

Humanities Divisional Board

Approved by the Graduate Studies Committee 15 July 2021

Approved by the Division 16 July 2021

Title of Programme/ Name of Regulation

Master of Science by Coursework in Economic and Social History

Brief note about nature of change:

Clarification of language of regulations, and bringing regulations in line with teaching practice

Location of change

In *Examination Regulations*

<https://examregs.admin.ox.ac.uk/Regulation?code=moscieandsocihist&srchYear=2020&srchTerm=1&year=2019&term=1>

Effective date

For students starting from MT 2021

For first examination from 2021-22

Detail of change

~~1.5~~ Every candidate must pass a qualifying test. The test shall consist of two courses: ~~on~~

(2) Quantitative Methods course. Candidates can choose either Quantitative Methods 1 or Quantitative Methods 2, depending on their mathematical and statistical background.

~~1.7~~ (2) ~~Either~~ Quantitative methods and computer applications for historians

~~1.8~~ ~~or~~ A paper from another established course within the University where this would provide a more appropriate training for the candidate's dissertation focus. Candidates wishing to do so must obtain the permission of the Programme Convener, the person responsible for the delivery of the requested advanced paper, the candidate's supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the option/advanced paper is offered), but the modes of assessment and

deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

~~1.9~~The methodological introduction course will be assessed by an end of course essay of up to 4,000 words. The essay must be uploaded to the Assignments section of the Economic and Social History WebLearn site by noon on Monday of Week 1 of Hilary Term. A quantitative methods course is assessed by an assignment to be completed over the Christmas Vacation; the completed assignment must be uploaded to the Assignments section of the Economic and Social History WebLearn site by noon on Monday of Week 1 of Hilary Term. Essays should be accompanied by a declaration that they are the candidate's own work. In addition, convenors of qualifying courses will confirm in writing to the Chair of Examiners not later than Friday of eighth week of Hilary Term the candidates' satisfactory participation in their classes, including the completion of any assignments for the weekly sessions. Any approved alternative qualifying course will be assessed within the format and timetable of the paper's parent course. No candidate who has failed the qualifying test of two courses will be permitted to supplicate for the degree. Candidates who fail a qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

The methodological introduction course will be assessed by an end-of-course essay of up to 4,000 words. The essay must be submitted by noon on Monday of Week 1 of Hilary Term. A quantitative methods course is assessed by an assignment to be completed over the Christmas Vacation; the completed assignment must be submitted by noon on Monday of Week 1 of Hilary Term. No candidate who has failed the qualifying test of two courses will be permitted to supplicate for the degree. Candidates who fail a qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

1.10 *Final examination*

1.11 The examination shall consist of two papers and a dissertation.

1.12 I. One advanced paper selected from Schedule I below.

1.13 II. *Either* (i) one paper in a relevant discipline or skill or sources or methods selected from Schedule II below;

1.14 *or* (ii) a second advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in Economic and Social History approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

For I and II, the assessment requirements for the individual papers set out in Schedule I ('Advanced Papers for M.Phil. and M.Sc. in Economic and Social History') and Schedule II below will be determined by the Faculty of History and specified in the course handbook. The assessment will take the form either of a timed written examination, or the submission of one essay of 8,000-10,000 words, or the submission of two essays of 5,000 words each. The essay must be the work of the candidate

alone. The candidate must not consult any other person, including their supervisor, in any way concerning the method of handling the themes chosen. The themes chosen by the candidate must be submitted for approval by the Course Tutor of that Advanced Paper by the examination entry date. The finished essays must be submitted by noon on Monday of Week 9 of Trinity Full Term.

~~1.15~~ III. A dissertation of not more than 15,000 words, including appendices but excluding bibliography, on a topic approved by the candidate's supervisor. The dissertation must be ~~uploaded to the Assignments section of the Economic and Social History WebLearn site~~ submitted not later than noon on the last Friday in August of the year in which the examination is taken. ~~Dissertations submitted must not exceed the permitted length. If they do the examiners will reduce the marks awarded.~~ The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the *Conventions for the presentation of dissertations and theses* of the Board of the Faculty of History. ~~Dissertations should be accompanied by a declaration that they are the candidate's own work.~~

~~1.17~~ For I and II, the assessment requirements for the individual papers set out in Schedule I ('Advanced Papers for M.Phil. and M.Sc. in Economic and Social History') and Schedule II below will be specified in the course handbook. The assessment will take the form of a three-hour written examination or the submission of an essay of 8,000-10,000 words or two essays of 5,000 words each. The essays must be the work of the candidates alone and they must not consult any other person including their supervisors in any way concerning the method of handling the themes chosen. The themes chosen by the candidate must be submitted for approval by the chair of examiners by the examination entry date. Candidates will be informed within two weeks, by means of a letter directed to their colleges, whether the topics they have submitted have been approved. The finished essays must be uploaded to the Assignments section of the Economic and Social History WebLearn site by noon on Monday of Week 9 of Trinity Full Term. The essays must be presented in proper scholarly form, and accompanied by a declaration that they are the candidate's own work.

1.18 3. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations.

1.19 4. A candidate who fails the examination of an advanced paper will be permitted to re-take it on one further occasion only, not later than one year after the initial attempt.

~~1.20~~ Such a candidate whose dissertation has been of satisfactory standard may re-submit the same piece of work, while a candidate who has reached a satisfactory standard on the written papers will not be required to re-take that part of the examination.

5. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

6. All submitted essays for assessment should be accompanied by a declaration that they are the candidate's own work.

~~1.28~~A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). ~~The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term.~~

~~1.32~~3. One suitable paper in a related skill or discipline other than those specified in paragraphs 1 to 2 above on the recommendation of the candidate's supervisor and endorsed by the Course ~~Director~~ Convenor.

~~1.33~~ ~~Choices under Schedule II have to be approved by the chair of the Graduate Studies Committee of the Board of the Faculty of History not later than Monday of the fourth week of Michaelmas Term. Candidates wishing to take a paper under 1 or 3 will also need the approval of the appropriate course convenor and the Graduate Studies Committee of the relevant faculty board or inter-faculty committee who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in any one year.~~

Choices under Schedule II have to be approved by the Course Convenor not later than Monday of the fourth week of Michaelmas Term. Candidates wishing to take a paper under 1 or 3 will also need the approval of the of Course Convenor of the Master's Programme in Economic and Social History and the person responsible for the delivery of the requested option/advanced paper, who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in every year. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

Explanatory Notes

Regulations for the qualifying test brought in line with recent teaching practice.
Clarification that the mode of assessment for Advanced papers will be determined by the Faculty.
General clarification of the language used in the regulations