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Council and Main Committees

Council of the University

(1) Dates of Term 2022-30

MICHAELMAS TERM 2022

Sat, 1 October Sat, 17 December

HILARY TERM 2023

Sat, 7 January Sat, 25 March

TRINITY TERM 2023

Thur, 20 April Thur, 6 July

MICHAELMAS TERM 2023

Sun, 1 October Sun, 17 December

HILARY TERM 2024

Sun, 7 January Sat, 23 March

TRINITY TERM 2024

Sat, 20 April Sat, 6 July

Provisional dates

MICHAELMAS TERM 2024

Tue, 1 October Tue, 17 December

HILARY TERM 2025

Tue, 7 January Tue, 25 March

TRINITY TERM 2025

Wed, 23 April Sun, 6 July

MICHAELMAS TERM 2025

Wed, 1 October Wed, 17 December

HILARY TERM 2026

Wed, 7 January Wed, 25 March

TRINITY TERM 2026

Mon, 20 April Mon, 6 July

MICHAELMAS TERM 2026

Thur, 1 October Thur, 17 December

HILARY TERM 2027

Thur, 7 January Sat, 20 March

TRINITY TERM 2027

Tue, 20 April Tue, 6 July

MICHAELMAS TERM 2027

Fri, 1 October Fri, 17 December

HILARY TERM 2028

Fri, 7 January Sat, 25 March

TRINITY TERM 2028

Thur, 20 April Thur, 6 July

MICHAELMAS TERM 2028

Sun, 1 October Sun, 17 December

HILARY TERM 2029

Sun, 7 January Sat, 24 March

TRINITY TERM 2029

Fri, 20 April Fri, 6 July

MICHAELMAS TERM 2029

Mon, 1 October Mon, 17 December

HILARY TERM 2030

Mon, 7 January Mon, 25 March

TRINITY TERM 2030

Wed, 24 April Sat, 6 July

(2) Dates of Full Term 2022-28

The dates for reckoning Full Term 2022-23 and 2023-24 have been fixed, and the dates for reckoning Full Term 2024-30 have been fixed provisionally. The dates and provisional dates for Full Term 2022-30 are set out below:

MICHAELMAS TERM 2022

Sun, 9 October Sat, 3 December

HILARY TERM 2023

Sun, 15 January Sat, 11 March

TRINITY TERM 2023

Sun, 23 April Sat, 17 June

MICHAELMAS TERM 2023

Sun, 8 October Sat, 2 December

HILARY TERM 2024

Sun, 14 January Sat, 9 March

TRINITY TERM 2024

Sun, 21 April Sat, 15 June

Provisional dates

MICHAELMAS TERM 2024

Sun, 13 October Sat, 7 December

HILARY TERM 2025

Sun, 19 January Sat, 15 March

TRINITY TERM 2025

Sun, 27 April Sat, 21 June

MICHAELMAS TERM 2025

Sun, 12 October Sat, 6 December

HILARY TERM 2026

Sun, 18 January Sat, 14 March

TRINITY TERM 2026

Sun, 26 April Sat, 20 June

MICHAELMAS TERM 2026

Sun, 11 October Sat, 5 December

HILARY TERM 2027

Sun, 17 January Sat, 13 March

TRINITY TERM 2027

Sun, 25 April Sat, 19 June

MICHAELMAS TERM 2027

Sun, 10 October Sat, 4 December

HILARY TERM 2028

Sun, 16 January Sat, 11 March

TRINITY TERM 2028

Sun, 23 April Sat, 17 June

MICHAELMAS TERM 2028

Sun, 8 October Sat, 2 December

HILARY TERM 2029

Sun, 14 January Sat, 10 March

TRINITY TERM 2029

Sun, 22 April Sat, 16 June

MICHAELMAS TERM 2029

Sun, 7 October Sat, 1 December

HILARY TERM 2030

Sun, 13 January Sat, 9 March

TRINITY TERM 2030

Sun, 28 April Sat, 22 June

(3) Dates of Extended Terms 2022-24

The dates of extended terms for 2022-24 for Part II candidates in Chemistry and in Molecular and Cellular Biochemistry, for Part II candidates in Materials Science, for the Clinical course for the Second BM, the Postgraduate Certificate in Education, and for MBA and MPP candidates are set out below.

The dates are provisional and subject to minor changes. Please contact the departmental administrator for further information.

Honour School of Chemistry: Part II candidates in Chemistry

MICHAELMAS TERM 2022

Thur, 22 September Tue, 20 December

HILARY TERM 2023

Tue, 3 January Wed, 5 April

TRINITY TERM 2023

Mon, 17 April Sat, 8 July

MICHAELMAS TERM 2023

Thur, 21 September Tue, 19 December

HILARY TERM 2024

Tue, 2 January Wed, 27 March

TRINITY TERM 2024

Mon, 8 April Sat, 6 July

Part II candidates in Materials Science [4th-year MEng students in Materials Science]

MICHAELMAS TERM 2022

Fri, 9 September Sat, 10 December

HILARY TERM 2023

Fri, 6 January Sat, 1 April

TRINITY TERM 2023

Fri, 14 April Sat, 1 July

MICHAELMAS TERM 2023

Fri, 8 September Sat, 9 December

HILARY TERM 2024

Fri, 5 January Sat, 23 March

TRINITY TERM 2024

Fri, 5 April Sat, 29 June

Part II candidates in Molecular and Cellular Biochemistry

MICHAELMAS TERM 2022

Fri, 16 September Sat, 10 December

MICHAELMAS TERM 2023

Fri, 15 September Sat, 9 December

Clinical course for the Second BM

First Clinical Year

MICHAELMAS TERM 2022

Mon, 5 September Fri, 16 December

HILARY TERM 2023

Tue, 3 January Thur, 6 April

TRINITY TERM 2023

Mon, 17 April Fri, 30 June

MICHAELMAS TERM 2023

Mon, 4 September Fri, 15 December

HILARY TERM 2024

Tue, 2 January Thur, 5 April

TRINITY TERM 2024

Mon, 15 April Fri, 28 June

Second Clinical Year

MICHAELMAS TERM 2022

Part One

Mon, 18 July Fri, 21 October

Part Two

Mon, 31 October Fri, 16 December

HILARY TERM 2023

Tue, 3 January Thur, 5 April

TRINITY TERM 2023

Mon, 17 April Fri, 23 June

MICHAELMAS TERM 2023

Part One

Mon, 17 July Fri, 20 October

Part Two

Mon, 30 October Fri, 15 December

HILARY TERM 2024

Tue, 2 January Thur, 5 April

TRINITY TERM 2024

Mon, 15 April Fri, 21 June

Third Clinical Year

MICHAELMAS TERM 2022

Part One

Mon, 25 July Fri, 23 September

Part Two

Mon, 10 October Fri, 16 December

HILARY TERM 2023

Tue, 3 January Thur, 6 April

TRINITY TERM 2023

Tue, 11 April Fri, 30 June

MICHAELMAS TERM 2023

Part One

Mon, 10 July Fri, 8 September

Part Two

Mon, 25 September Fri, 15 December

HILARY TERM 2024

Tue, 2 January Thur, 28 March

TRINITY TERM 2024

Tue, 2 April Fri, 21 June

Graduate-entry Medicine

(i) First year

MICHAELMAS TERM 2022

Fri, 23 September Sat, 3 December

HILARY TERM 2023

Mon, 9 January Sat, 18 March

TRINITY TERM 2023

Sun, 23 April Sat, 1 July

(ii) Second year

MICHAELMAS TERM 2022

Fri, 26 August Thur, 15 December

HILARY TERM 2023

See 'Year 1 Clinical Course'

TRINITY TERM 2023

See 'Year 1 Clinical Course'

(iii) Third year

As for Second Clinical Year course for the Second BM (see above)

(iv) Fourth year

As for Third Clinical Year course for the Second BM (see above)

*Postgraduate Certificate in Education***MICHAELMAS TERM 2022**

Mon, 12 September Fri, 9 December

HILARY TERM 2023

Mon, 2 January Fri, 31 March

TRINITY TERM 2023

Mon, 17 April Fri, 23 June

MICHAELMAS TERM 2023

Mon, 11 September Fri, 8 December

HILARY TERM 2024

Mon, 8 January Fri, 29 March

TRINITY TERM 2024

Mon, 15 April Fri, 28 June

*MBA candidates***MICHAELMAS TERM 2022**

Mon, 3 October Fri, 16 December

HILARY TERM 2023

Mon, 9 January Fri, 31 March

TRINITY TERM 2023

Mon, 17 April Fri, 30 June

LONG VACATION 2023

Mon, 3 July Fri, 1 September

SEPTEMBER SESSION (CAPSTONE) 2023

Mon, 4 September Sun, 10 September

MICHAELMAS TERM 2023

Mon, 2 October Fri, 15 December

HILARY TERM 2024

Mon, 8 January Fri, 29 March

TRINITY TERM 2024

Mon, 15 April Fri, 28 June

LONG VACATION 2024

Mon, 1 July Fri, 30 August

SEPTEMBER SESSION (CAPSTONE) 2024

Mon, 2 September Sun, 7 September

*Master in Public Policy (MPP)**Candidates***MICHAELMAS TERM 2022**

Mon, 26 September Fri, 16 December

HILARY TERM 2023

Mon, 9 January Fri, 17 March

TRINITY TERM 2023

Mon, 17 April Fri, 16 June

SUMMER PROJECT 2023*

Mon, 19 June Fri, 1 September

MICHAELMAS TERM 2023

Mon, 25 September Fri, 15 December

HILARY TERM 2024

Mon, 8 January Fri, 15 March

TRINITY TERM 2024

Mon, 22 April Fri, 14 June

SUMMER PROJECT 2024*

Mon, 17 June Fri, 30 August

* 6 weeks between these dates.

(4) Dates of Encaenia

2023 Wed, 21 June

2024 Wed, 19 June

2025 Wed, 25 June

Provisional Dates

2026 Wednesday, 24 June

2027 Wednesday, 23 June

2028 Wednesday, 21 June

2029 Wednesday, 20 June

2030 Wednesday, 26 June

Council of the University**Changes to Regulations**

Council has made the following changes to regulations, to come into effect on 17 March.

(a) Regulations for the Central University Research Ethics Committee*Explanatory Note*

The following changes, made on the recommendation of the Research and Innovation Committee, add the terms of reference for the Technical Advisory Panel to the Regulations for the Central University Research Ethics Committee. The regulations are also updated to reflect the scope of subcommittee review.

Text of Regulations

In Part 13 of Council Regulations 15 of 2002, concerning the Central University Research Ethics Committee, amend as follows (new text underlined, deleted text struck through):

'13.1. The Central University Research Ethics Committee shall consist of:

- (1) a person appointed by Council who shall chair the committee;
- (2) one of the Proctors or the Assessor as may be agreed between them;
- (3) the chair of the Medical Sciences Interdivisional Research Ethics Committee;
- (4) the chair of the Social Sciences and Humanities Interdivisional Research Ethics Committee;
- (5) the chair of the Oxford Tropical Research Ethics Committee.

(6), (7) two external persons appointed by the Research and Innovation Committee of Council;

(8)-(13) up to six persons appointed by the Research and Innovation Committee of Council to ensure appropriate representation of areas of research involving human participants or personal data.

13.2. Appointed members shall serve for four years and shall be re-eligible.

13.3. The committee may co-opt up to four additional members, who may be internal or external, and who shall hold office for such period as the committee may determine.

13.4. The committee shall:

(1) develop, promote, implement and keep under review the University's policies on research involving human participants and personal data;

(2) establish, promote, implement, and keep under review procedures for the consideration and approval of research projects involving human participants or personal data in order to meet the University's requirement that all such research shall be the subject of ethical review;

(3) advise, as it sees fit, on training provision for those bodies set out in regulation 13.7 (1)-(3) below, for any other bodies involved in considering applications for ethical review and for those undertaking research involving human participants or personal data;

(4) consider any matter of policy concerning the ethical approval of research involving human participants, tissue and/or personal data referred to the committee by the bodies set out in regulation 13.7 (1)-(3) below or any other relevant body;

(5) consider any issues concerning the ethics of research referred to the committee by any other University body.

13.5. The committee shall establish, implement and keep under review a procedure for considering appeals against the exercise of the power under regulation 13.13 (3) by its subcommittees.

13.6. The committee shall report to the Research and Innovation Committee of Council:

(1) as required on changes to the University's policies on research involving human participants, tissue and/or personal data; and

(2) annually on the matters set out in regulations 13.4 and 13.5 above.

13.7. The committee shall have the following subcommittees and technical advisory panel:

(1) Medical Sciences Interdivisional Research Ethics Committee;

(2) Social Sciences and Humanities Interdivisional Research Ethics Committee;

(3) Oxford Tropical Research Ethics Committee;

(4) Technical Advisory Panel.

13.8. The membership of each subcommittee established by these regulations shall consist of:

(1), (2) two persons appointed as chair and vice-chair of the subcommittee by the Research and Innovation Committee of Council, ideally one of whom shall not currently be involved in research involving human participants or personal data. One of the persons appointed as chair or vice-chair may be external but not both;

(3) one person, who may be external, appointed by the Central University Research Ethics Committee on the recommendation of the chair of the relevant subcommittee whose primary personal or professional interest is not in research involving human participants, tissue and/or personal data;

(4) one person, who may be external, appointed by the Central University Research Ethics Committee on the recommendation of the chair of the relevant subcommittee whose primary personal or professional interest is not in any particular research area;

(5)-(12) No fewer than three, and no more than eight, persons, one of whom may be external, appointed by the Central University Research Ethics Committee on the recommendation of the chair of the relevant subcommittee who have methodological and ethical expertise relevant to the proposals which each subcommittee will be expected to scrutinise.

13.9. Appointed members shall serve for four years and shall be re-eligible.

13.10. Each subcommittee may co-opt up to four additional members, who may be internal or external, and who shall hold office for such period as the subcommittee may determine.

13.11. Notwithstanding regulation 13.8 (1), (2) above, the Research and Innovation Committee of Council may, but is not obliged to, appoint a second vice-chair of each subcommittee on the recommendation of the chair of the Central University Research Ethics Committee. For the avoidance of doubt, the second vice-chair may be external.

13.12. No fewer than two of the members of the Medical Sciences Interdivisional Research Ethics Committee, whether appointed under regulation 13.8 or co-opted under regulation 13.10, shall be medically qualified members with current experience of prescribing of licensed drugs.

13.13. Each subcommittee shall:

(1) review the ethics of all proposals submitted to it for research involving human participants or personal data conducted by University employees or by University students or conducted by others on University premises unless the research falls within the remit of the Health Research Authority, or any subsequent body to which its powers are delegated, in which case such research must meet the requirements of that authority;

(2) grant ethical approval on behalf of the University if it is satisfied that the research complies with the University's policies and procedures on research involving human participants, tissue and/or personal data;

(3) have the power to withhold, suspend or withdraw approval of research (whether or not the approval was given by any body established by these regulations) if it is considered to be in contravention of the University's policies and procedures on research involving human participants or personal data;

(4) establish and regularly review for approval by the Central University Research Ethics Committee:

(a) procedures for monitoring research approved by it to verify that the research continues to comply with the University's policies and procedures on research involving human participants, tissue and/or personal data and/or human tissue;

(b) procedures for ensuring that all research projects involving human participants, tissue and/or personal data are reviewed and approved, as appropriate, under the relevant subcommittee's procedures; and

(c) areas in which they would benefit from more formal, sustained specialist support, to inform the focus of recruitment to the technical advisory panel; and

(d) standing orders.

(5) report annually to the Central University Research Ethics Committee and provide such other reports as are specified in its Standing Orders.

13.14 The membership of the technical advisory panel established by these regulations shall consist of: relevant area specialists, who may be external,

individual(s), who may be external, with expertise in ethical implications of the relevant area; representation from the University's Information Compliance and Information Security teams.

13.15 Appointed members shall serve for three years and shall be re-eligible.

13.16 The technical advisory panel shall:

(1) provide non-binding advice to CUREC subcommittees related to projects under research ethics review where their individual or corporate expertise is required;

(2) where specific time-limited projects are indicated, such as development of best practice guidance or provision of training, join working groups drawn from the technical panel and beyond;

(3) report annually to Central University Research Ethics Committee;

(b) Proctors' Regulations 1 of 2003

Explanatory Note

The changes to these regulations are made to ensure that they address adequately academic conduct in respect of Artificial Intelligence and also to clarify what is meant by auto-plagiarism and the circumstances when a student may acceptably cite previously published work.

Text of Regulations

Amend Proctors' Regulations 1 of 2003 as follows (new text underlined, deleted text struck through):

'1. These regulations are made by the Proctors in the exercise of their powers under section 22 of Statute IX and are designated by Council as disciplinary regulations under section 2 (2) of Statute XI. In accordance with that Statute, candidates who deliberately or recklessly breach any of the following regulations may be subject to disciplinary procedures.

2. In these regulations: (1) "examination" includes where the context so permits the submission and assessment of a thesis, dissertation, essay, Transfer of Status materials, Confirmation of Status materials, or other coursework which is not undertaken in formal examination conditions but is a requirement for, counts towards or constitutes the work for a degree or other academic award; and (2) "examination room" means any room designated by the Registrar or his or her deputy or approved by the Proctors as a place for one or more candidates to take an examination.

3. No candidate shall cheat or act dishonestly, or attempt to do so, in any way, whether before, during or after an examination, so as to obtain, or seek to obtain, an unfair advantage in an examination. Examples include unauthorised use of artificial intelligence.

4. Candidates shall submit their own work for examination. No candidate shall plagiarise by presenting ~~someone else's~~ work ~~from another source~~ as their own, or by incorporating ~~other people's~~ work or ideas ~~from another source~~ into their own work without full acknowledgement. Examples of this practice include: verbatim quotation, cutting and pasting from the internet, and paraphrasing without clear acknowledgement; collusion; misleading citation; failure to acknowledge assistance; and unacknowledged use of material written by professional agencies or other persons, or material generated by artificial intelligence.

5. Unless specifically permitted by the Special Subject Regulations for the examination concerned, no candidate shall commit auto-plagiarism, ie submit to the examiners any work which they have previously submitted partially or in full for examination at this University or elsewhere. ~~Where earlier work by the candidate is citable, they shall reference it clearly.~~ Work published previously in a peer-reviewed journal

or similar may be cited, provided the candidate references it clearly and ensures that any wording, ideas or other material copied, paraphrased or drawn from it is made clear in the work being examined. However, where that publication includes material already submitted for examination, use of that previously examined material will constitute auto-plagiarism.

6. No person shall dishonestly give help to a candidate before, during or after an examination so as to give, or attempt to give, that candidate an unfair advantage in an examination.

7. No candidate shall take, or attempt to take, into an examination any unauthorised material (including revision notes), item or device, nor use or attempt to use such material, items or devices.

8. No candidate shall copy from the script of another candidate or in any other way dishonestly receive help from another person in an examination.

9. Candidates may not communicate with any person other than an invigilator during an examination.

10. No candidate may leave or re-enter an examination room unless permitted by an invigilator.

11. No candidate shall enter an examination room more than thirty minutes after an examination has started except with the permission of the Proctors or an invigilator.

12. No candidate shall unless permitted by the Proctors or an invigilator leave an examination room:

- (1) within thirty minutes of the beginning of an examination; or
- (2) within thirty minutes of the time at which it is due to end.

13. No candidate may smoke in an examination room or in any building in which an examination is being held, or behave in any other way which distracts or is likely to distract other candidates.

14. Candidates may not use paper in an examination except that which is provided for them.

15. At the end of each examination candidates must hand back to an invigilator all the paper provided for writing their answers, including paper used for rough drafts and paper which has not been used. No paper may be removed from the examination room other than the question-paper for the examination that has just been completed.

16. Unless regulation 17 below applies, all articles or equipment to be used in an examination must be carried into the examination room in a transparent bag.

17. Candidates must offer non-transparent bags for inspection and, unless special permission is given by an invigilator, must deposit them at the place designated for the deposit of bags and other personal belongings.

18. Candidates must present themselves for examinations in full academic dress.

19. Candidates must follow the directions of the invigilators and the Proctors during an examination, including a direction to leave the examination room and the building in which the examination is being held.

General Purposes Committee of Council

The General Purposes Committee of Council has made the following changes to regulations, to come into effect on **17 March**.

(a) Establishment of the Professorship of Competition Law

Explanatory Note

These changes, made on the recommendation of the Social Sciences Divisional Board, establish a new statutory Professorship of Competition Law.

Text of Regulations

In Council Regulations 3 of 2004, insert as follows:

'Professor of Competition Law'.

In Council Regulations 24 of 2002, concerning individual professorships, insert:

'Professor of Competition Law

1. The Professor of Competition Law shall undertake research, lecture and give instruction in competition law.
2. The professor shall be elected by an electoral board consisting of:

- (1) the Vice-Chancellor, or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council;
- (2) the head of the college to which the professorship shall be for the time being allocated by Council under any decree in that behalf, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;
- (3) a person appointed by the governing body of the college specified in (2) of this clause;
- (4), (5) two persons appointed by Council;
- (6) a person appointed by the Social Sciences Board; and

Congregation

(7)–(9) three persons appointed by the Faculty of Law.

3. The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations which are applicable to this Chair.

(b) Professor of Microbiology

Explanatory Note

These changes are made on the recommendation of the Sir William Dunn School of Pathology to remove from the electoral board the representatives of the General Board and the Professor of Pathology, to include research in the duties of the professor and to update outdated references.

Text of Regulations

In Council Regulations 24 of 2002, concerning individual professorships, amend the Professorship of Microbiology as follows (new text underlined, deleted text struck through):

‘Professor of Microbiology

1. The benefaction of £300k from the E.P. Abraham Research Fund, together with any further donations for this purpose, shall be used to maintain the Professorship of Microbiology.

2. The University shall retain all of the benefaction as permanent endowment and shall apply the net income towards the salary of the holder of the Professorship.

3. The administration of the benefaction, and the application of its income, shall be the responsibility of the Medical Sciences Board.

4. The Professor of Microbiology shall undertake research, lecture and give instruction in Microbiology.

5. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, ~~or, if the head of the college specified in (2)~~

~~of this clause is Vice-Chancellor, a person appointed by Council;~~

(2) the head of the college to which the professorship shall be for the time being allocated by Council under any decree in that behalf, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;

(3) a person appointed by the governing body of the college specified in (2) of this clause;

(4), ~~(5)~~ two persons appointed by Council;

~~(5), (6) two persons appointed by the General Board;~~

~~(7) the Professor of Pathology;~~

~~(8) (10) three (6)–(9) four~~ persons appointed by the Medical Sciences Board.

~~6–9.~~ The professor shall be subject to the General Provisions of the ~~decree~~regulations concerning the duties of professors and to those Particular Provisions of the same ~~decree~~regulations which are applicable to this chair.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following name has been added to the Register of Congregation:

Domoney, K L, Ashmolean Museum

Congregation noon, 15 March

Admission of Proctors and Assessor

A Congregation meeting will be held at **noon on 15 March** in the Sheldonian Theatre for the purpose of admitting to office **Professor David Kirk**, BA Vanderbilt, MA PhD Chicago, Fellow of Nuffield, and **Dr Kathryn Murphy**, MA Glas, MSt DPhil Oxf, Fellow of Oriel, as Proctors for the ensuing year, and **Professor Joseph Conlon**, BA PhD Camb, BSc R’dg, Fellow of New College, as Assessor for the ensuing year.

Congregation members wishing to attend the ceremony must register by **8am on 9 March** at <https://forms.office.com/e/pYfrrrYORT>.

Convocation 16 June

Election

PROFESSOR OF POETRY

Details are in ‘[Elections](#)’ section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Louise Hasler, Council Secretariat, University Offices, Wellington Square (email congregation.meeting@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (email: elections.office@admin.ox.ac.uk).

Notices

General Notices

Gazette publication arrangements

The remaining *Gazettes* of Hilary term will be published on 9, 16 and 23 March. The 23 March issue will be limited to Council and Congregation business and changes to Examination Regulations.

The first *Gazette* of Trinity term will be published on 20 April.

Industrial action

The UCU has notified us that strike action related to the dispute over pay and working conditions will take place in February and March 2023 on the following dates:

- February: 1, 9, 10, 14, 15, 16
- March: 16, 17, 20, 21, 22

A pause in strike action means that planned strikes on 21, 22, 23, 27 and 28 February and 1 and 2 March will not take place.

Those members of staff who participate in the strike will have their pay withheld at the rate of 1/365 of their annual University salary for each day of strike action and must complete a form notifying Payroll of the days of strike action and making a choice regarding maintaining pensionable service for days of strike action. The form can be downloaded from the Finance Division's website at <https://finance.web.ox.ac.uk/payroll-forms#collapse1110926>.

Forms should be returned to Payroll within a week of the last day of strike action taken.

Appointments

Mathematical, Physical and Life Sciences

Mauricio Villarroel, Associate Professor of Biomedical Engineering (Youth Sports Medicine Technology) and Fellow of Magdalen; from 1 April 2023 to 31 March 2028

Social Sciences

PEARSON PROFESSORSHIP OF INTERNATIONAL RELATIONS

Krzysztof Pelc, BA BComm Queen's Canada, MA PhD Georgetown, Professor and William Dawson Scholar, Department of Political Science, McGill, has been appointed to the Pearson Professorship of International Relations in the Department of Politics and International Relations with effect from 1 September 2023. Professor Pelc will be a fellow of St Anne's.

Musical and other Events

Faculty of Law

BONAVERO INSTITUTE OF HUMAN RIGHTS

Art competition: call for entries

The second Bonavero Institute Art Competition is now open; the theme for 2022-3 is 'Hope & Courage'. The winning entry will be used as the cover of the institute's Annual Highlights report.

More information and entry requirements: www.law.ox.ac.uk/content/news/bonavero-institute-artwork-competition-202223. Closing date: **noon, 21 April**.

Lectures

Humanities

Faculty of Philosophy

Professor Jonathan Wolff, **Professor Guilherme Messas**, São Paulo, **Dr Valter Piedade**, São Paulo, **Dr Alexandra de Herbay**, Strasbourg and **Dr Roxana Baiasu** will take part in a hybrid panel discussion at 4.30pm on 10 March. To register please contact: roxana.baiasu@philosophy.ox.ac.uk

Subject: 'Tackling crises in healthcare and mental health: new perspectives from Humanities and Social Sciences'

Medical Sciences

Wellcome Trust Centre for Human Genetics

CPM ANNUAL LECTURE

Professor Mary Dixon-Woods, THIS Institute, will give the 2023 CPM Annual Lecture at 5pm on 27 April in the Sheldonian Theatre. More information and to register: <https://cpm.well.ox.ac.uk/event/cpm-annual-lecture-2023-professor-mary-dixon-woods>.

Subject: 'Putting the person into improving quality and safety in healthcare'

Colleges, Halls and Societies

Trinity

GARDENS SEASON

The following lectures will take place at the de Jager Auditorium.

Chris Beardshaw

2.30pm, 16 Mar: '[Trinity's herbaceous border transformation](#)'

Stephen Lacey

2.30pm, 19 Mar: '[Borders and beyond](#)'

Sue Burge

5pm, 22 Mar: '[Plants, medicine and magic](#)'

Chris Beardshaw

7.30pm, 23 Mar: '[Trinity's herbaceous border transformation](#)'

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under data protection legislation.
[Members of the University with a SSO account can log in to read the redacted content.](#)

Examinations for the Degree of Master of Philosophy

This content has been removed as it contains personal information protected under data protection legislation.
[Members of the University with a SSO account can log in to read the redacted content.](#)

Colleges, Halls and Societies

Elections

Memorial events

Queen's

A memorial service will take place for **Sir Alan Peter Budd**, former Provost and Honorary Fellow, at 2pm on 24 April in the chapel, followed by tea in the hall after the service. Those wishing to attend should contact the EA to the Provost at ea.provost@queens.ox.ac.uk by **13 April 2023**.

A memorial service will take place for **Hugh Allen Oliver Hill**, Fellow, Senior Proctor, Emeritus Fellow and Honorary Fellow, and Honorary Fellow of Wadham, at 2pm on 28 April in the chapel, followed by tea in the hall after the service. Those wishing to attend should contact the EA to the Provost at ea.provost@queens.ox.ac.uk by **13 April 2023**.

Obituaries

Trinity

- (James) Hugh Francis Bown**,
2 November 2022; 1950. Aged 92.
Peter Stanley Bradford, 13 January
2023; 1961. Aged 81.
Kam 'Augustine' Chui, CBE, JP,
1 August 2021; 1960. Aged 88.
David Hugh Colvin, CMG, 18 August
2022; 1960. Aged 82.
Andrew Charles Stewart Forrest,
3 December 2022; 1958. Aged 86.
Dr (James) Michael Gumpel, FRCP,
5 October 2022; 1954. Aged 86.
**The Revd Professor (James) Leslie
Houlden**, 3 December 2022;
Fellow and Chaplain 1960-70.
Aged 93.
Anthony David Jenkins, 28 October
2022; 1955. Aged 85.
Matthew David Leeming,
29 November 2022; 1983. Aged 58.
Dr Derek Barber Lindsay,
1 November 2021; 1946. Aged 94.
Michael Richard Ludlow,
2 November 2022; 1953. Aged 89.
Dr Brian Nicholl McQuade,
10 October 2022; 1943. Aged 97.
(William) Carey Parker, 4 December
2022; 1956. Aged 88.

- Dr (Herbert Edward) Robin Preston**,
21 January 2023; 1959. Aged 84.
Nigel Ogilvie Ramage, 13 November
2022; 1966. Aged 80.
Peter Bernhard Rissik, 1 June 2022;
1951. Aged 93.
David John Weight, 15 June 2022;
1957. Aged 86.
Anthony Ronald Anders Werner,
1 December 2022; 1960. Aged 83.

Convocation

16 June

Election of the Professor of Poetry

An election by Convocation will be held in Trinity term 2023 in order to elect the Professor of Poetry, to hold office for 4 years from the first day of Michaelmas term 2023. A meeting of Convocation will be held at 3.45pm on 16 June to announce the results.

DUTIES AND STIPEND OF THE PROFESSOR

The duties of the Professor are: normally to give one public lecture each term on a suitable literary subject (where the term 'public lecture' does not include poetry readings or recitals or other such events); to deliver an inaugural lecture; to offer one more event each term (which may include poetry readings, workshops, hosted events etc); to give the Creweian Oration at Encaenia every other year; each year, to be one of the judges for the Newdigate Prize, the Jon Stallworthy Prize, the Lord Alfred Douglas Prize and the Chancellor's English Essay Prize; every third year to help judge the prize for the English poem on a sacred subject; and generally to encourage the art of poetry in the University.

The Professor receives a stipend of £25,000 per annum which is increased in line with the annual cost-of-living increases for academic and related staff, plus £40 for each Creweian Oration. The post enjoys an association with All Souls College, but there may be occasions when the postholder is offered an association by another college (eg if the postholder has a prior association with another college).

Further information on the Professorship, including further particulars are published on the University webpages: ox.ac.uk/poetry.

ELECTION PROCEDURES

This election will be conducted electronically by Civica on behalf of the University of Oxford. A shortlist of applicants will be drawn up by the Professor of Poetry Committee. The successful candidate will be determined of members of Convocation, who will be entitled to vote on the shortlist in Trinity term 2023.

All members of Convocation who wish to vote in the election must register their intention to vote. [Voter registration](#) will open on **24 March** and close on **12 May**. Eligibility to vote in the election will be checked. An email will be sent to anyone whose registration to vote has been unsuccessful. Current status as a member of Convocation may be checked in advance of registration through the relevant College Secretary or Head of Administration. Those who intend to vote but have not yet had their degree conferred at a degree ceremony (either in person or in absence) should contact their college to arrange this at their earliest convenience but no later than **21 April**.

Convocation

Convocation consists of all the former student members of the University who have been admitted to a degree (other than an honorary degree) of the University, and of any other persons who are members of Congregation or who have retired having been members of Congregation on the date of their retirement. Membership of Convocation is conferred automatically to members of Congregation whose names have been entered in the Register of Congregation and to Oxford degree-holders after having attended a formal degree ceremony (either in person or in absentia). The functions of Convocation are set out in the University Statutes ([Statute III: Convocation](#)).

Applications and Nominations

Those interested in standing for election should complete the [online application form](#), which will close on **17 March**.

Proposals for nominations were invited from members of the University and of the public. The nomination form closed on **24 February**.

The Professor of Poetry Committee may also approach potential candidates for nomination. An approach to enquire about interest in the post carries no guarantee of successful nomination.

The Professor of Poetry Committee will consider all nominations in accordance with the criteria published in the further particulars and draw up a shortlist to stand for election by Convocation.

Information for shortlisted candidates

As part of the canvassing process before the vote by members of Convocation, shortlisted candidates will be asked to provide a written statement, of no more than 500 words, setting out how they would approach being the Professor of Poetry. The statement will be published online and may include links to websites, podcasts or other social media, and a portrait photograph if desired. Further details will be provided to those candidates who are shortlisted.

Voting arrangements

Members of Convocation who have registered to vote will be entitled to vote electronically for one of the shortlisted candidates. Voting will be open from **18 May** to **15 June**. Voters will be sent instructions on how to vote once their eligibility to vote has been verified.

Result of the election

The result of the election will be announced in a meeting of Convocation at **3.45pm on 16 June** in Convocation House. Members of Convocation wishing to attend the meeting are asked to note that the wearing of gowns is optional. The result will subsequently be reported on the University's website and published in the *Gazette*.

FURTHER INFORMATION

Queries about the post should be sent to poetry.election@admin.ox.ac.uk. All enquiries will be treated in strict confidence.

Further information about election procedures may be found in [Council Regulations 8 of 2002](#).

Media enquiries should be directed to the University of Oxford News and Information Office (email: news.office@admin.ox.ac.uk).

Advertisements

Email: gazette@admin.ox.ac.uk
 Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Publication

The *Gazette* is only published online, except for library and archive copies. Charges for all adverts have been reduced to reflect this.

Charges

Non-commercial advertisers: £10 per insertion of up to 70 words, or £20 per insertion of 71-150 words.

Commercial advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

Advertisers may also purchase advertising space for a whole academic year (a minimum of eight insertions per term) at a discount of over 50% on the individual advertisement rate: £9.50 per insertion of up to 70 words, or £19 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received via the online shop, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of

the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. **No refund can be made for cancellation after the acceptance of advertisements.**

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online. The editor's decision regarding applicability of these rates to an individual advertiser will be final.

7. Particular arrangements apply to advertisers who declare their intention to advertise for a full academic year ("whole-year advertisers"), and receive a discount on their advertisements for doing so:

a. With effect from January 2022, whole-year advertisers must pay for the year's advertisements upfront via the University's online shop and may opt for 24 insertions (8 per term), 27 insertions (9 per term) or 34 insertions (all issues).

b. Whole-year advertisers whose arrangements were entered into before January 2022 may only withdraw their advertisements partway through the year upon payment of the difference between the discounted rate and the standard rate for each advertisement which has already been published. If such payment is not received by the University of Oxford, the advertiser remains liable for the number of insertions and the discounted rate originally agreed.

Disclaimer

8. The University of Oxford accepts no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford.

Advertisers' Warranty and Indemnity

14. The advertiser warrants:

a. Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability, age, or pregnancy.

b. That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

c. That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/terms-and-conditions-acceptance-advertisements>, and may also be obtained on application to gazette@admin.ox.ac.uk.

Miscellaneous

Advertisers are asked to note that the remaining *Gazettes* of Hilary term will be published on 9, 16 and 23 March, but that the 23 March issue will not carry classified adverts. Publication for Trinity term will begin on 20 April. The usual deadline will continue to apply (see above).

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice.manager@gmail.com.

Restore - mental illness affects one in four of us in our lifetime, but people can, and do, recover. Restore is a well-established Oxfordshire mental health charity that supports people to take control of their own recovery, develop skills and lead meaningful lives. We offer recovery groups, training and employment coaching to make this possible. Founded in 1977, we are also part of OMHP, a partnership of local mental health organisations (<http://omhp.org.uk>). More information: www.restore.org.uk.

Oxford University Hospitals NHS Foundation Trust wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft.

Help identify global talent - Rise (www.risefortheworld.org) finds brilliant people who need opportunity and supports them for life as they work to serve others. It is an initiative of Schmidt Futures and Rhodes Trust, and the anchor of a \$1 billion commitment from Eric and Wendy Schmidt. Rise selectors review projects and assess those who make it to the final application stage. More information and to sign up: <https://bit.ly/becomeariseselectorgazette>.

Aikido martial art classes for children and adults. Keep fit, have great fun, and make new friends, as well as learn an effective self-defence system. Classes are taught in a friendly, fun environment. For a free trial lesson call us today on 07594 059938 or see www.aikidoxford.co.uk.

Research participants sought

VAC089 - malaria vaccine study. The Jenner Institute is conducting a study into the safety and immunogenicity of the *Plasmodium falciparum* malaria vaccine candidate RH5.1, R78C and combination of the two vaccines in Matrix-M adjuvant in healthy adults. The study will comprise 23 visits over 20 months. You will be compensated approximately £1,135 for your time, travel and inconvenience. More information: www.jenner.ac.uk/volunteer/recruiting-trials/vac089.

Groups and societies

The Oxford University Newcomers' Club is run by volunteers and supported by the University. Our aim is to welcome all partners of graduate students, academics, visiting scholars and staff members, especially those who have recently arrived. As a globally diverse and inclusive group, we offer a warm and friendly environment in which to meet others in Oxford. We also provide information, both general and of special interest, and many opportunities to share experiences as well as to take part in organised events and activities. Please go to our website, www.newcomers.ox.ac.uk, for more information and up to date details of all our activities.

Sell your unwanted books

Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Antiques wanted and for sale

Greenway Antiques of Witney are a well-established family business. We hand-pick items suitable for the town house or country cottage. We seek to purchase quality antiques such as furniture, fire guards, grates and fireplace-related items. We also buy silver, pictures, china, objets d'art and garden statuary. Please telephone us for a discreet service on 01993 705026 or 07831585014 or email contact@greenwayantiques.co.uk.

Services offered

Secure storage and shredding. Experts on packing, posting/ mailing and shipping. Help to navigate customs regulations, free collection in Oxford and student discounts. HD-quality printing up to A0 - quick turnaround time, and many binding solutions. High St postal address - never miss another delivery! Contact or visit: Mail Boxes Etc, 266 Banbury Rd, Oxford (tel: 01865 514655; email: info@mbesummertown.co.uk). Also at 94 London Rd, Oxford (tel: 01865 741729; email: info@mbeheadington.co.uk).

Oxford's low-cost packing and shipping experts. Specialised in packing and shipping computers, musical instruments, fragile laboratory equipment, rowing oars, valuable art and antiques, books, clothing or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

Notifications of Prizes, Grants and Funding

TGM Cars: airport transfer/chauffeur service. If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: timothy.middleton2@btopenworld.com.

Need more space for your books? Or maybe it's time for a dedicated library or study? An Inside Out Oxford bespoke garden room can provide an extra room in the house; create better work/life balance ; help you sell your house We are an award-winning, eco-friendly bespoke garden room company that creates gorgeous spaces for work, rest and play. We also offer a self-build garden room service where you can save 50% on costs. Whether you want a study, library, home office or just an extra place to hang out with friends and family, Inside Out Oxford makes beautiful British hand-crafted bespoke garden rooms that last a lifetime. Head to www.insideoutoxford.uk to find out more today!

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Visit England 5-star accredited self-catering accommodation in the heart of the city. A modern, luxurious, award-winning, fully refurbished 1-bedroom apartment in the historic Castle Quarter. An enviable quiet, central location ideal for academic professional lets from 4 days to 5 months. Includes all utilities, Wi-Fi, Smart TV, weekly linen change. We manage all duties ourselves to ensure that superior quality is maintained. Web: www.pmcdomus.co.uk; email: pat@pmcdomus.co.uk; tel: 01869 277557.

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/students/fees-funding.

St John's College, Cambridge: Harper-Wood Creative Writing and Travel Award for English Poetry and Literature

St John's College, Cambridge; Harper-Wood Creative Writing and Travel Award for English Poetry and Literature; for creative writing project-related travel and study for creative writers in the early stages of their careers; 26 April; www.joh.cam.ac.uk/harper-wood-creative-writing-travel-award

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.jobs.ox.ac.uk/home.

The University is committed to [equality and valuing diversity](#).

University of Oxford

Blavatnik School of Government;
Dame Louise Richardson Professorship
of Global Security; 24 April; https://my.corehr.com/pls/uoxrecruit/erq_jobspec_details_form.jobspec?pid=162683

Faculty of Law; Chichele Professorship
of Public International Law; 3 April;
https://my.corehr.com/pls/uoxrecruit/erq_jobspec_details_form.jobspec?pid=161407

Colleges, Halls and Societies

Pembroke; Catering Assistant/Barista;
£10.90 ph/£22,672 pa; 17 March; www.pmb.ox.ac.uk/vacancies

St Anne's; Clayman Junior Research
Fellowship in Political Thought; noon,
3 April; www.st-annes.ox.ac.uk/this-is-st-annes/job-opportunities

St Peter's; College Lectureship in Pure
Mathematics; £7,191-£8,087; 21 March;
www.spc.ox.ac.uk/about/vacancies

Wadham; stipendiary Lectureship in
Engineering; £14,381; 3 April; www.wadham.ox.ac.uk/about/jobs/fixed-term-stipendiary-lectureship-in-engineering

External Vacancies

Stanford University Program in Oxford;
part-time Assistant Junior Dean; £2,392
(to c£5,600 with overtime), plus free
accommodation; 10 March; www.stanfordinxford.org/recruitment

Lucy Cavendish College, Cambridge;
Bursar and Fellow; 17 March; www.lucy.cam.ac.uk/vacancies/bursar

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Next *Gazette*: Thursday, 9 March

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