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# Council and Main Committees

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## Council of the University

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### Changes to Regulations

Council has made the following changes in regulations, to come into effect on **9 October**.

### Disciplinary Investigations by the Proctors

#### *Explanatory Note*

The following changes, made on the recommendation of the Proctors, remove any reference to a hearing needing to be face-to-face and enable summary determination by the Proctors to occur remotely. Such an alteration in process would expand the Proctors' ability to manage low-level student misconduct matters through an online meeting or email correspondence, alongside the current provision of face-to-face hearings. No changes are proposed to the timeframe within which a hearing should be concluded, nor how a student can be supported through the process, nor what information would need to be exchanged, nor how the Proctors' decision would be communicated. A greater flexibility in being able to hold hearings in different formats will ensure that multiple cases can be processed at the same time, while also ensuring that students receive due process. In addition, greater flexibility as to how a hearing can be held will enable the Proctors to conduct hearings with students who are currently studying remotely. In retaining this flexibility beyond the current pandemic, the Proctors can avoid delays to the process for students who have returned home, or who are studying outside the UK, or who are working etc.

The opportunity has also been taken to change to gender-neutral pronouns and possessive determiners.

#### *Text of Regulations*

In Council Regulations 2 of 2006, concerning Disciplinary Investigations by the Proctors under Statute XI, amend as follows (new text underlined, deleted text struck through):

#### 'EXERCISE OF SUMMARY JURISDICTION UNDER SECTION 31

14. In any case in which the Proctors consider that it may be appropriate to exercise their powers under section 31, they shall send a notice to the student:

- (1) informing the student ~~him or her~~ of the alleged breach against them ~~him or her~~, identifying by reference to the relevant provision in Statute XI the act or omission alleged to constitute the breach;
- (2) giving full particulars of the alleged breach or breaches, including the date or dates or approximate date or dates on which or between which each breach is alleged to have been committed and the place at which the breach is alleged to have taken place;
- (3) explaining to the student ~~him or her~~ the powers of the Proctors under section 31, including the penalties available, and the right of appeal;
- (4) explaining to the student ~~him or her~~ the alternative procedures of referral to the Student Disciplinary Panel, the penalties available, and the rights of appeal;
- (5) asking the student whether they ~~he or she~~ wishes the matter to be dealt with by the Proctors under section 31 instead of being referred to the Student Disciplinary Panel;
- (6) asking the student to reply to the Proctors in writing within seven days of the sending of the letter;

and the Proctors shall annex to the notice a copy of these regulations unless previously provided by the Proctors.

15. Where a student has agreed in writing to the matter being dealt with under section 31, the procedure shall be as follows:

- (1) the Proctors shall notify the student in writing of the date of when the matter will be considered the hearing, giving at least two clear days' notice;

(2) the student shall be entitled to be accompanied or represented (~~in writing or in person~~) or supported by a member of Congregation;

(3) the student may apply for an adjournment of when the matter will be considered the hearing, which the Proctors may grant if they consider it reasonable to do so;

(4) the Proctors may proceed with considering the matter a hearing in the absence of a response from the student except where they consider that the his or her absence of a response is due to circumstances beyond the student's his or her control;

(5) the student will be provided with Clerk to the Proctors shall read out the details of the alleged breach;

(6) the Proctors shall ask the student to confirm whether they he or she understands the breach they are he or she is alleged to have committed;

(7) if the student confirms that they he or she understands the breach that they are he or she is alleged to have committed, the Proctors or a person appointed by them shall provide a brief summary of the case and ask the student to confirm whether they he or she accepts that they have he or she has committed the breach;

(8) if the student accepts that they have he or she has committed the breach,

(a) the student he or she shall be invited to make a statement in mitigation of the breach and may provide call witnesses evidence relevant to any findings and penalty;

(b) if the student provides calls witnesses evidence, the Proctors may provide call evidence in reply;

(9) if the student does not accept that they have he or she has committed the breach,

(a) the Proctors or a person appointed by them and the student shall be entitled to provide give evidence at the hearing, to make an opening statement speech, to provide call witnesses evidence, and comment on others' evidence, to question any person (including a party) who gives evidence.

(b) the student will usually be required to put his or her questions through the Proctors and may be required to put them in writing;

(bc) the Proctors shall present their case first;

(cd) closing statements may be made, with the student being given the opportunity to comment speak last;

(10) the student shall be asked to withdraw while the Proctors will consider their findings and any penalty;

(11) the Proctors shall announce their findings and any penalty;

(12) where a fine and/or compensation is to be imposed, it shall be paid within seven calendar days to the Clerk to the Proctors;

(13) if the student appeals to the Student Disciplinary Panel, they he or she may apply to the Proctors or to that Panel under section 49 (1) for an order suspending or postponing the imposition of any penalty imposed by the Proctors;

(14) the Proctors shall be responsible for ensuring that a written record of the proceedings is made;

(15) the Proctors shall send to the student a written record of their findings and any penalty imposed and inform the Dean of the student's college of the outcome of any penalty imposed.'

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### Council of the University

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#### Procedures for claims for the Return of Cultural Objects

On 13 July, Council approved the Procedures for claims for the Return of Cultural Objects from Oxford University Museums and Libraries. A copy of the procedure is available at: [www.glam.ox.ac.uk/procedures-for-return-of-cultural-objects-claims](http://www.glam.ox.ac.uk/procedures-for-return-of-cultural-objects-claims).

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#### Congregation 10 March

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#### Resolution for Phasing-out of the Graduate Application Fee

A debate and a vote on a resolution to phase out the graduate application fee took place at the Congregation meeting on 10 March. Further details about the meeting, including Council's response, can be found in *Gazette* No 5269, 5 March 2020, p316.

The text of the resolution is: 'To commit the University to the abolition of the graduate application fee in its entirety by the Academic Year 2024-25 and to prevent further fee increases in the meantime'.

At the meeting the resolution was rejected (see *Gazette* No 5271, 19 March 2020, p344 for full results).

A postal vote was called on the resolution and the results are as follows: For: 419; Against: 380. The result rejects the outcome of the vote at the Congregation meeting on 10 March. The resolution is accordingly carried.

Further information is available on the Congregation website at <https://governance.admin.ox.ac.uk/congregation-meeting-10-march-2020>.

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### Council of the University

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#### Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Baggiolini, C**, Department of Materials  
**Dapous, R K**, All Souls  
**de Ferra, S**, Brasenose  
**Dixon, Sir Michael**, Green Templeton  
**Fletcher, T S F**, Hertford  
**Fullerton, J**, St Hilda's  
**Gilding, B J**, New College  
**Hanson, L**, St Hilda's  
**Lee, L**, Faculty of Clinical Medicine  
**McGowen, S L**, Department of Education  
**Masters, J P M**, Faculty of Clinical Medicine  
**Myring, H**, St Hugh's  
**Nimura, C**, Wolfson  
**O'Brien, C P**, Queen's  
**Romei, F**, Hertford  
**Rose, D G L**, Magdalen  
**Spiliotis, I**, Faculty of Clinical Medicine

#### Divisional and Faculty Boards

For changes in regulations for examinations see 'Changes to Examination Regulations' below.

# Congregation

Congregation 28 September

## Degree by Resolution

*This content has been removed as it contains personal information protected under the Data Protection Act.*

Congregation noon, 6 October

## Oration by the Vice-Chancellor

The Vice-Chancellor will address the House. The Oration will be given in the Sheldonian Theatre at noon. Congregation members wishing to attend must register at <https://bit.ly/3kgnBdc> by **3pm, 1 October**. Registration is mandatory to restrict numbers and for test and trace purposes. You will be refused entry on the day if you have not registered.

Congregation 13 October

## (1) Voting on a Resolution authorising the allocation of space within the St Cross Building to the Faculty of Law

For full text of resolution see *Gazette* No 5282, 25 June 2020, p457.

## (2) Voting on a Resolution authorising the allocation of space within the Alden Press Annexe to the Gardens, Libraries and Museums Division

For full text of resolution see *Gazette* No 5285, 23 July 2020, p490.

## (3) Voting on a Resolution authorising the allocation of space within the SERS Building to the Bodleian Libraries

For full text of resolution see *Gazette* No 5285, 23 July 2020, p490.

## (4) Questions under Part 5 of Congregation Regulations 2 of 2002

For full text of questions and Council's reply see *Gazette* No 5285, 23 July 2020, p490.

## (5) Voting on Suspension to Congregation Regulations 3 of 2002: Religious Services and Sermons

### *Explanatory Note*

The following part-suspensions of paragraphs within Part 6 of Congregation Regulations 3 of 2002, made on the recommendation of the Committee for the Nomination of Select Preachers, suspend the regulations to hold the University Sermons in Michaelmas term 2020 at the Cathedral, New College and Exeter College. Certain University Sermons in Michaelmas term 2020 will instead be recorded and podcast on the website of the University Church of St Mary the Virgin, due to the Church of England's recommendation that clergy 'provide other ways of enabling people to walk with God so as to enable the people of God and anyone and everyone who looks to God for support and meaning in this time of crisis to participate in the life of worship at home'.

### *Text of Regulations*

In Congregation Regulations 3 of 2002, concerning the Conduct of Ceremonies in Congregation and certain other Ceremonies, suspend part of regulations 6.17 in respect of the University Sermons in relation to Michaelmas term 2020 only as follows (suspended text struck through):

## 'SERMONS TO BE PREACHED ELSEWHERE THAN IN ST MARY'S CHURCH

6.17. Sermons shall be preached before the University in certain colleges, on certain days, namely:

- (1) in the Cathedral Church of Christ on the first Sunday in Advent and on Whitsunday;
- (2) in Magdalen College, on the Sunday in Full Term nearest St Mark's Day, and on the ninth Sunday of Trinity Term;
- (3) in Oriel College, on the eighth Sunday of Hilary Full Term;
- (4) in Hertford College, the Macbride Sermon (preached in accordance with Part 34 of the Schedule to the Statutes) on the second Sunday in Hilary Term;
- (5) in the Cathedral Church of Christ, when a Court Sermon is required;
- (6) in Queen's College, on Trinity Sunday;
- (7) in rotation, in one of those colleges and societies which have so agreed with the Committee for the Nomination of Select Preachers, the Ramsden Sermon (preached in accordance with Regulation 6.16 above), on the fourth Sunday of Michaelmas Full Term;
- (8) in rotation, in one of those colleges and societies which have so agreed with the Committee for the Nomination of Select Preachers, the Sermon on the Sin of Pride (preached in accordance with Regulation 6.15 above), on the last Sunday before Advent;
- (9) in rotation, in one of those colleges and societies which have so agreed with the Committee for the Nomination of Select Preachers, the Sermon on the Grace of Humility (preached in accordance with Regulation 6.15 above), on Quinquagesima Sunday.

6.18. In each instance, except those detailed in 6.17 (4), 6.17 (5), 6.17 (7), 6.17 (8) and 6.17 (9) above, the preacher shall be appointed by the college.'

# Notices

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## Meeting information

Members of Congregation are reminded that any two members may, not later than **noon on 5 October**, give notice in writing to the Registrar that they wish to oppose the resolutions at 1–3 above or the suspension of regulations at 5 above (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried, and the meeting may be cancelled.

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## Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email [rebecca.thomas@admin.ox.ac.uk](mailto:rebecca.thomas@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

**While COVID-19 working restrictions remain in place, any notice that needs to be given to the Registrar in writing should be sent by email to [registrar@admin.ox.ac.uk](mailto:registrar@admin.ox.ac.uk). Notices sent to the University Offices may not be received.**

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## General Notices

### **Gazette publication arrangements**

We are continuing to publish the *Gazette* in digital format only, as a result of ongoing COVID-19-related working restrictions. Arrangements for archival copies will be made at a later date.

We will continue to send emails to our online subscribers, as well as to our print subscribers, where we have an email address for them, so that they continue to receive the *Gazette* in an available format.

If you are a print subscriber and do not wish to receive such emails, or if you would like to set up a new email subscription, please visit [www.staffsubs.ox.ac.uk](http://www.staffsubs.ox.ac.uk) if you are a current member of staff; otherwise, please email [gazette@admin.ox.ac.uk](mailto:gazette@admin.ox.ac.uk).

# Examinations and Boards

## Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

### Continuing Education Board/Medical Sciences Board

#### MSC IN SURGICAL SCIENCE AND PRACTICE

#### PGCERT IN SURGICAL SCIENCE AND PRACTICE

#### PGDIP IN SURGICAL SCIENCE AND PRACTICE

substitution of 'Evidence-Based Surgery' module for 'Practice of Evidence-Based Health Care' module

### Humanities Board

#### MPHIL IN ENGLISH STUDIES (MEDIEVAL PERIOD)

addition to permissible options for 2nd-year students

#### MPHIL IN ORIENTAL STUDIES

change of subject title and streamlining of assessments

#### MST IN ISLAMIC ART AND ARCHAEOLOGY

change of course title

#### MST IN ORIENTAL STUDIES

(a) reordering of information in a more systematic format  
(b) removal of information that should be placed elsewhere, such as in the annual course handbooks

#### MFA

minor amendment to assessment

#### FHS OF FINE ART

(a) assessment changed from 3-hr paper to 3 essays  
(b) replacement of exhibition of work as assessed element by submission of digital portfolio

#### FHS OF HISTORY OF ART

assessment changed from 3-hr paper to 3 essays

#### FHS OF ORIENTAL STUDIES

(a) deletion of outdated instructions  
(b) shortening lengths of titles  
(c) removal of information that can be placed elsewhere to allow year-on-year flexibility

#### PRELIMS IN FINE ART

replacement of exhibition of work as assessed element by submission of digital portfolio

#### PRELIMS IN HISTORY AND ECONOMICS

removal of 'Quantification in History' from papers available

#### PRELIMS IN MODERN LANGUAGES

deletion of unnecessary text

#### PRELIMS IN ORIENTAL STUDIES

minor changes for clarity

### Mathematical, Physical and Life Sciences Board

#### MSC IN PRECISION CANCER MEDICINE

new course

#### FHS OF MATERIALS SCIENCE (I)

(a) revision to 2nd-year practical class assessment method  
(b) modified titles for 4 written papers

#### FHS OF MATERIALS SCIENCE (II)

(a) update to maximum permitted word count of additional special chapter to include health, safety and risk assessment processes, and ethical and sustainability considerations  
(b) revision to wording relating to page limits  
(c) change in mode of submission

#### FHS OF MATERIALS SCIENCE (III)

(a) modification to FHS Part I examined coursework to reflect increasing importance of computational modelling  
(b) to make 'Introduction to Materials Modelling' module compulsory  
(c) introduction of 'Atomistic Modelling' optional module introduced  
(d) to alter assessment weightings within Part I FHS coursework

**Medical Sciences Board****MEDICAL SCIENCES DOCTORAL TRAINING CENTRE**

**GENERAL REGULATIONS FOR THE DEGREE OF MSc BY COURSEWORK**  
change to list of programmes to which regulations apply

**MSc IN CLINICAL AND THERAPEUTIC NEUROSCIENCE**

- (a) change to length of qualifying examination
- (b) clarification of dissertation submission methods

**MSc IN CLINICAL TRIALS PGCERT IN STATISTICS AND EPIDEMIOLOGY**

new course

**MSc IN GLOBAL HEALTH SCIENCE AND EPIDEMIOLOGY**

- (a) minor alteration to assessment terminology
- (b) minor alteration to dissertation submission method

**MSc IN INTEGRATED IMMUNOLOGY**

- (a) minor clarification of essay title approval process
- (b) change to written submission process

**MSc IN INTERNATIONAL HEALTH & TROPICAL MEDICINE**

- (a) to change format of Paper 2 in section 4 (ii) and resit in section 9 from written examination to online submission of written piece of work
- (b) to change submission mode of dissertation from 3 copies submitted to the Examination Schools to online submission via authorised online submission site
- (c) removal of outdated Section 10
- (d) insertion of additional option in Hilary term: 'Research during Outbreaks'

**MSc IN NEUROSCIENCE**

**PRELIMS IN GRADUATE-ENTRY MEDICINE**  
minor amendments to assessment

**CLINICAL MEDICINE (SECOND BM)**

removal of out-of-date text in relation to Year 4 examiner duties

**PRE-CLINICAL MEDICINE (FIRST BM PARTS I AND II)**

- (a) correction to number of assessment units
- (b) changes to eligibility criteria for Merits and Distinctions

**GRADUATE-ENTRY MEDICINE**

- (a) minor amendments to assessment arrangements
- (b) clarification of progression requirements

**FHS OF MOLECULAR AND CELLULAR BIOCHEMISTRY**

- (a) minor changes to Part II assessment
- (b) changes to make language gender neutral

**PRELIMS IN MOLECULAR AND CELLULAR BIOCHEMISTRY**

changes following major course revision

**Social Sciences Board****RESEARCH DEGREES IN POLITICS AND INTERNATIONAL RELATIONS**

- (a) introduction of part-time variants of DPhil in Politics and DPhil in International Relations
- (b) transfer of existing regulations into divisional template for DPhil course regulations

**MPHIL IN COMPARATIVE SOCIAL POLICY**  
amendment to submission deadline of option paper essays

**MPHIL IN INTERNATIONAL RELATIONS**  
minor factual corrections to research methods component

**MPHIL IN MODERN SOUTH ASIAN STUDIES**

- (a) merger of two research methods courses into a single course: 'Qualitative Research Methods in Humanities'
- (b) to permit transfer from MPhil language track to MSc and MPhil non-language track

**MPHIL IN POLITICS (COMPARATIVE GOVERNMENT, POLITICAL THEORY, EUROPEAN POLITICS AND SOCIETY)**

**MSc IN POLITICAL THEORY RESEARCH**  
**MSc IN POLITICS RESEARCH**

clarification of exclusions from word counts of research design proposal and thesis

**MSc IN CRIMINOLOGY AND CRIMINAL JUSTICE (FULL-TIME)**

**MSc IN CRIMINOLOGY AND CRIMINAL JUSTICE (PART-TIME)**

merger of two core courses into a single core course: 'Criminological Theories and Understanding Criminal Justice'

**MSc IN EDUCATIONAL ASSESSMENT**

amendment to dissertation submission deadline

**MSc IN GLOBAL GOVERNANCE AND DIPLOMACY**

minor updates

**MSC IN LAW AND FINANCE**

- (a) introduction of option to take two half-options in place of one law elective
- (b) updates to Schedule B and Schedule C

**MSC IN MIGRATION STUDIES****MSC IN REFUGEE AND FORCED****MIGRATION STUDIES**

- to require electronic submission of written work

**MSC IN MODERN SOUTH ASIAN STUDIES**

- merger of two Research Methods courses into a single course: 'Qualitative Research Methods in Humanities'

**EMBA**

- amendment to language used to describe components and updates to Schedule

**MBA**

- (a) introduction of new core course: 'Capitalism in Debate'
- (b) discontinuation of integrative module: 'Responsible Business'

**BCL/MJUR**

- introduction of half-options

**FHS OF ARCHAEOLOGY AND****ANTHROPOLOGY**

- minor amendment to one option paper title

**FHS OF HUMAN SCIENCES**

- to require electronic submission of 'Human Ecology' essay and dissertation

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**Next Gazette: Thursday, 1 October**

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