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Prevent Steering Group
Committee for the Ruskin School of Fine Art
Curators of the Sheldonian Theatre
Visitatorial Board Panel

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Mathematical, Physical and Life Sciences Board
Social Sciences Board

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Supplements included with this issue:
(1) to No 5201: Bodleian Libraries Annual Report 2016–2017
*1 to Vol 148: University of Oxford Annual Review, 2016/17

For details of University events, see the ‘Events’ page of the Staff Gateway: www.ox.ac.uk/staff/event-listing
**Council and Main Committees**

### Congregation

**24 April**

**1) Declaration of approval of Resolution approving the conferment of Honorary Degrees**

No notice of opposition having been given, the Vice-Chancellor declared the Resolution concerning the conferment of Honorary Degrees approved.

**2) Topic for Discussion on proposed changes to the USS pension scheme and the background to the current dispute**

A discussion on ‘proposed changes to the USS pension scheme and the background to the current dispute’ took place on 24 April.

A transcript of the meeting will be published in a future *Gazette* and on the Congregation website.

*The transcript may be edited for legal reasons.*

### Council of the University

#### Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Kumbera Landrus, M, St Cross
Lang, T J, Templeton
Mortimer, D A B, St John’s

#### Divisional and Faculty Boards

For changes in regulations for examinations see ‘Examinations and Boards’ below.

### Congregation

**15 May**

1. Members of Congregation are reminded that any two members may, not later than noon on 7 May, give notice in writing to the Registrar that they intend to oppose or amend any of the resolutions below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried and the meeting may be cancelled.

**1) Resolution regarding Council’s self-review 2018**

The following text has been received from the signatories to the resolution.

1. We welcome Council’s implementation of Congregation’s March 6th vote on resolution 5, and its decision in light of that meeting, to reverse its previous response, informing UUK of its reversal, along with Council’s subsequent acceptance of resolution 5 as unopposed.

We note Council’s response to the governance and decision-making concerns expressed in the document sent to all Congregation members on 6 March, at its subsequent meeting of 7 March. In light of Congregation’s concerns, Council has made two recommendations: 1) to expand the Pensions Working Group to include members of the USS scheme and younger members of the University who are particularly affected by the proposed changes, and 2) to “hold a discussion in Congregation on April 24”. These suggestions were made at its regular March 14 meeting, sent to Congregation members by email, and were also published in the *Gazette* of March 22, with the proposed meeting or discussion now on the Congregation website.

We affirm the primacy of shared governance between Congregation and Council, noting that: “Council has stewardship, under Congregation, of the University’s affairs and ensures that suitable processes are in place for the management of the University’s business,” and, as the North report states: “Congregation is the supreme governing body of the University, consisting of all Oxford academic staff, and more senior academic related staff”.

In the document explaining the rationale for resolutions 4 and 5 sent to Congregation members on 6 March, the resolutions’ convenors underlined several issues that emphasised an increasing gulf that has grown between Congregation and Council, one that clearly led to the breakdown of governance and decision-making within Council’s committee structure, and within Council itself. We believe that this lay behind Council’s decision taken on pensions, and which necessitated an immediate and urgent intervention by Congregation.

Congregation members have articulated these particular concerns over many years, most recently in the resignation document of Congregation-elected members afforested to the Prevent Steering Group, published in the Flysheet of the *Gazette* of 25 January 2018, which underlined a chronic breakdown of decision-making and delegation of powers, and a lack of accountability within the University administrative structure.

3. Council has itself recognised these same challenges, most recently in its last self-review (Review of the effectiveness of Oxford University Council of December 2015, C(16)04), noting: “it is encouraging that there are a number of issues on which there appears to be widespread agreement about the need for change. But it is noteworthy that many of these are not new. Although some have been addressed in the past, change has not been sustained”. We note a number of findings are shared by many members of Congregation: “A number of people talked about the asymmetry (of knowledge) which exists between members of Council who are in the University administration and the elected members”;

https://docs.google.com/document/d/1PDG7C7M6mxhtuOcn9kY8LpP4w2olM3MxP5Lj7h7B99/edit
www.council.ox.ac.uk/system/files/28C%2816%29O4%20%20Self%20review%20of%20Council%20-%20paper%20and%20annexes.pdf
and, “All too often, so-called ‘strategic’ issues come to Council ‘wrapped in a ribbon’. They tend to be pre-cooked, having gone through several Committees on their way to Council. This means that some members may have seen the same paper half a dozen times, while others will never have seen it before. The resulting discussions are asymmetric and it is difficult to challenge the proposals. Council should be brought in at a much earlier stage in the process when there are genuine options on the table so that there can be real exploration of the issues” (p4); “there is a general feeling that Council does not debate issues in the way it should. As noted above, it comes to issues too late. And there is a cultural issue here. ‘Oxford finds it difficult to take robust decisions’.

In spite of reforms introduced by Council in 2017 to address this specific problem (for instance by changing seating arrangements), the marked absence of governance was palpable on 6 March 2018, at the 8th week Congregation of Hilary term.

Equally, we agree with the 2015 review that “external members rarely have direct experience of the higher education sector... and that they “would be more effective with a deeper understanding of how higher education worked”; along with the comment on how the processes and roles of elected members to Council remain obscure to them, as well as with concerns of how Committees functioned in relation to Council, with “caution and lack of clear accountability”; that Committee’s limits of delegation were not reviewed; finally, how conflict of interest was both understood and practiced remained unclear (p5, 6, 7).

Some of the Perkins Review’s key recommendations were broadly shared by Congregation members, as 3(c), to review the terms of reference across the key Council Committees “in a ‘gathered field’ against a common set of principles”; 3(e)(v) terms of reference for Nominations Committee, and how to “complement or broaden the diversity of the input” of External Members; 3(f) to seek measures to engage Congregation more effectively “early in discussion”, rather than after decisions have been made (p1–2).

However, some of its assumptions will not be shared by the majority of Congregation members, in particular the review’s misconception that Council is the governing body of the University: “it is unusual and, arguably, difficult for the Vice Chancellor both to run the University and to chair its governing body” (p6). Or that Congregation is the locus of the problem: “Relations with Congregation... Many people raised this saying that the Council cannot effect change without taking Congregation with it. Fear of Congregation’s reaction to change has acted as a brake. Many people thought this could and should be mitigated by much more open dialogue both in writing and through discussions with Congregation, engaging people before views became entrenched” (p8).

4. In order to restore the balance of governance to academic hands, and the workings of Council and Congregation to their proper function; to restore a relationship of trust and accountability between them, better reflecting the spirit of the current statutes and regulations, and the aims and purposes of the University:

- Congregation instructs five members of Congregation be elected at its 8th week Congregation on 12 June, to be afforded to serve on the next review, with candidates’ nominations published in the Gazette of 5th week (issue of 24 May).

That this review is executed via the creation of a temporary working party under Statute VI, 24: “Council may set up such other standing or temporary committees as it may from time to time think fit.”

That these elected members of Congregation be afforded to the review working party of Council in order to carry out, with Council, its regular self-review of both “operations and effectiveness”, routinely scheduled for 2018, as specified under Regulation 12, Council Regulations 13 of 2002: “Council shall carry out a self-review of its operations and effectiveness at least every three years”.

That the working party be chaired by not more than three Council members, who remain guided by the criteria set out below.

5. That this working party, comprised of the afforded five elected Congregation members and three members of Council, will be informed and guided by the concerns expressed by Congregation on transparency, communication, and governance in the above referenced documents, by pertinent findings and recommendations established through the Council’s 2015 Review, and with the support of the VC, the Registrar, Council members, Committee committees, or any external member requested to join and/or facilitate their work.

6. The 2018 review working party will have access to all relevant documents and reports, and to the support and infrastructure that reflects Council’s goodwill, and to receive proper remuneration for this task. The review is to be carried out over the summer of 2018; they will bring this review to Council, and to Congregation, in early MT 2018.

7. The five members of Congregation elected for this purpose are delegated to carry out Congregation’s wishes and ensure the interests of essential if underrepresented constituencies of the University:

- (1) A member of Congregation who will reflect the interests of those on College-only contracts.
- (2) A member of Congregation who will reflect the interests of those on temporary contracts.
- (3) A member of Congregation who will reflect the interests of those on part-time contracts.

- (4) A member of Congregation who will reflect the interests of members of the University who are directly affected by the University’s decisions; students and issue of student fees.
(5) A member of Congregation who will reflect the interests of their university colleagues who are neither members of Congregation, nor the University, but are directly impacted by our decisions nationally.

8. The five members of Congregation will be elected through an open process which allows those respective constituencies within the University to discuss key concerns with Congregation members before the election, in the aim of supporting those who can best reflect their interests. Council is to facilitate this process through the resources of the Secretariat, to be completed by the meeting of Congregation of 8th week TT, 2018.

The elected members will possess a dual function. The first is to represent the interests of a particular constituency listed above during the review process, availing themselves of its support, experience, and expertise. The second is to represent the general interest of the University and its members overall, taking up Congregation’s mandate, and reversing the recent drift to a managerial top-down culture, while strengthening Oxford’s centuries-old tradition of self-governance.

Signatories:

Karma Nabulsi, St Edmund Hall
Kate Tunstall, Worcester
Sudhir Hazareesingh, Balliol
Steven Methven, Worcester
Robert Gildea, Worcester
Stuart White, Jesus
Anna Lora-Wainwright, St Cross
Henrike Laehnemann, St Edmund Hall
Tom Kuhn, St Hugh’s
Bernard Sufrin, Worcester
Katrín Kohl, Jesus
Charles Louth, Queen’s
Philip Mountford, St Edmund Hall
Mohamed-Salah Omri, St John’s
C W C Williams, St Edmund Hall
Simon Park, St Anne’s
Jessica Goodman, St Catherine’s
Alain Viala, Lady Margaret Hall
Patricia Daley, Jesus
Caroline Warman, Jesus
Jan Zielonka, St Anthony’s
Gordon Barrett, DPIR
Patricia Thornton, Merton

Council’s response

Council considered this resolution at its meeting on 23 April in the context of its own decision to conduct a self-review, a focus of which it is intended will be on the relationship between Council and Congregation. The paper considered and accepted by Council is set out below. Eleven members of Council are currently elected by Congregation and all members of Council are committed to effective engagement with all members of Congregation. Council believes that engagement should extend beyond the five categories listed in the resolution. For this and other reasons Council considers the resolution to be unacceptable to it and therefore a debate will be held at the meeting of Congregation on 15 May.

(C18)37

COUNCIL

Council’s self-review of effectiveness, 2018/19
Ref COU/1

(a) Summary

At a recent meeting of Council (12/3/18) it was agreed that the effectiveness of Council (and in particular the relationship between Council and Congregation) should be a topic for consideration at the next away day in September.

Council is also required to undertake a self-review of its operations and effectiveness at least every three years and to agree the procedure immediately prior to the review.1 Council’s last self-review took place in 2015 and the next review is currently scheduled to start in MT 18. It is proposed that the work of the self-review should commence sooner to inform the Council Away Day discussion and that it should include a focus on the relationship between Council and the wider University in general and Congregation in particular.

In order to make best use of the away day in September it is proposed that work on the self-review commence over the summer vacation. It will be important to have input from all members of Council and to ensure that a process is adopted which enables members of Congregation, and in particular those in demographic groups who are not currently represented on Council and whose views are not therefore always sufficiently heard, to contribute to the review process.

(b) Action required by Council

Council is asked to:

i. agree to conduct a self-review exercise that includes a focus on the relationship between Council and the wider University, and in particular with Congregation;

ii. agree that the review take active steps to engage with members of Congregation by way of preparation for the Away Day, including gaining input from currently under-represented groups whose views can then be reflected back to Council; and

iii. endorse that a member or members of Council should lead and facilitate the review.

(c) Key issues

1. Outcomes of Council’s self-review of effectiveness held in 2015

The report of the last self-review was presented in Council paper C(16)04, an update on actions provided in C(16)101, and recommendations relating to committees and decision making in C(16)117.

1https://www.council.ox.ac.uk/system/files%28C%2816%29117w%29/files%28C%2816%29101%29w.pdf

2https://www.council.ox.ac.uk/system/files%28C%2816%2904%29w%20Self-review%20of%20Council%20-%20paper%20and%20annexes.pdf

3https://www.council.ox.ac.uk/system/files%28C%2815%2901%29w%20Review%20of%20Council%20-%20paper%20and%20annexes.pdf

4https://www.council.ox.ac.uk/system/files%28C%2816%29117w%20%20response%20to%20review%20of%20Council%20-%20paper%20and%20annexes.pdf
<table>
<thead>
<tr>
<th>Recommendation of self-review 2015</th>
<th>Actions taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structuring Council agendas so that there is adequate time to discuss genuinely strategic issues.</td>
<td>Strategic issues are put on the earlier part of the agenda. Divisional reports are now given at meetings spread throughout the year. The greater delegation of operational matters to Council’s main committees and greater use of SharePoint for reports from those committees (see also below) has also reduced pressure on Council’s agenda.</td>
</tr>
<tr>
<td>Rethink the timing and content of the annual Away Day.</td>
<td>The last two Away Days were structured to allow discussion on strategically important topics rather than to hear reports from the Divisions.</td>
</tr>
<tr>
<td>Review the Committees supporting Council, and their delegated authorities, including the actions which their Chairs are empowered to take; starting with the way in which existing delegations are exercised in practice.</td>
<td>A review was conducted of the terms of reference of the Council’s main committees in a ‘gathered field’ against a common set of principles in order to ensure that appropriate and consistent levels of delegation are in place to committees, subcommittees and chairs of these committees. The review reported in October 2016 and took effect on 1 January 2017. This resulted in</td>
</tr>
<tr>
<td>• a reduction both in the number of committees and in the number reporting directly to Council;</td>
<td></td>
</tr>
<tr>
<td>• the introduction of a standard form of Standing Orders for Council’s main committees, providing in particular a clear statement of the actions delegated to their chairs;</td>
<td></td>
</tr>
<tr>
<td>• revised general regulations for all committees and for all committees reporting directly to Council or one of its main committees and revised regulations for each of Council’s main committees;</td>
<td></td>
</tr>
<tr>
<td>• a revised template for Council papers to reduce the volume of detail provided direct to Council, the background being made available through papers and minutes on committee SharePoint sites; and</td>
<td></td>
</tr>
<tr>
<td>• annual rather than more frequent summary reports to Council from its main committees, regular reporting to be through Council members’ access to the SharePoint sites of the main committees, and the annual reports to focus on key issues and to be in a form capable of publication to Congregation on Council’s website.</td>
<td></td>
</tr>
<tr>
<td>Change the way papers are written and presented, and discussions structured to promote honest debate.</td>
<td>Papers are structured now to be shorter and to link to the papers that have been discussed by other committees before the issue has come to Council.</td>
</tr>
<tr>
<td>Improve the dynamics of Council.</td>
<td>The seating arrangements have been changed so that only Council members now sit around the Council table.</td>
</tr>
<tr>
<td>Dinners for Council members after the meeting of Council are held at the Vice-Chancellor’s residence.</td>
<td></td>
</tr>
<tr>
<td>Promote the ‘collective’ nature of Council’s responsibilities over the ‘hats’ which individual members wear.</td>
<td>Council members are reminded at the beginning of the year of their duties as Trustees and their responsibility to the institution, rather than the community they may feel they represent.</td>
</tr>
<tr>
<td>Transforming the communications with the rest of the University.</td>
<td>Elected members of Council have agreed to be point of contact for Congregation members with areas of responsibility for the committees on which they sit.</td>
</tr>
</tbody>
</table>

2. Proposed parameters for Council’s self-review of effectiveness

The parameters of the proposed review are as follows.

**Ground to be covered**

The effectiveness of Council as currently constituted, including the following issues.

- The change in the University’s demographic makeup in the last 15 or so years and how Council’s structure might adapt to that?
- Is Council getting the balance right between its input to strategic and policy questions on the one hand and its fiduciary duties on the other?
- How might engagement with Congregation be improved?
- Is Council effectively briefed on the business its committees are considering?

**Method**

Those Council members leading the review are asked to provide an outline approach for discussion at the next Council meeting.

<table>
<thead>
<tr>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>A written report setting the findings would be presented to Council at its away day meeting on 21 September.</td>
</tr>
</tbody>
</table>

(d) **Further information**

Further information is available from the Registrar (tel: (01865) 270232, email: ewan.mckendrick@admin.ox.ac.uk).
(2) Voting on Resolution approving the conferment of Honorary Degrees

(i) That the conferment of the Degree of Master of Arts, 
         honoris causa, upon Neville Baker be approved.
(ii) That the conferment of the Degree of Master of Arts, 
      honoris causa, upon David O’Connor be approved.
(iii) That the conferment of the Degree of Master of Arts, 
      honoris causa, upon Walter Sawyer be approved.

Neville Baker retired from the post of Electronics Workshop Deputy Supervisor in September 2017 after nearly 45 years’ service in the Department of Chemistry. An exceptional electronic engineer, he made a very real contribution to many scientific advances in the department through his talent and inventive approach to the design and fabrication of high-specification bespoke instrumentation.

David O’Connor retired in August 2017 after 47 years’ service to the University. He arrived as a teenage technical apprentice, rising through the ranks to become Chief Technician in the University Laboratory of Physiology, and then Department of Physiology, Anatomy and Genetics. He served under three Waynflete Professors, two Dr Lee’s Professors and seven heads of department. His technical leadership played a critical role in facilitating the teaching and research excellence that the University delivers in these disciplines.

Walter Sawyer retired in the summer of 2017 from the post of Superintendent of the University Parks after 26 years’ service. Through his leadership, the Parks department developed into a service which landscapes and maintains not only the University Parks, but also the green spaces within the University’s wider estate and within numerous colleges. He encouraged the use and enjoyment of the Parks by members of the University, charities and the general public, and was always willing to share his expertise and knowledge.

If the resolutions are approved, the degrees will be conferred at degree ceremonies this term.

**Congregation**

**Elections**

COUNCIL

COMMITTEES REPORTING TO COUNCIL

- Buildings and Estates Subcommittee
- Continuing Education Board

OTHER COMMITTEES AND UNIVERSITY BODIES

- Visitors of the Ashmolean Museum
- Visitors of the Botanic Garden
- Delegacy for Nomination of Candidates for Ecclesiastical Benefices
- Prevent Steering Group
- Committee for the Ruskin School of Fine Art
- Curators of the Sheldonian Theatre
- Visitors of the Ashmolean Museum
- Visitation Board Panel
- DIVISIONAL BOARDS
  - Humanities Board
  - Mathematical, Physical and Life Sciences Board
  - Social Sciences Board

FACULTY BOARDS

- Board of the Faculty of English Language and Literature
- Board of the Faculty of Law
- Board of the Faculty of Linguistics, Philology and Phonetics
- Board of the Faculty of Oriental Studies
- Board of the Faculty of Philosophy

Details are in the ‘Elections’ section below.

**Note on procedures in Congregation**

1. Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Planning and Council Secretariat at the University Offices, Wellington Square (telephone: (2)70012; email: congregation.meeting@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

**Consultative Notices**

**Strategic Plan Consultation in Trinity Term**

Members of the University are reminded that the consultation on the 2018 to 2023 Strategic Plan will continue throughout Trinity Term, and updates on progress will be posted to www.ox.ac.uk/staff/consultations/strategic-plan-consultation.

Included at the site are the responses to the first consultation, held in Hilary Term, which includes the views of the committees and boards of Council and Conference of Colleges, and a synopsis of individuals’ submissions to the online consultation.

A draft of the new strategic plan will be uploaded onto the site later in Trinity Term to enable all members of the collegiate University to review the draft and provide feedback.

The site will be periodically updated with synopses of the discussions and presentations at the Open Meetings, and to reflect the views of the main committees of Council, and divisional boards as they consider the draft during Trinity Term.

Comments or input to the consultation should be submitted to strategic.plan@admin.ox.ac.uk.

The timings and locations of the remaining open meetings are provided below, members are invited to register using the following link (www.ox.ac.uk/staff/news-listing/2018-02-26-strategic-plan-2018-23-open-meetings).

<table>
<thead>
<tr>
<th>Time</th>
<th>Focus</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thurs 26 Apr</td>
<td>The Strategic Plan with a focus on education</td>
<td>Richard Doll Lecture Theatre, Old Road Campus</td>
</tr>
<tr>
<td>4pm</td>
<td>(refreshments from 3.30pm)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Week 1</td>
<td></td>
</tr>
<tr>
<td>Thurs 3 May</td>
<td>The Strategic Plan with a focus on research and widening engagement</td>
<td>Goss Lecture Theatre, Medical Sciences Teaching Centre, South Parks Road</td>
</tr>
<tr>
<td>11am</td>
<td>(refreshments from 10.30am)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Week 2</td>
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</tbody>
</table>
Social Sciences Board/Education Committee

REVIEW OF THE BLAVATNIK SCHOOL OF GOVERNMENT

The Social Sciences Board and the Education Committee will jointly conduct a review of the Blavatnik School of Government as part of Council’s programme of rolling reviews of faculties and departments. This review will take place on 3 and 4 December 2018.

The Review Committee would welcome written comments on matters falling within its terms of reference, given below. These should be sent to the Joint Secretary to the Review Committee, Catherine Paxton (catherine.paxton@socsci.ox.ac.uk), by 5 October 2018.

The review committee’s terms of reference are:

1. To review the quality of academic activities in the school, by reference to:
   - international standards of excellence
   - planning statements at school and divisional level, and in the context of the University’s mission statement and Strategic Plan.

In particular:

(a) the quality of the research of the school, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;

(b) the quality of graduate programmes and their delivery and related issues, including:
   - access and admissions
   - curriculum design and programme structure
   - teaching, learning and assessment
   - the relationship between teaching and research
   - academic and pastoral support and guidance
   - the provision and use of learning resources (including staff resources)
   - specific arrangements for the pursuit of graduate studies (including research degrees and research training and provision for part-time study)
   - relationships with colleges
   - quality assurance mechanisms;

(c) the organisation of the school, its management structures and the relationship between the school and the division, including such matters as:
   - strategic planning (including relationship to the divisional five-year plans and the University’s Strategic Plan)
   - academic and non-academic staff planning and recruitment
   - student number planning
   - terms of appointment for academic staff, including career development and equal opportunities issues
   - accommodation and future space needs
   - fundraising;

(d) the relationship (structural and operational) between units within the school, and between the school and cognate subject areas and colleges to which it is linked in teaching and research.

2. To consider the current and long-term financial position of, and funding arrangements for, the school, and its financial strategy.

General Notices

Annual Review

The University’s Annual Review 2016/17 is available at: www.ox.ac.uk/annual-review-2016-17.

Encaenia

TICKET REGISTRATION FOR ENCAENIA 2018

Online registration is now open for the Encaenia ceremony taking place in the Sheldonian Theatre on 20 June. Members of Congregation, staff, students and academic visitors are invited to apply for tickets online at www.ox.ac.uk/encaenia. Members of Convocation: please email encaenia@admin.ox.ac.uk to request a ticket. The website includes information on the registration process, guest tickets, timings of the day and the dress code. Invitations to the Encaenia Garden Party were sent electronically on 23 April to all those eligible to attend.

LORD CREWE’S BENEFACTION

Heads of House, University Officers (as given in Statute IX), holders of the Oxford degrees of Doctor of Divinity, Civil Law, Medicine, Letters, Science and Music, and the honorands are invited to partake of Lord Crewe’s Benefaction to the University on the morning of the ceremony and then to walk in procession to the Sheldonian Theatre. Holders of the Oxford Higher Degrees (described above) who wish to participate are invited to contact the Events Office at encaenia@admin.ox.ac.uk or on 01865 280524 for more information. All other guests, listed above, will be sent an invitation by the Events Office.

Electoral Boards

Composition of Electoral Boards

The composition of the electoral boards to the posts below, proceedings to fill which are currently in progress, is as follows:

JAMES MEADE PROFESSORSHIP OF ECONOMICS AND PROFESSORSHIP OF ECONOMICS

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of St Catherine’s (in the chair)</td>
<td>Vice-Chancellor ex officio</td>
</tr>
<tr>
<td>Warden of Nuffield Professor S Whatmore</td>
<td>Social Sciences Division</td>
</tr>
<tr>
<td>Professor P Neary Professor N Rose</td>
<td>Department of Economics</td>
</tr>
<tr>
<td>Professor M Stevens</td>
<td>Department of Economics</td>
</tr>
<tr>
<td>Professor R Blundell</td>
<td>Council</td>
</tr>
<tr>
<td>Professor I Crawford</td>
<td>Council</td>
</tr>
<tr>
<td>Professor P Klemperer</td>
<td>Nuffield</td>
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DUBAI PORTS WORLD PROFESSORSHIP OF ENTREPRENEURSHIP AND INNOVATION

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointed by</th>
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</thead>
<tbody>
<tr>
<td>Martin Williams, PVC (in the chair)</td>
<td>Vice-Chancellor ex officio</td>
</tr>
<tr>
<td>Denise Lievesley, Principal of Green Templeton</td>
<td>Green Templeton Council</td>
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<tr>
<td>Professor Sue Dopson Professor Toby Stuart, Berkeley Haas School of Business</td>
<td>Council</td>
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<td>Professor Fiona Murray, MIT Sloan School of Management</td>
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<td>Professor Sarah Whatmore Professor Peter Tufano Professor Thomas Hellmann Professor Alex Nicholls</td>
<td>Social Sciences Division Said Business School Said Business School Said Business School</td>
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Lectures

**Humanities**

**Faculty of History**

**DACRE LECTURE**

Professor Tim Blanning, Cambridge, will deliver the 2018 Dacre Lecture at 5pm on 4 May at Corpus Christi.

*Subject:* 'The sufferings and greatness of Saxony-Poland 1648–1763'

**Mathematical, Physical and Life Sciences**

**Department of Physics**

**THEORETICAL PARTICLE PHYSICS SEMINARS**

The following seminars will be given at 4.15pm on Mondays and Thursdays in the Seminar Room, Beecroft Building, Department of Physics. Convener: Professor Subir Sarkar

Dr Lorenzo Tancredi, CERN

*7 May:* A journey from multi-loop scattering amplitudes to high-precision LHC phenomenology

Dr Jonas Lindert, IPPP Durham

*10 May:* From Higgs physics to dark matter searches: the quest for precision at the LHC

Dr Elisabetta Furlan, ETH Zurich

*14 May:* Challenges and opportunities at hadron colliders: an exciting era in fundamental particle physics

Professor Maxim Pospelov, Perimeter Institute Waterloo

*17 May:* The infrared frontier of fundamental physics

Dr Jure Zupan, Cincinnati

*21 May:* Taming dark matter interactions with matter

Dr Ian Low, Northwestern

*24 May:* Nambu-Goldstone bosons: from composite Higgs to scattering amplitudes

Dr Fabrizio Caola, IPPP Durham

*28 May:* Precision as a path to discovery

**SEDLEIAN PROFESSORSHIP OF NATURAL PHILOSOPHY**

*Appointed by*

Professor A Trefethen  (in the chair)  
Vice-Chancellor

Provost of Queen's  *ex officio*

Professor A Noble  
MPS Division

Professor R Callisch  
Mathematical Institute

Professor J Chapman  
Mathematical Institute

Professor M Giles  
Mathematical Institute

Professor G-Q Chen  
Council

Professor A Quarteroni  
Council

Professor Y Capdeboq  
Queen's

1Appointed by the Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

**Musical and other Events**

**Balliol**

**MUSICAL SOCIETY CONCERTS**

The following concerts will take place in the Hall at 8.30pm on Sundays unless otherwise noted. Free; all welcome. More information: http://users.ox.ac.uk/~ballmsoc.

29 Apr: Sophie Rosa, violin, Sholto Kynoch, piano: Debussy, Kreisler, Chaminade, Brahms

13 May: Members' Concert: works by Balliol members and friends

20 May: Endellion Quartet: Brahms, Tippett, Schubert

27 May: Sam Haywood, piano: Chopin, Schubert, Mozart, Alkan, Haywood

**Nuffield**

**NETWORKS SEMINAR**

The Networks Seminar convenes at 5pm on Tuesdays of even weeks each term in the Butler Room. Individuals from all disciplines welcome. Those interested in presenting research should send an expression of interest to: cohen.simpson@oii.ox.ac.uk or laurin.weissinger@nuffield.ox.ac.uk. More information: www.nuffield.ox.ac.uk/news-events/events-and-seminars/?category=1642.

**St Benet's Hall**

**WILLIAM E SIMON FOUNDATION LECTURE**

Professor David Tracy, Chicago, will deliver the 2018 William E Simon Foundation Lecture at 5pm on 10 May in the Sir Michael Dummett Lecture Theatre, Christ Church. More information and to register: events@stb.ox.ac.uk.

*Subject:* ‘From a metaphysics of the Infinite to the infinitely loving Trinity’
Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

Humanities
Philippa Adrych, Magdalen: ‘Approaches to the historiographies and iconographies of the Roman worship of Mithras’
Corpus Christi, 4 May, 2pm
Examiners: N B McLynn, J Tanner

Alvin Chen, Christ Church: ‘Contesting human knowledge and God: George Berkeley and the challenges of religious heterodoxy’
Magdalen, 25 June, 2.30pm
Examiners: A S Lifschitz, R Bourke

Nico Crisafi, Lady Margaret Hall: ‘Dante’s masterplot and the alternative narrative models of the Commedia’
Somerville, 15 May, 2pm
Examiners: F E Southerton, H M Webb

Swetlana Schuster, Lady Margaret Hall: ‘Lexical gaps and morphological complexity: the role of intermediate derivational steps’
41 Wellington Square, 11 May, 2.15pm
Examiners: M D Maiden, P Zwitserlood

Mathematical, Physical and Life Sciences
Nicola Bombace, Exeter: ‘Dynamic adaptive concurrent multi-scale simulation of wave propagation in 3D media’
Department of Engineering Science, 14 May, 1.30pm
Examiners: A Cicirello, D Dini

Yi-Sheng Chen, St Edmund Hall: ‘Characterisation of hydrogen trapping in steel by atom probe tomography’
Department of Materials, 3 May, 2pm
Examiners: S Lozano-Perez, M Thuvander

Abhishek Dasgupta, Exeter: ‘Distributed anytime generic inference in valuation algebras’
Department of Computer Science, 14 May, 2pm
Examiners: J Vicary, A Silva

Information Engineering Building, 7 May, 9.30am
Examiners: S J Sheard, D Dzahini

Michael Gomez, Pembroke: ‘ Ghosts and bottlenecks in elastic snap-through’
Mathematical Institute, 10 May, 2pm
Examiners: A Goriely, K A Seffen

Kevin Milner, Wolfson: ‘ Detecting the misuse of secrets: foundations, protocols and verification’
Department of Computer Science, 8 May, 10am
Examiners: G Lowe, S Mauwe

Nina Otter, New College: ‘ The homology of data’
Mathematical Institute, 7 May, 2.30pm
Examiners: J Tanner, J H Giansiracusa

Alexandra Rigby, Keble: ‘ Magnetic effects in astrophysically relevant laboratory plasmas’
Clarendon Laboratory, 15 May, 2pm
Examiners: S J Rose, N Woolsey

Jacob Seifert, Wadham: ‘ In vivo dynamic AFM mapping of viscoelastic properties of the primary plant cell wall’
Department of Plant Sciences, 1 May, 9.30am
Examiners: M D Fricker, K Voitkovsky

Gemma Trott, Trinity: ‘ Heterodinuclear catalysts for CO2 epoxide copolymerisations’
Chemistry Research Laboratory, 17 May, 2pm
Examiners: P Mountford, M G Davidson

Markus Wulfmeier, New College: ‘ Efficient supervision for robot learning via imitation, simulation and adaptation’
Department of Engineering Science, 5 June, 10am
Examiners: A P Zisserman, M Riedmiller

Guangyu Xi, Queen’s: ‘ Parabolic equations and diffusion processes with divergence-free vector fields’
Mathematical Institute, 1 May, 3pm
Examiners: G A Seregin, E P Hsu

Medical Sciences
Sanaz Amin, Wolfson: ‘ An investigation of transit-time flowmetry parameters in coronary artery by-pass grafting’
Centre for Clinical Magnetic Resonance Research, 31 May, 10am
Examiners: S G Myerson, J Pepper

Prabin Dahal, Linacre: ‘ Optimising statistical methods for quantification of antimalarial efficacy against uncomplicated Plasmodium falciparum malaria’
Old Road Campus Research Building, 9 May, 1pm
Examiners: B J Angus, B Faragher

Alon Witztum, Brasenose: ‘ Modelling normal tissue toxicity in pancreatic chemoradiotherapy’
Old Road Campus Research Building, 9 May, 10.30am
Examiners: M A Hill, D Vereijken

Social Sciences
Florian Egloff, Pembroke: ‘ Cybersecurity and non-state actors: a historical analogy with mercantile companies, privateers and pirates’
Queen Elizabeth House, 30 April, 11am
Examiners: C O Bjola, R J Harknett

Verity Robins, St Antony’s: ‘ Negotiated authoritarianism: older people’s associations and social governance in contemporary rural China’
China Centre, 8 May, 2pm
Examiners: K A Jaros, T R Hildebrandt

Natalie Usher, Wolfson: ‘ Learning about academic writing through holistic peer assessment’
Department of Education, 2 July, 2pm
Examiners: J-A Baird, D Boud

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see https://gazette.web.ox.ac.uk/examination-regulations.

Social Sciences

MSC IN SOCIAL DATA SCIENCE

GENERAL REGULATIONS FOR THE DEGREE OF MSC BY COURSEWORK

introduction of new programme
Please note: in the lists below, the names preceded by *vice* are those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election). When the start date is abbreviated ‘wie’ (with immediate effect) two possible dates are indicated: if the election is uncontested, the candidate deemed elected will take up office as of the close of the nomination period (10 May); if the election is contested, the candidate elected will take up office following the close of the voting period (7 June).

**Elections** 7 June

**Call for nominations**
The nomination period for the elections below will close at 4pm on 10 May.

**Council**
- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences to hold office from MT 2018 to MT 2022 [*vice* Professor Helen I McShane, Harris Manchester]
- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences to hold office from MT 2018 to MT 2022 [*vice* Dr Ian M C Watson, Christ Church]
- One member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, elected by Congregation to hold office from MT 2018 to MT 2022 [*vice* Professor Anne E Trefethen, St Cross]

**GPC, Education Committee, Personnel Committee, Research Committee**

For further information, please contact the Senior Assistant Registrar (Govermnace) (nigel.berry@admin.ox.ac.uk).

**Committees reporting to Council**

**BUILDINGS AND ESTATES SUBCOMMITTEE**
- One person elected by Congregation to hold office from MT 2018 to MT 2021 [*vice* Ms Rosie Mortimer, Department of Chemistry]

For further information, please contact the Secretary (shaka.obhiozele@admin.ox.ac.uk).

**CONTINUING EDUCATION BOARD**
- One member of the Department for Continuing Education elected by and from among the members of the department to hold office from MT 2018 to MT 2021 [*vice* Dr Nazila Ghana, Kellogg]

For further information, please contact the Secretary (peter.gambles@admin.ox.ac.uk).

**Other Committees and University Bodies**

**VISITORS OF THE ASHMOLEAN MUSEUM**
- Two members of Congregation elected by Congregation to hold office from MT 2018 to MT 2022 [*vice* Professor A C Clunas, Trinity; Professor M J Snowling, St John's]

**Note:** Further information on the Visitors can be found at: www.admin.ox.ac.uk/statutes/regulations/489-112.shtml.

For further information, please contact the Secretary (emma.brown@ashmus.ox.ac.uk).

**VISITORS OF THE BOTANIC GARDEN**
- One person elected by Congregation to hold office from MT 2018 to MT 2021 [*vice* Professor H C J Godfray, Jesus]

For further information, please contact the Secretary (stephen.harris@plants.ox.ac.uk).

**DELEGACY FOR NOMINATION OF CANDIDATES FOR ECCLESIASTICAL BENEFICES**
- Two members of Convocation elected by Congregation to hold office from MT 2018 to MT 2024 [*vice* Dr Jennifer Strawbridge, Mansfield; The Revd Bruce R I Kinsey, Balliol]

For further information, please contact the Secretary (catherine.hemingway@admin.ox.ac.uk).

**PREVENT Steering Group**
- Five persons elected by Congregation to hold office with immediate effect to MT 2019 [new positions]

The Prevent Steering Group was established to consider in detail how the University should respond, and give effect to, the statutory Prevent duty. Further information about the work of the group can be found at: www.admin.ox.ac.uk/councilsec/prevent.

In accordance with part 3 of the resolution approved by Congregation on 31 May 2016, ‘That the University’s Prevent Steering Group be afforced with a minimum of five elected members of Congregation by 6th week MT 2016’, Council ordered an election to be held on 28 July 2016. At its meeting of 5 February 2018, Council ordered an election in Trinity term 2018 for five members of Congregation to hold office until the beginning of Michaelmas term 2019.

Elections to this body are conducted under the regulations set out in Part 8 of Congregation Regulations 2 of 2002.

For further information, please contact the Secretary (sarah.cowburn@admin.ox.ac.uk).

**COMMITTEE FOR THE Ruskin School of Fine Art**
- Two persons holding teaching posts in the Ruskin School, who shall be elected by all those holding such posts except the Ruskin Master of Drawing under arrangements as per Council Regulation 19 of 2002 to hold office from MT 2018 to MT 2021 [*vice* Professor B D Catling, Linacre; Professor M Chevska, Brasenose]

For further information, please contact the Secretary (bob.green@ruskin-sch.ox.ac.uk).
CURATORS OF THE SHELDONIAN THEATRE

- One member of Congregation elected by Congregation to hold office from MT 2018 to MT 2024 [vice Professor D A Hills, Lincoln]

Note: Further information on the board can be found at: www.admin.ox.ac.uk/statutes/regulations/181-084.shtml#_Toc86823837.

For further information, please contact the Secretary (john.weston@admin.ox.ac.uk).

VISITATORIAL BOARD PANEL

- Four members of Congregation required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice elected by Congregation to hold office from MT 2018 to MT 2022, except where noted [vice Professor M D Goodman, Wolfson; Professor H I McShane, Harris Manchester; Dr Chrystalina Antoniades, Brasenose; Dr Amy Beth Zavatsky, St Edmund Hall (wie to MT 2019)]

Note: Further information on the panel can be found at: www.admin.ox.ac.uk/statutes/353-051a.shtml and www.admin.ox.ac.uk/statutes/248-062.shtml.

For further information, please contact the Secretary (ellen.hudspith@admin.ox.ac.uk).

Divisional Boards

HUMANITIES BOARD

- One person elected by and from among the members of the Faculty of Oriental Studies to hold office w/e to MT 2020 [vice Professor Barend Ter Haar, University College]

- One person elected by and from among the members of the Faculty of Philosophy to hold office w/e to MT 2020 [vice Dr Chris Timpson, Brasenose]

For further information, please contact the Secretary (lynn.hirsch@humanities.ox.ac.uk).

MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD

- One person elected by and from among the members of the Faculty of Materials to hold office from MT 2018 to MT 2022 [vice Professor M R Castell, Linacre]

- One person elected by and from among the members of the Faculty of Plant Sciences to hold office from MT 2018 to MT 2022 [vice Professor R P Jarvis, Wolfson]

For further information, please contact the Secretary (saira.shaikh@mpls.ox.ac.uk).

SOCIAL SCIENCES BOARD

- One member elected by and from the academic members of the Faculty of Law to hold office from MT 2018 to MT 2020 [new position]*

- One member elected by and from the academic members of the Department of Politics and International Relations to hold office from MT 2018 to MT 2020 [new position]*

- One member elected by and from the academic members of the Said Business School to hold office from MT 2018 to MT 2020 [new position]*

*Under the regulations governing the composition of Divisional Boards, the above vacancies fall within the single constituency of ‘three persons elected on a rotational basis by and from academic members of the following units of the division, with each person serving a two-year period: (a) the Department of Economics; (b) the Department of Education; (c) the Faculty of Law; (d) the Department of Politics and International Relations; (e) the School of Geography and the Environment; and (f) the Said Business School’. The last units elected to this constituency were (i) the Department of Economics, (ii) the Department of Education and (iii) the School of Geography and the Environment.

For further information about this Board, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

Faculty Boards

BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE

- Five persons elected by and from the members of the faculty of English Language and Literature to hold office from MT 2018 to MT 2020 [vice Dr S-M Evangelista, Trinity; Dr Paulina Kewes, Jesus; Professor Rhodri Lewis, St Hugh’s; Professor Matthew Reynolds, St Anne’s; Dr Daniel Thomas, Wadham]

For further information, please contact the Secretary (sadie.slater@ell.ox.ac.uk).

BOARD OF THE FACULTY OF LAW

- One Ordinary Member elected by and from all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002 to hold office with immediate effect to MT 2019 [vice Professor Julie A Dickson, Somerville]

For further information, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

BOARD OF THE FACULTY OF LINGUISTICS, PHILOLOGY AND PHONETICS

- Four persons elected by and from among the members of the Faculty of Linguistics, Philology and Phonetics to hold office from MT 2018 to MT 2020 [new positions]

These elections are advertised in anticipation of the changes to the regulations made by Council, which will come into effect on 6 April 2018 and which will reduce the number of elected members on this Board from five to four. The changes to the regulations were published in the 22 March 2018 issue of the Gazette.

For further information, please contact the Secretary (administrator@ling-phil.ox.ac.uk).
BOARD OF THE FACULTY OF ORIENTAL STUDIES

- Five persons elected by and from among the members of the Faculty of Oriental Studies to hold office from MT 2018 to MT 2020 \( [\text{vice Professor} \ M \ D \ Goodman, \ \text{Wolfson}; \ \text{Professor} \ J \text{ohns Wolfson}; \ \text{Professor} \ Ulrike \text{Roesler, Wolfson}; \ \text{Professor} \ Zeynep \text{Yürekli-Görkay, Wolfson}; \ \text{Professor} \ Stefano \text{Zacchetti, Balliol}] \)

For further information, please contact the Secretary (thomas.hall@orinst.ox.ac.uk).

BOARD OF THE FACULTY OF PHILOSOPHY

- Four persons elected by and from among the members of the Faculty of Philosophy to hold office from MT 2018 to MT 2020 \( [\text{vice Professor} \ A \text{lison Hills, St John's; Dr Joseph Schar, Christ Church; A D Gomes, Trinity; Dr Luca Castagnoli, Oriel}] \)

For further information, please contact the Secretary (rachael.sanders@philosophy.ox.ac.uk).

Notes:

Nominations in writing for the elections on 7 June, by four members of Congregation other than the candidate, will be received by the Elections Office, at the University Offices, Wellington Square, up to 4pm on 10 May.

At least one nomination in respect of each candidate must be made on an official nomination form (available on www.admin.ox.ac.uk/elections/forms/index.shtml).

All candidates are asked to note the general requirements that apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service. Please note that a candidate may not be nominated to more than one constituency on the same committee at the same time. For further information, please see the eligibility and amendments to nominations sections on the General Information page of the elections website (www.admin.ox.ac.uk/elections/geninfo.shtml).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words setting out his or her reasons for standing, and qualifications for the office being sought.

In the event of a contested election, candidates’ statements will be available online at www.admin.ox.ac.uk/elections and published in the Gazette dated 24 May. Voters may wish to wait until they have read these statements before returning their ballot papers. Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than 4pm on 7 June.

If the number of nominations received by the closing date is no more than sufficient to fill the vacancies, the candidates nominated shall be deemed to be duly elected as of the close of the nomination period on 10 May. When required, places will be allocated according to academic standing, as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing, made by Council on 26 June 2002.

If the number of nominations received by the closing date is less than sufficient to fill the vacancies, those candidates nominated will be deemed elected unopposed, and the remaining vacancies will lapse, in which case, in accordance with the regulations, the places must remain vacant until appointments are made jointly by the Vice-Chancellor and Proctors.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

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Advertising enquiries
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Telephone: 01865 (2)80548
Web: https://gazette.web.ox.ac.uk/classified-advertising-gazette

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Advertisements are to be received by noon on Wednesday of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges
Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71-150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

Advertisements that are placed only in the online edition of the Gazette are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £20 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: https://gazette.web.ox.ac.uk/classified-advertising-gazette.

Online submission and payment
Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see https://gazette.web.ox.ac.uk/classified-advertising-gazette.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the Gazette.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the Gazette.

2. The right of the Gazette to edit an advertisement, in particular to abridge when necessary, is reserved.
3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. No refund can be made for cancellation after the acceptance of advertisements.

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the Gazette, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor’s decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the Gazette. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers’ Warranty and Indemnity

13. The advertiser warrants:

(i) Not to discriminate against any respondents to an advertisement published in the Gazette on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person’s intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classified/ and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online Gazette

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online Gazette in addition to the printed Gazette. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online Gazette. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online Gazette as published and cannot be removed or amended after publication.

Miscellaneous

Social Sciences and Humanities Ethics Committee (SSH IDREC) lay members sought

The Social Sciences and Humanities Research Ethics Committee of Oxford University seeks to appoint 2 external members to review applications for ethics approval for research investigations in social sciences and humanities, where this involves human participants and personal data. They will also contribute to development of University policies and procedures for such research. External members cannot be currently employed by, or studying at, the University or colleges in any capacity. Applicants should have an interest in contributing to ethical review and helping to ensure that the dignity, rights and welfare of all those involved in research is protected. Specific academic qualifications or ethical expertise are not necessary. Experience within commercial or public administration, community organisations, education, welfare services or the criminal justice system, whilst not exhaustive, could all be relevant. Above all is an ability to look with objectivity at issues identified in a research proposal, to demonstrate sound judgement, the availability, willingness and ability to comment regularly and promptly on ethics applications via email and SharePoint, and to attend termly ethics meetings. The post is unpaid but reasonable travel costs reimbursed. Members will therefore need to live within reasonable travel distance from Oxford. Application deadline: 30 Apr. Further information: researchsupport.admin.ox.ac.uk/governance/ethics/committees/members.

Oxford Tropical Research Ethics Committee seeks external member

OxTREC reviews the ethics of University medical research studies to be conducted outside the EU. External members should live near Oxford and be able to attend 6 meetings annually. Experience of tropical countries an advantage. No specialist medical knowledge necessary. Oxford University employees/students not eligible. Reasonable travel expenses reimbursed for this voluntary role. Further details: https://researchsupport.admin.ox.ac.uk/sites/default/files/researchsupport/documents/media/further_particulars_for_oxtrec_lay_members.pdf.

Join Oxford Bach Choir

Would you like to sing with a respected mixed-voice choir that has a choral tradition going back over 100 years? Meet like-minded musicians and perform the great choral works with leading conductors, orchestras and soloists. Prospective members in all voice parts are warmly invited to sign up for an audition on 14 May, 11 Jun or 2 Jul. Details at www.oxfordbachchoir.org/join.html or from membership@oxfordbachchoir.org.

Research funding

ResearchProfessional.com is an online research funding opportunities database and alerting service. The University has a sitewide licence, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about ResearchProfessional.com, including user guides and training sessions, on the Research Services website (www.admin.ox.ac.uk/researchsupport/findfunding/rp).
The Anchor

The Anchor pub, dining rooms and terrace are situated in the heart of Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 5pm-11pm Mon-Fri and 5pm-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchoroxford.com.

Research participants sought

TARS study: would you like to reduce your smoking but aren’t ready to quit? If you smoke more than 10 cigarettes a day and want to cut down but not quit, we would like to invite you to take part in the TARS research study. For more information: www.plymouth.ac.uk/research/primarycare/trial-of-physical-activity-and-reduction-of-smoking-tars or contact the study team at the University of Oxford: email: tars@phc.ox.ac.uk or tel: 01865 617963.

Healthy men and women aged 30–50 are needed for a research study investigating the effects of specific dietary nutrients on liver fat and adipose tissue metabolism. For further information please contact louise.dennis@ocdem.ox.ac.uk or tel: 01865 857203.

Groups and societies

The Oxford University Newcomers’ Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am–noon (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15am–11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS) is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: http://fb.me/oxrss; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

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Flats to Let

Accommodation Offered

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The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

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Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Christ Church; 1-year Warden (equivalent to Junior Dean); £3,500 pa; 9am, 9 May; www.chch.ox.ac.uk/vacancies/warden-junior-dean-0

Christ Church; 5-year fixed-term Studentship (Career Development Fellowship) in English (from 1 October 2018); up to £29,799; 5pm, 2 May; www.chch.ox.ac.uk/vacancies/fixed-term-studentship-career-development-fellowship-english

Exeter; part-time College Secretary; £31,604 – £38,833 pro-rata; noon, 18 May; www.exeter.ox.ac.uk/vacancies/college-secretary-part-time

Exeter; Administrative Assistant (College Office); £21,585 – £24,983; noon, 30 April; www.exeter.ox.ac.uk/vacancies/administrative-assitant-college-office

Lady Margaret Hall; Tutor for Graduates and Director of Visiting Students; £45,000 – £55,000; 8 May; www.lmh.ox.ac.uk/index.php/about-lmh/jobs

New College; full-time Chef de Partie; £21,581 – £23,558; https://isw.changeworknow.co.uk/new_college_oxford/vms/e/careers/search/new

New College; Junior Dean; £1,579 plus free accommodation and SCR meals; 21 May; https://isw.changeworknow.co.uk/new_college_oxford/vms/e/careers/search/new

Oriel; Plumber; £28,000; www.oriel.ox.ac.uk/people/vacancies/plumber-0

Pembroke; Lodge Support Receptionist; 7 May; www.pmb.ox.ac.uk/vacancies

St Peter’s; College Lectureship in Medicine (Neuroscience); £6,624 – £7,450 pa; 17 May; www.spc.ox.ac.uk/about/vacancies

External Vacancies

Newnham College, Cambridge; Principal (from summer 2019); 15 May; www.newn.cam.ac.uk/vacancy/principal

Selwyn College and Robinson College, Cambridge; Fellowship and College Lectureship in Economics; £29,799 – £33,518; 10 May; www.sel.cam.ac.uk/selwyn-college/employment

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Next Gazette: Thursday 3 May

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