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 (1) to No 5201: Bodleian Libraries Annual Report 2016–2017 **409–416**
 *1 to Vol 148: University of Oxford Annual Review, 2016/17

Council and Main Committees

Congregation

24 April

(1) Declaration of approval of Resolution approving the conferment of Honorary Degrees

No notice of opposition having been given, the Vice-Chancellor declared the Resolution concerning the conferment of Honorary Degrees approved.

(2) Topic for Discussion on proposed changes to the USS pension scheme and the background to the current dispute

A discussion on 'proposed changes to the USS pension scheme and the background to the current dispute' took place on 24 April.

A transcript¹ of the meeting will be published in a future *Gazette* and on the Congregation website.

¹The transcript may be edited for legal reasons.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Kumbera Landrus, M, St Cross
Lang, T J, Templeton
Mortimer, D A B, St John's

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

15 May

¶ Members of Congregation are reminded that any two members may, not later than **noon on 7 May**, give notice in writing to the Registrar that they intend to oppose or amend any of the resolutions below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried and the meeting may be cancelled.

(1) Resolution regarding Council's self-review 2018

The following text has been received from the signatories to the resolution.

'1. We welcome Council's implementation of Congregation's March 6th vote on resolution 5¹, and its decision in light of that meeting, to reverse its previous response, informing UUK of its reversal, along with Council's subsequent acceptance of resolution 5 as unopposed.

We note Council's response to the governance and decision-making concerns expressed in the document sent to all Congregation members on 6 March, at its subsequent meeting of 7 March. In light of Congregation's concerns, Council has made two recommendations: 1) to expand the Pensions Working Group to "include members of the USS scheme and younger members of the University who are particularly affected by the proposed changes," and 2) to "hold a discussion in Congregation on April 24". These suggestions were made at its regular March 14 meeting, sent to Congregation members by email, and were also published in the *Gazette* of March 22, with the proposed meeting or discussion now on the Congregation website.

2. We affirm the primacy of shared governance between Congregation and Council, noting that: "Council has stewardship, under Congregation, of the University's affairs and ensures that suitable processes are in place for the management

of the University's business," and, as the North report states: "Congregation is the supreme governing body of the University, consisting of all Oxford academic staff, and more senior academic related staff".

In the document explaining the rationale for resolutions 4 and 5 sent to Congregation members on 6 March, the resolutions' conveners underlined several issues that emphasised an increasing gulf that has grown between Congregation and Council, one that clearly led to the breakdown of governance and decision-making within Council's committee structure, and within Council itself. We believe that this lay behind Council's decision taken on pensions, and which necessitated an immediate and urgent intervention by Congregation².

Congregation members have articulated these particular concerns over many years, most recently in the resignation document of Congregation-elected members afforded to the Prevent Steering Group, published in the Flysheet of the *Gazette* of 25 January 2018, which underlined a chronic breakdown of decision-making and delegation of powers, and a lack of accountability within the University administrative structure³.

3. Council has itself recognised these same challenges, most recently in its last self-review (Review of the effectiveness of Oxford University Council of December 2015. C(16)04⁴), noting: "it is encouraging that there are a number of issues on which there appears to be widespread agreement about the need for change. But it is noteworthy that many of these are not new. Although some have been addressed in the past, change has not been sustained".

We note a number of findings are shared by many members of Congregation: "A number of people talked about the asymmetry (of knowledge) which exists between members of Council who are in the University administration and the elected members";

²<https://docs.google.com/document/d/1PdGC7MNMx-htucgnKY8kVpc8vRoBMM5jplPh7lh7B98/edit>

³https://gazette.web.ox.ac.uk/sites/default/files/gazette/documents/media/flysheet_25_january_2018.pdf

⁴www.council.ox.ac.uk/system/files/%28C%2816%2904%29w%20Self-review%20of%20Council%20-%20paper%20and%20annexes.pdf

¹Resolution 5 instructing the University to change its response to the UUK consultation

and, “All too often, so-called ‘strategic’ issues come to Council ‘wrapped in a ribbon’. They tend to be pre-cooked, having gone through several Committees on their way to Council. This means that some members may have seen the same paper half a dozen times, while others will never have seen it before. The resulting discussions are asymmetric and it is difficult to challenge the proposals. Council should be brought in at a much earlier stage in the process when there are genuine options on the table so that there can be real exploration of the issues” (p4); “there is a general feeling that Council does not debate issues in the way it should. As noted above, it comes to issues too late. And there is a cultural issue here. ‘Oxford finds it difficult to take robust decisions’. Council is seen as ‘debate averse’. Difficult, controversial issues are rarely addressed openly in that forum” (p6).

In spite of reforms introduced by Council in 2017 to address this specific problem (for instance by changing seating arrangements), the marked absence of governance was palpable on 6 March 2018, at the 8th week Congregation of Hilary term⁵.

Equally, we agree with the 2015 review that “external members rarely have direct experience of the higher education sector... and that they “would be more effective with a deeper understanding of how higher education worked”; along with the comment on how the processes and roles of elected members to Council remain obscure to them, as well as with concerns of how Committees functioned in relation to Council, with “caution and lack of clear accountability”; that Committee’s limits of delegation were not reviewed; finally, how conflict of interest was both understood and practiced remained unclear (p5, 6, 7).

Some of the Perkins Review’s key recommendations might be broadly

⁵Council minutes of 15 February, 2016, (C(16) 04) “The papers coming to Council need to be shorter and to identify more clearly the key issues for Council... The routine attendance of officers at Council’s meetings might be reduced, particularly if more matters were delegated to committees and their chairs”
www.council.ox.ac.uk/sites/default/files/15.02.16%20Council%20Web%20minutes_0.pdf
www.council.ox.ac.uk/system/files/%28C%2816%29lxxx-lxxxviii%29_0.pdf

shared by Congregation members, as 3(c), to review the terms of reference across the key Council Committees “in a ‘gathered field’ against a common set of principles”; 3(e)(v) terms of reference for Nominations Committee, and how to “complement or broaden the diversity of the input” of External Members; 3(f) to seek measures to engage Congregation more effectively “early in discussion”, rather than after decisions have been made (p1–2).

However, some of its assumptions will not be shared by the majority of Congregation members, in particular the review’s misconception that Council is the governing body of the University: “it is unusual and, arguably, difficult for the Vice Chancellor both to run the University and to chair its governing body” (p6). Or that Congregation is the locus of the problem: “Relations with Congregation... Many people raised this saying that the Council cannot effect change without taking Congregation with it. Fear of Congregation’s reaction to change has acted as a brake. Many people thought this could and should be mitigated by much more open dialogue both in writing and through discussions with Congregation, engaging people before views became entrenched”(p8).

4. In order to restore the balance of governance to academic hands, and the workings of Council and Congregation to their proper function; to restore a relationship of trust and accountability between them, better reflecting the spirit of the current statutes and regulations, and the aims and purposes of the University:

Congregation instructs five members of Congregation be elected at its 8th week Congregation on 12 June, to be afforded to serve on the next review, with candidates’ nominations published in the *Gazette* of 5th week (issue of 24 May).

That this review is executed via the creation of a temporary working party under Statute VI, 24: “Council may set up such other standing or temporary committees as it may from time to time think fit.”

That these elected members of Congregation be afforded to the review working party of Council in order to carry

out, with Council, its regular self-review of both “operations and effectiveness”, routinely scheduled for 2018, as specified under Regulation 12, Council Regulations 13 of 2002: “Council shall carry out a self-review of its operations and effectiveness at least every three years”.

That the working party be chaired by not more than three Council members, who remain guided by the criteria set out below.

5. That this working party, comprised of the afforded five elected Congregation members and three members of Council, will be informed and guided by the concerns expressed by Congregation on transparency, communication, and governance in the above referenced documents, by pertinent findings and recommendations established through the Council’s 2015 Review, and with the support of the VC, the Registrar, Council members, Council committees, or any external member requested to join and/or facilitate their work.

6. The 2018 review working party will have access to all relevant documents and reports, and to the support and infrastructure that reflects Council’s goodwill, and to receive proper remuneration for this task. The review is to be carried out over the summer of 2018; they will bring this review to Council, and to Congregation, in early MT 2018.

7. The five members of Congregation elected for this purpose are delegated to carry out Congregation’s wishes and ensure the interests of essential if underrepresented constituencies of the University:

(1) A member of Congregation who will reflect the interests of those on **College-only contracts**.

(2) A member of Congregation who will reflect the interests of those on **temporary contracts**.

(3) A member of Congregation who will reflect the interests of those on **part-time contracts**.

(4) A member of Congregation who will reflect the interests of members of the University who are directly affected by the University’s decisions; **students and issue of student fees**.

(5) A member of Congregation who will reflect the interests of their university colleagues who are neither members of Congregation, nor the University, but are directly impacted by our decisions **nationally**.

8. The five members of Congregation will be elected through an open process which allows those respective constituencies within the University to discuss key concerns with Congregation members before the election, in the aim of supporting those who can best reflect their interests. Council is to facilitate this process through the resources of the Secretariat, to be completed by the meeting of Congregation of 8th week TT, 2018.

The elected members will possess a dual function. The first is to represent the interests of a particular constituency listed above during the review process, availing themselves of its support, experience, and expertise. The second is to represent the general interest of the University and its members overall, taking up Congregation's mandate, and reversing the recent drift to a managerial top-down culture, while strengthening Oxford's centuries-old tradition of self-governance.¹

Signatories:

Karma Nabulsi, St Edmund Hall
 Kate Tunstall, Worcester
 Sudhir Hazareesingh, Balliol
 Steven Methven, Worcester
 Robert Gildea, Worcester
 Stuart White, Jesus
 Anna Lora-Wainwright, St Cross
 Henrike Laehnemann, St Edmund Hall
 Tom Kuhn, St Hugh's
 Bernard Suftrin, Worcester
 Katrin Kohl, Jesus
 Charles Louth, Queen's
 Philip Mountford, St Edmund Hall
 Mohamed-Salah Omri, St John's
 C W C Williams, St Edmund Hall
 Simon Park, St Anne's
 Jessica Goodman, St Catherine's
 Alain Viala, Lady Margaret Hall
 Patricia Daley, Jesus
 Caroline Warman, Jesus
 Jan Zielonka, St Anthony's
 Gordon Barrett, DPIR
 Patricia Thornton, Merton

Council's response

Council considered this resolution at its meeting on 23 April in the context of its own decision to conduct a self-review, a focus of which it is intended will be on the relationship between Council and Congregation. The paper considered and accepted by Council is set out below. Eleven members of Council are currently elected by Congregation and all members of Council are committed to effective engagement with all members of Congregation. Council believes that engagement should extend beyond the five categories listed in the resolution. For this and other reasons Council considers the resolution to be unacceptable to it and therefore a debate will be held at the meeting of Congregation on 15 May.

(C(18)37)

COUNCIL

Council's self-review of effectiveness, 2018/19

Ref COU/1

(a) Summary

At a recent meeting of Council (12/3/18) it was agreed that the effectiveness of Council (and in particular the relationship between Council and Congregation) should be a topic for consideration at the next away day in September.

Council is also required to undertake a self-review of its operations and effectiveness at least every three years and to agree the procedure immediately prior to the review¹. Council's last self-review took place in 2015 and the next review is currently scheduled to start in MT 18. It is proposed that the work of the self-review should commence sooner to inform the Council Away Day discussion and that it should include a focus on the relationship between Council and the wider University in general and Congregation in particular.

In order to make best use of the away day in September it is proposed that work on the

¹Regulation 12 of Council Regulations 13 of 2002 (www.admin.ox.ac.uk/statutes/regulations/1101-120.shtml) and Council's Standing Orders 2017/18 para 44.

self-review commence over the summer vacation. It will be important to have input from all members of Council and to ensure that a process is adopted which enables members of Congregation, and in particular those in demographic groups who are not currently represented on Council and whose views are not therefore always sufficiently heard, to contribute to the review process.

(b) Action required by Council

Council is asked to:

- i. **agree** to conduct a self-review exercise that includes a focus on the relationship between Council and the wider University, and in particular with Congregation;
- ii. **agree** that the review take active steps to engage with members of Congregation by way of preparation for the Away Day, including gaining input from currently under-represented groups whose views can then be reflected back to Council; and
- iii. **endorse** that a member or members of Council should lead and facilitate the review.

(c) Key issues

1. Outcomes of Council's self-review of effectiveness held in 2015

The report of the last self-review was presented in Council paper C(16)04², an update on actions provided in C(16)101³, and recommendations relating to committees and decision making in C(16)117⁴.

²<https://www.council.ox.ac.uk/system/files/%28C%2816%2904%29w%20Self-review%20of%20Council%20-%20paper%20and%20annexes.pdf>

³<https://www.council.ox.ac.uk/system/files/%28C%2816%29101%29w%20Review%20of%20Committees%20-%20clean.pdf>

⁴<https://www.council.ox.ac.uk/system/files/%28C%2816%29117w%29.pdf>

Recommendation of self-review 2015	Actions taken
Structuring Council agendas so that there is adequate time to discuss genuinely strategic issues.	Strategic issues are put on the earlier part of the agenda. Divisional reports are now given at meetings spread throughout the year. The greater delegation of operational matters to Council's main committees and greater use of SharePoint for reports from those committees (see also below) has also reduced pressure on Council's agenda.
Rethink the timing and content of the annual Away Day.	The last two Away Days were structured to allow discussion on strategically important topics rather than to hear reports from the Divisions.
Review the Committees supporting Council, and their delegated authorities, including the actions which their Chairs are empowered to take; starting with the way in which existing delegations are exercised in practice.	<p>A review was conducted of the terms of reference of the Council's main committees in a 'gathered field' against a common set of principles in order to ensure that appropriate and consistent levels of delegation are in place to committees, subcommittees and chairs of these committees. The review reported in October 2016 and took effect on 1 January 2017. This resulted in</p> <ul style="list-style-type: none"> • a reduction both in the number of committees and in the number reporting directly to Council; • the introduction of a standard form of Standing Orders for Council's main committees, providing in particular a clear statement of the actions delegated to their chairs; • revised general regulations for all committees and for all committees reporting directly to Council or one of its main committees and revised regulations for each of Council's main committees; • a revised template for Council papers to reduce the volume of detail provided direct to Council, the background being made available through papers and minutes on committee SharePoint sites; and • annual rather than more frequent summary reports to Council from its main committees, regular reporting to be through Council members' access to the SharePoint sites of the main committees, and the annual reports to focus on key issues and to be in a form capable of publication to Congregation on Council's website.
Change the way papers are written and presented, and discussions structured to promote honest debate.	<p>Papers are structured now to be shorter and to link to the papers that have been discussed by other committees before the issue has come to Council.</p> <p>Below the line papers are no longer circulated in paper form and have been moved to SharePoint. A decision has also been made to move some of the longer supporting papers on above the line items to SharePoint so that the volume of paper for each meeting has been reduced substantially.</p>
Improve the dynamics of Council.	<p>The seating arrangements have been changed so that only Council members now sit around the Council table.</p> <p>Dinners for Council members after the meeting of Council are held at the Vice-Chancellor's residence.</p>
Promote the 'collective' nature of Council's responsibilities over the 'hats' which individual members wear.	Council members are reminded at the beginning of the year of their duties as Trustees and their responsibility to the institution, rather than the community they may feel they represent.
Transforming the communications with the rest of the University.	Elected members of Council have agreed to be point of contact for Congregation members with areas of responsibility for the committees on which they sit ⁵ .

⁵https://gazette.web.ox.ac.uk/sites/default/files/gazette/documents/media/15_march_2018_-_no_5199_redacted.pdf

2. Proposed parameters for Council's self-review of effectiveness

The parameters of the proposed review are as follows.

Ground to be covered

The effectiveness of Council as currently constituted, including the following issues.

- The change in the University's demographic makeup in the last 15 or so years and how Council's structure might adapt to that?

- Is Council getting the balance right between its input to strategic and policy questions on the one hand and its fiduciary duties on the other?
- How might engagement with Congregation be improved?
- Is Council effectively briefed on the business its committees are considering?

Method

Those Council members leading the review are asked to provide an outline approach for discussion at the next Council meeting.

Report

A written report setting the findings would be presented to Council at its away day meeting on 21 September.

(d) Further information

Further information is available from the Registrar (tel: (01865) 270232, email: ewan.mckendrick@admin.ox.ac.uk).

Notices

(2) Voting on Resolution approving the conferment of Honorary Degrees

(i) That the conferment of the Degree of Master of Arts, *honoris causa*, upon **Neville Baker** be approved.

(ii) That the conferment of the Degree of Master of Arts, *honoris causa*, upon **David O'Connor** be approved.

(iii) That the conferment of the Degree of Master of Arts, *honoris causa*, upon **Walter Sawyer** be approved.

Neville Baker retired from the post of Electronics Workshop Deputy Supervisor in September 2017 after nearly 45 years' service in the Department of Chemistry. An exceptional electronic engineer, he made a very real contribution to many scientific advances in the department through his talent and inventive approach to the design and fabrication of high-specification bespoke instrumentation.

David O'Connor retired in August 2017 after 47 years' service to the University. He arrived as a teenage technical apprentice, rising through the ranks to become Chief Technician in the University Laboratory of Physiology, and then Department of Physiology, Anatomy and Genetics. He served under three Waynflete Professors, two Dr Lee's Professors and seven heads of department. His technical leadership played a critical role in facilitating the teaching and research excellence that the University delivers in these disciplines.

Walter Sawyer retired in the summer of 2017 from the post of Superintendent of the University Parks after 26 years' service. Through his leadership, the Parks department developed into a service which landscapes and maintains not only the University Parks, but also the green spaces within the University's wider estate and within numerous colleges. He encouraged the use and enjoyment of the Parks by members of the University, charities and the general public, and was always willing to share his expertise and knowledge.

If the resolutions are approved, the degrees will be conferred at degree ceremonies this term.

Congregation

7 June

Elections

COUNCIL

COMMITTEES REPORTING TO COUNCIL

Buildings and Estates Subcommittee
Continuing Education Board

OTHER COMMITTEES AND UNIVERSITY BODIES

Visitors of the Ashmolean Museum
Visitors of the Botanic Garden
Delegacy for Nomination of Candidates for Ecclesiastical Benefices
Prevent Steering Group
Committee for the Ruskin School of Fine Art
Curators of the Sheldonian Theatre
Visitation Board Panel

DIVISIONAL BOARDS

Humanities Board
Mathematical, Physical and Life Sciences Board
Social Sciences Board

FACULTY BOARDS

Board of the Faculty of English Language and Literature
Board of the Faculty of Law
Board of the Faculty of Linguistics, Philology and Phonetics
Board of the Faculty of Oriental Studies
Board of the Faculty of Philosophy

Details are in the 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Planning and Council Secretariat at the University Offices, Wellington Square (telephone: (2)70012; email: congregation.meeting@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Consultative Notices

Strategic Plan Consultation in Trinity term

Members of the University are reminded that the consultation on the 2018 to 2023 Strategic Plan will continue throughout Trinity Term, and updates on progress will be posted to www.ox.ac.uk/staff/consultations/strategic-plan-consultation.

Included at the site are the responses to the first consultation, held in Hilary Term, which includes the views of the committees and boards of Council and Conference of Colleges, and a synopsis of individuals' submissions to the online consultation.

A draft of the new strategic plan will be uploaded onto the site later in Trinity Term to enable all members of the collegiate University to review the draft and provide feedback.

The site will be periodically updated with synopses of the discussions and presentations at the Open Meetings, and to reflect the views of the main committees of Council, and divisional boards as they consider the draft during Trinity Term.

Comments or input to the consultation should be submitted to strategic.plan@admin.ox.ac.uk.

The timings and locations of the remaining open meetings are provided below, members are invited to register using the following link (www.ox.ac.uk/staff/news-listing/2018-02-26-strategic-plan-2018-23-open-meetings).

Time	Focus	Location
Thurs 26 Apr 4pm (refreshments from 3.30pm) Week 1	The Strategic Plan with a focus on education	Richard Doll Lecture Theatre, Old Road Campus
Thurs 3 May 11am (refreshments from 10.30am) Week 2	The Strategic Plan with a focus on research and widening engagement	Goss Lecture Theatre, Medical Sciences Teaching Centre, South Parks Road

Social Sciences Board/Education Committee

REVIEW OF THE BLAVATNIK SCHOOL OF GOVERNMENT

The Social Sciences Board and the Education Committee will jointly conduct a review of the Blavatnik School of Government as part of Council's programme of rolling reviews of faculties and departments. This review will take place on 3 and 4 December 2018.

The Review Committee would welcome written comments on matters falling within its terms of reference, given below. These should be sent to the Joint Secretary to the Review Committee, Catherine Paxton (catherine.paxton@socsci.ox.ac.uk), by **5 October 2018**.

The review committee's terms of reference are:

1. To review the quality of academic activities in the school, by reference to:

- international standards of excellence
- planning statements at school and divisional level, and in the context of the University's mission statement and Strategic Plan.

In particular:

(a) the quality of the research of the school, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;

(b) the quality of graduate programmes and their delivery and related issues, including:

- access and admissions
- curriculum design and programme structure
- teaching, learning and assessment
- the relationship between teaching and research
- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)
- specific arrangements for the pursuit of graduate studies (including research degrees and research training and provision for part-time study)
- relationships with colleges
- quality assurance mechanisms;

(c) the organisation of the school, its management structures and the relationship between the school and the division, including such matters as:

- strategic planning (including relationship to the divisional five-year plans and the University's Strategic Plan)
- academic and non-academic staff planning and recruitment
- student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising;

(d) the relationship (structural and operational) between units within the school, and between the school and cognate subject areas and colleges to which it is linked in teaching and research.

2. To consider the current and long-term financial position of, and funding arrangements for, the school, and its financial strategy.

General Notices

Annual Review

The University's Annual Review 2016/17 is available at: www.ox.ac.uk/annual-review-2016-17.

Encaenia

TICKET REGISTRATION FOR ENCAENIA 2018

Online registration is now open for the Encaenia ceremony taking place in the Sheldonian Theatre on 20 June. Members of Congregation, staff, students and academic visitors are invited to apply for tickets online at www.ox.ac.uk/encaenia. Members of Convocation: please email encaenia@admin.ox.ac.uk to request a ticket. The website includes information on the registration process, guest tickets, timings of the day and the dress code. Invitations to the Encaenia Garden Party were sent electronically on 23 April to all those eligible to attend.

LORD CREWE'S BENEFACTION

Heads of House, University Officers (as given in Statute IX), holders of the Oxford degrees of Doctor of Divinity, Civil Law, Medicine, Letters, Science and Music, and the honorands are invited to partake of Lord Crewe's Benefaction to the University on the morning of the ceremony and then

to walk in procession to the Sheldonian Theatre. Holders of the Oxford Higher Degrees (described above) who wish to participate are invited to contact the Events Office at encaenia@admin.ox.ac.uk or on 01865 280524 for more information. All other guests, listed above, will be sent an invitation by the Events Office.

Electoral Boards

Composition of Electoral Boards

The composition of the electoral boards to the posts below, proceedings to fill which are currently in progress, is as follows:

JAMES MEADE PROFESSORSHIP OF ECONOMICS AND PROFESSORSHIP OF ECONOMICS

	<i>Appointed by</i>
Master of St Catherine's (in the chair)	Vice-Chancellor ¹
Warden of Nuffield	<i>ex officio</i>
Professor S Whatmore	Social Sciences Division
Professor P Neary	Department of Economics
Professor N Rose	Department of Economics
Professor M Stevens	Department of Economics
Professor R Blundell	Council
Professor I Crawford	Council
Professor P Klemperer	Nuffield

DUBAI PORTS WORLD PROFESSORSHIP OF ENTREPRENEURSHIP AND INNOVATION

	<i>Appointed by</i>
Martin Williams, PVC (in the chair)	Vice-Chancellor ¹
Denise Lievesley, Principal of Green Templeton	<i>ex officio</i>
Professor Sue Dopson	Green Templeton Council
Professor Toby Stuart, Berkeley Haas School of Business	Council
Professor Fiona Murray, MIT Sloan School of Management	Council
Professor Sarah Whatmore	Social Sciences Division
Professor Peter Tufano	Saïd Business School
Professor Thomas Hellmann	Saïd Business School
Professor Alex Nicholls	Saïd Business School

Lectures

SEDLIAN PROFESSORSHIP OF NATURAL PHILOSOPHY

	<i>Appointed by</i>
Professor A Trefethen (in the chair)	Vice-Chancellor ¹
Provost of Queen's	<i>ex officio</i>
Professor A Noble	MPLS Division
Professor R Caflisch	Mathematical Institute
Professor J Chapman	Mathematical Institute
Professor M Giles	Mathematical Institute
Professor G-Q Chen	Council
Professor A Quarteroni	Council
Professor Y Capdeboscq	Queen's

¹Appointed by the Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Musical and other Events

Balliol

MUSICAL SOCIETY CONCERTS

The following concerts will take place in the Hall at 8.30pm on Sundays unless otherwise noted. Free; all welcome. More information: <http://users.ox.ac.uk/~ballmsoc>.

29 Apr: **Sophie Rosa**, violin, **Sholto Kynoch**, piano: Debussy, Kreisler, Chaminade, Brahms

13 May: Members' Concert: works by Balliol members and friends

20 May: Endellion Quartet: Brahms, Tippett, Schubert

27 May: **Sam Haywood**, piano: Chopin, Schubert, Mozart, Alkan, Haywood

Humanities

Faculty of History

DACRE LECTURE

Professor **Tim Blanning**, Cambridge, will deliver the 2018 Dacre Lecture at 5pm on 4 May at Corpus Christi.

Subject: 'The sufferings and greatness of Saxony-Poland 1648-1763'

Mathematical, Physical and Life Sciences

Department of Physics

THEORETICAL PARTICLE PHYSICS SEMINARS

The following seminars will be given at 4.15pm on Mondays and Thursdays in the Seminar Room, Beecroft Building, Department of Physics. Convener: Professor Subir Sarkar

Dr Lorenzo Tancredi, CERN

7 May: 'A journey from multi-loop scattering amplitudes to high-precision LHC phenomenology'

Dr Jonas Lindert, IPPP Durham

10 May: 'From Higgs physics to dark matter searches: the quest for precision at the LHC'

Dr Elisabetta Furlan, ETH Zurich

14 May: 'Challenges and opportunities at hadron colliders: an exciting era in fundamental particle physics'

Professor Maxim Pospelov, Perimeter Institute Waterloo

17 May: 'The infrared frontier of fundamental physics'

Dr Jure Zupan, Cincinnati

21 May: 'Taming dark matter interactions with matter'

Dr Ian Low, Northwestern

24 May: 'Nambu-Goldstone bosons: from composite Higgs to scattering amplitudes'

Dr Fabrizio Caola, IPPP Durham

28 May: 'Precision as a path to discovery'

Dr Matthew McCullough, CERN

31 May: 'Beyond the Standard Model: theories and signatures in an experimental era'

Colleges, Halls and Societies

Nuffield

NETWORKS SEMINAR

The Networks Seminar convenes at 5pm on Tuesdays of even weeks each term in the Butler Room. Individuals from all disciplines welcome. Those interested in presenting research should send an expression of interest to: cohen.simpson@oii.ox.ac.uk or laurin.weissinger@nuffield.ox.ac.uk. More information: www.nuffield.ox.ac.uk/news-events/events-and-seminars/?category=1642.

St Benet's Hall

WILLIAM E SIMON FOUNDATION LECTURE

Professor **David Tracy**, Chicago, will deliver the 2018 William E Simon Foundation Lecture at 5pm on 10 May in the Sir Michael Dummett Lecture Theatre, Christ Church. More information and to register: events@stb.ox.ac.uk.

Subject: 'From a metaphysics of the Infinite to the infinitely loving Trinity'

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations>.

Social Sciences

**GENERAL REGULATIONS FOR THE
DEGREE OF MSc BY COURSEWORK
MSc IN SOCIAL DATA SCIENCE**
introduction of new programme

Elections

Please note: in the lists below, the names preceded by *vice* are those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election). When the start date is abbreviated 'wie' (with immediate effect) two possible dates are indicated: if the election is uncontested, the candidate deemed elected will take up office as of the close of the nomination period (10 May); if the election is contested, the candidate elected will take up office following the close of the voting period (7 June).

Elections

7 June

Call for nominations

The nomination period for the elections below will close at **4pm on 10 May**.

Council

- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences to hold office from MT 2018 to MT 2022 [*vice* Professor Helen I McShane, Harris Manchester]
- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences to hold office from MT 2018 to MT 2022 [*vice* Dr Ian M C Watson, Christ Church]
- One member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, elected by Congregation to hold office from MT 2018 to MT 2022 [*vice* Professor Anne E Trefethen, St Cross]

Note: Full details of Council's remit, composition, functions and powers can be found at: www.admin.ox.ac.uk/statutes/783-121.shtml.

Elected members of Council will ordinarily be expected to serve on a small number of other committees (typically between one and three, usually including at least one of the main committees of Council ie PRAC,

GPC, Education Committee, Personnel Committee, Research Committee).

For further information, please contact the Senior Assistant Registrar (Governance) (nigel.berry@admin.ox.ac.uk).

Committees reporting to Council

BUILDINGS AND ESTATES SUBCOMMITTEE

- One person elected by Congregation to hold office from MT 2018 to MT 2021 [*vice* Ms Rosie Mortimer, Department of Chemistry]

For further information, please contact the Secretary (shaka.obhiozele@admin.ox.ac.uk).

CONTINUING EDUCATION BOARD

- One member of the Department for Continuing Education elected by and from among the members of the department to hold office from MT 2018 to MT 2021 [*vice* Dr Nazila Ghana, Kellogg]

For further information, please contact the Secretary (peter.gambles@admin.ox.ac.uk).

Other Committees and University Bodies

VISITORS OF THE ASHMOLEAN MUSEUM

- Two members of Congregation elected by Congregation to hold office from MT 2018 to MT 2022 [*vice* Professor A C Clunas, Trinity; Professor M J Snowling, St John's]

Note: Further information on the Visitors can be found at: www.admin.ox.ac.uk/statutes/regulations/489-112.shtml.

For further information, please contact the Secretary (emma.brown@ashmus.ox.ac.uk).

VISITORS OF THE BOTANIC GARDEN

- One person elected by Congregation to hold office from MT 2018 to MT 2021 [*vice* Professor H C J Godfray, Jesus]

For further information, please contact the Secretary (stephen.harris@plants.ox.ac.uk).

DELEGACY FOR NOMINATION OF CANDIDATES FOR ECCLESIASTICAL BENEFICES

- Two members of Congregation elected by Congregation to hold office from MT 2018 to MT 2024 [*vice* Dr Jennifer Strawbridge, Mansfield; The Revd Bruce R L Kinsey, Balliol]

For further information, please contact the Secretary (catherine.hemingway@admin.ox.ac.uk).

PREVENT STEERING GROUP

- Five persons elected by Congregation to hold office with immediate effect to MT 2019 [new positions]

The Prevent Steering Group was established to consider in detail how the University should respond, and give effect to, the statutory Prevent duty. Further information about the work of the group can be found at: www.admin.ox.ac.uk/councilsec/prevent.

In accordance with part 3 of the resolution approved by Congregation on 31 May 2016, 'That the University's Prevent Steering Group be afforded with a minimum of five elected members of Congregation by 0th week MT 2016', Council ordered an election to be held on 28 July 2016. At its meeting of 5 February 2018, Council ordered an election in Trinity term 2018 for five members of Congregation to hold office until the beginning of Michaelmas term 2019.

Elections to this body are conducted under the regulations set out in Part 8 of Congregation Regulations 2 of 2002.

For further information, please contact the Secretary (sarah.cowburn@admin.ox.ac.uk).

COMMITTEE FOR THE RUSKIN SCHOOL OF FINE ART

- Two persons holding teaching posts in the Ruskin School, who shall be elected by all those holding such posts except the Ruskin Master of Drawing under arrangements as per Council Regulation 19 of 2002 to hold office from MT 2018 to MT 2021 [*vice* Professor B D Catling, Linacre; Professor M Chevaska, Brasenose]

For further information, please contact the Secretary (bob.green@ruskin-sch.ox.ac.uk).

CURATORS OF THE SHELDONIAN THEATRE

- One member of Congregation elected by Congregation to hold office from MT 2018 to MT 2024 [*vice* Professor D A Hills, Lincoln]

Note: Further information on the board can be found at: www.admin.ox.ac.uk/statutes/regulations/181-084.shtml#_Toc86825837.

For further information, please contact the Secretary (john.weston@admin.ox.ac.uk).

VISITATORIAL BOARD PANEL

- Four members of Congregation required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice elected by Congregation to hold office from MT 2018 to MT 2022, except where noted [*vice* Professor M D Goodman, Wolfson; Professor H I McShane, Harris Manchester; Dr Chrystalina Antoniadis, Brasenose; Dr Amy Beth Zavatsky, St Edmund Hall (wie to MT 2019)]

Note: Further information on the panel can be found at: www.admin.ox.ac.uk/statutes/353-051a.shtml and www.admin.ox.ac.uk/statutes/regulations/248-062.shtml.

For further information, please contact the Secretary (ellen.hudspith@admin.ox.ac.uk).

Divisional Boards**HUMANITIES BOARD**

- One person elected by and from among the members of the Faculty of Oriental Studies to hold office wie to MT 2020 [*vice* Professor Barend Ter Haar, University College]
- One person elected by and from among the members of the Faculty of Philosophy to hold office wie to MT 2020 [*vice* Dr Chris Timpson, Brasenose]

For further information, please contact the Secretary (lynne.hirsch@humanities.ox.ac.uk).

MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD

- One person elected by and from among the members of the Faculty of Materials to hold office from MT 2018 to MT 2022 [*vice* Professor M R Castell, Linacre]
- One person elected by and from among the members of the Faculty of Plant Sciences to hold office from MT 2018 to MT 2022 [*vice* Professor R P Jarvis, Wolfson]

For further information, please contact the Secretary (saira.shaikh@mpls.ox.ac.uk).

SOCIAL SCIENCES BOARD

- One member elected by and from the academic members of the Faculty of Law to hold office from MT 2018 to MT 2020 [new position]*
- One member elected by and from the academic members of the Department of Politics and International Relations to hold office from MT 2018 to MT 2020 [new position]*
- One member elected by and from the academic members of the Saïd Business School to hold office from MT 2018 to MT 2020 [new position]*

*Under the regulations governing the composition of Divisional Boards, the above vacancies fall within the single constituency of 'three persons elected on a rotational basis by and from academic members of the following units of the division, with each person serving a two-year period: (a) the Department of Economics; (b) the Department of Education; (c) the Faculty of Law; (d) the Department of Politics and International Relations; (e) the School of Geography and the Environment; and (f) the Saïd Business School'. The last units elected to this constituency were (i) the Department of Economics, (ii) the Department of Education and (iii) the School of Geography and the Environment.

For further information about the Board, please contact the Secretary (catherine.paxton@socsci.ox.ac.uk).

Faculty Boards**BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE**

- Five persons elected by and from the members of the faculty of English Language and Literature to hold office from MT 2018 to MT 2020 [*vice* Dr S-M Evangelista, Trinity; Dr Paulina Kewes, Jesus; Professor Rhodri Lewis, St Hugh's; Professor Matthew Reynolds, St Anne's; Dr Daniel Thomas, Wadham]

For further information, please contact the Secretary (sadie.slater@ell.ox.ac.uk).

BOARD OF THE FACULTY OF LAW

- One Ordinary Member elected by and from all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002 to hold office with immediate effect to MT 2019 [*vice* Professor Julie A Dickson, Somerville]

For further information, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

BOARD OF THE FACULTY OF LINGUISTICS, PHILOLOGY AND PHONETICS

- Four persons elected by and from among the members of the Faculty of Linguistics, Philology and Phonetics to hold office from MT 2018 to MT 2020 [new positions]

These elections are advertised in anticipation of the changes to the regulations made by Council, which will come into effect on 6 April 2018 and which will reduce the number of elected members on this Board from five to four. The changes to the regulations were published in the 22 March 2018 issue of the *Gazette*.

For further information, please contact the Secretary (administrator@ling-phil.ox.ac.uk).

Advertisements

BOARD OF THE FACULTY OF ORIENTAL STUDIES

- Five persons elected by and from among the members of the Faculty of Oriental Studies to hold office from MT 2018 to MT 2020 [*vice* Professor M D Goodman, Wolfson; Professor Jeremy Johns Wolfson; Professor Ulrike Roesler, Wolfson; Professor Zeynep Yürekli-Görkay, Wolfson; Professor Stefano Zacchetti, Balliol]

For further information, please contact the Secretary (thomas.hall@orinst.ox.ac.uk).

BOARD OF THE FACULTY OF PHILOSOPHY

- Four persons elected by and from among the members of the Faculty of Philosophy to hold office from MT 2018 to MT 2020 [*vice* Professor Alison Hills, St John's; Dr Joseph Schear, Christ Church; A D Gomes, Trinity; Dr Luca Castagnoli, Oriel]

For further information, please contact the Secretary (rachael.sanders@philosophy.ox.ac.uk).

Notes:

Nominations in writing for the elections on 7 June, by four members of Congregation other than the candidate, will be received by the Elections Office, at the University Offices, Wellington Square, up to **4pm on 10 May**.

At least one nomination in respect of each candidate must be made on an official nomination form (available on www.admin.ox.ac.uk/elections/forms/index.shtml).

All candidates are asked to note the general requirements that apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service. Please note that a candidate may not be nominated to more than one constituency on the same committee at the same time. For further information, please see the eligibility and amendments to nominations sections

on the General Information page of the elections website (www.admin.ox.ac.uk/elections/geninfo.shtml).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words setting out his or her reasons for standing, and qualifications for the office being sought.

In the event of a contested election, candidates' statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 24 May. Voters may wish to wait until they have read these statements before returning their ballot papers. Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 7 June**.

If the number of nominations received by the closing date is no more than sufficient to fill the vacancies, the candidates nominated shall be deemed to be duly elected as of the close of the nomination period on 10 May. When required, places will be allocated according to academic standing, as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing, made by Council on 26 June 2002.

If the number of nominations received by the closing date is less than sufficient to fill the vacancies, those candidates nominated will be deemed elected unopposed, and the remaining vacancies will lapse, in which case, in accordance with the regulations, the places must remain vacant until appointments are made jointly by the Vice-Chancellor and Proctors.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

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Advertisements that are placed only in the online edition of the *Gazette* are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £20 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

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Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

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(ii) **That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.**

(iii) **That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.**

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

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16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

Social Sciences and Humanities Ethics Committee (SSH IDREC) lay members sought

The Social Sciences and Humanities Research Ethics Committee of Oxford University of seeks to appoint 2 external members to review applications for ethics approval for research investigations in social sciences and humanities, where this involves human participants and personal data. They will also contribute to development of University policies and procedures for such research. External members cannot be currently employed by, or studying at, the University or colleges in any capacity. Applicants should have an interest in contributing to ethical review and helping to ensure that the dignity, rights and welfare of all those involved in research is protected. Specific academic qualifications or ethical expertise not necessary. Experience within commercial or public administration, community organisations, education, welfare services or the criminal justice system, whilst not exhaustive, could all be relevant. Above all is an ability to look with

objectivity at issues identified in a research proposal, to demonstrate sound judgement, the availability, willingness and ability to comment regularly and promptly on ethics applications via email and SharePoint, and to attend termly ethics meetings. The post is unpaid but reasonable travel costs reimbursed. Members will therefore need to live within reasonable travel distance from Oxford. Application deadline: 30 Apr. Further information: researchsupport.admin.ox.ac.uk/governance/ethics/committees/members.

Oxford Tropical Research Ethics Committee seeks external member

OxTREC reviews the ethics of University medical research studies to be conducted outside the EU. External members should live near Oxford and be able to attend 6 meetings annually. Experience of tropical countries an advantage. No specialist medical knowledge necessary. Oxford University employees/students not eligible. Reasonable travel expenses reimbursed for this voluntary role. Further details: https://researchsupport.admin.ox.ac.uk/sites/default/files/researchsupport/documents/media/further_particulars_for_oxtrec_lay_members.pdf.

Join Oxford Bach Choir

Would you like to sing with a respected mixed-voice choir that has a choral tradition going back over 100 years? Meet like-minded musicians and perform the great choral works with leading conductors, orchestras and soloists. Prospective members in all voice parts are warmly invited to sign up for audition on 14 May, 11 Jun or 2 Jul. Details at www.oxfordbachchoir.org/join.html or from membership@oxfordbachchoir.org.

Research funding

ResearchProfessional.com is an online research funding opportunities database and alerting service. The University has a sitewide licence, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about ResearchProfessional.com, including user guides and training sessions, on the Research Services website (www.admin.ox.ac.uk/researchsupport/findfunding/rp).

The Anchor

The Anchor pub, dining rooms and terrace are situated in the heart of Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchor.oxford.com.

Research participants sought

TARS study: would you like to reduce your smoking but aren't ready to quit? If you smoke more than 10 cigarettes a day and want to cut down but not quit, we would like to invite you to take part in the TARS research study. For more information: www.plymouth.ac.uk/research/primarycare/trial-of-physical-activity-and-reduction-of-smoking-tars or contact the study team at the University of Oxford: email: tars@phc.ox.ac.uk or tel: 01865 617963.

Healthy men and women aged 30-50 are needed for a research study investigating the effects of specific dietary nutrients on liver fat and adipose tissue metabolism. For further information please contact louise.dennis@ocdem.ox.ac.uk or 01865 857203.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS)

is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

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John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Antiques bought and sold

Wanted and for sale - quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objects d'art etc. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026, 07831 585014 or email jean_greenway@hotmail.com.

Services Offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24 hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

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Houses to Let

Spacious, detached, furnished family house to let in Old Marston from mid-Aug 2018. Convenient for city centre by bike, bus, car or walking through University Parks. Large secluded and productive garden, private parking for cars. £2,400 pcm. Ideally we are looking for a family who will take it and look after it for about 1 year in the first instance. Contact Professor Richard Harley by mobile: 07926 172483 or email: rth@phys.soton.ac.uk.

Flats to Let

Looking for a 1- or 2-bed flat in north Oxford? Woodstock is only c30 mins on the Park and Ride or Bus 7 to Keble Rd or city centre. Light 2-bedroom flat, with garage and parking space. Kitchen/diner opens onto lounge with patio doors overlooking garden. Newly decorated. Unfurnished. Immediate availability. £995 pcm (1-year let). Flowers Estate Agents. Tel: 01993 627766. Web: www.flowersestateagents.com/property-details/27744752/oxon/woodstock/boundary-close-1.

Accommodation Offered

Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

Visiting academics welcomed as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave, kettle, tea, coffee, central heating. Linen, cleaning, breakfast all included in the very moderate terms. Email: DVL23@me.com.

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Looking for accommodation for less than 12 months? North Oxford Property Services offers accommodation from 1 month up to 12 months 'term accommodation'. It is often difficult to rent a property for under 12 months, so why not give us a ring on 01865 311745.

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Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Shortlet studios for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: stay@oxfordbythemonth.com.

Looking for 5-star serviced accommodation right in the heart of the city? Swailes Suites offer city centre, award winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at www.swailessuites.co.uk, contact Debbie on 01865 318547 or email debbie@nops.co.uk. Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

Holiday Lets

Cornwall cottage and restored chapel in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

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Houses for Sale

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Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Christ Church; 1-year Warden (equivalent to Junior Dean); £3,500 pa; 9am, 9 May; www.chch.ox.ac.uk/vacancies/warden-junior-dean-0

Christ Church; 5-year fixed-term Studentship (Career Development Fellowship) in English (from 1 October 2018); up to £29,799; 5pm, 2 May; www.chch.ox.ac.uk/vacancies/fixed-term-studentship-career-development-fellowship-english

Exeter; part-time College Secretary; £31,604–£38,833 pro-rata; noon, 18 May; www.exeter.ox.ac.uk/vacancies/college-secretary-part-time

Exeter; Administrative Assistant (College Office); £21,585–£24,983; noon, 30 April; www.exeter.ox.ac.uk/vacancies/administrative-assistant-college-office

Lady Margaret Hall; Tutor for Graduates and Director of Visiting Students; £45,000–£55,000; 8 May; www.lmh.ox.ac.uk/index.php/about-lmh/jobs

New College; full-time Chef de Partie; £21,581–£23,558; https://isw.changeworknow.co.uk/new_college_oxford/vms/e/careers/search/new

New College; Junior Dean; £1,579 plus free accommodation and SCR meals; 21 May; https://isw.changeworknow.co.uk/new_college_oxford/vms/e/careers/search/new

Oriel; Plumber; £28,000; www.oriel.ox.ac.uk/people/vacancies/plumber-0

Pembroke; Lodge Support Receptionist; 7 May; www.pmb.ox.ac.uk/vacancies

St Peter's; College Lecturership in Medicine (Neuroscience); £6,624–£7,450 pa; 17 May; www.spc.ox.ac.uk/about/vacancies

External Vacancies

Newnham College, Cambridge; Principal (from summer 2019); 15 May; www.newn.cam.ac.uk/vacancy/principal

Selwyn College and Robinson College, Cambridge; Fellowship and College Lectureship in Economics; £29,799–£33,518; 10 May; www.sel.cam.ac.uk/selwyn-college/employment

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