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**Humanities Divisional Board**

**Approved by the Graduate Studies Committee 15 July 2021**

**Approved by the Division 16 July 2021**

**Title of Programme/ Name of Regulation [if general]**

**Master of Studies in History (Part-Time)**

**Brief note about nature of change:**

- Change in deadline to two assessments
- Change in word count to one assessment
- Clarification of regulation around failed assessments;
- Streamlining of approval process for Option choices

**Location of change**

In *Examination Regulations* <https://examregs.admin.ox.ac.uk/Regulation?code=mosinhist-p-t&srchYear=2020&srchTerm=1&year=2019&term=1>

**Effective date**

**For students starting from MT 2021**

And

**For first examination from 2022-23**

<sup>1.32.</sup> Candidates must attend such lectures, seminars and classes as their lead supervisor shall determine. In addition to the formally examined programme elements described below, each candidate will be expected to attend and complete in-course requirements for a series of skills options based on a schedule to be published from year to year by the Faculty's Graduate Studies Committee. The candidate's individual programme, agreed with their supervisor, will be subject to approval by the Director of

~~Graduate Studies, in consultation with the programme convenor, by Friday of Week One of Michaelmas Term; subsequent changes must be agreed by the Director of Graduate Studies programme convenor not later than Friday of Week Three of Hilary Term. Class teachers will report to the Chair of Examiners on the candidate's attendance and participation, and, where appropriate, test results, not later than Monday of Week Nine of Hilary Term, except in the case of three-term language classes where the respective reporting deadline will be Monday of Week Nine of Trinity Term.~~

~~1.43. Candidates must apply for and follow a particular named strand of the programme, chosen from a list published by the Faculty by 1 September of the year before entry. They may only change to a different strand with the written agreement of their supervisors, and of the Convener of the MSt in History and the Director of Graduate Studies.~~

~~1.7II. In Hilary Term of the first year candidates must choose one Option course, normally from the Options for the Master of Studies in History. The choice of Option must be discussed with the candidate's supervisors and will depend on the candidate's training objectives or dissertation project. Details of available Options are published in course handbooks. Candidates wishing to take an Option paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, their supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (ie the regulations of the programme under which the Advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force. This part of the programme will be assessed either by one extended essay of between 8,000 and 10,000 words or by two extended essays of 4-5,000 words each, depending on the Option taken. The essay should be uploaded to the Assignments section of the MSt in History Weblearn site submitted by 12 noon on Friday of Week Nine of Hilary Term of the first year. The submission of the essay will require the candidate to make a declaration indicating that it is their own work. This essay should reflect skills and understanding the candidate has developed by following the choice of Option paper. This essay may complement but must not share significant content with the essay submitted under I. above. Teaching may not be available for all the Advanced Options each year.~~

1.7II. In Hilary Term of the first year candidates must choose one Option course, normally from the Options for the Master of Studies in History. The choice of Option must be discussed with the candidate's supervisors and will depend on the candidate's training objectives or dissertation project. Candidates wishing to take an Option paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the programme convenor, the person responsible for the delivery of the requested Option paper, their supervisor. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that Option (i.e. the regulations of the

programme under which the Option paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force. This part of the programme will be assessed by one essay of 6,000-7,000 words. The essay should be submitted by 12 noon on Friday of Week Ten of Hilary Term of the first year. This essay should reflect skills and understanding that the candidate has developed by following the choice of Option paper. This essay may complement but must not share significant content with the essay submitted under I. above. ~~Teaching may not be available for all the Advanced Options each year.~~

~~1.8~~ III. During the Michaelmas Term of the second year each candidate will attend core classes on theory and methods. The core classes will be assessed by an extended essay of between 3,000 and 5,000 words. The essay must be ~~uploaded to the Assignments Section of the MSt in History Weblearn site~~ submitted by 12 noon on Monday of ~~Week One~~ Nought of Hilary Term in the second year. ~~The essay should be accompanied by a declaration that they are the candidate's own work.~~

~~1.9~~ IV. Each candidate must prepare a dissertation of not more than 15,000 words on a topic in their chosen subject area. The dissertation must include a short abstract which concisely summarises in about 300 words its scope and principal arguments. The dissertation must be ~~uploaded to the Assignments section of the MSt in History Weblearn site~~ submitted by 12 noon of Monday of Week Nine of Trinity Term of the second year ~~and should be accompanied by a declaration that it is the candidate's own work.~~ Material submitted under I and II may be summarised or substantially further developed in the dissertation, but no significant part of the dissertation should reproduce or paraphrase other work submitted for examination.

~~1.9~~ 5. ~~A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.~~

5. A candidate who has failed to satisfy the examiners in any one of the papers may enter again to be examined on the failed assessment on one, but not more than one, subsequent occasion. This resubmission of paper will be made within twelve months of the original assessment deadline (Oxford Calendar). No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

6. All submitted assessments should be accompanied by a declaration that they are the candidate's own work.

### **Explanatory Notes**

Changes to two assessment deadlines to better fit in with the rhythm of the course.

Change to the wordcount of one assessment to bring it more in line with similar programmes.

Clarification of what happens in instances where assessments are failed.