typically between one and three, usually including at least one of the main committees of Council, ie Education Committee, General Purposes Committee, People Committee, Planning and Resource Allocation Committee, Research and Innovation Committee).

Nominations from a diverse range of Congregation members are encouraged, particularly those from underrepresented groups. The terms of reference and membership of Council are set out in Statute VI. Council is chaired by the Vice-Chancellor and meets on Mondays of Weeks 1, 4 and 9 of each term (Week 8 in Michaelmas term) and in July and September. Meetings begin at 2pm and usually last for 2–3 hours. Members of Council are the University's charity trustees and have a

For further information, please contact Lara McCarthy (lara.mccarthy@admin.ox.ac.uk).

BUILDINGS AND ESTATES SUBCOMMITTEE

- One person elected by Congregation, to serve until the start of MT 2027 [*vice* Professor Andrew Martin, Kellogg, Faculty of Computer Science]

The terms of reference and membership of this body are set out in [Part 10 of Council Regulations 15 of 2002](#).

For further information, please contact the Secretary (sarah.gardner@admin.ox.ac.uk).

CURATORS OF THE SHELDONIAN THEATRE

- One member of Congregation, elected by Congregation, to serve from the start of MT 2024 until the start of MT 2028 [*vice* Lynne Adam, Trinity]

The terms of reference and membership of this body are set out in [Council Regulations 2 of 2004](#).

The curators oversee the ceremonial and governance functions of the theatre, and monitor its use as a venue. They meet three times per year and meetings usually last between 1–2 hours. Nominations from a diverse range of Congregation members are encouraged, particularly those from underrepresented groups.

For further information, please contact the Curators of the Sheldonian (curators@sheldon.ox.ac.uk).

CURATORS OF THE UNIVERSITY LIBRARIES

- One member of Congregation elected by Congregation, to serve until the start of MT 2028 [*vice* Elizabeth McCarthy, UAS (Public Affairs Directorate)]

The terms of reference and composition of this body are set out in [Part 24 of Council Regulations 15 of 2002](#).

The Curators of the University Libraries meet 4 times per academic year (there are two meetings in MT, one in HT and one in TT). Meetings last about two hours

and papers are circulated in advance. Curators are not expected to serve on additional subcommittees/groups (save for the Chair of the University Archives subcommittee, who is appointed by the Curators from among their own number). The Curators would welcome candidates with an interest in the work of the University Libraries.

For further information, please contact the Secretary (richard.ovenden@bodley.ox.ac.uk).

STATUTE XII POOL FOR CONSTITUTING PANELS (UAS CONSTITUENCY)

- One member of Congregation to whom Statute XII applies, to represent University Administration and Services (UAS), elected by members of Congregation, to serve with immediate effect until the start of HT 2025 [*vice* Sharon Mitchell, Estates Services]

General information about this constituency

This constituency is comprised of 6 members of Congregation to whom Statute XII applies, to represent University Administration & Services (UAS), elected by members of Congregation.

This means that all members of Congregation are eligible to nominate a candidate or to vote, but prospective candidates who want to stand for election must be a member of Congregation to whom [Statute XII](#) applies. By convention, it is expected that candidates for election to represent this constituency will work within University Administration & Services.

The Pool is comprised of 46 persons, elected by Congregation, in one of seven constituencies: six members representing each of (1–4) the four academic divisions; (5) Gardens, Libraries and Museums; and

(6) University Administration and Services; and (7) ten members of Congregation, not necessarily representing any division and not in any case being nominated in a divisional capacity.

Elections to the Pool restrict candidates to those members of Congregation to whom [Statute XII](#) applies (that is: professors, readers, associate professors or lecturers; any employee of the University who is a member of the Universities Superannuation Scheme or who would be a member if he or she had not been exempted under the provisions of Statute XIV; and the Vice-Chancellor to the extent and in the manner set out in Part G of Statute XII). College staff are not covered by Statute XII as colleges have their own statutes. The exception is college staff at Kellogg, St Cross and Reuben, which follow the University's statutes. Any staff holding joint appointments will, however, be covered by Statute XII in respect of their University contract of employment and duties.

The full term of office is four years (or less, when a by-election is held to fill the residue of the term of office for an elected member who is standing down early).

Further information about the Pool

The terms of reference and membership of this body are set out in [Council Regulations 3 of 2017](#).

Members of the Pool will be chosen by lot to serve on a number of Panels under Statute XII (ie Redundancy Panel (Section 14 (6)), Staff Employment Review Panel (Section 35) and University Appeal Panel (Section 52 (2)) and may be expected to also chair a Panel. Before serving on a Panel, each member of the Pool will be required to attend appropriate training, including on

Divisional Boards

MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD

- One person elected by and from among the members of the Faculty of Mathematics to serve until the start of MT 2028 [*vice* Professor Rama Cont, St Hugh's]

equality and diversity, which takes about half a day in total. Because members of the Pool are chosen by lot, it is hard to predict how many times a member will be asked to serve, but at the very most this is likely to be three Panels in a year (and often less), which each take around a day – before the hearing there will also be a large bundle of papers to read. Nominations from BME staff, from men and from academic and research staff are particularly encouraged. No particular skills/experience are necessary, but an interest in staffing matters is helpful.

For further information, please contact the Secretary (kathryn.fairhurstjones@admin.ox.ac.uk).

The terms of reference and membership of this body are set out in [Council Regulations 17 of 2002](#).

For further information, please contact the Divisional Registrar (tracy.gale@mpls.ox.ac.uk).

SOCIAL SCIENCES BOARD

- One member elected by and from the academic members of the Department of Economics, to serve until the start of MT 2026
- One member elected by and from the academic members of the Department of Education, to serve until the start of MT 2026
- One member elected by and from the academic members of the School of Geography and the Environment, to serve until the start of MT 2026

Under the regulations governing the composition of divisional boards, the above vacancies fall within the single constituency of ‘three persons elected on a rotational basis by and from academic members of

the following units of the division, with each person serving a two-year period of office: (a) the Department of Economics; (b) the Department of Education; (c) the Faculty of Law; (d) the Department of Politics and International Relations; (e) the School of Geography and the Environment; (f) the Saïd Business School'. The last units elected to this constituency were (c) the Faculty of Law, (d) the Department of Politics and International Relations; and (f) the Saïd Business School.

The board meets twice a term and meetings generally last for around two hours.

For further information about the Board, please contact the Secretary (mark.mcdermott@socsci.ox.ac.uk).

Faculty Boards

BOARD OF THE FACULTY OF ASIAN AND MIDDLE EASTERN STUDIES

- Three persons elected by and from among the members of the Faculty of Asian and Middle Eastern Studies, to serve until the start of MT 2026 [*vice* Professor Diwakar Acharya, All Souls; Professor Yuhan Sohrab-Dinshaw Vevaina, Wolfson; and Professor Dirk Meyer, Queen's]

The terms of reference and membership of this Board are set out in [Council Regulations 19 of 2002](#).

For further information, please contact the Secretary (thomas.hall@orinst.ox.ac.uk).

BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE

- Four persons elected by and from the members of the Faculty of English Language and Literature, to serve until the start of MT 2026 [*vice* Stefano Evangelista, Trinity; Dr Amy Lidster, Jesus; Dr Timothy Michael; and vacancy (lapsed TT23 *vice* Dr David Russell, Lincoln)]

The board meets twice a term, in week 3 (1 hour) and week 8 (2 hours). There are no particular skills

or experience which is required, but an attempt is made to ensure that the membership of the board includes representatives of all period/subject groups in the faculty as well as college-only and early career colleagues.

For further information, please contact the Secretary (sadie.slater@ell.ox.ac.uk).

BOARD OF THE FACULTY OF HISTORY

- Nine persons elected by and from among the members of the Faculty of History holding posts on the establishment or under the aegis of the board, to serve until the start of MT 2026 [*vice* Professor J C Belich, Balliol; Professor Paul Betts, St Antony's; Professor John-Paul Ghobrial, Balliol; Dr Helen Gittos, Balliol; Dr Matthew Grimley, Merton; Professor David Priestland, St Edmund Hall; Professor Stephen Tuck, Pembroke; Dr Lucy Wooding, Lincoln; Dr Fanny Bessard, Trinity]

The board meets twice a term and meetings are scheduled for two hours.

For further information, please contact the Secretary (pa@history.ox.ac.uk).

BOARD OF THE FACULTY OF LAW

- One Official member elected by all members of the Faculty of Law to serve until the start of MT 2026 [*vice* Professor Iyola Solanke, Somerville]

The board meets twice a term (plus once in the Long Vacation) and meetings generally last for two hours. The

terms of reference and membership of this board are set out in [Council Regulations 19 of 2002](#).

For further information, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

BOARD OF THE FACULTY OF LINGUISTICS, PHILOLOGY, AND PHONETICS

- Four persons elected by and from among the members of the Faculty of Linguistics, Philology, and Phonetics, to serve until the start of MT 2026 [*vice* Professor M Husband, Professor E Payne, Professor D Willis and Professor A Lahiri]

The board meets twice a term, and board members are expected to read the papers before the meeting. These include minutes of previous meetings, reports from working groups, proposals, applications for funding, and

draft policy documents from University committees. The quantity of reading material varies, but when there are draft policy documents to consider (lately there have been many) this can be of the order of 100 pages.

The terms of reference and membership of this board are set out in [Council Regulations 19 of 2002](#).

For further information, please email the Secretary (administrator@ling-phil.ox.ac.uk).

BOARD OF THE FACULTY OF PHILOSOPHY

- Four persons elected by and from among the members of the Faculty of Philosophy to serve until the start of MT 2026 [*vice* Professor Catherine Abell, Queen's; Professor Bill Child, University College; and Professor Anil Gomes, Trinity]

The board meets seven times a year (normally twice per term with an additional meeting in HT) and meetings are

generally two hours in length. Members are sometimes but not always expected to serve on subcommittees/working groups.

For further information, please contact the Secretary (haf@philosophy.ox.ac.uk).

BOARD OF THE FACULTY OF THEOLOGY AND RELIGION

- Two persons elected by and from the members of the Faculty of Theology and Religion, to serve until the start of MT 2026 [vice Professor Josh Hordern and Professor Joel Rasmussen]

The terms of reference and membership of this Board are set out in [Council Regulations 19 of 2002](#). The board meets twice a term and meetings generally last for 1½ to 2 hours. Board members are expected to read the papers before the meeting. These include minutes of previous

Notes

The elections on 6 June 2024 will be conducted electronically.

Nominations

Hard copies of nomination forms will not be processed. Nominations must be made on an official [nomination form](#). Completed nomination forms must be sent as an email attachment to the [Elections Office](#) by **4pm on Thursday, 9 May**. Please ensure that the nominators listed in section D are also copied into the email when the nomination form is submitted, as this will act as verification of the nomination in lieu of supplying original signatures.

General requirements and eligibility

All candidates are asked to note the general requirements which apply to all committee members, as set out in [Council Regulations 14 of 2002 \(General Regulations of Council for Committees\)](#). Current members seeking re-election are also asked to check for specific restrictions on consecutive service. For further information, please see the eligibility and amendments to nominations sections within the Information about University elections pages of the Elections website.

Candidates' statements

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought.

Contested elections

In the event of a contested election, the successful candidates will be determined by an electronic ballot. An email with further instructions will be sent to eligible voters on Wednesday 22 May, using the email addresses provided in the electronic register of Congregation (NB with few exceptions, notably clinical staff, this will be the work address ending 'ox.ac.uk'). Candidates' statements will be published online and in the *Gazette* dated Thursday 23 May. Voters may wish to read these statements before completing their electronic vote. The voting period will close at 4pm on Thursday 6 June 2024.

meetings, minutes of standing committees, papers and recommendations from standing committees, proposals, and draft policy documents from University committees. The quantity of reading material varies, but when there are draft policy documents to consider, this can be of the order of 100 pages.

For further information, please contact the Secretary (haf@theology.ox.ac.uk).

Uncontested elections

If the number of nominations received by the closing date is no more than sufficient to fill the vacancies, the candidates nominated shall be deemed to be duly elected as of the close of the nomination period on Thursday 9 May. When required, places will be allocated according to academic standing, as defined in [Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing](#). If the number of nominations received by the closing date is less than sufficient to fill the vacancies, those candidates nominated will be deemed elected unopposed, and the remaining vacancies will lapse, in which case, in accordance with the regulations, the places must remain vacant until appointments are made jointly by the Vice-Chancellor and Proctors.

Period of office

All vacancies are with immediate effect unless otherwise stated. In accordance with [Congregation Regulations 2 of 2002](#), in any election where vacancies are to be filled for periods of different length, the elected candidates shall hold office so that the tenure of those who receive more votes shall be longer than that of those who receive fewer votes; but if the election is uncontested or if two candidates receive the same number of votes, the candidate senior in academic standing shall hold office for the longer period.

For further information, please contact the [Elections Officer](#).

Advertisements

Email: gazette@admin.ox.ac.uk

Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by noon on Wednesday of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Publication

The *Gazette* is only published online, except for library and archive copies. Charges for all adverts have been reduced to reflect this.

Charges

Non-commercial advertisers: £10 per insertion of up to 70 words, or £20 per insertion of 71–150 words.

Commercial advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

Advertisers may also purchase advertising space for a whole academic year (a minimum of eight insertions per term) at a discount of over 50% on the individual advertisement rate: £9.50 per insertion of up to 70 words, or £19 per insertion of 71–150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/terms-and-conditions-acceptance-advertisements>, and may also be obtained on application to gazette@admin.ox.ac.uk.

Miscellaneous

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice.manager@gmail.com.

Oxford University Hospitals NHS Foundation Trust wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft.

Help identify global talent – Rise (www.risefortheworld.org) finds brilliant people who need opportunity and supports them for life as they work to serve others. It is an initiative of Schmidt Futures and Rhodes Trust, and the anchor of a \$1 billion commitment from Eric and Wendy Schmidt. Rise selectors review projects and assess those who make it to the final application stage. More information and to sign up: <https://bit.ly/riseselector>.

The University Club Gym, Mansfield Rd, is now open 24/7 (excluding University closures) from £135pa. Renovated 5-a-side area available from £26.50, 8am–10pm 7 days pw (excluding University closures). Postgraduates, staff, OUP, alumni & retired staff memberships are available for the refurbished gym; pay as you go users may book the 5-a-side area. Join & book online: <https://universityclub.ox.ac.uk/gym-and-sports>; more information: reception@club.ox.ac.uk or 01865 271044.

Research participants sought

Oxford staff – well-being focus group. As part of the Staff Support and Student Well-Being Study, a collaboration between the Psychiatry Department and Student Welfare and Support Services, Oxford staff are invited to join an online or in-person focus group to share their perspectives on mental health. To register: <http://tinyurl.com/2yfzar7x>. Answers shared in focus groups will help to understand the needs of students and inform the development of support services. More information: nurture-u@psych.ox.ac.uk.

Online therapy and mental health app – free for Oxford students. As part of Nurture-U, a national research project spanning 6 universities, Oxford students seeking mental health support can test 2 no-cost digital interventions: for help with anxiety/depression, try Nurture-U Online CBT (a research trial for self-directed cognitive-behavioural therapy); to improve confidence/reduce worry, join a study testing the Nurture-U Reducing Worry self-help app. Eligibility information: www.nurtureuniversity.co.uk/research-trials. More information: nurture-u@psych.ox.ac.uk.

Depression trial opportunity – participants aged 18–74, who have a diagnosis of depression, to recruit to the PETRUSHKA Trial. The trial aims to assess a web-based decision support tool (PETRUSHKA tool) to personalise antidepressants (for those requiring treatment). Eligible participants will be given the option to be screened face to face or remotely at the NIHR Oxford Health Clinical Research Facility. Trial lasts for 24 weeks with follow-up visits at Week 4, 8 & 24. To find out more about how to get involved, complete this screening form: <https://forms.office.com/e/3PdQjun0Hc>.

Trouble sleeping? Low mood or depression? At the University of Oxford, we are looking for adults aged 18–65 years who have persistent problems getting to sleep and/or staying asleep and experience feelings of low mood. If you are interested in taking part or would like more information, see https://ecsm.fra1.qualtrics.com/jfe/form/SV_4IgyO6DWVjzE3Ea, email the research team directly at RESTORE.study@ndcn.ox.ac.uk or call 01865 618665.

Groups and societies

The Oxford University Newcomers' Club is run by volunteers and supported by the University. Our aim is to welcome all partners of graduate students, academics, visiting scholars and staff members, especially those who have recently arrived. As a globally diverse and inclusive group, we offer a warm and friendly environment in which to meet others in Oxford. We also provide information, both general and of special interest, and many opportunities to share experiences as well as to take part in organised events and activities. Please go to our website, www.newcomers.ox.ac.uk, for more information and up-to-date details of all our activities.

Oxford Research Staff Society (OxRSS) is run by and for Oxford University research staff. It offers researchers a range of social and professional networking opportunities. Recent activities include pub and board games nights, college dinners, interdisciplinary discussion forums, Oxford walks and wellbeing workshops. Membership is free, and all researchers employed by the University of Oxford are welcome. To hear about upcoming events and other information for researchers, join the mailing list for our fortnightly emails by emailing researchstaff-subscribe@maillist.ox.ac.uk or by writing to us at committee@oxrss.ox.ac.uk. For more information, see: www.ox.ac.uk/oxrss, Twitter ([@ResStaffOxford](https://twitter.com/ResStaffOxford)) and Facebook (www.facebook.com/oxrss).

Antiques wanted and for sale

Greenway Antiques of Witney are a well-established family business. We hand-pick items suitable for the town house or country cottage. We seek to purchase quality antiques such as furniture, fire guards, grates and fireplace-related items. We also buy silver, pictures, china, objets d'art and garden statuary. Please telephone us for a discreet service on 01993 705026 or 07831585014 or email contact@greenwayantiques.co.uk.

Services offered

Secure storage and shredding. Experts on packing, posting/ mailing and shipping. Help to navigate customs regulations, free collection in Oxford and student discounts. HD-quality printing up to A0 – quick turnaround time, and many binding solutions. High St postal address – never miss another delivery! Contact or visit: Mail Boxes Etc, 266 Banbury Rd, Oxford (tel: 01865 514655; email: info@mbesummertown.co.uk). Also at 94 London Rd, Oxford (tel: 01865 741729; email: info@mbeheadington.co.uk).

Oxford's low-cost packing and shipping experts. Specialised in packing and shipping computers, musical instruments, fragile laboratory equipment, rowing oars, valuable art and antiques, books, clothing or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

TGM Cars: airport transfer/chauffeur service. If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: timothy.middleton2@btopenworld.com.

Situations vacant

Operations Director – Radley College is a prestigious, independent boarding school of 760 boys situated 5 miles south of Oxford. We are inviting applications for the role of Operations Director from Sept 2024. This is a new role and a key leadership role for Radley College. The successful applicant will ensure the successful and efficient day-to-day operation of the school's support services, which operate for 52 weeks of the year. We have over 550 staff of which approximately 400 are based in operational departments. This is a new role, responding to the growth in the school and a desire to improve and develop service. To apply: www.radley.org.uk.

Accommodation offered

Available 16 May to mid-Oct: friendly family offer large double room in 18th-century farmhouse situated in beautiful countryside, with log fires, horses, dogs. 10 mins to Oxford. Suit someone linked to Oxford University looking for peace to work in day and fun social evenings. Rent negotiable. Email: shena.guild@btinternet.com.

Holiday lets

Beautiful East Devon thatched cottage. 16th century; Grade II-listed. 4 bedrooms; secluded garden. Available to let on a private basis for holidays/retreats throughout the year. Situated in peaceful village close to Jurassic Coast: Seaton (3 miles), Lyme Regis (5 miles) and Axminster, on the South Western Railway mainline (2 miles). Week from £600; w/end or 3/4-night midweek break from £350. For more details contact Rosie: talkworks@phonecoop.coop or tel: 01608 643967.



Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.jobs.ox.ac.uk/home.

The University is committed to [equality and valuing diversity](#).

Colleges, Halls and Societies

Brasenose; 2-hour Stipendiary Lectureship in Molecular and Cellular Biochemistry; £5,081–£5,661; 20 May; www.bnc.ox.ac.uk/vacancies/academic-vacancies/2833-stipendiary-lectureship-biochemistry

Keble; General Manager/Domestic Bursar; noon, 17 May; www.saxbam.com/appointment/keble-college-oxford-2

Lady Margaret Hall; 4-hour Stipendiary Lecturer in French; £10,162–£11,332; noon, 15 May; <https://lmh.pinpointhq.com/en/#js-careers-jobs-block>

Lincoln; part-time fixed-term Campaign and Communications Assistant; £25,138–£28,759; 6 May; <https://lincoln.ox.ac.uk/discover/vacancies/vacancy-campaign-and-communications-assistant>

Mansfield; fixed-term Lectureship in English 650–1550; £15,244–£16,166; noon, 22 May; www.mansfield.ox.ac.uk/vacancies/fixed-term-lectureship-in-english-650-1550

Mansfield; fixed-term Lectureship in English 1830–present; £15,244–£16,166; noon, 22 May; www.mansfield.ox.ac.uk/vacancies/fixed-term-lectureship-in-english-1830-present

Pembroke; Helpdesk Manager (Shared Oxford Colleges IT Consortium); £36,000–£40,000; 8 May, www.pmb.ox.ac.uk/vacancies

Pembroke; Executive Assistant to the Master, £35,000–£38,000; 20 May; www.pmb.ox.ac.uk/vacancies

External Vacancies

Middlebury CMRS; 1-year Junior Dean (from August 2024); £6,000 plus accommodation; 5pm, 12 May; www.cmrs.org.uk/about-cmrs/middlebury-cmrs-junior-dean-vacancy-2024

University of Cambridge; Stephen W Hawking Professorship of Cosmology; 30 May; www.hr.admin.cam.ac.uk/professorships

Editor:

D L Dooher, MA Oxf, MSc Oxf Brookes

Deputy Editor:

R M Anderson, BA Bath Spa

Read the *Gazette* online: <https://gazette.web.ox.ac.uk/home>

Contact us: gazette@admin.ox.ac.uk

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