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# Council and Main Committees

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**Congregation** 30 January

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## Degree by Resolution

*This content has been removed as it contains personal information protected under data protection legislation.*

[Members of the University with a SSO account can log in to read the redacted content.](#)

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## Council of the University

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## Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Augar, H A, Department of Biology  
 Eakins, D E, Department of Engineering Science  
 Evans, M D, Regent's Park  
 Ghosh, W P, Christ Church  
 Jelaca, A, Student Systems  
 Nardelli, V, Department of Engineering Science  
 Salter, P S, Department of Engineering Science

# Congregation

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**Congregation** 7 February

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## Voting on a Resolution approving the conferment of an Honorary Degree

The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and the Vice-Chancellor will accordingly declare the resolution carried without a meeting under the provisions of Sect 7 (1) of Statute VI.

For explanatory note and text of resolution see [Gazette No 5370, 19 January 2023, p160](#).

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**Congregation** 21 February

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## Voting on Resolutions approving the conferment of Honorary Degrees

(i) That the conferment of the Degree of Doctor of Letters, *honoris causa*, upon **Professor Paul Gilroy**, Professor of the Humanities, UCL, Founding Director of the Sarah Parker Remond Centre for the Study of Racism & Racialisation, Fellow of the Royal Society of Literature, Fellow of the British Academy, Fellow of the American Academy of Arts and Sciences, recipient of the Holberg Prize, be approved.

(ii) That the conferment of the Degree of Doctor of Letters, *honoris causa*, upon **Val McDermid**, novelist, writer for stage, screen and radio, broadcaster and journalist, Fellow of the Royal Society of Literature and Fellow of the Royal Society of Edinburgh, recipient of the Crime Writers' Association Gold and Diamond Daggers, be approved.

(iii) That the conferment of the Degree of Doctor of Letters, *honoris causa*, upon **Sir Simon Schama**, CBE, Professor of History and Art History, Columbia University, Fellow of the British Academy and Fellow of the Royal Society of Literature, recipient of the Wolfson History Prize and the Medicott Medal, be approved.

(iv) That the conferment of the Degree of Doctor of Science, *honoris causa*, upon **Professor Frances Arnold**, Linus Pauling Professor of Chemical Engineering, Bioengineering and Biochemistry, California Institute of Technology, Co-Chair of the President's Council of Advisors on Science and Technology, member of the American Academy of Arts and Sciences and the National Academy of Sciences, and recipient of the Nobel Prize for Chemistry, be approved.

(v) That the conferment of the Degree of Doctor of Science, *honoris causa*, upon **Professor Steve Furber**, CBE, ICL Professor of Computer Engineering, University of Manchester, a principal designer of the BBC microcomputer and the ARM microprocessor, Fellow of the Royal Society and Fellow of the Royal Academy of Engineering, recipient of the IET Faraday and BCS Lovelace Medals, be approved.

(vi) That the conferment of the Degree of Doctor of Science, *honoris causa*, upon **Professor Malik Peiris**, Tam Wah-Ching Professor in Medical Science, Chair Professor of Virology, School of Public Health, University of Hong Kong, Fellow of the Royal Society, member of the National Academy of Sciences, recipient of the Chevalier de la Legion d'Honneur and the John Dirks Canada Gairdner Global Health Award, be approved.

¶ If the resolutions are approved, the honorary degrees will be conferred at the Encaenia on 21 June 2023.

¶ Members of Congregation are reminded that any two members may, not later than **noon on 13 February**, give notice in writing to the Registrar that they wish to oppose or amend any of the resolutions above (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried, and the meeting may be cancelled.

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**Congregation** 2 March

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## Elections

### ELECTIONS BY CONGREGATION

- Audit and Scrutiny Committee
- Curators of the University Parks
- Statute XII: Pool for Constituting Panels (non-divisional)
- Statute XII: Pool for Constituting Panels (UAS)

### Divisional Boards

- Medical Sciences Divisional Board

Details are in ‘[Elections](#)’ section below.

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**Convocation** 16 June

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## Elections

### PROFESSOR OF POETRY

Details are in ‘[Elections](#)’ section below.

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**Congregation** noon, 15 March

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### Admission of Proctors and Assessor

A Congregation meeting will be held at **noon on 15 March** in the Sheldonian Theatre for the purpose of admitting to office **Professor David Kirk**, BA Vanderbilt, MA PhD Chicago, Fellow of Nuffield, and **Dr Kathryn Murphy**, MA Glas, MSt DPhil Oxf, Fellow of Oriel, as Proctors for the ensuing year, and **Professor Joseph Conlon**, BA PhD Camb, BSc R’dg, Fellow of New College, as Assessor for the ensuing year.

Congregation members wishing to attend the ceremony must register by **8am on 9 March** at <https://forms.office.com/e/pYfrrrYORT>.

### Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with [Congregation Regulations 2 of 2002](#). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Louise Hasler, Council Secretariat, University Offices, Wellington Square (email [congregation.meeting@admin.ox.ac.uk](mailto:congregation.meeting@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

# Notices

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## Consultative Notices

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### Call for nominations for Honorary Degrees and for Degrees by Diploma

Honorary degrees are conferred annually at Encaenia. Degrees by diploma are conferred on heads of state and royalty. Members of Congregation are encouraged to nominate individuals on whom such degrees might be conferred.

Nominations are welcome all year round. Names submitted on or before **17 February 2023** will be considered by the Honorary Degrees Committee for an honorary degree at Encaenia in 2024.

The Honorary Degrees Committee is charged with considering nominations received, consulting Council and making recommendations to Congregation. The committee appreciates the time taken by members of Congregation to bring names to its attention. It will be re-considering names brought to it in the last three years and hopes to receive a wide and diverse selection of new names to add to those.

When considering possible honorands, the committee will focus on individuals in the following categories:

- 1 those of high academic distinction in the fields of research and scholarship of specific interest to the University of Oxford
- 2 those distinguished in the visual, literary, musical and performing arts
- 3 those distinguished in business and industry
- 4 those who have played a distinguished role in public life, for example in contributing to progress and change in society
- 5 those who have made a significant contribution to the activities of the University of Oxford - such individuals would normally also fall into one of the categories above.

Within the categories above the committee will aim to produce a balanced and diverse list, which takes account of the global dimension that characterises this University’s activities.

It has adopted a target that at least half of the final list of names proposed to Congregation for the conferment of honorary degrees will be women and/or minorities. Members of Congregation are therefore encouraged to nominate individuals of conspicuous distinction with particular reference to diversity.

Honorary degrees will not be conferred on anyone who holds, or who has retired from, a resident teaching, research or administrative post within the University or in any college or other society, except in exceptional circumstances such as distinguished service outside the terms of his or her paid service. In these circumstances, a proposal for an honorary MA may be put forward.

Nominations for honorary degrees and for degrees by diploma should be submitted on the approved application form, which requires the name of the nominee and a short supporting paragraph. Further information, including the nomination form, is available at <https://governance.admin.ox.ac.uk/committee-on-honorary-degrees> or from the Secretary to the Honorary Degrees Committee ([sarah.cowburn@admin.ox.ac.uk](mailto:sarah.cowburn@admin.ox.ac.uk)). The completed form should be returned to the Secretary by email under ‘Strictly Confidential’ cover.

While informal soundings within the University will often be desirable, every effort should be made to ensure that publicity is not at any stage given to any specific proposal for the conferral of an honorary degree. All nominations will be considered in strict confidence by the committee.

The names of people on whom degrees by diploma and honorary degrees have recently been conferred are published in the University Calendar and can also be found on the Committee for Honorary Degrees webpage at <https://governance.admin.ox.ac.uk/committee-on-honorary-degrees>.

# Examinations and Boards

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## General Notices

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### Industrial action

The UCU has notified us that 18 days of strike action related to the dispute over pay and working conditions will take place in February and March 2023 on the following dates:

- February: 1, 9, 10, 14, 15, 16, 21, 22, 23, 27, 28
- March: 1, 2, 16, 17, 20, 21, 22

Those members of staff who participate in the strike will have their pay withheld at the rate of 1/365 of their annual University salary for each day of strike action and must complete a form notifying Payroll of the days of strike action and making a choice regarding maintaining pensionable service for days of strike action. The form can be downloaded from the Finance Division's website at <https://finance.web.ox.ac.uk/payroll-forms#collapse110926>.

Forms should be returned to Payroll within a week of the last day of strike action taken.

### Sustainable Digital Scholarship

#### INTERNATIONAL LOVE DATA WEEK

Research Data Management (RDM) support colleagues and services will be in the Sheldonian Theatre from 2pm to 5pm on 17 February to meet anyone wanting to learn more about storing and sharing research data. More information: [www.sds.ox.ac.uk/event/data-speed-dating](http://www.sds.ox.ac.uk/event/data-speed-dating).

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## Appointments

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### Mathematical, Physical and Life Sciences

#### APPOINTMENTS

Edward Hardy, DPhil Oxf, Associate Professor of Theoretical Particle Astrophysics and Cosmology and fellow of Linacre; from 1 September 2023 to 31 August 2028

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## Visiting Professorships

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### Medical Sciences

#### CONFERRALS

The Medical Sciences Board has conferred the title of Visiting Professorship in Psychiatry on Professor Nicolas Crossley, MSc, PhD, MD, Department of Psychiatry, for a period of 3 years in the first instance from 23 January 2023.

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## Exhibitions

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### History of Science Museum

noon-5pm, Tue-Sun, Jan-Jun:  
Lyra's Worlds. Free entry. More information: <http://ow.ly/le5s50Mz09x>.

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## Examinations for the Degree of Doctor of Philosophy

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# Elections

## Elections

2 March

Please note: in the lists below, the names listed are simply those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election).

### Call for nominations

The nomination period for the elections below will remain open until **4pm on Thursday, 2 February**. More information: <https://governance.admin.ox.ac.uk/elections>.

### Elections by Congregation

#### AUDIT AND SCRUTINY COMMITTEE

- One member of Congregation elected by Congregation from among members of the faculties in the Divisions of Humanities and Social Sciences who shall not serve on Council or on any committee which in the view of Council has mainline executive authority within the University, or hold any office in the University or any college which involves executive authority, to serve with immediate effect until the start of HT 2025 [*vice* Dr Rebecca Surenther]

#### *General information about this constituency*

The Audit and Scrutiny Committee meets at least four times a year, with special meetings held as required. The committee reports to Council its annual opinion on risk management, control, governance, value for money and data management and assurance, and makes additional reports to Council when necessary. The [membership of the committee](#) includes a majority of external members and three members elected by Congregation. It is chaired by an external member of Council.

The [committee's regulations](#) specify its role in providing independent assurance to assist Council in fulfilling Council's responsibilities for ensuring

the adequacy and effectiveness of the University's policies and processes, and its compliance with its statutory obligations.

For further information, please contact the Secretary ([lukasz.bohdan@admin.ox.ac.uk](mailto:lukasz.bohdan@admin.ox.ac.uk)).

#### CURATORS OF THE UNIVERSITY PARKS

- One member of Congregation elected by Congregation to serve until the start of MT 2023 [*vice* Professor Nick Kruger]

#### *General information about this constituency*

This constituency is comprised of 2 persons elected by Congregation.

Elections to this constituency restrict candidates to [persons as defined in Statute I](#). This means that all members of Congregation are eligible to nominate a candidate or to vote, but prospective candidates who want to stand for election must be the resident holder of a teaching, research or administrative post in the University or in any college, society or Permanent Private Hall.

The full term of office is 4 years (or less, when a by-election is held to fill the residue of the term of office for an elected member who is standing down early).

The terms of reference and membership of this body are set out in [Council Regulations 2 of 2004: Part 10](#).

For further information, please contact the Secretary ([aristea.gkontra@admin.ox.ac.uk](mailto:aristea.gkontra@admin.ox.ac.uk)).

#### STATUTE XII: POOL FOR CONSTITUTING PANELS (NON-DIVISIONAL)

- One member of Congregation to whom Statute XII applies, not necessarily representing any division and not in any case being nominated in a divisional capacity, elected by members of Congregation, to serve with immediate effect until the start of MT 2025 [*vice* Dr Kathryn Murphy, Oriel]

#### *General information about this constituency*

This constituency is comprised of 8 members of Congregation to whom Statute XII applies, not necessarily representing any division and not in any case being nominated in a divisional capacity, elected by members of Congregation.

Elections to this constituency restrict candidates to those [members of Congregation to whom Statute XII applies](#) (that is: professors, readers, associate professors or lecturers; any employee of the University who is a member of the Universities Superannuation Scheme or who would be a member if he or she had not been exempted under the provisions of Statute XIV; and the Vice-Chancellor to the extent and in the manner set out in Part G of Statute XII). NB College staff are not covered by Statute XII as colleges have their own statutes. The exception is college staff at Kellogg, St Cross and Reuben, which follow the University's statutes. Any staff holding joint appointments will, however, be covered by Statute XII in respect of their University contract of employment and duties.

This means that all members of Congregation are eligible to nominate a candidate or to vote, but prospective candidates who want to stand for election must be a member of Congregation to whom Statute XII applies.

The full term of office is 4 years (or less, when a by-election is held to fill the residue of the term of office for an elected member who is standing down early).

#### STATUTE XII: POOL FOR CONSTITUTING PANELS (UAS)

- Two members of Congregation to whom Statute XII applies to represent University Administration and Services (UAS), elected by members of Congregation, to serve with immediate effect until HT 2025 [*vice* Christiana (Kirsty) Allen and Sara C Smith, University Administration and Services]

#### *General information about this constituency*

This constituency is comprised of 4 members of Congregation to whom Statute XII applies, to represent University Administration and Services (UAS), elected by members of Congregation.

Elections to this constituency restrict candidates to those [members of Congregation to whom Statute XII applies](#) (that is: professors, readers, associate professors or lecturers; any employee of the University who is a member of the Universities Superannuation Scheme or who would

be a member if he or she had not been exempted under the provisions of Statute XIV; and the Vice-Chancellor to the extent and in the manner set out in Part G of Statute XII). NB College staff are not covered by Statute XII as colleges have their own statutes. The exception is college staff at Kellogg, St Cross and Reuben, which follow the University's statutes. Any staff holding joint appointments will, however, be covered by Statute XII in respect of their University contract of employment and duties.

This means that all members of Congregation are eligible to nominate a candidate or to vote, but prospective candidates who want to stand for election must be a member of Congregation to whom Statute XII applies. By convention, it is expected that candidates for election to represent this constituency will also be a member of the University Administration and Services constituency.

The full term of office is 4 years (or less, when a by-election is held to fill the residue of the term of office for an elected member who is standing down early).

#### *Further information about the Pool*

Members of the Pool will be chosen by lot to serve on a number of Panels under Statute XII (ie Redundancy Panel (Section 14 (6)), Staff Employment Review Panel (Section 35) and University Appeal Panel (Section 52 (2)) and may be expected to also chair a Panel. Before serving on a Panel, each member of the Pool will be required to attend appropriate training, including on equality and diversity, which takes about half a day in total. Because members of the Pool are chosen by lot, it is hard to predict how many times a member will be asked to serve, but at the very most this is likely to be 3 Panels in a year (and often less), which each take around a day - before the hearing there will also be a large bundle of papers to read. Nominations from BME staff, from men and from academic and research staff are particularly encouraged. No particular skills/experience are necessary, but an interest in staffing matters is helpful.

The terms of reference and membership of this body are set out in [Council Regulations 3 of 2017](#).

For further information, please contact the Secretary ([kathryn.fairhurstjones@admin.ox.ac.uk](mailto:kathryn.fairhurstjones@admin.ox.ac.uk)).

## **Divisional Boards**

### **MEDICAL SCIENCES DIVISIONAL BOARD**

- One person from among the staff who are not Heads of Department or statutory professors who are members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies, elected jointly by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies to serve with immediate effect until the start of MT 2025 [*vice* Professor Heidi Johansen-Berg]

#### *General information about this constituency*

Elections to this constituency restrict candidates as listed in the vacancy details above.

The full term of office is 4 years (or less, when a by-election is held to fill the residue of the term of office for an elected member who is standing down early).

Participation on the board offers members the opportunity to participate in divisional decision making and to collaborate with other colleagues across the division and the wider university. Members are expected to prepare for the meeting and to contribute to topics of discussion and to decision making; members may also propose items for the board's agenda. There is no expectation that members will serve on other committees although opportunities may be offered. The role of the board is set out on the divisional website: [www.medsci.ox.ac.uk/about/the-division/committees/medical-sciences-board](http://www.medsci.ox.ac.uk/about/the-division/committees/medical-sciences-board).

The terms of reference and membership of this body are set out in [Council Regulations 17 of 2002](#).

For further information, please contact the Secretary ([carolyn.mckee@medsci.ox.ac.uk](mailto:carolyn.mckee@medsci.ox.ac.uk)).

## **General Notes**

### *Electronic elections*

The elections on Thursday, 2 March 2023 will be conducted electronically.

### *Nominations*

Hard copies of nomination forms will not be processed. Completed [nomination forms](#) must be sent as an email attachment to the Elections Office ([elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)) by **4pm on Thursday, 2 February**. Please ensure that the nominators listed in section D are also copied into the email when the nomination form is submitted, as this will act as verification of the nomination in lieu of supplying original signatures.

### *General requirements and eligibility*

All candidates are asked to note the general requirements which apply to all committee members, as set out in [Council Regulations 14 of 2002 \(General Regulations of Council for Committees\)](#). Current members seeking re-election are also asked to check for specific restrictions on consecutive service. For further information, please see the [eligibility](#) and [amendments to nominations](#) sections within the [Information about University elections pages](#) of the [Elections website](#).

### *Candidate's statement*

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought.

### *Contested elections*

In the event of a contested election, the successful candidates will be determined by an electronic ballot. An email with further instructions will be sent to eligible voters on **Wednesday, 15 February**, using the email addresses provided in the electronic register of Congregation (NB with few exceptions, notably clinical staff, this will be the work address ending 'ox.ac.uk'). Candidates' statements will be published both on the [Elections website](#) and in the *Gazette* dated Thursday, 16 February. Voters may wish to read these statements before completing their electronic vote. The voting period will close at **4pm on Thursday, 2 March**.

### Uncontested elections

If the number of nominations received by the closing date is no more than sufficient to fill the vacancies, the candidates nominated shall be deemed to be duly elected as of the close of the nomination period on **Thursday, 2 February**. When required, places will be allocated according to academic standing, as defined in [Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing](#). If the number of nominations received by the closing date is less than sufficient to fill the vacancies, those candidates nominated will be deemed elected unopposed, and the remaining vacancies will lapse, in which case, in accordance with the regulations, the places must remain vacant until appointments are made jointly by the Vice-Chancellor and Proctors.

### Period of office

All vacancies are with immediate effect unless otherwise stated. Candidates elected unopposed will take up office as soon as practicable after the result of the election is known (for uncontested elections, this will be as of the close of the nomination period; for contested elections, this will be as of the close of the voting period). In accordance with [Congregation Regulations 2 of 2002](#), in any election where vacancies are to be filled for periods of different length, the elected candidates shall hold office so that the tenure of those who receive more votes shall be longer than that of those who receive fewer votes; but if the election is uncontested or if 2 candidates receive the same number of votes, the candidate senior in academic standing shall hold office for the longer period.

### Further information

For further information, please contact the Elections Officer ([elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

### Convocation

16 June

#### Election of the Professor of Poetry

An election by Convocation will be held in Trinity term 2023 in order to elect the Professor of Poetry, to hold office for 4 years from the first day of Michaelmas term 2023. A meeting of Convocation will be held at 3.45pm on 16 June to announce the results.

#### DUTIES AND STIPEND OF THE PROFESSOR

The duties of the Professor are: normally to give one public lecture each term on a suitable literary subject (where the term ‘public lecture’ does not include poetry readings or recitals or other such events); to deliver an inaugural lecture; to offer one more event each term (which may include poetry readings, workshops, hosted events etc); to give the Creweian Oration at Encaenia every other year; each year, to be one of the judges for the Newdigate Prize, the Jon Stallworthy Prize, the Lord Alfred Douglas Prize and the Chancellor’s English Essay Prize; every third year to help judge the prize for the English poem on a sacred subject; and generally to encourage the art of poetry in the University.

The Professor receives a stipend of £25,000 per annum which is increased in line with the annual cost-of-living increases for academic and related staff, plus £40 for each Creweian Oration. The post enjoys an association with All Souls College, but there may be occasions when the postholder is offered an association by another college (eg if the postholder has a prior association with another college).

Further information on the Professorship, including further particulars are published on the University webpages: [ox.ac.uk/poetry](http://ox.ac.uk/poetry).

#### ELECTION PROCEDURES

This election will be conducted electronically by Civica on behalf of the University of Oxford. A shortlist of applicants will be drawn up by the Professor of Poetry Committee. The successful candidate will be determined of members of Convocation, who will be entitled to vote on the shortlist in Trinity term 2023.

All members of Convocation who wish to vote in the election must register their intention to vote. [Voter](#)

[registration](#) will open on **24 March** and close on **12 May**. Eligibility to vote in the election will be checked. An email will be sent to anyone whose registration to vote has been unsuccessful. Current status as a member of Convocation may be checked in advance of registration through the relevant College Secretary or Head of Administration. Those who intend to vote but have not yet had their degree conferred at a degree ceremony (either in person or in absence) should contact their college to arrange this at their earliest convenience but no later than **21 April**.

#### Convocation

Convocation consists of all the former student members of the University who have been admitted to a degree (other than an honorary degree) of the University, and of any other persons who are members of Congregation or who have retired having been members of Congregation on the date of their retirement. Membership of Convocation is conferred automatically to members of Congregation whose names have been entered in the Register of Congregation and to Oxford degree-holders after having attended a formal degree ceremony (either in person or in absentia). The functions of Convocation are set out in the University Statutes ([Statute III: Convocation](#)).

#### Applications and Nominations

Those interested in standing for election should complete the [online application form](#), which will open on **10 February** and close on **17 March**.

Proposals for nominations are invited from members of the University and of the public. Nominees should complete the [nomination form](#). Online submissions are preferred but nominators may also send written details of their nominee, including their email address, to Louise Hasler, Secretary to the Professor of Poetry Committee, Planning and Council Secretariat, University of Oxford, University Offices, Wellington Square, Oxford, OX1 2JD. Please note that nominations may not be submitted anonymously and only one nomination may be made per person.

The Professor of Poetry Committee may also approach potential candidates for nomination. An approach to enquire about interest in the post carries no guarantee of successful nomination.



The nomination form will open on **10 February** and close on **24 February**.

The Professor of Poetry Committee will consider all nominations in accordance with the criteria published in the further particulars and draw up a shortlist to stand for election by Convocation.

#### *Information for shortlisted candidates*

As part of the canvassing process before the vote by members of Convocation, shortlisted candidates will be asked to provide a written statement, of no more than 500 words, setting out how they would approach being the Professor of Poetry. The statement will be published online and may include links to websites, podcasts or other social media, and a portrait photograph if desired. Further details will be provided to those candidates who are shortlisted.

#### *Voting arrangements*

Members of Convocation who have registered to vote will be entitled to vote electronically for one of the shortlisted candidates. Voting will be open from **18 May to 15 June**. Voters will be sent instructions on how to vote once their eligibility to vote has been verified.

#### *Result of the election*

The result of the election will be announced in a meeting of Convocation at **3.45pm on 16 June** in Convocation House. Members of Convocation wishing to attend the meeting are asked to note that the wearing of gowns is optional. The result will subsequently be reported on the University's website and published in the *Gazette*.

#### **FURTHER INFORMATION**

Queries about the post should be sent to [poetry.election@admin.ox.ac.uk](mailto:poetry.election@admin.ox.ac.uk). All enquiries will be treated in strict confidence.

Further information about election procedures may be found in [Council Regulations 8 of 2002](#).

Media enquiries should be directed to the University of Oxford News and Information Office (email: [news.office@admin.ox.ac.uk](mailto:news.office@admin.ox.ac.uk)).

# Advertisements

Email: [gazette@admin.ox.ac.uk](mailto:gazette@admin.ox.ac.uk)  
Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

#### **Deadline**

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

#### **Publication**

The *Gazette* is only published online, except for library and archive copies. Charges for all adverts have been reduced to reflect this.

#### **Charges**

Non-commercial advertisers: £10 per insertion of up to 70 words, or £20 per insertion of 71-150 words.

Commercial advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

Advertisers may also purchase advertising space for a whole academic year (a minimum of eight insertions per term) at a discount of over 50% on the individual advertisement rate: £9.50 per insertion of up to 70 words, or £19 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

#### **Online submission and payment**

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

#### **Extracts from the terms and conditions of acceptance of advertisements**

##### *General*

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

**Note.** When an advertisement is received via the online shop, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of

the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. **No refund can be made for cancellation after the acceptance of advertisements.**

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

#### **Charges**

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online. The editor's decision regarding applicability of these rates to an individual advertiser will be final.

7. Particular arrangements apply to advertisers who declare their intention to advertise for a full academic year ("whole-year advertisers"), and receive a discount on their advertisements for doing so:

a. With effect from January 2022, whole-year advertisers must pay for the year's advertisements upfront via the University's online shop and may opt for 24 insertions (8 per term), 27 insertions (9 per term) or 34 insertions (all issues).

b. Whole-year advertisers whose arrangements were entered into before January 2022 may only withdraw their advertisements partway through the year upon payment of the difference between the discounted rate and the standard rate for each advertisement which has already been published. If such payment is not received by the University of Oxford, the advertiser remains liable for the number of insertions and the discounted rate originally agreed.

**Disclaimer**

8. The University of Oxford accepts no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford.

**Advertisers' Warranty and Indemnity**

14. The advertiser warrants:

- a. Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability, age, or pregnancy.
- b. That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.
- c. That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/terms-and-conditions-acceptance-advertisements>, and may also be obtained on application to [gazette@admin.ox.ac.uk](mailto:gazette@admin.ox.ac.uk).*

**Miscellaneous**

**St Giles' Parish Rooms for hire.** Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or [sgsm.benefice.manager@gmail.com](mailto:sgsm.benefice.manager@gmail.com).

**Restore** - mental illness affects one in four of us in our lifetime, but people can, and do, recover. Restore is a well-established Oxfordshire mental health charity that supports people to take control of their own recovery, develop skills and lead meaningful lives. We offer recovery groups, training and employment coaching to make this possible. Founded in 1977, we are also part of OMHP, a partnership of local mental health organisations (<http://omhp.org.uk>). More information: [www.restore.org.uk](http://www.restore.org.uk).

**Oxford University Hospitals NHS Foundation Trust** wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit [www.ouh.nhs.uk/ft](http://www.ouh.nhs.uk/ft).

**Help identify global talent** - Rise ([www.risefortheworld.org](http://www.risefortheworld.org)) finds brilliant people who need opportunity and supports them for life as they work to serve others. It is an initiative of Schmidt Futures and Rhodes Trust, and the anchor of a \$1 billion commitment from Eric and Wendy Schmidt. Rise selectors review projects and assess those who make it to the final application stage. More information and to sign up: <https://bit.ly/becomeariseselectorgazette>.

**Aikido martial art classes** for children and adults. Keep fit, have great fun, and make new friends, as well as learn an effective self-defence system. Classes are taught in a friendly, fun environment. For a free

trial lesson call us today on 07594 059938 or see [www.aikidooxford.co.uk](http://www.aikidooxford.co.uk).

**Research participants sought**

**VAC089 - malaria vaccine study.** The Jenner Institute is conducting a study into the safety and immunogenicity of the Plasmodium falciparum malaria vaccine candidate RH5.1, R78C and combination of the two vaccines in Matrix-M adjuvant in healthy adults. The study will comprise 23 visits over 20 months. You will be compensated approximately £1,135 for your time, travel and inconvenience. More information: [www.jenner.ac.uk/volunteer/recruiting-trials/vac089](http://www.jenner.ac.uk/volunteer/recruiting-trials/vac089).

**Groups and societies**

**The Oxford University Newcomers' Club** is run by volunteers and supported by the University. Our aim is to welcome all partners of graduate students, academics, visiting scholars and staff members, especially those who have recently arrived. As a globally diverse and inclusive group, we offer a warm and friendly environment in which to meet others in Oxford. We also provide information, both general and of special interest, and many opportunities to share experiences as well as to take part in organised events and activities. Please go to our website, [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk), for more information and up-to-date details of all our activities.

**Sell your unwanted books**

**Sell your unwanted books** at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or [sales@historybookshop.com](mailto:sales@historybookshop.com).

**Antiques wanted and for sale**

**Greenway Antiques of Witney** are a well-established family business. We hand-pick items suitable for the town house or country cottage. We seek to purchase

quality antiques such as furniture, fire guards, grates and fireplace-related items. We also buy silver, pictures, china, objets d'art and garden statuary. Please telephone us for a discreet service on 01993 705026 or 07831585014 or email [contact@greenwayantiques.co.uk](mailto:contact@greenwayantiques.co.uk).

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### Services offered

**Secure storage and shredding.** Experts on packing, posting/ mailing and shipping. Help to navigate customs regulations, free collection in Oxford and student discounts. HD-quality printing up to A0 - quick turnaround time, and many binding solutions. High St postal address - never miss another delivery! Contact or visit: Mail Boxes Etc, 266 Banbury Rd, Oxford (tel: 01865 514655; email: [info@mbesummertown.co.uk](mailto:info@mbesummertown.co.uk)). Also at 94 London Rd, Oxford (tel: 01865 741729; email: [info@mbeheadington.co.uk](mailto:info@mbeheadington.co.uk)).

**Oxford's low-cost packing and shipping experts.** Specialised in packing and shipping computers, musical instruments, fragile laboratory equipment, rowing oars, valuable art and antiques, books, clothing or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: [oxford@packsend.co.uk](mailto:oxford@packsend.co.uk).

**TGM Cars: airport transfer/chauffeur service.** If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: [timothy.middleton2@btopenworld.com](mailto:timothy.middleton2@btopenworld.com).

**Experienced writing and editing assistance** for manuscripts at any stage of the process, from formulating an outline to constructing and submitting an article, or guiding formal book proposals and reviewing pre-submission books. Working in social sciences and humanities, with particular experience in international conflict, violent

insurgencies, democracy and related areas. Deadlines and confidentiality respected. Further enquiries: contact [oxfedit22@gmail.com](mailto:oxfedit22@gmail.com).

**Need more space for your books?** Or maybe it's time for a dedicated library or study? An Inside Out Oxford bespoke garden room can provide an extra room in the house; create better work/life balance; or help you sell your house. We are an award-winning, eco-friendly bespoke garden room company that creates gorgeous spaces for work, rest and play. We also offer a self-build garden room service where you can save 50% on costs. Whether you want a study, library, home office or just an extra place to hang out with friends and family, Inside Out Oxford makes beautiful British hand-crafted bespoke garden rooms that last a lifetime. Head to [www.insideoutoxford.uk](http://www.insideoutoxford.uk) to find out more today!

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### Flats to let

**Paris flat for rent.** Stylishly equipped 1-bedroom ground-floor flat in attractive neighbourhood of 11th arrondissement. 43 sqm: living room with open-plan kitchen, hallway, bedroom, bathroom (with bath), all recently renovated. Full range of shops nearby. Excellent transport connections (5 mins from metro at Nation). Available for short or longer rent. Please contact [bert.smith@classics.ox.ac.uk](mailto:bert.smith@classics.ox.ac.uk) for more information and photos.

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### Accommodation offered

**Grandpont, South Oxford, OX1:** single room in academic household with own bathroom and well-equipped kitchen; separate front access, garden access, Wi-Fi; 10-15 mins' walk from city centre, train station and London bus. Suit visiting academics. Non-smoking only please. Available from 27 Feb until early Jul. £213 pw inclusive of all utility bills and Council Tax. Tel: +44 7803 083572; email: [olivia.henley@spc.ox.ac.uk](mailto:olivia.henley@spc.ox.ac.uk).

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### Self-catering apartments

**Visiting Oxford?** Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced,

with linen provided and all bills included. Details, location maps and photos can be found on our website at [www.shortletspace.co.uk](http://www.shortletspace.co.uk). Contact us by email on [stay@shortletspace.co.uk](mailto:stay@shortletspace.co.uk) or call us on 01993 811711.

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### Holiday lets

**Beautiful 16th-century Grade II-listed East Devon thatched cottage.** 4 bedrooms, secluded garden. Available to let on a private basis for short holidays and retreats throughout the year. Situated in peaceful village close to Jurassic Coast, Seaton (3 miles), Lyme Regis (5 miles) and Axminster on SouthWest railway mainline (2 miles). 3-night weekend or midweek break from £270; week from £530. For more details contact Rosie: [talkworks@phonecoop.coop](mailto:talkworks@phonecoop.coop) or tel 01608 643967.

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.jobs.ox.ac.uk/home](http://www.jobs.ox.ac.uk/home).

The University is committed to [equality and valuing diversity](#).

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## University of Oxford

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Mathematical Institute; Postdoctoral Research Associate in Decentralised Finance and Digital Economics; £36,386-£42,155; 3 March; [https://my.corehr.com/pls/uoxrecruit/erq\\_jobspec\\_details\\_form.jobspec?p\\_id=163027](https://my.corehr.com/pls/uoxrecruit/erq_jobspec_details_form.jobspec?p_id=163027)

Mathematical Institute; Departmental Lecturer in Logic; £43,414-£51,805 (with discretionary range to £56,592); 20 February; [https://my.corehr.com/pls/uoxrecruit/erq\\_jobspec\\_details\\_form.jobspec?p\\_id=162955](https://my.corehr.com/pls/uoxrecruit/erq_jobspec_details_form.jobspec?p_id=162955)

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## Colleges, Halls and Societies

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Reuben; Academic Support and Events Administrator; noon, 13 March; £27,131-£32,348; [www.reuben.ox.ac.uk/vacancies](http://www.reuben.ox.ac.uk/vacancies)

St Catherine's; Academic Officer (Admissions); noon, 17 February; [www.stcatz.ox.ac.uk/category/vacancies](http://www.stcatz.ox.ac.uk/category/vacancies)

St Edmund Hall; Associate Professorship in Physical Geography; £50,300-£63,541 plus additional benefits; 13 March; [www.seh.ox.ac.uk/vacancies](http://www.seh.ox.ac.uk/vacancies)

St Edmund Hall; fixed-term Admissions Officer; £27,131; 9am, 17 February; [www.seh.ox.ac.uk/vacancies](http://www.seh.ox.ac.uk/vacancies)

St Edmund Hall; Lodge Manager; £30,502-£36,386; 8 February; [www.seh.ox.ac.uk/vacancies](http://www.seh.ox.ac.uk/vacancies)

Regent's Park; Director of Operations and Fellow; 9am, 14 February; [www.rpc.ox.ac.uk/about-regents/vacancies](http://www.rpc.ox.ac.uk/about-regents/vacancies)

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## External Vacancies

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King's College, Cambridge; College Teaching Officer in Mathematics; £34,994 plus benefits; 20 March; [www.kings.cam.ac.uk/about/work-at-kings/trapnell-fellowship-mathematics-college-teaching-officer-cto-post](http://www.kings.cam.ac.uk/about/work-at-kings/trapnell-fellowship-mathematics-college-teaching-officer-cto-post)

Magdalene College, Cambridge; 1-term Visiting Fellowships; meals and accommodation; 28 February; [www.magd.cam.ac.uk/about/vacancies/academic](http://www.magd.cam.ac.uk/about/vacancies/academic)

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Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next *Gazette*: Thursday, 9 February

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