



# Gazette

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# Council and Main Committees

## Council of the University

### Changes in Regulations

Council has made the following changes in regulations, to come into effect on **10 October**.

#### (a) Regulations relating to the use of the facilities of the Bodleian Libraries

##### *Explanatory Note*

The changes below reframe the regulations as a set of enabling principles embodying the Bodleian Library declaration, and give the Curators of the University Libraries the power to make or amend rules governing conduct and behaviour in the Bodleian Libraries. Such rules will be brought to the reasonable notice of all readers and visitors in the Libraries and published at [www.bodleian.ox.ac.uk/using/rules](http://www.bodleian.ox.ac.uk/using/rules). The purpose of the change is to enable the phrasing of rules to provide greater clarity and consistency as to acceptable conduct and behaviour in the Bodleian Libraries, and be enforceable and practical for both readers and staff of the Bodleian Libraries.

##### *Text of Regulations*

**1** Delete existing Libraries Curators Regulations 1 of 2006, concerning the use of the facilities of the Bodleian Libraries, and substitute new Libraries Curators Regulations 1 of 2014:

#### **'Libraries Curators Regulations 1 of 2014 REGULATIONS RELATING TO THE USE OF THE FACILITIES OF THE BODLEIAN LIBRARIES**

1. These regulations are made by the Curators in exercise of their responsibilities set out in section 3 of Statute VIII and in accordance with regulation 24.6(6) in Part 24 of Council Regulations 15 of 2002.

#### **Application**

2. The Bodleian Libraries, as defined in section 2 of Statute VIII, operate as a single library service. These regulations shall apply to each and every facility within the Bodleian Libraries and the service as a whole.

### Admission

3. A person may use a library only after being formally registered as a reader. With the exception of short-term readers admitted on day passes, all readers must have a valid University or Library Card.

4. All readers are deemed to have subscribed to, and must adhere to, the Bodleian Library declaration. The declaration reads:

*"I hereby undertake not to remove from the Library, or to mark, deface, or injure in any way, any volume, document, or other object belonging to it or in its custody; not to bring into the Library or kindle therein any fire or flame, and not to smoke in the Library; and I promise to obey all rules of the Library."*

### Conduct in the Libraries

5. Additional rules relating to the conduct of readers in the Bodleian Libraries shall be as published from time to time by the Curators of the University Libraries (referred to in these regulations as the "Rules of Conduct").

6. The Curators of the University Libraries shall ensure that the Rules of Conduct, as may be amended from time to time, are brought to the reasonable notice of all readers and visitors in the Libraries, and readers must adhere to them.

7. Unless otherwise dealt with by the Rules of Conduct, infringement or attempted infringement of these regulations or Rules of Conduct shall be dealt with under the disciplinary procedures of the University as set out in Statute XI and any associated regulations and protocols.'

**2** In Part 24 of Council Regulations 15 of 2002, concerning the Curators of the University Libraries, delete existing regulation 24.6 and substitute (new text underlined):

'24.6. In fulfilment of their responsibilities, under Council, for the safe keeping, preservation, orderly administration, finance, and general policy of the collections, libraries, and other units within the Bodleian Libraries in accordance with section 3 of Statute VIII, the curators shall be responsible, under Council:

(1) for ensuring that provision is made for the University's library and information requirements for teaching and research;

(2) for advising Council on any other proposals involving the use of resources in the University for library and information provision for teaching and research;

(3) for ensuring that the University's major research libraries are maintained as a national and international scholarly resource;

(4) for advising Council as necessary on the University's trusteeship of the collections held in its libraries, including, where appropriate, advising on the need for specialist legal or financial advice;

(5) for advising Council, as appropriate, on the application of any aspect of library and information service policy to university libraries and information services not within the Bodleian Libraries;

(6) for making, amending, and publishing regulations, subject to approval by Council, for the control, management, and security of the use of the facilities of the Bodleian Libraries;

(7) for making, amending, and publishing rules of conduct relating to the conduct of readers in the Bodleian Libraries;

(8) for such other responsibilities as may be determined by Council from time to time.'

<sup>1</sup>Note: Rules of Conduct in the Bodleian Libraries can be found at: [www.bodleian.ox.ac.uk/using/rules](http://www.bodleian.ox.ac.uk/using/rules)

#### **(b) Regulations for Degrees, Diplomas and Certificates**

##### *Explanatory Note*

The following change explains that Congregation has the power to deprive any person of any degree from the University whether or not they are a graduate of the University. This brings honorary degrees and degrees by diploma within the scope of the regulation.

##### *Text of Regulations*

In Council Regulations 22 of 2002, delete existing Part 3 and substitute (new text underlined, deleted text scored through):

'3.1. Congregation shall have the power to deprive any individual of any degree graduate of the University of ~~his or her degree or degrees~~ for any reason it thinks fit.

3.2. Save in respect of Honorary Degrees and Degrees by Diploma, the procedure for de-gradation shall be determined by Council on each occasion.

3.3. The procedure for the de-gradation of Honorary Degrees and Degrees by Diploma shall be as laid down by Council from time to time.

### (c) Committee on Honorary Degrees

#### Explanatory Note

The following change updates the regulations for the Committee on Honorary Degrees to enable the committee to make recommendations to Council on any proposal for the revocation of an honorary degree or degree by diploma referred to the committee by the Registrar. The opportunity is also taken to amend the regulations so that they are line with Council's standing orders as they relate to the committee.

#### Text of Regulations

In Council Regulations 15 of 2002, delete existing Part 21, concerning the Committee on Honorary Degrees, and substitute (new text underlined, deleted text scored through):

'21.1. The Committee on Honorary Degrees shall;

(a) after consultation with Council on proposed names, take decisions on names to be put to Congregation for the conferral of Honorary Degrees and, where appropriate, Degrees by Diploma; and

(b) make recommendations to Council on any proposal for the revocation of an honorary degree or degree by diploma referred to the committee by the Registrar.

21.2 The committee shall consist of:

(1) the Vice-Chancellor;;

(2) the Assessor; ~~together with~~

(3) the Public Orator;

(4)–(9) ~~not more than~~ up to six members of Council appointed by Council, one of whom shall be the chair; and

(10)–(11) ~~up to two~~ three other members of Congregation not on Council; all appointed by Council;

21.3 ~~The period of appointment for appointed members shall be one year renewable for a maximum of four years.~~

### Council of the University

#### Declaration of Approval of Nomination of external member of Council

No request for a ballot having been received, the proposal to appoint **Mr David Norgrove** as a member of Council for four years from Michaelmas term 2014 is deemed to have been approved on 25 July 2014.

### Congregation

28 July

#### Degree by Resolution

*This content has been removed as it contains personal information protected under the Data Protection Act.*

### Council of the University

#### Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Aoki, Y**, Faculty of Physiological Sciences  
**Ashdown, H F**, Somerville  
**Baker, S E**, Lady Margaret Hall  
**Berenguer Rico, V**, Mansfield  
**Berestycki, J**, Magdalen  
**Ciubotaru, D H**, Somerville  
**Davies, H M**, Estates Services  
**De Vos, M F H**, Kellogg  
**Douaud, G L A**, Nuffield Department of Clinical Neurosciences  
**Dougan, B**, IT Services  
**Drysdale, S B**, Faculty of Clinical Medicine  
**Duff, G W**, St Hilda's  
**Dunne, M D**, Development Office  
**Fondley, P R**, All Souls  
**Foster, W G**, Saïd Business School  
**Gardner, D**, Faculty of Philosophy  
**Gatscher, S**, Faculty of Clinical Medicine  
**Giraud, E J**, Lincoln  
**Gledhill, J G**, St Cross  
**Gonzalez Ocantos, E A**, Nuffield  
**Goulart, P J**, St Edmund Hall  
**Greenhough, B J**, Keble  
**Hale, T N**, St Antony's  
**Harrington, L A**, Lady Margaret Hall  
**Heller, Y**, Queen's  
**Hellmann, T F**, Faculty of Management

**Holweg, M**, Linacre  
**Hopcroft, P J**, Linacre  
**Howick, J**, Kellogg  
**Joosten, J T A**, Christ Church  
**Kosmidis, S**, Faculty of Social Studies  
**Kuzmova, S**, Faculty of History  
**Lawrence, T**, Faculty of Management  
**Leek, R D**, Wolfson  
**Lowe, E D**, Department of Biochemistry  
**Luke, N**, Department of Education  
**Lumbard, D**, Hertford  
**McGilvray, M**, St Catherine's  
**Maglaque, E N**, Oriël  
**Maitlis, S L**, Faculty of Management  
**Makkreel, J L**, Estates Services  
**Mascarenhas, S**, St Catherine's  
**Mathieu, C S**, St John's  
**Matin, R N H**, Faculty of Clinical Medicine  
**Moreno de Barreda, I**, St Peter's  
**Morten, K J**, Nuffield Department of Obstetrics and Gynaecology  
**Neale, V R**, Balliol  
**Nelstrop, L A**, Faculty of Theology and Religion  
**Nie, H**, Development Office  
**Omissi, A**, Oriël  
**Parker, J L**, Department of Biochemistry  
**Piatti, I**, Green Templeton  
**Pollard, M C**, Pembroke  
**Propper, C H**, Development Office  
**Proudfoot, E G**, Lincoln  
**Robinson, R A**, St Catherine's  
**Ruggeri, A**, Brasenose  
**Sanders, E J**, Faculty of Clinical Medicine  
**Saumarez Smith, O**, Lincoln  
**Steel, A**, Wadham  
**Stewart, A C**, Centre for Tropical Medicine  
**Sturgis, A J**, Worcester  
**Style, R W**, Faculty of Mathematics  
**Sweetland, S**, Green College  
**Ternette, N M N**, Faculty of Clinical Medicine  
**Thornton, S J**, Department of Education  
**Tomlinson, J W**, Keble  
**Tosca, N J**, St Peter's  
**Van Breugel, J A**, Development Office  
**Vihola, M S**, Mansfield  
**Whitworth, S A**, RDM Department of Cardiovascular Medicine  
**Wickings, C**, Department of Primary Care Health Sciences  
**Wilkinson, D**, Green Templeton  
**Witherick, D K**, e-Research Centre  
**Yu, A R**, Department of Oncology

#### Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

# Congregation

**Congregation** 29 September

## Degree by Resolution

*This content has been removed as it contains personal information protected under the Data Protection Act.*

**Congregation** 7 October noon

### (1) Oration by the Vice-Chancellor

Mr Vice-Chancellor will address the House.

### (2) Admission of Pro-Vice-Chancellors

The following persons will be nominated by the Vice-Chancellor to be his deputies for the year 2014-15 and will be admitted to office:

- Dr S J Goss, MA DPhil Oxf, Fellow of Wadham
- Professor W S James, BSc Birm, MA DPhil Oxf, Fellow of Brasenose
- Professor S L Mapstone, MA DPhil Oxf, Fellow of St Hilda's
- Professor J N P Rawlins, MA DPhil Oxf, Fellow of Wolfson
- Professor I A Walmsley, BSc Lond, PhD Rochester, Fellow of St Hugh's
- Professor R W Ainsworth, MA DPhil Oxf, Master of St Catherine's
- Professor R J Carwardine, MA DPhil Oxf, President of Corpus Christi
- Dr F Lannon, MA DPhil Oxf, Principal of Lady Margaret Hall
- Professor Dame Hermione Lee, MA MPhil Oxf, President of Wolfson
- Professor P A Madden, MA Oxf, DPhil Sus, Provost of Queen's

Dr A Prochaska, MA DPhil Oxf, Principal of Somerville

Professor A E Trefethen, BSc Cov, PhD Cran, Fellow of St Cross

The Revd Dr R Waller, BD PhD Lond, MTh Nott, MA Oxf, Principal of Harris Manchester

### (3) Admission of Clerks of the Market

Mr J Hackney, BCL MA Oxf, Emeritus Fellow of St Edmund Hall and Wadham, nominated by the Chancellor, and The Revd Dr C P Thompson, MA DPhil Oxf, Fellow of St Catherine's, nominated by the Vice-Chancellor, will be admitted to office as Clerks of the Market for the year 2014-15.

¶ The Oration by the Vice-Chancellor and the admission of the Pro-Vice-Chancellors and Clerks of the Market will take place in Convocation House.

**Congregation** 14 October 2pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on 6 October**, give notice in writing to the Registrar that they intend to oppose or amend any of the legislative proposals at 1-3 or the resolution at 4 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposals and the resolution shall be carried and the meeting may be cancelled.

### (1) Voting on Legislative Proposal: Statute XI: University Discipline

#### Explanatory Note

The following legislative proposal amends the legislation relating to student disciplinary procedures. The amendments clarify that the Student Disciplinary Panel has the power to determine questions concerning the interpretation and application of the University's statutes or regulations, rather than to determine any question of law and of fact, and that only a student member who is the subject of disciplinary action has a right of appeal.

WHEREAS it is expedient to amend Statute XI concerning University discipline, THE UNIVERSITY ENACTS AS FOLLOWS.

1 In Statute XI, concerning University Discipline, delete existing section 12 and substitute (new text underlined, deleted text scored through):

'12. In all cases the Student Disciplinary Panel shall have power to determine any question concerning the interpretation and application of the University's statutes or regulations of law and of fact, and to hear evidence.'

2 Ibid, delete existing section 13 and substitute (new text underlined, deleted text scored through):

'13. If the a student member who is the subject of the disciplinary action is aggrieved by a decision of the Student Disciplinary Panel he or she may apply for permission to appeal to the Student Appeal Panel.'

3 Ibid, delete existing section 27 and substitute (new text underlined, deleted text scored through):

'27. If the a student member who is the subject of the disciplinary action is aggrieved by a decision of the Proctors he or she may appeal to the Student Disciplinary Panel.'

### (2) Voting on Legislative Proposal: Craven Fund

#### Explanatory Note

The following legislative proposal removes the University's self-imposed restrictions on application of income from the Craven Fund, some of which discriminate indirectly against potential beneficiaries on the grounds of age, in breach of the Equality Act 2010. It is intended that by resolution of Council (GPC), as trustee, under the Charities Act 2011, the Dean Ireland's Scholarship Fund, Charles Oldham Scholarships Fund in Classical Studies, Nellie Wallace Bequest, Conington Prize Fund, Henry Francis Pelham Studentship Fund, De Paravicini Prizes Fund, Hertford Prize Fund and Harold Lister Sunderland Fund shall be transferred and administered as part of the Craven Fund.

WHEREAS it is expedient to amend the existing provisions governing the Craven Fund, THE UNIVERSITY ENACTS AS FOLLOWS.

In the Schedule to the Statutes, amend Part 10 as follows (new text underlined, deleted text scored through):

**'Part 10: Craven Fund Fellowships and Scholarships**

10.1. The net annual income of the foundation of John Lord Craven, to be known as the Craven Fund, shall be applied to the promotion of classical learning and taste.

10.2 The Fund includes transfers from the Dean Ireland's Scholarship Fund, Charles Oldham Scholarships Fund in Classical Studies, Nellie Wallace Bequest, Conington Prize Fund, Henry Francis Pelham Studentship Fund, De Paravicini Prizes Fund, Hertford Prize Fund and Harold Lister Sunderland Fund.<sup>1</sup>

10.3 The administration of the Fund, and the application of its income, shall be the responsibility of the Faculty of Classics Board, which may make and amend Standing Orders consistent with this Part governing the administration of the Fund and the application of its income.

10.4~~2~~. The income shall may be used, at the discretion of the Faculty of Classics Board, for the maintenance of two or more fellowships and three scholarships for the promotion of classical learning and taste, to be styled the Craven University Fellowships and Craven University Scholarships respectively.

10.3. (1) The fellowships shall be open to all members of the University who have not exceeded the twenty-first term from their matriculation:

(2) They shall be tenable for two years, and shall be of such value as shall be determined from time to time by the Board of the Faculty of Classics:

(3) In any particular case the board, after consideration of a report from the committee for the time being constituted under the terms of section 10.4 below, may also agree to refund expenses incurred, in its opinion, in the reasonable discharge of the obligations imposed on the fellow by section 10.5 below, in so far as such expenses cannot be met from another source.

10.4. (1) At least one fellow shall be elected annually in Trinity Term or in Michaelmas Term, if candidates of sufficient merit present themselves, by a

committee of five persons appointed for the purpose by the Board of the Faculty of Classics:

(2) The committee shall have power to elect either without examination or after such examination in Greek and Latin literature, history, and antiquities, or in some part of these subjects, as it shall think fit:

10.5. (1) Each fellow shall be deemed to have entered on his or her fellowship on the first of August in the year in which he or she was elected:

(2) The fellow shall be required as a condition of becoming entitled to the emoluments of the fellowship to spend at least eight months out of the twenty-six months immediately following his or her entry upon the fellowship in residence abroad for the purpose of study at some place or places approved by the electing committee:

(3) The electing committee shall nevertheless have power to allow such residence to be postponed for any period not exceeding six months, or to grant total or partial dispensation from the requirement of residence abroad, and to authorise the payment of such part of the emoluments as it shall think reasonable to a fellow who has failed to complete his or her period of residence:

(4) The electing committee may require the fellow to produce such evidence of diligence in the prosecution of his or her study as it shall think expedient:

10.6. (1) The scholarships shall be open to all members of the University who have not exceeded the twelfth term from their matriculation:

(2) The value of the scholarships, which shall be payable on award, shall be as determined from time to time by the Board of the Faculty of Classics:

(3) The committee constituted under section 10.4 above shall have power to award part or all of the emoluments of the scholarships as grants for the purchase of books or for foreign travel or both:

10.7. (1) Three scholars shall be elected annually after an examination held in Michaelmas Term, if candidates of sufficient merit present themselves:

(2) The examiners for the scholarships shall be three persons nominated by the committee which nominates examiners for Honour Moderations in Classics:

(3) No two examiners shall be of the same college, society, or Permanent Private Hall, and the same person shall not be nominated as examiner more than twice consecutively:

10.8. The examination shall be the same as that held for the election to Dean Ireland's Scholarship, and the person elected to be Dean Ireland's Scholar, if he or she has not already been elected to a Craven Scholarship, shall be elected at the same time to the first Craven Scholarship:

10.9. No person shall be elected a second time to a Craven Scholarship:

10.10. (1) The committee appointed to elect to the fellowships shall give notice in the University Gazette (at least twenty days in advance) of the time and place at which it will receive the names of candidates; and if it determines to hold an examination it shall give a further notice of not less than ten days of the time and place of that examination:

(2) The electors to the scholarships shall give notice in the University Gazette (at least twenty days in advance) of the time and place of the examination:

10.11. (1) Every candidate for the scholarships shall produce to the examiners the written consent of the head or vicegerent of his or her college, society, or Permanent Private Hall, together with proof of his or her standing, two days at least before the start of the examination:

(2) Every candidate for the fellowships shall produce the corresponding consent, together with proof of his or her standing, on or before the day appointed by the committee for receiving the names of candidates:

10.12. (1) When an election to a fellowship or to scholarships has been made, the electors shall arrange for the names of the persons elected to be published in the University Gazette:

(2) In addition they shall publish the names of candidates whom they have mentioned as having distinguished themselves in the examination; and the same record shall be kept of all such names as of the fellows and scholars elected:

10.13. (1) The Board of the Faculty of Classics shall have power to apply so much of the income as it thinks necessary towards the expense of any examination for the fellowships or the scholarships, including the honorarium of the examiners:

<sup>1</sup>Approval of section 10.2 of Part 10 is conditional on Council (GPC) resolving to transfer the said funds into the Craven Fund and the Charity Commission registering no objections to the transfer.

(2) The surplus of the net annual income shall be carried to a fund, to be called the Craven University Fund, from which grants may be made from time to time by the board for any purpose connected with the advancement of classical learning.

10.514: Congregation may from time to time amend this Part so long as the main object of the foundation, as defined in section 10.1 above, is always kept in view.

### (3) Voting on Legislative Proposal: Consolidation of Small Trust Funds

#### *Explanatory Note*

Council has previously passed resolutions for the purposes of the Charities Act 2011 to consolidate trust funds held by the Faculty of English, the Department of Physics, the Faculty of Law and the Department of Plant Sciences (see *Gazette*, 26 April 2012, vol 142, p471 for trust funds held by the Faculty of English and the Department of Physics and *Gazette*, 6 December 2012, vol 142, p207 for trust funds held by the Faculty of Law and the Department of Plant Sciences). Council's approval was subject to the acceptance of those resolutions by the Charity Commission. The Charity Commission has subsequently confirmed that it is satisfied that the resolutions meet the requirements of the 2011 Act. That condition therefore having been met, these legislative changes repeal regulations and parts of the Schedule to the Statutes for the individual trusts that have been left dormant following this process.

*WHEREAS it is expedient to amend the Schedule to the Statutes, Part 2 of Council Regulations 25 of 2002 concerning trusts and Sect III of Council Regulations 24 of 2002 concerning individual professorships, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

**1** In the Schedule to the Statutes, delete the following parts and renumber the remaining parts accordingly:

- Part 2: Arnold Memorial Prize
- Part 8: Burt Davy Research Scholarship
- Part 17: English Poem on a Sacred Subject
- Part 42: Newdigate Prize Fund
- Part 44: Charles Oldham Shakespeare Prize
- Part 53: Sibthorpe Professor of Plant Science
- Part 66: Winter Williams Prizes and Studentships

**2** In Part 2 of Council Regulations 25 of 2002, concerning trusts, delete the following regulations and renumber the remaining regulations accordingly:

- §19. Halley Lecturer on Astronomy and Terrestrial Magnetism
- §23. Beddington Prizes
- §31. Peter Birks Memorial Fund
- §50. Cherwell-Simon Memorial Lecturer
- §61. Chiles Award Fund
- §97. Douglas Memorial Prize
- §105. Jimmy Elliott Memorial Fund
- §118. School of Forestry Jubilee Prize
- §118. Brooks Memorial Fund
- §150. Harley Prize of the New Phytologist Trust
- §185. Johnson Memorial Prizes
- §209. Nancy Lindsay Memorial Fund
- §243. Morris Prize Fund
- §277. Passmore Edwards Prize: Founded by Mr John Passmore Edwards
- §313. David Ryan Memorial Fund
- §323. Scott Prize in Physics and Scott Fund
- §331. Shelley-Mills Prize
- §341. Styles Memorial Prize Fund
- §355. Thresher Memorial Prize
- §382. Wilson Benefactions
- §385. Witt Fund
- §390. Wronker Prizes

**3** In Sect III of Council Regulations 24 of 2002, concerning individual professorships, delete existing regulation §92 and substitute (deleted text struck through):

#### **§92. Curator of the Fielding Herbarium**

There shall be a Curator of the Fielding Herbarium who shall be appointed by the Fielding Curators, who shall also have power to dismiss the curator.

The curator shall be under the direct control of the Sherardian Professor of Botany. He or she shall take charge of the Fielding Herbarium and of other similar collections belonging to the University, and shall supervise the Botanical Library.

~~The curator shall receive by way of stipend the income derived from the sum of £900 bequeathed to the University by Mrs. Fielding. The Fielding Curators shall have power to increase the stipend of the Curator of the Fielding Herbarium, on the recommendation of the Sherardian Professor of Botany out of the funds at their disposal.~~

### (4) Voting on Resolution authorising the use of space at the Radcliffe Observatory Quarter

#### *Explanatory Note*

Since September 2013, the Student Systems Programme (SSP) project being delivered by IT Services has been based in space on the ground floor of the Gibson Building on the Radcliffe Observatory Quarter (ROQ). This space was allocated on a short-term basis and has been subject to regular review and renewal.

The SSP is one of a number of IT capital projects which are being implemented, or are planned for implementation, by IT Services. These are overseen by the IT Committee and, in appropriate cases, by Council. In the light of these longer-term plans and the ongoing need for IT Services to accommodate project teams, it is now recommended that the entire ground floor of the Gibson Building be allocated to IT Services for the purpose of accommodating groups delivering central IT capital projects.

As the Gibson Building is marked for demolition under the ROQ Masterplan, this will be a temporary allocation. Further, given that funding will be reviewed annually, the allocation will also be subject to annual review.

#### *Text of Resolution*

That the ground floor of the Gibson Building (690 sqm net usable area) be allocated, on a temporary basis, to IT Services for a period of up to three years, from 14 October 2014 to 30 September 2017, subject to annual review by the Planning and Resource Allocation Committee of Council.

### Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: [felicity.burchett@admin.ox.ac.uk](mailto:felicity.burchett@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

# Notices

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## Consultative Notices

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### Consolidation of Faculty of Classics Trust Funds

On 30 June, GPC on behalf of Council approved the consolidation of various existing trust funds into other trust funds by the passing of a resolution for the purposes of section 268 of the Charities Act 2011 (“the Act”). The approval of Council (GPC) and the resolution passed for the purposes of the Act shall be effective 15 days after the date of publication of this notice unless written notice of a resolution, signed by at least 20 members of Congregation and calling upon Council (GPC) to withhold such approval and such resolution, has been given to the Registrar by **noon on 6 October**. The full text of the resolution is set out below (see also ‘Congregation’ section above, pp4-6).

GPC, on behalf of Council, agreed to:

(i) **note** that the gross income of each of the following funds (“the Funds”) in its last financial year did not exceed £10,000, that the Funds do not hold any designated land and are not companies or other bodies corporate, that the Funds hold permanent endowment, and that therefore the Funds comply with the requirements of the Charities Act 2011:

- (a) Dean Ireland’s Scholarship Fund
- (b) Charles Oldham Scholarships Fund in Classical Studies
- (c) Nellie Wallace Bequest
- (d) Conington Prize Fund
- (e) Henry Francis Pelham Studentship Fund
- (f) De Paravicini Prizes Fund
- (g) Hertford Prize Fund
- (h) Harold Lister Sunderland Fund

(ii) **resolve** for the purposes of sections 267–274 of the Charities Act 2011 that all the property of the Dean Ireland’s Scholarship Fund, Charles Oldham Scholarships Fund in Classical Studies, Nellie Wallace Bequest, Conington Prize Fund, Henry Francis Pelham Studentship Fund, De Paravicini Prizes Fund and Hertford Prize Fund should be transferred to the Craven Fund, GPC being satisfied that:

(a) it is expedient in the interests of furthering the purposes of each of the Funds for its property to be transferred as set out above; and

(b) the Craven Fund has purposes that are substantially similar to all of the purposes of each of the Funds.

(iii) **resolve** for the purposes of the Charities Act 2011 that half of the property of the Harold Lister Sunderland Fund should be transferred to the Craven Fund, and half to the Faculty of Medieval and Modern Languages General Purposes Fund, GPC being satisfied that:

(a) it is expedient in the interests of furthering the purposes of the Harold Lister Sunderland Fund for its property to be transferred as set out above; and

(b) the Craven Fund and the Faculty of Medieval and Modern Languages General Purposes Fund, taken together, have purposes that are substantially similar to all of the purposes of the Harold Lister Sunderland Fund; and

(c) that each of the Craven Fund and the Faculty of Medieval and Modern Languages General Purposes Fund has purposes that are substantially similar to one or more of the purposes of the Harold Lister Sunderland Fund.

(iv) **resolve** that the resolutions at (ii) and (iii) above be notified to the *University Gazette* and, provided that no notice of a resolution calling upon Council to annul or amend the proposals is received by the Registrar by noon on the eleventh day after the day on which the proposals are published, **resolve** that copies be sent to the Charity Commission together with a statement of the University’s reasons for passing them. If the Charity Commission requires further steps to be taken the Trusts Administrator is authorised to take such steps as are necessary. Once the above resolutions take effect the Trusts Administrator is authorised to take such steps as are necessary to transfer the property of the Funds in accordance with

the above resolutions and any guidance given by the Commission for the purposes of the Charities Act 2011.

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## General Notices

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### Employer Justified Retirement Age

The University has operated an Employer Justified Retirement Age (EJRA) of 30 September before the 68th birthday, for all academic and academic-related staff, since October 2011. This was established, with the agreement of Congregation, following changes in national legislation.

It was agreed that the EJRA would operate for an initial period of ten years. The application and outcomes of the EJRA and its procedures are audited annually by the Personnel Committee and will be subject to an interim review after five years.

The EJRA policy has a clear process to enable individuals to apply to extend their employment beyond the EJRA, and applications are considered by the EJRA Panel. If the Panel declines a request, the individual can appeal to the University Appeal Court under Part H of Statute XII. The University’s Appeal Court has recently heard such an appeal and has raised some issues regarding the EJRA policy and procedure.

As it would in relation to any judgment of the University Appeal Court, the University will consider the comments made by the Appeal Court and may bring forward the date of the five-year interim review. Personnel Committee will consider this issue during Michaelmas term and will ensure that employees are informed of developments and duly consulted. The current policy remains in effect until such time as it may be changed.

# Examinations and Boards

## Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see [www.ox.ac.uk/gazette/examinationregulations](http://www.ox.ac.uk/gazette/examinationregulations).

### Education Committee

**REGULATIONS CONCERNING REGISTER OF GRADUATE TAUGHT STUDENTS**  
new general regulations

**REGULATIONS FOR DEGREE OF BPHIL OR MPhil**

to rename one section of regulations from 'Register of Students for the Degree' to 'Admission of Candidates'

**REGULATIONS FOR DEGREE OF MST**  
**REGULATIONS FOR DEGREE OF MSC BY COURSEWORK**

**REGULATIONS FOR DEGREE OF MBA**  
**REGULATIONS FOR DEGREE OF MFA**  
**REGULATIONS FOR DEGREE OF MASTER OF PUBLIC POLICY**  
to remove duplication

**GENERAL REGULATIONS FOR RESEARCH DEGREES**  
to amend existing regulations for 'Register of Graduate Students' to make content specific to research students

### Continuing Education Board

**MST IN MINDFULNESS-BASED COGNITIVE THERAPY**

(a) change to number of residential retreats  
(b) to require dissertation to be submitted in digital copy as well as in hard copy

(c) to bring arrangements for resubmission into line with other postgraduate courses offered by the department  
(d) some general updating to bring presentation in line with other regulations

**DIPLOMA IN BRITISH ARCHAEOLOGY**  
minor presentational changes

### Humanities Board

**MFA**  
syllabus revisions and introduction of a part-time mode of study

**MPhil IN ISLAMIC ART AND ARCHAEOLOGY**

**PGDIP IN THEOLOGY**  
clarification of existing regulations

**MPhil AND MST IN MODERN BRITISH AND EUROPEAN HISTORY, MPhil AND MSC IN ECONOMIC AND SOCIAL HISTORY, AND MSC IN HISTORY OF SCIENCE, MEDICINE AND TECHNOLOGY**

**MST IN WOMEN'S STUDIES**  
change of deadline

**MPhil IN MODERN MIDDLE EASTERN STUDIES**  
new option

**MST IN ANCIENT PHILOSOPHY**  
change to thesis word limit

**MST IN MODERN JEWISH STUDIES**  
removal of an option

**PRELIMS IN FINE ART**  
removal of drawing from the examination

### Mathematical, Physical and Life Sciences Board

**REGULATIONS FOR ALL PRELIMS AND FINAL HONOUR SCHOOLS IN COMPUTER SCIENCE**

change to deadline for practical work

**HONOUR SCHOOL OF COMPUTER SCIENCE AND PHILOSOPHY (I)**  
correction to clarify that B1 Set Theory and Logic will not be available to

students in Computer Science and Philosophy

**HONOUR SCHOOL OF COMPUTER SCIENCE AND PHILOSOPHY (II)**  
correction to web address given in regulations

### Medical Sciences Board

**ALL DEGREES IN MEDICINE AND SURGERY**  
regulations for all degrees in Medicine and Surgery are being restructured to facilitate publication in a new online format

**PRELIMS IN MEDICINE, PART I**  
to move Hilary term deadline for Longitudinal Case Study submission back by one week

### Social Sciences Board

**MPhil AND MSC IN MODERN JAPANESE STUDIES**  
(a) to remove requirement to produce dissertation at end of first year as part of MPhil qualifying test  
(b) to establish clearer progression routes from MPhil to DPhil

**MASTER OF PUBLIC POLICY**  
(a) to split a core module into two  
(b) to rename Practical Skills modules  
(c) to convert two options into a core module

**MSC IN CONTEMPORARY CHINESE STUDIES**  
to remove requirement to pass core course to be able to submit the dissertation

**MSC IN LAW AND FINANCE**  
(a) to replace two core finance courses with a single course  
(b) new option

**MSC IN SOCIAL SCIENCE OF THE INTERNET**  
changes to Research Methods course

**FHS IN PHILOSOPHY, POLITICS AND ECONOMICS**  
change of rubric to option paper to remove redundant text

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