

Gazette



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Council and Main Committees

Council of the University

Corrigendum: Delegacy for Military Instruction

When amendments to the membership of the Delegacy for Military Instruction were made in 2012 (*Gazette* No 5007, 22 November 2012, p177), a consequential change within the regulations was overlooked.

In Part 5 of Council Regulations 2 of 2004, concerning the Delegacy for Military Instruction, delete existing paragraph (3) of regulation 5.3 and substitute (new text underlined, deleted text scored through):

‘The period of office for the members under regulation 5.1 (6), (9); (11Q)–(13), (20) and (21) above shall be four years and they shall serve no more than two consecutive full terms of office. Casual terms of office shall not count towards this limit.’

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Boddington, P R, Corpus Christi
Breen, R J, Nuffield
Matthews, A L, Undergraduate Admissions and Outreach Office
Milloy, A, Department of Politics and International Relations
Peachey, E M, Undergraduate Admissions and Outreach Office
Rogers, D J, Faculty of Engineering Science
Thompson, A M H, Safety Office
Vanden Boom, M T, Balliol
Velardo, C, Exeter

Divisional and Faculty Boards

For changes in regulations for examinations see ‘Examinations and Boards’ below.

Congregation Notices

Congregation

9 February 2pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on 1 February**, give notice in writing to the Registrar that they wish to discuss the Annual Review of the University (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the Annual Review shall be declared presented and the meeting may be cancelled.

Presentation of the Annual Review of the University

The Annual Review of the University for 2014/15 (Supplement *1 to *Gazette*, Vol 146, January 2016) will be presented and may be discussed.

Congregation

3 March

Elections

OTHER COMMITTEES AND BOARDS

Benefices Delegacy

FACULTY BOARDS

Board of the Faculty of History
 Board of the Faculty of Oriental Studies
 Board of the Faculty of Theology and Religion

Details are in ‘Elections’ section below.

Congregation

10 March

Elections

PUBLIC ORATOR

Details are in ‘Elections’ section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Consultative Notices

Review of the Roles of the Proctors and Assessor

Council's General Purposes Committee (GPC) has established a group to review the roles of the Proctors and the Assessor, with the following terms of reference:

‘Taking into account the points raised by the outgoing Assessor in 2014 and the outgoing Senior Proctor in 2015 [see note below], the review group is asked to consult as appropriate, consider and make recommendations to GPC on:

- (a) the balance of duties between each of the Proctors and Assessor;
- (b) the office and status of the Assessor; and
- (c) in the light of (a) and (b) above, any matters relating to the terms and conditions of the Proctors and the Assessor, for example eligibility and stipend.’

The review group has the following membership:

- | | |
|----------------------------------------------------|--------------------------------------------------------------------------------------------|
| (1) Chair | The Very Revd Professor Martyn Percy, Dean of Christ Church |
| (2) Former Senior Proctor | Professor Martin Williams, New College (Chair of the Committee for the Proctors' Office) |
| (3) Former Junior Proctor | Professor Amy Zavatsky, St Edmund Hall |
| (4) Former Assessor | Dr Paul Martin, Wadham |
| (5) Member nominated by the Education Committee | Professor Margaret Stevens, Lincoln (Associate Head (Education), Social Sciences Division) |
| (6) Member nominated by the Conference of Colleges | Lucinda Rumsey, Senior Tutor, Mansfield |

The review group would welcome for its review written comments on any matters falling within its terms of reference. Written

comments should be sent to the Secretary to the review group, Dr Nigel Berry, by no later than **Friday, 29 January 2016**.

While not ruling anything in or out at this stage, the review group is likely to concern itself with matters such as: the overall workload on the Proctors and the Assessor; whether there should be an adjustment in the roles and relative workload between the Senior Proctor, the Junior Proctor and the Assessor; whether the Assessor's role should continue in its present form; whether or not there is a case for having three Proctors, with or without the office of Assessor; the continued willingness or otherwise of academic staff to be elected to these three offices given the demands of both teaching and research; and changes in the internal and external environments that are impacting on the roles of these officers, such as the changed nature of welfare support in the collegiate University and its impact on the role of the Assessor and the creation of the Office of the Independent Adjudicator (OIA) and its impact on the role of the Proctors.

Note

The outgoing Assessor in 2014 concluded that there were a number of aspects that made the role of the Assessor generally unsatisfactory:

- (i) the original purpose of the role, to give the women's and graduate colleges access to University governance, was obsolete;
- (ii) Assessors had concentrated on health and welfare issues. While this was a rewarding role, it was not in practice full time, and it meant that the committees in this area chaired by the Assessor face an annual change in chair, to the detriment of their longer-term development of policy and consistency in decision making;
- (iii) beyond this the Assessor's duties were fragmented; Assessors might undertake special projects, but this was *ad hoc* and the project had to be one capable of being completed within the Assessor's year of office;
- (iv) the University's legislation did not give the Assessor authority as it did for the Proctors. This means that, even within the health and welfare role of the Assessor, at certain points the Assessor had to pass cases over to the Proctors for determination; and

(v) although the Proctors and Assessor worked as a team, within their defined duties there was too much work for the Proctors, and not enough for the Assessor.

The comments of the Senior Proctor in her Oration in 2015 are published on pp445–6 of Supplement (1) to the *Gazette* of 19 March 2015, no 5091, Vol 145 (available at www.ox.ac.uk/gazette/2014-2015/26march2015-no5092/supplements).

Appointments

Medical Sciences

EP ABRAHAM PROFESSORSHIP OF CELL BIOLOGY

Pedro Carvalho, BSc Coimbra, DPhil Porto, Group Leader, Center for Genomic Regulation, Barcelona, has been appointed to the EP Abraham Professorship of Cell Biology in the Sir William Dunn School of Pathology with effect from 1 July 2016. Professor Carvalho will be a fellow of Lincoln.

Musical and other Events

Balliol

BALLIOL MUSICAL SOCIETY CONCERTS

The following events will take place at 8.30pm on Sundays. Admission is free and all are welcome. More information: <http://users.ox.ac.uk/~ballmsoc>.

7 Feb: Raphaëla Papadakis, soprano, and **Sholto Kynoch**, piano; works by Britten, Wolf, Schumann, Poulenc, Whitley, Campiña

21 Feb: Fournier Piano Trio (piano, violin, cello); works by Beethoven, Arensky and Brahms

6 Mar: Members' Concert; a variety of works by Balliol members and friends

Oriel

ORGAN RECITALS

The following 30-minute recitals will take place at 5.15pm on Sundays in the chapel; admission free. More information: www.oriel.ox.ac.uk/content/organ-recital-series.

31 Jan: Tiffany Vong, Royal Conservatoire of Scotland

7 Feb: William Macdonald, Junior Organ Scholar

21 Feb: Johnson Lau, Senior Organ Scholar

28 Feb: David Maw, Director of Music

Queen's

EGLESFIELD MUSICAL SOCIETY

Admission to the following events is free with a retiring collection.

Concert

A concert will be held at 7.30pm on 25 February in the chapel.

Saturday Recital Series

The following events will be held at 1.30pm on Saturdays in the Shulman Auditorium.

30 Jan: Henry Kennedy – piano, clarinet and viola recital

6 Feb: Joe Davies, George Needham, Elizabeth Nurse – piano trio recital

13 Feb: Josie Perry and James Orrell – vocal recital

20 Feb: Giulia Sereni – piano recital

5 Mar: Pénte Ensemble – woodwind quintet

St Stephen's House

SJE ARTS

The following events will be held at 7.30pm at St John the Evangelist church, 109A Iffley Road. More information and tickets: www.sje-oxford.org/events.html or 01865 305305.

3 Feb: Paris in the Springtime: Sarah Gabriel, soprano, and **Viv McLean**, piano

6 Feb: Corona Strings: conductor **Janet Lincé**; Britten, Elgar, Ireland

19 Feb: Clare Hammond, piano; Szymanowski, Rachmaninov, Chopin

23 Feb: Adderbury Ensemble; chamber music and free glass of wine

27 Feb: Musick for a While; Dramatick Songs of Henry Purcell

Exhibitions

Ashmolean Museum

4 Feb–15 May: Andy Warhol: Works from the Hall Art Foundation. Opening hours: Tues–Sun and bank holidays, 10am–5pm. Tickets: £11 (£10 concessions, £5 12–17 years, free under-12s)

Colleges, Halls and Societies

Conference of Colleges

Elections for Michaelmas term 2016

VACANCIES ON CONFERENCE AND UNIVERSITY COMMITTEES

Nominations for the following vacancies have been invited from colleges by **5 February**.

	<i>Vacancy</i>	<i>Current/retiring member</i>	<i>Until</i>
Deputy Chairman of Conference	Head of House member	Professor Henry Woudhuysen, Rector of Lincoln	end of TT 2018
Steering Committee	Head of House member	Dr Alice Prochaska, Principal of Somerville	end of TT 2017
Steering Committee	Head of House member	Sir Mark Jones, Master of St Cross	end of TT 2018
MPLS Divisional Board	Head of House member	Professor Sir Martin Taylor, Warden of Merton	end of TT 2019
Humanities Divisional Board	Head of House member	Professor Hermione Lee, President of Wolfson	end of TT 2019
Finance Committee	Head of House member	Professor Jonathan Michie, President of Kellogg	end of TT 2019
Joint Fees and Student Support Advisory Group	Head of House member	Sir Ivor Crewe, Master of University College	end of TT 2019
Joint Visiting Students' Supervisory Committee	Head of House member	Professor Sir Jonathan Bate, Provost of Worcester	end of TT 2019
Joint Student Number Planning Subcommittee	Head of House member	Professor Paul Madden, Provost of Queen's	end of TT 2018
Oxford University Museums Board	Head of House member	Sir Mark Jones, Master of St Cross	end of TT 2020
Trusts Management Board	Head of House member	The Revd Dr Ralph Waller, Principal of Harris Manchester	end of TT 2019

For queries please contact tabitha.schenk@admin.ox.ac.uk or see www.confcoll.ox.ac.uk.

Obituaries

St Hilda's

Elizabeth Anne Edmondson, 11 January 2016; 1967. Aged 67.

Lectures

Social Sciences

School of Anthropology and Museum Ethnography

LANGUAGE AND ANTHROPOLOGY SEMINARS: COMMUNICATING WITH SIGNS: WRITING AND GESTURES

The following seminars will be given at 2pm on Thursdays in the New Seminar Room, 51–53 Banbury Road. Conveners: Dr S Leonard, Professor E Hsu

Dr Ramon Sarró (Discussant: Professor David Parkin)
28 Jan: 'Letters, visions and traps: an analysis of a Kongo messianic alphabet'

Dr Ulrike Steinert, Berlin (Discussant: Professor Katrin Kohl)
11 Feb: 'The metaphorical content of archaic pictographic cuneiform signs'

Mr Charles Aylmer, Cambridge (Discussant: Dr Dirk Meyer)
25 Feb: 'A brief introduction to early Chinese oracle bone script, using online materials for illustration'

Dr Theresia Hofer (Discussant: tbc)
10 Mar: 'Encounters between Tibetan Sign Language (TSL) and the Tibetan script in contemporary Lhasa'

Saïd Business School

The following events will take place at Saïd Business School, Park End Street, unless otherwise noted. More information: www.sbs.ox.ac.uk/faculty-research/events.

STRATEGY AND INNOVATION RESEARCH SEMINARS

The following seminars will be given noon–1.45pm on Thursdays.

Professor Elisa Operti, ESSEC Business School
4 Feb: 'Catchy lemons v hidden treasures? Product evaluation in the video game industry'

Professor Diane Burton, Cornell
18 Feb: 'Do startups create good jobs?'

Professor Jennifer Whyte, Imperial
10 Mar: 'Systems integration in infrastructure projects'

ENGAGING WITH THE HUMANITIES SEMINARS

The following seminars will be given at 12.30pm on Wednesdays. A light buffet lunch will be included. More information and to register: www.sbs.ox.ac.uk/school/events-1?field_event_filter_tid=491.

Emma Smith
17 Feb: '“What's aught but as 'tis valued?”: Shakespeare's value'

Peter Frankopan
9 Mar: 'Global change in the 21st century: time for a fresh look at the past, present and future'

DISTINGUISHED SPEAKER SEMINARS

The following seminars will be given at 5.30pm on Thursdays, followed by a drinks reception.

Carter Murray
28 Jan: 'Nothing is different but everything has changed'

Vernon Hill
18 Feb: 'How to create growth companies in a no-growth world'

LUBBOCK LECTURE IN MANAGEMENT STUDIES

Lawrence Tomlinson will deliver a Lubbock Lecture in Management Studies at 5.30pm on 10 March, followed by a drinks reception. To register: <http://llms-lawrence-tomlinson.eventbrite.com>.
Subject: 'Engineer or entrepreneur: my journey'

RESPONSIBLE LEADERSHIP SEMINAR

Antony Jenkins will deliver a Responsible Leadership seminar at 5.30pm on 4 February, followed by a drinks reception. To register: <https://rls-jenkins.eventbrite.com>.
Subject: 'Driving business performance'

OXFORD UNIVERSITY CENTRE FOR BUSINESS TAXATION SEMINAR SERIES

The following seminars will be given at 11am, unless otherwise noted. More information: www.sbs.ox.ac.uk/faculty-research/tax/events.

Professor John Van Reenen, LSE
4.30pm, 2 Feb, Department of Economics: 'R&D tax credits'

Dr Camille Landais, LSE
24 Feb: 'The optimal timing of unemployment benefits: theory and evidence from Sweden'

Dr Lucie Gadenne, Warwick
2 Mar: 'The economics of ration shop systems'

Professor Jennifer Blouin, Wharton School
9 Mar: tbc

Department of Politics and International Relations

CYRIL FOSTER LECTURE

Professor Geir Lundestad, historian and former Director, Norwegian Nobel Institute, will deliver the 2016 Cyril Foster Lecture at 5pm on 3 March at St Catherine's. A drinks reception will follow. More information: www.politics.ox.ac.uk.

Subject: 'Twenty-five years in the search for peace: reflections on the Nobel Peace Prize'

Colleges, Halls and Societies

Hertford

JOHN DONNE LECTURE

Frances O'Grady, General Secretary, British Trades Union Congress, will deliver the 2016 John Donne Lecture at 5pm on 18 March at the Oxford Martin School. Free and open to all but registration required: www.eventbrite.co.uk/e/frances-ogrady-lecture-tickets-19837750245.

Subject: 'Should we stay or should we go? Britain and Europe – the TUC view'

St Antony's

PROGRAMME ON MODERN POLAND

Core seminar series: Poland in the Global World: Security, Cooperation, Engagement

The following events will take place at 5pm on Thursdays in the Seminar Room, European Studies Centre, 70 Woodstock Road. More information: agnieszka.gurbin@sant.ox.ac.uk. Convener: Mikolaj Kunicki

Witold Sobków, Ambassador of Poland to UK, **Tomasz Orłowski**, Ambassador of Poland to Italy, and **Bronisław Misztal**, Ambassador of Poland to Portugal
28 Jan: 'Polish raison d'état and EU membership'

Dr Kim Christiaens, KU Leuven
4 Feb: 'The anti-totalitarian Utopia? Solidarność and the global south in the 1980s'

Krzysztof Szczerski, Secretary of State, Chancellery of the President of the Republic of Poland

18 Feb: 'Continuity or change? Polish foreign policy after the 2015 national elections'

Dr Maciej Duszczak, Warsaw
25 Feb: 'Poland's response to the refugee crisis'

Dr Marcin Zaborowski, CEPA

3 Mar: 'Poland, Germany and Europe'

Dr Sławomir Dębski, CPRDIP, Warsaw

10 Mar: 'Strategic security challenges for Europe AD 2016 and how to deal with them. A Polish view'

Kolakowski Lecture

Professor John Connolly, Berkeley, will deliver the annual Kolakowski Lecture at 5pm on 15 February in the Nissan Lecture Theatre.

Subject: 'What makes Poland special: Polish nationalism in comparative context'

Somerville

JAMES BRYCE MEMORIAL LECTURE

Professor Marian Dawkins will deliver the James Bryce Memorial Lecture at 5pm on 25 February in the University Museum.

Subject: 'Animals and us: revelations from animal behaviour'

University College

WHY LABOUR LOSES: SEMINARS IN LABOUR HISTORY

Philip Collins, *The Times*, will give the following seminars 12.30–2pm on Fridays in the Butler Seminar Room. All welcome.

Conveners: Ben Jackson, Marc Stears

5 Feb: '1951, 1955, 1959'

12 Feb: '1983, 1987, 1992'

Wadham

PREVENT: COUNTER-TERRORISM AND FREEDOM SEMINAR SERIES

The following seminars will be given at 5pm on Thursdays in the Okinaga Room, unless otherwise noted. All welcome but registration required: www.wadham.ox.ac.uk/events/2016/january/prevent-counter-terrorism-and-freedom.

Ken Macdonald QC

28 Jan: 'Prevent in the academy'

Sir Peter Fahy, former Chief Constable, Greater Manchester Police

11 Feb: 'Security versus liberty, Them versus Us: has multiculturalism made us less safe?'

Karma Nabulsi

25 Feb: 'Fear and loathing in Luton: the place of collective freedoms in a democracy'

London Review of Books Roundtable

Tues, 8 Mar: 'Freedom and counter terror in the community'

Other Groups

Oxford Children's Rights Network

More information: <http://oxfordchildrensrights.org>.

LUNCHTIME SPEAKER SERIES: SAFEGUARDING AND ENFORCING CHILDREN'S RIGHTS

The following events will be held at noon in Seminar Room E, Manor Road Building, unless otherwise noted. Sandwich lunch provided; registration required: <http://bit.ly/ocrnlunch>.

Jonathan Herring

12.30pm, 18 Feb, Seminar Room B:

'Children's rights and the vulnerability of childhood'

Jason Pobjoy, Blackstone Chambers

22 Feb: 'Protecting children under refugee law'

Laura Lundy, Queen's Belfast

29 Feb: 'Interrogating children's right to participate in public decision-making'

Kirsten Sandberg, Oslo

12.30pm, 3 Mar, Seminar Room B:

'Enforcing children's rights: the committee on the rights of the child'

FILM SCREENING SERIES

The following screenings will be followed by short discussions with tea and biscuits provided. Fee: £2 or free with valid Oxford ID.

1pm, 23 Jan, Nissan Lecture Theatre, St Antony's: 'Prison Kids'

1pm, 31 Jan, Nissan Lecture Theatre, St Antony's: 'Growing Up Behind Bars' and 'Ten'

7pm, 16 Feb, JCR Theatre, St Catherine's: 'ISIS in Afghanistan'

7pm, 1 Mar, JCR Theatre, St Catherine's: 'Jesus Camp'

Examinations and Boards

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as it contains personal
information protected under
the Data Protection Act.*

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Education Committee

GENERAL REGULATIONS FOR THE DEGREE OF BPHIL OR MPHIL

to remove outdated reference to exam entry dates

Continuing Education Board

MSC IN COGNITIVE BEHAVIOURAL THERAPY

replaces existing MSc by coursework in Cognitive Behavioural Therapy

PGCERT IN COGNITIVE BEHAVIOURAL STUDIES

PGCERT IN COGNITIVE BEHAVIOURAL THERAPY

PGCERT IN ENHANCED COGNITIVE BEHAVIOURAL THERAPY

PGDIP IN COGNITIVE BEHAVIOURAL THERAPY

suite of new courses to replace existing courses: PGDip in Advanced Cognitive Therapy Studies, PGDip in Cognitive Behavioural Therapy, PGCert in Cognitive Behavioural Therapy for Psychological Trauma and PGCert in Cognitive Behavioural Therapy (Introductory Level)

Elections

Elections

3 March

Nominations for the elections below will close at **4pm on 4 February**.

Other Committees and Boards

BENEFICES DELEGACY

One member of Convocation, elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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The Revd Dr Michael Piret, Magdalen	MT 2021
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Further information on membership of Convocation is available at www.admin.ox.ac.uk/statutes/780-121.shtml.

For further information, please contact the Secretary (thomas.hall@admin.ox.ac.uk).

Faculty Boards

BOARD OF THE FACULTY OF HISTORY

One person elected by and from among the members of the Faculty of History

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor John Watts, Corpus Christi	MT 2017
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For further information, please contact the Secretary (administrator@history.ox.ac.uk).

BOARD OF THE FACULTY OF ORIENTAL STUDIES

Two persons elected by and from among the members of the Faculty of Oriental Studies

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr Margaret Hillenbrand, Wadham	MT 2018
Professor Polly O'Hanlon, St Cross	MT 2018

For further information, please contact the Secretary (thomas.hall@orinst.ox.ac.uk).

BOARD OF THE FACULTY OF THEOLOGY AND RELIGION

One Ordinary Member elected by and from all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor Gavin Flood, Wolfson MT 2017

The following nomination has been received:

Professor Katherine Southwood, BA Durh, MA MSt DPhil Oxf, Fellow of St John's

Nominated by:

Professor Joshua Hordern, Harris Manchester

Professor Joel Rasmussen, Mansfield

Professor Jan Westerhoff, Lady Margaret Hall

Professor Johannes Zachhuber, Trinity

For further information, please contact the Secretary (alison.broadby@theology.ox.ac.uk).

Notes:

Nominations in writing for the elections on 3 March, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to **4pm on 4 February**.

At least one nomination in respect of each candidate must be made on an official nomination form (available at www.admin.ox.ac.uk/elections/forms/index.shtml).

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service.

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought. In the event of

a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 18 February. Voters may wish to wait until they have read these notes before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 3 March**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Elections

10 March

Nominations for the election below will close at **4pm on 11 February**.

Public Orator

One member of Convocation, elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>
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Professor Richard Jenkyns MT 2016

Further information on membership of Convocation is available at www.admin.ox.ac.uk/statutes/780-121.shtml.

Further information about the Public Orator can be found in Sections 33–35 of Statute IX (www.admin.ox.ac.uk/statutes/785-121.shtml); queries about the post should be addressed to the Senior Assistant Registrar (Governance) (nigel.berry@admin.ox.ac.uk).

Notes:

Nominations in writing for the election on 10 March, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to **4pm on 11 February**.

At least one nomination in respect of each candidate must be made on an official nomination form (available at www.admin.ox.ac.uk/elections/forms/index.shtml).

Candidates are invited to include with their nomination forms a written statement of

no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 25 February. Voters may wish to wait until they have read these notes before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 10 March**.

Prospective candidates and voters are asked to note the general requirements of membership of Congregation (www.admin.ox.ac.uk/elections/geninfo.shtml#Toc254689233) and of Convocation (www.admin.ox.ac.uk/elections/geninfo.shtml#Toc254689300), as set out in the General information section of the Elections website (www.admin.ox.ac.uk/elections/geninfo.shtml#top).

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

Advertisements which are placed only in the online edition of the *Gazette* are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £30 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by

the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

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Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

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which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

The Master and the master

Five public lectures exploring Fra Angelico's 15th-century frescoes at St Mark's Convent, Florence. Given by The Revd Dr Charles Miller. 14 Feb: 'The City a Desert'; 21 Feb: 'The Gift of this Day'; 28 Feb: 'The Unfading Light'; 6 Mar: 'The Fellowship of Faith'; 13 Mar: 'Till We Have Faces'. Free. At 7pm in Iffley Church Hall, Church Way, Iffley, Oxford OX4 4EJ.

Study days

St Theosevia Centre for Christian Spirituality study days, Saturdays 10.30am–4pm. 30 Jan: 'Windows into time and eternity: icons and stained glass' with Metropolitan Kallistos Ware, Dr Elena Ene D-Vasilescu and The Revd Dr George Westhaver; 20 Feb: 'Angels in scripture, liturgy, spirituality and Byzantine art' with Fr Ian Graham, Fr Tikhon Vasilyev and Dr Nicholas Gendle. Students free, non-students £5. More information: www.theosevia.org. Contact: tikhon.vasilyev@wolfson.ox.ac.uk.

Craft Courses

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back

to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Shezan Restaurant

Mughal Indian cuisine at Shezan: 1st floor, 135 High St, Oxford. From our kitchen to your table, we bring you fresh herbs, spices, roots, fragrances and the Mughal tradition of passion for good food. Serving as dining rooms since 1915. Open daily noon–3pm and 5.30–11pm. Tel: 01865 251600. Website: www.shezanoxford.co.uk.

Open Morning

d'Overbroeck's: Oxford Open Morning on Sat, 6 Feb 2016. Entry at age 11+ and 13+: tel 01865 302620. Entry to the Sixth Form: tel 01865 310000. To book a place please visit: www.doverbroecks.com.

Research funding

ResearchProfessional.com is an online research funding opportunities database and alerting service. The University has a sitewide licence, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about ResearchProfessional.com, including user guides and training sessions, on the Research Services website (www.admin.ox.ac.uk/researchsupport/findfunding/rp).

Research participants sought

We are looking for participants aged 60+ for a study investigating changes in attention and memory. We are particularly recruiting participants who often feel worried and/or nervous. The study involves computer-based tasks and will take 4.5 hours over 2 days. You will be reimbursed £8 ph plus travel expenses. If interested, please contact: sophie.raeder@new.ox.ac.uk or 01865 613197.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Antiques

Antique furniture warehouse at Warpsgrove, near Chalgrove, 10 miles from Oxford. More than 1,500 items of antique furniture. All periods and styles from 1640 to 1940 at sensible prices. Also decorative, interesting and unusual items. Open Tues–Fri, 10am–5pm; other times by appointment. Majority of stock is sold in good original condition to home and overseas trade buyers. Tel: 07710 561505. Email: rupertsantiques@aol.com. Web: www.RupertHitchcoxantiques.co.uk.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences and also buy classical or jazz CDs. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Car/taxi service. Professional, reliable service for business or pleasure. Superb brand new Seat Alhambra: luxury combined with versatility. Panoramic roof, leather seats, air conditioned, lots of luggage room. Also available: luxury Audi A8 limousine with beige leather seats and air suspension to waltz you to your destination in comfort and style. Alhambra prices: Heathrow £75; Eurostar £95; Cambridge £135. For more prices or advice: cliveroberts@talktalk.net. Tel: 01865 778608/07917 566077. Accounts welcome.

Oxford's low-cost packing and shipping experts. Lowest price rates guaranteed for University students, staff and departments, plus free boxes and collection for all shipments. Whether clothing, books,

computers, fragile laboratory equipment, musical instruments, rowing oars, valuable paintings or other household items, we specialise in custom packing, storage and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob.s.guthrie@gmail.com. Web: www.robguthrie.co.uk.

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Succeed with hypnotherapy. The subconscious mind is the single greatest goal achievement agency known to humankind. Your subconscious mind is doing exactly what it's been conditioned to do right now and your life isn't a rehearsal. Hypnotherapy is the key to unleashing the tremendous power of your subconscious mind. If you'd like your subconscious mind to do more for you, visit us now at oxfordhypnotherapyclinic.co.uk for more information.

Houses to let

Charming 2/3-bedroom house tucked away in quiet, leafy corner of Iffley, OX4, available early Feb. 2 living rooms, sit-down kitchen, front and back gardens, garage plus 2 parking spaces. Close to river, transport, shops. Recently redecorated. Suit professional couple, 2 friends or small family. Perfect for academics or similar. £1,450 pcm plus bills. Email: sallyconnecting@icloud.com.

2-bedroom, 2-bathroom stunning, refurbished period Jericho house for rent, furnished or unfurnished, available from Feb. Walk to city centre, Port Meadow, restaurants, shops and cinema. Ground floor: walk-through dining room/study, kitchen and sitting room opening to small light patio garden. First floor: bathroom, double bedroom, spacious hallway/study area. Top floor: double bedroom with en suite. Rent £1,800 pm. Contact Bruce: 07979 922590.

Flats to let

Basement/garden flat in St Margaret's Rd, north Oxford. The self-contained accommodation comprises: hall, kitchen, double bedroom with ensuite bathroom and walk-in wardrobe, sitting room and utility room. The flat is fully furnished and equipped. Broadband and Wi-Fi are included in the rent of £925 pcm. Utility bills and council tax not included. Further details are available. Email: stephen@eeley.org.

Lovely flat to rent in Paris 18 Apr–31 Aug 2016 (possibly next academic year too). 2/3 bedrooms, large living room, small study, kitchen, fully equipped. 9th arrondissement near Montmartre and Opera, close to shops, schools and excellent public transport. €2,500 pm (to be paid in pounds, ie roughly £1,900 pm, depending on exchange rate) (including council tax and water but excluding other bills). Tel: 074957 84722. Email: leila.vignal@qeh.ox.ac.uk.

Comfortable, sunny studio flat for rent in Upper Wolvercote (furnished). Recently renovated, separate kitchen and bathroom. Suitable for an academic or other professional. Available immediately for minimum of 6 months. C/h, washing machine, all mod cons. On the bus route, parking in garage, walking distance to Summertown and Port Meadow. Rent £650 pcm excl. References required. For further information, please email annukka.lehtonen@manchester.ac.uk.

Accommodation offered

Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Affordable accommodation. Academics, parents, students or anyone just looking for a nice, affordable place to stay in Oxford? Take a look on our website for cosy B&B from

£35/night (£220/wk) including breakfast, wireless internet and parking where available. Short-stay to long-stay B&Bs are personally visited to guarantee nice, comfortable and affordable places to stay in and around Oxford. For information visit: www.abodesofoxford.com, email: info@abodesuk.com or tel: 01865 435229.

Accommodation sought

University Accommodation Office

Landlords - do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short- and long-term accommodation for students, academic visitors, postdocs and members of the University. Our Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.admin.ox.ac.uk/accommodation/landlord. For information: 01865 280811.

OU DCE is looking for accommodation to house tutors and masters' students who are coming with their families to Oxford to take part in a summer school. Specifically we are looking for 2- or 3-bed houses/apartments within central Oxford (or on a good bus route) which would be available from Sat 9 July for 3, 4 or 5 weeks. If you are interested, please contact laura.thomlinson@conted.ox.ac.uk.

Self-catering apartments

Righton, founded in 2001 as OxfordShortlets, is an independent letting agent offering properties for long-term let together with serviced apartments and short-let accommodation in Oxford and the surrounding county. Righton properties are selected to be close to local amenities, transport links and businesses. We cater for professionals, groups or families visiting Oxford for holiday or business purposes. Tel: 01865 318594. Fax: 01865 511010. Email: stay@rightongroup.co.uk. Web: rightonproperty.co.uk.

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Sunny north Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening onto south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/

freezer/hob/microwave. Separate access with own hallway including washer/drier, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights. £25 surcharge for second person. Email: enquiries@studioflatnorthoxford.com. Tel: 0044 (0)7764 574700. Web: www.studioflatnorthoxford.com.

Short lets. Situated within very easy walking distance of Oxford rail station and city centre. Modern, pleasant first-floor flat. 2 bedrooms, 1 double, 1 single. Comfortable lounge/diner with small balcony overlooking the Oxford Marina and River Thames. Well-equipped kitchen. Designated parking space. Available from May; £1,500 pm, all inclusive. Please tel: 02076 920439 or email: maureenoxford@mac-daddy.co.uk.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Choose from over 3,000 holiday villas and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: www.clickstay.com/spain.

Lovely house to rent in Ste-Suzanne, Pays de Loire. Village classified as 'one of the most beautiful in France'. House next to best boulangerie! Village has open-air swimming pool in summer. Great for walking, relaxing, visiting markets, creative projects all year round. Sleeps 7 comfortably. Prices range from £300–£475 pw. Contact penboreham@ntlworld.com; 07799 163333. Website: <http://ste-suzanne.sitely.me>.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Pavry and Winchester Thesis Prizes 2016

Social Sciences Board; Pavry and Winchester Thesis Prizes 2016; for successful theses (MPhil, MLitt or DPhil) in the Faculties of Social Studies, Law or Modern History on a subject in the area of international peace and understanding, or on international relations, with particular reference to the area of human rights and fundamental freedoms; £500; noon, 11 November; andrew.melling@politics.ox.ac.uk

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

Saïd Business School in association with Kellogg; Associate Professorship in Finance; from £45,066; noon, 17 February; www.ox.ac.uk/about/jobs/academic/index/ac20154j

Colleges, Halls and Societies

Jesus; Career Development Lecturer in English Literature; £10,737–£12,076; 17 February; www.jesus.ox.ac.uk/fellows-and-staff/vacancies/academic

Mansfield; non-stipendiary Junior Research Fellowships 2016–18; noon, 11 March; www.mansfield.ox.ac.uk/about/vacancies.html

Mansfield; Visiting Fellowship 2016–17; noon, 11 March; www.mansfield.ox.ac.uk/about/vacancies.html

New College; full-time Assistant Accountant; c£40,000; 5 February; www.new.ox.ac.uk/assistant-accountant

Oriel; Junior Dean, £4,183 pa; 14 February; www.oriel.ox.ac.uk/content/other-staff-vacancies

Oriel; Welfare Officer (Dean); £4,183 pa; 14 February; www.oriel.ox.ac.uk/content/other-staff-vacancies

Pembroke; Maintenance Assistant; 12 February; www.pmb.ox.ac.uk/vacancies

Russian and Eurasian Studies Centre, St Antony's; Max Hayward Visiting Fellowship in Russian Literature 2016–17; £16,000; 19 February; www.sant.ox.ac.uk/about/vacancies/academic/max-hayward-visiting-fellowship-2016-17-russian-urasian-studies-centre

St Edmund Hall; Admissions Officer; £24,298–£28,982; noon (UK time), 3 February; www.seh.ox.ac.uk/vacancy/admissions-officer or recruitment@seh.ox.ac.uk

St Edmund Hall; Schools Liaison Officer; £24,298–£28,982; noon (UK time), 3 February; www.seh.ox.ac.uk/vacancy/schools-liaison-officer or recruitment@seh.ox.ac.uk

St Hugh's and the Faculty of Medieval & Modern Languages; Associate Professor and Tutorial Fellow in French (with effect from 1 October 2016); £45,066–£60,513 plus £7,926 housing allowance; noon, 22 February; www.st-hughs.ox.ac.uk

Wolfson; Nursery Nurses: Level 2 and 3; £15,200 (level 2) or £16,600 (level 3); 18 February; www.wolfson.ox.ac.uk/vacancies

External Vacancies

Gonville and Caius College, Cambridge; Operations Director; £60,000–£70,000; 24 February; www.minervasearch.com/caius

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Next *Gazette*: Thursday, 4 February.

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