

Gazette

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UNIVERSITY OF
OXFORD

Council and Main Committees

Congregation

24 February

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Botwright, E A, Planning and Council Secretariat
Clynes, D A, St Edmund Hall
Johnson, J J, Christ Church
Parnar, K, IT Services
Roberts, M A J, Lincoln
Schermelleh, L J O, Faculty of Biochemistry

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation Notices

Congregation

5 March

Contested election

Pool for Constituting Panels convened under Statute XII Parts B, D and H (non-divisional)

Details are in "Elections" section below.

Congregation

10 March, 2pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on 2 March**, give notice in writing to the Registrar that they wish to oppose or amend any of the resolutions at 1 or the resolution at 2 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried, and the meeting may be cancelled.

(1) Voting on Resolutions approving the conferment of Honorary Degrees

(For explanatory note and text of resolution see *Gazette* No 5266, 13 February 2020, p248)

(2) Resolution for Phasing-out of the Graduate Application Fee

(For explanatory note and text of resolution see *Gazette* No 5267, 20 February 2020, p265)

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email rebecca.thomas@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Consultative Notices

Call for nominations for Honorary Degrees and for Degrees by Diploma

Honorary degrees are conferred annually at Encaenia. Degrees by diploma are conferred on heads of state and royalty. Members of Congregation are encouraged to nominate individuals on whom such degrees might be conferred. Nominations are welcome all year round - names submitted on or before **2 March 2020** will be considered by the Honorary Degrees Committee for an honorary degree at Encaenia in 2021.

The Honorary Degrees Committee is charged with considering nominations received, consulting Council and making recommendations to Congregation. The committee appreciates the time taken by members of Congregation to bring names to its attention. It will be reconsidering names brought to it in the last three years and hopes to receive a wide and diverse selection of new names to add to those.

When considering possible honorands, the committee will focus on individuals in the following categories:

- 1** those of high academic distinction in the fields of research and scholarship of specific interest to the University of Oxford
- 2** those distinguished in the visual, literary, musical and performing arts
- 3** those distinguished in business and industry
- 4** those who have played a distinguished role in public life, for example in contributing to progress and change in society
- 5** those who have made a significant contribution to the activities of the University of Oxford - such individuals would normally also fall into one of the categories above.

Within the categories above the committee will aim to produce a balanced and diverse list, which takes account of the global dimension that characterises this University's activities.

It has adopted a target that at least half of the final list of names proposed to Congregation for the conferment of honorary degrees will be women and/or minorities. Members of Congregation are therefore encouraged to nominate individuals of conspicuous distinction with particular reference to diversity.

Honorary degrees will not be conferred on anyone who holds, or who has retired from, a resident teaching, research or administrative post within the University or in any college or other society, except in exceptional circumstances such as distinguished service outside the terms of his or her paid service. In these circumstances, a proposal for an honorary MA may be put forward.

Nominations for honorary degrees and for degrees by diploma should be submitted on the approved application form, which requires the name of the nominee and a short supporting paragraph. Further information and copies of the form are available at <https://governance.admin.ox.ac.uk/honorary-degrees-and-degrees-by-diploma> (single sign-on required), or from the Secretary to the Honorary Degrees Committee (sarah.cowburn@admin.ox.ac.uk, (2)70193). The completed form should be returned to the Secretary by email under 'Strictly Confidential' cover.

While informal soundings within the University will often be desirable, every effort should be made to ensure that publicity is not at any stage given to any specific proposal for the conferral of an honorary degree. All nominations will be considered in strict confidence by the committee.

The names of people on whom degrees by diploma and honorary degrees have recently been conferred are published in the University Calendar and on the aforementioned website.

Permanent Private Hall Supervisory Committee

REVIEW OF CAMPION HALL

The Permanent Private Halls (PPH) Supervisory Committee, which is appointed by the Education Committee, has regulatory, monitoring and reporting functions in relation to the Permanent Private Halls. Under the University's agreement with the halls, each of them is to be reviewed in turn over a period of six years. On 19 May, the committee will conduct a review of Campion Hall. The review will focus on issues coming within the PPH Supervisory

Committee's terms of reference. These may be found here: www.admin.ox.ac.uk/statutes/regulations/520-122ll.shtml.

The PPH Supervisory Committee would welcome written comments on any matters falling within the terms of reference. Written comments should be sent to the Secretary to the PPH Supervisory Committee, Kathrin Gowers, Education Policy Support, University Offices, Wellington Square, Oxford OX1 2JD (email: kathrin.gowers@admin.ox.ac.uk), by **21 April**.

General Notices

Industrial action

The UCU has notified us that strike action will take place on 20, 21, 24, 25 and 26 February and on 2, 3, 4, 5, 9, 10, 11, 12 and 13 March.

Those members of staff who participate in the strike will have their pay withheld at the rate of 1/365 of annual salary for each day of strike action and must complete a form notifying Payroll of the days of strike action and making a choice regarding maintaining pensionable service for days of strike action. The form can be downloaded from the Finance Division's website at <https://finance.web.ox.ac.uk/payroll-forms#collapse1110926>.

Forms should be returned to Payroll within a week of the last day of strike action taken.

Visiting Professorships

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Infectious Diseases and Immunology on **Dr Chris Li**, PhD, from the Nuffield Department of Clinical Medicine, for a period of 3 years from 17 February 2020.

Musical and other Events

Eglesfield Musical Society

HELP SUPPORT WWF AUSTRALIA

Join us on 2 March at 6.30pm in the Shulman Auditorium for a relaxing evening of wine, chamber music and an Australian-themed exhibition of artwork and poetry, all to raise money for the wonderful work of WWF Australia. Tickets: £5 on the door for students (£6 non-students), including a free drink of your choice (cash only). More information: rachel.howe@queens.ox.ac.uk

Lectures

Humanities

Faculty of Linguistics, Philology and Phonetics

GENERAL LINGUISTICS SEMINAR

The seminars scheduled for 24 February, 2 and 9 March have been postponed and will be rescheduled in Trinity term.

Institutes, Centres and Museums

Saïd Business School

DISTINGUISHED SPEAKER SEMINAR AND INTERNATIONAL WOMEN'S DAY

Dr Vivienne Cox, Deputy Chair, Saïd Business School Board, Independent Non-Executive Director, GSK, will give a talk at 5.45pm on 2 March, followed by a Q&A. Registration required: <https://oxfordsaid-iwd20-viviennecox.eventbrite.com/?aff=Gazette>

Subject: 'Reflections of her career and life'

INTERNATIONAL WOMEN'S DAY AND OXFORD WOMEN'S LEADERSHIP ALLIANCE

Sara Beck, COO, Saïd Business School, will chair a panel discussion at 5.45pm on 4 March with Holly Brooker, Head of Marketing UK&I ClassPass, Charm Legrand, Vice-President/Digital Partner GenPact and Fathima Hussain, MD, Oil & Gas Corporate Finance Standard Chartered plc, followed by a Q&A. Registration required: <https://said-iwd-alliance-seeingourselves.eventbrite.com/?aff=Gazette>

Subject: 'Seeing ourselves: gender and inclusivity in 2020'

INTERNATIONAL WOMEN'S DAY

Sara Beck, COO, Saïd Business School, will interview Rachel Botsman, Trust Fellow, Saïd Business School at 8.45am on 5 March; informal breakfast buffet and Q&A. Registration required: <https://oxfordsaid-iwd20-beckbotsman.eventbrite.com/?aff=Gazette>

Subject: 'The things no-one tells you at the start. The things you can control and the moments you have to show-up of change'

Examinations and Boards

Colleges, Halls and Societies

St Hugh's

ACADEMIC LECTURE SERIES

The following lecture will take place at 6pm on 27 Feb in Mordan Hall. The lecture will be followed by a Q&A session and a drinks reception. All welcome. Registration required: www.st-hughs.ox.ac.uk/news-events/events-2.

Fergus Cochrane-Dyett

Subject: 'A diplomatic career in Africa: elections, expulsion, Ebola (and how to survive an armed robbery)'

Campion Hall

LAUDATO SI' RESEARCH INSTITUTE LECTURE

Dr Oliver Putz, Institute for Advanced Sustainability Studies, will talk at 5.30pm on 5 March. Free but registration required: www.eventbrite.co.uk/e/lrsi-lecture-radical-ecological-conversion-as-objective-and-opportunity-tickets-94812122611.

Subject: 'Radical ecological conversion as objective and opportunity: Catholic responsibilities after Laudato Si' '

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

Continuing Education Board

PGCERT IN COGNITIVE BEHAVIOURAL STUDIES

- (a) syllabus amendment affecting Supervision and Training teaching and assessment
- (b) minor changes

Medical Sciences Divisional Board

MASTER OF SCIENCE BY COURSEWORK IN ENDOVASCULAR NEUROSURGERY (INTERVENTIONAL NEURORADIOLOGY)

Closure of course

Elections

Contested election 5 March

The nomination period for these elections closed at 4pm on Thursday 6 February. The following election will be contested and the result determined by postal ballot of the eligible electorate.

Other Committees and University Bodies

POOL FOR CONSTITUTING PANELS CONVENED UNDER STATUTE XII PARTS B, D AND H (NON-DIVISIONAL)

- One of eight members of Congregation to whom Statute XII applies, not necessarily representing any division and not in any case being nominated in a divisional capacity, elected by members of Congregation, to hold office with immediate effect until MT 2021 [*vice* Professor William Mander, Harris Manchester, Philosophy]

The following nominations have been received:

Linda Pope, BSc MSc Port, Bodleian Libraries

Nominated by:

T P Boyt, Parks
J Duxfield, Somerville, Personnel Services
R Ovenden, Balliol, Faculty of History
A J Sturgis, Worcester, Gardens, Libraries and Museum

Candidate statement:

I stand for election to serve in the Pool for constituting panels convened under Statute XII Parts B, D and H.

I have over 30 years' experience in Human Resources, having worked in the public and private sectors, and latterly as HR Director for Aston University and then the Royal Agricultural University. I joined Oxford University in 2018 and currently lead the HR Shared Service for the Bodleian Libraries and Ashmolean Museum.

I have been a member of the Chartered Institute of Personnel and Development for over 20 years and my MSc is in Human Resource Management (1996).

Having been involved in many such panels such as those convened under Statute XII, both advising the panel and presenting the case, and having also managed cases going before Employment Tribunal, I feel that my experience will make me a useful panel member. I can bring a perspective grounded in the University and academia, but also from other sectors such as policing, Local Government, Further Education and a private/public joint venture.

Approaching my second anniversary at the Bodleian Libraries, I am now keen to have involvement in and contribute to the wider University.

Sally Vine, MA Oxf, Department of Physiology, Anatomy, and Genetics

Nominated by:

H C Christian, St Anne's, Faculty of Physiological Sciences
D J Paterson, Merton, Faculty of Physiological Sciences
C D Price, Medical Sciences Divisional Office
J C Taylor, St Edmund Hall, Faculty of Clinical Medicine

No candidate statement received

Notes:

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

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You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>, and may also be obtained on application to *Gazette* Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Miscellaneous

The Anchor pub, dining rooms and terrace – close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am–11pm Mon–Fri and 8am–11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchoroxford.com.

Stone Pine Design card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: www.stonepinedesign.co.uk.

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice.manager@gmail.com.

Laboratory space sought. I am carrying out basic research in homeopathy using solvatochromic dyes (DOI: 10.1055/s-0039-1693985; DOI: 10.1055/s-0039-1697000 and references therein). I am currently looking to move from my present laboratory premises to somewhere nearer to Oxford, and would value any suggestions/offers of laboratory space that might be available to use other than the usual science parks. Some sympathy towards homeopathic research would be a benefit. I would also like to hear from anyone who feels they could enter into productive discussions about the results presented so far in the above publications, or even a collaborative venture. Contact Dr Steven Cartwright: 07952 369885.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS) is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

Restoration and Conservation of Antique Furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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Antiques bought and sold

Wanted and for sale – quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objets d'art. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026 or 07831 585014 or email jean_greenway@hotmail.com.

Services Offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Airport transfer/chauffeur service. If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: timothy.middleton2@btopenworld.com.

Independent Pensions and Financial Advice. Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to

help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@austinchapel.co.uk.

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Domestic Services

Fantastic Services now in Oxford. Enjoy more free time. Have your home chores and garden care solved by dedicated and fully equipped pros. Go to fantasticservices.com/oxford - simply check the availability and prices for your area and book for whenever it is most convenient! Use promo code OXUNI to get £15 off all cleaning, gardening and handyman services. T&Cs apply.

Flats to Let

2-bed flat in central but quiet location, for rent to member of the University. £2,000 pm. All bills paid. Please contact joseph.ohara@wolfson.ox.ac.uk for further information.

Delightful studio flat annexe, tastefully furnished, to rent in Horspath, 5 miles from city centre. Suitable for 1 professional person. Private entrance. Kitchen facilities include microwave, hob, fridge, sink, washing machine. En-suite private bathroom. Quiet rural location, short walk to Shotover Country Park. Safe off-street parking. £700 pcm inclusive of bills. Bank and personal references required. Please contact: isabelknowland@gmail.com, 01865 806497 or 07788 174785

1-bedroom flat to rent in Walton St, central Oxford. Bedroom with built-in wardrobes, sitting/dining room with large windows overlooking Walton St, kitchen off the former, white goods included. Bathroom with large shower. Shared garden perfect for summer BBQs and shed storage with plenty of space for bikes. Part furnished; £1,138 pm, available from 9 April. Please contact: waltonstreetoxford@hotmail.com to arrange a viewing.

Self-contained annexe in quiet part of south-east Oxford, 2 miles from city centre. Spacious and comfortable bed-sitting room with kitchenette, shower/toilet, access to patio/garden, use of washing machine and own front door. Good bus services to city centre and Oxford Science Park; cycle route to town along the Thames. Single occupancy, non-smoker, no pets, 3 months minimum rental. £850 pcm including all bills. Please contact: sarah.lovings@mpls.ox.ac.uk.

Accommodation Offered

Visiting academics welcomed as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave, kettle, tea, coffee, central heating. Linen, cleaning, breakfast all included in the very moderate terms. Email: DVL23@me.com.

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Shortlet studios for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: stay@oxfordbythemonth.com.

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Ashbrook Serviced Apartments are Oxfordshire's premier serviced apartment provider with a selection of luxury apartments based across Oxford and the surrounding areas. Free off-street parking, high-speed Wi-Fi, all bills, weekly linen and cleaning are included in the price. Please see our website for further information. Tel: 01865 589039. Email: contact@ashbrooklets.co.uk. Website: www.ashbrooklets.co.uk.

Holiday Lets

16th-century thatched cottage, east Devon. Private let. Beautiful, comfortable, peaceful 4-bedroom family house in the heart of the village of Musbury, close to Seaton, Lyme Regis and train station at Axminster. Enclosed south-facing garden. Ideal for winter and summer breaks or study retreats. Rates well below going commercial rates, from £480 pw, £280 per long w/e. Please contact: rosie.houldsworth@talkworks.info or 01608 643967.

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Cornwall cottage and restored chapel in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

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Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see <https://www.jobs.ox.ac.uk/home>.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Balliol; Payroll and Bursary Officer; £29,176-£34,804; 9 March; www.balliol.ox.ac.uk/balliol-people/vacancies/2020/february/payroll-and-bursary-officer

Kellogg; Junior Research Fellowship; 13 March; www.kellogg.ox.ac.uk/explore/vacancies

Pembroke; Marketing and Enquiries Assistant: Conference Oxford (12-month graduate intern); 20 March; www.pmb.ox.ac.uk/vacancies

Regent's Park; Director of Operations; 9 March; www.rpc.ox.ac.uk/about-regents/vacancies

Regent's Park; part-time Lecturer in Medieval History; 6 March; www.rpc.ox.ac.uk/about-regents/vacancies

St Catherine's; Events Officer; noon, 9 March; www.stcatz.ox.ac.uk/category/vacancies

St Catherine's; Development Officer; noon, 11 March; www.stcatz.ox.ac.uk/category/vacancies

External Vacancies

Downing College, Cambridge; Kim and Julianna Silverman Research Fellowship in Physical and Biological Natural Sciences, Engineering or Computer Science; £30,942; noon, 19 March; www.dow.cam.ac.uk/join-downing/academic-vacancies

Downing College, Cambridge; Graham Robertson Research Fellowship in any area of Architecture, History of Art, or Music; £30,942; noon, 19 March; www.dow.cam.ac.uk/join-downing/academic-vacancies

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Editor:

D.L. Doher, MA Oxf

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