

# Gazette



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# Council and Main Committees

## Council of the University

### Changes in Regulations

Council has made the following changes in regulations, to come into effect on **3 August**.

#### (a) Audit and Scrutiny Committee

##### *Explanatory Note*

The changes below restructure and rephrase the regulations (for clarity), deal with gaps in the existing legislation, and specify the Committee's role more precisely and accurately in respect of certain of its activities. The definition of scrutiny has been reframed, in part to remove the reference to inquiry or investigation into 'risks of failure', as the examination of activities that might be at risk of failure is one of the principal functions of internal audit. Congregation retains its ability to request both audit reviews and scrutiny reviews.

##### *Text of Regulations*

In Council Regulations 15 of 2002 (made by Council on 26 June 2002, as amended on 8 May 2003, 1 June 2006, 21 January 2010, 18 March 2010, 23 September 2010, 9 December 2010 (date of effect 1 January 2011) and 13 October 2011 (date of effect 1 January 2012)), delete existing Part 8 and substitute:

'8.1. The Audit and Scrutiny Committee shall consist of:

- (1) an external member of Council appointed by Council who shall not be a member of any other body or hold any position, which in the view of Council involves executive authority within the University, who shall chair the committee;
- (2)–(5) four external persons appointed by Council, at least two of whom shall have experience at a senior level in the non-public sector and all of whom shall bring relevant expertise to the working of the committee;
- (6) a Head of House appointed by the Conference of Colleges;

(7) one member of Congregation elected by Congregation from among members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences who shall not serve on Council or on any committee which in the view of Council has mainline executive authority within the University, or hold any office in the University or any college which involves executive authority;

(8) one member of Congregation elected by Congregation from among members of the faculties in the Divisions of Humanities and Social Sciences who shall not serve on Council or on any committee which in the view of Council has mainline executive authority within the University, or hold any office in the University or any college which involves executive authority;

(9) one member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, who shall be elected by Congregation who shall not serve on Council or on any committee which in the view of Council has mainline executive authority within the University, or hold any office in the University or any college which involves executive authority.

8.2. The Director of Finance, the Registrar and the internal auditors shall normally be in attendance at the meetings of the committee; other individuals, including representatives from the external auditors, will be invited to attend as appropriate.

8.3. No member of the committee may at the same time also be a member of the Finance Committee or the Planning and Resource Allocation Committee.

8.4. All members of the committee shall serve for four years and shall be eligible for reappointment for one further and final period of four years.

8.5. The quorum for the committee shall be not less than four members of the committee, of whom at least one shall be a member appointed under 8.1(1)–(5) above.

8.6. The committee shall expect to receive full co-operation from all staff and students of the University in relation to all aspects of the committee's activity.

8.7. The committee shall provide independent assurance to assist Council in fulfilling Council's responsibilities for ensuring the adequacy and effectiveness of risk management; financial control; governance; economy, efficiency and effectiveness (value for money); and data quality assurance across the University's activities. In particular, the committee shall:

- (1) request to Council that any matter, which in the view of the committee merits special and immediate consideration, be brought to Congregation's attention at any time during the academic year;
- (2) be entitled to place on the agenda of Council for discussion any matter which the committee deems it appropriate and necessary for Council to consider. The minute of any matter discussed by Council in this way shall be promptly reported to the committee;
- (3) be entitled to discuss any matters its members may wish to raise, in the absence of University officers and/or the external and internal auditors;
- (4) in respect of the University's external audit arrangements:
  - (a) consider and recommend to Council annually the appointment of the external auditors, the audit fee, the provision of non-audit services by the external auditors and any questions of resignation or dismissal of the external auditors;
  - (b) monitor annually the performance and effectiveness of external auditors, including any matters affecting their objectivity, and make recommendations to Council concerning their reappointment, where appropriate;
  - (c) agree with the external auditors, before the audit begins, the nature and scope of the audit;
  - (d) discuss with the external auditors problems and reservations arising from the interim and final audits, including a review of the management letter incorporating management responses;
- (5) in respect of the University's internal audit arrangements:

- (a) consider and decide on the appointment and terms of engagement of the internal audit service (and the head of internal audit, if applicable), the audit fee, the provision of non-audit services by the internal auditors and any questions of resignation or dismissal of the internal auditors;
  - (b) monitor annually the performance and effectiveness of internal auditors, including any matters affecting their objectivity;
  - (c) review the internal auditors' audit risk assessment, strategy and audit plan;
  - (d) consider major findings of internal audit investigations and the management responses;
  - (e) ensure that the resources made available for internal audit are sufficient to meet the institution's needs;
  - (f) receive and consider requests for internal audit reviews submitted by twenty or more members of Congregation via the Proctors;
  - (g) save in respect of any report that the committee considers requires immediate reference to Council, publish on the Oxford intranet within one month of acceptance by the committee the executive summary of each internal audit report, including of those reports produced under regulation 8.7(5)(f) or alternatively a summary of why such a requested report was considered unnecessary;
  - (h) make available for consultation by any member of Congregation by arrangement with the secretary of the committee the full text of any internal audit report for which the executive summary has been published under regulation 8.7(5)(g);
  - (6) in respect of the University's external and internal audit arrangements:
    - (a) undertake audit reviews, including project reviews, at the request of Council;
    - (b) monitor the implementation of agreed audit-based recommendations;
    - (c) discuss within the committee any matters the external or internal auditors wish to raise, in the absence of University officers where necessary;
    - (d) satisfy itself that, where non-audit services are provided by the external or internal auditors at the request of the University, the objectivity of the external or internal audit service (as appropriate) has not been affected by the extent or nature of that additional work;
    - (e) promote co-ordination between the internal and external auditors;
    - (7) in the presence of the external auditors, review, and report to Council on, the draft annual financial statements from an audit perspective, including the external audit opinion, the statement of members' responsibilities, the statement of internal control and any relevant issue raised in the external auditors' management letter, in accordance with HEFCE's Accounts Directions;
    - (8) seek assurance from the colleges:
      - (a) as to the proper use and control of the public funds transferred from the University to the colleges; and
      - (b) that appropriate arrangements are in place concerning the delivery of value for money in relation to those funds;
 and report annually on these matters to Council;
    - (9) oversee the adequacy of the University's arrangements to prevent and detect irregularities, fraud and corruption, to include being notified of any action taken under the University's policy in this area;
    - (10) satisfy itself as to the appropriateness of the audit processes of Oxford University Press and shall:
      - (a) receive an annual report from the Oxford University Press Audit Committee;
      - (b) receive any other written or verbal reports from the Oxford University Press Audit Committee as the committee shall determine;
      - (c) consider any matters arising out of the reports which are of concern to the committee and ask for further investigation and reporting as necessary;
    - (11) ensure that all significant losses have been properly investigated and that the internal and external auditors, and where appropriate the HEFCE accounting officer, have been informed;
    - (12) receive any relevant reports from the National Audit Office, HEFCE and other organisations.
- 8.8. In respect of its scrutiny function:
- (1) the committee defines scrutiny as the process of structured inquiry or investigation into failures or alleged failures of the University's operations;
  - (2) the committee shall itself determine how and when to exercise this function;
  - (3) in exercising this function, the committee may call for any investigation that it considers necessary and may call any individual or for any document or documents it considers relevant to any such investigation;
  - (4) the committee shall receive and consider requests for scrutiny reviews submitted by any member of Congregation;
  - (5) the committee shall undertake scrutiny reviews at the request of Council;
  - (6) save in respect of any scrutiny review that the committee considers requires immediate reference to Council, the committee shall publish on the Oxford intranet within one month of acceptance by the committee a summary of any scrutiny review undertaken under regulation 8.8(4) or (5), or a summary of why such a requested review was considered unnecessary;
  - (7) save for those reports which the committee considers shall remain confidential (for example those concerning individuals) and for any report referred to Council, the committee shall make available for consultation by any member of Congregation by arrangement with the secretary of the committee the full text of any scrutiny report for which a summary has been published under regulation 8.8(6).
- 8.9 (1) Each year, at the same meeting at which Council is asked to approve the University's financial statements, the committee shall report to Council and thereafter to Congregation and to HEFCE on its activity over the relevant financial year.
- (2) When producing its annual report, the committee shall consider, *inter alia*:
- (a) the external auditors' management letter;
  - (b) the internal auditors' annual report;

(c) work done in relation to value for money; and

(d) any relevant evaluations carried out by HEFCE or others.

(3) The report shall be based on information presented to the committee.

(4) In addition to drawing attention to significant issues that have arisen out of the committee's work over the year in question, the report shall include the committee's opinion on the adequacy and effectiveness of the University's arrangements for:

(a) risk management, to include the accuracy of the statement of internal control included with the annual statement of accounts;

(b) control;

(c) governance;

(d) value for money; and

(e) the management and quality assurance of data submitted to HESA and to HEFCE and other funding bodies.

(5) The committee's annual report is additional to any other reports the committee considers it appropriate to submit to Council during the year.'

### **(b) ICT Subcommittee of the Planning and Resource Allocation Committee**

#### *Explanatory Note*

The purpose of the changes below is to establish a new overarching Information Technology (IT) committee, to replace the existing arrangements for governance of the central IT functions in Oxford.

#### *Text of Regulations*

In Council Regulations 15 of 2002 concerning committees reporting directly to Council, delete existing Part 22 regarding the ICT Subcommittee of the Planning and Resource Allocation Committee (made by Council on 11 October 2007, as amended on 29 May 2008 (date of effect 1 October 2008) and 15 January 2009) and substitute:

### **'Part 22: Information Technology (IT) Committee**

22.1. The IT Committee shall consist of:

(1) a Chair, appointed by Council;

(2)–(5) one person appointed by each of the divisional boards;

(6) one person nominated by the ASUC Strategy Group;

(7) the Registrar, or his or her nominee;

(8) one person appointed by the Conference of Colleges;

(9)–(10) two external members, who shall have significant expertise in IT, appointed by Council;

(11) one member of the Council of the Oxford University Student Union elected by that Council;

(12) one of the Proctors or the Assessor, as may be agreed between them.

22.2. The committee may co-opt up to two additional members.

22.3. Members shall be appointed for four years and are eligible for reappointment. Co-opted members shall be appointed for one year but shall be eligible for reappointment.

22.4. The committee shall be responsible for:

(1) all matters relating to the management, including maintenance, of the University's central IT policies, facilities and services;

(2) overseeing all capital projects insofar as they relate to the University's central IT and in accordance with the approvals given by PRAC and Council;

(3) the development and implementation of the University's strategy relating to IT;

(4) overseeing the development of key performance indicators, including the delivery of value for money;

(5) identifying and leading the management of strategic risk in relation to IT;

(6) developing and maintaining policies and regulations regarding the University's IT operations; and

(7) all other IT-related matters of an operational or strategic nature.'

### **(c) Regulations relating to the use of Information Technology Facilities**

#### *Explanatory Note*

The changes below reflect the fact that Business Services Provision (BSP), Information and Communications Technology Committee (ICTC) and Oxford University Computing Services (OUCS) have been brought together in a single organisation entitled IT Services.

#### *Text of Regulations*

**1** In ICTC Regulations 1 of 2002 (made by the ICTC on 6 June 2002, approved by Council on 24 July 2002, and as amended on 2 October 2003, 23 October 2003, 16 February 2006, 1 June 2006 and 3 June

2010) delete existing regulation 5 and substitute (deleted text scored through, new text underlined):

'5. (1) Persons may make use of university facilities only with proper authorisation.

(2) 'Proper authorisation' in this context means prior authorisation by the appropriate officer, who shall be the Director, Computing Systems and Services (OUCS) Chief Information Officer or his or her nominated deputy in the case of services under the supervision of OUCSIT Services (ITS), or the nominated college or departmental officer in the case of services provided by a college or department.

(3) Any authorisation is subject to compliance with the University's statutes and regulations, including these regulations, and will be considered to be terminated by any breach or attempted breach of these regulations.'

**2** Ibid, delete existing regulations 11–12 and substitute:

'11. Any person responsible for the administration of any university or college computer or network system, or otherwise having access to data on such a system, shall comply with the provisions of the 'Statement of IT Security and Privacy Policy'; as published by the ICT Subcommittee of the Planning and Resource Allocation Committee.

12. Users shall at all times endeavour to comply with policies and guidance issued from time to time by OUCSITS by the ICT Subcommittee of the Planning and Resource Allocation Committee to assist with the management and efficient use of the University's ICT facilities.'

**3** Ibid, delete existing regulation 13 and substitute:

'13. Connection of any computer, whether college, departmental or privately owned, to the university network is subject to the following additional conditions:

(1) (a) Computers connected to the university network may use only network identifiers which follow the University's naming convention, and are registered with OUCSITS.

(b) The University's Trade Mark and Domain Name Policy specifies, *inter alia*, that all university activities (other than those within OUP's remit) should be presented within the ox.ac.uk domain. Any exception to this requires authorisation as defined in that Policy.

- (2) (a) Owners and administrators of computers connected to the university network are responsible for ensuring their security against unauthorised access, participation in 'denial of service' attacks, etc. In particular they are responsible for ensuring that anti-virus software is installed and regularly updated, and that rules and guidelines on security and anti-virus policy, as issued from time to time by the ICT Subcommittee of the Planning and Resource Allocation Committee (ITS), are followed.
- (b) The University may temporarily bar access to any computer or sub-network that appears to pose a danger to the security or integrity of any system or network, either within or outside Oxford, or which, through a security breach, may bring disrepute to the University.
- (3) (a) Providers of any service must take all reasonable steps to ensure that that service does not cause an excessive amount of traffic on the University's internal network or its external network links.
- (b) The University may bar access at any time to computers which appear to cause unreasonable consumption of network resources.
- (4) (a) Hosting Web pages on computers connected to the university network is permitted subject to the knowledge and consent of the department or college responsible for the local resources, but providers of any such Web pages must endeavour to comply with guidelines published by OUCSITS or other relevant authorities.
- (b) It is not permitted to offer commercial services through Web pages supported through the university network, or to provide 'home-page' facilities for any commercial organisation, except with the permission of the Director, Computing Systems and Services (OUCS) Chief Information Officer (ITS); this permission may require the payment of a licence fee.
- (5) Use of file-sharing technology and participation in distributed file-sharing networks may be subject to additional regulation and restriction in order to prevent excessive use of university network resources, or the use of those resources for purposes unconnected

with the University. If a user has any reason to suppose that an application employs peer-to-peer (p2p) or other file-sharing technology, they should seek the advice of the IT officer responsible for the college or departmental network on which they propose to use the software.

- (6) (a) No computer connected to the university network may be used to give any person who is not a member or employee of the University or its colleges access to any network services outside the department or college where that computer is situated.

(b) Certain exceptions may be made, for example, for members of other UK universities, official visitors to a department or college, or those paying a licence fee.

(c) Areas of doubt should be discussed with the Head of Networks and Telecommunications at OUCSITS.

- (7) Providing external access to University network resources for use as part of any shared activity or project is permitted only if authorised by the ICT Subcommittee of the Planning and Resource Allocation Committee (ITC), and will be subject to any conditions that it may specify.

(8) If any computer connected to the network or a sub-network does not comply with the requirements of this section, it may be disconnected immediately by the Network Administrator or any other member of staff duly authorised by the head of the college, section or department concerned.

**4** In Rules Committee Regulations 1 of 2011 (published on 17 March 2011), delete existing regulation 1.8 and substitute:

'1.8. Each club, society or organisation which registers with the Proctors shall be entitled to apply to Oxford University Computing Services (OUCS) IT Services (ITS) to use Information Technology ('IT') facilities (eg email and Web publication) in the name of the club, society or organisation. Where relevant facilities are allocated by OUCSITS, it shall be the responsibility of the club, society or organisation concerned to:

- (1) designate not more than one person entitled to a university email account (as defined by OUCSITS rules) to act as its IT Officer, whose duties shall include liaising with OUCSITS about the use of facilities allocated and passing on to his or her successor in office all records (in

whatever format held) relating to the use of the facilities allocated;

(2) designate one of its members (who shall be either a student member or, exceptionally, a member of Congregation: and who may be, but need not necessarily be, the same as its IT Officer) as its principal Web-master, whose duties shall include maintaining an awareness of the University Guidelines for Web Information Providers and coordinating and regulating access to the web facilities used by the club, society or organisation;

(3) comply with regulations relating to the use of IT facilities provided by OUCSITS and with the guidelines published from time to time by OUCSITS for the use of IT facilities by student clubs, societies and organisations (including those guidelines relating to the operation of electronic mailing lists);

(4) ensure that all designated persons responsible for the IT resources of the club, society or organisation are competent to deal with the requirements of this section, and where necessary undertake training under the guidance of OUCSITS.'

#### **(d) Regulations relating to Academic Dress**

##### *Explanatory Note*

The following changes have been agreed by Council. They remove any reference to gender from the regulations, in response to concerns from Oxford University Student Union that the existing regulations did not serve the interests of transgender students.

##### *Text of Regulations*

In the Vice-Chancellor's Regulations 1 of 2002 (made by the Vice-Chancellor on 20 March 2002, as amended on 24 January 2008), delete existing regulation 5 and substitute (new text underlined, deleted text struck through):

'5. All members of the University are required to wear academic dress with subfusc clothing (and candidates who are not members of the University are required to wear formal clothing) when attending any university examination, ie a dark suit with dark socks, or a dark skirt with black stockings or trousers with dark socks and an optional dark coat; black shoes; plain white collared shirt; a black tie or white bow tie.

Men: A dark suit and socks, black shoes, a white bow tie, and plain white shirt and collar.

Women. A dark skirt or trousers, a white blouse, black tie, black stockings and shoes, and, if desired, a dark coat.

Dress for each sex should be such as might be appropriate for formal occasions.

Candidates serving in HM Forces are permitted to wear uniform together with a gown. (The uniform cap is worn in the street and carried when indoors.)'

#### (e) Income grants from the College Contributions Fund

##### *Explanatory Note*

This regulation authorises the income grants which Council, on the recommendation of the College Contributions Committee, has decided to make out of the accumulated balance of the College Contributions Fund. The sums listed are maxima; the payment of the grant, and the precise sum payable, in each subsequent year are dependent on the success with which each college has met certain conditions laid down by Council on the recommendation of the College Contributions Committee.

##### *Text of Regulation*

The following amounts shall be paid as income grants to the college named in each case under the provisions of section 6 of Statute XV (approved with effect from 8 April 2009, *Gazette*, p 932, 23 April 2009), for application in the year shown:

	£000s	2012-13	2013-14	2014-15	2015-16	2016-17
<b>Kellogg</b>	Maintenance	165				
		<b>165</b>				
<b>Lady Margaret Hall</b>	Scholarships	75	75	75	75	75
		<b>75</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>75</b>
<b>Linacre</b>	Library	5	5	5		
	Professional fees	10				
	Maintenance	100				
		<b>115</b>	<b>5</b>	<b>5</b>		
<b>Mansfield</b>	Housing allowances	13	33	33	33	33
		<b>13</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>
<b>St Edmund Hall</b>	Scholarships	20	20	20		
	Maintenance	72				
		<b>92</b>	<b>20</b>	<b>20</b>		
<b>TOTAL</b>		<b>460</b>	<b>133</b>	<b>133</b>	<b>108</b>	<b>108</b>

#### (f) Planning and Resource Allocation Committee

##### *Explanatory Note*

The following changes increase the external membership of the Planning and Resource Allocation Committee from one to two members, and enable the appointment of members who may, but need not be, external members of Council, to give greater flexibility in the making of these appointments.

##### *Text of Regulations*

In Part 5 of Council Regulations 15 of 2002 (made by Council on 26 June 2002, as amended on 29 May 2003 with effect from 8 May 2003, 14 July 2005, 23 March 2006, 22 February 2007 with effect from 7 February 2007, 21 February 2008, 22 May 2008 with effect from 1 October 2008, 6 May 2010, 25 June 2010 and 9 December 2010 with effect from 1 January 2011) delete existing regulation 1 and substitute (new text underlined, deleted text scored through):

'5.1. The Planning and Resource Allocation Committee shall consist of:

- (1) the Vice-Chancellor;

(2) the Pro-Vice-Chancellor (Planning and Resources), who shall be vice-chairman of the committee;

(3)–(5) the Proctors and the Assessor;

(6) the Chairman or Vice-Chairman of the Conference of Colleges;

(7) the Chairman of the Committee of Estate Bursars;

(8)–(11) the heads of each of the divisions;

(12)–(16) five persons appointed by Council from among the members of Council specified in section 4 (15)–(25) of Statute VI;

(17), (18) a person two external persons appointed by Council, either or both of whom may be appointed from among the members of Council specified in section 4 (7)–(10) of Statute VI;

(18) 19 the Chairman of the Building and Estates Subcommittee of the Planning and Resource Allocation Committee;

(19) 20 the Chairman of the Value for Money Subcommittee of the Planning and Resource Allocation Committee;

(20) 21 one student member representative, from among the student member representatives on Council.'

#### (g) Research Committee

##### *Explanatory Note*

The following change adds a further co-opted position to the Research Committee's current membership.

##### *Text of Regulations*

In Part 6 of Council Regulations 15 of 2002 concerning the Research Committee (made by Council on 10 July 2008, as amended on 6 May 2010), delete existing regulation 6.2 and substitute (new text underlined, deleted text scored through):

'6.2. The committee may co-opt up to two ~~three~~ additional members for such periods as the committee shall deem appropriate.'

#### (h) Central University Research Ethics Committee

##### *Explanatory Note*

The following change enables greater flexibility in the appointment of the chair and vice-chair of CUREC's subcommittees.

##### *Text of Regulations*

In Part 13 of Council Regulations 15 of 2002 concerning the Central University Research Ethics Committee (made by Council on 31 October 2002, as amended on 19 March

2008, 18 March 2010, 22 April 2010 and 16 February 2012), delete existing paragraph (1), (2) of regulation 13.8 and substitute (new text underlined):

'(1), (2) Two persons appointed as chair and vice-chair of the committee by the General Purposes Committee of Council, ideally one of whom shall not currently be involved in research involving human participants or personal data;'

### (i) Estates Directorate

#### *Explanatory Note*

These changes make consequential changes following the renaming of the Estates Directorate as Estates Services and confirm that the Director of Estates makes the appointment to the University Sports Strategic Subcommittee on behalf of Estates Services.

#### *Text of Regulations*

**1** In Part 30 of Council Regulations 15 of 2002 concerning the University Sports Strategic Subcommittee of the Education Committee (made by Council on 26 June 2002, as amended on 9 December 2010), delete existing regulation 30.1(6) and substitute (new text underlined, deleted text scored through):

'(6) one person appointed by the Director of Estates~~Estates Directorate~~;'.

**2** In the Financial Regulations (Council Regulations 1 of 2010, made by Council on 21 June 2010, as amended on 22 July 2010, 18 November 2010 and 12 May 2011), delete existing regulation 3.1(4) and substitute:

'(4) All contracts for the purchase of goods must incorporate the University's standard conditions of purchase, and all contracts for the procurement of services must be in the form of the University's standard contracts for services, unless (in either case) other terms are negotiated through the Purchasing Office or (for construction-related contracts) Estates Services~~Estates Directorate~~.'

**3** These changes in regulations shall be effective from 1 October 2012.

### (j) Faculty of Theology

#### *Explanatory Note*

Congregation approved a legislative proposal and change to Congregation Regulations 3 of 2002 amending the name of the Faculty of Theology to the Faculty of Theology and Religion on 6 March (p 362, 8 March 2012). The following are consequential changes to the regulations.

#### *Text of Regulations*

**1** In Council Regulations 16 of 2002 concerning divisions (Supplement (2) to *Gazette* No 4628, 26 June 2002, p 1405, as amended on 14 October 2004, 24 February 2005, 5 May 2005, 13 October 2005, 4 May 2006, 7 June 2007, 18 October 2007 and with effect from 1 August 2008, 15 January 2009 and 9 December 2010), delete regulation 1 (12) and substitute:

'(12) Theology and Religion.'

**2** In Council Regulations 17 of 2002 concerning divisional boards (Supplement (2) to *Gazette* No 4628, 26 June 2002, p 1406, as amended on 5 May 2005, 14 July 2005, 13 October 2005, 16 March 2006, 4 May 2006, 27 July 2006, 7 June 2007, 12 July 2007, 18 October 2007, 21 February 2008 and with effect from 1 August 2008), delete regulation 8 (21), (22) and substitute:

'(21), (22) two persons elected by and from among the members of the Faculty of Theology and Religion;'.

**3** In Council Regulations 19 of 2002 concerning faculty boards (Supplement (2) to *Gazette* No 4628, 26 June 2002, p 1411, as amended on 5 May 2005, 16 March 2006, 15 May 2008, 14 October 2008, 28 May 2009, 26 June 2009, 22 July 2010 and 9 June 2011), delete regulation 1 (11) and substitute:

'(11) Theology and Religion.'

**4** Ibid, in the Schedule of Professors and Readers following regulation 7, delete the heading 'THEOLOGY' and substitute 'THEOLOGY AND RELIGION'.

**5** Ibid, in regulations 11 and 12 delete 'Theology' and substitute 'Theology and Religion'.

**6** In Council Regulations 1 of 2011 concerning Permanent Private Halls, delete regulation 38.6 (7) and substitute:

'(7) the admission arrangements for the MTh and the BTh (and in particular the links with the Theology Faculty of Theology and Religion);'.

**7** These changes in regulations shall be effective from 1 October 2012.

### **Corrigendum: Regulations for the Pitt Rivers Museum**

When consequential changes were made to the regulations following the disbanding of the Life and Environmental Sciences Board (*Gazette*, Vol 136, 4 May 2006), a change to the regulations concerning the Pitt Rivers Museum was overlooked.

In Council Regulations 49 of 2002 concerning the Pitt Rivers Museum, delete existing regulation 13 and substitute (new text underlined, deleted text struck through):

'13. The appointment or reappointment of university lecturers who are also Curators at the museums shall be made under arrangements to be agreed between the Life and Environmental~~Social~~ Sciences Board and the Visitors.'

### **General Purposes Committee of Council**

#### **Changes in Regulations**

The General Purposes Committee of Council has made the following changes in regulations, to come into effect on **3 August**.

#### **Establishment of Fund for Research in Old Age Psychiatry**

##### *Explanatory Note*

These regulations establish the 'Fund for Research in Old Age Psychiatry'.

##### *Text of Regulations*

In Part 2 of Council Regulations 25 of 2002 concerning trusts, insert new § 289 as follows and renumber existing §§ 289–396 as §§ 290–397:

#### **'§ 289. Fund for Research in Old Age Psychiatry'**

1. The University receives with gratitude the sum of £500,000 from the H D H Wills 1965 Charitable Trust to be held as expendable endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University as either expendable or permanent endowment to be held on the same trusts. The assets so held will be known as the Fund For Research In Old Age Psychiatry ("the Fund").

2. The University shall retain as permanent endowment those of the assets in the Fund (if any) which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

3. The University shall (1) apply the income of the Permanent Endowment (if any); and (2) apply the income and, in its discretion, the capital of the remainder of the Fund, towards research in old age psychiatry.

4. The administration of the Fund, and the application of its income, shall be the responsibility of the Medical Sciences Divisional Board.

# Congregation

5. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund.

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. Regulations 1–10 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

9. Subject to regulation 10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

10. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.

## Congregation

9 July

### Degree by Resolution

*This content has been removed as it contains personal information protected under the Data Protection Act.*

## Council of the University

### Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Baldwin, R E**, Faculty of Social Studies  
**Barbera-Martin, L**, Faculty of Clinical Medicine  
**Beatson, J**, Merton  
**Boardman, T E P**, Department of Primary Care Health Sciences  
**Gouldner, P J R**, Brasenose  
**Kelly, D F**, Faculty of Clinical Medicine  
**Kitchener, E A**, Estates Directorate  
**Papworth, A J**, Faculty of Materials  
**Roadknight, J G**, Balliol  
**Rossi, M**, University Offices  
**Seamone, L E**, Kellogg  
**Straebler, S**, Department of Psychiatry  
**Wilson, J M**, St Catherine's

### Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

## Degree ceremonies 2014/15

*For BM BCh Medics (to meet the deadlines set by the General Medical Council), BA Medical Sciences, and PGRs*

Sat 12 July 2014, am and pm

*Prioritised for undergraduates and 9-month Masters students, MPhil, plus PGRs*

Mon 21 July 2014, am and pm  
 Tues 22 July 2014, am and pm  
 Weds 23 July 2014, am (not pm)  
 Fri 25 July 2014, am and pm  
 Sat 26 July 2014, am and pm  
 Mon 28 July 2014, pm (not am)  
 Fri 1 Aug 2014, am and pm  
 Sat 2 Aug 2014, am and pm

*Prioritised for undergraduates and 9-month Masters students, MPhil, plus PGRs*

Mon 15 Sep 2014, am (not pm)  
 Fri 19 Sep 2014, am and pm  
 Sat 20 Sep 2014, am and pm

*St Peter's and New undergraduates*

Fri 3 October 2014, am (not pm) (ie Friday of -1st week)

*Prioritised for 12-month Master's, plus PGRs, PGT's and DCLinPsych*

Fri 7 November 2014, am and pm  
 Sat 8 November 2014, am and pm  
 Sat 15 November 2014, 4am (not pm) (DCLinPsych)

*Prioritised for 12-month Master's with results released in Nov-Dec 2014 and HT 2014 (eg MBA, Mathematical Finance), PGRs, MAs, historic graduands*

Sat 7 March 2015, am and pm

*Keble and Christ Church undergraduates*

Sat 9 May 2015, am (not pm)

*Prioritised for 12-month Master's with results released in Nov-Dec 2014 and HT 2014 (eg MBA, Mathematical Finance), PGRs, MAs, historic graduands*

Sat 9 May 2015, pm (not am)

31 ceremonies overall

**Congregation**

23 July

**Degree by Resolution**

*This content has been removed as it contains personal information protected under the Data Protection Act.*

**Congregation**

2 October noon

**Oration by the Vice-Chancellor**

Mr Vice-Chancellor will address the House.

¶ The Oration will be given in Convocation House.

**Congregation**

9 October 2 pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on 1 October**, give notice in writing to the Registrar that they intend to oppose or amend any of the legislative proposals at 1–4 or the changes to Congregation Regulations at 5 and 6 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise, the legislative proposals and changes to Congregation Regulations shall be declared carried at the meeting.

Under the provisions of Part 5 of Congregation Regulations 2 of 2002 (Supplement (1) to *Gazette* No 4633, 9 October 2002, p 160, as amended on 12 October 2004, 7 March 2006 and 14 October 2008, *Gazette*, Vol 135, p 214; Vol 136, p 669, 16 February 2006; Vol 139, pp 4–8), the reply to the question at 7 below shall be read in Congregation; no debate shall be permitted upon the reply, but at the Chairman's discretion supplementary questions may be asked to elucidate the reply given.

**(1) Voting on Legislative Proposal:  
Statute VIII: Boards of Visitors of the  
University Museums and the Oxford  
University Museums Board**

*Explanatory Note*

These changes establish an Oxford University Museums Board as a committee of Council and delete the legislation relating to the present Committee for the Museums and Scientific Collections.

*WHEREAS it is expedient to establish the Oxford University Museums Board and disband the Committee for the Museums and Scientific Collections, THE UNIVERSITY ENACTS AS FOLLOWS.*

**1** In Statute VIII regarding Libraries, Museums and Scientific Collections, and the University Press (Supplement (1) to *Gazette* No 4633, 9 October 2002, with effect from 1 October 2002, as amended with effect from 15 October 2002, 5 December 2002, 1 October 2003, 13 November 2003 and 2 March 2010, *Gazette* Vol 133, p 250, 17 October 2002; Vol 137, p 850, 8 March 2007; Vol 134, p 91, 9 October 2003; Vol 134, p 351, 27 November 2003; Vol 140, 3 December 2009, p 329), transfer existing section 11 to new section 6 and substitute 'an Oxford University Museums Board' for 'a Committee for the Museums and Scientific Collections'; at existing sections 6, 8, 9 and 10, substitute 'to Council through the Oxford University Museums Board, in accordance with any policies and structures set by that Board' for 'under Council'; and renumber existing sections 6–10 as 7–11 as below:

'6. There shall be an Oxford University Museums Board which shall advise Council as appropriate on any matters connected with the University's museums and scientific collections.

7. There shall be a body of Visitors of the Ashmolean Museum which shall be responsible to Council through the Oxford University Museums Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance and general policy of the museum.

8. There shall be a body of Visitors of the Botanic Garden which shall be responsible, under Council, for the safe keeping, preservation, orderly administration, finance and general policy of the garden.

9. There shall be a body of Visitors of the Museum of the History of Science which shall be responsible to Council through the Oxford University Museums Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance and general policy of the Museum.

10. There shall be a body of Visitors of the Oxford Museum of Natural History which shall be responsible to Council through the Oxford University Museums Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance and general policy of the museum.

11. There shall be a body of Visitors of the Pitt Rivers Museum which shall be responsible to Council through the Oxford University Museums Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance and general policy of the museum.'

**2** This statute shall be effective on 1 October 2012.

*Regulations to be made by Council if the Statute is approved*

**1** In Council Regulations 15 of 2002, concerning committees reporting directly to Council, delete existing Part 25 regarding the Committee for the Museums and Scientific Collections (Supplement (1) to *Gazette* No 4634, 16 October 2002, as amended on 27 June 2003, 17 November 2005, 4 May 2006, 27 July 2006, 15 January 2009 and 18 March 2010) and substitute:

**'Part 25: Oxford University Museums Board**

25.1. The Oxford University Museums Board shall consist of:

- (1) the Vice-Chancellor (in the chair);
- (2) the Pro-Vice-Chancellor with responsibility for the Academic Services and University Collections (to deputise in the chair);
- (3) one of the Proctors or the Assessor as may be agreed between them;
- (4)–(7) the directors of the university museums;
- (8)–(11) the chairman of each of the Boards of Visitors of the university museums or his or her nominee;
- (12)–(15) one person appointed by each of the academic divisional boards, normally to be a member of that board;
- (16) one person appointed by the Conference of Colleges;
- (17) one member of the Council of the Oxford University Student Union chosen by that Council.

25.2. The committee may co-opt up to three additional members, preferably with significant collections experience.

25.3. Members shall be appointed for four years in the first instance and are eligible for reappointment. Co-opted members shall be appointed for one year and shall be eligible for reappointment.

25.4. The board shall be responsible for the delivery of the University's strategic plan in so far as it refers to museums and for the

fulfilment of the University's vision of its museums, including:

- (1) oversight of teaching and research;
- (2) oversight of collections care, including reviews and inspections;
- (3) delivery of shared services;
- (4) cross-museum policies;
- (5) advocacy on behalf of the university museums, both within and outside the University.'

**2** In Council Regulations 45 of 2002 concerning the Ashmolean Museum of Art and Archaeology (made by Council on 5 December 2002, as amended on 22 January 2004, 17 November 2005, 4 May 2006, 22 March 2007, 15 January 2009 and 18 March 2010), delete existing regulations 6 and 7 and substitute (new text underlined):

'6. The Visitors shall have authority, under Council and the Oxford University Museums Board, to make such other arrangements by standing order as are necessary to fulfil their responsibilities.

7. In carrying out their responsibilities the Visitors shall co-operate with the Oxford University Museums Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care and promotion of the collections as national and international resources both for teaching and research and for public access.'

**3** In Council Regulations 5 of 2003 concerning the Museum of the History of Science (made by Council on 16 October 2003, as amended on 5 May 2005, 17 November 2005, 22 March 2007, 15 January 2009 (*Gazette* Vol 139, p 507; Vol 141, p 110, 21 October 2010) and 16 February 2012), delete existing regulations 6 and 7 and substitute:

'6. The Visitors shall have authority, under Council and the Oxford University Museums Board, to make such other arrangements by standing order as are necessary to fulfil their responsibilities.

7. In carrying out their responsibilities the Visitors shall co-operate with the Oxford University Museums Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care and promotion of the collections as national and international resources both for teaching and research and for public access.'

**4** In Council Regulations 48 of 2002 concerning the Oxford University Museum of Natural History (made by Council on 5 December 2002, as amended on 13 October 2005, 17 November 2005, 4 May 2006, 22 March 2007, 15 January 2009, 18 March 2010 and 16 February 2012), delete existing regulations 6 and 7 and substitute:

'6. The Visitors shall have authority, under Council and the Oxford University Museums Board, to make such other arrangements by standing order as are necessary to fulfil their responsibilities.

7. In carrying out their responsibilities the Visitors shall co-operate with the Oxford University Museums Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care and promotion of the collections as national and international resources both for teaching and research and for public access.'

**5** In Council Regulations 49 of 2002 concerning the Pitt Rivers Museum (made by Council on 5 December 2002, as amended on 17 November 2005, 4 May 2006, 22 March 2007, 15 January 2009 and 16 February 2012), delete existing regulations 7 and 8 and substitute:

'7. The Visitors shall have authority, under Council and the Oxford University Museums Board, to make such other arrangements by standing order as are necessary to fulfil their responsibilities.

8. In carrying out their responsibilities the Visitors shall co-operate with the Oxford University Museums Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care and promotion of the collections as national and international resources both for teaching and research and for public access.'

**6** These changes in regulations shall be effective from 1 October 2012.

## **(2) Voting on Legislative Proposal: Douglas Byrne Marconi Fund**

### *Explanatory Note*

The following legislative proposal amends the name of the above Fund and the Fellowship which it endows in recognition of the recent legacy gift from Gordon Bussey. The opportunity is also being taken to simplify the administrative arrangements for the Fund.

*WHEREAS it is expedient to change the existing provisions governing the Douglas Byrne Marconi Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

In the Schedule to the Statutes (Supplement (1) to *Gazette* No 4633, 9 October 2002), after Part 76 insert the following new Part 77<sup>1</sup> (new text underlined, deleted text scored through):

### **'Part 77: § 51. Douglas Byrne Bussey Marconi Fund**

77.1. A Douglas Byrne Bussey Marconi Fund shall be created, into which shall be deposited a bequest for the establishment of the Douglas Byrne Bussey Marconi Fellowship and lecture, together with any additional funds received for that purpose.

77.2. The Bodleian Library shall use the income but not the capital of the Fund for the support of the Douglas Byrne Bussey Marconi Fellowship and lecture.

77.3. The administration of the Fund shall be the responsibility of the Curators of University Libraries, who shall may establish a Board of Management comprising: delegate its authority to such bodies or persons as it deems appropriate.

(1) ~~Bodley's Librarian or his or her nominee;~~

(2) ~~the Director of the Museum of the History of Science or his or her nominee;~~

(3) ~~the Professor of the History of Science in the University of Oxford.~~

77.4. Regulations Sections 77.1 and 77.3 above may be amended by Council Congregation.'

*Regulations to be made by Council if the Statute is approved by Her Majesty in Council*

**1** In Part 2 of Council Regulations 25 of 2002, concerning trusts (*Statutes*, 2000, p 610, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol 132, p 1461), delete existing § 51 and renumber existing §§ 51-186 as §§ 50-185.

**2** This regulation shall be effective from the date on which the Statute approved by Congregation on [9 October 2012] is approved by Her Majesty in Council.

<sup>1</sup> The number is subject to the approval of other legislative proposals and may therefore change.

### (3) Voting on Legislative Proposal: Prendergast Fund

#### *Explanatory Note*

The following legislative proposal brings the restriction on candidates eligible for assistance from the above Fund in line with the Equality Act 2010 by removing criteria which can only be met by Roman Catholic men and by targeting persons who are ordinarily resident in (rather than born in, with parents who are citizens of) the Republic of Ireland.

*WHEREAS it is expedient to change the existing provisions governing the Prendergast Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

In Part 47 of the Schedule to the University Statutes (Supplement (1) to *Gazette* No 4633, 9 October 2002) delete section 47.1 and substitute (new text underlined, deleted text scored through):

'47.1. The bequest of the residue of the estate of Dr J S Prendergast shall be used:

(1) for the creation of two bursaries to be held by members of the Order of St Benedict belonging to Glenstal Abbey, Murroe, County Limerick, while they pursue their studies at St Benet's Hall, the maximum value of such bursaries to be set by the board of management for the bequest at its discretion; and

(2) to assist persons born ordinarily resident in the Republic of Ireland whose parents are citizens of the Republic of Ireland to proceed to the University for the purpose of either taking their degrees or undergoing postgraduate courses.'

### (4) Voting on Legislative Proposal: Statute I: definition of the terms 'person' and 'member' in the context of committee membership

#### *Explanatory Note*

These changes define 'person' and 'member' as an internal member of the University, in the context of committee membership. Prior to this change, the terms 'person' and 'member' have commonly been understood to apply to internal members of the University in the context of committee membership but until now, that understanding was not underpinned by any legislative provision to that effect; that omission is now addressed by means of the changes to Statute I below.

*WHEREAS it is expedient to define the meaning of the terms 'person' and 'member' in the context of committee membership, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

In section 6 of Statute I (approved with effect from 1 October 2002, as amended on 10 February 2010 and 12 October 2011 (date of effect 1 January 2012), Supplement (1) to *Gazette* No 4633, 9 October 2002; Vol 140, p 748, 18 March 2010; Vol 143, p 98, 27 October 2011), insert new paragraph (11) and renumber existing paragraphs (11)-(12) as (12)-(13).

'(11) Unless otherwise specified, 'person' or 'member' means the resident holder of a teaching, research, or administrative post in the University or in any college, society, or Permanent Private Hall.'

### (5) Voting on changes to Congregation Regulations 3 of 2002: entry of names for degree ceremonies

#### *Explanatory Note*

From the start of Michaelmas term 2012, students completing their degree in or after Trinity term 2013 will receive an invitation to a degree ceremony, conditional on the candidates satisfying examiners. Taught course students will receive the invitation at the start of their final year of study. Research students will receive their invitation once they have been granted leave to supplicate. The first invitations to degree ceremonies will therefore be issued in early November 2012. Colleges will therefore no longer enter names of candidates for degrees fifteen days before a degree day in the way described in the current regulations (part 3, Entry of Names). The revised regulations conform to the processes agreed by Council in Trinity term 2011, and more recently by Education Committee in Hilary term 2012. They have been revised in consultation with a working group of ten colleges.

#### *Text of Regulations*

Under the heading for Part 3 of Congregation Regulations 3 of 2002 concerning degree ceremonies (Supplement (1) to *Gazette* No 4612, 13 February 2002, Vol 132, p 776, as amended on 11 February 2003, 11 March 2003, 2 November 2004, 11 October 2005, 13 June 2006, 12 October 2010, 22 March 2011 and 12 October 2011), delete existing regulations 3.1-3.3 and substitute (inserted text underlined, deleted text scored through):

### 'Degree days

3.1. In Hilary Term each year the Vice-Chancellor shall determine, and the Registrar shall forthwith publish in the *University Gazette*, the dates of the degree ceremonies to be held in the next academic year but one, except that the Vice-Chancellor may, in the exercise of his or her powers under regulation 1.2 of the Regulations for the Conduct of Business in Congregation, subsequently determine that one or more additional degree ceremonies shall be held in the year concerned. The Degree Conferrals Office shall agree with each college, society, Permanent Private Hall, or other designated institution the dates at which their candidates will be presented. In the event that agreement cannot be reached, the Vice-Chancellor shall make the final adjudication.

3.2. Degrees conferred at any meeting of Congregation summoned by the Vice-Chancellor between the end of Trinity Term and the beginning of Michaelmas Term shall be reckoned for all purposes as if conferred on the last day of the preceding Trinity Term.

### Entry of Names

#### **For degrees conferred in or before June 2013**

3.3. The names of candidates for degrees shall be entered at the University Offices, not later than noon of the fifteenth day before the degree day, by some person deputed by the college, society, hall, or other designated institution to which they belong; and entry shall be subject to the following conditions:

(1) the Vice-Chancellor shall have power for some reasonable cause to dispense from the provisions of these regulations;

(2) once a candidate's name has been entered, if he or she is eligible to be admitted to the degree(s) concerned he or she may not withdraw from the ceremony and shall be so admitted to the degree(s) concerned whether in person or in absence;

(3) candidates who being qualified at the time have nevertheless failed to have their names so entered on the fifteenth day before the degree day shall be at liberty to have them entered in the prescribed manner not later than 5 pm on the day preceding the degree day on payment of a late fee, as determined from time to time by the Planning and Resource Allocation Committee Fees Policy Group and set out in Appendix 1 of the *Examination Regulations*, in addition to any degree fee;

(4) candidates who have become qualified for their degree by passing an examination on any of the fifteen days preceding the degree day may have their names entered in the prescribed manner not later than 5 pm on the day preceding the degree day, but such candidates shall not pay any additional late fee;

(5) a candidate shall be admitted in person to not more than one degree at each ceremony (normally the superior of the degrees for which he or she has been given leave to supplicate) but may be admitted in absence at the same ceremony to any other degree(s) for which he or she has been given leave to supplicate.

### For degrees conferred after June 2013

3.3. The names of candidates for degrees will be confirmed by the Degree Conferrals Office through the degree ceremonies booking system no later than fifteen days before the degree day, and shall be subject to the following conditions:

(1) the Vice-Chancellor shall have power for some reasonable cause to dispense from the provisions of these regulations;

(2) if a candidate is eligible to be admitted to the degree(s) concerned, he or she may not withdraw from the ceremony during the fifteen day period before the degree day, and shall be admitted to the degree(s) concerned, either in person or in absence;

(3) a candidate shall be admitted in person to not more than one degree at each ceremony (normally the superior of the degrees for which he or she has been given leave to supplicate) but may be admitted in absence at the same ceremony to any other degree(s) for which he or she has been given leave to supplicate.'

### (6) Voting on changes to Congregation Regulations 3 of 2002: degree ceremony attendance

#### Explanatory Note

These changes provide for occasions when a candidate is admitted to a degree *in absentia* and makes a case to attend a subsequent degree ceremony in person.

#### Text of Regulations

In Part 3 of Congregation Regulations 3 of 2002 concerning the conduct of ceremonies in Congregation, and certain other ceremonies (Supplement (1) to *Gazette* No 4612, 13 February 2002, Vol 132, p 776, as amended on 11 February 2003, 11 March 2003, 2 November 2004, 11 October 2005,

13 June 2006, 12 October 2010, 22 March 2011 and 12 October 2011), delete existing regulation 3.4 and substitute (new text underlined, deleted text scored through):

'3.4. The Registrar shall ascertain whether each candidate is entitled to supplicate for the degree. If a candidate who failed to attend a degree ceremony and consequently was admitted to a degree *in absentia* wishes to graduate in person at a future ceremony, an application may be made to the Vice-Chancellor and Proctors (via the Degree Conferrals Office) for the award of the degree(s) to be set aside in certain exceptional circumstances. If approved, the candidate may then be admitted to the same degree(s) in accordance with regulation 3.3 (above). If a degree certificate relating to the graduation *in absentia* has already been issued, it must be returned with the application.'

### (7) Question

G P Tapsell, Fellow of Lady Margaret Hall, and R Lewis, Fellow of St Hugh's, to ask Council:

'Given that radical and potentially irreversible changes are taking place in Oxford's historic libraries, notably the Old Library and Radcliffe Camera, what steps will Council take to do as the Resolution of Congregation of May 2005 required, and procure "that the Curators of the University Libraries present to Congregation a full report on their plans for reorganisation of the University's libraries in the short, medium and long-term"; and will it present this report as a Green Paper to Congregation early in Michaelmas Term?'

*The following reply to the above question has been approved by Council:*

Council notes that the question raises the important issues of consultation and communication between the Curators of the University Libraries and Congregation, which are especially necessary in times of rapid changes in provision.

The last five years have seen a period of unprecedented change in libraries worldwide as a result of the transformations of the information age. The Bodleian Libraries themselves are undergoing significant change while at the same time they have reduced their dependence on University and HEFCE funding.

Council notes that the Curators already undertake considerable consultation on important decisions regarding library strategy, and that it is always possible to improve the means and processes by which such consultation takes place.

It notes also that Curators of the University Libraries review and approve policy and strategic plans for the Bodleian Libraries and encourage consultation on policies at the local and University level. Council notes also that the Curators have provided regular updates on the strategic direction and implementation of changes in the library, based on consultation with academic staff and students. (The most recent of these updates can be found at [www.bodleian.ox.ac.uk/notices/updates-strategic-direction-bodleian-libraries](http://www.bodleian.ox.ac.uk/notices/updates-strategic-direction-bodleian-libraries), along with responses to the 2005 Resolution.)

The Curators of the University Libraries will provide a report on the short-term plans for the libraries in Michaelmas term 2012. Bodley's Librarian is organising a series of meetings in the coming weeks for members of Congregation to learn about and contribute to the Bodleian's plans. Since many people are likely to be away during the Long Vacation, there will also be town meetings and small group sessions scheduled at the beginning of Michaelmas term.

The Curators are also currently undertaking a number of actions that will inform the next revision of the Libraries strategy affecting the medium- and long-term plans. Among these are two key activities.

First, a joint working group of the Humanities Division and the Bodleian has initiated consideration of the Humanities Library provision in the context of changes in planning for the ROQ site. The working group will consult and discuss widely in Michaelmas and Hilary terms.

Second, work is underway to renew the strategic aims for the Libraries in alignment with the revision of the University Strategic Plan. Key stakeholders from the academic staff across all divisions, students and other readers have already been consulted, and this will result in a draft Libraries plan, upon which wider consultation across library users, including Congregation, will take place in Michaelmas term.

Curators will provide a paper to Council on progress on these strategic planning activities in Michaelmas term, and a full report on long-term plans following the consultations that will take place in 2012/13.

One of the key roles of the Curators is the assurance of good communications with all members of the collegiate University, as well as with other Library users. Clearly, the question and other letters from members of the University community to the Curators show that more and different forms of communication are required. Consequently,

# Notices

Curators will review their communications strategies during Michaelmas term. They will include in this communications plan further opportunities for members of Congregation to contribute to the development of library strategies and priorities. Council has asked the Curators of the University Libraries to submit a report on their revised communications plan following their meeting in 7th week of Michaelmas term.

By these actions, the Curators of the University Libraries will provide short-, medium- and long-term reports on the plans of the University Libraries in the coming academic year, and they will also undertake to develop a communications plan that will provide effective and timely information on library policy development and strategic direction. Consultation with users of the University Libraries is a critical element in the development of policy and strategy and readers are encouraged to contribute to this process over the vacation and during Michaelmas term in the ways outlined above.

## Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs C Benton at the University Offices, Wellington Square (telephone: (2)80107; email: [ceri.benton@admin.ox.ac.uk](mailto:ceri.benton@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: [elections.office@ox.ac.uk](mailto:elections.office@ox.ac.uk)).

## Consultative notices

### Medical Sciences Division and Education Committee

#### REVIEW OF THE DEPARTMENT OF EXPERIMENTAL PSYCHOLOGY

The Medical Sciences Board is undertaking a review of the Department of Experimental Psychology jointly with the Education Committee of Council as part of a programme of rolling reviews under joint aegis. The review will take place on **19 and 20 September** and will be chaired by the Head of Division, Professor Alastair Buchan. A copy of the terms of reference for the review is set out below.

#### *Terms of Reference of the Review Committee*

1. To review the quality of academic activities in the department, by reference to:

- international standards of excellence
- action taken since the last review of the department
- planning statements at department and divisional level, and in the context of the University's mission statement and corporate plan.

In particular:

(a) the quality of the research of the department, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;

(b) the quality of undergraduate and graduate programmes and their delivery and related issues, including:

- access and admissions
- curriculum design and programme structure
- teaching, learning and assessment
- the relationship between teaching and research
- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)

- specific arrangements for the pursuit of graduate studies (including research degrees and research training and provision for part-time study)
- relationships with colleges
- quality assurance mechanisms;

(c) the organisation of the department, its management structures and the relationship between the department and the division and the University's services, including such matters as:

- strategic planning (including relationship to the divisional five-year plans and the University's Corporate Plan)
- academic and non-academic staff planning and recruitment
- student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising
- any other matters in which any of the services within the Academic Administration Division are involved;

(d) the relationship (structural and operational) between units within the department, and between the department and cognate subject areas and colleges to which it is linked in teaching and research.

2. To consider the current and long-term financial position of, and funding arrangements for, the department, and its financial strategy.

The review committee would welcome written comments on matters falling within its terms of reference. These should be sent to the Senior Assistant Registrar, Mrs Philippa O'Connor (email: [philippa.oconnor@medsci.ox.ac.uk](mailto:philippa.oconnor@medsci.ox.ac.uk)), by **16 August**.

## General notices

### Gazette publication arrangements

This is the final *Gazette* of Trinity term.

The first *Gazette* of Michaelmas term will be published on 20 September, but will be limited to Council and Congregation business and changes to Examination Regulations. The first full *Gazette* of next term will be published on 27 September.

### Oxford Open Doors

Can you spare a few hours over the weekend of 8–9 September to volunteer at this year's Oxford Open Doors?

Oxford Open Doors is a free annual celebration of all that makes Oxford distinct and is organised by Oxford Preservation Trust in partnership with the University. The Trust is looking for volunteers to welcome local people to beautiful, fascinating and unusual venues as they explore and enjoy the city. Last year 60,000 visits were recorded to over 185 venues, and around 45 University departments and colleges are expected to take part this year.

For further information about volunteering please contact Sarah Fenton (s.fenton@oxfordpreservation.org.uk) or download the volunteer form on the Oxford Preservation Trust website (www.oxfordpreservation.org.uk) and email it to Sarah.

### Oxford Learning Institute

#### TRAINING FOR ADMISSIONS INTERVIEWING

The Oxford Learning Institute will offer the following training opportunities to those responsible for leading or assisting with undergraduate admissions interviewing in:

- A tutored online course, for those who expect to take a leading role in admissions interviewing, will be available from 1 August to 30 November (with new enrolments being taken until 23 November).
- A non-tutored online course, for those assisting with admissions (eg graduate student 'helpers' or note takers) and experienced tutors who need an update, will be available from 1 August to 14 December.
- Admissions interviewing practice, a half-day session (noon–4 pm) for new interviewers who have completed the tutored online course, will be offered twice: on 26 September and 16 November.

The collegiate University expects all those involved in interviewing candidates for admission to receive appropriate briefings on the process. The compulsory element of these briefings for new staff is in the form of an online course which takes about six hours to complete. New appointees may

complete the online course before arriving in Oxford, if they wish to do so.

Practice interviews are also offered as an optional extra learning opportunity. To qualify to take part in practice interviews, participants must complete the online course by a deadline three weeks beforehand.

We advise all teaching staff in colleges who have not been involved in interviewing or have not previously taken this course to ask senior colleagues whether they will be expected to interview this year and should therefore enrol. Departmental teaching staff may also wish to seek advice from line managers or mentors on whether they are likely to receive an invitation to be involved in admissions this year. Many who do not have a formal college association are nonetheless frequently invited to take part in college admissions processes because of their specific disciplinary expertise.

To book on to any of the above courses please go to the Learning Institute website at [www.learning.ox.ac.uk/admissions](http://www.learning.ox.ac.uk/admissions) and follow the links to the course you want. The webpage provides further information but if more is required, please telephone Kathryn Black on (2)86825.

#### Gazette subscription arrangements 2012–13

Regrettably, the increase in postage costs recently imposed by Royal Mail has resulted in larger increases than usual to subscription costs for the *Gazette* and the *Oxford Magazine*.

The cost of a subscription to the *Gazette* for the academic year 2012–13 is as follows:

- United Kingdom, first-class post: £85
- United Kingdom, second-class post: £72
- Elsewhere in Europe: £90
- Outside Europe: £200

Subscription to the *Gazette* includes, at no further cost, all issues of *Blueprint*, the University's official newsletter, and the *Oxford Magazine* (twelve issues per year: see below concerning separate subscription to the *Magazine*).

#### HOW TO PAY

We prefer payment via our online shop. Please see [www.ox.ac.uk/gazette/postalsubscriptioninformation](http://www.ox.ac.uk/gazette/postalsubscriptioninformation) for further details.

Payment by cheque: please send your name and full postal address, plus a cheque for the appropriate amount as detailed above, to: *Gazette* Subscriptions, University Offices, Wellington Square, Oxford OX1 2JD.

### OXFORD MAGAZINE

Subscriptions to the *Oxford Magazine* only are also available. The proposed charges for 2012–13 are:

- United Kingdom: £30
- Elsewhere in Europe: £37
- Outside Europe: £84

These charges are currently provisional. Please see [www.ox.ac.uk/gazette/postalsubscriptioninformation](http://www.ox.ac.uk/gazette/postalsubscriptioninformation) for the final charges, which will be published there as soon as possible.

If you wish to subscribe to the *Oxford Magazine* only, please send your name and full postal address, plus a cheque for the appropriate amount as detailed above, to: *Gazette* Subscriptions, University Offices, Wellington Square, Oxford OX1 2JD. Please note that payment by cheque is the only method available for *Magazine*-only subscriptions.

### Appointments

#### Humanities

With the approval of the Humanities Board, the following appointments and reappointments have been made and titles conferred for the periods stated.

#### APPOINTMENTS

*University Lecturer (ULNTF)*

*Classics and Linguistics, Philology and Phonetics*

**Wolfgang David Cirilo de Melo**, MPhil DPhil Oxf, MA SOAS, Fellow of Wolfson. In Classical Philology. From 1 October 2012 to 30 September 2017.

*History*

**Paul Robert Betts**, BA Haverford, MA PhD Chicago, Professor of Modern European History, Fellow of St Antony's. In Contemporary European History. From 1 October 2012 to 30 September 2014.

*Theology*

**Joshua William Shubra Hordern**, BA MSt DPhil Oxf, Fellow of Harris Manchester. In Christian Ethics. From 1 October 2012 to 30 September 2017.

*University Lecturer*

*Medieval and Modern Languages*

**Maria del Pilar Blanco**, MA PhD New York, Fellow of Trinity. In Spanish American Literature. From 1 October 2012 to 30 September 2017.

## REAPPOINTMENTS

*University Lecturer (ULNTF)**History*

**Deborah Jayne Oxley**, BA PhD New South Wales, MA Oxf, Fellow of All Souls. In Social History. From 1 October 2012 to retirement.

*University Lecturer**Classics*

**Maria Stamatopoulou**, BA Athens, MSt DPhil Oxf, Fellow of Lincoln. In Classical Art and Archaeology. From 1 October 2012 to retirement.

*History*

**Alastair Ian Wright**, BA Camb, MA Minnesota, PhD Columbia, Fellow of St John's. In the History of Art. From 1 October 2012 to retirement.

**Karl Gerth**, BA Grinnell, PhD Harvard, Fellow of Merton. In the History of Modern China. From 1 October 2012 to retirement.

**Hanneke Grootenboer**, MA PhD Rochester USA, MA Utrecht, Fellow of St Peter's. In the History of Art. From 1 July 2013 to retirement.

*Medieval and Modern Languages*

**Carolyn Duttlinger**, MPhil PhD Camb, MA Oxf, Fellow of Wadham. In German Literature. From 1 June 2012 to retirement.

*Music*

**Daniel MacGregor Grimley**, BA MPhil PhD Camb, Fellow of Merton. In Music. From 1 October 2012 to retirement.

*CUF Lecturer**Classics*

**Peter Thonemann**, MA DPhil Oxf, Fellow of Wadham. In Ancient History. From 1 October 2012 to retirement.

*History*

**Julia Carolyn Mannherz**, MA Lond, PhD Camb, Fellow of Oriel. In Modern History. From 1 October 2012 to retirement.

*Philosophy*

**Cécile Monique Yvonne Fabre**, MA York, DPhil Oxf, Professor of Political Philosophy, Fellow of Lincoln. In Philosophy. From 1 September 2012 to retirement.

*Senior Instructor**History*

**Ida Toth**, BA DPhil Oxf. In Medieval Latin and Greek, and Lecturer in Byzantine Epigraphy. From 1 September 2012 to retirement.

*Instructor**Medieval and Modern Languages*

**E Kostas Skordyles**, BA Athens, MPhil Paris. In Modern Greek. From 1 July 2012 to retirement.

## CONFIRMATION OF TITLE

*CUF Lecturer**History*

**Giora Sternberg**, BSc MA Tel Aviv, DPhil Oxf, Fellow of Hertford. In History. From 1 October 2012 to 30 September 2017.

## Medical Sciences

## REAPPOINTMENT

*University Lecturer*

**Philippa Hulley**, BSc PhD Cape Town, Fellow of St Hilda's and University Lecturer in Musculoskeletal Sciences, has been reappointed until the retiring age with effect from 1 August 2012.

## Social Sciences

## NUFFIELD PROFESSORSHIP OF ECONOMICS

**Michael P Keane**, BS MIT, MA PhD Brown, ARC Laureate Professor, School of Economics, Australian School of Business, University of New South Wales, has been appointed to the Nuffield Professorship of Economics in the Department of Economics with effect from 1 September 2012.

Professor Keane will be a fellow of Nuffield.

## Visiting Professorships

## Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Clinical Psychology in the Department of Psychiatry on **Professor Emily Holmes**, BA Oxf, MA Uppsala, DClinPsych Lond, PhD Camb, from 3 July 2012 until December 2014.

The Medical Sciences Board has conferred the title of Visiting Professor of Pharmacology on **Mark T Nelson**, BA Medford, PhD Washington, University Distinguished Professor and Chair, University of Vermont, for a period of three years from 1 October 2012.

## Graduate awards and prizes

*This content has been removed as it contains personal information protected under the Data Protection Act.*

## Exhibitions

## Bodleian Libraries

## ALICE IN WONDERLAND

7 July–12 August: to celebrate Alice's Day 2012, the 150th anniversary of Lewis Carroll telling the original story to Alice Liddell and her sisters, the Bodleian is displaying illustrated editions of *Alice in Wonderland* in the Proscholium. See: [www.bodleian.ox.ac.uk/about/exhibitions](http://www.bodleian.ox.ac.uk/about/exhibitions). Admission free.

## Pitt Rivers Museum

Please note: the Pitt Rivers Museum will remain open throughout 2013 via the normal entrance while there are building works in the Oxford University Museum of Natural History. A tunnel will be built to allow visitors to continue to using the entrance through the OUMNH. Admission, exhibitions and events free.

## EXHIBITIONS

until 27 January 2013:

*Made for Trade*

until 3 January 2013: Christian

Thompson

*We Bury Our Own?*

## SATURDAY SPOTLIGHT - GENERAL INTEREST GALLERY TALKS AT 2.30 PM

21 July: **Hélène Neveu-Kringelbach**

*'The devil is in the drum': Popular dances in Senegal*

18 August: **Dr Charlotte Bates**

*Small Blessings: Amulets, Magic and Medicine*

## FAMILY FRIENDLY ACTIVITIES

Every Sunday 1–4 pm:

*Free Family Friendly Fun*

7 July, 1–4 pm:

*Through the Looking Glass*

21 July–3 September:

*Olympic Adventure Trail*

Every Tuesday and Wednesday 24 July–

29 August, 1–4 pm:

*Bags off fun!*

4 August, 1–4 pm:

*Stupendous Shields*

23–24 August, 1–4 pm:

*Museum Masquerades*

1 September, 1–4 pm:

*Happy Harvest*

# Lectures

# Examinations and Boards

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## Institutes, Centres and Museums

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### The Europaeum

The Europaeum is holding its Annual Summer School in Oxford, 2-7 September, with 30 selected Europaeum graduates and speakers including **Professor Richard Caplan**, **Professor Guy Goodwin-Gill**, **Mr Alain Servantie**, **Sir David Madden** and many others. Apply via [euroinfo@europaeum.ox.ac.uk](mailto:euroinfo@europaeum.ox.ac.uk) or see <http://europaeum.org/europaeum/?q=node/1671> for more information.

*Subject:* 'Conflict resolution in Europe: lessons for tomorrow'

### Oxford Learning Institute

#### PUBLIC SEMINAR

**Beverley Hill**, Western Australia, and **Judith Secker** will deliver a Learning Institute seminar prior to the Michaelmas term series at 4 pm on 11 September on level 2, Littlegate House, St Ebbe's St. Open to anyone interested in research into higher education. Abstract: [www.learning.ox.ac.uk/courses/public](http://www.learning.ox.ac.uk/courses/public). To attend or be added to the mailing list: [research@learning.ox.ac.uk](mailto:research@learning.ox.ac.uk) or 286811.

*Subject:* 'Assessing achievement relative to opportunity: evaluating and rewarding academic performance fairly'

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## Other Groups

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### Oxford Asian Textile Group

**David and Sue Richardson** will lecture at 5.15 pm on 29 August at the Pauling Centre, 58 Banbury Road.

*Subject:* 'Qaraqalpaks of the Aral Delta'

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## Examinations for the Degree of Doctor of Philosophy

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### Continuing Education Board

#### MSC IN EVIDENCE-BASED HEALTH CARE AND POSTGRADUATE CERTIFICATE/ DIPLOMA IN HEALTH RESEARCH

- (i) to combine the regulations governing the three awards in EBHC and the two in Health Research into one programme
- (ii) to implement the department's policy on variable-intensity part-time study
- (iii) to allow more flexibility to students on the Health Research awards to take relevant modules from other awards

#### POSTGRADUATE DIPLOMA IN ADVANCED COGNITIVE THERAPY STUDIES

- to apply the department's policy on variable intensity of study

### Continuing Education Board and Medical Sciences Board

#### POSTGRADUATE PROGRAMME IN EVIDENCE-BASED HEALTH CARE STUDIES

new programme

### Humanities Board

#### DPHIL IN PHILOSOPHY

- change in deadline for submission of application for Confirmation of DPhil Status

#### MPHIL ORIENTAL STUDIES (IV) MODERN MIDDLE EASTERN STUDIES

- to add additional optional subjects

#### MPHIL ORIENTAL STUDIES (X) ISLAMIC STUDIES AND HISTORY

- (i) to replace a prepared texts paper with a second optional paper
- (ii) to include miscellaneous corrections

#### MST IN YIDDISH STUDIES

- (i) to amend the assessment of the compulsory subjects from three-hour examinations to submitted essays
- (ii) to increase the dissertation word limit from 8,000–10,000 words to 10,000–12,000 words

#### BACHELOR OF THEOLOGY (I)

- to remove rubrics concerning college-assessed work

#### BACHELOR OF THEOLOGY (II)

- (i) to remove rubrics concerning college-assessed work
- (ii) to ensure a range of assessment methods in Part I
- (iii) to change assessment for Papers A.3 and A.4 from one long essay to two shorter essays (2,500 words)
- (iv) to introduce a list of approved essay titles for Papers A.3 and A.4
- (v) to introduce the option of a long essay for Paper D.2(a)
- (vi) to reduce the word limit for Part 2 long essays to 5,000 words

- (vii) to allow for independent research by promoting the option of a dissertation in the third year

### HONOUR SCHOOL OF ENGLISH LANGUAGE AND LITERATURE AND JOINT SCHOOLS

- to reflect syllabus reform

### HONOUR SCHOOL OF LITERAE HUMANIORES

- introduction of a new paper under B IV, Greek and Roman archaeology: Hellenistic Art and Archaeology 330–30 BC

### MODERATIONS IN ORIENTAL STUDIES (CHINESE) AND ORIENTAL STUDIES (JAPANESE)

- to delete the regulations relating to Moderations for these courses

### POSTGRADUATE DIPLOMA IN THEOLOGY

to amend the timing of the examination and entry requirements

### DIPLOMA IN THEOLOGICAL AND PASTORAL STUDIES

- to introduce 'merit' as a level of classification between pass and distinction

### Mathematical, Physical and Life Sciences Board

#### MENG IN ENGINEERING SCIENCE

- to enable candidates in the Honour School of Engineering Science to exit after three years with a classified honours degree

### FINAL HONOUR SCHOOL IN CHEMISTRY

to clarify the requirements for obtaining honours at Part I, and what is required of students who do not obtain honours at the first attempt

### FINAL HONOUR SCHOOL OF GEOLOGY/ EARTH SCIENCES

- to clarify requirements for submitted and practical work by reference to guidance published in the Course Handbook

### FINAL HONOUR SCHOOL IN PHYSICS

- to enable a candidate for the MPhys in Physics who wishes to do so, or who fails to obtain Honours in Part C, to supplicate for the degree of BA in Physics without any further project work

### PRELIMINARY EXAMINATION IN EARTH SCIENCES

- to clarify what is required to pass the Preliminary Examination

### Examinations for the Degree of Master of Science

*This content has been removed as it contains personal information protected under the Data Protection Act.*

### Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see [www.ox.ac.uk/gazette/examinationregulations](http://www.ox.ac.uk/gazette/examinationregulations).

**Medical Sciences Board****MSC IN INTEGRATED IMMUNOLOGY****POSTGRADUATE DIPLOMA IN  
INTEGRATED IMMUNOLOGY**

amendment of deadlines for  
submissions, a re-submission and re-sits

**MSC IN NEUROSCIENCE**

minor changes to administrative and  
teaching provision

**SECOND EXAMINATION FOR THE DEGREE  
OF BACHELOR OF MEDICINE**

to replace the requirement for students  
to undertake a 'shadowing' attachment  
with a 'student assistantship'

**PRELIMINARY EXAMINATION IN  
MEDICINE PARTS I AND II**

- (i) to make candidates solely responsible  
for declaring authorship of submitted  
work
- (ii) to correct the Behavioural Sciences  
Commentary deadline
- (iii) minor changes to Paper 3: Data  
Interpretation in the Part II Examination

**Medical Sciences Board, Faculty of  
Philosophy, Faculty of Linguistics,  
Philology and Phonetics, and  
Humanities Divisional Board****BA IN PSYCHOLOGY, PHILOSOPHY AND  
LINGUISTICS**

to insert reference to this new course  
to the Financial Matters section of the  
Examination Regulations

**Social Sciences Board****MLITT/MSc BY RESEARCH/DPHIL IN LAW**

to change resubmission requirements

**MSc AND MPhil IN LATIN AMERICAN  
STUDIES**

change of deadline for draft essay/thesis  
titles

**FINAL HONOUR SCHOOL IN  
JURISPRUDENCE**

- (i) to change the title 'European  
Community Law' to 'European Union  
Law'
- (ii) to show that the Research Skills  
Programme has expanded to include  
mooting experience

**BACHELOR OF CIVIL LAW AND MAGISTER  
JURIS**

to reflect the courses running in 2012-13

**DIPLOMA IN LEGAL STUDIES**

change of title to reflect the fact that  
course has expanded to include moot  
experience

# Colleges, Halls and Societies

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**Obituaries**

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**St Antony's**

**Harold Shukman**, DPhil Oxf, 10 July,  
2012; Senior Scholar 1958; Astor Fellow,  
Harvard and Stanford; Junior Research  
Fellow 1961-6; Associate Fellow  
1966-9; UL Modern Russian History  
1969-98; Faculty Fellow 1969-70;  
Governing Body Fellow 1970-98;  
Director of Russian Centre 1981-91;  
Emeritus Fellow 1998-2012. Aged 81.

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**Elections**

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**Balliol**

**FELLOWSHIP IN MEDICAL SCIENCES**  
**Martin Burton**, BM BCh DM Oxf, MA  
Camb, FRCS

**FELLOWSHIP IN BIOMEDICAL SCIENCES**  
**Robin Choudhury**, BM BCh MA DM Oxf,  
FRCP, CCST

**TUTORIAL FELLOWSHIP IN HISTORY**  
**John-Paul Ghobrial**, BA Tufts, MPhil Oxf,  
MA PhD Princeton

**JUNIOR RESEARCH FELLOWSHIP IN  
STRUCTURAL GENOMICS**  
**Panagis Filippakopoulos**, BSc  
Thessaloniki, PhD Michigan

**JUNIOR RESEARCH FELLOWSHIP IN  
POLITICS**  
**Will Jones**, BA MPhil Oxf

**TUTORIAL FELLOWSHIP IN ITALIAN  
LITERATURE**  
**Elena Lombardi**, Laurea Pavia, MA PhD  
New York

**TUTORIAL FELLOWSHIP IN LATIN  
LITERATURE**  
**Matthew Robinson**, BA MStud DPhil Oxf

**TUTORIAL FELLOWSHIP IN ENGINEERING  
SCIENCE**  
**Jin-Chong Tan**, BEng (Mech) Malaysia,  
MEng Nanyang, PhD Camb

**PROFESSORIAL FELLOWSHIP AND YEHAN  
NUMATA PROFESSOR OF BUDDHIST  
STUDIES**  
**Stefano Zacchetti**, BA PhD Venice

**SUPERNUMERARY FELLOWSHIP AND  
JOHN G WINANT VISITING FELLOWSHIP  
IN AMERICAN GOVERNMENT**  
**George Edwards**, BA Stetson, MA PhD  
Wisconsin-Madison

**SUPERNUMERARY FELLOWSHIP  
AND GEORGE EASTMAN VISITING  
PROFESSORSHIP**  
**Kofi Agawu**, MA KCL, PhD Stanford

**SUPERNUMERARY VISITING FELLOWSHIP  
AND OLIVER SMITHIES LECTURERSHIP**  
**Concepción Naval**, BA Med, PhD Navarra

**SUPERNUMERARY VISITING FELLOWSHIP  
AND OLIVER SMITHIES LECTURERSHIP**  
**Christine Borgman**, BA Michigan,  
MLibSci Pittsburgh, PhD Stanford

# Advertisements

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)  
 Telephone: 01865 (2)80548  
 Web: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising)

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

## Charges

*Internal advertisers (chiefly University/college staff and students, and staff of OUP):* **£22.50** (inc VAT) per insertion of one advertisement. (For full details of those entitled to this rate, see cl 6 in 'Extracts from the terms and conditions of acceptance of advertisements' below.)

*External advertisers:* **£27.50** (inc. VAT) per insertion of one advertisement.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25 per cent.

## Length

The charges given above are for an advertisement of 70 words or fewer in length. Advertisements of between 71 and 150 words are charged at double rate. Advertisements of over 150 words are not accepted.

## Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Extracts from the terms and conditions of acceptance of advertisements

### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

### Charges

6. Two separate charging arrangements will apply, for internal and external advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates are also available online at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

For the internal rate to apply, the advertisement must be supplied for publication by a person who can demonstrate membership of one of the following categories: current or retired members of Congregation; employees of the University; fellows and employees of colleges; employees of OUP; undergraduate members of any college, hall or other society of the University as listed in Statute V; those on any of the following registers: Graduate Students, Recognised Students, Visiting Students; students of the Department for Continuing Education following a course of study for any degree, diploma or certificate of the University for which regulations are published in the current edition of the *Examination Regulations*.

### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

## Advertisers' Warranty and Indemnity

### 13. The advertiser warrants:

**(i) Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising), and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

### Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

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## Miscellaneous

### **Gazette publication arrangements**

**Advertisers are asked to note** that this is the final *Gazette* of Trinity term. Publication for Michaelmas term will begin on 20 September. Please note, however, that the first issue of next term will be limited to University business only, so will not contain classified advertisements; the first issue to publish classified advertisements will be that of 27 September. The usual deadline will continue to apply (see above).

### **Craft courses**

**Ardington School of Crafts in Oxfordshire** offers short courses in traditional and contemporary crafts led by experts and practising craftspeople. Courses include book binding, silverwork, stained glass, calligraphy, willow work, china restoration, quilting, icon painting, leatherwork, stone carving, felt making, crewel work, marbling, spinning, letter cutting in stone, curtain making, goldwork embroidery, upholstery and many others. Courses range from 1 to 5 days. Browse the website: [www.ardingtonschoolofcrafts.com](http://www.ardingtonschoolofcrafts.com) or phone 01235 833433.

### **Green Economics Institute**

**Green Economics Conference** is taking place from 18 to 22 July at Mansfield College. Subjects: 'Green Economy: Reform and Renaissance of Economics and its Methodology'; 'Green Economics - the solutions for the 21st century'; 'Green Economy: Rethinking Growth: RIO+20'. This international conference, organised by the Green Economics Institute, will draw together key institutional, political, business and sustainability practitioners to create, explore and share emerging issues and methodologies in the new discipline of Green Economics. We will also discuss the effect of RIO+20 conference. How can we achieve a progressive and an inclusive economy together for the management of the economy and the planet in the most important period of change and turmoil and severe economic crisis for a generation? Over 50 wonderful world class international speakers! Please submit papers for the proceedings. Bookings open now. Fees, stalls, sponsorships, Open Book Exams, Gala Dinners. Contact: [greeneconomicsevents@yahoo.co.uk](mailto:greeneconomicsevents@yahoo.co.uk), [www.greenecomonomics.org.uk](http://www.greenecomonomics.org.uk) and 0044(0)7990 590463.

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## Research participants sought

### **Collaborative learning in young people:**

we are currently recruiting participants for a study of how young people may learn from one another. To participate, your child must be male, 10-12 or 14-16 years old, and able to find a friend (from the same age group) who can come along to the Department of Experimental Psychology. The task is simple but fun; and both children will be reimbursed (£20 each). Please visit <http://redd.psy.ox.ac.uk> for further information.

**Would you be willing** to help us make our research relevant to over 60s? We are looking for a group of adults over 60 years of age to help shape future research in the field of psychology. We are adapting many of our tasks and measures for use with older adults and we want to make sure the changes we make are relevant. If you have an hour or two to spare and would be willing to help, please contact [cha@psych.ox.ac.uk](mailto:cha@psych.ox.ac.uk) or phone Erin Drazich on 01865 613197.

**Do you care for someone** who uses telecare equipment at home? The AKTIVE project is trying to find out how telecare - including pendant alarms, motion sensors and fall detectors - affects older people and those who care for them. We are holding two discussion groups in July and August in Oxfordshire Resource and Wellbeing Centres with unpaid carers to find out what it's like to care for an older person and whether telecare makes an impact. If you have experience of telecare equipment, we would like to hear from you. We will provide a free lunch, a gift of £20 to each carer who attends and also provide replacement care. If you think you can tell us about your experiences of care and telecare, please contact our research team on: 01865 612816/[kate.hamblin@ageing.ox.ac.uk](mailto:kate.hamblin@ageing.ox.ac.uk).

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## Oxford University Newcomers' Club

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri. in term 10.15-11.45. We have a large programme of events including

tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

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## Antiques bought and sold

**Antiques and decorative objects** bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon-Fri 9.30-5, Sat 10-5. Tel.: 01993 705026. Mobile: 07831 585014.

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## Restoration and conservation of antique furniture

**John Hulme** undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel.: 01608 641692.

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## Services offered

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc., 266 Banbury Rd, Oxford. Tel.: 01865 514655. Fax: 01865 514656. Email: [staff@mbesummertown.co.uk](mailto:staff@mbesummertown.co.uk). Also at 94 London Rd, Oxford. Tel.: 01865 741729. Fax: 01865 742431. Email: [staff@mbheadington.co.uk](mailto:staff@mbheadington.co.uk).

**Tree surgery.** Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson 07976 261850 or 0845 458 2980.

**Airport/taxi service.** Highly reliable service, 20 years' experience of getting you to the airport stress free. Business or pleasure.

Comfortable Mercedes saloon or Volvo Estate and 7-passenger XLWB Mercedes for those with lots of luggage. Child seats available. Fully licensed and insured. Sample car prices: Oxford to Heathrow, from £73; Eurostar, £95; Cambridge, £120. Call Clive Roberts to discuss your needs or for advice. Account customers welcome. Mobile: 07917 566077. Home: 01865 778608. Email: cliveroberts@talktalk.net.

**Carpenter/joiner.** For bookcases, wardrobes, etc., made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 667423 (evening) or 07961 444957 (daytime). Email: rob@rob Guthrie.com. Web: www.rob Guthrie.com.

**Hope Services** is a family-run typesetting company established more than 35 years ago. Based in the heart of Oxfordshire, we specialise in the styling and production of published material. We regularly work on all types of publications including early learning teaching titles; single-author, first-time novels and novellas; academic law books and journals; and social, financial and technical reports. We would be happy to discuss and develop your ideas, and provide you with an individual quote. Please feel free to contact us at Hope Services (Abingdon) Ltd. Tel.: 01235 530439. Web: www.hopeservices.co.uk. Email: mark.harvey@hopeservices.co.uk.

### Domestic services

**Carpet/upholstery/rug cleaning** by Grimebusters, Oxfordshire's local specialists. Domestic, commercial and college. We offer you the latest wet or dry cleaning systems at highly competitive rates. Fully insured, trained and NCCA approved. Free estimates and friendly advice. Tel.: 01865 726983 / 01235 555533 / 01993 868924.

### Situations vacant

**Office administrator:** KEEN, a charity providing sporting and recreational activities to young people with special needs, is seeking a part-time administrative assistant. The successful candidate will be highly organised, personable and competent in Microsoft Office. Experience in a similar role is an advantage. Hours: 2 days per week, 30 weeks per year. Salary: £5,392-£6,242. Deadline: 5 pm Thurs 26 July. For more info please email chairoftrustees@keenoxford.org. Web: www.keenoxford.org.

**German assistant for Sept.** Radley College is seeking an enthusiastic and talented German assistant to prepare boys for GCSE and A level orals. Further details, including application form, are on the school's website: www.radley.org.uk. For an informal chat contact the Head of Department on sk@radley.org.uk. Applications to: The Warden, Radley College, Abingdon, Oxfordshire, OX14 2HR 01235 543127. Radley College is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.

### Houses to let

**An Englishman's home is his castle** - so the saying goes. We cannot pretend we have too many castles, but if you seek quality rental accommodation in Oxford or the surrounding area, we can help. QB Management is one of Oxford's foremost letting agents, specialising in lettings to academics, medical personnel and other professionals. We aim to offer the friendliest and most helpful service in Oxford. Visit www.qbman.co.uk for details of all properties available. Or phone, fax or email with your requirements and we will do whatever we can without obligation. Tel.: 01865 764533. Fax: 01865 764777. Email: info@qbman.co.uk.

**Ethical letting?** College and County have quietly established themselves as a contemporary lettings and property management company with a more European, partnership approach within the Oxford market. We look after more than 250 properties within the city and are experienced in meeting the needs of academics both as clients and applicants. For more information, call 01865 722722 or go to www.collegeandcounty.biz.

**North Oxford:** 2 attractive modern furnished houses available from August. Ensuite, family bathroom, cloakroom, parking, small garden, excellent residential area. A 2-bedroom plus open plan study at £1,150 pcm, and a 3-bedroom plus loft conversion at £1,350 pcm plus utilities and council tax. Best suited to professional visiting academics. Tel 01865 516144 or email a.florentino@ntlworld.com.

**3-bedroom house to let** in Summertown (Cunliffe Close). Small garden, off-street

parking, quiet location close to shops, sports centre and bus stop to city centre. Currently unfurnished with spacious built-in cupboards, but could also be furnished. Ideal for family, but no smokers or pets. Available from Aug or Sept for minimum of 9 months, with possibility to extend; £1,250 pcm. Contact liz@greenhalls.demon.co.uk.

**Charming, fully furnished** Victorian 3-bedroom house. Suitable for family or 2-3 professional/postgraduate sharers. Comprising living room, dining room, kitchen, first-floor bathroom, 70ft low-maintenance garden. Hardwood flooring throughout, broadband. Quiet location on Mill St - 3 mins walk to railway station and Business School, 10 mins to city centre. Available beginning Sept, minimum 12-month let, £1,350 pcm excl utilities and council tax. Owners ex-university members. Contact: rtwбетtoni@yahoo.co.uk or (+39)0697274591.

**House available** in delightful village of Kirtlington, Sept 2012-July 2013, £800 pcm. Would suit visiting academic/s. Please contact Celia: 01333 312552/07875 987441.

**Central/west Oxford:** charming Victorian mid-terrace house (to be newly decorated/carpeted throughout during July/Aug), 3 double bedrooms, 2 full bathrooms, sitting room with working fireplace, dining room, modern kitchen. Furnished, gch, small back garden. Five mins walk to city centre, colleges, station, schools, riverside. Friendly neighbourhood, £1,350 pcm, available starting Aug. Best suited for visiting academics, couple or family. No pets, no smoking, please. Contact Prof A Kahane, 020 88926263, 07931 301135, 07527 155529, ahuvia.kahane@rhul.ac.uk.

**To let in Jericho:** charming, sunny 3-bedroom Victorian terraced cottage with south-facing rear garden. Close to bars, shops, restaurants. Short walk to city centre and University departments. Available (furnished or unfurnished) from mid-Aug, £1,275 pcm. Tel: 07788 561529.

**Bright, spacious and well-decorated** family house on Coniston Avenue, Headington. 3 bedrooms, through lounge/dining room, kitchen, bathroom with over-bath shower. Garden to front and rear. Available immediately on 9-10 months' tenancy to mid-May 2013, with possible option to renew. Furnished, £900 pcm. Contact: bursars.secretary@exeter.ox.ac.uk.

**Central Oxford**, Western Rd. Lovely Victorian house with garden, in quiet friendly street, 7 mins walk city centre. Near river, schools, libraries, swimming, sports. Three bedrooms, large kitchen/diner, study, lounge, garden room, working fireplaces, all appliances and Wi-Fi. Available Sept for 6–12 months. Rent £1,900 pcm. Deposit and references required. Email pharsalia@gmail.com.

## Flats to let

### *University Land Agent's and Accommodation Office*

The University Land Agent's and Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full-time students, academic visitors and some employees of the University. See [www.admin.ox.ac.uk/accommodation](http://www.admin.ox.ac.uk/accommodation).

**Visiting Oxford?** We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available for 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: [www.weeklyhome.com](http://www.weeklyhome.com). Email: [info@weeklyhome.com](mailto:info@weeklyhome.com) or tel.: 01993 811711.

**North Oxford** furnished and equipped apartments. Central north: 1 bedroom at £850 from September, 2 bedrooms £975 from August. North: 2 bedroom at £850 ground floor, £870 first floor, excluding utilities and council tax if applicable. Best suited to professional and visiting academics. Tel 01865516144 or email [a.florentino@ntlworld.com](mailto:a.florentino@ntlworld.com).

**Headington:** overlooking golf course, 1 mile from city centre, close to hospitals, fully furnished 2-bedroom flat with garage to let to non-smoking tenants, available from late Aug, would suit visiting academics, £750 pcm. Tel: 01865 279182 or 279180 or email [christine.peters@queens.ox.ac.uk](mailto:christine.peters@queens.ox.ac.uk).

**Two-bedroom flat** 10 mins walk from St Giles' in leafy central north Oxford: ch, washing machine, dishwasher, communal gardens. Would suit non-smoking couple. Available for 1 year or more from end Aug; £950 pcm plus council tax and bills. Garage possible. Deposit and references required. For further information get details from [kitandliz@gmail.com](mailto:kitandliz@gmail.com) or 07769 71112.

**Flat to rent in north Oxford**, Woodstock Rd: 2 bedrooms – 1 is a large double room. Fully furnished flat on second floor above GP surgery. Available from Sept onwards. Parking and use of garden, £850 pcm (inc heating). Tel: 01865 311005.

**Two-bedroom ground-floor flat**, Iffley Borders. Gated secure parking, £795 pcm available from 1 Sept. Contact 01865 715615, office hours.

**Summertown flat with garage**. Furnished flat on second (top) floor of purpose-built block in Osberton Rd. Washer/drier, fridge/freezer, gch, shower, garage and garden use. Living room and 2 double bedrooms. Available Aug to non-smokers. Rent: £975 pcm for a 1-year lease (with renewals possible). Contact [binney@thphys.ox.ac.uk](mailto:binney@thphys.ox.ac.uk) or 01865 760398.

## Accommodation offered

**Visiting academics welcomed** for short or long stays in comfortable home of semi-retired academic couple, situated in quiet, exclusive, leafy central north Oxford within walking distance of main University buildings, town centre, parks, river, shops and restaurants. Rooms have colour TV, tea, coffee, kettle, refrigerator, microwave, free wireless broadband and central and independent heating. Very moderate terms. Linen, cleaning and breakfast included. Tel/fax: 01865 557879. Email: [DVL23@talktalk.net](mailto:DVL23@talktalk.net).

**View the best** Oxford property rentals now, [www.finders.co.uk/search/oxford](http://www.finders.co.uk/search/oxford), Finders Keepers, or call 01865 200012.

**Scott Fraser** – market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

**Academics, parent or students** looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel.: 01865 435229, email: [info@abodesuk.com](mailto:info@abodesuk.com), or visit: [www.abodesofoxford.com](http://www.abodesofoxford.com).

**Quiet quality room** available to let for academic or professional in author's home, £520 pm includes central heating, water, Wi-Fi, council tax, own bathroom and shower. Fully equipped kitchen. No cats. Sunny spacious garden. Leafy street near swimming pool, gym, buses, library and park in east Oxford. Bicycle shed. Free parking. Tel: 00 44 1865 395857 or email: [zt51@dial.pipex.com](mailto:zt51@dial.pipex.com).

**Central north Oxford**. Three top-floor rooms and tiny kitchen in large family house in quiet street near University Parks. Bathroom and WC shared occasionally with family but mostly for own use. For 2 quiet non-smoking graduates

or working couple. Occasional dog-sitting requested (paid); £630 pcm including heating, lighting. Tel: 01865 558453 evenings.

## Accommodation sought

### *University Accommodation Office*

Landlords – do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short and long-term accommodation for students, academic visitors, postdocs and members of the University. Our new quick and easy Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: [www.oxfordstudentpad.co.uk](http://www.oxfordstudentpad.co.uk). For information: 01865 280811.

**Going abroad?** Or just thinking of letting your property? QB Management is one of Oxford's foremost letting agents and property managers. We specialise in lettings to academics, professionals and their families, and have a constant flow of enquiries from good-quality tenants seeking property in the Oxford area. For details or informal help and advice without obligation, contact us. Tel.: 01865 764533. Fax: 01865 764777. Email: [info@qbman.co.uk](mailto:info@qbman.co.uk). Or visit our website, [www.qbman.co.uk](http://www.qbman.co.uk), to see how we could be marketing your property.

**Academic family** with two daughters – 10 and 12 – need house in north Oxford for 2013–14. It's a long time away, but by this Oct we must have a tenancy agreement for Sept 2013 to apply for secondary school, being abroad going away in 2013–14 and want someone to look after your house beautifully and pay a fair rent for it, please contact [rowland.stout@ucd.ie](mailto:rowland.stout@ucd.ie).

**Three-four-bedroom house wanted** to rent by professional couple with 7-year-old daughter. Location to SW of Oxford (Wantage/Faringdon/Witney area/surrounding villages). Decent-sized garden and garage preferred. Please contact 07564 027 002 or email [sckr@btinternet.com](mailto:sckr@btinternet.com).

**Quiet room:** scholarly visiting fellow, finishing biography, seeks light, small apartment in Oxford (within cycling distance) or room with own bathroom in quiet house, for Michaelmas term. Wi-fi and parking desirable. Contact [g.kilroy@ucl.ac.uk](mailto:g.kilroy@ucl.ac.uk) or [gjkilroy@yahoo.co.uk](mailto:gjkilroy@yahoo.co.uk) or ring 01225 331419.

## Self-catering apartments

**OxfordShortlets** offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months.

OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel.: 01865 311696. Fax: 01865 511010. Email: [admin@oxfordshortlets.co.uk](mailto:admin@oxfordshortlets.co.uk). Web: [www.oxfordshortlets.co.uk](http://www.oxfordshortlets.co.uk).

**Sustainable short-term accommodation** in Summertown. The Oxford EcoFlat is a 2-bedroom flat in Summertown, north Oxford, accommodating up to 4 people with private garage and communal garden. The flat has been eco-renovated to create a light, healthy, energy efficient living space. Two mins. walk to shops and cafés and 10 mins. by bus to city centre. From 3 nights to 6 months. Serviced and fully equipped. Contact: [www.ecoflat.co.uk](http://www.ecoflat.co.uk), 07798 725077.

### Office space available

**Prestigious office** in city centre, Oxford, on St Giles'. Train station, London bus under 10 mins walk. Large room, freshly painted, carpeted, excellent modern lighting. All bills (heating, electricity, cleaning) incl. wireless broadband, intercom, several new whiteboards, plenty of telephone, electrical sockets. Furniture available for purchase. Very smart meeting rooms available with view over St Giles'. Kitchen and pleasant toilet facilities. Viewing available any time. Call or text: 07876 360535.

### Holiday lets

**Midhurst.** Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) - or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm - woods, valleys, river, bluebells, wildlife. Available weekends; low winter prices; big Oxford discount. Pictures at [www.wakehamfarm.com/Wakeham-Home](http://www.wakehamfarm.com/Wakeham-Home) or email [haroldcarter@mac.com](mailto:haroldcarter@mac.com).

**Cornwall,** cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c.h., wood burner and broadband. Ideal for reading, writing, painting, walking. Short winter breaks available from £200. Tel.: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Greek island holidays.** Since 1992, Thalpos Holidays has been personally selecting holiday properties and locations for independent travellers and their families. Villas with private pools and charming cottages by the sea in Skopelos, Skiathos, Alonissos, Corfu, Paxos, Lefkas, Kefalonia, Zante and, new for this year, coastal locations in the southern Peloponnese. Prices start from £65 per night! Visit us at [www.holidayislands.com](http://www.holidayislands.com) or contact us at [info@holidayislands.com](mailto:info@holidayislands.com). Tel.: +30 24240 29036.

**Burgundy (Vézelay):** old and spacious house available for short lets in heart of medieval town, close to 12th-century basilica. Excellent walking country. Also cycling, riding, kayaking, etc. Within Morvan National Park. Flexible rates. Suitable for a couple, for family holidays and for groups of up to 12. See pictures and more information at [www.gitevezelay.co.uk](http://www.gitevezelay.co.uk). Contact: [jessica0407@talktalk.net](mailto:jessica0407@talktalk.net) or 07980 305775.

**Cornwall,** 2-bed detached cottage in pretty, historic Lostwithiel, 5 miles north of Fowey on Cornwall's south coast, 5 miles east of the Eden Project. Sleeps 4, cosy sitting room with wood burner, new kitchen, washing/drying facilities, satellite TV, children's playroom, high chair and cot, towels/bed linen provided. Rates from £320 pw. Visit us at [www.teazlecottage.co.uk](http://www.teazlecottage.co.uk) or contact [lanceanelay@aol.com](mailto:lanceanelay@aol.com) or 07710 463715.

**Southern Burgundy** - L'Escalier, a simple house in the charming medieval village of St Gengoux-le-National. Sleeps 4 (2 double bedrooms), bathroom and a comfortable ground floor. Convenient for Tournus and Cluny, halfway between Chalon-sur-Saône and Mâcon, ideal for the Côte Chalonnaise and Mâconnais vineyards. A tranquil area with good walking and cycling or ideal for a quiet working break. £200-£350 per week. Contact 01865 768069, 07535 296614, [www.sudbourgogne.co.uk](http://www.sudbourgogne.co.uk), email [info@sudbourgogne.co.uk](mailto:info@sudbourgogne.co.uk).

**Picturesque Pitlochry.** Newly refurbished detached 3-bedroom bungalow in Moulin, 5 mins from Pitlochry. Secluded garden, ample parking, with views of Ben Vrackie and Craigower. Spacious, contemporary and comfortable, fully furnished and centrally heated. Equipped to high standard. Good base for walking, fishing, golf, cycling, canoeing. Conveniently situated for exploring Highlands. Sleeps 6. Open all year, dog welcome, no smoking. Short breaks available. Details: [www.homefromhomeperthshire.com/No\\_5\\_Duff\\_Avenue.php](http://www.homefromhomeperthshire.com/No_5_Duff_Avenue.php).

### Property for sale

**House for sale or rent:** lovely Oxford house with self-contained flat, for sale or rent in Hilltop Rd. Parking. Hall, sitting room with fireplace, toilet, kitchen/dining/2nd sitting area with French doors to garden. Upstairs: shower/toilet, 3 bedrooms (or 1 double, 1 single with balcony and en suite, and study). Property also has beautiful flat on 2 floors, see website photos: [www.tanyagarland.co.uk](http://www.tanyagarland.co.uk). House rental £1,500 pcm. Flat £950 pcm. Property sale £750,000. Email: [tanyagarland@hotmail.com](mailto:tanyagarland@hotmail.com). Tel.: 01865 604196.

**Eynsham:** house for sale. Spacious family house, 4 double bedrooms near village centre. Excellent communications with University and Witney. Eynsham is a quiet and healthy place to live, especially for walkers and cyclists, with 3 country lanes criss-crossed by paths and bridle ways. Unspoiled remains of Abbey grounds and Thames views. Bartholomew's secondary school, primary school, public library, post office, medical centre, 2 mini supermarkets, etc. North Oxford 6 miles, level cycle track by A40, Witney 4 miles. Through bus services every 15 mins daily via Botley or Woodstock Rd. Full details from Revd Billy Watson. Email: [wlr.watson@spc.ox.ac.uk](mailto:wlr.watson@spc.ox.ac.uk). Price £335,000.

**House for sale** in Staunton Rd, near J R hospital: 3-bedroom, detached house coming on the market in Aug. For further details please email: [valerie.seagroatt@dph.ox.ac.uk](mailto:valerie.seagroatt@dph.ox.ac.uk) or phone: 07712 674216.

### For sale

**Concept 2 Indoor Rower,** PM3 Model. Immaculate condition with all original accessories, only £750. Buyer to collect from Headington. Email [christopher.eddie@admin.ox.ac.uk](mailto:christopher.eddie@admin.ox.ac.uk).

**Sofa bed** from the Futon Company. Hardly used, excellent condition, comfortable sofa bed with cover (colour name 'field mouse'). Frame is solid hardwood. Easy to dismantle and assemble. Only £150 (would cost over £450 new with cover). Buyer to collect from Headington. Email [christopher.eddie@admin.ox.ac.uk](mailto:christopher.eddie@admin.ox.ac.uk).

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

## University of Oxford

Faculty of Theology; Bampton Lecturership 2015; £7,000; 7 December; [www.theology.ox.ac.uk/vacancies](http://www.theology.ox.ac.uk/vacancies)

## Colleges, Halls and Societies

Balliol; 3-year Outreach and Student Support Officer; £23,121–£27,578 plus benefits; 17 August; [www.balliol.ox.ac.uk](http://www.balliol.ox.ac.uk) (see 'Vacancies'), [katherine.scheinkonig@balliol.ox.ac.uk](mailto:katherine.scheinkonig@balliol.ox.ac.uk) or 01865 277712

Corpus Christi; Development Officer; £29,249–£35,938; 24 August; [www.ccc.ox.ac.uk/vacancies](http://www.ccc.ox.ac.uk/vacancies)

Merton; Academic Office Assistant; £20,400 plus benefits; 27 July; [www.merton.ox.ac.uk/vacancies/index.shtml](http://www.merton.ox.ac.uk/vacancies/index.shtml)

Oriel; Provost; 13 August; [www.rrapublicsector.com](http://www.rrapublicsector.com) or applications to [responses@russellreynolds.com](mailto:responses@russellreynolds.com)

St Anne's; 1-year stipendiary Lecturer in History; £12,626–£13,390; 30 July; [www.st-annes.ox.ac.uk/about/job-opportunities.html](http://www.st-annes.ox.ac.uk/about/job-opportunities.html)

St Antony's; European Studies Centre Administrator; £19,972–£23,121; 16 August; [www.sant.ox.ac.uk/people/vacancies](http://www.sant.ox.ac.uk/people/vacancies)

St Hugh's; Admissions and Outreach Officer; £23,377–£27,061; 1 August; [www.st-hughs.ox.ac.uk/vacancies](http://www.st-hughs.ox.ac.uk/vacancies)

University College; Schools Liaison and Access Officer; £26,004–£31,020 (with discretionary range to £33,884) plus additional benefits; 8 August; [www.univ.ox.ac.uk/news\\_and\\_announcements/vacancies/](http://www.univ.ox.ac.uk/news_and_announcements/vacancies/)

Worcester; fixed-term Lecturer in Physics; £12,260–£13,789; 6 August; [www.worc.ox.ac.uk](http://www.worc.ox.ac.uk) (see 'Notices')

## External Vacancies

University of Cambridge; Professorship of Stroke Medicine; 24 August; [www.admin.cam.ac.uk/offices/academic/secretary/professorships](http://www.admin.cam.ac.uk/offices/academic/secretary/professorships)

University of Cambridge; Professorship of Nuclear Medicine; 15 August; [www.admin.cam.ac.uk/offices/academic/secretary/professorships](http://www.admin.cam.ac.uk/offices/academic/secretary/professorships)

University of Cambridge; Professorship of Politics; 31 August; [www.admin.cam.ac.uk/offices/academic/secretary/professorships](http://www.admin.cam.ac.uk/offices/academic/secretary/professorships)

Jesus College, Cambridge; 3-year Fellowships: 2 in Arts and 1 in Science; from £19,972; 12 September; [www.jesus.cam.ac.uk/fellows-staff/vacancies](http://www.jesus.cam.ac.uk/fellows-staff/vacancies) (online application available from 13 August)

Peterhouse, Cambridge; Bursar; competitive salary plus benefits; 20 August; [www.pet.cam.ac.uk](http://www.pet.cam.ac.uk)

Queens' College, Cambridge; Junior Research Fellowship in Law (Legal History or Legal Theory) from 1 October 2013; up to £23,199 plus benefits; noon, 7 September; [www.queens.cam.ac.uk/general-information/vacancies](http://www.queens.cam.ac.uk/general-information/vacancies)

Queens' College, Cambridge; Junior Research Fellowship in Biology of Disease from 1 October 2013; up to £23,199 plus benefits; noon, 7 September; [www.queens.cam.ac.uk/general-information/vacancies](http://www.queens.cam.ac.uk/general-information/vacancies)

## Cambridge Colleges Research Fellowships 2013–14

A number of Cambridge colleges propose to hold competitions for Research Fellowships tenable from the start of the academic year 2013–14 with closing dates for application on or near 1 October 2012. Advertisements will appear online at [www.admin.cam.ac.uk/offices/hr/jobs/colleges](http://www.admin.cam.ac.uk/offices/hr/jobs/colleges) not later than 31 August. Advertisements for competitions with a later closing date will normally appear in the *Cambridge University Reporter* and the *Gazette* as well as online, not less than 28 days before the closing date.

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**Next Gazette: Thursday, 20 September.**

This is the final *Gazette* of 2011–12. The first *Gazette* of 2012–13 will be published on 20 September, but will be limited to Council and Congregation business and changes to Examination Regulations. The first full issue of 2012–13 will be published on 27 September.

*Gazette* copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

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