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Council and Main Committees

Council of the University

Changes in Regulations

Council has made the following changes in regulations to come into effect on **8 February**.

(a) Regulations for College Contributions

Explanatory Note

The following changes, made on the recommendation of the College Contributions Committee, confirm that the tax regime to be applied to the accounts for the 2011/12 financial year, under which contributions will be payable in March 2013, will be the same as for the previous year.

Text of Regulations

In Council Regulations 1 of 2009 concerning College Contributions, delete regulation 3(4) and substitute (new text underlined, deleted text scored through):

‘(4) The bands and rates for the contributions payable in 2011/12 ~~2012/13~~ based on the ~~2010/11~~ 2011/12 accounts shall be as follows:

<i>On the first £35m of taxable assets</i>	<i>NIL</i>
<i>On the next £3m</i>	<i>0.10 per cent</i>
<i>On the next £3m</i>	<i>0.20 per cent</i>
<i>On the next £3m</i>	<i>0.30 per cent</i>
<i>On taxable assets over £44m</i>	<i>0.36 per cent</i>

At the same time as submitting its annual financial statements under section 8, each college shall also submit a statement in the form set out in the Schedule to these regulations.’

(b) Building and Estates Subcommittee of the Planning and Resource Allocation Committee

Explanatory Note

These changes are required to enable co-opted members of the Buildings and Estates Subcommittee (in particular external co-opted members) to advise on all matters within the subcommittee's remit. The opportunity is taken to update other parts of the regulations governing the subcommittee.

Text of Regulations

1 In Council Regulations 15 of 2002, Part 10, concerning the Buildings and Estates Subcommittee, amend regulation 10.1 as follows (new text underlined, deleted text scored through):

‘10.1. The Buildings and Estates Subcommittee of the Planning and Resource Allocation Committee shall consist of:

- (1) a Chairman, who shall be appointed by Council, who shall also serve on the Planning and Resource Allocation Committee of Council;
- (2) the Pro-Vice-Chancellor (Planning and Resources);
- (3)–(6) one person appointed by each of the divisional boards;
- (7) the Director of University Library Services and Bodley's Librarian or a person nominated by the director;
- (8) a person appointed by the ~~Committee for the Museums and Scientific Collections~~ Oxford University Museums Board from among the directors of the University's museums;
- (9), (10) two persons elected by Congregation.

10.2. The subcommittee may co-opt up to two additional members, who may be external from within or outside the University to advise it on architectural, planning, and environmental matters.

2 Ibid, amend regulation 10.4(1)(b) as follows (new text underlined, deleted text scored through):

‘(b) oversee the repairs and maintenance programmes undertaken by the Director of Estates and University Surveyor; and the arrangements for car parking, and the provision of telecommunications (excluding telecommunications strategy).’

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Aricescu, A R, Structural Biology
Fischer, M D, Merton
Gonzalez-Bailon, S, Nuffield
Raw, J A, University Library Services

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

19 February

The draft University Strategic Plan: topic for discussion

A Discussion on the topic of The University's Draft Strategic Plan (2013/14–2017/18) will take place at the Congregation meeting on 19 February (week 6) at 2pm.

The University's current Strategic Plan runs from 2008/9 to 2012/13. Council therefore established a steering group in Hilary term 2012, chaired by the Pro-Vice-Chancellor for Education, charged with the development of the Plan for the period 2013/14–2017/18. The group includes members from the Council, the divisions and the colleges, and was supported by separate groups considering in more depth the areas of research, education and widening engagement.

On 5 November 2012, Council approved the draft of the University Strategic Plan, published in the supplement to the *Gazette* of 29 November 2012 (www.ox.ac.uk/gazette/2012-2013/29november2012-no5008/supplements), as a document for wide consultation across the University during Hilary term 2013. In the same issue of the *Gazette*, submissions on the draft plan from all bodies within the collegiate University as well as from individuals were also invited (www.ox.ac.uk/gazette/2012-2013/29november2012-no5008/notices).

Following the Discussion at Congregation, and the wider consultation, the draft Strategic Plan will be amended in the light of comments received, and presented to Council and Congregation for approval by the end of Trinity term 2013.

Arrangements for the meeting

The meeting will be held in the Sheldonian Theatre. Attendance at the meeting is open to members of Congregation, and to nominated representatives of the Oxford University Student Union (OUSU) as agreed in advance by the Vice-Chancellor. Admittance to the theatre will be on the production of a valid University card and will be on a first-come, first-served basis (places will be reserved for scheduled speakers). The doors of the theatre will open at 1.45pm.

The Vice-Chancellor has decided that the wearing of gowns shall be optional on this occasion.

Advance notice by speakers

Those wishing to speak at the meeting will be expected to limit their contributions to five minutes. As the meeting is expected to close by 4.30pm, it may not be possible to call all those who wish to speak. If you wish to speak at the meeting, you are asked to indicate this intention in advance by emailing congregation.meeting@admin.ox.ac.uk. It would be helpful if members of Congregation intending to speak would explain briefly (in no more than 25 words) what issues they wish to cover. Names of those who have indicated a wish to speak, together with the issues they wish to raise, will be published on the Congregation website (www.ox.ac.uk/congregation-meeting). This sharing of information may be of use both to other speakers and to those considering attending; it will also be used to provide structure to the order in which speakers are called. Speakers are asked to provide their information as soon as possible, and by **5pm on 15 February** at the latest, if they wish to be scheduled to speak. If time permits, those who have not indicated in advance an intention to speak will still be free to do so. The Vice-Chancellor will also invite two nominated representatives of OUSU to speak.

Transcript

It is intended that a transcript¹ of the meeting will be published in the *Gazette* on 28 February and, before then, on the University website (www.ox.ac.uk/congregation-meeting). It is also intended to make a downloadable recording available on the same site¹. As a result of time constraints, it will not be possible to check the report of the proceedings with individual speakers before publication.

¹The transcript and recording may be edited for legal reasons.

Congregation

7 March

Elections

DIVISIONAL BOARDS

Medical Sciences

Details are in the 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mr P Burns at the University Offices, Wellington Square (telephone: (2)70193; email: paul.burns@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

Consultative notices

Academic Services and University Collections

REVIEW OF THE BOTANIC GARDEN

As part of the standard pattern of departmental reviews, the Academic Services and University Collections (ASUC) will be holding a review of the Botanic Garden on **18 and 19 April**. The terms of reference of the review are:

- to review the governance, management, finances and staffing of the Botanic Garden in the context of:
 - its strategic plan
 - its relationship with other bodies (including those in the academic divisions and in ASUC, and Magdalen College)
 - its roles in conservation, teaching and research and
 - its obligations to its local, national and international public, including outreach, and the balance between these functions
- and to make recommendations, bearing in mind where there are financial implications the level of resources likely to be available within the University and possible alternative ways of raising funds to implement them.

The review committee will be chaired by the Pro-Vice-Chancellor (Research, Academic Services and University Collections), Professor Ian Walmsley, and will comprise in addition Professor Judith Armitage, Department of Biochemistry; Professor Stephen Blackmore, Royal Botanic Garden, Edinburgh; Professor Peter Gregory, University of Reading and East Mallard Research; Professor Nicholas Harberd, Department of Plant Sciences; and Professor Paul Smith, Oxford University Museum of Natural History.

Comments to the review committee are welcome, whether from organisational units or from individual members of the collegiate University. These should be sent to Charles Shaw (charles.shaw@admin.ox.ac.uk) at the University Offices by **15 March**.

Humanities Divisional Board/ Education Committee

REVIEW OF THE FACULTY OF ORIENTAL STUDIES

The Humanities Divisional Board and the Education Committee will jointly conduct a review of the Faculty of Oriental Studies as part of Council's programme of rolling reviews of faculties and departments. The review will take place on **28 and 29 May**.

The Review Committee's terms of reference are:

1 To review the quality of academic activities in the faculty, by reference to:

- international standards of excellence
- action taken since the last review of the faculty
- planning statements at faculty and divisional level, and in the context of the University's Mission Statement and Strategic Plan.

In particular:

- (a) the quality of the research of the faculty, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;
- (b) the quality of undergraduate and graduate programmes, and their delivery and related issues, including:

- access and admissions
- curriculum design and programme structure
- teaching, learning and assessment
- the relationship between teaching and research
- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)
- specific arrangements for the pursuit of graduate studies
- relationships with colleges
- quality assurance mechanisms;

(c) the organisation of the faculty, its management structures, and the relationship between the faculty and the Humanities Division, including such matters as:

- strategic planning (including relationship to the divisional five-year plan and the University's Strategic Plan)
- academic and non-academic staffing and recruitment
- student number planning

- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising;

(d) the relationship (structural and operational) between units within the faculty, and between the faculty and cognate subject areas and colleges to which it is linked in teaching and research.

2 To consider the current and long-term financial position of, and funding arrangements for, the faculty, and its financial strategy.

The Review Committee would welcome written comments on matters falling within its terms of reference. These should be sent to Karen Brill (email: karen.brill@humanities.ox.ac.uk) by **26 April**.

Social Sciences Board/Education Committee

REVIEW OF THE DEPARTMENT OF ECONOMICS

The Social Sciences Board and the Education Committee will jointly conduct a review of the Department of Economics as part of Council's programme of rolling reviews of faculties and departments. This review will take place on **13 and 14 May**.

The review committee's terms of reference are:

1 To review the quality of academic activities in the department, by reference to:

- international standards of excellence
- action taken since the last review of the department
- planning statements at departmental and divisional level, and in the context of the University's mission statement and corporate plan.

In particular:

(a) the quality of the research of the department, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;

(b) the quality of undergraduate and graduate programmes and their delivery and related issues, including:

- access and admissions
- curriculum design and programme structure
- teaching, learning and assessment
- the relationship between teaching and research

- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)
- specific arrangements for the pursuit of graduate studies (including research degrees and research training and provision for part-time study)
- relationships with colleges
- quality assurance mechanisms;

(c) the organisation of the department, its management structures and the relationship between the department and the division, including such matters as:

- strategic planning (including relationship to the divisional five-year plans and the University's Corporate Plan)
- academic and non-academic staff planning and recruitment
- student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising;

(d) the relationship (structural and operational) between units within the department, and between the department and cognate subject areas and colleges to which it is linked in teaching and research.

2 To consider the current and long-term financial position of, and funding arrangements for, the department, and its financial strategy.

The Review Committee would welcome written comments on matters falling within its terms of reference, given above. These should be sent to the joint secretary to the Review Committee, Dr Stephen Conway (email: stephen.conway@socsci.ox.ac.uk) by **12 April**.

Recognition of Distinction

The following titles have been conferred on behalf of the Recognition of Distinction Committee:

Medical Sciences

Boultonwood, J, BSc PhD Wales, MA Oxf, Director of Leukaemia and Lymphoma Research, Molecular Haematology Unit, Nuffield Department of Clinical Laboratory Sciences, Professor of Molecular Haematology with immediate effect.

Social Sciences

Fu, X, BSc Huazhong, MSc Hunan, MSc PhD Lanc, University Lecturer in International Development and Fellow of Green Templeton, Professor of Technology and International Development with effect from 16 December 2012.

Corrigendum:

Platteau, J P, BA MA PhD Namur, Professor of Development Economics in the Department of International Development with effect from 1 October 2012.

Musical Events

St Anne's

MUSIC RECITAL SERIES

The following events will take place at 6pm in the Mary Ogilvie Lecture Theatre. Open to all, admission free. Please see www.st-annes.ox.ac.uk/about/events.html for programme details.

25 Jan: **Ylka Istrefi**, piano

8 Feb: **Madalina Rusu**, piano

8 Mar: **Daniel Swain**, piano, and **Laura Lucas**, flute

St Hilda's

The following events will take place in the Jacqueline Du Pré Music Building. For more information or tickets: www.st-hildas.ox.ac.uk/jdp or tel Oxford 305305.

JDP PIANO SERIES CONCERTS

25 Jan, 8pm: **Joanna MacGregor**: Beethoven Piano Sonatas.

JDP STRING SERIES CONCERTS

16 Feb, 8pm: **Steven Isserlis** and **Connie Shih**: Hahn, Fauré, Adès, Saint-Saëns, Franck

21 Feb, 7pm: **Krysia Osostowicz** and **Daniel Tong**: Beethoven

M@SH SERIES CONCERTS

26 Jan, 7pm: M@SH Marathon. Free admission

22 Feb, 8pm: **Alistair Anderson**, concertina and Northumbrian pipes

LUNCHTIME RECITAL SERIES

The following events take place at 1.15pm on Thursdays. Free admission.

24 Jan: **Sarah Johnson**, **Jack Chown** and **Toby Huelin**, horn, marimba and piano: Franz Strauss, Huelin

31 Jan: **Joe Norris** and **Will Green**, clarinet and piano: Bax, Wilmann, Messager

7 Feb: **Marcus Farnsworth** and **James Cheung**, baritone and piano: Schumann

14 Feb: **Ellen Timothy**, soprano

21 Feb: **Krysia Osostowicz** and **Daniel Tong**, violin and piano: Beethoven

28 Feb: **Anna Kaznowska**, **Charlotte Parr** and **Guy Newbury**, strings: Schumann, Debussy

7 Mar: **Beth Allen**, **Henry Chandler**, **Naomi Watson**, **James Keasley** and **George Cooke**, clarinet quintet: Brahms

EDUCATION AND COMMUNITY PROGRAMME

Moving Music Concert

For people with dementia and their carers. Tickets: £5 to include refreshments (carers free). Reserve in advance (jdp@st-hildas.ox.ac.uk or Oxford 286660) and pay on the door.

26 Feb: 12-1pm (refreshments from 11.30am) and 2-3pm (refreshments from 1.30pm)

Cushion Concerts

Rozzy and **Mr Cello** introduce instruments to children and their parents on Sundays: 9.30am and 10.30am for under 5s, 11.30am for over 5s.

17 Feb: The saxophone

10 Mar: The French horn

Exhibitions

Pitt Rivers Museum

'AFTER HOURS' EVENTS

The Pitt Rivers Museum will remain open until 8pm once a month, especially for those seeking a child-free encounter with the collections. At each After Hours event you can take advantage of a free, themed programme (such as talks, music or screenings) or simply enjoy the Museum at your own pace. After 4.30, entry and exit via the Museum's South Door on Robinson Close, off South Parks Road.

4.30-8pm, 30 Jan: After Hours: Central and South America

First After Hours event: explore the Museum's ground floor and sample film, music, a quiz and gallery talk. Run in collaboration with the Friends of Pitt Rivers, the museum's supporters' organization. To learn more about the Friends: www.prm.ox.ac.uk/friends.html.

Lectures

Humanities

Faculty of History

EARLY MODERN GERMAN CULTURE: AN INTERDISCIPLINARY SEMINAR SERIES

The following seminars will take place at 2.15pm in the Seminar Room, Radcliffe Humanities, Woodstock Road, unless otherwise noted. Conveners: Kat Hill, Lyndal Roper, Edmund Wareham

Chris Kissane, Edmund Wareham and Kat Hill

24 Jan: 'Food'

Joseph Koerner, Harvard, **Bridget Heal**, St Andrews, **Jessica Berenbeim** and **Jan Hennings** (further speakers to be confirmed)

7 Feb, Graduate Training Room: Round table: 'Enemy images/images of belonging'

Nik Funke, Institute of Historical Research, and **Angela Schattner**, German Historical Institute

21 Feb: 'The vulnerable body'

Anne Simon, Institute of Germanic and Romance Studies, and **Shami Ghosh**

28 Feb: 'Literature and history'

Faculty of Philosophy

ASTOR KEYNOTE LECTURE

Professor Jeff McMahan, Rutgers, will deliver the Astor Keynote Lecture at 6.30pm on 7 February in the Lecture Room, Radcliffe Humanities.

Subject: 'What rights may be defended by means of war?'

ASTOR PUBLIC DEBATE

Professor Jeff McMahan, Rutgers, will take part in a public debate with **Professor John Broome** at 2pm on 6 February in the Graduate Training Room, Radcliffe Humanities.

Subject: 'The value of life'

Social Sciences

Smith School of Enterprise and the Environment

LECTURE POSTPONED

Giles Hutchins, Biomimicry for Creative Innovation, will now lecture at 4pm on 20 February at the Smith School of Enterprise and the Environment.

Subject: 'The nature of business - redesigning for resilience'

School of Geography and the Environment

BASINS UNDER PRESSURE

The following seminars will take place at 5pm in the Blue Boar Lecture Theatre, Christ Church. Drinks provided after the seminars. Organised by Oxford University's Water Security Network. Register to attend at: <https://bookwhen.com/7seqd>.

Simon Dadson

30 Jan: 'Water security, global change and land-atmosphere feedbacks'

Jamie Hannaford, Centre for Ecology and Hydrology

13 Feb: 'Water availability and drought trends in the UK and Europe'

Claudia Sadoff, World Bank

27 Feb: 'Basins under pressure: the case of the Ganges Basin'

Dave Tickner, WWF

6 Mar: 'The river is the nexus: strategic basin planning and water allocation in the 21st century'

Colleges, Halls and Societies

Keble

ADVANCED STUDIES CENTRE

Creativity Lecture Series

Professor Pierre Lemonnier, CNRS, will lecture at 5pm on 31 January in the Pusey Room, Keble. Convener: Dr L. Malafouris

Subject: 'The blending power of things: from mundane to strategic objects'

Medieval and Renaissance Cluster Lecture Series

The following lectures will be given at 5pm in the Pusey Room, Keble. Convener: Dr T Sowerby

Professor Bill Sherman, York

8 Feb: 'The reader's eye: between annotation and illustration'

Professor Greg Walker, Edinburgh

*22 Feb: 'Conscience and satire in John Heywood's *Play of Love*'*

Mansfield

LECTURE SERIES

The following lectures will be given at 5pm on Fridays in the Junior Common Room, Mansfield, except where noted. Convener: Baroness Helena Kennedy, QC

Sister Helen Prejean, advocate for abolition of the US death penalty

6pm, Sun 3 Feb, the Chapel: 'Ending the death penalty' (informal talk)

Jonathan Mills, Director and Chief Executive, Edinburgh International Festival

8 Feb: 'Art - the great conversation of mankind'

The Rt Hon Tony Benn, former MP and Cabinet Minister

15 Feb: 'Still trying to change the world'

Reverend Charles Brock, Emeritus Fellow, Mansfield

22 Feb: 'John Milton - revolutionary spirit?' (inaugural lecture of the John Milton fellowship)

Michael Palin, actor, writer, television presenter

1 Mar: 'Around the world in one hour and 20 minutes' (ticketed event; contact jane.buswell@mansfield.ox.ac.uk)

Leslie Woodhead, prize-winning documentary filmmaker

8 Mar: 'How the Beatles rocked the Kremlin. Tales in the cultural shifts that brought down the Soviet Union'

St Antony's

MIDDLE EAST CENTRE: WOMEN'S RIGHTS RESEARCH SEMINARS

Dr Zahra Tizro, York St John, will give the following seminar at 12.45 pm on 30 January at the Middle East Centre Library, St Antony's. Contact: Binesh Hass (binesh.hass@law.ox.ac.uk).

Subject: 'The archaeology of experience of domestic violence against women in Iran'

Somerville

Professor Paul Fiddes will give a talk at 6pm on Sunday, 3 February, in the Chapel, Somerville. Accompanied by choral music from Somerville College Choir. For further details, please contact daniel.moulin@some.ox.ac.uk.

Subject: 'Iris Murdoch and the love of truth'

Examinations and Boards

*This content has been removed
as it contains personal
information protected under
the Data Protection Act.*

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Social Sciences Board

FINAL HONOUR SCHOOL OF JURISPRUDENCE

- (a) removes requirement to publish essay questions at the Examination Schools
- (b) replaces reference to a signed 'certificate' with 'Declaration of Authorship'

Colleges, Halls and Societies

Conference of Colleges

Elections for Michaelmas term 2013

Nominations for the following vacancies have been invited from colleges by **8 February**. For queries please contact rita.ratray@admin.ox.ac.uk.

VACANCIES ON CONFERENCE AND UNIVERSITY COMMITTEES

	<i>Vacancy</i>	<i>Current/retiring member</i>	<i>Until</i>
Rules Committee	College Dean member	Professor Mark Robinson, St Cross	end of TT 2016
Careers Service Subcommittee of Education Committee	Head of House member	Sir Curtis Price, Warden of New College	end of TT 2016
Sports Strategic Subcommittee of Education Committee	Head of House member	Professor Alan Bowman, Principal of Brasenose	end of TT 2016
Nominating Committee for Vice-Chancellor	Head of House member	Sir Ivor Roberts, President of Trinity	end of TT 2018
Joint Fees and Student Support Advisory Group	Head of House member	Sir Ivor Crewe, Master of University College	end of TT 2016
Humanities Divisional Board	Head of House member	Professor Hermione Lee, President of Wolfson	end of TT 2016
Mathematical, Physical and Life Sciences Divisional Board	Head of House member	Dr Nick Brown, Principal of Linacre	end of TT 2016

Elections

Elections 7 March

Nominations for the election below will close at **4pm on 7 February**.

Divisional Boards

MEDICAL SCIENCES

One person elected by and from among the members of the Faculty of Biochemistry, the Faculty of Physiological Sciences and the Faculty of Psychological Studies, of whom there shall be no more than one from each of the Department of Biochemistry, the Department of Physiology, Anatomy and Genetics, the Sir William Dunn School of Pathology, the Department of Pharmacology and the Department of Experimental Psychology, elected jointly by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies:

Current/retiring member

Professor H Waldmann, Lincoln, MT 2014
Faculty of Physiological Sciences

For further information, please contact the Secretary (david.bryan@medsci.ox.ac.uk).

Notes:

Nominations in writing for the elections on 7 March, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to **4pm on 7 February**.

Council has decided that nominations should show for each signatory the name and college or department in block capitals. Any names which are not so shown may not be published.

At least one nomination in respect of each candidate must be made on an official nomination form. Copies of the form are obtainable from the Elections Office website

To hold office until

(www.admin.ox.ac.uk/elections/oxonly/forms/index.shtml).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 21 February. Voters may wish to wait until they have read these statements before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 7 March**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
 Telephone: 01865 (2)80548
 Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25%.

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

Andrew Chamblin Memorial Lecture 2013

Professor Frank Close, OBE, University of Oxford, will present the 2013 Andrew Chamblin Memorial Lecture at Cambridge. The subject will be 'The infinity puzzle - from the Higgs Boson to the LHC'. The lecture will be given at 5pm on 15 Mar in the Babbage Lecture Theatre, New Museums Site, Cambridge. Admission is free but booking is required via <http://csf2013-andrewchamblin.eventbrite.com>.

Health Matters talks

Oxford Health NHS Foundation Trust presents Health Matters talks at 7.30pm on the last Tuesday of the month at Science Oxford, 1–5 London Place, OX4 1BD. 29 Jan: Dr Steve Pearce, Consultant Psychiatrist from the Complex Needs Service: 'Grace under pressure: personality disorder and society'. 26 Feb: Dr Anne Stewart: 'Eating disorders in young people'. 26 Mar: Dr Jean Christensen, Oxtex Project Manager, and Lily McPeake, True Colours Development Coordinator: 'Oxtex and True Colours - self-monitoring for bi-polar disorder using web-based technology'. The talks follow an interactive format with a 45-min talk followed by a 45-min Q&A session, aimed at those with a personal or professional interest in the topic. Admission: £5 (free for members of Science Oxford or Oxford Health NHS Foundation Trust). See www.so-test-dev.co.uk/live/whats-on-events/health-matters-jan; for free membership of Oxford Health NHS Foundation Trust, email ft@oxfordhealth.nhs.uk.

Choir seeking singers

Do you sing tenor or bass? Jubilate! is a friendly, mixed-voice chamber choir, directed by Simon Whalley. We have vacancies for tenors and basses for our next concert on Sat 16 Mar in the Church of St John the Evangelist, Iffley Rd. The programme will be Parry's *Songs of Farewell*, and Rheinberger's Mass in E flat. Rehearsals are on Tues evenings, 7.30–9.30pm in Keble. If you're interested in auditioning to sing with us, please contact Fiona Mills on 01993 810069 or email jubilate_choir@hotmail.com.

Research participants sought

Over 60? Want to start exercising?

Researchers at Oxford University are investigating the effect physical activity has on the brain. Participants will be given a free supervised exercise programme and undergo MRI brain scans. If you would like to find out more please contact 07512 684994 or exercise@fmrib.ox.ac.uk (Oxfordshire REC B 10/H0605/48, Version 1 – 30/01/2012).

Healthy volunteers (18–59, right-handed) wanted for a study investigating the brain's response to exercise. Twelve-week study includes 6 weeks of visiting the Oxford Brookes gym 5 days a week, and 7 visits to John Radcliffe Hospital for brain scans and exercise tests. Compensation for time and travel provided. Contact: exercise@fmrib.ox.ac.uk or 01865 600548.

The Oxford Pregnancy Study is investigating how anxiety during pregnancy may affect mums and babies. We are currently recruiting women who are pregnant for the first time, are between 18 and 40 years old and speak English fluently. Participation in the study will take approximately 2 hours in total, and all participants will be reimbursed for time and travel expenses. For more information about this study, please email prenatal@psych.ox.ac.uk, or telephone 01865 316109.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items – grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson on 07976 261850 or 0845 458 2980.

Airport car service. Professional reliable service for business or pleasure. Comfortable, practical Volvo XC 70 estate. All-wheel drive gets you there safely, ice or snow! Luxury Audi A8 limousine – sink into the beige leather seats and be wafted to the airport or treat your VIP guests. All cars run on winter tyres for safety. Heathrow from £75, Eurostar £95, Cambridge £125. Call Clive Roberts on 01865 778608 or 07917 566077 (mobile) or email your requirements to cliveroberts@talktalk.net. Business/University accounts welcome.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 667423 (evening) or 07961 444957 (daytime). Email: rob@robguthrie.com. Web: www.robguthrie.com.

Frances Carroll Nutrition. I am a qualified, regulated and insured nutrition practitioner skilled at identifying nutrient imbalances and correcting them to optimise health. I see people with a wide range of conditions. Most common include mental health issues such as depression, anxiety, stress and panic attacks, those in pain and those wishing to lose body fat. See: www.francescarroll.co.uk; www.facebook.com/francescarrollnutrition; <https://twitter.com/FrancesCarroll>; www.francescarrollnutrition.wordpress.com.

Freelance writing, editing and editorial management services offered by university and publishing professional with PhD. Extensive experience of academic writing and editorial work both in-house and freelance (OUP, Oxford University, Oxford Brookes). Previous projects include ghost writing books in humanities and social sciences; preparing manuscripts prior to publication; editing and rewriting; and proofreading. Please contact Rebecca Bryant (editorial@rebeccabryant.org.uk) to discuss your requirements.

Sell your books. We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we may be able to help. We are most interested in arts and social science subjects. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Domestic services

DP Gardening Services. RHS-trained gardener available across Oxfordshire. Carry out garden makeovers if selling or renting out your property or just taming your wilderness! All aspects of garden services including hard landscaping. Fully insured, friendly advice, free estimates (within 5 mile radius of OX5). Member of Buy with Confidence scheme. Excellent references. Contact Debbie Payne on 07810 420711 (mobile) or www.dpgardening.co.uk for more information.

Situations vacant

TEFL-qualified teachers required to join an established team for closed courses of Japanese students, 19–31 Mar at Oxford University colleges. Full- and part-time positions available. Excellent rates of pay: £25/hr for the right candidates. Please send a brief CV to bwsm@btinternet.com.

Houses to let

An Englishman's home is his castle – so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to

academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: www.qbman.co.uk, call: 01865 764533, or email: info@qbman.co.uk.

Spacious fully furnished centrally heated family home. Quiet location, Hill Top Rd, Oxford; 1½ miles city centre, near hospitals, schools, parks, golf course and transport including London and Heathrow buses. Open-plan kitchen/dining/sitting room. French doors to garden. Further reception room. Utility/shower/cloakroom. Five bedrooms, bathroom, separate WC. Off-street parking. Suit family, n-s only, £2,000 pcm. Tel: 01865 351745. Mobile: 07733 400820.

Four-bedroom family home. Fully furnished Victorian semi-detached home, available for short-term rent (precise dates and duration flexible) from late Jan. Located close to Abingdon town centre and on main bus route into Oxford (every 10 mins, journey time normally under 20 mins). Tenants expected to allow estate agent to show viewers round; hence discounted rate of £1,275 pcm. For more details, please contact Dr Andrew Turner on andrew.d.turner@btinternet.com.

House swaps

Charming two-bedroom terraced house in pretty, safe neighbourhood of Oxford available for house exchange (with place in Montreal) or rental. Available from Apr-Jun; 2-3 bedrooms, 2 bathrooms, large garden. Friendly cat optional! Would suit n-s visiting academic, couple and/or family. Fantastic bus route or cycle ride into town, good travel links to London. Contact: dianahedges@yahoo.co.uk.

Flats to let

University Accommodation Office

The University Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full and part-time students, academic visitors and employees of the University. See www.admin.ox.ac.uk/accommodation.

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel: 01993 811711.

Quiet, furnished flat-let, fully equipped for 1 gentleman, in Old Headington. Views of garden and church and near to John Radcliffe

Hospital. Bed-sitting room, kitchen/dining room and use of bathroom on same floor, £420 pm incl central heating. No bills. Tel: 01865 437750. Email: qsearl@gmail.com.

Fully furnished 2-bedroom ground-floor flat, in Marston Ferry Rd, a few mins' walk to Summertown shops, restaurants and leisure complex, and just a short distance from central Oxford. Centrally heated, living/dining room, own covered parking space, communal garden. Available from Feb, £950 pcm excluding utility bills. Telephone Sue on 07933 739481.

Light airy modernised 1-bedroom flat on top floor of family house overlooking green, within Oxford city boundary, from now, initially for up to 6 months, 2 months' notice either way. Stunning views, all mod cons incl dishwasher, 2.5 miles city centre, walking distance to parts of University, regular bus route; £975 pcm incl bills except telephone and internet. References required. Contact: wrlldco@aol.com.

Accommodation offered

Scott Fraser - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Academics, parent or students looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel: 01865 435229, email: info@abodesuk.com, or visit: www.abodesofoxford.com.

Accommodation sought

New Zealand family on sabbatical seeks furnished/semi-furnished 3-4-bedroom house in Oxford or surrounds for Mar-Aug; dates flexible. English references available. Please contact thomasbiss@hendersonreeves.co.nz or emilyhenderson@xtra.co.nz.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for

short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Central Oxford - Folly Bridge - secluded, comfortable, long or short stay, modern, spacious, 1-bedroom apartment with private parking. Near Christ Church Meadows. Quiet, peaceful nights. Large sun terrace with view over garden and river. Near to shops, colleges, coaches, buses and trains. Web: <http://follybridgeoxford.co.uk>. Email: pauline.hodson@btconnect.com. Tel: 01865 764520 or 07713 681216.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Northern Cyprus. Beautiful villa with pool. Close Esentepe village with spectacular views over the Med; 20 mins' drive from Kyrenia, 7 mins from 18-hole golf course and 10 mins from huge sandy beach. From £475 pw. Email crholme@btinternet.com or tel 01608 677423.

Property for sale

A 2-bedroom apartment situated in the foothills of the Alps, between Salzburg and Vienna, nearest airport Linz. Close to preserved historic town of Steyr. The property is a mansard apartment (top floor) with 2 bathrooms, 2 balconies, 2 kitchenettes, a dining/living room and very large living room - 80m². Superb outlook over surrounding countryside - the area is excellent for walking, cycling and various sporting pursuits. Price: £49,950. Contact: gree0014@nexus.ox.ac.uk. See: www.apartmentaustria.co.uk.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Henry Goodger Scholarship

Medical Sciences Division; Henry Goodger Scholarship; to assist research into causes and prevention of disease in its early stages; open to all members of the University; award level at discretion of Board of Management; 26 April; <http://tinyurl.com/b2hoh4x> or tessa.finlayson@medsci.ox.ac.uk

Philip Geddes Memorial Prizes

St Edmund Hall; Philip Geddes Memorial Prizes for student journalism; undergraduates except 1st years: Geddes Prize, £1,000; all undergraduates and graduates: Clive Taylor Prize for Sports Journalism, £1,000; SEH students: St Edmund Hall Prize, £500; noon, 15 February; www.seh.ox.ac.uk/news/apply-now-philip-geddes-memorial-prizes

Santander Academic Travel Awards

Santander Academic Travel Awards; graduate award for short research projects in Santander network countries in any subject area; maximum £1,000; 22 February; www.ox.ac.uk/feesandfunding/graduates/internationalopportunities/santander

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Next Gazette: Thursday, 31 January.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Lincoln; fixed-term stipendiary Lecturer in History; £16,347–£18,385; 11 February; www.lincoln.ox.ac.uk/Stipendiary-Lecturer-in-History

Mansfield; part-time weekend Porter; £12,116; 5pm, 8 February; headporter@mansfield.ox.ac.uk

St Benet's Hall; Domestic Bursar; c£30,000; 5pm, 15 February; www.st-benets.ox.ac.uk/vacancies.htm

St Hilda's; Outreach Officer; £22,971–£27,428; noon, 15 February; www.st-hildas.ox.ac.uk/news-events-and-vacancies/vacancies

St Stephen's House; part-time Finance Assistant; £19,972–£23,121 pro rata; 5 February; susan.keeling@ssho.ox.ac.uk or www.ssho.ox.ac.uk/about_us/job_vacancies

Wolfson; non-stipendiary Junior Research Fellowships in Humanities and Social Studies, non-stipendiary Research Fellowships in Humanities and Social Studies, stipendiary JRF in Risk and Resilience: Youth in a Changing World, stipendiary JRF in Literature in European Languages, and stipendiary JRF in Lesser-known Language(s) and Script(s) of the Ancient World; 4pm, 15 March; www.wolfson.ox.ac.uk/fellowships

Wolfson; Gardener; £16,800; 31 January; www.wolfson.ox.ac.uk/vacancies

Worcester; Scott Opler Research Fellowship in Architectural History 2013–15; £26,004; 28 February; www.worc.ox.ac.uk/Notices

External Vacancies

Ripon College Cuddesdon; Lecturer in Theology; Lichfield Scale plus housing or housing allowance; 25 February; www.rcc.ac.uk

University of Cambridge; Professorship of Experimental Psychology; 1 March; www.admin.cam.ac.uk/offices/academic/secretary/professorships

Churchill College, Cambridge; applications from, or nominations of, possible candidates for 5–10-year tenure as Master from October 2014; 17 February; contact Vice-Master: Professor Kenneth Siddle, Churchill College, Cambridge, CB3 0DS or vice-master@chu.cam.ac.uk

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