

# Gazette



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# Council and Main Committees

**Congregation** 21 November

## Degree by Resolution

*This content has been removed  
as it contains personal  
information protected under the  
Data Protection Act.*

## Council of the University

### Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Cohn, M A**, Department of Biochemistry  
**McLain, S E**, Department of  
Biochemistry  
**Newton, R J C**, St John's  
**Pratt, L**, Linacre  
**Wagner, D**, Oxford University  
Computing Services

### Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

# Congregation

**Congregation** 24 November

## Contested election

Board of the Faculty of Oriental Studies  
Details are in 'Elections' section below.

**Congregation** 28 November

## Degree by Resolution

*This content has been removed  
as it contains personal  
information protected under  
the Data Protection Act.*

**Congregation** 13 December 2 pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on 5 December**, give notice in writing to the Registrar that they intend to oppose either of the legislative proposals below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise, the legislative proposals shall be carried, and the meeting may be cancelled.

### (1) Voting on Legislative Proposal: Secretary of Faculties and Academic Registrar

#### Explanatory Note

Following a change in title from 'Secretary of Faculties and Academic Registrar' to 'Deputy Registrar', these changes transfer functions associated with the former title to the Registrar, who may delegate those functions as appropriate.

*WHEREAS it is expedient to update a reference in Part 17 of the Schedule to the Statutes, THE UNIVERSITY ENACTS AS FOLLOWS.*

In Part 17, section 17.10, of the Schedule to the Statutes concerning the prize for an English poem on a sacred subject (Supplement (1) to *Gazette* No. 4633, 9 October 2002, pp. 133–59), delete 'Secretary of Faculties and Academic Registrar' and substitute 'Registrar'.

*Regulations to be made by Council if this Statute is approved*

**1** In Council Regulations 17 of 2002 concerning divisional boards, Council Regulations 18 of 2002 concerning faculties, Council Regulations 19 of 2002 concerning faculty boards and Council Regulations 25 of 2002 concerning trusts, delete all references to 'Secretary of Faculties and Academic Registrar' and substitute 'Registrar'.

**2** This regulation shall be effective from the date on which the Statute is approved by Congregation.

*Regulations to be made by the Proctors if this Statute is approved*

**1** In regulation 2 of Proctors' Regulations 1 of 2003, concerning Disciplinary Regulations for Candidates in Examinations, delete 'Academic Registrar and Secretary of Faculties' and substitute 'Registrar'.

**2** This regulation shall be effective from the date on which the Statute is approved by Congregation.

### (2) Voting on Legislative Proposal: Bodleian Curator of Music Fund

#### Explanatory Note

The following legislative proposal amends the title of the above fund and clarifies that it is to be administered by Bodley's Librarian, with oversight from the Curators of the University Libraries.

# Notices

*WHEREAS it is expedient to change the existing provisions governing the Bodleian Curator of Music Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

In the Schedule to the Statutes (Supplement (1) to *Gazette* No. 4633, 9 October 2002, pp. 133–59), after Part 71 insert the following new Part 72<sup>1</sup> (new text underlined, deleted text scored through):

**'§37. Part 72: Alfred Brendel Bodleian Curator of Music Fund**

72.1. The benefaction from the Dunard Fund which comprises £500,000, together with any further donations for this purpose, shall be known as the Alfred Brendel Bodleian Curator of Music Fund.

72.2. The University shall retain all of the Fund as permanent endowment and shall apply the net income of the Fund towards the support of the post of the Alfred Brendel Curator of Music.

72.3. Bodley's Librarian shall be responsible to the Curators of the University Libraries for the administration of the Fund and the application of its income. The administration of the Fund, and the application of its income, shall be the responsibility of the Curators of the Bodleian Library.

*Regulations to be made by Council if the Statute is approved by Her Majesty in Council*

**1** In Part 2 of Council Regulations 25 of 2002 concerning trusts (*Statutes*, 2000, p. 753, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol. 132, p. 1461), delete the part of § 37 concerning the Bodleian Curator of Music Fund and renumber existing §§ 38–171 as §§ 37–170.

**2** This regulation shall be effective from the date on which the Statute approved by Congregation on [date] is approved by Her Majesty in Council.

## Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Miss S Cowburn at the University Offices, Wellington Square (telephone: (2)70193; email: [sarah.cowburn@admin.ox.ac.uk](mailto:sarah.cowburn@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: [elections.office@ox.ac.uk](mailto:elections.office@ox.ac.uk)).

## Consultative notice

### Review of the Medical Sciences Division

On behalf of Council and its committees, the Vice-Chancellor will chair a review of the Medical Sciences Division in March 2012. The terms of reference for the review are set out below. The review committee would welcome written comments on matters falling within its terms of reference. These should be sent to Ms Judith Finch, University Offices, Wellington Square (email: [judith.finch@admin.ox.ac.uk](mailto:judith.finch@admin.ox.ac.uk)), by **10 February 2012**.

### MEMBERSHIP OF THE REVIEW PANEL

Chair: The Vice-Chancellor

Members:

Pro-Vice-Chancellors for:

Education: Dr Sally Mapstone

Personnel and Equality: Dr Stephen Goss

Planning and Resources: Professor

William James

Research, Academic Services and

University Collections: Professor Ian

Walmsley

Dr Gareth Goodier, Cambridge University

Hospitals NHS Foundation Trust

Professor Roger Goodman, Social Sciences Division

Lord Krebs, Jesus

Dr Richard Levin, McGill

Professor Joe Martin, Harvard

Professor Dame Nancy Rothwell, Manchester

Professor Sir John Tooke, UCL

Professor Ngaire Woods, Department of Politics

### TERMS OF REFERENCE

1. To review divisional strategies in the light of the current internal and external climate, and the forecast for the medium and longer term.

2. To review progress made in response to the division's strategic plans: five-year plan, recent operating statements and any other divisional strategy documents as follows:

review the division's mechanisms for promoting the excellence of academic activities in the faculties and departments which constitute the

<sup>1</sup> The numbering of this Part is subject to the approval of other new Parts of the Schedule and may therefore change.

division, with particular reference to international standards of excellence, and in the context of the university's Strategic Plan and other strategic/policy documents. More specifically, the division's mechanisms for ensuring:

(a) the quality and direction of the research of the division as a whole, including its promotion of interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities

(b) the *overall* quality and direction of undergraduate and graduate programmes offered within the division and the division's policy for the development, monitoring and quality assurance of those programmes, taking account of university policies in relation to:

- access and admissions
- curriculum design and programme structure
- teaching, learning and assessment
- the relationship between teaching and research
- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)
- specific arrangements for the pursuit of graduate studies (including research degrees research training and provision for part-time study)
- relationships with colleges
- student number planning
- quality assurance mechanisms

(c) the division's work in relation to 'third-leg' activities.

### 3. Personnel

To review the division's approach to human resources issues, including:

- academic employment issues
- recruitment and retention
- balance of teaching and learning in academic contracts
- major support staff issues
- career development
- equal opportunities.

### 4. Space and capital expenditure

Current and future plans, including:

- new build/refurbishment
- laboratory and teaching space
- research equipment
- services including links with ASUC.

### 5. Finance

To consider the current and long-term financial position of, and funding arrangements for, the division and its financial strategy.

### 6. Organisation and administration

To review the organisation of the division, its management structures and the relationship between the faculties/departments and the division, and between the division and other university bodies and committees, including such matters as:

- strategic planning
- leadership and management
- administration
- devolution of responsibilities between units within the division, and between the division and its units
- fundraising
- relationship (structural and operational) with:
  - (a) cognate subject areas
  - (b) colleges
  - (c) National Health Service bodies
  - (d) national and international bodies, including research councils and funding bodies to which it is linked in teaching and research.

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## General notices

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### Gazette publication arrangements

The final *Gazettes* of Michaelmas term will be published on 1 and 8 December. Publication for Hilary term will begin on 12 January. The usual deadline arrangements will apply.

### Oxford Teaching Awards

The winners of the sixth annual Oxford Teaching Awards were announced on 10 November. The awards acknowledge and reward excellence in teaching and in the support of teaching and learning. Winners include academic staff, technicians, administrative staff, IT staff and librarians. The full list of awards and winners can be seen at: [www.ox.ac.uk/gazette/teachingawards2011](http://www.ox.ac.uk/gazette/teachingawards2011).

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## Appointment

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### Directorship of the Oxford University Museum of Natural History

**Paul Smith**, BSc Leic, PhD Nott, Professor of Palaeobiology; Head, School of Geography, Earth and Environmental Sciences and Director, Lapworth Museum of Geology, Birmingham, has been appointed to the Directorship of the Oxford University Museum of Natural History with the title of Professor of Natural History with effect from 1 February 2012.

Professor Smith will be a fellow of Kellogg College.

# Lectures

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## Institutes, Centres and Museums

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### Foundation for Law, Justice and Society/ Centre for Socio-legal Studies

#### THE SOCIAL AND POLITICAL FOUNDATIONS OF CONSTITUTIONS SERIES

##### *Seminar*

The following seminar will take place  
10 am–4 pm on 8 December in Jesus College,  
Ship Street Centre.

*Subject:* 'The social and political  
foundations of constitutions: Argentina,  
South Sudan, Iceland and Israel'

##### *Seminar*

**Professor David S Law**, Washington  
University, St Louis, will deliver a seminar  
10 am–noon on 9 December in the Haldane  
Room, Wolfson.

*Subject:* 'Sham constitutions'

## Rhodes House

### REX NETTLEFORD MEMORIAL LECTURE

**Sir Shridath Ramphal**, former Secretary-  
General of the Commonwealth and co-chair  
of the Commission on Global Governance,  
will deliver the first Rex Nettleford Memorial  
Lecture at 5 pm on 5 December in Rhodes  
House. Followed by drinks. If possible,  
please register your attendance: wardens.  
assistant@rhodeshouse.ox.ac.uk.

*Subject:* 'Rex Nettleford: "a joyous race  
just begun"'

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## Colleges, Halls and Societies

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### Kellogg

**Professor Dame Kay Davies** will give the  
third OIBC Anne McLaren Memorial Lecture  
at 5 pm (tea) for 5.30 pm on 1 December in  
Kellogg College. The President of Kellogg  
and the Trustees of the Oxford International  
Biomedical Centre invite all to attend.  
Ticket-only event. Details/bookings via  
sandra.gee@kellogg.ox.ac.uk.

*Subject:* 'Challenges of therapy for  
Duchenne muscular dystrophy'

# Examinations and Boards

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## Examinations for the Degree of Doctor of Philosophy

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### Changes to Examination Regulations

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For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see [www.ox.ac.uk/gazette/examinationregulations](http://www.ox.ac.uk/gazette/examinationregulations).

### Continuing Education

STATUS OF PROBATIONER RESEARCH  
STUDENTS: MLITT/MSC BY RESEARCH/  
DPHIL

- a) to reduce the normal maximum number of terms allowed for holding PRS status from 12 to 8 for part-time students
- b) other minor changes

# Colleges, Halls and Societies

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## Obituaries

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### Merton

Grant James Edward Bates, 1975;  
18 September 2011. Aged 58.

John Hempstead, 1949; 1 July 2011.  
Aged 82.

Peter Samuel Sykes, 1950; 12 September  
2011. Aged 81.

### St Hilda's

Jane Elizabeth Belson, 1970;  
7 September 2011. Aged 59.

Valerie Ross Belton, 1943; 3 November  
2011. Aged 86.

Margaret Judith Bliss (*née* Massey  
Stewart), 1951; 1 October 2011. Aged 80.

Juliet Horatia Browne (*née* Buxton),  
1955; 10 November 2011. Aged 74.

Elsbeth Isobel Walker Gregory (*née*  
Milburn), 1933; 5 September 2011.  
Aged 96.

Virginia Elizabeth Henes (*née* Evans),  
Exhibitioner 1965; November 2011.  
Aged 65.

Jill Ardamine Higgs, Exhibitioner 1945;  
26 September 2011. Aged 88.

Judith Ann Mayou (*née* Bowler), 1960;  
7 September 2011. Aged 69.

Mary (Molly) Winifred Moberly (*née*  
Martin), 1932;  
29 October 2011. Aged 98.

Pamela Rosemary Pestell (*née* Scales),  
Scholar 1949; 1 October 2011. Aged 80.

# Elections

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## Contested Election

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### Board of the Faculty of Oriental Studies

One ordinary member elected by all members of the faculty, exclusive of the persons qualified to be official members as per Regulation 19.7:

| <i>Current/Retiring Member</i> | <i>To hold office until</i> |
|--------------------------------|-----------------------------|
|--------------------------------|-----------------------------|

|                                      |         |
|--------------------------------------|---------|
| Professor W L Treadwell,<br>St Cross | MT 2012 |
|--------------------------------------|---------|

The following nominations have been received:

**R G Hoyland**, MA DPhil Oxf, Fellow of St Cross

*Nominated by:*

*I Bangha*, Wolfson  
*L J N Mignon*, St Antony's  
*N Sinai*, Pembroke  
*D G K Taylor*, Wolfson

[No candidate statement received.]

**Dirk Meyer**, MA PhD Leiden, Fellow of Queen's

*Nominated by:*

*P B Ditmanson*, Pembroke  
*M Hillenbrand*, Wadham  
*S-Y Kan*, Wadham  
*Y Song*, Faculty of Oriental Studies

*Candidate statement:*

Chinese is currently represented by only one ordinary member of the Faculty Board in Oriental Studies, despite the size and importance of this subject group and the very large number of students for whom it is responsible. Our sole member on the board is also on leave at present, leaving the group with still less of a presence on the most important decision-making body of the Faculty. This under-representation is particularly regrettable given that the subject group has been without a professor since 2009 during what is a critical time for the development of Chinese Studies within the University. My nomination has been proposed as a means of providing some minimal rectification of this anomaly. I hope that my presence on the Board will assist the Board in their discussions

pertaining to Chinese and the East Asian sub-faculty generally, whilst also helping the Chinese subject group to understand and implement Board decisions. As a reasonably new member of the Faculty who has come from a very different academic system, I am also very keen to gain as much understanding as possible of the administrative workings of the Faculty and the Division.

### General notes:

Ballot papers were sent out by 7 November to those eligible to vote in the contested election. Completed ballot papers must be received by the Elections Office not later than **4 pm on 24 November**.

For further information, please contact the Elections Officer ([shirley.stacey@admin.ox.ac.uk](mailto:shirley.stacey@admin.ox.ac.uk)).



# Advertisements

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

Telephone: 01865 (2)80548

Web: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising)

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (i.e. eight days before publication). Advertisements must be submitted online.

## Charges

*Internal advertisers (chiefly University/college staff and students, and staff of OUP): £22.50 (inc. VAT) per insertion of one advertisement. (For full details of those entitled to this rate, see cl. 6 in 'Extracts from the terms and conditions of acceptance of advertisements' below.)*

*External advertisers: £27.50 (inc. VAT) per insertion of one advertisement.*

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25 per cent.

## Length

The charges given above are for an advertisement of 70 words or fewer in length. Advertisements of between 71 and 150 words are charged at double rate. Advertisements of over 150 words are not accepted.

## Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Extracts from the terms and conditions of acceptance of advertisements

### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

### Charges

6. Two separate charging arrangements will apply, for internal and external advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates are also available online at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

For the internal rate to apply, the advertisement must be supplied for publication by a person who can demonstrate membership of one of the following categories: current or retired members of Congregation; employees of the University; fellows and employees of colleges; employees of OUP; undergraduate members of any college, hall or other society of the University as listed in Statute V; those on any of the following registers: Graduate Students, Recognised Students, Visiting Students; students of the Department for Continuing Education following a course of study for any degree, diploma or certificate of the University for which regulations are published in the current edition of the *Examination Regulations*.

### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

## Advertisers' Warranty and Indemnity

### 13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising), and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

### Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.



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## Miscellaneous

### Gazette publication arrangements

**Advertisers are asked to note** that the remaining *Gazettes* of Michaelmas term will be published on 1 and 8 December. Publication for Hilary term will begin on 12 January. The usual deadline will continue to apply (see above).

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## Oxford University Newcomers' Club

### The Oxford University Newcomers' Club

at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the Club every Wed. 10.30-12 from 0th week to 9th week, both inclusive. Newcomers with children (0-4) meet every Fri. in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

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## Antiques bought and sold

**Antiques and decorative objects** bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon-Fri 9.30-5, Sat 10-5. Tel.: 01993 705026. Mobile: 07831 585014.

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## Restoration and conservation of antique furniture

**John Hulme** undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel.: 01608 641692.

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## Services offered

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc., 266 Banbury Rd, Oxford. Tel.: 01865 514655. Fax: 01865 514656. Email: [staff@mbesummertown.co.uk](mailto:staff@mbesummertown.co.uk). Also at 94 London Rd, Oxford. Tel.:

01865 741729. Fax: 01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

**Tree surgery.** Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson 07976 261850 or 0845 458 2980.

**Airport/taxi service.** Highly reliable service, 20 years' experience of getting you to the airport stress free. Business or pleasure. Comfortable Mercedes saloon or Volvo Estate and 7-passenger XLWB Mercedes for those with lots of luggage. Child seats available. Fully licensed and insured. Sample car prices: Oxford to Heathrow, from £73; Eurostar, £95; Cambridge, £120. Call Clive Roberts to discuss your needs or for advice. Account customers welcome. Mobile: 07917 566077. Home: 01865 778608. Email: [cliveroberts@talktalk.net](mailto:cliveroberts@talktalk.net).

**Carpenter/joiner.** For bookcases, wardrobes, etc., made on site to your specifications. Portfolio available. Call Rob Guthrie on 01993 868892 (evening) or 07961 444957 (daytime). Email: [rob@robguthrie.com](mailto:rob@robguthrie.com). Web: [www.robguthrie.com](http://www.robguthrie.com).

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**Computer assistance** for all your computer needs. Serving the academic community for more than 12 years. We fix laptops, network problems, email, viruses. At 154 Oxford Rd. Tel.: 01865 451177.

**Knead Me Massage Therapies** opens brand-new clinic in exclusively refurbished premises in Oxford! Be one of the first to book deep tissue, combination or anti-stress massage at our new clinic. Come enjoy the relaxation and comfort of our new heated ergonomic beds and rooms to help melt away your muscle

tension and stress. Benefit from our fantastic opening specials or buy gift vouchers for Christmas. See [www.kneadme.co.uk](http://www.kneadme.co.uk) or 01865 244811.

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## Domestic services

**Carpet/upholstery/rug cleaning** by Grimebusters, Oxfordshire's local specialists. Domestic, commercial and college. We offer you the latest wet or dry cleaning systems at highly competitive rates. Fully insured, trained and NCCA approved. Free estimates and friendly advice. Tel.: 01865 726983 / 01235 555533 / 01993 868924.

**Tidy Outlook services:** garden maintenance including grass cutting, hedge trimming, pruning, lopping, weeding and garden clearance. Friendly family service, weekly, fortnightly, monthly or just one visit. Fully insured, free estimates, small jobs welcome. Please tel. 01865 891749 or 01235 532136.

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## Situations vacant

**Full-time Administrator** for Magna Carta College in Summertown, for immediate start. Previous experience required, including use of all Microsoft systems. Knowledge of admissions process, visa requirements preferred. The ability to multi-task, deal with graduate and undergraduate students and professors is required. Contact: Maggie Faulkner, Vice Dean 01865 593131.

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## Houses to let

**An Englishman's home is his castle** - so the saying goes. We cannot pretend we have too many castles, but if you seek quality rental accommodation in Oxford or the surrounding area, we can help. QB Management is one of Oxford's foremost letting agents, specialising in lettings to academics, medical personnel and other professionals. We aim to offer the friendliest and most helpful service in Oxford. Visit [www.qbman.co.uk](http://www.qbman.co.uk) for details of all properties available. Or phone, fax or email with your requirements and we will do whatever we can without obligation. Tel.: 01865 764533. Fax: 01865 764777. Email: [info@qbman.co.uk](mailto:info@qbman.co.uk).

**Ethical letting?** College and County have quietly established themselves as a contemporary lettings and property management company with a more European, partnership approach within the Oxford market. We look after more than 250 properties within the city and are experienced in meeting the needs of academics both as clients and applicants. For more information, call 01865 722722 or go to [www.collegeandcounty.biz](http://www.collegeandcounty.biz).

**Scott Fraser** are offering a period 4-bedroom family home in Bullingdon Rd with spacious accommodation over 3 floors. Three reception rooms, study, rear garden, contemporary bathroom and large kitchen/diner with high

quality fixtures and fittings. Flexible with furnishings. Council tax band E. On-street permit parking, £1,850 p.c.m. Viewing highly recommended. Please contact Anna on 01865 244666 to arrange a viewing.

**Charming townhouse to let**, located at St George's Park (3 miles from city centre), within a setting of 12 acres of communal grounds. Four bedrooms: 2 double bedrooms with en suite bathrooms and 2 smaller bedrooms. Fully furnished at a high standard (antiques and works of art), piano and delightful garden. Available from Jan. to June/July 2012. Price: £1,200 p.m. excl. utilities and council tax. Contact: v.rodriquez-blanco@bham.ac.uk.

**Large, 4-bedroom Victorian house** in prime north Oxford location (Kingston Rd) available for rent from mid-Mar. until mid-Aug. 2012. Perfect for academic couples/families visiting Oxford (very close to excellent schools). Rent negotiable depending on number of bedrooms needed. Please contact Dr Craig Jeffrey: craig.jeffrey@ouce.ox.ac.uk.

**Delightful 3-double-bedroom** semi-detached property located in the charming and sought after village of Stanton St John. Recently refurbished to a very high standard throughout with amazing and uninterrupted views of the countryside. Property has large private garden, driveway parking and garage. Offered unfurnished. No pets. Council Tax band F. Rent £1,400 p.c.m. Contact Emily Rowe at Scott Fraser: 01865 761111 or emily@scottfraser.co.uk.

**Close to city centre**, £1,400 p.c.m. exc. Large unfurnished house close to the rail station and within walking distance of the city centre. Period property recently refurbished throughout. Accommodation comprises of 3 reception rooms, kitchen, 3 bathrooms, 5 bedrooms and garden. For further details please contact Bridget Ronaldson at Savills on 01865 269082.

**For rent to responsible couple** with references: 2-bedroom c.h. modern house with parking, private and communal garden. Very peaceful, leafy attractive location (off Iffley Turn) close to excellent amenities. Available end Jan. for a minimum of 6 months (renewable). Sorry no pets, smokers or children. House to be redecorated and refurbished by start of tenancy. Rent around £1,000 p.m. plus council tax and utilities. Tel.: 01865 361494. Mobile: 07775 316724. Email: southend104@hotmail.com.

**East/south Oxford.** Newly redecorated furnished house available immediately. Two double bedrooms, bathroom, lounge, kitchen/diner, sunroom, attic room and garage. G.c.h. plus open fire. Lovely garden and close to park/transport/amenities. Would suit a couple, small family or 2 professional sharers. More details/photos available on request, £995 p.c.m., excl. utilities and council tax. Contact Clare: mackay@fmrib.ox.ac.uk.

## Flats to let

### *University Land Agent's and Accommodation Office*

The University Land Agent's and Accommodation Office maintains registers of university housing, and of private rental accommodation, available to full-time students, academic visitors and some employees of the university. See [www.admin.ox.ac.uk/accommodation](http://www.admin.ox.ac.uk/accommodation).

**Visiting Oxford?** We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and university departments, available for 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: [www.weeklyhome.com](http://www.weeklyhome.com). Email: [info@weeklyhome.com](mailto:info@weeklyhome.com) or tel.: 01993 811711.

**One-bedroom furnished flat** on first floor of family house (independent access) in Botley. Residential area, overlooking green, country views; walk to shopping centre. Entrance hall, bedroom, living room, kitchen, bathroom. Carpeted, furnished including fridge/freezer, washing machine, microwave, utensils; on regular bus route; parking: £895 p.c.m. incl. bills except telephone/Internet. Ideal for n-s couple; no pets. References required. Email: [globewide@gmail.com](mailto:globewide@gmail.com). Tel.: 07841 867967.

## Accommodation offered

**Visiting academics welcomed** for short or long stays in comfortable home of semi-retired academic couple, situated in quiet, exclusive, leafy central north Oxford within walking distance of main university buildings, town centre, parks, river, shops and restaurants. Rooms have colour TV, tea, coffee, kettle, refrigerator, microwave, free wireless broadband and central and independent heating. Very moderate terms. Linen, cleaning and breakfast included. Tel./fax: 01865 557879. Email: [DVL23@talktalk.net](mailto:DVL23@talktalk.net).

**Not sure where to live?** Read and watch our great Navigator Guides with guide rents, videos, bar and area reviews. Web: [www.finders.co.uk/guides](http://www.finders.co.uk/guides). Tel.: 01865 200012.

**Scott Fraser** - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666.

**Academics, parent or students** looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality

accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel.: 01865 481489 (01865 435229 out of hours), email: [info@abodesuk.com](mailto:info@abodesuk.com), or visit: [www.abodesofoxford.com](http://www.abodesofoxford.com).

**Modern, quiet and light** single and double studio apartments and 2-bedroom flat. East Oxford, 10 mins. walk to Magdalen Bridge, 5 mins. to shops. Fully furnished and equipped for cooking, laundry (washer/drier), wireless broadband, flat screen TV, DVD, CD player. Serviced weekly. Off-road car parking. Available now for short term rental - weeks or months. Contact: [stay@oxfordbythemoth.com](mailto:stay@oxfordbythemoth.com).

## Accommodation sought

### *University Accommodation Office*

Landlords - do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short and long-term accommodation for students, academic visitors, postdocs and members of the university. Our new quick and easy Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: [www.oxfordstudentpad.co.uk](http://www.oxfordstudentpad.co.uk). For information: 01865 280811.

**Going abroad?** Or just thinking of letting your property? QB Management is one of Oxford's foremost letting agents and property managers. We specialise in lettings to academics, professionals and their families, and have a constant flow of enquiries from good-quality tenants seeking property in the Oxford area. For details or informal help and advice without obligation, contact us. Tel.: 01865 764533. Fax: 01865 764777. Email: [info@qbman.co.uk](mailto:info@qbman.co.uk). Or visit our website, [www.qbman.co.uk](http://www.qbman.co.uk), to see how we could be marketing your property.

**Milton Friedman** the landlord would hate increasing rental legislation, but would inflation boosting his rental income cause him sleepless nights? Finders Keepers - negotiating buy-side demand for Oxford's economists for 35+ years. Tel.: 01865 200012. Web: [www.finders.co.uk](http://www.finders.co.uk).

## Self-catering apartments

**OxfordShortlets** offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide

selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel.: 01865 311696. Fax: 01865 511010. Email: [admin@oxfordshortlets.co.uk](mailto:admin@oxfordshortlets.co.uk). Web: [www.oxfordshortlets.co.uk](http://www.oxfordshortlets.co.uk).

**Sustainable short-term accommodation** in Summertown. The Oxford EcoFlat is a 2-bedroom flat in Summertown, north Oxford, accommodating up to 4 people with private garage and communal garden. The flat has been eco-renovated to create a light, healthy, energy efficient living space. Two mins. walk to shops and cafés and 10 mins. by bus to city centre. From 3 nights to 6 months. Serviced and fully equipped. Contact: [www.ecoflat.co.uk](http://www.ecoflat.co.uk), 07798 725077.

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#### Office space available

**Office accommodation** in north Oxford, 5 mins. from St Giles'. Detached garden bungalow with private access, 4 rooms and amenities. Alternatives: a suite of 3 rooms, another of 2 rooms. Facilities include BT, NTL, fax outlets, broadband, car-parking. Quiet location. Tel.: 01865 511111.

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#### Holiday lets

**Midhurst.** Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) – or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm – woods, valleys, river, bluebells, wildlife. Available weekends; low winter prices; big Oxford discount. Pictures at <http://web.me.com/haroldcarter/Wakeham-Home/> or email [haroldcarter@mac.com](mailto:haroldcarter@mac.com).

**Cornwall,** cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c.h., wood burner and broadband. Ideal for reading, writing, painting, walking. Short winter breaks available from £200. Tel.: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Greek island holidays.** Since 1992, Thalpos Holidays has been personally selecting holiday properties and locations for independent travellers and their families. Villas with private pools and charming cottages by the sea in Skopelos, Skiathos, Alonissos, Corfu, Paxos, Lefkas, Kefalonia, Zante and, new for this year, coastal locations in the southern Peloponnese. Prices start from £65 per night! Visit us at [www.holidayislands.com](http://www.holidayislands.com) or contact us at [info@holidayislands.com](mailto:info@holidayislands.com). Tel.: +30 24240 29036.

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#### Property for sale

**Charming 2-bed cottage** in Cholsey for sale: chain-free. Sash windows, open chimneys, original quarry tiles, 2 bright and spacious double bedrooms, 2 receptions and garden over 140'. Off-road parking; under 10 mins. walk to railway station (direct trains to Paddington/Reading/Oxford); convenient for the M4 and M40, a slipway onto the Thames and the Ridgeway; £235,000. See: [www.rightmove.co.uk/property-for-sale/property-35687729.html](http://www.rightmove.co.uk/property-for-sale/property-35687729.html).

# Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the university should refer to the Student Funding website for advice on fees and funding at [www.ox.ac.uk/feesandfunding](http://www.ox.ac.uk/feesandfunding).

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#### Osler Memorial Fund Travel Grants

Medical Sciences Division; Osler Memorial Fund Travel Grants; for teachers in Oxford Medical School pre-clinical departments to pursue special study connected with medicine outside Oxford; maximum £600; <http://intranet.medsci.ox.ac.uk/guides/funding-guides/osler-memorial-fund>

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#### Phyllis and Eileen Gibbs Travelling Research Fellowship

Newnham College, Cambridge; Phyllis and Eileen Gibbs Travelling Research Fellowship 2012–13; open to female graduates with considerable research experience (normally postdoctoral) intending to undertake fieldwork projects outside the British Isles (and normally not within their own countries of residence) in Biology, Archaeology, Social Anthropology or Sociology; up to £18,000; 9 January; [www.newn.cam.ac.uk/joining-newnham/travelling-fellowships](http://www.newn.cam.ac.uk/joining-newnham/travelling-fellowships)

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#### Rawnsley Graduate Scholarship

St Hugh's; Rawnsley Graduate Scholarship; for a student who has been offered place to begin DPhil study at Oxford in October 2012 in Czech, Slovak or Polish Languages or Literature (or English, if student is of Czech, Slovak or Polish nationality); fees (at the Home/EU rate) and £12,300 maintenance allowance for 3 years; 9 March; [www.st-hughs.ox.ac.uk](http://www.st-hughs.ox.ac.uk)



# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the university and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The university is committed to equality and valuing diversity.

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## University of Oxford

Department of International Development; University Lecturership in Migration Studies; £42,733–£57,431; noon, 18 January; [www.admin.ox.ac.uk/fp](http://www.admin.ox.ac.uk/fp)

Department of Plant Sciences; Wood Professorship of Forest Science; 16 January; [www.ox.ac.uk/about\\_the\\_university/jobs/fp](http://www.ox.ac.uk/about_the_university/jobs/fp)

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## Colleges, Halls and Societies

Balliol; Assistant Librarian; £22,971–£25,101; 2 December; [www.balliol.ox.ac.uk/vacancies/2011/october/assistant-librarian](http://www.balliol.ox.ac.uk/vacancies/2011/october/assistant-librarian) or 01865 277709

Jesus; non-stipendiary Junior Research Fellowship in Geography; £2,183 salary enhancement; 9 January; [www.jesus.ox.ac.uk](http://www.jesus.ox.ac.uk)

Jesus; Accommodation Services Manager; £29,099–£33,734; 1 December; [www.jesus.ox.ac.uk](http://www.jesus.ox.ac.uk)

Lady Margaret Hall and the Faculty of English Language and Literature; University Lecturership (CUF) in Victorian Literature with a Tutorship and Official Fellowship in English; £42,733–£57,431; 14 December; [www.lmh.ox.ac.uk/Vacancies.aspx](http://www.lmh.ox.ac.uk/Vacancies.aspx) or [stassistant@lmh.ox.ac.uk](mailto:stassistant@lmh.ox.ac.uk)

New College; Career Development Fellowship in French; £30,688–£31,769 plus allowances; 10 am, 9 December; [www.new.ox.ac.uk/news/career-development-fellowship-french](http://www.new.ox.ac.uk/news/career-development-fellowship-french)

New College and St Hugh's; Anthony Quinton Tutorial Fellowship and stipendiary Lectureship in Classical Philosophy; New College £20,497–£23,072 plus allowances, St Hugh's from £8,123; noon, 2 December; [www.new.ox.ac.uk/news/anthony-quinton-tutorial-fellowship-and-stipendiary-lectureship-classical-philosophy](http://www.new.ox.ac.uk/news/anthony-quinton-tutorial-fellowship-and-stipendiary-lectureship-classical-philosophy)

Oriel; Development Manager; c.£30,000; 12 December; [www.oriel.ox.ac.uk/vacancies](http://www.oriel.ox.ac.uk/vacancies)

St John's; stipendiary Lecturership in Geography (1 April–30 June 2012); £3,047; 6 January; [www.sjc.ox.ac.uk](http://www.sjc.ox.ac.uk)

St John's; Official Fellowship in Ancient History in association with a Clarendon CUF Lecturership in Ancient History; £42,733–£57,431; 6 January; [www.sjc.ox.ac.uk](http://www.sjc.ox.ac.uk)

Trinity; Junior Research Fellowship in English Literature; 16 January; [www.trinity.ox.ac.uk/pages/appointments.php](http://www.trinity.ox.ac.uk/pages/appointments.php)

University College; Junior Research Fellowship in History; £19,560 plus benefits; 19 December; [www.univ.ox.ac.uk/news\\_and\\_announcements/vacancies/](http://www.univ.ox.ac.uk/news_and_announcements/vacancies/)

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## External Vacancies

University of Cambridge; Regius Professorship of Hebrew; 16 December; [www.admin.cam.ac.uk/offices/academic/secretary/professorships](http://www.admin.cam.ac.uk/offices/academic/secretary/professorships)

University of Cambridge; Sir Thomas Adams's Professorship of Arabic; 16 December; [www.admin.cam.ac.uk/offices/academic/secretary/professorships](http://www.admin.cam.ac.uk/offices/academic/secretary/professorships)

Girton College, Cambridge; Science Research Fellowship; £18,190–£20,409 pre-PhD, £19,261–£21,652 post-PhD; noon, 11 January; [www.girton.cam.ac.uk](http://www.girton.cam.ac.uk)

Published with the authority of the University of Oxford by Oxford University Press; registered as a newspaper at the Post Office; printed at Oxuniprint, Langford Locks, Kidlington, Oxon OX5 1FP.

### Subscription charges:

see [www.ox.ac.uk/gazette/subs](http://www.ox.ac.uk/gazette/subs) or tel. Oxford (2)80545

**Next Gazette: Thursday, 1 December.**

*Gazette* copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

### Gazette online:

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