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Council and Main Committees

Congregation 25 April

Degree by Resolution

This content has been removed as it contains personal information protected under data protection legislation.

[Members of the University with a SSO account can log in to read the redacted content.](#)

Congregation 26 April

Declaration of approval of a Resolution in respect of the response to the war against Ukraine

No notice of opposition having been given, the Vice-Chancellor declared approved the resolution concerning the response to the war against Ukraine.

Congregation

Congregation 17 May

Voting on a Resolution approving the conferment of an Honorary Degree

That the conferment of the Degree of Doctor of Civil Law, *honoris causa*, upon **Mr Bernard Taylor**, former external member of the University Council, former CEO then Chairman of Evercore Partners in Europe, Chair of the External Advisory Board of the Royal Society, Chair of the Royal Commission for the Exhibition of 1851, and Honorary Fellow of St John's College, be approved.

If the resolution is approved, the honorary degree will be conferred at the Encaenia in 2022.

¶ Members of Congregation are reminded that any two members may, not later than **noon on 9 May**, give notice in writing to the Registrar that they wish to oppose or amend the above resolution (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution shall be declared carried, and the meeting may be cancelled.

Congregation 9 June

Elections

COUNCIL

COMMITTEES REPORTING TO COUNCIL OR ONE OF ITS MAIN COMMITTEES

Visitors of the Ashmolean Museum
Nominations Committee
Nominating Committee for the Vice-Chancellorship
Panel for constituting the Visitorial Board under Statute XII Part C
Prevent Steering Group

DIVISIONAL BOARDS

Mathematical, Physical and Life Sciences Board
Social Sciences Board

FACULTY BOARDS

Board of the Faculty of English Language and Literature
Board of the Faculty of History
Board of the Faculty of Law
Board of the Faculty of Linguistics, Philology and Phonetics
Board of the Faculty of Oriental Studies
Board of the Faculty of Philosophy
Board of the Faculty of Theology and Religion

Details are in 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email rebecca.thomas@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Office (email: elections.office@admin.ox.ac.uk).

Notices

General Notices

University Calendar 2021-22

The Trinity term 2022 edition of the *University Calendar* has been published online at <https://gazette.web.ox.ac.uk/university-calendar> (single sign-on required).

The next update will be published at the start of Michaelmas term, both in print and online.

Appointments

Humanities

NUMATA PROFESSORSHIP OF BUDDHIST STUDIES

Henrietta Kate Crosby, MA DPhil Oxf, Professor of Buddhist Studies, KCL, has been appointed to the Numata Professorship of Buddhist Studies in the Faculty of Oriental Studies with effect from 1 September 2022. Professor Crosby will be a fellow of Balliol.

Mathematical, Physical and Life Sciences

REAPPOINTMENTS

David Armstrong, Associate Professor of Materials and Fellow of Corpus Christi; from 7 April 2022 to retirement

Visiting Professorships

Mathematical, Physical and Life Sciences

Professor John Morton, DPhil Oxf, Supernumerary Fellow and Stipendiary Lecturer in Engineering, University College; Visiting Professor in Engineering Science for a further period from 1 June 2022 to 10 December 2024

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Gynaecological Immunology on Professor Lucy Dorrell, BM DM S'ton, Nuffield Department of Women's Reproductive Health, for a period of 3 years in the first instance from 7 April 2022.

Exhibitions

St Hugh's

until 25 May, Hamlin Gallery: *Parade of the Old New* by Zoe Beloff, inspired by Bertolt Brecht. More information: www.st-hughs.ox.ac.uk/exhibition-opens-at-st-hughs-with-artwork-inspired-by-the-poet-bertolt-brecht

Lectures

Humanities

TORCH/Rothermere American Institute

ROUNDTABLE DISCUSSION

Oxford experts and graduates with interests in US politics, art and protest will hold a roundtable at 5pm on 9 May. Details to be announced: www.torch.ox.ac.uk/whatson.

Mathematical, Physical and Life Sciences

Department of Chemistry

PHYSICAL CHEMISTRY SEMINAR

Angelos Michaelides, Cambridge, will give this term's only PTCL seminar at 2pm on 2 May online via Teams. All welcome. Conveners: Professor Claire Vallance, Professor David Manolopoulos

Subject: 'Structure and dynamics of interfacial water'

Social Sciences

Saïd Business School

OXFORD SMART SPACE SERIES

Arnab Dutt, OBE, SME Panel Member, UK Cabinet Office, will host an online webinar at 3pm on 29 April online. Free but registration required.

Subject: 'Future of space tech: supply chains, SMEs and SDGs'

Institutes, Centres and Museums

Oxford Institute of Population Ageing

SEMINAR SERIES: THE CHALLENGES
FACING AN AGEING AFRICA AND LATIN
AMERICA IN THE 21ST CENTURY

The following seminars will take place
at 2pm on Thursdays online via Zoom.
More information: [www.ageing.ox.ac.
uk/events/view/480](http://www.ageing.ox.ac.uk/events/view/480). Conveners:
George Leeson, Alejandro Klein, Jaco
Hoffman

Dr George Leeson

5 May: 'Social policy architecture
and development: status and
prospects'

Dr Johannes Doll, Rio Grande, and
Professor Vera Roos, Johannesburg
12 May: 'Technologies and older
people'

Dr Felipe Vazquez, Veracruz,
and **Roseline Kihumba**, HelpAge
International

19 May: 'Ageing in rural and remote
communities'

Dr Emily Schuler, Pernambuco, and
Professor Cati Coe, New Brunswick
26 May: 'Intergenerational
relationships'

Professor Alejandro Klein, Guanajuato
2 Jun: 'Ageism, age-based
discrimination and elder abuse'

Dr Luis Miguel Gutierrez Robledo,
Mexico, and **Dr Muthoni Gichu**,
Ministry of Health, Nairobi
9 Jun: 'Healthy ageing'

Professor Jaco Hoffman, Johannesburg
16 Jun: 'Madrid Action Plan
20 years on: from signpost to
implementation'

Colleges, Halls and Societies

St Cross

LORNA CASSELTON MEMORIAL
LECTURE

Professor George Church, Harvard and
co-initiator, Human Genome Project,
will give the 8th Lorna Casselton
Memorial Lecture at 5pm on 6 May
online via Zoom. Free but registration
required: [www.stx.ox.ac.uk/event/
new-technologies-to-enhance-
endangered-species-and-ecosystems-
via-diverse/extinct-dna](http://www.stx.ox.ac.uk/event/new-technologies-to-enhance-endangered-species-and-ecosystems-via-diverse/extinct-dna).

Subject: 'New technologies to
enhance endangered species and
ecosystems via diverse/extinct DNA'

Examinations and Boards

**Examinations for the Degree of Doctor
of Philosophy**

*This content has been removed as it
contains personal information protected
under data protection legislation.
[Members of the University with a SSO
account can log in to read the redacted
content.](#)*

Colleges, Halls and Societies

Elections

Wolfson

HONORARY FELLOW

George Monbiot, climate activist

Obituaries

Merton

William M Cooke, 25 March 2022;
1955. Aged 84.

Peter J Wells, 3 March 2022; 1956.
Aged 86.

Professor Brian N Winston, 8 April
2022; 1960. Aged 80.

Elections

Elections

9 June

Please note: in the lists below, the names listed are simply those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election).

Call for nominations

The nomination period for the elections below will close at **4pm on 12 May**. For further information, please contact elections.office@admin.ox.ac.uk.

Council

- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences, to serve until the start of MT 2026 [*vice* Professor Fabian Essler]
- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences, to serve until the start of MT 2026 [*vice* Professor Aditi Lahiri]
- One member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, who shall be elected by Congregation, to serve until the start of MT 2026 [*vice* Tania Boyt]

Nominations from a diverse range of Congregation members are encouraged, particularly those from underrepresented groups.

The terms of reference and membership of Council are set out in Statute VI (<https://governance.admin.ox.ac.uk/legislation/statute-vi-council>). Council is chaired by the Vice-Chancellor and meets on Mondays of Weeks 4 and 9 of each term (Week 8 in Michaelmas term) and in July and September. Meetings begin at 2pm and usually last for two

to three hours. Members of Council are the University's charity trustees and have a responsibility for ensuring that Council conducts itself in accordance with accepted standards of behaviour in public life, embracing selflessness, integrity, objectivity, accountability, openness, honesty and leadership. They must also play an appropriate part in ensuring that the business of Council is carried out effectively, efficiently and in a manner appropriate for the proper conduct of public business. Key skills include the ability to see issues from all angles, to discuss and question without being adversarial, to accept collective responsibility for decisions and to exercise common sense across a broad range of matters.

Elected members of Council will ordinarily be expected to serve on a small number of other committees (typically between one and three, usually including at least one of the main committees of Council, ie Education Committee, General Purposes Committee, Personnel Committee, Planning and Resource Allocation Committee, Research and Innovation Committee).

For further information, please contact Lara McCarthy (lara.mccarthy@admin.ox.ac.uk).

Committees reporting to Council or one of its main committees

VISITORS OF THE ASHMOLEAN MUSEUM

- One member of Congregation from the Medical Sciences Division elected by Congregation, to serve until the start of MT 2026 [*vice* Professor Martin Burton]
- One member of Congregation from the Mathematical, Physical and Life Sciences Division elected by Congregation, to serve until the start of MT 2026 [*vice* Professor Chris Lintott]

Further information on the Visitors can be found at: <https://governance.admin.ox.ac.uk/legislation/council-regulations-2-of-2019#collapse1420131>.

The Visitors are responsible, under Council, for the safe keeping, preservation, orderly administration and general policy of the museum. The board meets five times a year and meetings usually last three to four hours. The role of the Congregation-elected members is to represent their division in the museum and represent the museum within their division. The board would welcome members with an understanding of the potential of the University museum and its collections to support the University's teaching and research agendas. The museum is currently engaged specifically with two areas which may be of relevance to candidates from the Medical Sciences Division - social prescribing and developing a secure evidence base for the beneficial impact of museums and cultural institutions for mental health and wellbeing.

For further information, please contact the Secretary (xa.sturgis@ashmus.ox.ac.uk).

NOMINATIONS COMMITTEE

- Two members of Congregation elected by Congregation, to serve until the start of MT 2025 [*vice* Professor Helen McShane and Professor James Naismith]

The role of the Nominations Committee is to recommend candidates for external membership of Council, and to keep under review the criteria for the selection and election of members. Candidates should have an understanding of the work of Council and of the qualities required in an external member. The committee has ten members, including three members of Council (two external), the Assessor, two representatives of the faculties and four members of Congregation elected by Congregation. The committee meets on an *ad hoc* basis when a vacancy arises on Council; this means that there

will sometimes be lengthy periods between meetings followed by a more intense period of activity, with several meetings and interviews taking place in a single term.

The terms of reference and membership are set out at <https://governance.admin.ox.ac.uk/legislation/part-26-nominations-committee>. For further information, please contact the Secretary (rebecca.thomas@admin.ox.ac.uk).

NOMINATING COMMITTEE FOR THE VICE-CHANCELLORSHIP

- Two persons, not also being members of Council, elected by Congregation, to serve until the start of MT 2029 [*vice* Professor James Naismith and Dr Sam Wolfe]

The Nominating Committee for the Vice-Chancellorship reports to Council with a recommendation that a named individual be appointed as the next Vice-Chancellor. Council then submits to Congregation the name of the individual proposed for appointment. The membership of the committee includes members representing different elements of the University, including Conference of Colleges, the academic divisions and Congregation, as well as members appointed by Council. The committee is currently concluding the nomination process for the next Vice-Chancellor and in the normal course of events would not be expected to meet again until the next Vice-Chancellor is coming to the end of their seven-year term.

Further information on the committee can be found in regulation 6 of Council Regulations 21 of 2002 (<https://governance.admin.ox.ac.uk/legislation/council-regulations-21-of-2002#widget-id-1426076>).

For further information, please contact Antony Willott (antony.willott@admin.ox.ac.uk).

PANEL FOR CONSTITUTING THE VISITATORIAL BOARD UNDER STATUTE XII PART C

- Three members of Congregation required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice elected by Congregation, to serve until the start of MT 2026 [*vice* Professor Helen McShane, Dr Elizabeth Ewart and Dr Tom Sanders]

The Visitation Board is able to hear employment matters (complaints and dismissals) where there is a question of academic freedom to be resolved, though for a first hearing the staff member may elect to have the matter heard by an employment review panel instead. The board consists of four members selected from a panel of twelve members of Congregation, who must be engaged in teaching or research. The chair is an external appointee who brings legal experience and an external voice to the panel. The Visitation Board meets rarely (the last time was in 2016); it previously had a wider remit but this was significantly limited when Statute XII was amended in 2017. However, being a panel member is an important role as it is essential that the University is able to form a board so that a hearing can take place if required.

The terms of reference and membership are set out at <https://governance.admin.ox.ac.uk/legislation/statute-xii-academic-staff-and-the-visitatorial-board#widget-id-1383011>.

For further information, please contact the Secretary (rebecca.thomas@admin.ox.ac.uk).

PREVENT STEERING GROUP

- Five members of Congregation elected by Congregation to serve until the start of MT 2025 [*vice* Dr Liam Gearon, Harris Manchester; Dr Eveline D James, Business Administration; Dr J B Katz, St Anne's; The Revd Canon Dr Judith D Maltby, Corpus Christi; and Professor Lucia Zedner, All Souls]

The Prevent Steering Group is responsible for: (i) ensuring that appropriate policies and practices are in place to comply with the Prevent Duty guidance in a risk-based, proportionate manner; (ii) monitoring the University's implementation of the Prevent Duty; and (iii) advising Council on the implementation of the Prevent Duty, such that Council is able to comply with the requirements of the monitoring authority (Office for Students). The Steering Group is currently chaired by the University Registrar and comprised of representatives from the academic divisions, elected members of Congregation, UAS and the Oxford University Student Union. Meetings are held in Michaelmas and Trinity terms and usually last for around one hour.

The terms of reference and membership are set out at <https://compliance.admin.ox.ac.uk/prevent/steering-group>.

On 31 May 2016, Congregation approved 'That the University's Prevent Steering Group be afforded with a minimum of five elected members of Congregation by 0th week MT 2016'. This election will be conducted under the regulations set out in Part 8 of Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002#collapse1396971>).

For further information, please contact the Secretary (sarah.cowburn@admin.ox.ac.uk).

Divisional Boards**MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD**

- One person elected by and from among the members of the Faculty of Mathematics to serve until the start of MT 2024 [*vice* Professor Balazs Szendroi]
- One person elected by and from among the members of the Faculty of Materials to serve until the start of MT 2026 [*vice* Professor Nicole Grobert]
- Two persons elected by and from among the members of the Faculty of Biology to serve until the start of MT 2026 [new positions]

Note: Amendments to regulation 10 of Council Regulations 17 of 2002, to reflect the creation of the new Department of Biology following the merger of the existing Departments of Plant Sciences and Zoology (see [Gazette No 5314, 27 May 2021, p431](#)), will be effective from 1 August 2022. Within that context, the division would welcome continued representation on the board by elected members from both the existing Faculties of Plant Sciences and Zoology.

The board meets twice a term (on Fridays of Weeks 2 and 7) with meetings lasting for up to two hours. The Mathematical, Physical and Life Sciences (MPLS) Board is the primary legislative body for the division, but also acts as a forum for strategic discussion and a conduit for leading and facilitating change. Recent meetings have included sessions on inclusive leadership, environmental sustainability, and a 10-year vision for MPLS. Each meeting starts with a short 'science highlight' from a department which showcases the excellent research found across the division and reminds the board why we are all here.

MPLS welcomes nominations from staff who would bring a diversity of points of view to discussion. That might include, but is not limited to, working in an interdisciplinary research area, perspectives gained from working

outside Oxford, or staff at earlier career stages or from under-represented groups.

For further information, please contact the Divisional Registrar (tracy.gale@mpls.ox.ac.uk).

SOCIAL SCIENCES BOARD

- One member elected by and from the academic members of the Faculty of Law, to serve until the start of MT 2024
- One member elected by and from the academic members of the Department of Politics and International Relations, to serve until the start of MT 2024
- One member elected by and from the academic members of the Saïd Business School, to serve until the start of MT 2024

Under the regulations governing the composition of divisional boards, the above vacancies fall within the single constituency of 'three persons elected on a rotational basis by and from academic members of the following units of the division, with each person serving a two-year period of office: (a) the Department of Economics; (b) the Department of Education; (c) the Faculty of Law; (d) the Department of Politics and International Relations; (e) the School of Geography and the Environment; (f) the Saïd Business School'. The last units elected to this constituency were (i) the Department of Economics; (ii) the Department of Education; and (iii) the School of Geography and the Environment.

The board meets twice a term and meetings generally last for around two hours.

For further information about the board, please contact the Secretary (mark.mcdermott@socsci.ox.ac.uk).

Faculty Boards

BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE

- Four persons elected by and from the members of the Faculty of English Language and Literature, to serve until the start of MT 2024 [*vice* Dr Kate Kennedy, Dr Tess Somervell, Professor Lloyd Pratt and Professor Diane Purkiss]

The board meets twice a term and meetings generally last for one to two hours. For further information, please contact the Secretary (administrator@ell.ox.ac.uk).

BOARD OF THE FACULTY OF HISTORY

- Nine persons elected by and from among the members of the Faculty of History holding posts on the establishment or under the aegis of the board, one to serve until the start of MT 2023 [*vice* Professor Senia Pasetta] and eight to serve until the start of MT 2024 [*vice* Professor George Garnett, Dr John-Paul Ghobrial, Dr Adrian Gregory, Dr Lucy Wooding, Professor Adam Smith, Professor David Priestland, Professor Richard Reid and Professor Sheilagh Ogilvie]

The board meets twice a term and meetings are scheduled for two hours.

For further information, please contact the Secretary (pa@history.ox.ac.uk).

BOARD OF THE FACULTY OF LAW

- One Official Member elected by all members of the faculty and from the persons qualified to be Official Members as per regulation 10 of Council Regulations 19 of 2002, to serve until the start of MT 2023 [*vice* Professor Catherine Redgwell]
- One Ordinary Member elected by and from all members of the faculty as per regulation 10 of Council Regulations 19 of 2002, to serve until the start of MT 2025 [*vice* Dr Julie A Dickson]

The board meets twice a term (plus once in the Long Vacation) and meetings generally last for two hours.

For further information, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

BOARD OF THE FACULTY OF LINGUISTICS, PHILOLOGY AND PHONETICS

- Four persons elected by and from among the members of the Faculty of Linguistics, Philology and Phonetics to serve until the start of MT 2024 [*vice* Professor Wolfgang de Melo, Dr Elinor Payne, Dr Richard Ashdowne and Dr S Paoli]

The board meets twice a term, and board members are expected to read the papers before the meeting. These include minutes of previous meetings, reports from working groups, proposals, applications for funding, and draft policy documents from University committees. The quantity of reading material varies, but when there are draft policy documents to consider (lately there have been many) this can be of the order of 100 pages.

For further information, please contact the Secretary (administrator@ling-phil.ox.ac.uk).

BOARD OF THE FACULTY OF ORIENTAL STUDIES

- Three persons elected by and from among the members of the Faculty of Oriental Studies to serve until the start of MT 2024 [*vice* Professor Diwakar Acharya, Professor Asli Niyazoglu and Professor Dirk Meyer]

The board meets twice a term, on Thursdays of Weeks 2 and 7, and meetings typically last for one and a half hours. The board aims to include within its membership a balance of experience and ‘perspective’, including a diverse range of experienced academics, those newer to the faculty and members from different subject areas.

For further information, please contact the Secretary (thomas.hall@orinst.ox.ac.uk).

BOARD OF THE FACULTY OF PHILOSOPHY

- Four persons elected by and from among the members of the Faculty of Philosophy to serve until the start of MT 2024 [*vice* Professor Hilary Greaves, Professor Philipp Korulus, Professor Stephen Mulhall and Professor Mark Wrathall]

The board meets seven times a year (normally twice per term with an additional meeting in Hilary term) and meetings are generally two hours in length. Members are sometimes but not always expected to serve on subcommittees/working groups.

For further information, please contact the Secretary (haf@philosophy.ox.ac.uk).

BOARD OF THE FACULTY OF THEOLOGY AND RELIGION

- Two persons elected by and from the members of the Faculty of Theology and Religion to serve until the start of MT 2024 [*vice* Professor Joshua Hordern and Professor Mark Wynn]

For further information, please contact the Secretary (haf@theology.ox.ac.uk).

Notes

Electronic elections

The elections on 9 June will be conducted electronically.

Nominations

Hard copies of nomination forms will not be processed. Completed nomination forms (<https://governance.admin.ox.ac.uk/nomination-forms>) should be sent as an email attachment to the Elections Office (elections.office@admin.ox.ac.uk) by **4pm on 12 May**. **Please ensure that the nominators listed in section D are also copied into the email when the nomination form is submitted, as this will act as verification of the nomination in lieu of supplying original signatures.**

Advertisements

General requirements and eligibility

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees (<https://governance.admin.ox.ac.uk/legislation/council-regulations-14-of-2002>)). Current members seeking re-election are also asked to check for specific restrictions on consecutive service. For further information, please see the eligibility (<https://governance.admin.ox.ac.uk/elections-by-congregation#collapse1580081>) and amendments to nominations (<https://governance.admin.ox.ac.uk/key-election-stages-and-procedures#collapse1577651>) sections within the Information about University elections (<https://governance.admin.ox.ac.uk/information-about-university-elections>) pages of the Elections website (<https://governance.admin.ox.ac.uk/elections>).

Candidate's statement

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be published both online and in the *Gazette*.

Contested elections

In the event of a contested election, the successful candidates will be determined by an electronic ballot. An email with further instructions will be sent to eligible voters on Wednesday 25 May, using the email addresses provided in the electronic register of Congregation (NB with few exceptions, notably clinical staff, this will be the work address ending 'ox.ac.uk'). Candidates' statements will also be published in the *Gazette* dated 26 May. Voters may wish to read these statements before completing their electronic vote. The voting period will close at 4pm on 9 June.

Uncontested elections

If the number of nominations received by the closing date is no more than sufficient to fill the vacancies, the candidates nominated shall be deemed to be duly elected as of the close of the nomination period on Thursday, 12 May. When required, places will be allocated according to academic standing, as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing (<https://governance.admin.ox.ac.uk/legislation/council-regulations-22-of-2002>). If the number of nominations received by the closing date is less than sufficient to fill the vacancies, those candidates nominated will be deemed elected unopposed, and the remaining vacancies will lapse, in which case, in accordance with the regulations, the places must remain vacant until appointments are made jointly by the Vice-Chancellor and Proctors.

Period of office

All vacancies are from the beginning of MT 2022 unless otherwise stated. In accordance with Congregation Regulations 2 of 2002, in any election where vacancies are to be filled for periods of different length, the elected candidates shall hold office so that the tenure of those who receive more votes shall be longer than that of those who receive fewer votes; but if the election is uncontested or if two candidates receive the same number of votes, the candidate senior in academic standing shall hold office for the longer period.

Further information

For further information, please contact the Elections Office (elections.office@admin.ox.ac.uk).

Email: gazette@admin.ox.ac.uk
Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Publication

The *Gazette* is only published online, except for library and archive copies. Charges for all adverts have been reduced to reflect this.

Charges

Non-commercial advertisers: £10 per insertion of up to 70 words, or £20 per insertion of 71-150 words.

Commercial advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

Advertisers may also purchase advertising space for a whole academic year (a minimum of eight insertions per term) at a discount of over 50% on the individual advertisement rate: £9.50 per insertion of up to 70 words, or £19 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received via the online shop, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of

the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.
3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. **No refund can be made for cancellation after the acceptance of advertisements.**
4. Once an advertisement has been submitted for publication, no change to the text can be accepted.
5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online. The editor's decision regarding applicability of these rates to an individual advertiser will be final.
7. Particular arrangements apply to advertisers who declare their intention to advertise for a full academic year ("whole-year advertisers"), and receive a discount on their advertisements for doing so:
 - a. With effect from January 2022, whole-year advertisers must pay for the year's advertisements upfront via the University's online shop and may opt for 24 insertions (8 per term), 27 insertions (9 per term) or 34 insertions (all issues).
 - b. Whole-year advertisers whose arrangements were entered into before January 2022 may only withdraw their advertisements partway through the year upon payment of the difference between the discounted rate and the standard rate for each advertisement which has already been published. If such payment is not received by the University of Oxford, the advertiser remains liable for the number of insertions and the discounted rate originally agreed.

Disclaimer

8. The University of Oxford accepts no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford.

Advertisers' Warranty and Indemnity

14. The advertiser warrants:
 - a. Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability, age, or pregnancy.
 - b. That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.
 - c. That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/terms-and-conditions-acceptance-advertisements>, and may also be obtained on application to gazette@admin.ox.ac.uk.

Miscellaneous

The Anchor Pub and Grill. Great ribs, steaks, burgers and wings all cooked over charcoal. Barefoot cakes. Awesome cocktails, a big wine list and a huge heated terrace. Open: Weds-Sat noon-9pm; Sun noon-7pm. Contact: 2 Hayfield Rd, Oxford OX2 6TT, 01865 510282 or info@theanchoroxford.com.

Stone Pine Design card publisher specialising in illustration and printmaking. Beautifully produced, carefully selected designs by internationally renowned artists and illustrators. Free delivery. Purchase directly from our Etsy store, StonePineDesignCards: <https://etsy.me/2UXit3g>.

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice.manager@gmail.com.

Research Professional is an online research funding database and news service. The University has a subscription, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about Research Professional, including user guides and online training, on the Research Services website (researchsupport.admin.ox.ac.uk/funding/rp).

Research participants sought

VAC084 Malaria vaccine study. The Jenner Institute is conducting a study into the safety and immunogenicity of the *Plasmodium vivax* malaria vaccine candidate Pvs25-IMX313 in Matrix-M1 adjuvant in healthy adults. The study will comprise 16 visits over 8 months. You will be compensated approximately £790 for your time, travel and inconvenience. More information: www.jenner.ac.uk/volunteer/recruiting-trials/vac084.

Groups and societies

The Oxford University Newcomers' Club is run by volunteers and supported by the University. Our aim is to welcome all partners of graduate students, academics, visiting scholars and staff members, especially those who have recently arrived. As a globally diverse and inclusive group, we offer a warm and friendly environment in which to meet others in Oxford. We also provide information, both general and of special interest, and many opportunities to share experiences as well as to take part in organised events and activities. Please go to our website, www.newcomers.ox.ac.uk, for more information and up to date details of all our activities.

Sell your unwanted books

Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Antiques bought and sold

Antiques wanted and for sale - quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objets d'art. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026 or 07831 585014 or email jean_greenway@hotmail.com.

Services offered

Secure storage and shredding. Experts on packing, posting/ mailing and shipping. Help to navigate customs regulations, free collection in Oxford and student discounts. HD-quality printing up to A0 - quick turnaround time, and many binding solutions. High Street postal address - never miss another delivery! Contact or visit: Mail Boxes Etc, 266 Banbury Rd, Oxford (tel: 01865 514655;

email: info@mbesummertown.co.uk. Also at 94 London Rd, Oxford (tel: 01865 741729; email: info@mbeheadington.co.uk).

Oxford's low-cost packing and shipping experts. Specialised in packing and shipping books, clothing, computers, musical instruments, fragile laboratory equipment, rowing oars, valuable paintings or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

TGM Cars: airport transfer/chauffeur service. If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: timothy.middleton2@btopenworld.com.

Experienced writing and editing assistance for manuscripts at any stage of the process, from formulating an outline to constructing and submitting an article, or guiding formal book proposals and reviewing pre-submission books. Working in social sciences and humanities, with particular experience in international conflict, violent insurgencies, democracy and related areas. Deadlines and confidentiality respected. Further enquiries: contact oxfedit22@gmail.com.

Houses to let

Charming 2-bedroom detached gatehouse on the Tubney Estate; part-furnished, including white goods; access to superfast fibre optic broadband. Ample off-road parking for 2 cars; gardens. Quiet rural location with easy public transport to Oxford. £1,100 pcm. Available now. Please contact annie.kerriage@zoo.ox.ac.uk with enquiries.

Flats to let

Headington 2-bedroom flat to let. Furnished 1st-floor flat in a gated development. Living room with sliding glass doors to small balcony. Kitchen with fridge/freezer, washer/dryer, electric oven and gas hob. Double and single bedrooms with built-in wardrobes. Bathroom with shower over bath. Gas CH. Designated parking space. Good access to London Road and hospitals. Non-smokers. Available 15 May. £1,200 pcm. Contact marymarzillier@gmail.com for information and photos.

Accommodation offered

Visiting academics welcomed as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave, kettle, tea, coffee, central heating. Linen, cleaning, breakfast all included in the very moderate terms. Email: DVL23@me.com.

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Notifications of Vacancies

Holiday lets

Beautiful 16th-century Grade II-listed East Devon thatched cottage. 4 bedrooms, secluded garden. Available to let on a private basis for short holidays and retreats throughout the year. Situated in peaceful village close to Jurassic Coast, Seaton (3 miles), Lyme Regis (5 miles) and Axminster on southwest railway mainline (2 miles). Low-season rates from £270 for a long weekend or short midweek break, or £530pw. For more details contact Rosie: talkworks@phonecoop.coop or tel 01608 643967.

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.jobs.ox.ac.uk/home.

The University is committed to [equality and valuing diversity](#).

Colleges, Halls and Societies

Wolfson; Domestic Cleaner; www.wolfson.ox.ac.uk/job-vacancies

Magdalen; Dean for Welfare and Research Fellow; £33,309; noon, 18 May; www.magd.ox.ac.uk/job-vacancies

St Hugh's; Assistant Librarian; noon, 19 May; www.st-hughs.ox.ac.uk/people-life/work-for-us/vacancies

Regent's Park; Finance Assistant (0.77 FTE); £24,000-£26,340 FTE; noon, 12 May; www.rpc.ox.ac.uk/about-regents/vacancies

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