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# Council and Main Committees

## Council of the University

### Changes to Regulations

Council has made the following changes to regulations, to come into effect on **5 April** unless notice of a resolution calling upon Council to annul or amend

### Convocation Elections

#### *Explanatory Note*

The following changes are being made to align the arrangements for the election of a Chancellor of the University with the other election by Convocation and to increase inclusivity.

#### *Text of Regulations*

In [Council Regulations 8 of 2002](#), concerning Convocation elections, delete the section on the Election of the Chancellor, and insert the following:

#### **‘Regulations for Convocation Elections**

1. An election in Convocation shall be held in Full Term, unless Council shall order otherwise, on a date fixed by Council.

#### **Election of the Chancellor**

2. The election to fill a vacancy shall take place as soon as may be after the occurrence of the vacancy (subject to the provisions of regulation 1 above).

3. The Chancellor shall be elected in accordance with the following procedure:

(1) The Chancellor’s Election Committee shall oversee the election process.

(2) The committee shall consist of:

(a) the High Steward, who shall chair the committee;

(b) the Vice-Chancellor, who shall be deputy chair of the committee;

(c) one person appointed by Council from among current external members of Council;

(d) two members of Council appointed by Council from among the members of Council specified in section 4 (16)–(26) of Statute VI;

(e) one member of Congregation to be appointed by the Gardens, Libraries and Museums, University Administrative Services and the Department for Continuing Education:

the regulation is received by the Registrar by **noon on 1 April** (as set out in [Statute VI: Council](#)).

(f)–(i) one member of Congregation appointed by each of the divisional boards;

(j) the early career research staff representative who attends Council;

(k) the Chair of the Conference of Colleges;

(3) The committee may co-opt up to two additional members for such periods as the committee shall deem appropriate.

(4) The committee shall report to Council as necessary.

(5) The committee shall be responsible for:

(a) determining the timeline for the election process, including the date by which applications must be received and the date of the election;

(b) approving the role specification for the post and determining the information to be provided by candidates;

(c) recommending to Council the term of office for each new Chancellor election.

(6) The date of the election is the day the poll closes, after which time it is no longer possible to cast a vote: and not the date the results are announced.

(7) After the closing date for applications, the committee shall consider all those it has received, and, having due regard to the principles of equality and diversity and the approved role specification, shall determine which candidates are eligible to progress to the next stage of the election process.

(8) If the committee determines that only one candidate will progress to the next stage of the selection process or if only one candidate remains after other candidates have withdrawn, Council will be required to determine whether that candidate shall be deemed to be duly elected and the result published in the *University Gazette* or if further applications should be sought to allow an election to be held.

(9) If the committee determines that no candidate is eligible to progress to the next stage of the selection process, or all have withdrawn, Council shall invite further applications to allow an election to be held.

(10) If the committee determines that more than one candidate will progress to the next stage of the selection process, an election by Convocation shall be held as follows:

(a) Voting shall be online.

(b) The electoral system shall be decided by the Chancellor's Election Committee.

(c) The Registrar shall be responsible for the counting of the votes but the Vice-Chancellor and Proctors shall decide on the validity of any vote which, in the opinion of the Registrar, is in doubt.

(d) In the case of an equality of votes, the Chair of the Chancellor's Election Committee shall decide between the candidates.

(e) The result of the election shall be published in the *University Gazette*.

## Council of the University

### Income grants from the College Contributions Fund: 2023–24 application round

#### *Explanatory Note*

This regulation authorises the income grants from the Oxford College Contributions Fund, on the recommendations of the College Contributions Committee following that committee's consideration of new applications submitted in 2023–24.

#### *Text of Regulations*

The following amounts shall be paid as income grants to the college named, in each case under the provisions of Part B: Oxford College Contributions Fund of Statute XV, for application in the financial year shown:

| College            | Purpose   | 2023–24           | 2024–25 | 2025–26 |
|--------------------|---|-------------------|---------|---------|
| Green Templeton    | Maintenance & refurbishment                           | 214,000           |         |         |
| Harris Manchester  | Maintenance & refurbishment                           | 82,825            |         |         |
| Keble              | Maintenance & refurbishment                           | 214,000           |         |         |
| Kellogg            | Maintenance & refurbishment                           | 134,083           |         |         |
| Lady Margaret Hall | Maintenance & refurbishment                           | 214,000           |         |         |
| Linacre            | Maintenance & refurbishment                           | 214,000           |         |         |
| Mansfield          | Maintenance & refurbishment                           | 81,000            |         |         |
| St Anne's          | Maintenance & refurbishment                           | 214,000           |         |         |
| St Cross           | Development Office                                    | 150,000           | 165,000 | 185,000 |
| St Edmund Hall     | (a) Maintenance & refurbishment<br>(b) Teaching costs | 131,500<br>18,500 | 19,000  | 19,500  |
| St Hilda's         | Maintenance & refurbishment                           | 214,000           |         |         |
| St Peter's         | Maintenance & refurbishment                           | 214,000           |         |         |
| Worcester          | Maintenance & refurbishment                           | 200,000           | 200,000 | 200,000 |
| <b>Total</b>       |   | 2,295,908         | 384,000 | 404,500 |

The sums listed are maxima. The payment of each grant, and the precise sum payable, in each subsequent year shall be dependent on the success with which each

college meets certain conditions laid down by Council on the recommendation of the College Contributions Committee.

## General Purposes Committee of Council

The General Purposes Committee of Council has made the following changes to regulations, to come into effect on 5 April unless notice of a resolution calling upon Council to annul or amend the regulation is received by the Registrar by noon on 1 April (as set out in [Statute VI: Council](#)).

### (a) Regulations for the St Cross Scholarships in European Medieval Archaeology Fund

#### *Explanatory Note*

These new regulations are made to formalise the trust created by the receipt of the gift from Sonia Hawkes-Petkovic.

#### *Text of Regulations*

In [Council Regulations 25 of 2002](#), concerning Trusts, insert:

#### *‘St Cross Scholarships in European Medieval Archaeology Fund*

1. The University receives with gratitude gifts from Sonia Hawkes-Petkovic to be held as expendable endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University as either expendable or permanent endowment to be held on the same trusts. The assets so held will be known as the St Cross Scholarships in European Medieval Archaeology Fund (“the Fund”).

2. The University shall retain as permanent endowment those of the assets in the Fund (if any) which are contributed on the express understanding that they are to be treated as permanent endowment (“the Permanent Endowment”).

3. The University shall (a) apply the income of the Permanent Endowment (if any); and (b) apply the income and, in its discretion, the capital of the remainder of the Fund, towards the creation and maintenance of scholarships in European Medieval Archaeology.

4. The administration of the Fund, and the application of its income, shall be the responsibility of St Cross College.

5. The University may in its absolute discretion in the period ending 21 years from the date of this regulation,

instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund and the management and administration of the Fund and the Scholarships.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. These Regulations shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

9. Subject to regulation 10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

10. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by His Majesty in Council.’

## (b) Regulations for the St Cross Uehiro Scholarships for Future Generations Fund

### *Explanatory Note*

These new regulations are made to formalise the trust created by the receipt of the gift from the Uehiro Foundation on Ethics and Education.

### *Text of Regulations*

In [Council Regulations 25 of 2002](#), concerning Trusts, insert:

#### *‘St Cross Uehiro Scholarships for Future Generations Fund*

1. The University receives with gratitude gifts from the Uehiro Foundation on Ethics and Education to be held as permanent endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University as either expendable or permanent endowment to be held on the same trusts. The assets so held will be known as the St Cross Uehiro Scholarships for Future Generations Fund (“the Fund”).

2. The University shall retain as permanent endowment those of the assets in the Fund (if any) which are contributed on the express understanding that they are to be treated as permanent endowment (“the Permanent Endowment”).

3. The University shall (a) apply the income of the Permanent Endowment (if any); and (b) apply the income and, in its discretion, the capital of the remainder of the Fund, towards the creation and maintenance of scholarships and supporting students studying within the field of practical ethics.

4. The scholarships shall be called the St Cross Uehiro Scholarships for Future Generations.

5. The administration of the Fund, and the application of its income, shall be the responsibility of St Cross College.

6. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

7. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund and the management and administration of the Fund and the Scholarships.

8. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

9. These Regulations shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

10. Subject to regulation 11, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

11. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by His Majesty in Council.’

## (c) Regulations for the Palgrave Brown Bursary Fund

### *Explanatory Note*

The following changes have been made to change the Board of Management for the fund and add in up-to-date trust provisions, as required.

### *Text of Regulations*

In [Council Regulations 25 of 2002](#), concerning the Palgrave Brown Bursary Fund, amend the regulations, as follows (new text underlined, deleted text struck through):

#### *‘Palgrave Brown Bursary Fund*

1. The gift from the Alan Palgrave Brown Will Trust which comprises one million pounds sterling

(£1,000,000), together with any further donations for this purpose, shall be known as the Palgrave Brown Bursary Fund (“the Fund”).

2. The University shall retain all of the Fund as a permanent endowment and shall apply the net income of the Fund towards providing bursaries for undergraduate students of the University who are in need of financial assistance towards tuition fees and/or living costs; and are or were previously resident or educated in either the United Kingdom counties of Norfolk or Suffolk or Albania, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, the Czech Republic, Estonia, Georgia, Hungary, Kazakhstan, Kyrgyzstan, Latvia, Lithuania, Moldova, Montenegro,

Republic of Macedonia, Serbia Slovakia, Slovenia, Tajikistan, Turkmenistan, Poland, Romania, Russia, Ukraine, Uzbekistan.

3. The administration of the Fund, and the application of its income, shall be the responsibility of the ~~Enhanced Bursaries Committee~~ Undergraduate Scholarship Selection Panel.

~~4. Regulation 3 above may be amended by Council.~~

4. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, the management and administration of the Fund and the Scholarship.

5. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

#### **(d) Regulations for the Vivien Leigh Fund**

##### *Explanatory Note*

The following changes have been made to remove duplicate Trust Regulations and add in up-to-date trust provisions, as required.

##### *Text of Regulations*

In Council Regulations 25 of 2002, concerning the Vivien Leigh Fund, amend the regulations, as follows (new text underlined, deleted text struck through):

##### *'Vivien Leigh Fund*

1. The benefaction from Miss Vivien Leigh deceased, together with subsequent donations raised by appeal or received for the purpose, shall be known as the Vivien Leigh Fund.

2. The University shall retain all of the fund as permanent endowment and shall apply the net income of the Fund for the encouragement of young artists or artists at an early stage in their career and in particular to fund the Vivien Leigh Prize for a work of art by an undergraduate member of the University.

3. The administration of the Fund, and the application of its income, shall be the responsibility of the Visitors of the Ashmolean Museum, who shall delegate responsibility to the Keeper of Western Art acting in consultation with the Director of the Ashmolean Museum.

6. These regulations shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

7. Subject to regulation 8, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

8. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by His Majesty in Council.'

~~4. Regulation 3 may be amended by Council~~

4. The University shall have the power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund.

5. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

6. These regulations shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

7. Subject to regulation 8, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

8. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by His Majesty in Council.'

## (e) Regulations for the Ashmolean Museum of Art and Archaeology

### *Explanatory Note*

The following changes have been made to remove duplicate Trust Regulations.

### *Text of Regulations*

In [Council Regulations 25 of 2002](#), concerning the Ashmolean Museum of Art and Archaeology, amend the regulations, as follows (deleted text struck through):

### ~~‘Leigh Bequest~~

~~The bequest of £1,000 from the late Miss Vivien Leigh shall be expended at the discretion of the Keeper of Western Art, Ashmolean Museum, in such manner as he or she thinks will best serve the interests of art, including the education of members of the University in artistic matters and the assistance of young artists of promise.’~~

## (f) Regulations for the Sarah J. Clackson Coptic Fund

### *Explanatory Note*

The following changes have been made to add in up-to-date trust provisions, as required and to clarify the binding trust purpose and other obligations.

### *Text of Regulations*

In [Council Regulations 25 of 2002](#), concerning the Sarah J. Clackson Coptic Fund, amend the regulations, as follows (new text underlined, deleted text struck through):

### *‘Sarah J. Clackson Coptic Fund*

1. The sums contributed by friends and colleagues in memory of Sarah J. Clackson will provide travel and research grants to anyone undertaking work on Coptic manuscripts including the viewing, preparation, and recording of the material, but not conservation.

~~2. The Board of the Faculty of Oriental Studies shall be the board of management for the fund, and shall determine the value of the awards and the terms on which they are awarded. Any unspent income which is not re-invested or carried forward for use in subsequent years may be applied at the discretion of the board of management in some other way consistent with the promotion of the study of Coptic.~~

~~3. Regulation 2 above may be amended by Council~~

2. Further money or property may be paid or transferred to the University as either expendable or permanent endowment to be held on the same trusts.

3. The University shall retain as permanent endowment those of the assets in the Fund which are contributed on the express understanding that they are to be treated as permanent endowment (“the Permanent Endowment”).

4. The administration of the Fund, and the application of its income, shall be the responsibility of the Board of the Faculty of Asian and Middle Eastern Studies.

5. Any unspent income may be applied at the discretion of the Board of Management in some other way consistent with the promotion of the study and/or research of Coptic.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund and the management and administration of the Fund.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. These regulations shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

9. Subject to regulation 10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

10. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by His Majesty in Council.’

## Congregation 19 March

The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and the Vice-Chancellor will accordingly declare the resolutions carried without a meeting under the provisions of Sect 7 (1) of Statute VI.

- (1) Declaration of Approval of a Resolution authorising a site allocation including 1–6 Winchester Road for occupation by Reuben College**
- (2) Declaration of Approval of a Resolution authorising a site allocation including nos 49 and 55 Banbury Road, for occupation by Kellogg College**
- (3) Declaration of Approval of a Resolution authorising a site allocation including nos 2, 4 and 6 Bradmore Road, for occupation by Kellogg College**
- (4) Declaration of Approval of a Resolution authorising a site allocation including 8 Bradmore Road for occupation by Kellogg College**
- (5) Declaration of Approval of a Resolution authorising a site allocation including 9/10 and 11 Bradmore Road for occupation by Kellogg College**
- (6) Declaration of Approval of a Resolution authorising a site allocation including 58/58a Banbury Road for occupation by Kellogg College**
- (7) Declaration of Approval of Resolutions approving the conferment of Honorary Degrees**

No notice of opposition having been given, the Vice-Chancellor declared approved resolutions (1)–(6) concerning site allocations and (7) concerning the conferment of Honorary Degrees.

## Council of the University

### Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Benjamin Armstrong**, Development & Alumni  
Engagement

**Katherine Ruth Meadowcroft Baysan**, Department of  
Engineering Science

**Michelle Fernandes**, Department of Paediatrics

**Lauren Alix Harrington**, Department of Biology

**Kirstine Anne Kincaid Knox**, Development & Alumni  
Engagement

**Ryonfa Lee**, Nuffield Department of Population Health

**Reem Malouf**, Nuffield Department of Population Health

**Adam Von Ende**, Nuffield Department of Population  
Health

**Sharon Westcar**, Nuffield Department of Women's &  
Reproductive Health

## Divisional and Faculty Boards

For changes to regulations for examinations see [‘Changes to Examination Regulations’](#) below.



# Congregation

Congregation 23 April

## Voting on Legislative Proposal: Statute IX, Officers of the University

### Explanatory Note

The following changes have been made to time limit the role of the Chancellor, in recognition of it being an unremunerated post and to permit the flexibility to alter the duration of the period of office to prevent the coincidence of a newly appointed Vice-Chancellor and a new elected Chancellor.

### Text of Legislative Proposal

WHEREAS it is expedient to make changes to the arrangements for the office of the Chancellor, THE UNIVERSITY ENACTS AS FOLLOWS. In Statute IX, concerning Officers of the University, amend as follows (new text underlined, deleted text struck through):

‘2. The Chancellor shall be elected by Convocation and shall hold office for a fixed period decided by Council ~~during his or her life~~ or until ~~his or her~~their resignation.

3. There shall be a Chancellor’s Court of Benefactors to membership of which the Chancellor may from time to time admit major benefactors of the University.

4. The Chancellor shall have such other functions and powers as are assigned to ~~him or her~~them by the statutes and regulations or by the law of the land.’

### Meeting information

Members of Congregation are reminded that any two members may, not later than **noon on 15 April**, give notice in writing to the Registrar that they wish to oppose or amend the legislative proposal above (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposal shall be declared approved, and the meeting may be cancelled.

## Note on procedures in Congregation

Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>).

A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Louise Hasler, Council Secretariat, University Offices, Wellington Square (email [congregation.meeting@admin.ox.ac.uk](mailto:congregation.meeting@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).



# Notices

## General Notices

### Gazette publication arrangements

This is the final *Gazette* of Hilary term. The first *Gazette* of Trinity term will be published on 18 April. The usual deadlines will apply.

# Examinations and Boards

## Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

### Medical Sciences Board

MSC IN CLINICAL TRIALS  
change to module title

FHS OF MEDICAL SCIENCES  
to stipulate that 3 themes, instead of 4, are offered per advanced option

#### Editor:

D L Dooher, MA Oxf, MSc Oxf Brookes

#### Deputy Editor:

R M Anderson, BA Bath Spa

Read the *Gazette* online: <https://gazette.web.ox.ac.uk/home>

Contact us: [gazette@admin.ox.ac.uk](mailto:gazette@admin.ox.ac.uk)

Published by the University of Oxford; registered as a newspaper at the Post Office; printed by the University Print Studio, University Offices, Wellington Square, Oxford OX1 2JD.

Copy received will be published in the next available issue. Copy for supplements must be received by noon on Wednesday of the week before publication. Inclusion is subject to availability of space. Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

This is the final *Gazette* of Hilary term.

The first *Gazette* of Trinity term will be published on 18 April.