Gazette

Useful links:

- COVID-19-related information for staff: www.ox.ac.uk/coronavirus
- University crisis management framework: https://staff.admin.ox.ac. uk/article/oxfords-crisis-managementframework-explained

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Supplement included with this issue: (1) to No 5282: Encaenia 2020 **463-467**



Council and Main Committees

Council of the University

Nomination of Wendy Becker as an external member of Council

The nomination by Council, under the provisions of section 4 (7)-(10) of Statute VI, of Wendy Becker as an external member of Council, to fill the vacancy arising from the increase in the number of external members to five, is submitted for approval. The appointment would be from 1 August 2020 until 31 July 2024 in the first instance.

(For notes on the nominated external member of Council, see *Gazette* No 5282, 25 June 2020, p456.)

Approval of the nomination of an external member of Council

Under regulation 9.3 of Congregation Regulations 2 of 2002, the nomination above shall be deemed to be approved unless not later than **4pm on 23 July** the Registrar has received from not fewer than 20 members of Congregation a written request for a postal ballot to be taken in respect of that nomination.

Congregation

30 June

(1) Approval of Legislative Proposal: Statute V: Colleges, Societies and Permanent Private Halls

For full text of legislative proposal see *Gazette* No 5279, 11 June 2020, p428.

(2) Approval of Changes to Regulations for Investment Committee

For full text of changes to regulations see *Gazette* No 5279, 11 June 2020, p429.

No notice of opposition having been given, the Vice-Chancellor declared the legislative proposal concerning Statute V and the changes to regulations concerning the Investment Committee approved.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Norman, SA, Assurance Directorate

Congregation Notices

Lectures

Congregation

13 October

Voting on a Resolution authorising the allocation of space within the St Cross Building to the Faculty of Law

For full text of resolution see *Gazette* No 5282, 25 June 2020, p457.

Meeting information

¶ Members of Congregation are reminded that any two members may, not later than **noon on 5 October**, give notice in writing to the Registrar that they wish to oppose the above resolution (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution shall be declared carried, and the meeting may be cancelled.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (https://governance.admin.ox.ac. uk/legislation/congregation-regulations-2-of-2002). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email rebecca.thomas@admin. ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

While COVID-19 working restrictions remain in place, any notice that needs to be given to the Registrar in writing should be sent by email to registrar@admin.ox.ac.uk. Notices sent to the University Offices will not be received.

General Notices

Statute approved by Her Majesty in Council

A communication has been received from the Clerk of Her Majesty's Privy Council, stating that on 23 June 2020 Her Majesty was pleased to approve the statutes amending Statute XV, concerning College Contributions Scheme and College Accounts, printed in *Gazette* No 5261, 12 December 2019, p164, and approved by Congregation on 28 January 2020 (see *Gazette* No 5264, 30 January 2020, p228). The associated regulations (Council Regulations 1 of 2002: Regulations for College Contributions) have been made by Council on the same date.

Gazette publication arrangements

The final *Gazettes* of Trinity term will be published on 9 and 23 July. The first *Gazette* of Michaelmas term will be published on 24 September, but will be limited to Council and Congregation notices and changes to Examination Regulations. The first full issue of Michaelmas term will be published on 1 October. The Michaelmas term lecture supplement will be published on 8 October. The usual deadlines will apply.

We are unable to publish the *Gazette* in print for the foreseeable future, as a result of COVID-19-related working restrictions. Arrangements for archival copies will be made at a later date.

We will continue to publish online editions of the *Gazette* and send emails to our online subscribers. We will also send emails to our print subscribers, where we have an email address for them, so that they continue to receive the *Gazette* in an available format.

If you are a print subscriber and do not wish to receive such emails, or if you would like to set up a new email subscription, please visit www.staffsubs.ox.ac.uk if you are a current member of staff; otherwise, please email gazette@admin.ox.ac.uk.

Institutes, Centres and Museums

Oxford University Museum of Natural History

Professor Paul Smith will lecture at 7pm on 15 July online. More information and to register: https://event.webinarjam.com/register/73/oyy6vflw.

Subject: 'The Cambrian Explosion and the evolutionary origin of animals insights from the far north'

Examinations and Boards

Colleges, Halls and Societies

Advertisements

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Elections

Kellogg

To the Bynum Tudor Fellowship from 1 October 2020: **La June Montgomery Tabron**, President and CEO of the W.K. Kellogg Foundation

Obituaries

Exeter

Anthony Lewis Crocker, 28 November 2019; 1946. Aged 91.

Ronald Frederick Dodsworth, May 2020; 1948. Aged 92.

Michael Furmston, 28 June 2020; 1953; Fellow 1964-78, Lincoln. Aged 87.

David Michael Heilbron, 8 March 2020; Rhodes 1958. Aged 83.

Maurice Francis Robinson Mulcahy, 30 January 2020; 1946. Aged 99. Derek Hugh Slater, 26 April 2020; 1963. Aged 75.

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
Telephone: 01865 (2)80548
Web: https://gazette.web.ox.ac.uk/classified-advertising-gazette

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

See our website for examples of whether an advertisement is considered commercial or private: https://gazette.web.ox.ac.uk/classified-advertising-gazette.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see https://gazette.web.ox.ac.uk/classified-advertising-gazette.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the Gazette.

- 2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.
- 3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements*
- 4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

- 13. The advertiser warrants:
- (i) Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.
- (ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.
- (iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at https://gazette.web.ox.ac.uk/classified-advertising-gazette, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OXI 2JD.

Miscellaneous

Gazette publication arrangements

Advertisers are asked to note that the remaining *Gazettes* of Trinity term will be published on 9 and 23 July. Publication for Michaelmas term will begin on 24 September; please note, however, that the 24 September issue will be limited to University business only, so will not contain classified advertisements. The first issue to contain classified advertisements will be published on 1 October. The usual deadline will continue to apply (see above).

The Anchor pub, dining rooms and terrace-close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchoroxford.com.

Stone Pine Design: card publisher specialising in printmaking and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists and illustrators. Free delivery. More information: www.stonepinedesign.co.uk or Etsy store StonePineDesignCards.

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice. manager@gmail.com.

Oxford University Hospitals NHS Trust

wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft.

Church hall for hire: looking for a city centre location to hold meetings, classes or other community events? St Columba's United Reformed Church, a registered charity located in Alfred St, has an inclusive and caring mission reaching out to all. We depend to a large extent on income from hiring the church hall to community groups. We welcome enquiries from potential hirers. More information: www.saintcolumbas. org/building-hire/book-now. Email: facilitiesmanager@saintcolumbas.org.

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschool.com. Tel: 01235 833433

UK Brain Bank for Autism and Related Developmental Research, JR. The developing brain is altered in autism but neuroscientists do not know how or why. Research is needed to understand the causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do - and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See https://grand. tghn.org/autism-brain-bank for information and to register as a donor.

Restore - at this moment in time, good mental health is more important than ever. Restore helps people with mental ill-health to take control of their recovery, develop skills, and lead meaningful lives. Following Government guidelines, we have temporarily suspended attendance at our recovery groups but you can still show your support. We are part of the Oxfordshire Mental Health Partnership, which works to help those most in need. We are #BetterTogether; please visit our supporter page today to help (Registered charity number 274222): www.restore.org.uk/get-help/supporters.

The ISGAP-Oxford Annual Summer

Institute was originally scheduled to take place 9-20 Aug at Pembroke College, Oxford. Due to COVID-19, the 2020 Summer Institute will now take place online, 9-13 Aug. The ISGAP-Oxford Summer Institute is now seeking Scholars-in-Residence for this intensive 1-week workshop-based curriculum development programme in interdisciplinary critical contemporary antisemitism studies. The programme is dedicated to the development of antisemitism studies as a recognised academic discipline; it is intended primarily for professors with full-time college or university positions, though exceptional faculty, doctoral and postdoctoral students will be considered. A limited number of openings exist for exceptional graduate and undergraduate students to participate in a special Elie Wiesel-Martin Luther King Jr. Scholars programme that will run in part concurrently with the Summer Institute. Application requirements: https://isgap.org/ summer-institute. Contact: Ira Guberman, Manager of Programming and Operations. Email: info@i sgap.org (subject heading: Oxford 2020 Online Applicant).

Groups and societies

The Oxford University Newcomers' Club

at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS)

is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: http://fb.me/oxrss; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

Restoration and Conservation of Antique Furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Services Offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24 hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Independent Pensions and Financial

Advice. Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an

independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@ austinchapel.co.uk.

Oxford's low-cost packing and shipping experts. Specialised in packing and shipping books, clothing, computers, musical instruments, fragile laboratory equipment, rowing oars, valuable paintings or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 OAA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

Airbnb and short-let management services

that work for property owners! We are local and handle everything for you: listings, guest communications, 24-hr check-in, cleaning, linen, restocking etc. Find out more on www.oxservices.co.uk or contact us on oxfordhosting@gmail.com or phone 07715 624409.

Experienced freelance proofreader and editor available to work on papers and reports, journals, websites and corporate and communications material. To discuss your project, please email me via: https://greenquillproductions.co.uk/contact, quoting

Proof-editing_Gaz2020.

Specialist tutors in Oxford. We are tutors and exam experts. We also offer proofreading and editing services. Subjects include: English Language, English Literature, Law, Paralegalism, Religious Studies and Film. Study Film online or in person (here in Oxford) with film professionals, such as a film director. Study English as a Foreign Language, IELTS and Teaching (eg TEFL, TESOL, PGCE). We teach British and American education programmes. Contact us today at: www. specialist-tutors.com.

Copy typist. Broad experience of articles, theses and textbooks in English and French. No audio. Collection and delivery included. Charged per word, not per hour. Email: ashford1525@gmail.com.

Situations Vacant

Waynflete Academic: Biology. Magdalen College School, founded in 1480, is one of the country's leading independent day schools. Each year, we employ a small number of graduate or post-doctoral students who are looking to find temporary or part-time employment in the secondary education sector. We are looking to appoint a Waynflete Academic in Biology for the academic year 2020-21. Further details of the position and a Teaching Staff application form can be found on the Job Vacancy link of the website www.mcsoxford.org. The school's Teaching Staff application form, full CV and a covering letter of application should be emailed to Mrs Sarah Hunter, Recruitment Officer (shunter@ mcsoxford.org), as soon as possible. Interviews will be on an ad hoc basis. Magdalen College School is committed to safeguarding and promoting the welfare of children, and the successful candidate will be required to undergo statutory checks before the commencement of his/her employment.

Houses to let

Central/west Oxford (OX2) house to let,

£1,47pcm. Renovated Victorian mid-terrace house (recently decorated, carpeted), 3 double bedrooms, 2 full bathrooms, sitting room, fireplace, dining room, modern kitchen. Furnished, new gas combi-boiler, small back garden. 5 mins' walk to city centre, colleges, station, schools, riverside. Available August 2020. Best suited for visiting academics, professionals, couples/families, research students, etc. No pets, no smoking, please. Contact Professor A Kahane: 02088 926263, 07799 418141, 07527 155529 or ahuviakahane@gmail.com.

3-bedroom semi-detached house,

Headington Quarry, 2 reception rooms, garden, parking. Furnished. Kitchen. Bathroom. Gas central heating. Quiet area. Near schools, shops, hospitals, universities. Windows recently renewed. New garden shed. Frequent buses to city centre or 10 mins' cycle. Good motorway links. £900pm plus bills. Tel: 07812 909943.

Flats to Let

Beautiful and cosy first-floor 1-bedroom flat available to rent on College Lane in Littlemore. Opposite the peaceful Newman's College. Private garden. Very safe and thoughtfully furnished. Walking distance to big Sainsbury's. £1,000pm. Email: elanor.path@gmail.com.

Accommodation offered

Hospital consultant and writer offer accommodation in 18th-century farmhouse surrounded by beautiful Oxfordshire countryside just outside village. 15 mins' drive outside of Oxford with regular bus and trains to Oxford. Large bedroom and study. Breakfast and dinner can be included. Very social household. Use of large country kitchen, family atmosphere with dogs and horses. Available immediately, moderate terms. Contact Shena: shena.guild@btinternet.com.

House/flat swap

Algarve-Oxford house/flat swap sought:

have 3-bed/2-bath villa in eastern Algarve seaside town (1 km from beautiful beach). Sunny roof terrace. Totally tranquil street. Off beaten track. Suit academic working on book/thesis. Seeking exchange with 1- or 2-bed accommodation in Oxford. Duration EITHER this summer vacation OR Michaelmas term or both. Email: rhys1@hotmail.com. Please write fully.

Self-catering Apartments

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www. shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711

Shortlet studios for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: stay@oxfordbythemonth.

Looking for 5-star serviced accommodation

right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at www. swailessuites.co.uk, contact Debbie on 01865 318547 or email debbie@nops.co.uk. Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

The only Visit England 5-star accredited self-catering accommodation in the heart of the city. An award-winning 1-bedroom apartment in the historic Castle Quarter: a quiet, central location ideal for academic, professional lets from 4 days to 5 months. All utilities, including W-Fi, included; weekly linen change. We manage all duties ourselves to ensure that superior quality is maintained. Web: www.pmcdomus.co.uk; email: pat@pmcdomus.co.uk; tel: 01869 277557.

Holiday Lets

Cornwall cottage and restored chapel

in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see https://www.jobs.ox.ac.uk/home.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Christ Church; fixed-term Postgraduate Access Fellow (internal applications only); £15,220; noon, 23 July; www.chch.ox.ac.uk/ vacancies

Wolfson; Nursery Manager; £32,929; noon, 15 July; www.wolfson.ox.ac.uk/vacancies

Wolfson; Student Welfare Officer (up to 8 hrs pw); £3,744; noon, 6 July; www.wolfson. ox.ac.uk/vacancies

External Vacancies

Trinity College, Cambridge; Junior Research Fellowships; up to £27,658 plus benefits; 27 August; www.trin.cam.ac.uk/jrf

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Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next Gazette: Thursday, 9 July

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Gazette subscriptions: https://gazette.web.ox.ac. uk/subscribing-gazette

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