

Gazette



Council and Main Committees **2**

Register of Congregation

Congregation **2**

Congregation 26 September:
Degree by Resolution

Congregation 4 October:
1 Oration by the Vice-Chancellor
2 Admission of Pro-Vice-Chancellors
3 Admission of Clerks of the Market

Congregation 11 October:
1 Voting on changes to Congregation
Regulations 3 of 2002
2 Voting on Legislative Proposal:
Glasstone Benefaction

Examinations and Boards **4**

Changes to Regulations:
Humanities
Social Sciences
Medical Sciences

Council and Main Committees

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Abeler, J, St Anne's
 Ahmed, F, Nuffield
 Allen, C A, St Catherine's
 Armstrong, C M, All Souls
 Azad, A, Corpus Christi
 Barnes, L C, Nuffield
 Bate, A J, Worcester
 Branford White, H A, Lincoln
 Bwanaali, T, Centre for Tropical Medicine
 Colquhoun, W, Finance Division
 Cummings, J C, Oxford University Computing Services
 de Melo, W D C, All Souls
 El Mouden, C M, Nuffield
 Goss, R A, Lincoln
 Gulati, G, Faculty of Clinical Medicine
 Hazzalin, C A, Department of Biochemistry
 Henderson Slater, J D E, Faculty of Clinical Medicine
 Herring, N, Keble
 Higgins, G S, Green Templeton
 Hofer, M, Faculty of Physiological Sciences
 Howard, D P J, St Edmund Hall
 Hutton, W N, Hertford
 Irving, N G, Department of Clinical Neurosciences
 Jackson, I E, St Cross
 Jones III, H M, St Antony's
 Khatami, A, Department of Paediatrics
 Lloyd, F J, Wadham
 Martilotti, V M, Business Services and Projects
 McCartney, M H, Wolfson
 McManus, R J, Department of Primary Health Care Sciences
 Michell, J, University Development Office
 Mignon, L J N, St Antony's
 Miller, E J, Brasenose
 Munt, T H R, Wolfson
 O'Connor, D F, Department of Physiology, Anatomy and Genetics
 O'Connor, M E, Department of Psychiatry

Oliver, J M, Jesus
 Omlor, D, Exeter
 Osborne, J, Pembroke
 Pawson, R, Faculty of Clinical Medicine
 Paxton, C, Merton
 Postlethwaite, T J, Finance Division
 Power, S B, Oriel
 Rendle, G E, Planning and Resource Allocation Section
 Ross, C R, Regent's Park
 Sharpe, M C, St Cross
 Smith, S D, Brasenose
 Stegmüller, D, Nuffield
 Taylor, A H, Faculty of Clinical Medicine
 Townsend, N P, Department of Public Health
 Tudor, M, St John's
 Vernon, K L, Social Sciences Division
 Walker, R T, St Edmund Hall
 Waters, S L, St Anne's

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

26 September

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

4 October 12 noon

1 Oration by the Vice-Chancellor

Mr Vice-Chancellor will address the House.

2 Admission of Pro-Vice-Chancellors

The following persons will be nominated by the Vice-Chancellor to be his deputies for the year 2011-12 and will be admitted to office:

Dr S J Goss, MA DPhil Oxf, Fellow of Wadham
 Professor W S James, BSc Birm, MA DPhil Oxf, Fellow of Brasenose
 Dr S Mapstone, MA DPhil Oxf, Fellow of St Hilda's
 Professor J N P Rawlins, MA DPhil Oxf, Fellow of Wolfson
 Professor I A Walmsley, BSc Lond, PhD Rochester, Fellow of St Hugh's
 Professor R W Ainsworth, MA DPhil Oxf, Master of St Catherine's
 Frances Cairncross, MA Brown, MA Oxf, Rector of Exeter
 A Dilnot, MA Oxf, Principal of St Hugh's
 Dr F Lannon, MA DPhil Oxf, Principal of Lady Margaret Hall
 The Very Revd C A Lewis, MA DPhil Oxf, PhD Camb, Dean of Christ Church
 Professor P Madden, MA Oxf, DPhil Sus, Provost of Queen's
 Sir Michael Scholar, MA PhD Camb, MA DPhil Oxf, President of St John's
 The Revd R Waller, BD PhD Lond, MTh Nott, MA Oxf, Principal of Harris Manchester

3 Admission of Clerks of the Market

J Hackney, BCL MA Oxf, Emeritus Fellow of St Edmund Hall and Wadham, nominated by the Chancellor, and R C S Walker, BA McGill, MA DPhil Oxf, Fellow of Magdalen, nominated by the Vice-Chancellor, will be admitted to office as Clerks of the Market for the year 2011-12.

¶ The Oration by the Vice-Chancellor and the admission of the Pro-Vice-Chancellors and Clerks of the Market will take place in Convocation House.

Congregation

11 October 2 pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on Monday, 3 October**, give notice in writing to the Registrar that they intend to oppose the amendment to Congregation Regulations at 1 or the legislative proposal at 2 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise, the change to Congregation Regulations and the legislative proposal shall be carried, and the meeting may be cancelled.

1 Voting on changes to Congregation Regulations 3 of 2002

Explanatory Note

The following changes update the regulations on the administration of matriculation to reflect the move from a paper-based administrative process to an IT-based administrative process that was put in place five years ago. These changes: (i) provide an explicit definition of matriculation; (ii) permit additional matriculation ceremonies for courses that start after the end of a term or at the start of Hilary term; and (iii) update the regulations following the abolition of the matriculation fee approved by the Planning and Resource Allocation Committee on 7 June 2011.

Text of Regulations

In Congregation Regulations 3 of 2002 (Supplement (1) to *Gazette* No. 4612, 13 February 2002, Vol. 132, p. 776, as amended on 11 February 2003, 11 March 2003, 2 November 2004, 11 October 2005, 13 June 2006, 12 October 2010 and 22 March 2011), delete Part 2 concerning matriculation ceremonies and substitute (inserted text underlined, deleted text scored through):

Part 2: Matriculation Ceremonies

2.1. (1) Matriculation confers membership of the University on students. Matriculation ceremonies shall be held at the beginning and end of each Michaelmas Full Term and at the end of each Hilary and Trinity Full Term. The Vice-Chancellor may determine that one or more additional matriculation ceremonies shall be held. The Regulations for Matriculation of Student Members are set out in the Examination Regulations.

(2) The dates shall be fixed by the Vice-Chancellor and published in the *University Gazette*.

2.2. The time and place for the attendance of each college, society, Permanent Private Hall, and other designated institution shall be fixed by Vice-Chancellor's Secretary, who shall inform the officers of the colleges, societies, halls, and other designated institutions not later than the Friday before the beginning of Full Term or the Friday in the seventh week of Full Term, as the case may be.

2.3. The authorities of the college, society, hall, or other designated institution shall send to the Registrar not later than 10 am on the third day before the ceremony: (1) duplicate a list of candidates to be matriculated, excluding including those who have already been provisionally matriculated, one copy of which shall be signed by the Registrar and returned to the

college, society, hall, or other designated institution certifying that the candidates are qualified.

(2) a completed matriculation form for each candidate (i.e. the form required under regulation 5 of the Regulations for Matriculation of Student Members;

(3) evidence that each candidate (other than those previously registered as qualified for matriculation) is qualified for matriculation;

2.4. The Registrar shall remove from such lists the name of any candidate who is unable to demonstrate for whom

(1) no qualifications for matriculation have been received, or

(2) the matriculation form has not been received.

2.45. At the ceremony the signed Registrar's Lists of candidates to be matriculated and the Registrar's certificates relating to candidates who have previously been provisionally matriculated shall be handed by the officers of the colleges, societies, halls, and other designated institutions to an official of the University Offices, who shall receive the assurance of those officers that all the candidates named on the lists for matriculation and the certificates are present. The lists will be marked for those students who were expected to attend but are not present.

2.56. (1) Candidates shall be presented to the Vice-Chancellor in groups of colleges, societies, halls, and other designated institutions (the grouping to be determined by the Vice-Chancellor) by the officer of the college, society, hall, or other designated institution senior in foundation in the group, with the following formula:

'Insignissime Vice-Cancellarie, praesentamus tibi hos nostros scholares ut referantur in Matriculam Universitatis.'

(2) The Vice-Chancellor shall admit the candidate(s) with the following formula:

'Scitote vos in Matriculam Universitatis hodie relatos esse, et ad observandum omnia Statuta istius Universitatis, quantum ad vos spectent, teneri.'

2.7. Payment of the matriculation fees, where payable, shall be made by each college, society, hall, and other designated institution to the University Offices not later than 10 a.m. on the second day after the ceremony.

2.68. An official in the University Offices shall draw up update the student record on behalf of the Registrar with the dates at which candidates were matriculated and

provisionally matriculated at that ceremony. the signed matriculation Registrar's lists of students matriculated at the ceremony and the Registrar's certificates relating to candidates who have previously been provisionally matriculated.

2.9. (1) The Registrar shall issue to each candidate after the ceremony a certificate of matriculation stamped with a facsimile of the Vice-Chancellor's signature and initialled by a responsible officer.

(2) The matriculation certificates of those who have been provisionally matriculated and who are matriculated within the period prescribed by statute shall be endorsed as follows:

'This candidate was provisionally matriculated under regulations 14-15 of the Regulations for Matriculation of Student Members on [date], and his or her matriculation counts from that date.'

A. B.
Registrar (or deputy)'

2 Voting on Legislative Proposal: Glasstone Benefaction

Explanatory Note

The following legislative proposal removes the gender restrictions currently governing the Glasstone Benefaction trust, thereby ensuring compliance with the Equality Act 2010 and enabling it to be administered as a single fund.

WHEREAS it is expedient to change the existing provisions governing the Glasstone Benefaction, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.

1 In Part 24 of the Schedule to the Statutes, concerning the Glasstone Benefaction (Supplement (1) to *Gazette* No. 4633, 9 October 2002, p. 144, as amended with effect from 7 February 2007, *Gazette*, Vol. 137, p. 788, 22 February 2007), delete existing section 24.2 and substitute (new text underlined, deleted text scored through):

'24.2. (1) The benefaction shall be known as the Glasstone Fund divided into two equal funds which shall be known respectively as the Glasstone Fund for Men and the Glasstone Fund for Women.

(2) The net income arising from each the fund shall be used for the establishment of postdoctoral fellowships for research in the University in the fields of Plant Sciences Botany, Chemistry (Inorganic,

Organic, or Physical), Engineering, Mathematics (including Statistics and Computer Science), Materials Metallurgy, and Physics.

(3) The fund for men shall support fellowships open only to men candidates, and the fund for women shall support fellowships open only to women candidates. A fellowship will be made available by the University at the commencement of any academic year where sufficient income and suitable candidates are available. If the income is sufficient, the University may award more than one fellowship in any given year.

2 Ibid., delete existing section 24.5 and substitute (new text underlined, deleted text scored through):

'24.5. (1) The fellowships shall be awarded ~~from time to time~~ by the University in accordance with arrangements approved by Council, and shall be tenable at the University.

(2) They shall be awarded for a period of up to three years at the absolute discretion of the body or persons responsible for the award of the fellowship or fellowships in question.'

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Miss S Cowburn at the University Offices, Wellington Square (telephone: (2)70193; email: sarah.cowburn@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: elections.office@ox.ac.uk).

Published with the authority of the University of Oxford by Oxford University Press; registered as a newspaper at the Post Office; printed at Oxuniprint, Langford Locks, Kidlington, Oxon OX5 1FP.

Subscription charges:

see www.ox.ac.uk/gazette/subs or tel. Oxford (2)80545

Next Gazette: Thursday, 29 September.

Examinations and Boards

Changes to Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Humanities

HONOUR SCHOOL OF ENGLISH LANGUAGE AND LITERATURE

to clarify the format of the submission for Course II paper A5

Social Sciences

MSC IN LEARNING AND TEACHING

- a) change to admissions: students initially register for the Postgraduate Diploma in Learning and Teaching
- b) changes to submission deadlines
- c) removal of Certificate as exit qualification

POSTGRADUATE DIPLOMA IN LEARNING AND TEACHING

new Postgraduate Diploma in Learning and Teaching to which students on the MSc in Learning and Teaching are first admitted

STATUS OF PROBATIONER RESEARCH STUDENTS (ECONOMICS, SOCIAL POLICY AND INTERVENTION, SOCIOLOGY, AND DEVELOPMENT STUDIES)

to allow an extension to PRS status in which to re-sit MPhil examinations

STATUS OF PROBATIONER RESEARCH STUDENTS (EDUCATION)

- a) to permit a transfer to MLitt or MSc by Research following a failed second attempt to transfer to DPhil status
- b) to clarify the expected maximum thesis lengths for the MSc by Research, MLitt and DPhil

STATUS OF PROBATIONER RESEARCH STUDENTS (LAW)

STATUS OF PROBATIONER RESEARCH STUDENTS (POLITICS/INTERNATIONAL RELATIONS)

STATUS OF PROBATIONER RESEARCH STUDENTS (SAID BUSINESS SCHOOL)

to reduce the normal maximum number of terms allowed from admission to Transfer of Status from six to four terms

Medical Sciences

HONOUR SCHOOL OF PSYCHOLOGY AND PHILOSOPHY

to remove the requirement to submit practical portfolios to the Examination Schools

MSC IN NEUROSCIENCE

MSC IN PHARMACOLOGY

to replace references to teaching provided by a discontinued programme with details of alternative provision

DPHIL PROGRAMMES IN MEDICAL SCIENCES, CARDIOVASCULAR SCIENCE, CHROMOSOME AND DEVELOPMENTAL BIOLOGY, GENOMIC MEDICINE AND STATISTICS, INFECTION, IMMUNOLOGY AND TRANSLATIONAL MEDICINE, ION CHANNELS AND DISEASE, STRUCTURAL BIOLOGY

to reduce the total length of time for which PRS status may be held, with the possibility for the Board to grant an extension

Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Gazette online:

www.ox.ac.uk/gazette

Gazette Office,

Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD
tel.: Oxford (2)80549
email: gazette@admin.ox.ac.uk

Editor:

D L Doohar, MA Oxf

Deputy Editor:

R S Cuomo, AB Bryn Mawr, MA Massachusetts