

# Gazette



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# Council and Main Committees

## Council of the University

### Approval of nomination of external member of Council

Under regulation 9.3 of Council Regulations 2 of 2002, the nomination below shall be deemed to be approved unless not later than **4 pm on Thursday, 29 November**, the Registrar has received from not fewer than 20 members of Congregation a written request for a postal ballot to be taken in respect of that nomination.

### Approval of nomination of Sir Crispin Davis as an external member of Council

The nomination by Council, under the provisions of section 4 (7)–(10) of Statute VI, of **Sir Crispin Davis**, MA Oxf, as a member of Council for four years from Hilary term 2013, is submitted for approval.

#### *Note on the nominated external member of Council*

**Sir Crispin Davis** graduated in Modern History (Oriel, 1970). He then worked for Procter and Gamble from 1970 to 1990, holding a series of senior positions in the UK and Germany before becoming President of the company's North American food business. Between 1990 and 1993 he was Group Managing Director for Guinness Group, and then became Chief Executive Officer for Aegis Group plc, a leading global media service company, between 1994 and 1999. From 2000 to 2009 he was Chief Executive Officer of Reed Elsevier plc. He was knighted in 2004, for services to publishing and information. Sir Crispin is a non-executive director of GlaxoSmithKline, a member of the Global Advisory Board for Citigroup, and a member of the Council and the Board of Trustees of the National Trust. He has in the past served on the Development Board of the Tate (2002–7) and the Oxford University Press Finance Committee (1994–9). Sir Crispin has been an external member of Council since Hilary term 2009. He is currently the chairman of the Committee to Review Salaries of Senior University Officers, and a member of the Finance Committee and of the Nominations Committee.

## Council of the University

### Changes in Regulations

Council has made the following changes in regulations, to come into effect on **7 December**.

#### **(a) Committees reporting directly to Council or one of its main committees**

##### *Explanatory Note*

These changes in regulations serve to indicate that the two co-opted members of the General Purposes Committee may be internal or external members and place certain restrictions on the composition of the quorum of the General Purposes Committee, with a view to ensuring the quorum is appropriately representative.

##### *Text of Regulations*

**1** In Part 3 of Council Regulations 15 of 2002, concerning the General Purposes Committee, delete existing regulation 3.2 and substitute (new text underlined):

'3.2. Subject to the approval of Council on each occasion, the committee may co-opt up to two additional members, who may be internal or external members, for such periods as the committee shall deem appropriate.'

**2** Ibid, delete existing regulations 3.5 to 3.6 and substitute (new text underlined, deleted text scored through):

'3.5. The quorum<sup>1</sup> of the committee shall include at least one Head of Division and at least one of the three members appointed by Council.

**3.56.** In particular, the committee shall:

(1) advise Council on matters of a reputational or ethical nature which are of material significance and do not fall wholly within the remits of the other committees of Council;

(2) keep under review:

(a) the University's compliance with legislation and regulatory requirements;

(b) policies in respect of issues or activities which are University-wide;

(c) procedures for identifying and managing risks across the University's activities;

(d) the governance and performance of the University's subsidiary companies;

(e) the University's relationships with external bodies;

(f) the public understanding of the aims and activities of the University;

(3) subject to regulation 3.7, advise Council and its other committees on the establishment of new University legislation and on amendments to existing legislation;

(4) make recommendations to Council on appointments by Council to University committees, bearing in mind the gender balance on such committees and in general having regard to the appropriate representation of the various interests within the collegiate University;

(5) allocate statutory posts to a college or society and approve changes to such allocations or associations, on behalf of Council.

**3.67.** The committee shall have power to make, amend, and repeal regulations concerning any of the following matters, on condition that it shall bring forward to Council for decision any case which it considers to raise particular difficulties.'

<sup>1</sup>Further regulations pertaining to the quorum of the committee appear in Council Regulations 15 of 2002, regulations 1.6–1.7. These specify that the quorum for all Council's committees, unless otherwise specified, is one-third of those members eligible to vote upon the business of the committee in question.

#### **(b) Regulations for the Student Fitness to Study Panel**

##### *Explanatory Note*

The following change increases the membership of the Student Fitness to Study Panel to make it easier to find sufficient members for each sitting of the Panel.

*Text of Regulations*

In Part 2 of Council Regulations 1 of 2012, delete section 2.1 and substitute (new text underlined, deleted text struck through):

'2.1. There shall be eight up to sixteen members of the Panel, no fewer than four and no more than eight of whom shall be appointed by Council and four no fewer than four and no more than eight by the Conference of Colleges, all of whom shall be members of Congregation. Members shall hold office for four years and at the expiry of that term shall be eligible for re-appointment.'

**(c) Delegacy for Military Instruction***Explanatory Note*

The following changes to the membership of the Delegacy for Military Instruction remove a redundant slot; enable a person to be appointed by the Principal of the Royal Agricultural College, Cirencester, as the college contributes a number of students to the University Service Units; and replace the term 'person' with the term 'external member' in response to a Council regulation change by which the term 'person' is now understood to mean an internal committee member.

*Text of Regulations*

In Part 5 of Council Regulations 2 of 2004, concerning the Delegacy for Military Instruction, delete existing regulation 5.1 and substitute (new text underlined, deleted text struck through):

'5.1. There shall be a Delegacy for Military Instruction consisting of:

- (1) the Vice-Chancellor;
- (2), (3) the Proctors;
- (4) the Assessor;
- (5) the Commanding Officer of the Oxford University Officers Training Corps (or his or her representative);
- (6) an officer nominated by the Commanding Officer of the Oxford University Officers Training Corps;
- (7) the Officer Commanding the University Air Squadron (or his or her representative);
- (8) the Officer in Charge of the University Royal Naval Unit (or his or her representative);
- (9) an officer nominated by the Officer in Charge of the University Royal Naval Unit;
- (910) the Chichele Professor of the History of War;

(10H) a person an external member appointed by the Admiralty Board of the Defence Council;

(1112) a person an external member appointed by the Army Board of the Defence Council;

(1213) a person an external member appointed by the Air Force Board of the Defence Council;

(13) an external member appointed by the Principal of the Royal Agricultural College, Cirencester;

(14)–(19) six members of Convocation elected as provided in regulation 5.3 below;

(20) a person an external member appointed by the Vice-Chancellor of Oxford Brookes University;

(21) a person an external member appointed by the Vice-Chancellor of the University of Reading.'

**(d) Personnel Committee***Explanatory Note*

The following change adds an external member to the Personnel Committee's membership, and reduces the number of co-opted members by one.

*Text of Regulations*

In Part 4 of Council Regulations 15 of 2002, concerning the Personnel Committee, delete existing regulation 4.1 and 4.2 and substitute (new text underlined, deleted text scored through):

'4.1. The Personnel Committee shall consist of:

- (1) the Pro-Vice-Chancellor (Personnel and Equality), who shall chair the committee;
- (2) one member of Council appointed by Council;
- (3)–(5) the Proctors and the Assessor;
- (6) the Chairman of the Committee of Senior Tutors;
- (7)–(10) the heads of each of the divisions;
- (11) one external member appointed by Council;
- (1112)–(1415) one person appointed by each of the divisional boards.'

4.2. The committee may co-opt up to seven ~~six~~ additional members, on condition that the committee shall always ensure by the use of its power of co-optation that the range of interests and concerns in the faculties, departments and academic services of the

University, and in the colleges, societies and Permanent Private Halls, is as fully reflected within the total membership of the committee as is reasonably practicable.'

**(e) Research Committee***Explanatory Note*

The following change adds an external member to the Research Committee's membership.

*Text of Regulations*

In Part 6 of Council Regulations 15 of 2002, concerning the Research Committee, delete existing regulation 6.1 and substitute (new text underlined, deleted text scored through):

'6.1. The Research Committee shall consist of:

- (1) the Pro-Vice-Chancellor (Research) who shall chair the committee;
- (2) one of the Proctors or the Assessor as may be agreed between them;
- (3), (4) two persons appointed by Council from among the members of Council;
- (5)–(8) four persons appointed by Council, one of whom shall be external to the University and the other persons to be appointed from the divisions;

(9) one external member appointed by Council;

(910)–(1617) two persons appointed by each Divisional Board;

(17);(18), (19) two members of college governing bodies appointed by the Conference of Colleges;

(19);(20), (21) two graduate student member representatives, appointed by the Graduate Committee of the Oxford University Student Union, one from the Medical Sciences Division or Mathematical, Physical and Life Sciences Division and one from the Humanities Division or Social Sciences Division.'

**(f) Socially Responsible Investment Review Committee***Explanatory Note*

The changes below increase the external membership of the Committee.

*Text of Regulations*

**1** In Part 29 of Council Regulations 15 of 2002, concerning the Socially Responsible Investment Review Committee, delete existing Regulation 29.1(4), and substitute (new text underlined):

'29.1(4)–(6) up to three external persons appointed by Council who shall bring recent and relevant expertise of investment management to the working of the committee;'

2 Ibid, renumber existing regulations 29.1(5)–(7) as 29.1(7)–(9).

### **(g) Income grant from the College Contributions Fund**

#### *Explanatory Note*

This regulation authorises the income grants which Council, on the recommendation of the College Contributions Committee, has decided to make out of the accumulated balance of the College Contributions Fund. The sums listed are maxima.

#### *Text of Regulations*

A sum of £360,000 shall be paid in 2012–13 as an income grant to Worcester College under the provisions of section 6 of Statute XV (approved with effect from 8 April 2009, see the *Gazette* of 23 April 2009, p 932). The grant is provided for the following purposes:

- (i) for maintenance, a sum of £320,000, of which £20,000 is to be used as a contribution to the cost of employing an Assistant Bursar;
- (ii) for development office expenditure, a sum of £40,000.

### **General Purposes Committee of Council**

#### **Changes in Regulations**

The General Purposes Committee of Council has made the following changes in regulations, to come into effect on **7 December**.

#### **Saïd Business School and Business Advisory Council**

##### *Explanatory Note*

The following change transfers authority for approving membership of the Saïd Business School Business Advisory Council from the Council of the University to the School Board.

##### *Text of Regulations*

In Part 2 of Council Regulations 25 of 2002, concerning trusts, in § 312 delete existing 5 (1) and substitute (new text underlined, deleted text scored through):

'5. (1) There shall be a Business Advisory Council consisting of:

- (a) the Vice-Chancellor;
- (b) a person appointed by the Benefactor or his successor in title;

(c) the Peter Moores Dean of the Saïd Business School;

(d) the Associate Dean of Executive Education;

(e) the Faculty Dean;

(f) the Chief Operating Officer;

and not fewer than fifteen persons drawn from the international business community, appointed by Council after consultation with the Dean the School Board, following a nominations process carried out by the Chair of the Business Advisory Council and in consultation with the Dean.'

### **Council of the University**

#### **Register of Congregation**

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Cockman, M E**, Keble  
**Coleman, M L**, Wellcome Trust Centre for Human Genetics  
**Darnborough, J E**, Faculty of Music  
**Gehmlich, K**, Department of Cardiovascular Medicine  
**Jarvis, M J**, St Cross  
**Lorimer, J S P**, Hertford  
**Masson, N**, Centre for Cellular and Molecular Physiology  
**O'Reilly, J**, Wadham  
**Parker, A J**, Somerville  
**Picard, R G**, Green Templeton  
**Pollard, P J**, Wellcome Trust Centre for Human Genetics  
**Tan, J-C**, Balliol  
**Wilson, A N**, Oxford Learning Institute

#### **Divisional and Faculty Boards**

For changes in regulations for examinations see 'Examinations and Boards' below.

# Congregation

### **Congregation**

26 November

#### **Degree by Resolution**

*This content has been removed as it contains personal information protected under the Data Protection Act.*

### **Congregation**

27 November 2pm

#### **Presentation of Vice-Chancellor's Oration**

The Oration delivered by the Vice-Chancellor on 2 October will be presented and may be discussed.

¶ The Oration has been published as Supplement (1) to *Gazette* No 5000.

#### **Note on procedures in Congregation**

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mr P Burns at the University Offices, Wellington Square (telephone: (2)70193; email: [paul.burns@admin.ox.ac.uk](mailto:paul.burns@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

# Notices

## Consultative notices

### Consolidation of small trust funds

#### FACULTY OF LAW

On 5 November, Council approved the consolidation of five existing trust funds into one new trust fund by the passing of a resolution for the purposes of section 268 of the Charities Act 2011 ("the Act"). The approval of Council and the resolution passed for the purposes of the Act shall be effective 15 days after the date of publication of this notice unless written notice of a resolution, signed by at least 20 members of Congregation and calling upon Council to withhold such approval and such resolution, has been given to the Registrar by **noon on 3 December**. The full text of the resolution is set out below (see also the *Gazette* of 25 October, p 100).

Council agreed to:

(i) **note** that the gross income of each of the following funds ("the Funds") in its last financial year did not exceed £10,000, that the Funds do not hold any designated land and are not companies or other bodies corporate, that the Funds hold permanent endowment, and that therefore the Funds comply with the requirements of the Charities Act 2011:

- (a) Chiles Award Fund
- (b) John Morris Prize Fund
- (c) Martin Wronker Prizes Fund
- (d) Peter Birks Memorial Fund
- (e) Winter Williams Prizes and Studentships Fund;

(ii) **resolve** for the purposes of sections 267–274 of the Charities Act 2011 that all the property of the Chiles Award Fund, John Morris Prize Fund, Peter Birks Memorial Fund, and Winter Williams Prizes and Studentships Fund should be transferred to the Faculty of Law Prize and Scholarship Fund, Council being satisfied that:

- (a) it is expedient in the interests of furthering the purposes of each of the above funds for its property to be transferred as set out above; and

(b) the Faculty of Law Prize and Scholarship Fund has purposes that are substantially similar to all of the purposes of each of the above funds;

(iii) **resolve** for the purposes of sections 267–274 of the Charities Act 2011 that half of the property of the Martin Wronker Prizes Fund should be transferred to the Faculty of Law Prize and Scholarship Fund, and half to the Medical Sciences Divisional Fund of University of Oxford Development Trust to be held for the purpose of funding an annual prize in medicine, Council being satisfied that:

(a) it is expedient in the interests of furthering the purposes of the above fund for its property to be transferred as set out above; and

(b) the Faculty of Law Prize and Scholarship Fund and the Medical Sciences Divisional Fund of University of Oxford Development Trust, taken together, have purposes that are substantially similar to all of the purposes of the above fund; and

(c) that each of the Faculty of Law Prize and Scholarship Fund and the Medical Sciences Divisional Fund of University of Oxford Development Trust has purposes that are substantially similar to one or more of the purposes of the above fund;

(iv) **resolve** that the resolutions at (ii) and (iii) above be notified to the *University Gazette* and, provided that no notice of a resolution calling upon Council to annul or amend the proposals is received by the Registrar by noon on the eleventh day after the day on which the proposals are published, **resolve** that copies be sent to the Charity Commission together with a statement of the University's reasons for passing them. If the Charity Commission requires further steps to be taken the Registrar is authorised to take such steps as are necessary. Once the above resolution takes effect the Trusts Administrator is authorised to take such steps as are necessary to transfer the property of the Funds in accordance with the above resolutions and any guidance given by

the Commission for the purposes of the Charities Act 2011.

#### DEPARTMENT OF PLANT SCIENCES

On 5 November, Council approved the consolidation of a number of existing trust funds into one new trust fund by the passing of a resolution for the purposes of section 268 of the Charities Act 2011 ("the Act"). The approval of Council and the resolution passed for the purposes of the Act shall be effective 15 days after the date of publication of this notice unless written notice of a resolution, signed by at least 20 members of Congregation and calling upon Council to withhold such approval and such resolution, has been given to the Registrar by **noon on 3 December**. The full text of the resolution is set out below (see also the *Gazette* of 25 October, p 101).

Council agreed to:

(i) **note** that the gross income of each of the following funds in its last financial year did not exceed £1,000 or that the market value of each fund does not exceed £10,000, and that therefore section 281 of the Charities Act 2011 applies to them:

- (a) Brooks Memorial Fund
- (b) Gertrude Witt Fund
- (c) Harley Prize of the New Phytologist Trust
- (d) Jimmy Elliott Memorial Fund
- (e) Mrs H B Fielding Benefaction Fund
- (f) Nancy Lindsay Memorial Fund
- (g) School of Forestry Jubilee Prize Fund
- (h) Styles Memorial Prize Fund
- (i) Villar Bequest Fund
- (j) Wilson Scholarships in Forestry Fund;

(ii) **resolve** for the purposes of section 281 of the Charities Act 2011 that the above-mentioned funds should be freed from the restrictions with respect to expenditure of capital that apply to them, Council being satisfied that the purposes set out in the trusts to which



the funds are subject could be carried out more effectively if the capital of the funds could be expended as well as income accruing to it, rather than just such income;

(iii) **note** that the gross income of each of the following funds in its last financial year did not exceed £10,000, that such funds do not hold any designated land and are not companies or other bodies corporate, and that therefore sections 267–272 of the Charities Act 2011 apply to them:

- (a) Brooks Memorial Fund
- (b) Gertrude Witt Fund
- (c) Harley Prize of the New Phytologist Trust
- (d) Jimmy Elliott Memorial Fund
- (e) Mrs H B Fielding Benefaction Fund
- (f) Nancy Lindsay Memorial Fund
- (g) School of Forestry Jubilee Prize Fund
- (h) Styles Memorial Prize Fund
- (i) Villar Bequest Fund
- (j) Wilson Scholarships in Forestry Fund;

(iv) **resolve** for the purposes of sections 267–272 of the Charities Act 2011 that all the property of the funds listed at (iii) above should be transferred to the Department of Plant Sciences General Purposes Fund, Council being satisfied that:

- (a) it is expedient in the interests of furthering the purposes of each of the above funds for its property to be transferred as set out above; and
- (b) the Department of Plant Sciences General Purposes Fund has purposes that are substantially similar to the purposes (or any of the purposes) of each of the above funds;

(v) **note** that the gross income of each of the following funds in its last financial year did not exceed £10,000, that such funds do not hold any designated land and are not companies or other bodies corporate, that such funds hold permanent endowment, and that therefore sections 267–274 of the Charities Act 2011 apply to them:

- (a) Curator of the Fielding Herbarium Fund
- (b) Forestry Professor Fund

(c) J Burtt Davy Research Scholarship Fund

(d) Samuel Wilson Fund

(e) Sherardian Campaign Fund

(f) Sibthorpe Professor of Plant Science Fund

(g) Study of Agriculture Fund;

(vi) **resolve** for the purposes of sections 267–274 of the Charities Act 2011 that all the property of the funds listed at (v) above should be transferred to the Department of Plant Sciences General Purposes Fund, Council being satisfied that:

- (a) it is expedient in the interests of furthering the purposes of each of the above funds for its property to be transferred as set out above; and
- (b) the Department of Plant Sciences General Purposes Fund has purposes that are substantially similar to all of the purposes of each of the above funds;

(vii) **resolve** that the resolutions at (iv) and (vi) above be notified to the *University Gazette* and, provided that no notice of a resolution calling upon Council to annul or amend the proposals is received by the Registrar by noon on the eleventh day after the day on which the proposals are published, **resolve** that copies be sent to the Charity Commission together with a statement of the University's reasons for passing them. If the Charity Commission requires further steps to be taken the Registrar is authorised to take such steps as are necessary. Once the above resolutions take effect the Trusts Administrator is authorised to take such steps as are necessary to transfer the property of the Funds in accordance with the above resolutions and any guidance given by the Commission for the purposes of the Charities Act 2011.

## General notices

### Gazette publication arrangements

The final *Gazettes* of Michaelmas term will be published on 29 November and 6 December. Publication for Hilary term will begin on 10 January. The usual deadline arrangements will apply.

## Appointments

### University Administration and Services

#### HEAD OF ADMINISTRATION AND DIVISIONAL SECRETARY, HUMANITIES DIVISION

**Lynne Hirsch**, MA, Acting Divisional Secretary and Senior Assistant Registrar in the Humanities Division, has been appointed Head of Administration and Divisional Secretary in the Humanities Division with effect from 1 December 2012.

This notice supersedes the notice dated 1 November 2012.

## Visiting Professorships

### Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Immunology on **Professor Constantino Lopez-Macias**, BSc, MSc, PhD, for a period of three years from 14 November 2012.

## Electoral Boards

### Composition of an Electoral Board

The composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

#### PROFESSORSHIP OF ECONOMICS

*Appointed by*

The Master of St Catherine's	Mr Vice-Chancellor <sup>1</sup>
(Pro-Vice-Chancellor)	<i>ex officio</i>
The Warden of All Souls	Council
Professor L Samuelson	Council
Professor T Venables	Council
Professor R Goodman	Social Sciences Board
Professor B Javorcik	Department of Economics
Professor K Roberts	Department of Economics
Professor F Zilibotti	Department of Economics
Professor V Crawford	All Souls

## Revised Composition of an Electoral Board

The revised composition of the standing electoral board to the post below will, as at Hilary 2013, be as follows:

### NEWTON ABRAHAM VISITING PROFESSORSHIP IN THE MEDICAL, BIOLOGICAL AND CHEMICAL SCIENCES

#### *Appointed by*

Professor R V Thakker	Mr Vice-Chancellor <sup>1</sup>
The Rector of Lincoln	<i>ex officio</i>
Professor M Stevens	Council
Professor G A P Holländer	Council
Professor R G Ratcliffe	Council
Professor S G Davies	Mathematical, Physical and Life Sciences Board
Professor C J Schofield	Mathematical, Physical and Life Sciences Board
Professor Dame Kay E Davies	Medical Sciences Board
Vacancy <sup>2</sup>	Medical Sciences Board
Professor D J T Vaux	Lincoln

<sup>1</sup>Appointed by Mr Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

<sup>2</sup>With the agreement of the Medical Sciences Division and Mr Vice-Chancellor, this elector position, previously occupied by the incoming chair of the board, remains vacant for the time being.

## Musical and other Events

### Lincoln

A concert will be given at 8.15 pm on 26 November in Lincoln Chapel by the Third Quince, a musical trio featuring **Victoria Couper**, voice, **Liam Byrne**, viol, and **Arngeir Hauksson**, lute. Free admission; tickets are available from Dr Jonathan Hicks at jonathan.hicks@music.ox.ac.uk.

### Exhibitions

#### Magdalen

A preview of the paintings of **Francis Hamel** will taken place at Magdalen's Grove Auditorium, prior to the show transferring to London. Opening hours: 11 am–5 pm on 30 Nov and 1 Dec, and 11 am–1 pm on 2 Dec.

# Lectures

## Colleges, Halls and Societies

### Christ Church

#### RIOT FROM WRONG

An exclusive screening of a documentary on the August riots will be held at 4.30 pm, followed by a question and answer session, on 28 November in the Blue Boar Lecture Room, Christ Church.

# Examinations and Boards

## Examinations for the Degree of Doctor of Philosophy

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as it contains personal  
information protected under the  
Data Protection Act.*

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### **Changes to Examination Regulations**

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For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see [www.ox.ac.uk/gazette/examinationregulations](http://www.ox.ac.uk/gazette/examinationregulations).

#### **Social Sciences Board**

**MPHIL IN VISUAL, MATERIAL AND  
MUSEUM ANTHROPOLOGY**

**MPHIL AND MSC IN MEDICAL  
ANTHROPOLOGY,**

**MPHIL, MSC AND MST IN SOCIAL  
ANTHROPOLOGY,**

**MSC IN COGNITIVE AND EVOLUTIONARY  
ANTHROPOLOGY**

to provide greater clarity of requirements for the award of each of the degrees in order to avoid cases arising in which a student can be awarded a degree having not passed all components

**MSC IN VISUAL, MATERIAL AND MUSEUM  
ANTHROPOLOGY**

(a) amendment to deadline

(b) clarification of ambiguous content



# Advertisements

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

Telephone: 01865 (2)80548

Web: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising)

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

## Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25%.

See our website for examples of whether an advertisement is considered commercial or private: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Extracts from the terms and conditions of acceptance of advertisements

### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

### Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

### Advertisers' Warranty and Indemnity

#### 13. The advertiser warrants:

**(i) Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising), and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

## Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

## Miscellaneous

### *Gazette* publication arrangements

**Advertisers are asked to note** that the remaining *Gazettes* of Michaelmas term will be published on 29 November and 6 December. Publication for Hilary term will begin on 10 January. The usual deadline will continue to apply (see above).

### Lindemann Trust Fellowships

**The English-Speaking Union** offers up to 3 grants a year worth \$30,000 each for postdoctoral scientists to carry out research in the USA. The Lindemann Trust Fellowships are awarded in the fields of Astronomy, Biophysics, Chemistry, Engineering, Geology, Geophysics, Mathematics and Physics. Eligibility: British or Commonwealth citizens, UK residents, who have completed a doctorate since Sept 2010 or expect to by Sept 2013. Closing date: Mon, 18 Feb. See: [www.esu.org/lindemann](http://www.esu.org/lindemann).

### College of Europe scholarships

**The EU (European Commission/DG Education and Culture)** offers a large number of scholarships to university graduates from the European Neighbourhood Policy countries wanting to study at the College of Europe at its Bruges or Natolin (Warsaw) campuses. These scholarships cover academic expenses, accommodation, meals and travel costs. The countries concerned are: Algeria, Armenia, Azerbaijan, Belarus, Egypt, Georgia, Israel, Jordan, Lebanon, Libya, Moldova, Morocco, the Palestinian Authority, Syria, Tunisia and Ukraine. Candidates are invited to apply online at [www.coleurope.eu/application](http://www.coleurope.eu/application) and to send their completed application form,

together with the required documents, to the Admissions Office of the College of Europe. Deadline for submission of applications: 15 Jan.

### Research participants sought

**Over 60?** Want to boost your brain function? The Department of Psychiatry is conducting an NHS-funded study looking at preventing cognitive decline in ageing, developing new methods of slowing effects of ageing on the brain, and developing treatments for mild cognitive impairment. After a baseline assessment, you will undergo 4 weeks of computer-based cognitive training aiming to improve all aspects of higher brain function. Four weeks later, you will have 2 brain scans to measure changes in brain function. Anyone aged 60 and above and fluent in English may be eligible to participate. Compensation for time and travel expenses. For information: cha@psych.ox.ac.uk or 01865 613197.

**Do you care for someone who uses telecare equipment at home?** The AKTIVE project is trying to find out how telecare – including pendant alarms, motion sensors and fall detectors – affects older people and those who care for them. We would like to interview carers in Oct–Dec to find out what it's like to care for an older person and whether telecare makes an impact. We can either call you at a time convenient for you or host you at the Institute of Population Ageing on Banbury Rd. If you have experience of telecare equipment, we would like to hear from you. We will provide a gift of £20. If you think you can tell us about your experiences of care and telecare, please contact our research team on: 01865 612816/kate.hamblin@ageing.ox.ac.uk.

### Oxford University Newcomers' Club

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

### Antiques bought and sold

**Antiques and decorative objects** bought and sold. Fireplace-related items – grates, firetools,

firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014.

### Restoration and conservation of antique furniture

**John Hulme** undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

### Services offered

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: [staff@mbesummertown.co.uk](mailto:staff@mbesummertown.co.uk). Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

**Tree surgery.** Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson on 07976 261850 or 0845 458 2980.

**Airport/taxi service.** Highly reliable service, 20 years' experience of getting you to the airport stress free. Business or pleasure. Comfortable Mercedes saloon or Volvo Estate and 7-passenger XLWB Mercedes for those with lots of luggage. Child seats available. Fully licensed and insured. Sample car prices: Oxford to Heathrow, from £75; Eurostar, £95; Cambridge, £125. Call Clive Roberts to discuss your needs or for advice. Account customers welcome. Mobile: 07917 566077. Home: 01865 778608. Email: [cliveroberts@talktalk.net](mailto:cliveroberts@talktalk.net).

**Carpenter/joiner.** For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 667423 (evening) or 07961 444957 (daytime). Email: [rob@robguthrie.com](mailto:rob@robguthrie.com). Web: [www.robguthrie.com](http://www.robguthrie.com).

**Frances Carroll Nutrition.** I am a fully qualified, regulated and insured nutrition therapist who would like the opportunity to support you in reaching your optimal health.

My recent cases have included the following health issues: depression, sports performance, acid reflux, fibromyalgia, male genital health, adrenal fatigue, weight management, eczema, SAD, anxiety and pre/post-surgery care. See [www.francescarroll.co.uk](http://www.francescarroll.co.uk) or simply call Frances on 01865 582988 for a no-obligation chat.

### Domestic services

**DP Gardening Services.** RHS-trained gardener available across Oxfordshire. Carry out garden makeovers if selling or renting out your property or just taming your wilderness! All aspects of garden services including hard landscaping. Fully insured, friendly advice, free estimates (within 5 mile radius of OX5). Member of Buy with Confidence scheme. Excellent references. Contact Debbie Payne on 07810 420711 (mobile) or [www.dpgardening.co.uk](http://www.dpgardening.co.uk) for more information.

### Houses to let

**An Englishman's home is his castle** – so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: [www.qbman.co.uk](http://www.qbman.co.uk), call: 01865 764533, or email: [info@qbman.co.uk](mailto:info@qbman.co.uk).

**Woodstock:** absolutely pristine 2-bedroom/2-bathroom coach house with its own parking space. A 15-min regular bus service to and from Oxford. A 3-min walk into Blenheim park. Furnished or unfurnished, £1,100 pcm. For more info please contact [margie@polotimes.co.uk](mailto:margie@polotimes.co.uk).

**Three-bedroom** semi-detached house, Headington. Two reception rooms, garden, parking. Furnished. New kitchen. Gch. Quiet area. Near schools, shops, hospitals. Frequent buses to city centre or 10 mins' cycle; £950 pm plus bills. Tel 07812 909943.

**Are you a dog lover?** Our north Oxford house is available from mid-Dec to late Jan if you are happy to look after a friendly springer spaniel, 1 or 2 people welcome. Length of stay is negotiable, and arrangements can be made for temporary care of the dog if you wanted to be away, for example over Christmas. Email: [carolinelaing@cix.co.uk](mailto:carolinelaing@cix.co.uk).

**Furnished/unfurnished** 2-bed semi-detached house, Kidlington, 29 Dec through 2013. Twenty-three-ft lounge, double glazing, c/h, open fire, enclosed garden with lawn, parking, water meter, PV solar panels, band A council tax. Good bus routes into Oxford. Suit couple or small family. If you need a temporary home this could be for you. Rent £850 pm. Enquire about including bills. Contact [msmith670@btinternet.com](mailto:msmith670@btinternet.com); 01865 373198.

**Summertown.** Furnished 2-bedroom duplex with designated parking and a lovely communal garden. Available for sublet 15 Feb-15 Sept. Spacious. Bathroom on each floor (shower, bath). One huge bedroom with en suite bathroom. Second bedroom set as a study. Washing machine, dishwasher. Dishes, bedding, towels provided. Quiet road with good access to shops and restaurants in Summertown and to city centre. Email for photos; £1,050 pcm. Contact zehavits@yahoo.com.

### Flats to let

#### *University Land Agent's and Accommodation Office*

The University Land Agent's and Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full-time students, academic visitors and some employees of the University. See [www.admin.ox.ac.uk/accommodation](http://www.admin.ox.ac.uk/accommodation).

**Visiting Oxford?** We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: [www.weeklyhome.com](http://www.weeklyhome.com). Email: [info@weeklyhome.com](mailto:info@weeklyhome.com) or tel: 01993 811711.

#### **New 1- and 2-bedroom apartments**

available in OX2 on short or extended lets. Self contained, with under-floor heating, all amenities including linen, changed weekly or on request. Let fully furnished; all bills included. Off-street parking, garage store for bicycles or bike loan available, on U1 bus route through town. Close to supermarkets, shops, station and A34. Rent from £450 pw. For further information: John Strickson 07957 583529.

### House swaps

**House swap wanted:** house or minimum 2-bedroom apartment in Oxford city centre 1 Apr-30 June. On offer: San Diego, California - 316 sq m, 4 bedrooms, 3 fireplaces, 7 miles from Pacific Ocean, 17 miles from University of California, hot tub, sauna, swimming pool; and Taos, New Mexico - 316 sq m, 4 bedrooms, 3 fireplaces, 4 acres, stream, 1.5 miles Taos Plaza, 90 mins north Santa Fe. Contact David Mares: [dmares@ucsd.edu](mailto:dmares@ucsd.edu).

### Accommodation offered

**Scott Fraser** - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

**Academics, parent or students** looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel: 01865 435229, email: [info@abodesuk.com](mailto:info@abodesuk.com), or visit: [www.abodesofoxford.com](http://www.abodesofoxford.com).

### Self-catering apartments

**OxfordShortlets** offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: [admin@oxfordshortlets.co.uk](mailto:admin@oxfordshortlets.co.uk). Web: [www.oxfordshortlets.co.uk](http://www.oxfordshortlets.co.uk).

**Short-let self-catering:** Midsomer Cottage is a delightful 3-bedroom Victorian cottage with open outlooks, situated in the riverside village of Iffley, with easy access walking or by bus to the city. There is a living room with WiFi, breakfast/kitchen, deck and gravelled garden. Available 12-30 Nov and 3-22 Dec. Contact [suetrevorwilson@sky.com](mailto:suetrevorwilson@sky.com) or 07908 422534/01491 875939.

### Holiday lets

**Midhurst.** Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) - or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm - woods, valleys, river, bluebells, wildlife. Available weekends; low winter prices; big Oxford discount. Pictures at [www.wakehamfarm.com](http://www.wakehamfarm.com)/Wakeham-Home or email [haroldcarter@mac.com](mailto:haroldcarter@mac.com).

**Cornwall,** cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful

beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: [gabriel.lamherst@btconnect.com](mailto:gabriel.lamherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Beautiful town house** in pretty village of Mairena in the Alpujarras, Andalucia. Three double bedrooms, 2 bathrooms, large open-plan living area with wood-burning stove. Large roof terrace with stunning views. Mairena is on the GR7 walking route and a few km from the Sierra Nevada National Park. Great area for walking, horse riding and cross-country skiing. Easy access from Almeria, Granada and Malaga. Sleeps 6. From £350 pw. Email: [philippa\\_m\\_roberts@hotmail.co.uk](mailto:philippa_m_roberts@hotmail.co.uk).

### Property for sale

**Seventeenth-century** stone 4-storey town house in oldest part of historical Langres, near the cathedral, on the ramparts. Very large sitting room with extensive views, 3 double bedrooms, second large sitting room, 2 kitchens (1 very nicely fitted), bathroom, shower room, large vaulted cellar, oak spiral staircase, original oak beams and floors, inset stone window seats. New heating system. Furniture in light oak made by local craftsman. The birthplace of Diderot, Langres is an unusually well-preserved ancient town, close to the wine areas of Champagne and Alsace, and within easy reach of Switzerland, Germany and Italy. Four clean quiet lakes nearby for safe swimming, fishing, boating. Walks unlimited. For sale unfurnished or furnished €110,000. For details and photos, please email [barbara.kennedy@st-hughs.ox.ac.uk](mailto:barbara.kennedy@st-hughs.ox.ac.uk).

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

## University of Oxford

Department of Education in association with Linacre; University Lecturership in Education (Mathematics); £42,883–£57,581; noon, 13 December; [www.ox.ac.uk/about\\_the\\_university/jobs/academic/index/131212/ac11327j](http://www.ox.ac.uk/about_the_university/jobs/academic/index/131212/ac11327j)

Department of Politics and International Relations in association with Magdalen; University Lecturership in Comparative Political Economy; £42,883–£57,581 (plus college allowance of £11,000); noon, 9 January; [www.ox.ac.uk/about\\_the\\_university/jobs/academic/index/090113/ac11326j](http://www.ox.ac.uk/about_the_university/jobs/academic/index/090113/ac11326j)

## Colleges, Halls and Societies

St Catherine's; Tutorial Fellowship and University Lecturership (CUF) in Law; £42,883–£57,581; 22 January; [www.stcatz.ox.ac.uk/vacancies/History-M12](http://www.stcatz.ox.ac.uk/vacancies/History-M12)

Somerville; Director of Development; competitive salary; 14 December; [www.execucare.com/vacancy.asp?id=8524](http://www.execucare.com/vacancy.asp?id=8524)

Wolfson; Library Assistant; £8,190 (15 hrs per week); 3 December; [www.wolfson.ox.ac.uk/vacancies](http://www.wolfson.ox.ac.uk/vacancies)

Worcester; fixed-term Lectureship in English; £24,520–£27,578; 10 December; [www.worc.ox.ac.uk/Notices-and-News](http://www.worc.ox.ac.uk/Notices-and-News)

## External Vacancies

Newnham College, Cambridge; Volterra-Fietta Junior Research Lecturer in Public International Law; £21,171 plus benefits; 14 December; [www.newn.cam.ac.uk/joining-newnham/academic-posts](http://www.newn.cam.ac.uk/joining-newnham/academic-posts)

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