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Council and Main Committees

General Purposes Committee of Council

Changes to Regulations

The General Purposes Committee has made the following changes to regulations, to come into effect on **16 June**.

(a) Higher Studies Fund Trust Regulations

Explanatory Note

The group of sub-funds within the Higher Studies Fund (HSF) is to be streamlined by transferring responsibility for two Bodleian funds to the Bodleian Libraries and a travel fund supporting the study of economics of developing countries to the Social Sciences Division. The outcome will be to have a single fund supporting 'higher studies' managed by the HSF Board, and one fund managed by the Social Sciences Division.

The regulations are being changed to reflect this; to reduce the term of office of board members from seven to four years, bringing it closer into line with other trust fund boards within the University; and to update outdated references.

GPC has previously passed resolutions for the purposes of the Charities Act 2011 relating to the Higher Studies Fund (see *Gazette* No 5141, 21 July 2016, p716). The act requires filing of those resolutions with the Charity Commission. The Charity Commission has subsequently confirmed that it is satisfied that the resolutions meet the requirements of the 2011 Act.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, amend §163 relating to the Higher Studies Fund as follows (new text underlined, deleted text struck through):

'§163. *Higher Studies Fund*

1. The University as sole trustee holds The Higher Studies Fund created by a Declaration of Trust dated 16 February 1937, as amended ("the Declaration of Trust") as ~~permanent and~~ expendable endowment on the trusts declared by the Declaration of Trust. Further money or property may be paid or transferred to the University to be

held on the same trusts. The assets so held will be known as The Higher Studies Fund ("the Fund").

2. The University shall apply the income and, in its discretion, the capital of the Fund, for the purposes set out in the Declaration of Trust. The relevant conditions are clause 3¹ and clause 6².

3. The administration of the Fund, and the application of its income, shall be the responsibility of a Board of Management comprising:

(1) the Vice-Chancellor or his or her nominee;

(2)-(3) two ~~members~~ individuals appointed by the Chancellor;

(4)-(5) two members appointed by Council; and

(6) one ~~member~~ individual appointed by the board of the Oxford University Alumni Society.

Each appointed ~~trustee~~ board member shall hold office for seven ~~four~~ years from the date of his appointment and shall be eligible for reappointment for one further period of seven ~~four~~ years.

4. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these Regulations and the Declaration of Trust.

5. Regulations 1-7 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

6. Subject to regulation 7, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

7. Any amendment to regulation 2 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and

must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

¹Clause 3: The income and if and so far as thought fit in manner hereinafter determined the capital of the Trust Fund shall be applicable and be applied for the following charitable object or objects (namely) the promotion of Higher Studies in or in connexion with the University of Oxford and this object shall be deemed to include (but not to be limited to) all or any of the following purposes (namely): A. The extension of the Bodleian Library; B. The extension of the Ashmolean Museum; C. The making of grants for all or any of the following: (1) The better organization and extension of research in the Arts subjects and the provision of research posts; (2) The development of research in Social Studies and allied subjects; D. (1) The erection, reconstruction, enlargement and equipment of Science laboratories and other Science buildings; (2) The provision of better research facilities in the Scientific departments; Provided that the foregoing list of purposes included in the Trust shall not be deemed to indicate any order of preference

²Clause 6 contained administrative provisions relating to sub-trust funds out of which all assets have since been applied. Clause 6 has therefore been deleted by the Trustee with effect from 16 June 2017 in accordance with the powers of the Trustee under S280 of the Charities Act 2011.

Clause 6: The Trust Fund and its income shall be specifically applied or appropriated to the extent and in the manner following (namely): A. In each [...] year [...] the income of the Fund up to a total not exceeding the sum of seven thousand pounds in any one year shall be applied in or towards discharging the liability of the University for the maintenance of the Bodleian Library for that year in accordance with the undertaking given by the University to the Rockefeller Foundation by decree of 25 April 1933. This shall be the first charge upon the said income. B. There shall be set aside out of the capital of the Fund [...], a sum of twenty thousand pounds which shall be invested and retained permanently as a separate part of the Trust Fund (hereinafter called "Fund B") and the income thereof shall be applied for some purpose or purposes connected with the Bodleian Library [...] but if and whenever [...] the income of the rest of the General Trust Fund is not sufficient to discharge the liability up to a total not exceeding the said sum of seven thousand pounds in paragraph (A) of this clause referred to the income of Fund B for that year shall be charged with such deficiency and applied accordingly to the extent required as if the same were part of the income available to meet the said annual sum of seven thousand pounds.

(b) Travel Fund for the Economics of Developing Countries

Explanatory Note

The group of sub-funds within the Higher Studies Fund (HSF) is to be streamlined by transferring responsibility for two Bodleian funds to the Bodleian Libraries and a travel fund supporting the study of economics of

developing countries to the Social Sciences Division. The outcome will be to have a single fund supporting 'higher studies' managed by the HSF Board, and one fund managed by the Social Sciences Division.

The proposed changes to the Trust Regulation governing the Travel Fund for Economics of Developing Countries remove the (self-imposed) restriction requiring beneficiaries to hold posts in the Department of Economics, and devolves management responsibilities to the Social Sciences Division.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, amend §108 relating to the Travel Fund for the Economics of Developing Countries as follows (new text underlined, deleted text struck through):

'Economics of Developing Countries, Travel Fund for

The Board of the Faculty of Social Studies Social Sciences Board may make grants to the holders of ~~any of the~~ established academic posts in the ~~Sub-faculty of Economics~~, to enable them to travel for purposes of the study of the economics of developing countries (broadly conceived), from the moneys earmarked for such purposes in the Higher Studies Fund¹'

¹Authority for the expenditure of these moneys was granted by the See Special Resolution of Congregation of 28 January 1992 (*Gazette*, Vol 122, p648).

Congregation

2 May

Legislative Proposal: Statute XIV: Employment of Academic and Support Staff by the University

A legislative proposal and explanatory note on changes to Statute XIV (together with associated regulations) were published in *Gazette* No 5164, 23 March 2017. A notice of opposition and two notices of amendment to that legislative proposal were received, which were set out in Supplement (1) to *Gazette* No 5166, 27 April 2017.

A Congregation meeting took place on 2 May in the Sheldonian Theatre. At the meeting both amendments were rejected and the legislative proposal was carried (see *Gazette* No 5168, 11 May 2017, p454, for full results).

A postal vote was called on Amendment 1 and the results are as follows:

For: 599; against: 945.

The amendment is accordingly rejected. The result confirms the outcome of the vote at the Congregation meeting on 2 May.

Further information is available on the Congregation website at www.admin.ox.ac.uk/councilsec/governance/congregation.

Congregation

16 May

(1) Topic for discussion: the future of the EJRA at Oxford

(2) Resolution: EJRA

A discussion and a debate and a vote on a resolution in relation to the Employer Justified Retirement Age (EJRA) took place at the Congregation meeting on 16 May.

Further details about the meeting and the two items of business can be found in *Gazette* No 5168, 11 May 2017.

Vote on the resolution

The text of the resolution is: 'The EJRA in the University of Oxford should be abolished.'

The result of the vote at the meeting was 64 votes in favour, 143 votes against.

Transcript

A transcript of the meeting was published with *Gazette* No 5170, 25 May 2017.

Postal vote on resolution

Since more than 50 members of Congregation have requisitioned a postal vote on the resolution, the rejection of the resolution in Congregation on 16 May is not confirmed, and a postal vote on the resolution will now take place.

Resolution: 'The EJRA in the University of Oxford should be abolished'

Signatories to requisition:

Endre Süli, Mathematical Institute
 Gregory Seregin, Mathematical Institute
 John Ball, Mathematical Institute
 Waldermar Schlackow, Mathematical Institute
 Jared Tanner, Mathematical Institute
 Raphael Hauser, Mathematical Institute
 Kathryn Gillow, Mathematical Institute
 Coralia Cartis, Mathematical Institute
 Jon Champman, Mathematical Institute
 Keith Gillow, Mathematical Institute
 Dominic Vella, Lincoln
 Radek Erban, Merton
 Benjamin Hambly, Mathematical Institute
 Christoph Reisinger, Mathematical Institute
 Xenia de la Ossa, Mathematical Institute
 Philip Candelas, Mathematical Institute
 Ben Green, Mathematical Institute
 Yves Capdeboscq, Mathematical Institute
 Alain Goriely, Mathematical Institute

Peter Grindrod, Mathematical Institute
 Christopher Voyce, Mathematical Institute

Nick Trefethen, Mathematical Institute
 Luc Nguyen, Mathematical Institute
 Minhong Kim, Mathematical Institute
 Dmitry Belyaev, Mathematical Institute
 Melanie Rupflin, Mathematical Institute
 James Sparks, Mathematical Institute
 David Conlon, Mathematical Institute
 Andrew Wathen, Mathematical Institute
 Hugh Jenkyns, St Edmund Hall
 Heather Bouman, St John's
 Michael Searle, Worcester
 Rosalind Rickaby, Wolfson
 Lars Hansen, University
 Erin Saupe, St Hugh's
 Jonathan Wade, Earth Sciences
 Bernard Wood, Earth Sciences
 Nicholas Tosca, St Peter's
 Chris Ballentine, St Hugh's
 Donald Porcelli, St Anne's
 Stuart Robinson, St Anne's
 Anthony Watts, Wolfson
 Barry Parsons, St Cross
 Steve Davies, Chemistry
 Timothy Donohoe, Chemistry
 Jeremy Robertson, Chemistry
 Veronique Gouverneur, Chemistry
 Hagan Bayley, Chemistry
 Paul Roberts, Chemistry
 James Thomson, Chemistry
 Jonathan Burton, Chemistry
 Darren Dixon, Chemistry
 Stephen Fletcher, Chemistry
 Martin Smith, Chemistry
 Peter Edwards, Chemistry
 Paul Ewart, Physics
 Peter Norreys, Physics
 Anthony Bell, Physics
 Axel Kuha, Physics
 Ben Williams, Jesus
 Gianluca Gregori, Physics
 Jonathan Jones, Physics

Voting papers

Voting papers were dispatched on 26 May. If any member of Congregation has not received a voting paper, they should contact the Council Secretariat at congregation.meeting@admin.ox.ac.uk as soon as possible. Every member of Congregation may vote in the postal vote regardless of whether they voted at the meeting on 16 May. Completed voting papers must be returned to the Registrar's Office (University Offices) to arrive no later than **noon on Friday, 9 June**. Voting papers received after this time will not be counted.

Replacement voting papers

Members of Congregation who wish to request a replacement voting paper may apply by email to congregation.meeting@admin.ox.ac.uk as soon as possible and before noon on Thursday, 8 June, at the latest. Replacements will be issued where voting papers have been lost, damaged or submitted in error and will be made available for collection at the reception desk at the University Offices.

Electronic voting papers

Members of Congregation who are away from Oxford and are unable to return their voting paper in hard copy by the above time may apply to the Proctors for permission to submit their voting paper electronically. Requests for permission must be made by email to congregation@proctors.ox.ac.uk as soon as possible and before noon on Thursday, 8 June at the latest. The deadline for receipt of electronic voting papers is noon on Friday, 9 June. Emailed requests must confirm (i) the member's full name and college and/or department and (ii) that they are a member of Congregation. Voting papers may only be submitted electronically by members who have been granted permission by the Proctors under the procedure described above.

Further details

Further details of the meeting on 16 May are available on the Congregation website at www.admin.ox.ac.uk/councilsec/governance/congregation/congregation16may2017ejra.

A transcript of the 16 May debate was published with *Gazette* No 5170, 25 May 2017. Any queries should be addressed to congregation.meeting@admin.ox.ac.uk.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Brown, T, Personnel Services
Ferrari, J E, Taylor Institution Library
Humphreys, C E, Wadham
Lockwood, G, Subdepartment of Particle Physics
Naughton, L R, Medical Sciences Divisional Office
Spingou, F, Wolfson
Wolfe, S J P, Christ Church
Young, P M, New College

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

8 June

Elections

CONTESTED ELECTIONS

Council
 Committees reporting to Council:
 Buildings and Estates Subcommittee
 Curators of the University Libraries
 Other Committees and University Bodies:
 Curators of the University Parks
 Divisional Boards:
 Medical Sciences Board

Details are in 'Elections' section below.

Congregation

13 June

¶ Members of Congregation are reminded that any two members may, not later than **noon on 5 June**, give notice in writing to the Registrar that they wish to oppose or amend any of the resolutions at (1) or (2) below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the items have been adjourned, the resolutions shall be declared carried at the meeting.

(1) Voting on a Resolution authorising the use of space at 3-5 Hythe Bridge Street

Explanatory Note

The Saïd Business School (SBS) established the 'Launchpad' approximately two years ago, to provide a central environment for Oxford University Entrepreneurs to co-work. For this purpose, SBS provided an area within the business school of approximately 140 sqm net usable area (NUA). This has been successful, with a user membership in excess of 1,000 from across the University attending training, networking, mentoring and events. Due to the success of the Launchpad it has significantly outgrown its space and the space limitations are starting to have an impact on the activity that can be undertaken. SBS has particular concern that this could result in the user base decreasing. The current space provides 19 staff desks and 12 co-working desks. The 1,000 potential users are currently required to compete for the 12 co-working desks.

The SBS ambition is to provide a central point of connection, networking, training and support to enable Oxford students to develop their entrepreneurial ideas and skills. To achieve this ambition and to resolve the current space constraints, SBS propose the creation of a new entrepreneurship space for the University - the Oxford Foundry. It is intended that the Oxford Foundry will include: co-working space for up to 30 teams (comprising four people, requiring approximately 120 desks in total); meeting space for teams, founders and mentors; presentation space for workshops and lectures; informal space for students; design/making space for prototyping and learning about design approaches; office space for the staff that run the foundry; and hot-desking space for people delivering ad hoc programming.

SBS, the Social Sciences Division and Estates Services have been in discussion with Nuffield College and have identified a suitable space currently known as the Glee Club (3-5 Hythe Bridge Street) of which Nuffield is the landlord. This building is ideally located in close proximity to SBS's main building on Hythe Bridge Street and a convenient location for access by staff and students across the University. Nuffield is keen to work with SBS as part of its strategy to rejuvenate the 'Island Site' and to strengthen its relationship with the Social Sciences Division. This space could provide flexible and configurable space to accommodate the foundry.

Text of Resolution

That approximately 743 sqm NUA in 3-5 Hythe Bridge Street be allocated to the Saïd Business School with effect from June 2017 for a period of five years.

(2) Voting on Resolutions authorising the use of space for the Department of Experimental Psychology and Department of Zoology following the closure of the Tinbergen Building

Following the unexpected closure of the Tinbergen Building on 13 February 2017, over 790 staff, doctoral students and associated facilities (including laboratory facilities, testing space, meeting and teaching space and support space) for the

Department of Experimental Psychology and Department of Zoology required relocation. Estates Services has worked with the departments to identify space across the University and externally to provide immediate space solutions. Because of the need to act quickly so that academic activities could continue, a number of moves were effected in March, for which resolutions are now brought forward for endorsement.

DEPARTMENT OF EXPERIMENTAL PSYCHOLOGY

(a) Ewert House

Explanatory Note

Ewert House, located in Summertown, is predominately occupied by the Department for Continuing Education, but also houses a number of small University groups and commercial tenants. Approximately 275 sqm net usable area (NUA) has remained vacant following the relocation of the former Land Agents Office to the Malthouse. A further 125 sqm NUA is also available for use further to a decision by IT Services to release this space and relocate into existing space in the Gibson Building. The Department of Experimental Psychology occupied this space on 17 March 2017, accommodating approximately 43 people and testing space. In addition, the Department for Continuing Education and the Department of Population Health have temporarily released approximately 152 and 72 sqm NUA respectively within Ewert House for occupation by the Department of Experimental Psychology. This space was occupied on 22 March 2017, accommodating approximately 29 people and testing space, bringing the overall amount of space made available within Ewert House to 624 sqm NUA.

The Department of Experimental Psychology occupied this space on the 17 March 2017, accommodating approximately 43 people and testing space.

Text of Resolution

That approximately 624 sqm NUA in Ewert House (building number 364) be allocated to the Department of Experimental Psychology from 17 March 2017 until a medium-term solution is available, estimated to be Trinity term 2018.

(b) New Richards Building

Explanatory Note

The New Richards Building, located on the Old Road Campus, is a temporary modular building which was erected for occupation by those decanted as part of the

demolition of the Rosemary Rue Building and construction of the Big Data Institute (BDI). The Department of Population Health occupied the first and second floor and released this space on occupation of the BDI in February 2017. The ground floor is currently occupied by the Department of Primary Care Health Sciences. The first and second floor (approximately 750 sqm NUA) was identified as suitable space for occupation by the Department of Experimental Psychology.

The Department of Experimental Psychology occupied this space on 10 March 2017, accommodating approximately 73 people and testing space.

Text of Resolution

That approximately 750 sqm NUA in the New Richards Building (building number 695) be allocated to the Department of Experimental Psychology from 10 March 2017 until a medium-term solution is available, estimated to be Trinity term 2018.

DEPARTMENT OF ZOOLOGY

(c) New Radcliffe House

Explanatory Note

New Radcliffe House is located on the Radcliffe Observatory Quarter (ROQ) and comprises three floors; the ground floor is occupied by the Jericho Health Centre, the first floor by Oxford University Press and the second floor remains unallocated following vacation by the Department of Primary Care Health Sciences. The second floor provides approximately 1,095 sqm NUA of office and meeting space, and was identified as a suitable location for occupation by the Department of Zoology.

The Department of Zoology occupied this space on 10 March 2017, accommodating approximately 154 people.

Text of Resolution

That approximately 1,095 sqm NUA in New Radcliffe House (building number 553) be allocated to the Department of Zoology from 10 March 2017 until a medium-term solution is available, estimated to be Trinity term 2018.

(d) Wytham Field Station

Explanatory Note

The Wytham Field Station has historically been occupied by the Department of Zoology, although many activities were relocated in 2014. It was identified by the department as an ideal location to decant several groups as the department already has a presence within the building and site.

The Department of Zoology occupied this space on 13 March 2017, accommodating approximately 69 people and some laboratory facilities.

Text of Resolution

That approximately 728 sqm NUA in Wytham Field Station (building number 267) be allocated to the Department of Zoology from 13 March 2017 to 12 March 2022.

(3) Topic for discussion: what should the Audit and Scrutiny Committee scrutinize in the coming year?

Congregation elects three of its members to the Audit and Scrutiny Committee, which oversees the University's audits and conducts 'structured inquiry or investigation into failures or alleged failures of the University's operations.' While members of Congregation and others can contact Committee members, there is no formal mechanism by which elected members report back to Congregation.

The undersigned, which include the current elected members, propose holding a discussion in which Congregation can hear from and talk with its elected members, and discuss the Committee's scope, how it might help improve the operation of the University, and potential themes for scrutiny for the next academic year (2017–18). It is anticipated that the discussion may raise issues which may be addressed not only by the Committee, but by other bodies and officers of the University; it is hoped the discussion will be useful to all such bodies and officers. It should also be noted that issues may still be raised by the usual confidential channels, including those to the Committee, the Proctors, Council, and others.

Signatories:

Jeff Tseng, Physics, St Edmund Hall
 Cigdem Issever, Physics, Lincoln
 Brian Huffman, Physics, Lady Margaret Hall
 Anthony Weidberg, Physics, St John's
 Roger Benson, Earth Sciences
 Stephen Blamey, Philosophy, St Edmund Hall
 Outi Aarnio, Economics, St Edmund Hall
 Jennifer Nuttall, English, St Edmund Hall
 Christopher Williams, Medieval and Modern Languages, St Edmund Hall
 Luc Nguyen, Mathematics, St Edmund Hall
 Hugh Jenkyns, Earth Sciences
 Simon Costa, St Edmund Hall
 Philipp Podsiadlowski, St Edmund Hall
 Patrick Roche, Hertford

Notices

Oliver Riordan, Mathematics, St Edmund Hall
 Amy Zavatsky, Engineering Science, St Edmund Hall
 Ronald Daniel, Engineering Science, Brasenose
 Peter Mirfield, Law, Jesus
 Caroline Warman, Medieval and Modern Languages, Jesus
 Patricia Daley, Geography, Jesus
 Richard Grenyer, Geography, Jesus
 James Tilley, Politics and International Relations, Jesus
 Andrew Dancer, Mathematics, Jesus
 Dariusz Wojcik, Geography, St Peter's
 Stuart White, Politics and International Relations, Jesus
 Henrike Lähnemann, Medieval and Modern Languages

Congregation

15 June

Elections

UNCONTESTED ELECTIONS

Divisional Boards:
 Mathematical, Physical and Life Sciences Board
 Faculty Boards:
 Board of the Faculty of Philosophy

LAPSED VACANCIES

Details are in 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Consultative Notices

Review of the University's implementation of the Prevent duty

The Counter-Terrorism and Security Act 2015 creates a statutory duty for specified public authorities, including universities, to 'have due regard to the need to prevent people from being drawn into terrorism' (the Prevent duty). In complying with the Prevent duty, universities must 'have particular regard' to both 'the duty to ensure freedom of speech' and 'the importance of academic freedom'.

The University established a steering group, including representatives from the academic divisions, Congregation, UAS and the Conference of Colleges, to consider in detail how the University should respond, and give effect to, the statutory duty. As part of the risk assessment and action plan submitted to HEFCE (the body responsible for monitoring universities' compliance with the duty) in August 2016, Council undertook to conduct an annual review to:

'ensure that changes to University regulations and procedures associated with the Prevent legislation and any actions taken in relation to Prevent are not undermining, remain subject to, and are operating in a manner to secure and protect the rights of academics, students, staff and visiting speakers under existing law, including the Education (No 2) Act 1986, the Human Rights Act 1998, the Equality Act 2010 and data protection legislation.'

This review is being undertaken by Professor Hugh Collins, Vinerian Professor of English Law, All Souls. Professor Collins will consult with relevant parties (including, but not limited to, Student Welfare and Support Services, OUSU, the Equality and Diversity Unit and the Proctors' Office) on their experience of the University's implementation of the Prevent duty. Members of staff or students who have any comments or issues which they would like to be considered as part of this review within the terms of reference set out above should email these to prevent-review@admin.ox.ac.uk before **4pm on 9 June**.

Comments should be sufficiently detailed to allow the reviewer to give them full and proper consideration but will be treated in confidence.

As the University and each of the colleges are being separately monitored by HEFCE, this review will necessarily focus on the University's implementation of the Prevent duty. However, if any generic issues come to light as part of this review, which may have implications for the collegiate University as a whole, they will be shared with the Conference of Colleges as appropriate. Many college governing bodies are conducting similar internal reviews and any comments on college-specific matters should therefore be directed to the relevant college in the first instance.

Further information on the Prevent duty and on the University's approach can be found at <https://www1.admin.ox.ac.uk/councilsec/prevent>.

Appointments

Humanities

KING ALFONSO XIII PROFESSORSHIP OF SPANISH STUDIES

Jonathan William Thacker, BA KCL, PhD Camb, Professor of Spanish Golden Age Literature and Tutor in Spanish, Merton, has been appointed to the King Alfonso XIII Professorship of Spanish Studies in the Faculty of Medieval and Modern Languages with effect from 1 January 2018. Professor Thacker will be a fellow of Exeter.

Mathematical, Physical and Life Sciences

HEAD OF PLANT SCIENCES

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Department of Plant Sciences upon **Professor R George Ratcliffe**, MA DPhil Oxf, Fellow of New College and Professor of Plant Sciences, for a period of 3 years from 1 October 2017.

Lectures

HEAD OF CONDENSED MATTER PHYSICS

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Subdepartment of Condensed Matter Physics upon **Professor Robert Taylor**, MA DPhil Oxf, Professor of Condensed Matter Physics, for a period of 5 years from 1 September 2017.

Visiting Professorships

Mathematical, Physical and Life Sciences

GEORGE EASTMAN VISITING PROFESSORSHIP

Kenneth S Suslick, BS Caltech, PhD Stanford, Marvin T Schmidt Research Professor, University of Illinois, has been appointed to the George Eastman Visiting Professorship in the Department of Engineering Science for a period of 1 year from 1 September 2018. Professor Suslick will be a fellow of Balliol.

Graduate Awards and Prizes

This content has been removed as it contains personal information protected under the Data Protection Act.

Exhibitions

St John's

LAUDIAN VESTMENTS AND COLLEGE SILVER ON DISPLAY

A display of liturgical vestments and embroidery from the late medieval period will take place at 2pm on 10 June in the Garden Quadrangle Reception Room. There will be an accompanying exhibition of some of the most intriguing pieces of silver from St John's late 18th-century collection, chosen to illustrate something of the life of the college in this period - intellectual achievement was variable, social life was changing as categories of students were elided, and the gardens were radically remodelled. More information: www.sjc.ox.ac.uk/discover/events/laudian-vestments-and-silver.

Humanities

Faculty of History

OXFORD CENTRE FOR GLOBAL HISTORY / TRANSNATIONAL AND GLOBAL HISTORY SEMINAR

Dr Tobias Metzler, Thammasat, will deliver a seminar at 5pm on 13 June at the History Faculty.

Subject: " ... we must prevent a further outbreak": global networks and the fight against the "yellow peril"

Social Sciences

School of Interdisciplinary Area Studies

AFRICAN STUDIES CENTRE

African Studies Annual Lecture

Dr Jacob Dlamini, Princeton, will deliver the African Studies Annual Lecture at 6pm on 16 June in the Nissan Institute Lecture Theatre, Nissan Institute of Japanese Studies. More information and to register: <https://africanstudiesoxford2017.eventbrite.co.uk>.

Subject: 'Dying to forget: history, memory and the intergenerational transfer of trauma in South Africa'

Colleges, Halls and Societies

Balliol

LADY DERVORGUILLA SEMINAR

Professor Joanna Innes will deliver the Lady Dervorguilla Seminar at 8pm on 8 June at Holywell Manor, Manor Road. More information: www.balliolmcr.com/content/lady-dervorguilla-seminars.

Subject: 'An academic lifestyle'

Examinations and Boards

Colleges, Halls and Societies

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Memorial Events

Merton

A memorial service will be held at 3.30pm on Saturday, 21 October, in Merton Chapel for **Dr John Roger Loxdale Highfield** (1922–2017), MA, DPhil, Harmsworth Senior Scholar 1948–9, Junior Research Fellow 1949–51, Fellow and Tutor in Modern History 1951–89, Librarian 1955–89, Emeritus Fellow 1989–2017. Tea will be served afterwards in the hall.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Planning and Resource Allocation and Education Committees

FEES IN RESPECT OF CERTIFICATES, TRANSCRIPTS AND PERSONAL DATA to provide for the charging of a fee for MA certificates

Elections

Contested Elections

8 June

The nomination period for these elections closed at 4pm on Thursday, 11 May 2017. The following elections will be contested and the results determined by postal ballot of the eligible electorate(s).

Council

One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor T J Morgan, Oriel	MT 2017	MT 2021

The following nominations have been received:

Geraldine A Johnson, BA Yale, MA Camb, MA status Oxf, PhD Harvard, Student of Christ Church, Faculty of History

Nominated by:

The Very Revd Professor Percy, Dean of Christ Church, Faculty of Theology
 M D Damazer, Master of St Peter's
 A M S Prochaska, Principal of Somerville, Faculty of History
 A J Bate, Provost of Worcester, Faculty of English Language and Literature
 J R Elsner, Corpus Christi, Faculty of Classics, Subfaculty of Archaeology
 R J Goodman, St Antony's, Faculties of Anthropology and Geography and of Oriental Studies
 E G W Keene, Christ Church, Faculty of Social Studies
 R S R Mitter, St Cross, Faculties of History, of Oriental Studies and of Social Studies
 A J C Parker, Faculty of Clinical Medicine
 L A Roper, Oriel, Faculty of History

Candidate statement:

I am an Associate Professor in History of Art and a Student (Fellow) of Christ Church. I helped establish Oxford's undergraduate degree in Art History and I have held positions of responsibility in my faculty, at my college, and in the central University, including Head of Department, Tutor for Admissions, and Associate Head of the

Humanities Division. This has given me a clear understanding of how to get things done at Oxford.

Oxford faces many challenges. Some are long-standing, such as how to integrate more successfully the University's strengths with those of the colleges. Other challenges are more recent, such as the need to develop a coherent and comprehensive internationalisation strategy that looks beyond the immediate concerns surrounding Brexit. We must also consider the effectiveness of our current career progression system for academics and the difficulties of maintaining a healthy work-life balance given the increasing demands on staff at all levels. More generally, we must find better ways of engaging all members of the academic community in planning for the future, in terms of both our facilities and the people who will work and study in them.

My experiences at Oxford and at other academic institutions in the UK, Europe, and North America give me a valuable perspective on key issues facing the collegiate University. Serving on Council would let me develop innovative and effective proposals to address some of Oxford's most pressing problems, whilst not forgetting the impact such proposals can have on individual academics, students, and support staff.

Julia H M Smith, MA Camb, DPhil Oxf, Fellow of All Souls, Faculty of History

Nominated by:

M H Conway, Balliol, Faculty of History
 E R F Harcourt, Keble, Faculty of Philosophy
 K E O'Brien, University College, Faculty of English Language and Literature
 M J Smith, University College, Faculty of Oriental Studies

Candidate statement:

If elected to Council, I will bring considerable experience of university governance and leadership in an ancient university at a time of rapid change. Prior to my appointment as the Chichele Chair of Medieval History in 2016, I held the Edwards Chair of medieval history at the University of Glasgow. In this position, I served as Deputy Dean of the Faculty of Arts (2009-

10) then, after restructuring, as Deputy Head of the College of Arts (2010-12). In this role I participated in strategic leadership at a time of great change, represented the College of Arts on university-level committees and on Senate, and led initiatives on equalities and mentoring, work-load, undergraduate and graduate internships and internationalisation. I chaired Faculty/College Board and Faculty Council as needed. I gained experience of working with colleagues from all sectors of the university, including administrative and support services as well as the University of Glasgow's four Colleges (=Divisions). From 2017, I will serve as director of research for the Oxford History faculty.

One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor L Tarassenko, St John's	MT 2017	MT 2021

Professor L Tarassenko, St John's

The following nominations have been received:

Tim Coulson, BSc York, PhD Dip Imp, Fellow of Jesus, Faculty of Zoology

Nominated by:

D D C Bradley, Jesus, Faculties of Physics and of Engineering Science
 Y S Malhi, Oriel, Faculty of Anthropology and Geography
 P N Mirfield, Jesus, Faculty of Law
 B C Sheldon, Wolfson, Faculty of Zoology

Candidate statement:

I am a biologist based in the Zoology department with interests in understanding the dynamics of the natural world, in predicting the consequences of anthropogenic change on these dynamics, and in characterizing their impact for humanity. I am Professor of Zoology, Associate Head of Department, and a member of the Fellowship of Jesus College. I moved to Oxford from Imperial College in 2013, and now feel I have a sufficient understanding of the workings

of the University that I can make useful contributions via Council membership. My motivation for standing for Council is a strongly held belief that senior academics have a duty to contribute to the governance, administration, and financial and asset management of the University. The next few years are likely to pose significant challenges for the University as Brexit plays out, and council will have to consider how best to meet these challenges. I believe my experience of researching the dynamics and consequences of change, albeit in a different setting, provide me with a skillset appropriate for a member of Council during such times.

Freddie C Hamdy, MB ChB Alexandria, MA Oxf, MD Sheff, Fellow of Balliol, Faculty of Clinical Medicine

Nominated by:

Sir John Bell, Christ Church, Faculty of Clinical Medicine
 Dame Kay Davies, Hertford, Faculties of Physiological Sciences and of Clinical Medicine
 G A P Holländer, Jesus, Faculty of Clinical Medicine
 S H Kennedy, Green Templeton, Faculty of Clinical Medicine
 I M C Tracey, Pembroke, Faculties of Psychological Studies and of Clinical Medicine

Candidate statement:

As a practising academic surgeon and trainer of surgeon scientists, head of the Nuffield Department of Surgical Sciences and Director of the Division of Surgery & Oncology at the Oxford University Hospitals NHS Trust, I will bring to Council skills from an old academic discipline, which is becoming critically important through innovation technology and cutting edge minimally invasive interventions, closing the loop from basic science to the bedside and operating room. This has been achieved by strong, multidisciplinary inter-departmental and cross-divisional links, successfully forged over the past 8 years. I also sit at the heart of an important interface between academia and healthcare delivery, bridging the gaps between the University and the NHS at Oxford and beyond. With insight into the many opportunities,

difficulties and financial challenges faced by our academic institution in research, teaching, training and administration, I will be pleased and well-placed to serve Council.

Professor Jennifer J Kurinczuk, BSc MB ChB MD Leic, MSc Lond, Faculty of Clinical Medicine

Nominated by:

J M Armitage, Faculty of Clinical Medicine
 B S Casadei, Faculty of Clinical Medicine
 Professor Sir Rory Collins, St John's, Faculty of Clinical Medicine
 J M Green, Faculty of Clinical Medicine
 C P Jenkinson, Harris Manchester, Faculty of Clinical Medicine
 M Knight, Faculty of Clinical Medicine
 M J Parker, St Cross, Faculty of Clinical Medicine
 M A Quigley, Faculty of Clinical Medicine
 S Shepperd, Kellogg, Faculty of Clinical Medicine
 S B Ziebland, Green Templeton, Faculty of Clinical Medicine

Candidate statement:

As an institution which prides itself on academic excellence the University requires access to the very best researchers and teachers to enable delivery of the highest quality research and teaching. A central focus of my work is on ensuring that my generation of researchers and teachers is replaced by the very best of the next generation. To do this, we need to remove structural and cultural barriers, and positively support the development of all staff and students, particularly early career researchers. With encouragement from the Athena SWAN Charter many of the STEMM Units and Departments, including my own, have made great strides in this direction. However, it is vital that leadership, and investment, for the development of a positive and supportive culture, and systemic change to ensure that all University staff work in an environment which values equitably their contribution and supports them to achieve their best comes from the very top of the organisation. I want to participate in achieving this goal and is one of the reasons I am standing for election to Council.

As Director of the National Perinatal Epidemiology Unit I have successfully led national and international research collaborations bringing together multi-disciplinary groups to work together. This involves leadership of individuals and groups who often start from a different perspective. We live in politically and economically turbulent times and in responding to, and pre-empting, events the University will require flexible and innovative leadership. I look forward to contributing to that leadership if elected to Council.

One member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Sir Rick Trainor, Exeter	MT 2017	MT 2021
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The following nominations have been received:

Tania Boyt, MBA Open, Department of Physiology, Anatomy and Genetics

Nominated by:

C A Manning, University College, Faculty of Psychological Studies
 J Y Martin, Department of Pharmacology
 D J Paterson, Merton, Faculty of Physiological Sciences
 M S Wilkins, Sir William Dunn School of Pathology

Candidate statement:

I am currently the Head of Administration and Finance in the Department of Physiology, Anatomy and Genetics. Since joining the University in 2001, I have been the Departmental Administrator/Head of Administration and Finance for five different departments across two divisions. Undertaking these roles has provided me vast experience in all the key departmental administrative areas including HR, finance, research, infrastructure, teaching and student administration. My background is in human resources but I am able to cover all aspects of university administration.

During my University departmental experience, I have relished the variety of challenges that each department has offered. I pride myself of being able to work across the whole width and breadth of administration from strategic to the coal face and across every discipline.

As a member of Congregation, I believe it is important and an obligation to participate in the operation of the University community. I currently sit on numerous University sub-groups and working parties and these add to my growing breath of knowledge. I feel I would be a valued member of the Committee and would welcome the opportunity to bring my operational expertise and experience to assisting the wider University.

Professor Brian Foster, BSc Lond, MA DPhil Oxf, Fellow of Balliol, Faculty of Physics

Nominated by:

Professor Sir Drummond Bone, Master of Balliol, Faculty of English Language and Literature

R J Cashmore, Brasenose, Faculty of Physics

S C Cooper, St Catherine's, Faculty of Physics

A M Cooper-Sarkar, St Hilda's, Faculty of Physics

F C Kirwan, Balliol, Faculty of Mathematics

I P J Shipsey, St Catherine's, Faculty of Physics

Candidate statement:

I believe that my experience on the Councils of a Research Council (PPARC), the Institute of Physics and currently the Royal Society give me the experience and insight to contribute strongly to Council. In the uncertainty of the evolving Brexit, my international perspective as a leader of large international collaborations and my knowledge of European science institutions, particularly in Germany, where my research is currently based, will be of use to Council's discussions on future international relationships. I also have experience with funding arrangements in many other countries, particularly the USA, China and Japan. I am currently a member of the Royal Society Higher Education and Research

contact group, concerned with issues such as the Higher Education Bill and the future of REF and TEF. As a member of Main Panel B and Chair of the Physics Committee for REF2014, I have experience with research evaluation methodologies. I am also a member of Royal Society working group with the French and German Scientific Academies on Research Evaluation. I serve on the Royal Society's Public Engagement Committee and have been strongly involved in public engagement throughout my career. As the founder and Chair of Trustees of the Oxford May Music Festival, a registered charity, I have experience of the interconnections between the sciences, arts and humanities and of the voluntary sector. If elected I will work hard to ensure that Oxford's core values of scholarship, internationalism and openness to all talents are maintained and strengthened in these challenging times.

Antone Martinho, AB Harvard, MA DPhil Oxf, Fellow of Magdalen, Faculty of Zoology

Nominated by:

P D Elbourne, Magdalen, Faculty of Philosophy

A Kacelnik, Pembroke, Faculty of Zoology

D T LaValle, Magdalen, Faculty of Classics

G Varelli, Magdalen, Faculty of Music

R C S Walker, Magdalen, Faculty of Philosophy

Candidate statement:

I am standing for Council because I believe in this university: its deep and storied history and the promise of a future still more successful and exciting. I will bring energy and industry to this role and dedicate myself to improving our university and keeping it in its deserved spot atop world rankings.

I am particularly interested in improving the experience of our graduate students to ensure that Oxford is an enticing academic home for the best blossoming scholars. We have a great asset in our varied Colleges, which support well-fitted, nurturing environments for excellence.

I believe in making the blessings of an Oxford education available to deserving students regardless of their financial circumstances, and will advocate for

improved financial aid for those in need, a resource critical to our continuing to keep pace with the provisions offered by our peer institutions.

Oxford's unique character and academic resources have made it home to top class scholarship and attracted the world's great thinkers for centuries. We must continue to ensure that a career at Oxford remains an attractive and promising prospect to researchers worldwide. This is particularly true of our junior academics and post docs, whose better provision and intergration into university life I would make a priority.

Our university faces uncertainties in the coming years, and will require committed and energetic leadership to ensure we are an unimpeachable community of learning. I believe I can contribute to upholding this responsibility of good stewardship of this ancient and modern institution.

Professor Jonathan Michie, MSc Lond, MA DPhil Oxf, President of Kellogg, Continuing Education

Nominated by:

Professor Sir Rick Trainor, Rector of Exeter, Faculty of History

Baroness Helena Kennedy of the Shaws, Principal of Mansfield, Faculty of Law

R W Ainsworth, Master of St Catherine's, Faculty of Engineering Science

Dame Elish Angiolini, Principal of St Hugh's, Faculty of Law

A M Buchan, Corpus Christi, Faculty of Clinical Medicine

Dame Kay Davies, Hertford, Faculties of Physiological Sciences and of Clinical Medicine

R J Goodman, St Antony's, Faculties of Anthropology and Geography and of Oriental Studies

R Hobbs, Harris Manchester, Department of Primary Care Health Sciences

K J Humphries, All Souls, Faculty of History

K E O'Brien, University College, Faculty of English Language and Literature

Candidate statement:

I'm Director of the Department for Continuing Education and President of Kellogg College; this experience means I bring a fresh perspective to the deliberations

of council regarding the future direction of the University. I'm fully supportive of the University's *Strategic Plan*, which, beyond teaching and research embraces a commitment to civic engagement. As Professor of Innovation & Knowledge Exchange, I believe in the importance of interdisciplinarity and widening engagement activities which look outwards beyond academe.

The growth in the Department for Continuing Education over the past nine years means Oxford is leading developments in this area globally. I'm committed to strive for recognition of how such activities can increase the diversity of the student body and enrich the culture of the University - and the lives of participating students, plus through media and other channels, influence policy makers and politicians.

As head of house, I participate in Conference of Colleges. I'm a co-opted member of the Social Sciences Divisional Board and also serve on the following University Committees: Education, Finance, Student Number Planning, Student Fees & Support, Impact & Knowledge Exchange, and the Natural History Museum Board. I'm Treasurer to the Oxford Society [the University's alumni association]. I was delighted to receive an OUSU 'Outstanding Supervisor' Award for 2015-16.

Beyond Oxford I serve on the Council of the Academy of Social Sciences (whose Audit Committee I chair); the Economic Advisory Board of Defra; and the United World Colleges (UWC) Council. I am Chair of Governors of UWC Atlantic College.

Richard Ovenden, BA Durh, MA Lond, MA Oxf, Fellow of Balliol, Faculty of History

Nominated by:

Dame Hermione Lee, President of Wolfson, Faculty of English Language and Literature
A J Carr, Worcester, Faculty of Clinical Medicine
H F Hamerow, St Cross, Faculty of History, Subfaculty of Archaeology
L How, Bodleian Libraries Directorate
A J Hurrell, Balliol, Faculty of Social Studies
T F Melham, Balliol, Faculty of Computer Science
G L Swafford, St Cross, Research Services
A E Trefethen, St Cross, Faculty of Computer Science
L Van Broekhoven, Linacre, Faculty of Anthropology and Geography
I A Walmsley, St Hugh's, Faculty of Physics

Candidate statement:

I would like to offer myself as a candidate for election to Council.

I have been in Oxford since 2003, in a variety of roles in the Bodleian, since 2014 as Bodley's Librarian. I have held fellowships at two colleges, and have enjoyed and greatly benefitted from those two communities. I have also had experience of working with colleagues on projects and initiatives in all Divisions, including major research projects, and have an appreciation of the challenges that face the University from a variety of perspectives: academically, financially, operationally, and also from the collegiate, and institutional perspectives. Over the years I have served on Personnel Committee, Research Committee, BESC, and IT Committee and would like to bring this experience, drawn from my perspective of knowledge across the institution, to bear on the decisions made in Council.

In my role I am fortunate to see the best aspects of the University: the sheer intellectual power of the place, the extraordinary size and range of our endeavours, the enormous dedication of staff at all levels, and the way in which our decision-making structures, unique and imperfect though they are, have tended to

support our continued intellectual success. I would like to have the opportunity serve the University, at this especially challenging time, by contributing to the work of the University on Council.

Balázs Szendrői, BA CASM PhD Camb, Fellow of St Peter's, Faculty of Mathematics

Nominated by:

M D Damazer, Master of St Peter's
M R Bridson, Magdalen, Faculty of Mathematics
A M Etheridge, Magdalen, Faculties of Statistics and of Mathematics
D S Gangjee, St Hilda's, Faculty of Law
C S Mawson, Wadham
P Rothwell, St Peter's, Faculty of Medieval and Modern Languages
N Sud, Wolfson, Faculty of Social Studies
L Tarassenko, St John's, Faculty of Engineering Science
U L Tillmann, Merton, Faculty of Mathematics
A A Williams, St Peter's, Faculty of English Language and Literature

Candidate statement:

I have been a University Lecturer at the Mathematical Institute and Fellow and Tutor in Pure Mathematics at St Peter's College since 2005, with Professorial title awarded in 2014. I have served my College as Tutor for Admissions (2008-2013) and Senior Tutor (since 2015), and have had long stints on a variety of College and Departmental Committees including Academic Affairs, Investment and Art. My research interests lie in algebraic geometry; I was awarded the Royal Society Leverhulme Trust Senior Research Fellowship in 2013.

For a number of years, I have been coordinating various research training and development activities in Africa, working with an annual budget in the region of \$100K p.a. raised from a variety of sources. I have served on the Council of the African Institute of Mathematical Sciences, Cape Town, since 2014, and have recently been engaged by the Swedish International Development Coordination Agency to evaluate two of their programmes in East Africa. I am a member of the Steering Committee of AfOx, the Africa Oxford Initiative.

If elected, I would aim to work for the causes I believe in: preserving the values of the tutorial system, while helping it adapt to modern expectations; the training of young scholars and scientists, including those from the Global South; meeting the challenges of a post-Brexit Oxford; and upholding academic freedom for all members, junior and senior, of the Collegiate University.

Committees reporting to Council

BUILDINGS AND ESTATES SUBCOMMITTEE

One person elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor R G Ratcliffe, MT 2017 MT 2020
New College

The following nominations have been received:

Paul C Adams, Department of Pharmacology

Nominated by:

K A Dora, Worcester, Faculty of Physiological Sciences
N J Emptage, Lincoln, Faculty of Physiological Sciences
C J Garland, Magdalen, Faculty of Physiological Sciences
J Y Martin, Department of Pharmacology

Candidate statement:

I have worked within the University for nineteen years; formerly at the Department of Chemistry and, since 2009, at the Department of Pharmacology.

I would like to offer the committee my ten years' worth of experience in the role of a Building and Facilities Manager - a role in which I experience the day-to-day reality of the practices, regulation and decisions made by BESC and other Estate's committees from a 'customer' perspective. This is a perspective I believe the committee may lack at present.

Professor Martin C J Maiden, BA R'dg, MA status Oxf, PhD Camb, Fellow of Hertford, Faculty of Zoology

Nominated by:

W N Hutton, Principal of Hertford
R H V Jones, Estates Services
P Klenerman, Green Templeton, Faculty of Clinical Medicine
B C Sheldon, Wolfson, Faculty of Zoology

Candidate statement:

I joined the Department of Zoology as a Wellcome Trust Senior Fellow in 1997, having spent 9 years (1988-1997) working as a Senior Scientist for the NHS at the National Institute for Biological Standards and Control in Hertfordshire. In October 2004 was appointed Professor of Molecular Epidemiology and a Governing Body Fellow of Hertford College, where I am currently Tutor for Graduates. As a medical microbiologist, I have a long-standing interest in laboratory infrastructure and I have particular experience in the construction refurbishment and maintenance of containment laboratories. Since the closure of the Tinbergen Building on 10th February 2017, I have been working very closely with many members of the Estates Department on the decant of the building and the provision of short and medium term solutions my Department. I have wide experience of working within the MPLS Division and have collaborated extensively with colleagues in the Division of Medicine. Through my work at Hertford I have enjoyed close working relationships with colleagues from the Humanities and Social Sciences and I am confident that I am well placed to represent the interests of both graduate and undergraduate students. I am strongly of the view that it is important that academics active in both teaching and research should contribute to the wider administration of the University and that the development and maintenance of an excellent estate is central to the University's success.

CURATORS OF THE UNIVERSITY LIBRARIES

One member of Congregation elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Dr L J Smith, MT 2017 MT 2021
Harris Manchester

The following nominations have been received:

Emma Smith, MA DPhil Oxf, Fellow of Hertford, Faculty of English Language and Literature

Nominated by:

Professor Sir Rick Trainor, Rector of Exeter, Faculty of History
W N Hutton, Principal of Hertford
H R Woudhuysen, Rector of Lincoln, Faculty of English Language and Literature
M J Snowling, President of St John's, Faculty of Psychological Studies
M H Conway, Balliol, Faculty of History
S J Wheale, Bodleian Special Collections

Candidate statement:

I've been a Bodleian reader for almost thirty years. More recently I have worked with colleagues across its many different departments: collections, exhibitions, publications, communications, digital, fundraising, and conservation. This has given me an increased awareness of the importance of the Bodleian Libraries, not just to my own and other scholarly research, but to the University's wider cultural engagement. I also know something of the financial pressures under which this work is taking place. The libraries have worked hard to absorb these constraints but cannot continue their work if annual budgets are always being reduced. We need to remind ourselves that the Libraries are an extraordinary international asset - and have been for centuries. I'd be keen to be part of the Libraries' work towards a sustainable financial strategy, perhaps underpinned by endowment income.

I would bring my love of the Bodleian Libraries together with my experience as an

academic involved in teaching and research. I also have administrative understanding from the University's Education Committee, and from the Education IT Board and the Taught Degrees Panel, both of which I chair. Since 1602 the Bodleian has been at the heart of the University, as a laboratory for generating and interrogating knowledge across all the disciplines. It has always adapted, and must to continue to do so, but there are also some fundamental ways in which it needs to remain the same. As a Curator, I think I could be an advocate for the Libraries and help to balance these competing necessities.

Professor Lesley Smith, BSc MSc LSE, MA DPhil Oxf, Fellow of Harris Manchester, Faculty of History

Nominated by:

R Waller, Principal of Harris Manchester, Faculty of Theology
L J Gullifer, Harris Manchester, Faculty of Law
S A Killoran, Harris Manchester
N F Palmer, St Edmund Hall, Faculty of Medieval and Modern Languages

Candidate statement:

I'm standing for re-election as a Curator of the University Libraries as I hope to build on the knowledge I've gained during my first term. Excepting illness and dates that coincided with undergraduate Admissions, I've been to every meeting and taken part in the Away Day on the five-year strategic plan. I've learned a lot about the range and depth of the Libraries' business, which includes not only book provision, but digitization projects, big data management, and managing Oxford's Open Access requirements. In addition, I've been to some of the Libraries' technical services departments to find out how the staff deal with the 3,000+ items that arrive every week.

As a regular reader of Special Collections, I already knew a lot about that side of the Libraries' provision, but I'm now much more able to comment on the needs of other users, including those who never physically come to a library building. I've also taken it as one of my duties during these three years to try to consider the needs of the Libraries' staff and to make sure these are considered by Curators. As cuts continue, but demands increase, this is a crucial period for Libraries' development, including the newest requirement for public engagement. Libraries' strategy has been (rightly, in my view) not to retrench; but it's important that this not be at the expense of staff morale.

Other Committees and University Bodies

CURATORS OF THE UNIVERSITY PARKS

One person elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor N J Kruger, Pembroke	MT 2017	MT 2023

The following nominations have been received:

Richard Briant, MA Camb, MA Oxf, Fellow of St Cross, Saïd Business School

Nominated by:

J Friedrichs, St Cross, Faculty of Social Studies
D N J MacCulloch, Kt, St Cross, Faculties of History and of Theology
R E Makepeace, St Cross
S Strand, St Cross, Faculty of Social Studies

Candidate statement:

The University Parks give great pleasure to a great number of people, all year round and in many different ways. The Parks are wonderful and I love them! My aim is to help ensure that they continue to be an excellent resource for our diverse communities.

Nicholas J Kruger, MA Oxf, PhD Camb, Fellow of Pembroke, Faculty of Plant Sciences

Nominated by:

L Dolan, Magdalen, Faculty of Plant Sciences
N P Harberd, St John's, Faculty of Plant Sciences
R G Ratcliffe, New College, Faculty of Plant Sciences
J A C Smith, Magdalen, Faculty of Plant Sciences

Candidate statement:

I have been a Curator of the University Parks since 2011, and I welcome the possibility of serving for a second term. My aims over the past six years have been to ensure that the University Parks can be enjoyed as a valuable outdoor amenity by members of the University as well as the wider local community, and to support the activities of the Superintendent of Parks and his team in developing and maintaining the Parks (as well as many other areas throughout the university for which they are responsible). If re-elected I would continue with similar objectives.

Having trained as a plant biologist, I have an informed interest in the University Parks, and being based in the Department

of Plant Sciences, I am ideally located to monitor activities in the Parks as I have done regularly throughout my tenure as a Curator. Moreover, as the son of a Parks Superintendent, I have been aware from an early age of the challenges involved in meeting the contrasting requirements of these areas as horticultural havens and sites for recreational activities.

With the imminent retirement of the current Superintendent after many years of successful guardianship of the Parks, a major responsibility of the Curators in the immediate future will be to support the induction of his replacement to ensure continued effective stewardship of this precious resource and the other work of the Parks staff. Continuity within the membership of the Board of Curators will help in facilitating this transition.

Luke Pitcher, MA Oxf, PGCert Durh, Fellow of Somerville, Faculty of Classics

Nominated by:

A J Parker, Somerville
S M Rayner, Somerville, Faculty of Physics
F J Stafford, Somerville, Faculty of English Language and Literature
A M V Suerbaum, Somerville, Faculty of Medieval and Modern Languages

Candidate statement:

The Parks are the pride of the University, and the chief adornment of the City. Commitment and experience are needed for their oversight. As a Somerville College resident, I live within five minutes' walk from the Parks, and therefore have a personal interest in their proper running. I have previous experience of the Board from my recent term as University Assessor, in which I became familiar with every aspect of University governance. I hope, then, that I can count on your votes as your representative in caring for the Parks that we love.

Divisional Boards**MEDICAL SCIENCES BOARD**

One person from among the members of staff who are not Heads of Department or statutory professors who are members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies, elected jointly by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Kate Nation, St John's, Faculty of Psychological Studies	MT 2017	MT 2021
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The following nominations have been received:

Professor Colin Baigent, BM BCh MA Oxf, MSc Lond, Faculty of Clinical Medicine

Nominated by:

Sir John Bell, Christ Church, Faculty of Clinical Medicine

Professor Dame Valerie Beral, Green Templeton, Faculty of Clinical Medicine

C P Conlon, Oriel, Faculty of Clinical Medicine

C W Pugh, Kellogg, Faculty of Clinical Medicine

S Shepperd, Kellogg, Faculty of Clinical Medicine

Candidate statement:

I wish to stand for election for the Medical Sciences Board because I believe I can make a valuable contribution to strategic planning and management of the Medical Sciences Division. I am Director of the MRC Population Health Research Unit (PHRU; 53 staff), and Deputy Director of the Clinical Trial Service Unit and Epidemiological Studies Unit (250 staff), both of which are part of the Nuffield Department of Population Health (NDPH). I have experience in all aspects of directing a large medical group, including funding and budgeting, directing scientific and administrative staff, career development and training, and strategic planning. I have raised over £80 million in funding during my career. I was responsible for coordinating the REF 2014 return for the NDPH, in collaboration with the Department of Primary Health Care Sciences, which was rated top nationally in Population Health and Primary Care, and believe that I would be able to make a strong contribution to

planning for the next REF exercise. I serve as joint Athena SWAN coordinator for NDPH, and during my tenure we have successfully obtained bronze and silver awards. I have served on national funding panels, and I am currently vice-Chair of the BHF Clinical Studies Committee, and as Director of MRC PHRU I am involved in discussions within the MRC about national funding strategy. In summary, I believe that my experience and skills will be valuable to the Division in maintaining its competitive strength, and would welcome the opportunity to serve on this Divisional Board.

Professor Jonathan L Rees, BM BS MD Lond, MA Oxf, Fellow of Pembroke, Faculty of Clinical Medicine

Nominated by:

A J Carr, Worcester, Faculty of Clinical Medicine

A M Furger, Pembroke, Faculty of Biochemistry

J C Taylor, St Edmund Hall, Faculty of Clinical Medicine

B P Wordsworth, Green Templeton, Faculty of Clinical Medicine

Candidate statement:

I have been part of the Faculty of Medicine in the Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Science (NDORMS) for the last 12 years. For part of that time I have been Head of Education in NDORMS and also Director of the undergraduate medical student programme for Orthopaedics, Rheumatology, Trauma and Emergency Medicine.

I have also sat on Royal College Research Committees, National Surgical Society Councils and other national committees. I have been involved at this level in strategic planning and the delivery of new projects. I have authored a number of national guidelines, national reports and national policies that standardise and improve patient care.

I now want to use these experiences and the skills learnt to make a greater contribution within the University and the Medical Sciences Division.

Professor Kevin Talbot, BSc MB BS Lond, DPhil Oxf, Faculty of Clinical Medicine

Nominated by:

K M Channon, Exeter, Faculty of Clinical Medicine

G A P Holländer, Jesus, Faculty of Clinical Medicine

I M C Tracey, Pembroke, Faculties of Psychological Studies and of Clinical Medicine

M J A Wood, Somerville, Faculty of Physiological Sciences

Candidate statement:

In my current role as Head of the Division of Clinical Neurology, within the Nuffield Department of Clinical Neurosciences, I am responsible for overseeing the academic leadership of basic and clinical research in neurology and related disciplines. I have a strong track record of mentoring the careers of others, and in undergraduate teaching at both pre-clinical and clinical level, including serving on the examination boards of the pre-clinical (BM) exams and the MSc in Neuroscience. I have considerable experience in managing cross-departmental research projects, and for 10 years my research group was based in DPAG, before moving to the Headington campus. I am therefore one of a very few clinician scientists in Oxford who has direct experience of both the South Parks Rd and hospital based research environments in the Medical Sciences Division, and I am strongly committed to improving integration across the Division. As a clinically active academic I am well versed in navigating through the challenges of delivering high quality research and education within the NHS environment. I am currently a member of the Joint University/OUHFT R and D Committee. I would now like to build on this experience through membership of the Medical Sciences Divisional Board.

Notes:

Nominations in writing for the elections on 8 June, by four members of Congregation other than the candidate, were received by the Elections Office at the University Offices, Wellington Square, up to 4pm on 11 May.

Candidates were invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought. These statements are now available online at www.admin.ox.ac.uk/elections/elections.shtml and published in this issue of the *Gazette*. Voters may wish to wait until they have read these statements before returning their ballot papers.

Ballot papers were sent out to members of Congregation on 19 May. Completed ballot papers must be received by the Elections Office not later than **4pm on 8 June**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Elections

15 June

Nominations for these elections closed at 4pm on Thursday, 18 May 2017. As the number of nominations received is no more than sufficient to fill the following vacancies, the candidates nominated below shall be deemed to be duly elected as of Thursday, 18 May 2017 (as per Congregation Regulations 2 of 2002, regulations 8.2 (3) and 8.2 (6); Council Regulations 17 of 2002, regulations 22 and 26; and Council Regulations 19 of 2002, regulations 40 and 44). For the purposes of elections, academic standing is as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing, made by Council on 26 June 2002.

Divisional Boards**MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD**

Two persons elected by and from among the members of the Faculty of Mathematics

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Vacancy	wie	MT 2019
Vacancy	wie	MT 2020

The following nominations have been received:

Philip Candelas, BA Camb, DPhil Oxf, Fellow of Wadham, Faculty of Mathematics

Nominated by:

- C J W Beward, Christ Church, Faculty of Mathematics
- M R Bridson, Magdalen, Faculty of Mathematics
- R A Earl, Worcester, Faculty of Mathematics
- A Goriely, St Catherine's, Faculty of Mathematics

Jon Chapman, MA DPhil Oxf, Fellow of Mansfield, Faculty of Mathematics

Nominated by:

- C J W Beward, Christ Church, Faculty of Mathematics
- M R Bridson, Magdalen, Faculty of Mathematics
- R A Earl, Worcester, Faculty of Mathematics
- A Goriely, St Catherine's, Faculty of Mathematics

One person elected by and from among the members of the Faculty of Physics

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Vacancy	wie	MT 2020

The following nomination has been received:

A Ardavan, MA DPhil Oxf, Fellow of Magdalen, Faculty of Physics

Nominated by:

- S J Blundell, Mansfield, Faculty of Physics
- P G Radaelli, Wadham, Faculty of Physics
- A J Turberfield, Magdalen, Faculty of Physics
- J F Wheeler, University College, Faculty of Physics

One person elected by and from among the members of the Faculty of Zoology

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Vacancy	wie	MT 2018

The following nomination has been received:

Tim Coulson, BSc York, PhD Dip Imp, Fellow of Jesus, Faculty of Zoology

Nominated by:

- T M Burt de Perera, St John's, Faculty of Zoology
- E S Jeffers, Faculty of Zoology
- E J Milner-Gulland, Merton, Faculty of Zoology
- B C Sheldon, Wolfson, Faculty of Zoology

For further information, please contact the Secretary (saira.shaikh@mpls.ox.ac.uk).

Faculty Boards**BOARD OF THE FACULTY OF PHILOSOPHY**

Board of the Faculty of Philosophy

Two persons elected by and from among the members of the Faculty of Philosophy

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Stephen Mulhall, New College	MT 2017	MT 2018
Dr Karen Margrethe Nielsen, Somerville	MT 2017	MT 2018

The following nominations have been received:

A D Gomes, BA BPhil DPhil Oxf, Fellow of Trinity

Nominated by:

- P D Elbourne, Magdalen
- A E Hills, St John's
- D J Scott, Lady Margaret Hall
- C G Timpson, Brasenose

James Grant, BPhil DPhil Oxf, BA Queen's Canada, Fellow of Exeter

Nominated by:

- P D Elbourne, Magdalen
- A E Hills, St John's
- D J Scott, Lady Margaret Hall
- C G Timpson, Brasenose

Notes:

Nominations in writing for the elections on 15 June, by four members of Congregation other than the candidate, were received by the Elections Office at the University Offices, Wellington Square, up to 4pm on 18 May. For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Lapsed Vacancies

As no nominations were received, the following vacancy has now lapsed and, in accordance with the regulations, must remain vacant until an appointment is made jointly by the Proctors and Vice-Chancellor.

Any eligible member of Congregation who wishes to be considered for appointment to one of these vacancies is asked to contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk) by **8 June**.

MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD

One person elected by and from among the members of the Faculty of Engineering to hold office until Michaelmas term 2018.

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
 Telephone: 01865 (2)80548
 Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

Advertisements which are placed only in the online edition of the *Gazette* are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £20 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

Shezan Restaurant

Mughal Indian cuisine at Shezan: 1st floor, 135 High St, Oxford. From our kitchen to your table, we bring you fresh herbs, spices, roots, fragrances and the Mughal tradition of passion for good food. Serving as dining rooms since 1915. Open daily noon-3pm and 5.30-11pm. Tel: 01865 251600. Website: www.shezanoxford.co.uk.

UK Brain Bank for Autism and Related Developmental Research, JR

The developing brain is altered in autism but neuroscientists do not know how or why. Research is needed to understand the causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do - and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See www.brainbankforautism.org.uk for information and to register as a donor.

Restore Garden Café

Spacious café set in award-winning gardens with delicious food and coffees using organic, fair-trade and local produce where possible. Plants, handmade gifts and cards for sale. Open Mon-Sat, 10am-4pm, Manzil Way, Cowley Rd, Oxford OX4 1YH. All proceeds to Restore, Oxfordshire mental health charity (registered charity number 274222): www.restore.org.uk.

Oxford University Hospitals NHS Trust

Oxford University Hospitals wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft.

Piano seeking temporary home

Due to imminent building works, my Bechstein grand piano, in excellent condition, needs an appreciative music-loving home for a minimum of six months where it can be played and enjoyed. Please phone 01865 311493.

Research participants sought

Seeking healthy male volunteers aged 18-85 with no previous history of retinal problems to participate in a study. You would be asked to undergo some simple visual function tests to collect control data. Participation involves 1 session at the Oxford Eye Hospital (at the JR) lasting approximately 1 hour. For more information or to volunteer for this study, please contact: anum.butt@medsci.ox.ac.uk.

Project participants sought to explore older people's daily activities and what might help them to stay independent. We would like to interview people 65+ who don't see and hear too well, or have problems with their memory, as well as anyone who supports or cares for people with these conditions. All responses will be anonymous. If interested, please contact: Kate Hamblin, Oxford Institute of Population Ageing: 01865 612816 or kate.hamblin@ageing.ox.ac.uk.

Oxford Biobank Study. Healthy volunteers aged 30-50 needed to attend a 1-hour visit at the Oxford Centre for Diabetes, Endocrinology and Metabolism (OCDEM), Churchill Hospital, Oxford. Visit includes measurements of blood pressure, body shape and blood sampling for analysis, including blood glucose and cholesterol. We also perform a DEXA scan measuring total and regional body fat. For further information: www.oxfordbiobank.org.uk or 01865 857284.

The Brain4Maths study, Department of Experimental Psychology, aims to reveal how the brain supports maths in children and young adults. It involves a scan using an MRI scanner to collect brain images together with a session involving a series of puzzles. The team are recruiting children aged 6, 10 and 14. Children receive a voucher as a thank-you; parents are compensated for their time. For more information, email brain4maths@gmail.com or visit <http://ow.ly/9Nfi30c1U6N>.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity

to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS)

is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences and also buy classical or jazz CDs. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbeesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob.s.guthrie@gmail.com. Web: www.robguthrie.co.uk.

Manuscript reviewing and thesis coaching with a positive, constructive approach. Experience with high-ranking journals, major scholarly publishers and doctoral theses at leading institutions. Working at any stage, from outlining ideas and structure to that difficult half-way stage to pre-submission reviewing. Areas of specialisation include

politics/IR, conflict studies and HRL/IHL (theoretical/empirical) but have worked more broadly (archaeology, religion, etc). It can be a less painful process. Email p.i.wolpe@gmail.com.

Situations vacant

Retired doctor in north Oxford requires part-time secretarial help. Please contact: 01865 511413.

Oxford University Press is currently advertising for an Archives Assistant. The role will support the OUP Archives team in the administration of the department. This will entail archiving and cataloguing new materials received by the department, and providing general access to the collection for internal and external researchers. The post is a full-time, fixed-term contract. For further information and details of the application process please see: <https://eu1.advorto.com/OUP/VacancyInformation.aspx?Vid=20834>.

Houses to let

North Oxford house available from 16 Jul to 10 Sept - minimum stay 1 month. Walking distance to supermarkets, restaurants, banks, sports centre with swimming pool and park. Oxford centre 10 mins away by bus. Fully furnished and equipped. 4 double bedrooms, 2 bathrooms and toilets, sitting room, large kitchen/dining room. Pleasant garden. On-street parking. £1,200 pm inclusive. Email: mariaparsons@btopenworld.com.

Summertown period cottage to let Jul to Oct. Secluded quiet location. 2 beds, sleeps 3 plus guest bed. Close to shops and easy access to city centre. £400 pw excluding bills. Deposit and references required. Email: canperdiu8@yahoo.co.uk.

Recently renovated Victorian mid-terrace house on Marlborough Road (OX1). Only c20-min stroll to the city centre. 3 bedrooms | 2 reception rooms | kitchen/ breakfast room with rangemaster cooker | garden with terrace | double glazing | friendly neighbours. £1,650 pm, fully furnished. Available from Jul or Sept 2017. Would suit couple, young family or individual. No HMO. Email kate.kettle@icloud.com to enquire and request a brochure.

Flats to let

1-bedroom central Oxford waterside furnished flat in Empress Court: lovely large, bright 2nd-floor flat with a balcony over the Millstream. Very quiet location in the centre with local shop opposite, 5 mins' walk from train station and city centre. Suit postgraduate student or couple. Available from 27 Jun for 12 months: £1,395 pcm. Contact john.briggs@chch.ox.ac.uk or 07469 940 254.

2-bedroom central Oxford ground-floor flat with outdoor seating by the river and allocated parking space: large 22ft sitting room, 2 double bedrooms, separate kitchen. Millbank is in a quiet leafy location 3 mins' walk from the train station and a short distance from the new shopping centre. Decent supermarket close. Available from early Jul for 12 months: £1,395 pcm. Contact john.briggs@chch.ox.ac.uk or 07469 940 254.

Accommodation offered

Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Room available to cat lover in large modern house in Jericho. Shared kitchen. Must be willing to care for cats when owner is away. Garden. Shared use of family kitchen; exclusive use of bathroom; Wi-Fi; central heating. Easy walking distance to University, local shops, restaurants and cinema, Port Meadow. Available from Jul for 1 year. Email jericholandlady@gmail.com or tel 01865 311372.

Accommodation sought

University Accommodation Office

Landlords - do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short- and long-term accommodation for students, academic visitors, postdocs and members of the University. Our Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.admin.ox.ac.uk/accommodation/landlord. For information: 01865 280923.

3- or 4-bedroom house or flat sought for Michaelmas term. Are you taking a sabbatical or looking to rent your home from late Aug/early Sept to mid/late Dec? We are a responsible Oxford University family looking for a four-month tenancy in furnished accommodation while work is completed at our home. We have been landlords ourselves and would take good care of your home/pets/plants! Contact: miller.soph@gmail.com.

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Choose from over 11,000 holiday villas and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: www.clickstay.com/spain.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Faculty of History: Irish Government Senior Scholarship in the History and Culture of Ireland

Faculty of History; Irish Government Senior Scholarship in the History and Culture of Ireland, funded by the Irish Soldiers and Sailors Land Trust of the Irish Government, the Bryan Guinness Charitable Trust and the Normanby Foundation; open to those recently awarded, or in the final stages of, a postgraduate degree; £14,000; 16 June; www.history.ox.ac.uk/home

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Magdalen; Business Systems Manager; £39,324–£51,260; noon, 9 June; www.magd.ox.ac.uk/job-vacancies

Pembroke; stipendiary Lecturer in Physics; £6,513–£14,651; 8am, 19 June; www.pmb.ox.ac.uk/discover-pembroke/vacancies

St Anne's; stipendiary Lecturer in Italian; noon, 8 June; www.st-annes.ox.ac.uk/about/job-opportunities

St Peter's; 8-hour/4-hour stipendiary Lecturership in Economics (Oct 2017–Mar 2018); £17,368–£19,534 (8-hour post) £8,684–£9,767 (4-hour post); 16 June; www.spc.ox.ac.uk/about/vacancies

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Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next Gazette: Thursday, 8 June.

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