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Council and Main Committees

Congregation

2 June

Reply to Supplementary Questions

At the meeting of Congregation on 2 June (see *Gazette* No 5100, 11 June 2015, p631), the following supplementary questions were asked:

Professor James Lewis, Wolfson and Oriental Studies:

'Given that the University is carrying extraordinarily low levels of debt compared to the sector generally and that the sector-average operational surplus lies at 3.7% or less, and that reportedly 90% of donations to the Oxford Thinking campaign come from Humanities and Social Science graduates, why is an operational surplus of 5% or more given absolute priority in the University strategic plan, when this policy results in small savings but irreparable damage to research infrastructure, to the University's reputation and would cripple efforts to obtain endowments?'

The following reply to the above question has been approved by Council:

'HEFCE requires higher education institutions to adopt a financial strategy appropriate to their strategic plan. This must encompass how resources will be used and how activities and infrastructure will be financed. On the recommendation of its Finance Committee, which assessed the appropriate figure to provide long-term financial sustainability for the University in meeting its strategic objectives, Council adopted a 5% EBITDA target. This target is intended to enable a sufficient surplus to be generated, after covering operational costs, to enable the University's estate to be replaced on a rolling basis and to contribute to the cost of new capital projects, thereby supporting and sustaining the University's teaching and research activities. The University's estate includes buildings, IT infrastructure and research equipment.

Strong financial management and evidence of fiscal responsibility are also key to securing debt finance and attracting funding from donors and funding bodies, who seek assurance that the University is able to manage and spend its income effectively.

This is especially important given our efforts to increase funding to the libraries from external sources, such as industry, grants and philanthropy. These efforts are part of a wider attempt by the University to diversify its funding streams, in order to mitigate the impact of anticipated reductions in public funding.

On the Oxford Thinking campaign, of the £1.065bn given to the University to date, 15% has come from individual alumni. The remainder of the funds contributed have come from non-alumni (25%), trusts and foundations (50%), and corporations and other organisations (10%). As previously stated, efforts will continue to maximise philanthropic giving and so grow the Bodleian Libraries' endowment fund further. The value of that fund has increased from £27m to £45.5m over the last five years.

The sustainability of the Bodleian Libraries and their delivery of effective service provision are a key priority. As universities across the UK consider how to respond in the face of reductions in public funding, Council seeks to safeguard the reputation and success of the University in its academic endeavours, not least through its library provision. As Council stated in its initial reply, Council is clear about the importance of the Bodleian Libraries to the University, its students and its staff.'

Professor John Ma, Corpus Christi and Faculty of Classics:

'Given that, for Humanities and Social Sciences, libraries are the equivalent of laboratories and other equipment, could Council explain why capital investment in new projects is prioritised over the running costs of existing world-class research library infrastructure?'

The following reply to the above question has been approved by Council:

'In adopting a financial strategy appropriate to the strategic plan, Council seeks to achieve a balance between competing priorities, including between capital investment in new projects and the maintenance of existing infrastructure. An example of the former is the redevelopment of the Weston Library. The New Bodleian

was in urgent need of upgrading to modern standards required for one of the largest and most important repositories of historical and legal deposit materials in the world. A recent example of the latter is the replacement of IT infrastructure to provide resilient support for library services.

In order to understand the potential impacts of proposed changes to library provision on teaching and research, the views and experiences of library users are vitally important. Consultation processes provide a mechanism by which views on specific proposals can be canvassed, such as the recent consultation on the Sackler Library, following which the proposals were rejected. Alongside specific consultation processes, the Bodleian Libraries are committed to creating regular opportunities for dialogue with library users.'

¶ This notice was first published in *Gazette* No 5105, 24 July 2015. For the text of the original question and reply, see *Gazette* No 5098, 28 May 2015, p580.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Adamska, L M, Faculty of Clinical Medicine
Ahern, G, IT Services
Allan, R C, Faculty of Clinical Medicine
Baker, J C, Personnel Services
Bejan, T M, Oriel
Booth, G E, Mathematical, Physical and Life Sciences Division
Bradley, A E N, Nuffield Department of Surgical Sciences
Bradley, D D C, Faculty of Physics
Brewitt-Taylor, S A, Lincoln
Broadberry, S N, Nuffield
Brodie, M W, St Hilda's
Brown, F C S, All Souls
Campbell, V C M, Wadham
Castagnoli, L, Oriel
Clegg, S M, Department of Zoology
Cohen Kadosh, K, St Hugh's
Crofts, G M, Finance Division
Crook, A, Trinity
Davidson, P R K A, Faculty of English Language and Literature
Davies, M G, Saïd Business School
De Neve, J-E, Harris Manchester
Dixon, A P, IT Services
Elbourne, P D, Magdalen
Erie, M, Faculty of Oriental Studies
Estcourt, L J, St Cross
Ewart, D W, Cancer Research UK Epidemiology Unit

Gambles, R K, Blavatnik School of Government
 Gaunt, R E, Queen's
 Green, E M, Estates Services
 Harding, R F H, Lady Margaret Hall
 Hart, N B, IT Services
 Hays, C P, Sub-department of Particle Physics
 Hiscock, S J, Christ Church
 Johansson, A C, Chemistry Research Laboratory
 Jones, E J, University College
 Judge, A D, Faculty of Clinical Medicine
 Kendall, L, Humanities Division
 Kiran, A, Faculty of Clinical Medicine
 Koychev, I G, Faculty of Clinical Medicine
 Kozeny-Pelling, C A, Research Services
 Lindon, J L, Personnel Services
 MacAskill, W D, Lincoln
 McCarthy, E R, Linacre
 McGill, A M, Faculty of Clinical Medicine
 MacLennan, C A, Keble
 Mak, H Y, St Cross
 Manova, K, Christ Church
 Maslen, H E, New College
 Monroe, C W, St Peter's
 Moore, C, Wolfson
 Morris, G M, Green Templeton
 Newman, J L, Nuffield Department of Clinical Medicine (Strategic)
 Olszewska, Z M, St John's
 Palmer, T N, Jesus
 Parakhonyuk, A, Lincoln
 Peverell, A, Estates Services
 Piechnik, S K, Faculty of Clinical Medicine
 Pierrehumbert, R T, Jesus
 Ribeiro Marques de Carvalho, S D, St Hugh's
 Roger, J C, Personnel Services
 Rowbottom, S J, St Hilda's
 Scott-Smith, T A, St Cross
 Shadbolt, N R, Jesus
 Sivakumar, S, Faculty of Clinical Medicine
 Stafford, M, St Cross
 Tait, P S, Wolfson
 Teleman, C, All Souls
 Thomas, S E, Bodleian Libraries
 Valente Pinto, A M, Faculty of Clinical Medicine
 Vazquez-Medina, O, Wadham
 Walker, T M, Oriel
 Waters, M J, Worcester
 Whitehouse, A M, Centre for Tropical Medicine
 Whiteley, N J, Occupational Health Service

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation 28 September

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 6 October noon

1 Oration by the Vice-Chancellor

The Vice-Chancellor will address the House.

2 Admission of Pro-Vice-Chancellors

The following persons will be nominated by the Vice-Chancellor to be his deputies for the year 2015-16 and will be admitted to office:

Professor R W Ainsworth, MA DPhil Oxf, Master of St Catherine's

Professor S L Mapstone, MA DPhil Oxf, Fellow of St Hilda's

Professor I A Walmsley, BSc Lond, PhD Rochester, Fellow of St Hugh's

Professor J N P Rawlins, MA DPhil Oxf, Fellow of Wolfson

The Revd R Waller, BD PhD Lond, MTh Nott, MA Oxf, Principal of Harris Manchester

Dr S J Goss, MA DPhil Oxf, Fellow of Wadham

Professor W S James, BSc Birm, MA DPhil Oxf, Fellow of Brasenose

Professor P A Madden, MA Oxf, DPhil Sus, Provost of Queen's

Professor R J Carwardine, MA DPhil Oxf, President of Corpus Christi

Dr A Prochaska, MA DPhil Oxf, Principal of Somerville

Professor A E Trefethen, BSc Cov, PhD Cran, Fellow of St Cross

Dr R M Surender, BA Essex, MSc DPhil Oxf, Fellow of Green Templeton

3 Admission of Clerks of the Market

Mr J Hackney, BCL MA Oxf, Emeritus Fellow of St Edmund Hall and Wadham, nominated by the Chancellor, and **The Revd Dr C P Thompson**, MA DPhil Oxf, Fellow of St Catherine's, nominated by the Vice-Chancellor, will be admitted to office as Clerks of the Market for the year 2015-16.

¶ The Oration by the Vice-Chancellor and the admission of the Pro-Vice-Chancellors and Clerks of the Market will take place in Convocation House.

Congregation 13 October

¶ Members of Congregation are reminded that any two members may, not later than **noon on 5 October**, give notice in writing to the Registrar that they intend to oppose or amend the resolutions at 1 and 2 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried, and the meeting may be cancelled.

(1) Voting on a Resolution authorising the use of space at the Radcliffe Observatory Quarter

Explanatory Note

On 11 March 2014 Congregation authorised a temporary allocation of space in the Gibson Building at the Radcliffe Observatory Quarter (ROQ) to the Department for Primary Care Health Sciences (DPCHS). That allocation enabled the DPCHS to bring its activities together at the ROQ prior to its relocation to the former Outpatients building (now Radcliffe Primary Care).

The relocation was expected to take place by 31 August 2015, but is now scheduled for Michaelmas term 2015. The resolution below extends the allocation in the Gibson Building to reflect this change in timing.

Text of Resolution

That approximately 700 sqm net usable area on the first floor of the Gibson Building (building number 598) should continue to be allocated to the Department of Primary Care Health Sciences for a period of four months from 1 September 2015 to 31 December 2015 or until the refurbished ROQ Outpatients building (now Radcliffe Primary Care) is available for occupation, whichever is the earlier.

(2) Voting on a Resolution authorising the use of space at Osney Mead

Explanatory Note

On 18 March 2015 Congregation approved the allocation of the Old Power Station building on Arthur Street to the Saïd Business School, with a view to the building being converted into a new Executive Education facility. The associated explanatory note discussed the current usage of the Old Power Station for museum storage, its poor functional suitability and the need for a Joint Museums' Collections Study Centre (*Gazette* no 5090, 12 March 2015, p415).

While that allocation did not require the museums to vacate the Old Power Station

building in advance of the Collections Study Centre being available, in light of the poor functional suitability of the building Academic Services and University Collections has agreed to start transferring the artefacts to a preparation space in which they could be digitised, made ready for relocation and partially stored until the proposed Collections Study Centre becomes available.

The Alden Press Annex (or Green Shed) at Osney Mead is the recommended location of this preparation space. This space is available from 1 October 2015 and the Planning Resource and Allocation Committee has approved an initial allocation of 500 sqm net usable area within that building to enable work to commence at the earliest opportunity. Congregation is asked to authorise the use of the entire building (850 sqm net usable area).

Text of Resolution

That approximately 850 sqm net usable area in the Alden Press Annex (building number 848) be allocated to the University museums from 1 November 2015 to 30 September 2018 or until the Museums' Collection Research Centre is available, whichever is the earlier.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Examinations and Boards

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Medical Sciences Board

DPHIL PROGRAMMES IN MEDICAL SCIENCES DIVISION/DOCTORAL TRAINING CENTRE

to amend requirements re assessors for Confirmation of Status

DPHIL IN EXPERIMENTAL PSYCHOLOGY

to increase Transfer of Status report word limit from 3,000 words to 6,000 words to reflect longer thesis length

MSC IN CLINICAL EMBRYOLOGY

to remove regulations relating to the Practical Skills Test

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