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Council and Main Committees

Council of the University

Nomination of external member of Council

Under regulation 9.3 of Congregation Regulations 2 of 2002, the nomination below shall be deemed to be approved unless not later than **4pm on Friday, 25 July**, the Registrar has received from not fewer than 20 members of Congregation a written request for a postal ballot to be taken in respect of that nomination.

Approval of nomination of Mr David Norgrove as an external member of Council

The nomination by Council, under the provisions of section 4 (7)–(10) of Statute VI, of **Mr Norgrove** as a member of Council for a four-year period from Michaelmas term 2014 to fill the vacancy left by Ms Alice Perkins standing down after two terms as an external member of Council, is submitted for approval.

Notes on the nominated external member of Council

David Norgrove graduated in Modern History (Exeter College, 1971) and has a diploma in Economics from Cambridge and an MSc in Economics from the London School of Economics. He joined the Treasury as an economist in 1972 and subsequently worked on relations with the IMF, in the Central Policy Unit and on a review of public expenditure accounting. He took leave from the Treasury to spend two years working for First National Bank of Chicago. Mr Norgrove was Private Secretary to the Prime Minister, Mrs Thatcher, between 1985 and 1988, before moving to Marks and Spencer in 1988. At Marks and Spencer he held a number of roles including as Divisional Director for Europe and of Menswear, reviewing the business strategy, and in Executive Director roles between 2000 and 2004. He was the first Chair of the Pensions Regulator 2005–10, and chaired the government review of the family justice system 2010–11. He has been a Trustee, Chair of the Audit Committee and Deputy Chair at the British Museum and carried out a review of governance of the Arts Council in 2012. He has chaired the Low

Pay Commission since 2009 and has chaired the Family Justice Board, which is charged with the implementation of the Family Justice Review, since 2011. He was chairman of Pensions First, a company offering risk management solutions and analytics to pension schemes, banks and insurance companies in the UK and US, between 2011 and May 2014.

Council of the University

Changes in Regulations

Council has made the following changes in regulations, to come into effect on **8 August**.

(a) Regulations relating to the process for the approval of IT capital expenditure

Explanatory Note

It is proposed that a revised approval process be implemented for IT capital expenditure, under which Council, on the recommendation of the Planning and Resource Allocation Committee (PRAC), would approve a three-year rolling budget for IT capital (reviewed annually on the recommendation of PRAC) and IT Committee would be responsible for the management of that budget within the limits set out in Financial Regulations. This provides the IT Committee with the flexibility that is needed to manage changes in technology, requirements and priorities while maintaining strict oversight and

accountability. Changes to the Financial Regulations and to the Regulations of PRAC, Capital Steering Group and IT Committee are proposed to put this into effect.

At the same time, the IT Committee is made responsible for any centrally run IT projects that are not funded from the IT capital budget; these are likely to be small in scale but would cover projects funded from, for example, JISC¹.

Text of Regulations

1 In the Financial Regulations (Council Regulations 1 of 2010), amend regulation 1.5(2) as follows (new text underlined, deleted text scored through):

‘(2) Financial Limits to Authorise Expenditure Commitments

Tables B, C, D, E and FF below summarise the upper internal limits on authority to commit to levels of expenditure (in contract or otherwise). Table B sets out those limits in respect of non-capital departmental expenditure (the rules concerning the authorisation and approval of research projects are set out in regulation 4.1). Tables C and D sets out limits in respect of capital expenditure together with reporting requirements. Table E sets out the limits applicable to investment decisions and Table FF the limits applicable to the financial write-off of bad debts.’

2 Ibid, delete existing Table C and substitute (new text underlined, deleted text scored through):

‘Table C Capital expenditure (other than centrally run IT projects)**

Limit £000	Requiring University Capital Funding	Not requiring University Capital Funding
Over 4,000	<ul style="list-style-type: none"> CSG recommends to PRAC PRAC recommends to Council Council approves 	<ul style="list-style-type: none"> CSG recommends to PRAC PRAC recommends to Council Council approves
1,000–4,000 ***	<ul style="list-style-type: none"> CSG recommends to PRAC PRAC approves and reports to Council 	<ul style="list-style-type: none"> CSG recommends to PRAC PRAC approves and reports to Council
100–1,000	<ul style="list-style-type: none"> CSG recommends to PRAC PRAC approves Formal business case is required 	<ul style="list-style-type: none"> Sponsoring unit may approve up to £500k* Sponsoring division may approve up to £1,000k*
Below 100	<ul style="list-style-type: none"> CSG recommends to PRAC PRAC approves Formal business case not needed 	<ul style="list-style-type: none"> Sponsoring unit may approve*

¹formerly the Joint Information Systems Committee, a company funded by membership subscriptions from Higher and Further Education institutions

* Delegated authority given to divisional boards and heads of unit is subject to the overall budgetary limits approved by PRAC (see regulation 1.4 (1) above).

** For UAS capital projects, the Budget Subcommittee of PRAC is required to receive all proposals for review. In addition, for information technology proposals, the Information and Communications Technology Subcommittee of PRAC is also required to receive and review such projects. University capital funding is defined

as those funds set out in the University's Capital Plan submitted to PRAC and includes funds from the Press and HEFCE as well as the University Capital Fund.

*** The Property Management Subcommittee of PRAC has a delegated authority level for sales and purchases involving amounts of up to £2m that are for property not held as an investment and are unrelated to capital projects.'

3 Ibid, insert new Table D as follows:

Table D Capital expenditure (centrally run IT projects)

Limit £000	Within the IT Capital Budget****	Not requiring University Capital Funding
Over 4,000	<ul style="list-style-type: none"> IT Committee recommends to Council Council approves 	<ul style="list-style-type: none"> IT Committee recommends to Council Council approves
1,000–4,000	<ul style="list-style-type: none"> IT Committee approves and reports to Council 	<ul style="list-style-type: none"> IT Committee approves and reports to Council
100–1,000	<ul style="list-style-type: none"> IT Committee approves Formal business case is required 	<ul style="list-style-type: none"> IT Committee approves Formal business case is required
Below 100	<ul style="list-style-type: none"> IT Committee approves Formal business case not needed 	<ul style="list-style-type: none"> IT Committee approves Formal business case not needed

**** The IT Capital Budget is determined on a three-year annual rolling basis by Council on the recommendation of PRAC. In respect of the IT capital budget, CSG's role is to support PRAC in the development of the overall capital budget, of which the IT capital budget is part, but not to

make recommendations on individual projects within the IT capital budget. The respective roles of IT Committee, Capital Steering Group and PRAC in respect of the IT capital budget are set out in the regulations governing those committees.'

4 Ibid, rename existing tables D–F as E–G respectively and replace all references to them accordingly.

5 In Council Regulations 15 of 2002, Part 5, concerning the Planning and Resource Allocation Committee, amend regulation 5.4 as follows (new text underlined, deleted text scored through):

'5.4. The committee shall be responsible to Council for monitoring and implementing the University's Strategic Plan, setting its annual budget, and resource allocation. In particular, it shall be responsible for the following matters:

(1) reporting annually to Council on the implementation of the University's strategic plan through divisional and service plans;

(2) making recommendations to Council on updates of the University's strategic plan, with reference to divisional plans and with regard to financial sustainability;

(3) recommending the approval, or reference back, of five-year plans prepared annually by the divisional boards, the Department for Continuing

Education, the services, and any other spending sectors, with reference to the University's financial sustainability and against the priorities set out in the University's strategic plan, and reporting to Council as appropriate;

(4) the preparation and annual updating of a five-year rolling plan for income and expenditure for all aspects of the academic, service, and other activities of the University (in the light of plans referred to under (3) above);

(5) making recommendations to Council on the University's annual budget in the light of the overall plan proposed by the Finance Committee and agreed by Council, the annual operating statements from the academic divisions and other spending sectors, and other relevant information;

(6) as part of its annual review of the University's capital budget, recommending to Council an IT capital budget which will be set and updated on a three-year rolling basis and which will be managed by the IT Committee as set out in the regulations governing that committee;

~~(7)~~(6) the development, implementation, refinement, and monitoring of resource allocation procedures to enable annual budgets to be set, and the making of recommendations to Council as appropriate;

~~(8)~~(7) the keeping under review of, and the making of recommendations to Council as necessary on, student numbers, the distribution of students between various categories, and levels of student fee;

~~(9)~~(8) the monitoring of the work of the academic divisions, the Department for Continuing Education, and the services sector against their approved plans and budgets;

~~(10)~~(9) the embedding within the University's processes and culture of greater economy (minimising the cost of an activity), greater efficiency (the relationship between the output of goods and services and the resources used to produce them) and greater effectiveness (the extent to which objectives are met), collectively known as 'value for money';

~~(11)~~(10) the oversight of, and the making of recommendations to Council on, the institutional financial arrangements between the University and the colleges, societies, and Permanent Private Halls in relation to the provision of teaching, research, administration and services;

~~(12)~~(11) the consideration of termly reports on the progress of the University's fundraising for capital and recurrent purposes;

~~(13)~~(12) approval of expenditure on capital projects (other than those within the IT capital budget or other centrally run IT projects) and space allocations and where appropriate reporting to Council on such approvals; and submitting recommendations to Council for expenditure on capital projects (other than those within the IT capital budget or other centrally run IT projects) and space allocations which require approval of Council, all in accordance with the financial limits set out in the Financial Regulations;:

~~(14)~~(13) the consideration of, and the giving of advice to Council on, the use of any resources which are not delegated or allocated to the academic divisions, services, or other bodies (whether trust funds, university reserves, unearmarked benefactions, capital funds, or reserves of any other description);

(15)(14) as appropriate, the consideration of, and the giving of advice to Council on, all aspects of the financial relationships between the University, HEFCE, and other external funding bodies.'

6 In Council Regulations 15 of 2002, Part 11, concerning the Capital Steering Group, amend regulation 11.2 as follows (new text underlined, deleted text scored through):

'11.2. The Capital Steering Group shall:

- (1) consider and make recommendations to the Planning and Resource Allocation Committee on capital project proposals (excluding those within the IT capital budget approved by Council on the recommendation of PRAC or other centrally run IT projects) in accordance with the financial limits set out in the Financial Regulations;
- (2) consider and make recommendations to the Planning and Resource Allocation Committee on any non-recurring revenue projects referred to the Capital Steering Group by the ~~ICT Subcommittee of the Planning and Resource Allocation Committee or by the Buildings and Estates Subcommittee of the Planning and Resource Allocation Committee;~~
- (3) ensure business cases, other than those that are the responsibility of the IT Committee as set out in the regulations governing that committee, have been appropriately prepared, signed by the appropriate officers of the University in accordance with the Financial Regulations and are consistent with the University's priorities and plans;
- (4) consider and make recommendations to the Planning and Resource Allocation Committee on the acquisition, leasing and disposal of land and property in the functional estate;
- (5) oversee the financial management of the design and construction of projects submitted in accordance with these regulations (excluding those within the IT capital budget or other centrally run IT projects);
- (6) develop a long-term capital plan for submission to the Planning and Resource Allocation Committee.'

7 In Council Regulations 15 of 2002, Part 22, concerning the Information Technology (IT) Committee, amend regulation 22.4 as follows (new text underlined, deleted text scored through):

'22.4. The committee shall be responsible for:

- (1) all matters relating to the management, including maintenance, of the University's central IT policies, facilities and services;
- (2) the management of both the IT capital budget as approved by Council on the recommendation of PRAC and other centrally run IT projects. In particular, the committee shall be responsible for:
 - (i) the approval of expenditure on capital projects within the IT capital budget or other centrally run IT projects, where appropriate reporting to Council on such approvals; and submitting recommendations to Council for expenditure on capital projects within the IT capital budget or other centrally run IT projects which require approval of Council, all in accordance with the financial limits set out in the Financial Regulations;
 - (ii) overseeing all capital projects within the IT capital budget insofar as they relate to the University's central IT and in accordance with the approvals given by PRAC and Council or other centrally run IT projects funded from other sources and monitoring expenditure on those projects;
 - (iii) ensuring business cases in respect of the projects under (i) and (ii) above have been appropriately prepared, signed by the appropriate officers of the University in accordance with the Financial Regulations and are consistent with the University's priorities and plans;
 - (iv) reporting annually to PRAC on the commitment and expenditure of the IT capital budget;
 - (v) reporting annually to PRAC on proposals for updating the IT capital budget; and
 - (vi) accounting for the IT capital envelope on the basis of commitment, rather than actual expenditure.

The committee shall publish its procedures for exercising these responsibilities from time to time, subject to the approval of Council;

- (3) the development and implementation of the University's strategy relating to IT;
- (4) overseeing the development of key performance indicators, including the delivery of value for money;

(5) identifying and leading the management of strategic risk in relation to IT;

(6) developing and maintaining policies and regulations regarding the University's IT operations; and

(7) all other IT-related matters of an operational or strategic nature.'

(b) Student Health and Welfare Subcommittee of the Education Committee

Explanatory Note

The following changes, made on the recommendation of Education Committee, amend the regulations for the Student Health and Welfare Subcommittee of the Education Committee to (i) allow the Chair of the Subcommittee to be appointed by the Vice-Chancellor on the recommendation of Education Committee, so that the Chair can be drawn from a wider pool than members or former members of Education Committee; (ii) remove the requirement that there shall be an Advisory Panel for the Student Counselling Service; (iii) replace the term 'person' with the term 'individual', where necessary, to reflect changes to Statute I whereby the term 'person' is now understood to mean an internal member, unless otherwise specified; and (iv) replace the term 'chairman' with the gender-neutral term 'chair'.

Text of Regulations

1 In Part 32 of Council Regulations 15 of 2002, concerning the Student Health and Welfare Subcommittee of the Education Committee, amend existing regulation 32.1 and substitute (new text underlined, deleted text scored through):

'32.1. The Student Health and Welfare Subcommittee of the Education Committee shall consist of:

- (1) a chairman appointed by the Vice-Chancellor on the recommendation of from among members or former members of the Education Committee;
- (2) the Assessor;
- (3) the Director of Student Welfare and Support Services;
- (4) a Senior Tutor elected by the Conference of Colleges;
- (5) a Tutor for Graduates elected by the Conference of Colleges;
- (6) a person elected by the Conference of Colleges;

- (7) a College Nurse appointed by the Association of College Nurses;
- (8) the Head of the Disability Advisory Service;
- (9) an individual person elected by the Association of Oxford College Medical Officers;
- (10) the Vice-President (Welfare and Equal Opportunities), Oxford University Student Union;
- (11) the Head of the Student Counselling Service or his or her nominee.'

2 Ibid, delete existing regulations 32.6–32.10 concerning the Advisory Panel for the Student Counselling Service.

(c) Oxford University Museums Board and the Visitors of the Botanic Garden

Explanatory Note

Further to recommendations made by the ASUC review of the Botanic Garden and Harcourt Arboretum, it is proposed that the Director and the Chair of the Board of Visitors of the Botanic Garden become members *ex officio* of the Oxford University Museums Board (OUMB) and that the Director of the Oxford University Museum of Natural History become a member *ex officio* of the Visitors of the Botanic Garden. It is also proposed that the terms of reference of the Oxford University Museums Board be amended so as to include oversight of the Botanic Garden. The opportunity has also been taken to (i) replace the term 'chairman' with the gender-neutral term 'chair'; (ii) update an outdated reference to the former Committee for the Museums and Scientific Collections; and (iii) replace the term 'person' or 'member' with the term 'individual', where necessary, to reflect changes to Statute I whereby the term 'person' or 'member' is now understood to mean an internal member, unless otherwise specified.

Text of Regulations

1 In Council Regulations 15 of 2002, concerning committees reporting directly to Council, delete existing Part 25 regarding the Oxford University Museums Board and substitute (new text underlined, deleted text scored through):

'Part 25: Oxford University Museums Board

25.1. The Oxford University Museums Board shall consist of:

- (1) the Vice-Chancellor (in the chair);
- (2) the Pro-Vice-Chancellor with responsibility for the Academic Services and University Collections (to deputise in the chair);
- (3) one of the Proctors or the Assessor as may be agreed between them;
- (4)–(78) the directors of the University museums and of the Botanic Garden;
- (89)–(113) the chairman of each of the Boards of Visitors of the University museums and of the Botanic Garden or his or her nominee;
- (124)–(157) one person appointed by each of the academic divisional boards, normally to be a member of that board;
- (168) one person appointed by the Conference of Colleges;
- (179) one member of the Council of the Oxford University Student Union chosen by that Council.

25.2. The ~~board committee~~ may co-opt up to three additional ~~members~~ individuals, preferably with significant collections experience.

25.3. Members shall be appointed for four years in the first instance and are eligible for reappointment. Co-opted members shall be appointed for one year and shall be eligible for reappointment.

25.4. The board shall be responsible for the delivery of the University's strategic plan insofar as it refers to museums and the Botanic Garden and for the fulfilment of the University's vision of its museums and Botanic Garden, including:

- (1) oversight of teaching and research;
- (2) oversight of collections care, including reviews and inspections;
- (3) delivery of shared services;
- (4) cross-museum policies;
- (5) advocacy on behalf of the University museums and Botanic Garden, both within and outside the University'

2 In Council Regulations 2 of 2003, concerning the Botanic Garden, delete existing regulation 2 and substitute (deleted text scored through, new text underlined):

'Governance

2. The Visitors of the Botanic Garden shall be:

- (1) a chairman who shall be appointed by the Vice-Chancellor;
- (2) the Pro-Vice-Chancellor with responsibility for Academic Services and University Collections;
- (3) one of the Proctors or the Assessor as may be agreed between them;
- (4) the Sherardian Professor of Botany, who shall be called Keeper of the Botanic Garden;
- (5) a person appointed by the Department of Plant Sciences;
- (6) a member of Congregation elected by Congregation;
- (7), (8) two persons individuals appointed by Council, who need not be members of Congregation;
- (9) the Director of the Oxford University Museum of Natural History.'

3 Ibid, delete existing regulation 7 and substitute (deleted text scored through, new text underlined):

'7. In carrying out their responsibilities the Visitors shall co-operate with the Oxford University Museums Board Committee for the Museums and Scientific Collections in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care, and promotion of the collections as national and international resources both for teaching and research and for public access.'

(d) Income grants and loan from the College Contributions Fund: 2014 application round

Explanatory Note

This regulation authorises the income grants and a loan which Council has decided to make from the Oxford College Contributions Fund, on the recommendations of the College Contributions Committee following that Committee's consideration of new applications submitted in 2014.

Text of Regulations

(1) The following amounts shall be paid as income grants to the college named, in each case under the provisions of section 5 of Statute XV, for application in the financial year shown:

College	Purpose	2014-15	2015-16	2016-17	2017-18	2018-19
Linacre	Maintenance and refurbishment	50,000	0	0	0	0
Mansfield	Scholarships and Bursaries	20,000	20,000	20,000	0	0
St Edmund Hall	Development Office	25,000	25,000	0	0	0
St Hilda's	Housing allowances	18,200	18,200	18,200	18,200	18,200
St Hugh's	Maintenance and refurbishment	30,000	0	0	0	0
St Peter's	Maintenance and refurbishment	104,000	0	0	0	0
Totals		247,200	63,200	38,200	18,200	18,200

The sums listed are maxima. The payment of each grant, and the precise sum payable, in each subsequent year shall be dependent on the success with which each college meets certain conditions laid down by Council on the recommendation of the College Contributions Committee.

(2) A sum of £225,000 shall be provided to Mansfield College in the 2014-15 financial year as a loan, under the provisions of section 5 of Statute XV, for maintenance and refurbishment expenditure in that year. The loan shall be repayable on terms set by the College Contributions Committee.

(e) Income grants from the College Contributions Fund: further consideration of an application submitted in 2012

Explanatory Note

This regulation authorises the income grants which Council has decided to make from the Oxford College Contributions Fund, on the recommendations of the College Contributions Committee following reconsideration of an application submitted in 2012.

Text of Regulations

A sum of £360,000 shall be paid in the 2014-15 financial year as an income grant to Worcester College under the provisions of section 5 of Statute XV. The grant is provided for the following purposes:

- (i) for maintenance and refurbishment expenditure, a sum of £320,000 (of which £20,000 is to be used as a contribution to the cost of employing an Assistant Bursar); and
- (ii) for development office expenditure, a sum of £40,000.

The sums listed are maxima. The payment of this grant shall be dependent on the success with which the college meets certain conditions laid down by Council on the recommendation of the College Contributions Committee.

General Purposes Committee of Council

Changes in Regulations

The General Purposes Committee of Council has made the following changes in regulations, to come into effect on **8 August**.

(a) Sinclair and Rachel Hood Fund

Explanatory Note

These regulations record the governing terms of the Sinclair and Rachel Hood Fund, established in 2012. Following recent clarification from the donor an amendment is being made to record the gift as permanent rather than expendable endowment.

Text of Regulations

In Section III of Council Regulations 24 of 2002, concerning academic and other posts, amend existing §127 as follows (new text underlined, deleted text scored through):

'§127. Sinclair and Rachel Hood Trust Fund for a Research and Administrative Assistant to the Lecturer in Aegean Prehistory

1. The University receives with gratitude the sum of £100,000 from The Malcolm Hewitt Wiener Foundation to be held as expendable permanent endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University as either expendable or permanent endowment to be held on the same trusts. The assets so held will be known as the Sinclair and Rachel Hood Trust Fund for a Research and Administrative Assistant to the Lecturer in Aegean Prehistory ("the Fund").

2. The University shall retain as permanent endowment those of the assets in the Fund (if any) which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

3. The University shall (1) apply the income of the Permanent Endowment (if any); and

(2) apply the income and, in its discretion, the capital of the remainder of the Fund, towards the salary and expenses of a Research and Administrative Assistant for the Sinclair and Rachel Hood Lecturer in Aegean Prehistory and associated overheads. The Assistant shall undertake research, administrative and other tasks at the direction of the Sinclair and Rachel Hood Lecturer in Aegean Prehistory. If the salary, expenses and overheads of the Assistant are wholly or partly covered from other sources, there are further funds available or the post of Assistant becomes redundant, there shall be discretion to apply the income and/or capital of the Fund to support the Lecturer's research.

4. The administration of the Fund, and the application of its income, shall be the responsibility of the Social Sciences ~~Divisional~~ Board.

5. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund and the management and administration of the Fund and the post of Assistant.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. Regulations 1-10 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

9. Subject to regulation 10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

- (1) cease to be exclusively charitable according to the law of England and Wales; or
- (2) be outside the objects of the University.

10. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

(b) Establishment of the Faculty of Medieval and Modern Languages Prize and Scholarship Fund

Explanatory Note

These regulations establish the 'Faculty of Medieval and Modern Languages Prize and Scholarship Fund' for the advancement of education and learning at, or in connection with, the Faculty of Medieval and Modern Languages, principally but not exclusively through the award of prizes, bursaries and scholarships. It is intended that by resolution of Council (GPC), as trustee, under the Charities Act 2011, the Musgrave Fund, Paget Toynbee Prize Fund, Gerard Davis Prize Fund, Kolkhorst Bequest, Drake Fund for Italian Studies, Marjorie Countess of Warwick Travelling Bursary Fund, Levens Travel Bursary Fund, Arteaga Prize Fund, Fred Hodcroft Prize Fund, Cyril Jones Memorial Prize Fund, Colin Prize Fund, Massart Prize Fund in French Literature, Ramon Silva Memorial Prize Fund in Spoken Spanish, and Beddington Prizes (Modern Languages) Fund shall be transferred and administered as part of this new trust fund.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, insert new §233 as follows, and renumber existing §§233–391 as §§234–392¹:

'§233. Faculty of Medieval and Modern Languages Prize and Scholarship Fund

1. Ten pounds and such further money or property as may be paid or transferred to be held by the University on the same trusts shall be held together as part of the Faculty of Medieval and Modern Languages Prize

and Scholarship Fund ("the Fund"), which shall be held on the trusts declared in this regulation.

2. The Fund includes transfers from the Musgrave Fund, Paget Toynbee Prize Fund, Gerard Davis Prize Fund, Kolkhorst Bequest, Drake Fund for Italian Studies, Marjorie Countess of Warwick Travelling Bursary Fund, Levens Travel Bursary Fund, Arteaga Prize Fund, Fred Hodcroft Prize Fund, Cyril Jones Memorial Prize Fund, Colin Prize Fund, Massart Prize Fund in French Literature, Ramon Silva Memorial Prize Fund in Spoken Spanish, and Beddington Prizes (Modern Languages) Fund².

3. The University shall retain as permanent endowment those of the assets in the Fund which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

4. The University shall (a) apply the income of the Permanent Endowment; and (b) apply the income and, in its discretion, the capital of the remainder of the Fund (if any), towards the advancement of education and learning at, or in connection with, the Faculty of Medieval and Modern Languages, principally but not exclusively through the award of prizes, bursaries and scholarships.

5. The administration of the Fund, and the application of its income, shall be the responsibility of the Board of the Faculty of Medieval and Modern Languages, which may make and amend Standing Orders consistent with these Regulations governing the administration of the Fund and the application of its income.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund and the management and administration of the Fund.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. Subject to regulation 9, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

9. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

(c) Establishment of the Faculty of Medieval and Modern Languages General Purposes Fund

Explanatory Note

These regulations establish the 'Faculty of Medieval and Modern Languages General Purposes Fund' for the advancement of education and learning at, or in connection with, the Faculty of Medieval and Modern Languages. It is intended that by resolution of Council (GPC), as trustee, under the Charities Act 2011, the Mendel Friedman Yiddish Conference Fund, Fiedler Memorial Fund, Malcolm Memorial Fund, Gerrans Fund, Gerrans Memorial Fund, Taylorian Special Reserve Fund (MML), McLintock Fund, Harold Lister Sunderland Fund (MML), and Taylorian Special Lectures Fund shall be transferred and administered as part of this new trust fund.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, insert new §232 as follows, and renumber existing §§232–390 as §§233–391¹:

'§232. Faculty of Medieval and Modern Languages General Purposes Fund

1. Ten pounds and such further money or property as may be paid or transferred to be held by the University on the same trusts shall be held together as part of the Faculty of Medieval and Modern Languages General Purposes Fund ("the Fund"), which shall be held on the trusts declared in this regulation.

2. The Fund includes transfers from the Mendel Friedman Yiddish Conference Fund, Fiedler Memorial Fund, Malcolm Memorial Fund, Gerrans Fund, Gerrans Memorial Fund, Taylorian Special Reserve Fund (MML), McLintock Fund, Harold Lister Sunderland Fund (MML), and Taylorian Special Lectures Fund³.

²Approval of paragraph 2 of the Trust Regulation is conditional on Council (GPC) resolving to transfer the said funds into the new Faculty of Medieval and Modern Languages Prize and Scholarship Fund and the Charity Commission registering no objections to the transfer.

³Approval of paragraph 2 of the Trust Regulation is conditional on Council (GPC) resolving to transfer the said funds into the new Faculty of Medieval and Modern Languages General Purposes Fund and the Charity Commission registering no objections to the transfer.

¹The numbering is subject to the approval of other regulations and may therefore change.

3. The University shall retain as permanent endowment those of the assets in the Fund which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

4. The University shall (a) apply the income of the Permanent Endowment; and (b) apply the income and, in its discretion, the capital of the remainder of the Fund, towards the advancement of education and learning at, or in connection with, the Faculty of Medieval and Modern Languages.

5. The administration of the Fund, and the application of its income, shall be the responsibility of the Board of the Faculty of Medieval and Modern Languages, which may make and amend Standing Orders consistent with these Regulations governing the administration of the Fund and the application of its income.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund and the management and administration of the Fund.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. Subject to regulation 9, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

- (1) cease to be exclusively charitable according to the law of England and Wales; or
- (2) be outside the objects of the University.

9. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.

(d) Alexander Library in the Edward Grey Institute of Field Ornithology

Explanatory Note

These changes record the delegation of managerial responsibility for the trust fund relating to the Alexander Library in the Edward Grey Institute of Field Ornithology from the Life and Environmental Sciences Board (now the Mathematical, Physical and Life Sciences Board) to the Department of Zoology.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, in §6 relating to the Alexander Library in the Edward Grey Institute of Field Ornithology, amend regulation 3 as follows (new text underlined, deleted text scored through):

'3. The bequests of W B Alexander of certain articles of furniture and paintings for the Edward Grey Institute of Field Ornithology and of the residue of his estate for the purposes of the Alexander Library, in the institute, shall be administered by the Life and Environmental Sciences Board Department of Zoology under delegated authority from the Mathematical, Physical and Life Sciences Board, on the recommendation of the Advisory Council of the Edward Grey Institute of Field Ornithology.'

(e) Establishment of a Barclay-Williams Professorship of Molecular Immunology in the Sir William Dunn School of Pathology

Explanatory Note

The following changes, made on the recommendation of the Medical Sciences Board and approved by the Planning and Resource Allocation Committee of Council, establish a new Barclay-Williams Professorship of Molecular Immunology.

Text of Regulations

1 In SCHEDULE C of Council Regulations 3 of 2004, concerning statutory professorships, after 'Professor of Neuroimmunology' insert 'Barclay-Williams Professor of Molecular Immunology'.

2 In Section III of Council Regulations 24 of 2002, concerning individual professorships, insert new §242 and renumber existing §§242–333 as §§243–334:

'§242. Barclay-Williams Professor of Molecular Immunology

1. The University receives with gratitude the sum of £2,400,000 from the CIU Trust and the E P Abraham Research Fund to be held as permanent endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University as either expendable or permanent endowment to be held on the same trusts. The assets so held will be known as the Barclay-Williams Professorship of Molecular Immunology Fund ("the Fund").

2. The University shall retain as permanent endowment those of the assets in the Fund which are contributed on the express

understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

3. The University shall (a) apply the income of the Permanent Endowment; and (b) apply the income and, in its discretion, the capital of the remainder of the Fund, towards the salary and expenses of the holder of the Barclay-Williams Professorship of Molecular Immunology ("the Professor") and associated overheads. The Professor shall undertake research, lecture and give instruction in Immunology. If the salary, expenses and overheads of the Professor are wholly or partly covered from other sources or there are further funds available, there shall be discretion to apply the income and/or capital of the Fund to support the Professor's research, or other academic activity in the field of Immunology.

4. The administration of the Fund, and the application of its income, shall be the responsibility of the Medical Sciences Board.

5. The Professor shall be based in the Sir William Dunn School of Pathology and elected by an electoral board consisting of:

- (1) the Vice-Chancellor, or if the head of the college specified in paragraph (2) below is the Vice-Chancellor, a person appointed by Council;
- (2) the head of the college to which the Chair may be allocated by Council from time to time; or if the head is unable or unwilling to act, a person appointed by the governing body of that college;
- (3) a person appointed by the governing body of the college;
- (4)–(5) two persons appointed by Council;
- (6)–(9) four persons appointed by the Medical Sciences Board.

6. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

7. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund and the Professorship.

8. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

9. Regulations 1–4 and 6–11 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

10. Subject to regulation 11, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

- (1) cease to be exclusively charitable according to the law of England and Wales; or
- (2) be outside the objects of the University.

11. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

(f) Establishment of the Ismene Fitch Endowment Fund

Explanatory Note

These regulations establish the Ismene Fitch Endowment Fund for the purpose of providing scholarships to graduate students of Wolfson College or St Antony's College who are ordinarily resident in Greece.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, insert new §177 as follows, and renumber existing §§177–391 as §§178–392⁴:

'§177. Ismene Fitch Endowment Fund

1. Upon receipt of a gift of approximately £150,000 from The Ismene Charitable Trust expected shortly after the making of this regulation, the University shall hold such sum as expendable endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University as expendable endowment to be held on the same trusts. The assets so held will be known as the Ismene Fitch Endowment Fund ("the Fund").

2. The University shall apply the income and, in its discretion, the capital of the Fund, towards providing scholarships to graduate

students of Wolfson College or St Antony's College who are ordinarily resident in Greece.

3. The administration of the Fund, and the application of its income, shall be the responsibility of the Board of Management of the Oxford Graduate Scholarship Fund.

4. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

5. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund.

6. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

7. Regulations 1–9 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

8. Subject to regulation 9, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

- (1) cease to be exclusively charitable according to the law of England and Wales; or
- (2) be outside the objects of the University.

9. Any amendment to regulation 2 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

Planning and Resource Allocation Committee of Council

Changes in Regulations

The Planning and Resource Allocation Committee of Council has made the following changes in regulations, to come into effect on **8 August**.

(a) Establishment of the Richard Doll Professorship of Epidemiology

Explanatory Note

The following changes, made on the recommendation of the Planning and Resource Allocation Committee, establish a new Richard Doll Professorship of Epidemiology.

The Richard Doll Professorship of Epidemiology in the Nuffield Department of Population Health shall replace the ICRF Readership of Cancer Studies on the retirement of the present incumbent.

Text of Regulations

1 In SCHEDULE C of Council Regulations 3 of 2004, concerning statutory professorships, after 'Professor of Clinical Biochemistry' insert 'Richard Doll Professorship of Epidemiology'.

2 In Section III of Council Regulations 24 of 2002, concerning individual professorships, delete existing regulation §40 and substitute (new text underlined, deleted text scored through):

'§40. Cancer Research UK Reader in Cancer Studies Richard Doll Professorship of Epidemiology

1. The University accepts with deep gratitude the endowment provided by Cancer Research UK for the establishment of a Cancer Research UK Readership in Cancer Studies Richard Doll Professorship of Epidemiology and for the provision of supporting expenditure for the readership professorship.

2. The reader professor shall be elected by an electoral board consisting of:

- (1) the Vice-Chancellor, or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council;
- (2) the head of the college to which the Professorship shall be for the time being allocated by Council under any regulation in that behalf, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;

⁴The numbering is subject to the approval of other regulations and may therefore change.

(3) a person appointed by the governing body of the college specified in (2) of this clause;

(4), (5) two persons appointed by Council;

(6)–(9) four persons appointed by the Medical Sciences Board;

(10) a person holding a clinical appointment appointed by the relevant NHS body with which the post-holder will hold an honorary contract.

3. The reader professor shall engage in advanced study or research in the epidemiology of cancer or such other field of cancer studies as the Medical Sciences Board, after consultation with the Council of Cancer Research UK, shall determine, ~~under the direction of a professor to be designated from time to time by the Medical Sciences Board.~~ The reader professor shall give or hold such number of lectures or classes as the Medical Sciences Board shall determine.

4. Such part of the endowment as Council shall determine is not required to meet the costs of the readership professorship shall be applied to the provision of supporting expenditure for the reader professor in such manner as Council, after consultation with the Medical Sciences Board, shall direct.

5. The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations which are applicable to this chair.

6. Council shall have power, subject to the consent of the Council of Cancer Research UK, to amend this regulation, provided that the main object of the endowment, namely the establishment of a senior post in Cancer Studies and the provision of supporting expenditure, is always kept in view.'

(b) Dean Ireland's Professor of the Exegesis of Holy Scripture

Explanatory Note

A substantial donation was pledged in 2014 to endow the Dean Ireland's Professorship in the Exegesis of Holy Scripture. The proposed changes to the regulations acknowledge the original bequest and the recent pledge.

Text of Regulations

In Section III of Council Regulations 24 of 2002, concerning individual professorships, amend existing §150 as follows (new text underlined, deleted text scored through):

'§150. Dean Ireland's Professor of the Exegesis of Holy Scripture

1. The University receives with gratitude the bequest of Dr John Ireland and the generous subsequent settlement made in honour of Mr G A Nops, which together form the endowment fund to support the Dean Ireland's Professor of the Exegesis of Holy Scripture.

2. The Dean Ireland's Professor of the Exegesis of Holy Scripture shall lecture and give instruction in the Exegesis of the New Testament Scriptures.

2.3. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the Warden of Keble College is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;

(2) the Warden of Keble College, or, if the Warden should be unable or unwilling to act, a person appointed by the Governing Body of Keble College on the occurrence of a vacancy to act as an elector on that occasion;

(3) a person appointed by the Governing Body of Keble College;

(4), (5) two persons appointed by Council;

(6) the Head of the Humanities Division, or his or her nominee;

(7)–(9) three persons appointed by the Board of the Faculty of Theology and Religion.

3.4. The professor shall be subject to the General Provisions of the decreed regulations concerning the duties of professors and to those Particular Provisions of the same decreed regulations which are applicable to this chair.'

(c) Renaming of the Professorship of Orthopaedic Engineering

Explanatory Note

The following changes, made on the recommendation of the Medical Sciences Division and the Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences, and the Mathematical, Physical and Life Sciences Division and the Department of Engineering Science, rename the Professor of Orthopaedic Engineering as the Professor of Biomaterials to better reflect the research domain of the post, and to fit better with nomenclature now used in medicine and biomedical engineering.

Text of Regulations

1 In SCHEDULE A of Council Regulations 3 of 2004, concerning statutory professorships, delete 'Professor of Orthopaedic Engineering' and substitute 'Professor of Biomaterials'.

2 In Section III of Council Regulations 24 of 2002, concerning individual professorships, delete §82 and substitute (new text underlined, deleted text scored through):

'§82. Professor of Orthopaedic Engineering Biomaterials

1. The Professor of Orthopaedic Engineering Biomaterials shall undertake research in and shall lecture and give instruction in that subject and generally promote its study in the University.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the head of the college specified in paragraph (2) below is Vice-Chancellor, a person appointed by Council;

(2) the head of the college to which the professorship shall be for the time being allocated by Council under any regulation in that behalf, or if the head is unable or unwilling to act, a person appointed by the governing body of the college;

(3) a person appointed by the governing body of the college specified in paragraph (2) above;

(4), (5) two persons appointed by Council;

(6)–(8) three persons appointed by the Mathematical, ~~and Physical and Life~~ Sciences Board;

(9)–(11) three persons appointed by the Medical Sciences Board.

3. The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations which are applicable to this chair.'

(d) Renaming of the Professorship of Taxation Law

Explanatory Note

The following changes, made on the recommendation of the Social Sciences Division and the Faculty of Law, rename the Professorship of Taxation Law to reflect recent changes to the new agreement between the Law Faculty and the law firm Pinsent Masons LLP.

Congregation

Text of Regulations

1 In SCHEDULE A of Council Regulations 3 of 2004, concerning statutory professorships, delete 'Professor of Taxation Law' and substitute 'Pinsent Masons Professor of Taxation Law'.

2 In Council Regulations 19 of 2002, Schedule of Professors and Readers, delete 'Law, Taxation' and substitute 'Law, Taxation, Pinsent Masons'.

3 In Section III of Council Regulations 24 of 2002, concerning individual professorships, delete §187 and substitute (new text underlined, deleted text scored through):

'§187. Pinsent Masons Professor of Taxation Law

1. The University accepts with gratitude initial funding from KPMG to establish the Professorship of Taxation Law.

1.2: The Pinsent Masons Professor of Taxation Law shall lecture and give instruction in Taxation Law.

2.3: The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council;

(2) the head of the college to which the professorship shall be for the time being allocated by Council under any regulation decree in that behalf, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;

(3) a person appointed by the governing body of the college specified in (2) of this clause;

(4) a person appointed by Council;

(5), (6) two persons appointed by the Social Sciences General Board;

(7)-(9) three persons appointed by the Board of the Faculty of Law.

3.4: The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations which are applicable to this chair.'

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Aldridge, H D J N, Development Office

Barkla, S L, Bodleian Digital Library Systems and Services

Brown, G R, Faculty of Clinical Medicine

Childs, T K, Saïd Business School

Crook, H, RDM Department of Cardiovascular Medicine

Doornik, K E, St John's

Eggers, A C, Nuffield

Enriques, L, Faculty of Law

Fletcher, K A, Department of Computer Science

McHaffie, L P, Ashmolean Museum

Mann, S R A, Medical Sciences Divisional Office

Ogilvie, A M G, Bodleian Libraries

Olliaro, P L, Lincoln

Pagnamenta, A T, Faculty of Clinical Medicine

Papanikitas, A N, Faculty of Clinical Medicine

Ridgway, G R, Faculty of Clinical Medicine

Roscoe-Styler, E, Personnel Services

Stevenson, D C S, Jesus

Wang, H, St Cross

Zitzmann, N, Faculty of Biochemistry/ Merton

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

28 July

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

7 October noon

Oration by the Vice-Chancellor

Mr Vice-Chancellor will address the House.

¶ The Oration will be given in Convocation House.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: f.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

Consultative Notices

Consolidation of Faculty of Medieval and Modern Languages Trust Funds

On 30 June, the General Purposes Committee (GPC) on behalf of Council approved the consolidation of various existing trust funds into other trust funds by the passing of a resolution for the purposes of section 268 of the Charities Act 2011 ("the Act"). The approval of Council (GPC) and the resolution passed for the purposes of the Act shall be effective 15 days after the date of publication of this notice unless written notice of a resolution, signed by at least 20 members of Congregation and calling upon Council (GPC) to withhold such approval and such resolution, has been given to the Registrar by **noon on 8 August**. The full text of the resolution is set out below (see also 'Council and Main Committees' section above, pp613-14).

GPC, on behalf of Council, agreed to:

(i) **note** that the gross income of each of the following funds ("the Funds") in its last financial year did not exceed £10,000, that the Funds do not hold any designated land and are not companies or other bodies corporate, that the Funds hold permanent endowment, and that therefore the Funds comply with the requirements of the Charities Act 2011:

- (a) Musgrave Fund
- (b) Paget Toynbee Prize Fund
- (c) Gerard Davis Prize Fund
- (d) Kolkhorst Bequest
- (e) Drake Fund for Italian Studies
- (f) Marjorie Countess of Warwick Travelling Bursary Fund
- (g) Levens Travel Bursary Fund
- (h) Arteaga Prize Fund
- (i) Fred Hodcroft Prize Fund
- (j) Cyril Jones Memorial Prize Fund
- (k) Colin Prize Fund
- (l) Massart Prize Fund in French Literature
- (m) Ramon Silva Memorial Prize Fund in Spoken Spanish
- (n) Beddington Prizes (Modern Languages) Fund;

(ii) **resolve** for the purposes of sections 267-274 of the Charities Act 2011 that all the property of the above-mentioned Funds should be transferred to the Faculty of Medieval and Modern Languages Prize and Scholarship Fund, GPC being satisfied that:

- (a) it is expedient in the interests of furthering the purposes of each of the Funds for its property to be transferred as set out above; and
- (b) the Faculty of Medieval and Modern Languages Prize and Scholarship Fund has purposes that are substantially similar to all of the purposes of each of the Funds;

(iii) **note** that the gross income of each of the following funds ("the Funds") in its last financial year did not exceed £10,000, that the Funds do not hold any designated land and are not companies or other bodies corporate, that the Funds hold permanent endowment, and that therefore the Funds comply with the requirements of the Charities Act 2011:

- (a) Mendel Friedman Yiddish Conference Fund
- (b) Fiedler Memorial Fund
- (c) Malcolm Memorial Fund
- (d) Gerrans Fund
- (e) Gerrans Memorial Fund
- (f) Tylorian Special Reserve Fund (MML)
- (g) McLintock Fund
- (h) Harold Lister Sunderland Fund (MML)
- (i) Tylorian Special Lectures Fund;

(iv) **resolve** for the purposes of sections 267-274 of the Charities Act 2011 that all the property of the Mendel Friedman Yiddish Conference Fund, Fiedler Memorial Fund, Malcolm Memorial Fund, Gerrans Fund, Gerrans Memorial Fund, McLintock Fund, and the Tylorian Special Lectures Fund should be transferred to the Faculty of Medieval and Modern Languages General Purposes Fund, GPC being satisfied that:

- (a) it is expedient in the interests of furthering the purposes of each of the Funds for its property to be transferred as set out above; and

(b) the Faculty of Medieval and Modern Languages General Purposes Fund has purposes that are substantially similar to all of the purposes of each of the Funds;

(v) **resolve** for the purposes of the Charities Act 2011 that half of the property of Harold Lister Sunderland Fund should be transferred to the Faculty of Medieval and Modern Languages General Purposes Fund, and half to the Craven Fund for the promotion of classical learning and taste, GPC being satisfied that:

- (a) it is expedient in the interests of furthering the purposes of the Harold Lister Sunderland Fund for its property to be transferred as set out above; and
- (b) the Faculty of Medieval and Modern Languages General Purposes Fund and the Craven Fund, taken together, have purposes that are substantially similar to all of the purposes of the Harold Lister Sunderland Fund; and
- (c) that each of the Faculty of Medieval and Modern Languages General Purposes Fund and the Craven Fund has purposes that are substantially similar to one or more of the purposes of the Harold Lister Sunderland Fund;

(vi) **resolve** for the purposes of the Charities Act 2011 that one-fifth of the property of Tylorian Special Reserve Fund should be transferred to the Faculty of Medieval and Modern Languages General Purposes Fund, and four-fifths to the Bodleian Fund of Oxford University Development Trust to be held on trust for the benefit of the Taylor Institution Library, GPC being satisfied that:

- (a) it is expedient in the interests of furthering the purposes of the Tylorian Special Reserve Fund for its property to be transferred as set out above; and
- (b) the Faculty of Medieval and Modern Languages General Purposes Fund and the Bodleian Fund of

Oxford University Development Trust, taken together, have purposes that are substantially similar to all of the purposes of the Taylorian Special Reserve Fund; and

(c) that each of the Faculty of Medieval and Modern Languages General Purposes Fund and the Bodleian Fund of Oxford University Development Trust has purposes that are substantially similar to one or more of the purposes of the Taylorian Special Reserve Fund;

(vii) **resolve** that the resolutions at (ii), (iv), (v) and (vi) above be notified to the University *Gazette* and, provided that no notice of a resolution calling upon Council to annul or amend the proposals is received by the Registrar by noon on the eleventh day after the day on which the proposals are published, **resolve** that copies be sent to the Charity Commission together with a statement of the University's reasons for passing them. If the Charity Commission requires further steps to be taken the Trusts Administrator is authorised to take such steps as are necessary. Once the above resolutions take effect the Trusts Administrator is authorised to take such steps as are necessary to transfer the property of the Funds in accordance with the above resolutions and any guidance given by the Commission for the purposes of the Charities Act 2011.

Mathematical, Physical and Life Sciences Division/Education Committee

REVIEW OF THE DEPARTMENT OF PHYSICS

The Board of the Mathematical, Physical and Life Sciences Division and the Education Committee will jointly conduct a review of the Department of Physics, as part of Council's programme of rolling reviews of faculties and departments. This review will take place on 10, 11 and 12 November 2014.

The review committee's terms of reference are:

1 To review the quality of academic activities in the department, by reference to:

- international standards of excellence
- action taken since the last review of the department
- planning statements at department and divisional level, and in the context of the University's mission statement and corporate plan.

In particular:

(a) the quality of the research of the department, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;

(b) the quality of undergraduate and graduate programmes and their delivery and related issues, including:

- access and admissions
- curriculum design and programme structure
- teaching, learning and assessment
- the relationship between teaching and research
- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)
- specific arrangements for the pursuit of graduate studies (including research degrees and research training and provision for part-time study)
- relationships with colleges
- quality assurance mechanisms;

(c) the organisation of the department, its management structures and the relationship between the department and the division, including such matters as:

- strategic planning (including relationship to the divisional five-year plans and the University's Corporate Plan)
- academic and non-academic staff planning and recruitment
- student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising;

(d) the relationship (structural and operational) between units within the department, and between the department and cognate subject areas and colleges to which it is linked in teaching and research.

2 To consider the current and long-term financial position of, and funding arrangements for, the department, and its financial strategy.

The Review Committee would welcome written comments on matters falling within its terms of reference, given above. These should be sent to Jared Hutchings (email: jared.hutchings@mpls.ox.ac.uk) by **17 October 2014**.

Consultation on possible revisions to Statute XII

The feedback received in the consultation over possible changes to Statute XII is being discussed by the Personnel Committee and Council. It can be read on the consultation website: www.ox.ac.uk/staff/statute_xii.html.

General Notices

Gazette publication arrangements

This is the final *Gazette* of Trinity term.

The first *Gazette* of Michaelmas term will be published on 25 September, but will be limited to Council and Congregation business and changes to Examination Regulations. The first full *Gazette* of next term will be published on 2 October.

Bodleian Libraries

MOVES OF SPECIAL COLLECTIONS

The Bodleian Libraries are completing their renovation of the New Bodleian building, which will reopen to readers and researchers as the Weston Library - the new home for the Bodleian's special collections. The facility will open in phases from late September 2014.

When the reading rooms transfer, many collections will take longer to reach reading rooms than normal. **Readers intending to visit the Bodleian to consult special collections should plan carefully to**

ensure relevant material is made available for their visit.

Lists of transferred and readily accessible collections will be published on the website www.bodleian.ox.ac.uk/weston-moves as the moves progress. For further information please email access.sc@bodleian.ox.ac.uk, telephone 01865 277046 or see notice in *Gazette* No 5062, 5 June 2014, p525.

Oxford Open Doors

13/14 September: Oxford Open Doors, now in its seventh year, is run by Oxford Preservation Trust in partnership with the University of Oxford. This free weekend provides an annual opportunity for local people to enjoy and discover more about their city. This year our special theme celebrates the 450th anniversary of the birth of William Shakespeare and begins to commemorate World War I in the city. Once again we will be exploring new architecture including much belonging to the collegiate University.

Brochures will be available from the beginning of August. Volunteer stewards are still required; to volunteer, please get in touch at volunteers@oxfordpreservation.org.uk or see www.oxfordpreservation.org.uk.

Professorial Distinction Awards

Between March and October 2013 a gathered field exercise was conducted to consider new or enhanced professorial distinction awards for statutory professors and readers. This was the first such exercise since the scheme was suspended in 2007.

Awards were made solely on the grounds of the perceived merit of the applications. More awards were made in the 2013 exercise than in 2007, which was largely the result of a higher success rate. The success rate was indistinguishable between women and men, and the average award given to women was higher by a small margin.

A report, which includes background information on professorial distinction awards and a gender equality analysis of the exercise, can be read on the Personnel Committee website at <https://www1.admin.ox.ac.uk/personnel/oxonly/agendas>.

Oxford Learning Institute

TRAINING FOR ADMISSIONS INTERVIEWING

The Oxford Learning Institute will offer the following training opportunities to those responsible for leading or assisting with undergraduate admissions interviewing in 2014:

- a tutored online course for those who expect to take a leading role in admissions interviewing will be available from 4 August to 5 December (with new enrolments being taken until 28 November);
- a non-tutored online course, for those assisting with admissions (eg graduate student 'helpers' or note-takers) and experienced tutors who need an update, will be available from 4 August to 19 December;
- an admissions interviewing practice sessions, for new interviewers who have completed the tutored online course, will take place on two half days (30 September and 21 November).

The collegiate University expects all those involved in interviewing candidates for admission to receive appropriate briefings on the process. The compulsory element of these briefings for new staff takes the form of an online course which takes about six hours to complete. New appointees may complete this online course before arriving in Oxford, if they wish to do so. The aim of the course is to show interviewers good practice in order to help them both to make better selections and to avoid claims of unfair treatment from disappointed candidates.

Practice interviews are also offered as an optional extra learning opportunity. To qualify to take part in practice interviews, participants must complete the online course by a deadline three weeks beforehand.

We advise all teaching staff in colleges who have not been involved in interviewing, or have not previously taken this course, to ask senior colleagues whether they will be expected to interview this year and should

therefore enrol. Departmental teaching staff may also wish to seek advice from line managers or mentors on whether they are likely to be invited to become involved in admissions this year. Many who do not have a formal college association are nonetheless frequently invited to take part in college admissions processes because of their specific disciplinary expertise.

To book onto any of the above courses please go to the Learning Institute website at www.learning.ox.ac.uk/admissions and follow the links to the course you want. This page provides further information but if more is required, please telephone Kathryn Black on (2)86825.

Appointments

Humanities

PROFESSORSHIP OF HEBREW AND REGIUS PROFESSORSHIP-ELECT

Professor Jan Joosten, lic Dr theol Brussels, ThM Princeton Theological Seminary, PhD Hebrew, habil Strasbourg; Professor of Old Testament Exegesis, Faculty of Protestant Theology, University of Strasbourg, has been appointed to the Professorship of Hebrew in the Department of Oriental Studies with effect from 1 September 2014.

Her Majesty the Queen has approved the appointment of Professor Joosten to the Regius Professorship of Hebrew on 1 October 2014 following the retirement of Professor Williamson. Professor Joosten will be a Student of Christ Church.

WHITE'S PROFESSORSHIP OF MORAL PHILOSOPHY

Jefferson Allen McMahan, BA South, Tennessee, MA Oxf, PhD Camb, Professor of Philosophy, Department of Philosophy, Rutgers University, has been appointed to the White's Professorship of Moral Philosophy in the Faculty of Philosophy with effect from 1 October 2014. Professor McMahan will be a fellow of Corpus Christi.

Mathematical, Physical and Life Sciences

APPOINTMENTS

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Sub-department of Atomic and Laser Physics upon **Dieter Jaksch**, PhD Innsbruck, Professor of Physics and Fellow of Keble, for a period of 5 years from 1 September 2014.

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Sub-department of Condensed Matter Physics upon **Paolo Radaelli**, Laurea Milan, MA Oxf, PhD Illinois IT, Dr Lee's Professor of Experimental Philosophy and Fellow of Wadham, for a further period of 3 years from 1 October 2014.

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Sub-department of Particle Physics upon **Ian Shipsey**, BSc Lond, PhD Edin, Professor of Experimental Physics and Fellow of St Catherine's, for a period of 5 years from 1 August 2014.

Medical Sciences

PROFESSORSHIP OF MUSCULOSKELETAL SCIENCES

Fiona M Powrie, BSc Bath, DPhil Oxf, Sidney Truelove Professor of Gastroenterology and Fellow of Green Templeton, has been appointed to the Professorship of Musculoskeletal Sciences in the Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences with effect from 1 October 2014. Professor Powrie has also been appointed as Director of the Kennedy Institute of Rheumatology with effect from the same date. Professor Powrie will be a fellow of Wadham.

PROFESSORSHIP OF TRANSLATIONAL COGNITIVE NEUROSCIENCE

Anna Christina (Kia) De Otorio Nobre, BA Massachusetts, MA Oxf, MS MPhil PhD Yale, Titular Professor in Cognitive Neuroscience, Department of Experimental Psychology; Director, Oxford Centre for Human Brain Activity, Department of Psychiatry, Warneford Hospital; and Fellow of New College, has been appointed to the

Professorship of Translational Cognitive Neuroscience in the Departments of Psychiatry and Experimental Psychology with effect from 1 July 2014. Professor Nobre will be a fellow of St Catherine's.

Social Sciences

Professor Guido Ascari, Pavia, MSc PhD Warw. Fellow of Somerville. Associate Professor of Economics, Department of Economics. From 1 September 2014 to 31 August 2019.

Professor Victoria Elliott, BA MPhil Camb, MSc DPhil Oxf, PGCE Leeds. Fellow of St Hilda's. Associate Professor of English and Literacy Education, Department of Education. From 1 September 2014 to 31 August 2019.

Professor John Gledhill, BA Dub, PhD Georgetown. Fellow of St Cross. Associate Professor in Global Governance, Department of International Development. From 1 September 2014 to 31 August 2019.

Professor Ezequiel González Ocantos, BA MPhil Camb, MA PhD Notre Dame. Fellow of Nuffield. Associate Professor of the Comparative Study of Qualitative Political Institutions, Department of Politics and International Relations. From 1 September 2014 to 31 August 2019.

Professor Beth Greenhough, BSc R'dg, MSc Brist, PhD Open, Fellow of Keble. Associate Professor of Human Geography, School of Geography and the Environment. From 1 September 2014 to 31 August 2019.

Professor Andrew Higgins, BA Melbourne, BCL MPhil DPhil Oxf. Fellow of Mansfield. Associate Professor of Civil Procedure, Faculty of Law. From 1 September 2014 to 31 August 2019.

Professor David Humphreys, BSc Glam, MPhil PhD Camb. Fellow of Green Templeton. Associate Professor in Evidence-based Social Intervention and Policy Evaluation, Department of Social Policy and Intervention. From 1 September 2014 to 31 August 2019.

Professor Melinda Mills, BA MA Alberta, PhD Groningen. Fellow of Nuffield. Nuffield Professor of Sociology, Department of Sociology. From 1 June 2014.

Professor Ines Moreno de Barreda, BSc Complutense de Madrid, MRes PhD LSE. Fellow of St Peter's. Associate Professor in Economics, Department of Economics. From 1 September 2014 to 31 August 2019.

Dr Andrea Ruggeri, BA Genoa, MA PhD Essex. Fellow of Brasenose. Associate Professor of Quantitative Methods in International Relations, Department of Politics and International Relations. From 1 September 2014 to 31 August 2019.

Professor Sandy Steel, BA PhD Dipl Camb. Fellow of Wadham. Titular Associate Professor in Law, Faculty of Law. From 1 September 2014 to 31 August 2016.

Visiting Professorships

Mathematical, Physical and Life Sciences

The Mathematical, Physical and Life Sciences Board has reconferred the title of Visiting Professor in Engineering Science upon **Professor Robert D Adams**, BSc DSc Lond, PhD Camb, for a further period of 3 years from 1 July 2014.

The Mathematical, Physical and Life Sciences Board has reconferred the title of Visiting Professor in Physics upon **Professor John Charles Miller**, BSc East Ang, MSc DPhil Oxf, for a further period from 1 February 2014 until 31 August 2018.

The Mathematical, Physical and Life Sciences Board has reconferred the title of Visiting Professor in Mechanical Engineering upon **David Rugg**, BSc Birm, PhD Sheff, for a period of 3 years from 1 July 2014.

Graduate Awards and Prizes

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Electoral Boards

Composition of Electoral Boards

The composition of the electoral boards to the posts below, proceedings to fill which are currently in progress, is as follows:

TASSO LEVENTIS PROFESSORSHIP OF BIODIVERSITY

Appointed by

Professor N Rawlins	Mr Vice-Chancellor ¹
Professor T Guilford	The Warden of Merton
Professor A Halliday	<i>ex officio</i>
Professor T Coulson	Mathematical, Physical and Life Sciences Divisional Board
Professor C Godfray	Mathematical, Physical and Life Sciences Divisional Board
Professor L Vet	Mathematical, Physical and Life Sciences Divisional Board
Professor A McLean	Council
Dr M Rands	Council
Professor P Holland	Merton

PROFESSORSHIP OF ORTHOPAEDIC TRAUMA SURGERY

Appointed by

Professor W James	Mr Vice-Chancellor ¹
Professor C Redfield	The President of Wolfson
Professor I Tracey	Head of Medical Sciences Division
Professor A Carr	Medical Sciences Divisional Board
Professor S Lamb	Medical Sciences Divisional Board
Professor C Moran	Medical Sciences Divisional Board
Professor F Hamdy	Council
Professor A Rangan	Council
Dr J Westbrook	Oxford University Hospitals NHS Trust
Professor A Neil	Wolfson

¹Appointed by Mr Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Exhibitions

Museum of Natural History

Admission free; open daily 10am–5pm. For more information, see: www.oum.ox.ac.uk.

until 22 Sep: Wildlife Photographer of the Year

Pitt Rivers Museum

Admission, exhibitions and events free. Access via the Oxford University Museum of Natural History. Open: Tue–Sun: 10am–4.30pm, Mon: noon–4.30pm. See: www.prm.ox.ac.uk.

EXHIBITIONS

Star House Pole: early images of the Haida Totem Pole in the Pitt Rivers Museum

until 28 Sep: a selection of historic images relating to the Haida totem pole now in the Pitt Rivers Museum's collections, plus several original documents concerning its 1901 acquisition and installation

SPECIAL EVENTS

First World War tours

3.15pm every Weds until Armistice Day 2014: free 20-minute tour to consider how this conflict affected people around the world before, during and after 1914–18. Discover the stories behind fascinating and poignant objects from currency to engraved artillery shell cases; from musical instruments to armour.

Crafty Networking

8–9.30pm, 4 Sep: **Barnaby Carder**, aka 'Barn the Spoon', carves functional spoons of all kinds from fresh wood using axes and knives. He will talk on his craft and his transition from apprentice to journeyman to seasoned East End shop owner. Cash bar and entry via the South Door, Robinson Close.

SATURDAY SPOTLIGHTS

General interest gallery talks at 2.30pm

20 Sep: **Wesley Jacobs**, sculptor and director, The Bullpen foundry: 'Iron here and there

Lectures

Examinations and Boards

FAMILY-FRIENDLY ACTIVITIES

Drop-in activities for children aged 5+
(children must be accompanied by an adult)

Every Sun, 2–4pm: Activity backpacks,
sorting boxes, trails, colouring sheets and
craft activities

Pitt Stops

First Saturday of the month, 1–4pm

2 Aug: Dreamtime: Australian Aboriginal
dreamtime tales and beautiful dot art

6 Sep: Light my lamp: make a lantern
and discover some unusual ones from
around the world

Under 5 events

Drop-in activities for children aged under 5:
Thurs, 10.30am–12.30pm and 2–4pm

11 Sep: Row, row, row your boat!: explore
the museum's boats and make one

Summer Holiday Activities

Drop-in activities on alternate Mondays,
2–4pm: touch real museum objects and
make something fun to take home

4 Aug: Shoes

18 Aug: Shields

1 Sep: Masks

Medical Sciences

Nuffield Department of Clinical Neurosciences

DEPARTMENTAL SEMINAR

Dr Rosalyn Moran will deliver a
departmental seminar at 1pm on 14 August
at the Nuffield Department of Clinical
Neurosciences, Level 6, West Wing, John
Radcliffe Hospital.

Subject: 'Losing control under ketamine:
synaptic mediators of the psychotic state'

Colleges, Halls and Societies

St Catherine's

40TH ANNIVERSARY OF CO-RESIDENCE

**Harriet Sergeant, Jane Platt and Alex
Polizzi** will take part in an alumnae panel
discussion at 6pm on 25 September at RIBA,
London. Details: [www.stcatz.ox.ac.uk/](http://www.stcatz.ox.ac.uk/enterprisingwomen)
enterprisingwomen.

Subject: 'Enterprising women'

Leave to Supplicate for the Degree of Doctor of Civil Law

Examinations for the Degree of Doctor of Philosophy

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contains personal information
protected under the Data Protection
Act.*

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Examinations for the Degree of Master of Philosophy

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Examinations for the Degree of Master of Studies in Legal Research

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Education Committee and Planning and Resource Allocation Committee

(1) REMOVAL FROM THE REGISTER OF STUDENTS FOLLOWING SUSPENSION FOR NON-PAYMENT OF FEES

Explanatory Note

The following change makes provision for students who have been suspended as a result of non-payment of University fees to be removed from the Register of Students two terms after the date on which the suspension was imposed. This period is intended to allow the student sufficient

time to resolve any financial difficulties that have arisen during their studies, whilst not being so long that a student is suspended indefinitely. It would also allow for an application to be made to the Fees Panel for relief from the suspension in exceptional circumstances. A student who paid their University fees in full during the two-term period would be able to return to their studies following the usual procedures for return to study after a period of suspension. In the case of taught-course students, it may be necessary for a further period of suspension, on a voluntary basis, if too much of the course has been missed. Students who are removed from the Register of Students and who wish to return to study would need to have paid outstanding University fees and would need to apply to Education Committee through their college for reinstatement.

Students who are currently suspended for non-payment of University tuition fees will be contacted and informed of this change in regulation. They will be given two terms from the date of notification of the sanction of removal from the Register of Students rather than two terms from the date of the original suspension in which to pay outstanding University fees.

Text of Regulations

With immediate effect

In *Examination Regulations* 2013, p1127, ll4–19, as amended by *Gazette*, Vol 144, No 5056, 27 March 2014, amend as follows (deleted text scored through, new text underlined):

‘(b) In the event that any fee or continuation charge payable by the student, or the relevant instalment towards such a fee, remains unpaid after the due date of payment it shall be the duty of the Bursar of the student’s college, or the Registrar for programmes where fees or charges are usually paid directly to the University, or the Head of the student’s department for programmes where fees or charges are usually paid directly to the department, to notify the student concerned that, in the event that the fees or charges due have not been paid in full within four weeks from the date of such notification, the student shall ordinarily be liable for suspension

from access to the premises and facilities of the University (including the Examination Schools and other places of examination). The student shall be informed that, apart from in exceptional circumstances, they will be suspended from the end of such four-week period until such time as outstanding fees or charges have been paid, at which point they may apply for reinstatement, or until two terms have elapsed, at which point they will be removed from the Register of Students. The Bursar or Head shall also inform the Registrar that he or she has so notified the student concerned; and if the fees or charges due have not been paid in full within the specified four-week period, the Bursar or Head shall inform the Registrar of the position, whereupon, subject to the other provisions of this clause, the University shall have the right, having considered the circumstances of the case, ~~forthwith~~ to suspend the student concerned from access to the premises and facilities of the University. If the fees or charges due have not been paid in full within two terms of the date of any suspension imposed under this clause, the University shall have the right, having first considered the circumstances of the case, to remove the student from the Register of Students. A student may apply to Education Committee for reinstatement to the Register of Students. Any such reinstatement, which is not automatic, will be conditional upon payment of all outstanding fees.’

(2) REFUND OF FEES POLICY IN THE MATHEMATICAL INSTITUTE

Explanatory Note

The general arrangement in relation to refund of fees is that, if a student withdraws or suspends their status on or before Monday of Week 4 of any term, the fees payable in respect of that term will normally be reimbursed to the student. The regulations currently allow for different refund policies to apply in the Saïd Business School and in Continuing Education, in respect of programmes for which these departments, rather than the colleges, collect fees. The present change makes provision for the Mathematical Institute, also, to operate different refund policies: that department collects fees for certain

MScs, and for the MSc in Mathematical Finance in particular, which is a part-time, modular, two-year professional Master's course targeted at people working in international financial institutions, for which a high proportion of students are funded by City institutions. Education Committee and the Planning and Resource Allocation Committee have agreed that it is reasonable for special refund policies to apply.

Text of Regulations

With immediate effect

In *Examination Regulations* 2013, p1127, ll20–26, as amended by *Gazette*, Vol 144, No 5056, 27 March 2014, substitute (new text underlined):

'(b) On application by their society, or by the Head of the student's department for programmes where fees are usually paid directly to the department, and subject to the approval of Council's Education Committee, some part of the fee for an academic year may subsequently be returned to those who do not work in Oxford as a result of suspension or withdrawal, for the whole of that year. The general rule agreed by Council is that, for each complete term not spent working in Oxford, one third of the annual fee shall be returned. In addition, if a student withdraws or suspends their status on or before Monday of Week 4 of any term the fees payable in respect of that term will generally be reimbursed to the student. Certain programmes which have been granted permission to charge non-refundable deposits and programmes within the Department for Continuing Education, the Mathematical Institute, and the Saïd Business School may operate different refund policies.'

(3) DOCTORAL TRAINING PROGRAMME IN CARDIOVASCULAR MEDICINAL CHEMISTRY

Explanatory Note

The following change makes provision for a new four-year doctoral training programme in Cardiovascular Medicinal Chemistry, which is funded by the British Heart Foundation, to charge fees for up to 12 terms. This is in line with the arrangements

for other four-year doctoral programmes of this type.

Text of Regulations

With effect from 1 October 2014

1 In *Examination Regulations* 2013, p907, ll16–22, as amended by *Gazette*, Vol 144, No 5055, 20 March 2014, substitute (deleted text scored through, new text underlined):

'7. DOCTORAL TRAINING PROGRAMMES

1. Programmes covered by these regulations

These regulations shall apply to all research students registered on the following programmes, irrespective of the division or department they are based within for their research project:

(i) Centres for Doctoral Training in: Autonomous Intelligent Machines and Systems; Biomedical Imaging; Cyber security; Diamond Science and Technology; Gas Turbine Aerodynamics; Healthcare Innovation; Industrially Focused Mathematical Modelling; New and Sustainable Photovoltaics; Oil and Gas; Partial Differential Equations: Analysis and Applications; Renewable Energy Marine Structures; Science and Application of Plastic Electronic Materials; Science and Technology of Fusion Energy; Statistical Science; Systems Approaches to Biomedical Science; Synthesis for Biology and Medicine; Synthetic Biology; and Theory and Modelling in Chemical Sciences;

(ii) Doctoral Training Centres in: Life Sciences Interface; and Systems Biology;

(iii) Doctoral Training Partnership in Environmental Research;

(iv) Doctoral Training Partnership in Interdisciplinary Bioscience;

(v) Students for the DPhil in Cardiovascular Medicinal Chemistry.

The programmes listed in (i), ~~and (ii)~~ and (v) shall be under the supervision of the Board of the Mathematical, Physical and Life Sciences Division.'

2 Ibid, p1125, ll5–10, as amended by *Gazette*, Vol 144, No 5057, 24 April 2014, substitute:

'(d) the number of termly University fees payable by candidates registered for a DPhil through one of the following doctoral training programmes shall not exceed twelve: Autonomous Intelligent Machines and Systems; Cardiovascular Medicinal Chemistry; Cyber Security; Environmental Research; Healthcare Innovation; Industrially Focused Mathematical Modelling; Interdisciplinary Bioscience; Life Sciences Interface; New and Sustainable Photovoltaics; Oil and Gas; Partial Differential Equations: Analysis and Applications; Science and Technology of Fusion Energy; Synthesis for Biology and Medicine; Systems Approaches to Biomedical Science; Systems Biology;

(e) the number of termly University fees payable by candidates registered for a DPhil through one of the following doctoral training programmes shall not exceed twelve: Biomedical Imaging; Statistical Science; Synthetic Biology. Candidates registered for one of these doctoral training programmes, who are admitted by the University of Warwick, Bristol or Nottingham, and who hold the status of Probationer Research Student at Oxford shall not normally pay more than three termly University fees while at Oxford;

(f) the number of termly University fees payable by candidates registered for a DPhil through one of the following doctoral training programmes shall not exceed twelve: Diamond Science and Technology; Gas Turbine Aerodynamics; Renewable Energy Marine Structures; Science and Application of Plastic Electronic Materials. Candidates for these programmes may count towards this figure up to the equivalent of three termly University fees paid to the relevant partner university;

(g) the number of termly University fees payable by candidates registered for a DPhil through the doctoral training programme in Theory and Modelling in Chemical Sciences shall not exceed twelve. Candidates registered for a DPhil through this doctoral training programme may count up to three termly University fees paid while working for the MSc in Theoretical and Computational Chemistry towards this figure.'

(4) ADDITIONAL COURSE COSTS*Explanatory Note*

The following regulations make formal provision for additional charges to be made for fieldwork on certain courses, and for students to be required to keep statutory residence and pursue their studies in Oxford during extended terms in subjects where this is not already provided for. The opportunity is taken to standardise the wording regarding extended terms by replacing the wording in regulations where extended terms are already stated, and to refer to the relevant website that provides details of the dates concerned.

*Text of Regulations***With immediate effect***Honour School of Chemistry*

1 In *Examination Regulations* 2013, p172, delete ll1–8 and substitute:

‘Candidates for Part II are required to keep statutory residence and pursue their studies at Oxford during a period of at least 38 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

Honour School of Materials Science

2 Ibid, p322, delete ll23–27 and substitute:

‘Candidates for Part II are required to keep statutory residence and pursue their studies at Oxford during a period of at least 37 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html. The divisional board may, on the’.

3 Ibid, delete ll35–40.

Honour School of Molecular and Cellular Biochemistry

4 Ibid, p386, ll27–31 and substitute:

‘Candidates for Part II are required to keep statutory residence and pursue their studies at Oxford during a period of at least 28 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

Master of Business Administration

5 Ibid, p803, after l28, insert:

‘Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 36 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

6 Ibid, renumber paras 3, 4 and 5 as paras 4, 5 and 6.

Qualifying Examination in the Principles of Clinical Anatomy

7 Ibid, p974, after l2, insert:

‘Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 27 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

Preliminary Examination in Medicine

8 Ibid, p977, after l24 insert:

‘Candidates for Part I are required to keep statutory residence and pursue their studies at Oxford during a period of at least 30 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

9 Ibid, p980, after l19 insert:

‘Candidates for Part II are required to keep statutory residence and pursue their studies at Oxford during a period of at least 30 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

Second Examination for the Degree of Bachelor of Medicine

10 Ibid, p982, after l45 insert:

‘Candidates in year 1 are required to keep statutory residence and pursue their studies at Oxford during a period of at least 40 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

11 Ibid, p983, after l23 insert:

‘Candidates in year 2 are required to keep statutory residence and pursue their studies

at Oxford during a period of at least 48 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

12 Ibid p984, after l6 insert:

‘Candidates in year 3 are required to keep statutory residence and pursue their studies at Oxford during a period of at least 48 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

Postgraduate Certificate in Education

13 Ibid, p1015, after ll7 insert:

‘Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term.html’.

Regulations on Financial Matters

14 Ibid, as amended by *Gazette*, Vol 144, No 5056, 27 March 2014, after §7 insert:

‘§8. Fees payable by candidates for fieldwork

1. In the following programmes of study, additional charges will be made for fieldwork that is a requirement of the programme:

BA Archaeology;
BA Biological Sciences;
BA Classical Archaeology & Ancient History;
BA Geography;
BA Geology (pre-2012 entrants only);
MEarthSci (pre-2012 entrants only);
MPhil Latin American Studies; and
MSc Water Science, Policy and Management.

2. Other programmes of study may carry additional charges for optional fieldwork, projects or placements that are not a requirement of the programme.’

15 Ibid, renumber existing §§8–11 as §§9–12.

(5) LATE PRESENTATION FEE*Explanatory Note*

The following change makes provision for late presentation fees in the Financial Matters Appendix to the *Examination*

Regulations, alongside provision for fees for late entries and late alteration of options. The fee for all these cases is set at £40. Provision for all of these fees is already included in the Regulations for the Conduct of University Examinations. The current change provides for the three cases to be listed together in the Financial Matters section. The fee in each case will be £40 in 2014/15. The proposed addition of late presentation fees is shown by underlining. The opportunity is also taken to amend inaccurate references.

Text of Regulations

With effect from 1 October 2014

1 In *Examination Regulations* 2013, p121, ll5–27, as amended by *Gazette*, Vol 144, No 5056, 27 March 2014, amend §7 as follows (deleted text scored through, new text underlined):

‘§7. Fees payable by candidates on registration, entry for an examination, application for leave to supplicate, resubmission of a thesis for certain degrees, or supplicating for admission to or accumulation of certain degrees

1. Fees are payable in the following circumstances. Fees are reviewed on an annual basis with the fees for the current academic year available from www.ox.ac.uk/feesandfunding/fees/information/maxlib/otherfees or from the Planning and Resource Allocation Section. In the case of circumstances described in (a)–(c) and ~~(f)~~ below, and if University fees as defined in §1 are payable in respect of the same term, fees for given in (a)–(c) and ~~(f)~~ below do not apply.

...

(d) For late entry for examinations:

(i) where a candidate proposes to offer a subject or part of the examination which has already been offered by a candidate who entered by the due date and no change in the conduct of the examination is involved;

(ii) where the provisions of (i) are not satisfied but the chair of examiners is willing to consent.

(e) For late alteration of options:

(i) where a candidate proposes to offer a subject or part of the examination which has already been offered by a candidate who entered by the due date and no change in the conduct of the examination is involved;

(ii) where the provisions of (i) are not satisfied but the chair of examiners is willing to consent.

(f) For late submission of a thesis or other exercise.

2 Ibid, renumber existing (f)–(i) as (g)–(j).

Humanities Board

DPHIL IN MUSIC

removal of obsolete reference

MPHIL IN THEOLOGY

to reword current regulations

MPHIL/MST IN MODERN JEWISH STUDIES

title changes

MTH IN APPLIED THEOLOGY

(a) to permit award of distinction

(b) to clarify that extensions are not permitted

MST IN BIBLICAL INTERPRETATION, CHINESE STUDIES, ISLAMIC ART AND ARCHAEOLOGY, JAPANESE STUDIES, JEWISH STUDIES, KOREAN STUDIES, MODERN JEWISH STUDIES AND ORIENTAL STUDIES

deadline change

MST IN GENERAL LINGUISTICS AND COMPARATIVE PHILOLOGY

new option

HONOUR SCHOOL OF MODERN LANGUAGES

change in prescribed texts

HONOUR SCHOOL AND PRELIMS IN EUROPEAN AND MIDDLE EASTERN LANGUAGES AND ORIENTAL STUDIES

simplification of course structure

Medical Sciences Board

DOCTOR OF CLINICAL PSYCHOLOGY

to update references and arrangements between University and Oxford Institute of Clinical Psychology Training

DOCTOR OF CLINICAL PSYCHOLOGY/PGCERT IN SUPERVISION OF APPLIED PSYCHOLOGICAL PRACTICE

to incorporate new course within regulations alongside existing course

MSC IN GLOBAL HEALTH SCIENCE

substantial changes following creation of Nuffield Department of Population Health

HONOUR SCHOOL OF MEDICAL SCIENCES

amendment accidentally omitted from changes published on 26 September 2013

FIRST EXAMINATION FOR THE DEGREE OF BACHELOR OF MEDICINE, PART II

to change format of examination for Subject 8, Psychology for Medicine, following significant syllabus revision

SECOND EXAMINATION FOR THE DEGREE OF BACHELOR OF MEDICINE

(a) to incorporate details of extended terms

(b) amendment to personnel approved to make progression decisions

(c) clarification of arrangements for oversight of Vocational Skills in Year 3 and oversight of Year 1

(d) integration of assessments for specialties in Year 2 under ‘Community-based Subjects’, including Geratology, Dermatology, Palliative Care, Primary Care, Population Health 2: Public Health

HONOUR SCHOOL OF MOLECULAR AND CELLULAR BIOCHEMISTRY

changes to the assessment of Part II options

PRELIMINARY EXAMINATION IN MEDICINE, PARTS I AND II

(a) to incorporate details of extended terms for Years 1 and 2

(b) to change format of core Paper 1, Part I, from written paper to online examination

QUALIFYING EXAMINATION IN THE PRINCIPLES OF CLINICAL ANATOMY

to incorporate details of extended term associated with completion of course and relevant examination

Colleges, Halls and Societies

**PGCERT IN SUPERVISION OF APPLIED
PSYCHOLOGICAL PRACTICE**
new course

Social Sciences Board

DPHIL IN ARCHAEOLOGY
to change upper word limit for Transfer
of Status written work

MPHIL IN CLASSICAL ARCHAEOLOGY
to change deadline for pre-set essay titles
submission

**MPHIL IN RUSSIAN AND EAST EUROPEAN
STUDIES**
clarification of existing regulations:
candidates who fail one or more final
examinations can re-take them once the
following year

**MSC IN COGNITIVE AND EVOLUTIONARY
ANTHROPOLOGY**
to change deadline for Paper I
assignments submission

**MSC IN CRIMINOLOGY AND CRIMINAL
JUSTICE**

**MSC IN CRIMINOLOGY AND CRIMINAL
JUSTICE (RESEARCH METHODS)**
to rename core course and option course

MSC IN EDUCATION
to replace 'Research Design and
Methodology' pathway with 'Research
Training' pathway

**MSC IN PUBLIC POLICY IN LATIN
AMERICA**
withdrawal of programme

MSC IN SOCIAL ANTHROPOLOGY
to align syllabus content better with
syllabus titles

MST IN ARCHAEOLOGY
to change deadline for dissertation title
submission

MST IN CLASSICAL ARCHAEOLOGY (I)
(a) to change deadline for dissertation
and pre-set essay titles submission
(b) deletion of reference to optional
course in conjunction with British School
at Athens

MST IN CLASSICAL ARCHAEOLOGY (II)
to reinstate option paper left out by
mistake last year

BCL AND MJUR
**BCL, MJUR AND MSC IN LAW AND
FINANCE**
change to option course title

PRELIMS IN HISTORY AND POLITICS
PRELIMS IN PPE
to change 'Introduction to Politics: the
Theory and Practice of Demography'
paper to reflect introduction of reformed
Quantitative Methods teaching

**PGDIP IN LEARNING AND TEACHING IN
HIGHER EDUCATION**
references to 'Graduate Studies
Committee' changed to 'Academic
Committee'

Obituaries

Merton

David J Abbott, May 2014; Postmaster
1958. Aged 76.

Dr Leslie J Bluck, 14 May 2014; 1978.
Aged 58.

Anthony S Curtis, 26 June 2014;
Postmaster 1945. Aged 88.

John Edmund Stapleton Driver, 26 May
2014; Postmaster, 1950. Aged 82.

Hugh Alexander Evans, 9 May 2014;
1943. Aged 89.

The Revd Dr John Hughes, 30 June
2014; 2000. Aged 36.

Humphrey Frederick Sassoon, 5 May
2014; 1939. Aged 94.

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25%.

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

Gazette publication arrangements

Advertisers are asked to note that this is the final *Gazette* of Trinity term. Publication for Michaelmas term will begin on 25 September. Please note, however, that the 25 September issue will be limited to University business only, so will not contain classified advertisements. The first issue of the 2014–15 academic year to carry advertisements is published on 2 October. The usual deadline will continue to apply (see above).

Craft Courses

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Nanny share

We are looking for a family who needs care for a child aged 2–4 yrs to share our excellent Ofsted-registered nanny from Sept 2014 or before. Partial or full-time share possible. We live in north Oxford. References available. To discuss cost and logistics please contact rachel.murphy@sant.ox.ac.uk.

Chadwick Memorial Lecture

The Royal Society of Tropical Medicine and Hygiene Chadwick Memorial Lecture will take place on Wed 24 Sept, 7–8pm in the

Sheldonian Theatre. Christopher J L Murray, University of Washington, will speak on the topic of 'Measuring progress in malaria: challenges and options for the future'. Free ticketed event: booking is essential as spaces are limited. To attend please RSVP to Gerri McHugh at info@rstmh.org.

G L S Shackle Biennial Memorial Lecture

St Edmund's College, Cambridge, is pleased to announce the 5th in a series of biennial lectures in memory of the late Professor G L S Shackle. The guest speaker on Thurs 6 Nov 2014 will be Professor Christoph Loch, Director of the University of Cambridge Judge Business School. A poster and further information can be found at www.st-edmunds.cam.ac.uk/news/shackle_lecture_2014.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon-Fri 9.30-5, Sat 10-5. Tel: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners

University Accommodation Office

The University Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full and part-time students, academic visitors and employees of the University. See www.admin.ox.ac.uk/accommodation.

in tree care and preservation. Contact Paul Hodgkinson on 07976 261850 or 0845 458 2980. Website: www.townandcountrytrees.co.uk. Email: tcTrees@btinternet.com.

Car/taxi service. Professional, reliable service for business or pleasure. Superb brand new Seat Alhambra: luxury combined with versatility. Panoramic roof, leather seats, air conditioned, lots of luggage room. Also available: luxury Audi A8 limousine with beige leather seats and air suspension to waft you to your destination in comfort and style. Alhambra prices: Heathrow £75; Eurostar £95; Cambridge £125. For more prices or advice: cliveroberts@talktalk.net. Tel: 01865 778608/07917 566077. Accounts welcome.

Oxford's low-cost packing and shipping experts. Lowest price rates guaranteed for University students, staff and departments, plus free boxes and collection for all shipments. Whether clothing, books, computers, fragile laboratory equipment,

musical instruments, rowing oars, valuable paintings or other household items, we specialise in custom packing, storage and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob@robguthrie.com. Web: www.robguthrie.com.

Hope Services is a family-run typesetting company established more than 35 years ago. Based in the heart of Oxfordshire, we specialise in the styling and production of published material. We regularly work on all types of publications including early learning teaching titles; single-author, first-time novels and novellas; academic law books and journals; and social, financial and technical reports. We would be happy to discuss and develop your ideas, and provide you with an individual quote. Please feel free to contact us at Hope Services (Abingdon) Ltd. Tel: 01235 530439. Web: www.hopeservices.co.uk. Email: mark.harvey@hopeservices.co.uk.

Domestic services

DP Gardening Services. RHS-trained gardener available across Oxfordshire. Carry out garden makeovers if selling or renting out your property or just taming your wilderness! All aspects of garden services. Fully insured, friendly advice, free estimates (within 5-mile radius of OX7). Member of Buy with Confidence scheme. Excellent references. Contact Debbie Payne on 07810 420711 (mobile) or www.dpgardening.co.uk for more information.

Situations vacant

Are you a budding writer? Looking for freelance writers to assist with our technology website over the summer. Ideal candidates would be experienced writers, enthusiastic about technology and able to work on an ad-hoc basis. Please visit www.cybercompare.net and send a message via the contact form for more information.

Houses to let

An Englishman's home is his castle - so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: www.qbman.co.uk, call: 01865 764533, or email: info@qbman.co.uk.

Central Oxford. 2-double-bed furnished house with garden and parking, available from early Sept at £1,250 pcm plus utilities and council tax if applicable. Best suited to visiting academics, singles or small family. Conveniently situated within mins from centre and all University departments, adjacent to Saïd Business School and railway station. Tel: 01865 516144. Email: a.fiorentino@ntlworld.com.

Furnished 4-bedroom family home in Littlemore available from Sept 2014. Our home offers an open-plan sitting and dining room and a large dining-kitchen opening on to a private back garden. On the first floor is an en-suite master bedroom, study, bathroom, library room and single bedroom. On the top floor there is another bedroom with stunning views. Friendly neighbours; close to large playground. For more details contact eleanor.robertson@nds.ox.ac.uk.

North Oxford: furnished 3-bedroom semi-detached house with 2 bathrooms, large kitchen, mature garden, piano, off-road parking, Wi-Fi; walking distance from city centre, most colleges and Port Meadow. To rent until end of Jun 2015 at £2,300 pm plus utilities and council tax, or could swap for a similar house in Cambridge. Contact Michael at mupshall52@gmail.com.

Islip. 3-bedroom barn conversion with pleasant garden and country views. Large living room, good-sized kitchen with dining area, 1 en-suite shower room and 1 further bathroom. Islip has a village shop and a station with regular trains to Oxford (c7 miles). Available from late Sept 2014 to early Jul 2015 or possibly longer; £1,500 pm. For further details, please contact sarah99@onetel.com.

House swaps

West Hollywood, California–Oxford, Jun–Aug 2015. Looking to swap furnished elegant 2-bed/2-bath southern California home for a 3-bed/2-bath home in central Oxford, walking distance to campuses, for 3 months. Our home is 1 block from the celebrity-favoured Sunset Blvd and less than an hour from the best beaches in the USA. Many actors, producers and writers have lived in this property over the previous decades. Please email christina.lynn.barnett@gmail.com.

Flats to let

University Accommodation Office

The University Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full and part-time students, academic visitors and employees of the University. See www.admin.ox.ac.uk/accommodation.

Sunny north Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening on to south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/drier, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights; £25 surcharge for second person. Contact: studioflatnorthoxford@gmail.com, 0044 (0)7764 574700, www.studioflatnorthoxford.com.

Unique character first-floor flat near Magdalen Bridge. Quality modern conversion, bright, sunny and spacious, short walk to city centre colleges, parks and river. Close to London buses. 2 bedrooms, bathroom, utility/washing machine room, generous storage, large sitting/dining room. Fully furnished, well-equipped newly refitted kitchen. Gch, residents' parking zone, bike space. Sunny internal courtyard garden, quiet outlook; suit academic/postgrad/professional. Available 1 Oct. £1,250 pcm. Email: hoyalwales@gmail.com. Tel: 01600 780001.

Central north Oxford. Furnished 1- and 2-bedroom apartments and 2-bedroom house within walking distance from most University departments. 1-bedroom from Aug and Sept at £895 pcm. 2-bedroom from Aug at £1,050 pcm. Central 2-bedroom house from Sept at £1,250. All rents are plus utilities and council tax if applicable. Best suited to professional visiting academics. Tel: 01865 516144. Email: a.fiorentino@ntlworld.com.

Flat for rent in Charlbury: 2-bedroom en-suite flat for rent on 1st and 2nd floors with study, living room and kitchen, 5 mins' walk to station. Available from early Aug: £750 pm excluding utilities and rates. Please contact the owner on geoffw@dustscan.co.uk.

Sunny, 2-bed top-floor flat (with lift) to rent on Folly Bridge while owner is away. Central location. 5-min walk to Carfax, 15-min to station. 2 double bedrooms (1 large with dressing room, 1 more cosy), bath, kitchen, double-aspect lounge. Views of river and Boar's Hill, and communal gardens. £1,200 pm, (scantily) furnished. Contact benjamin.skipp@gmail.com if interested. Available immediately.

Lovely studio flat, shared entrance with 16th-century, grade 2 listed house, idyllic rural setting, 5.5 miles (15 mins' drive) from Oxford. Fully furnished, double aspect windows, double bed, sofa, COD wardrobe and ample shelving. Kitchenette with fridge, microwave, electric hotplate. Shower room/toilet. Use of washing machine. Off-road parking, terrace/garden. Rent includes energy bills, CT, internet. Would suit quiet academic. Short stays considered. £550 pcm. Contact: liziegiraudeau@gmail.com.

1-bedroom part-furnished flat in the quiet village of Kennington. 15 mins by bicycle from Oxford city centre. Regular bus service. Pub, Co-op, post office, chemist, library and health centre within 100 yds. Private patio and garden. Parking space. Wood-burning stove. Available from August 2014. £750 pcm. Email: jacquelinepumphrey@gmail.com; phone: 07900 880354.

Located in a very quiet cul-de-sac in Kidlington: furnished double-bedroom apartment, en-suite shower room, big sitting room with furnished kitchen opening to private garden. Clean, light and elegant. Responsible and friendly academic landlord. Parking space. 1-min walk to bus stop with frequent service to the city centre. No smoking. No pets. £729 plus bills. Photos of the flat: <http://tinyurl.com/pnr8v9f>. Contact: double.bedroom.apartment@gmail.com or 01865 429738.

1-bedroom flat, central north Oxford, OX2 6JH. Light and airy. First floor overlooking communal gardens. Entryphone. 5 mins' walk to St Antony's, 10 to ROQ and St Giles'. Good decorative order; carpeted throughout; new custom walk-in shower replaces bath; underfloor heating in bathroom; new double glazing throughout. View now; Sept/Oct occupation. Consider 9-month let. £975 pcm. For more information, including floor plan and pictures, contact the owners in residence: kitandliz@gmail.com.

Accommodation offered

Scott Fraser – market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Affordable accommodation available.

Academics, parent or students looking for a nice place to stay. Short- or long-term. B&B or self-catering rooms, which are all personally visited to offer quality accommodation in welcoming private homes in many Oxford locations. B&B from £28/night or £190/wk, all-inclusive. Long-term discount available. TV, free wireless internet, tea/coffee facilities, use of microwave. Linen and towels. For information, tel: 01865 435229, email: info@abodesuk.com or visit: www.abodesofoxford.com.

Lovely, large double room to let in a modern family home just off Woodstock Rd in north Oxford. Has double bed, wardrobe, desk and chest of drawers. With separate large bathroom with power shower. All bills and broadband internet included. Young professional or postgraduate only, please. £750 pcm. Please call Richard on 07939 536240.

Accommodation offered in South

Oxford (OX4): large room overlooking peaceful garden available from Sept in quiet 3-bedroom house close to river and nature. Easy access to centre by bike or bus. Share house with musical lawyer. £500 pcm plus some bills. Flexible arrangements (Mon to Fri or term time only) also considered. Suit 1 academic, researcher or musician. For further information please contact brischitt@outlook.com.

Accommodation sought**University Accommodation Office**

Landlords - do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short- and long-term accommodation for students, academic visitors, postdocs and members of the University. Our Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.admin.ox.ac.uk/accommodation/landlord. For information: 01865 280811.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Visiting Oxford? We have studio, 1-, 2- and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel: 01993 811711.

Shortlet studios. Available for singles or couples needing clean, quiet, self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sports ground (gym, pool), Brookes campuses, buses (London, airports, trains, Science Park). Modern, self-contained, fully furnished, including cooking and laundry facilities, Wi-Fi, TV/DVD/CD, c/h, weekly cleaning, fresh linen. Off-road parking.

Taxes and outgoings included. Christmas/New Year bookings available. Enquiries: stay@oxfordbythemonth.com.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Gîte de France pending registration. Perfect rural France. Simple house and independent barn, 2 new shower rooms, cooker, heaters, sleeps 7/8. Beautiful quiet setting in village, in valley of tributary of the Lot. Private garden and terraces. Swimming, cycling, walking. £200/£400 pw low/high season. Details: sulpicelot.com or johnellis46@yahoo.co.uk.

Property for sale

Valcivières, Auvergne region, France: at 4 km from the village of Valcivières; 1,100m altitude, in the Monts de Forez, Parc Naturel Livradois-Forez, nearest towns Ambert and Montbrison. Old farmhouse, fine stone construction, 1891. Living room/kitchen, 2 large bedrooms, small lounge, 1 WC, bathroom with WC, old cowshed, large barn, 2 adjoining outhouses. Large original wooden cupboards in living room, large fireplace, original bread oven. Terrace. Oil central heating. Original features preserved. Lovely situation, quiet. 7,800 m² of land. Great potential, some renovation desirable. Excellent country for walking, cycling, cross-country skiing (tracks starting at the Col des Supeyres, 4 km away), horseriding. Varied countryside. Price: 100,000 euros. Contact arthur.stockwin@sant.ox.ac.uk, or the vendor (in French) paul.rohken.graphist@free.fr.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

St Edmund's College, Cambridge: GLS Shackle Studentship

St Edmund's College, Cambridge; GLS Shackle Studentship 2015-16; one term's free single accommodation or £2,000 in instalments over 10 weeks; 10 October; www.st-edmunds.cam.ac.uk/posts/shackle-studentship-2015-16

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Corpus Christi; Visiting Fellow and Visiting Scholar 2015/16; 7 November; www.ccc.ox.ac.uk/Vacancies/v/14

Oriel; 1-year Academic Assistant; c£20,000; 4 August; www.oriel.ox.ac.uk/content/other-staff-vacancies

Oriel; Lodge Manager; £22,593–£28,240; 4 August; www.oriel.ox.ac.uk/content/other-staff-vacancies

Oriel; Night Porter; c£20,000; 4 August; www.oriel.ox.ac.uk/content/other-staff-vacancies

Oriel; Scout Team Leader; £14,234–£17,792; 4 August; www.oriel.ox.ac.uk/content/other-staff-vacancies

St Edmund Hall; part-time Archivist; £26,527–£31,644 pro rata; noon, 1 September; www.seh.ox.ac.uk/vacancy/part-time-archivist

St Hilda's; Communications Manager; 5 September; www.st-hildas.ox.ac.uk/news-events-and-vacancies/vacancies

Wolfson; part-time Lodge Receptionist/Night Porter; £11,858; 31 July; www.wolfson.ox.ac.uk/vacancies

Wolfson; Trainee Nursery Assistant; age-appropriate national minimum wage; 31 July; www.wolfson.ox.ac.uk/vacancies

External Vacancies

University of Cambridge; Herchel Smith Professorship of Pure Mathematics; 30 September; www.admin.cam.ac.uk/offices/academic/secretary/professorships

University of Cambridge; Lowndean Professorship of Astronomy and Geometry; 30 September; www.admin.cam.ac.uk/offices/academic/secretary/professorships

Institute of Continuing Education, University of Cambridge; part-time ICE Teaching Officer in Physical Sciences (0.5 FTE); £33,562–£45,053 pro rata; 20 August; www.jobs.cam.ac.uk/job/4484

Jesus College, Cambridge; 3-year Fellowships (2 in Arts, 1 in Science); from £20,374; 1 September; www.jesus.cam.ac.uk/fellows-staff/vacancies (from 1 August)

Peterhouse College, Cambridge; Research Fellowships; 22 September; www.pet.cam.ac.uk

Queens' College, Cambridge; Junior Research Fellowship in Economic History (from 1 October 2015); from £20,972 plus benefits; noon, 5 September; www.queens.cam.ac.uk/general-information/vacancies

Queens' College, Cambridge; Junior Research Fellowship in Modern and Medieval Languages (from 1 October 2015); from £20,972 plus benefits; noon, 5 September; www.queens.cam.ac.uk/general-information/vacancies

St Catharine's College, Cambridge; 3-year Schools Liaison Officer; £23,500–£25,000; noon, 8 August; sec52@cam.ac.uk

Trinity College, Cambridge; Junior Research Fellowships; up to £24,660 plus benefits; noon, 29 August; www.trin.cam.ac.uk/jrf or jrf@trin.cam.ac.uk

Cambridge Colleges Research Fellowships 2015–16

A number of Cambridge colleges propose to hold competitions for Research Fellowships tenable from the start of the academic year 2015–16 with closing dates for application on or near 1 October 2014. Advertisements will appear online at www.admin.cam.ac.uk/offices/hr/jobs/colleges not later than 31 August. Advertisements for competitions with a later closing date will normally appear in the *Cambridge University Reporter* and the *Gazette* as well as online, not less than 28 days before the closing date.

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This is the final *Gazette* of 2013–4. The first *Gazette* of 2014–15 will be published on 25 September, but will be limited to Council and Congregation business and changes to Examination Regulations. The first full issue of 2014–15 will be published on 2 October.

Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

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