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Council and Main Committees

General Purposes Committee of Council

Changes in Regulations

The General Purposes Committee of Council has made the following changes in regulations, to come into effect on **31 January**.

Establishment of Professorship of Economic Policy Fund

Explanatory Note

These regulations establish the Professorship of Economic Policy Fund for the endowment of the salary and expenses of the holder of the professorship and associated overheads.

Text of Regulations

In Council Regulations 24 of 2002, concerning academic and other posts, insert new §64 as follows, and renumber existing §§64–332 as §§65–333:

'§64. Professorship of Economic Policy Fund

1. The University receives with gratitude the sum of US\$3,803,000 from the Foundation to Promote Open Society to be held as expendable endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University as either expendable or permanent endowment to be held on the same trusts. The assets so held will be known as the Professorship of Economic Policy Fund ("the Fund").

2. The University shall retain as permanent endowment those of the assets in the Fund (if any) which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

3. The University shall (a) apply the income of the Permanent Endowment (if any); and (b) apply the income and, in its discretion, the capital of the remainder of the Fund, towards the salary and expenses of the holder of the Professorship and associated overheads. The Professor shall undertake research, lecture and give instruction in economic policy and generally promote its study in the University. If the salary, expenses and overheads of the Professor

are wholly or partly covered from other sources or there are further funds available, there shall be discretion to apply the income and/or capital of the Fund to support the Professor's research.

4. The administration of the Fund, and the application of its income, shall be the responsibility of the Social Sciences Divisional Board.

5. At such times as Paul Collier (being the Professor of Economics and Public Policy at the Blavatnik School of Government at the date these regulations are made) is not employed or engaged as a consultant by any part of the collegiate University, the Professor shall be known as the Paul Collier Professor of Economic Policy.

6. The Professor shall be elected by an electoral board consisting of:

- (1) the Vice-Chancellor, or, if the head of the college specified in (2) below is Vice-Chancellor, a person appointed by Council;
- (2) the head of the college to which the Professorship may be allocated by Council from time to time; or if the head is unable or unwilling to act, a person appointed by the governing body of that college;
- (3) a person appointed by the governing body of the college specified in (2) above;
- (4)–(5) two persons appointed by Council;
- (6) a person appointed by the Social Sciences Board;
- (7)–(8) two persons appointed by the Blavatnik School of Government;
- (9)–(10) two persons appointed by the Department of Economics.

7. The Professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations which are applicable to the Professorship.

8. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead

of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

9. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund and the Professorship.

10. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

11. Regulations 1–5 and 8–13 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

12. Subject to regulation 13, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

- (1) cease to be exclusively charitable according to the law of England and Wales; or
- (2) be outside the objects of the University.

13. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

Planning and Resource Allocation Committee of Council

Changes in Regulations

The Planning and Resource Allocation Committee of Council has made the following changes in regulations, to come into effect on **31 January**.

(a) Establishment of the Professorship of Economic History

Explanatory Note

The following changes, made on the recommendation of the Planning and Resource Allocation Committee, establish a new Professorship of Economic History. The Professorship of Economic History in the Department of Economics shall replace the Readership of Recent Social and Economic History on the retirement of the present incumbent.

Text of Regulations

1 In Schedule A of Council Regulations 3 of 2004, concerning statutory professorships, after 'Chichele Professor of Economic History' insert 'Professor of Economic History'.

2 In Sect III of Council Regulations 24 of 2002, concerning individual professorships, delete existing regulation §138 and substitute (new text underlined, deleted text struck through):

'§138. Reader Professor of in Recent Social and Economic History

1. The ~~Reader Professor of in Recent Social and Economic History~~ shall lecture and give instruction in ~~Recent Social and Economic History~~ on such conditions and with such duties as the General Social Sciences Board shall from time to time determine.

2. The ~~reader professor~~ shall be elected by a board consisting of:

- (1) the Vice-Chancellor;
- (2) the head of the college with which the ~~readership professorship~~ shall be for the time being associated, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;
- (3) a person appointed by the governing body of the college specified in (2) of this clause;
- (4) the Chichele Professor of Economic History;
- (5) a person appointed by Council;
- (6) a person appointed by the General Social Sciences Board;

(7) a person appointed by the Board of the Faculty of History;

(8), (9) two persons appointed by the Board of the Faculty of Social Studies Department of Economics.'

(b) Renaming of the Cookson Professorship of Materials

Explanatory Note

The following changes, made on the recommendation of the Mathematical, Physical and Life Sciences Board, rename the Cookson Professor of Materials as the Vesuvius Professorship of Materials. This change is being made in light of a change to the name of the donor to Vesuvius plc. The opportunity has also been taken to amend outdated references.

Text of Regulations

1 In Schedule A of Council Regulations 3 of 2004, concerning statutory professorships, delete 'Cookson Professor of Materials' and substitute 'Vesuvius Professorship of Materials'.

2 In Sect III of Council Regulations 24 of 2002, concerning individual professorships, delete §206 and substitute (new text underlined, deleted text struck through):

'§206. Cookson Vesuvius Professorship of Materials

1. The University accepts with gratitude funding from the Cookson Group plc (which has become a subsidiary of Vesuvius plc) for the establishment of a Cookson Professorship of Materials.

2. The Cookson Vesuvius Professor of Materials shall lecture and give instruction in Materials Science.

3. The professor shall be elected by an electoral board consisting of:

- (1) the Vice-Chancellor, or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council;
- (2) the head of the college to which the professorship shall be for the time being allocated by Council under any regulation decree in that behalf, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;
- (3) a person appointed by the governing body of the college specified in (2) of this clause;
- (4), (5) two persons appointed by Council, one of whom shall be appointed after consultation with the Cookson Group Vesuvius plc;

(6) a person appointed by the General Board;

(7)–(9) three persons appointed by the Board of the Faculty of Physical Sciences:

(6)–(9) four persons appointed by the Mathematical Physical and Life Sciences Board.

4. The professor shall be subject to the General Provisions of the regulations decree concerning the duties of professors and to those Particular Provisions of the same regulations decree which are applicable to this chair.'

Congregation 16 December

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 17 December

(1) Declaration of Approval of Legislative Proposal: Statute XIV: Employment of Academic and Support Staff by the University

(2) Declaration of Approval of Resolution authorising the use of space in the Pharmacology Building

No notice of opposition having been given, Mr Vice-Chancellor declared the legislative proposal concerning Statute XIV: Employment of Academic and Support Staff by the University and the resolution authorising the use of space in the Pharmacology Building approved.

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Anderson, Z S, Saïd Business School
Baderin, A E, Nuffield
Batwala, M T, Faculty of Clinical Medicine
Carney, J, Linacre
Cook, J A, St Hugh's
Corrah, T W, St Cross
Daly, M, Green Templeton

Davis, M R, Systems and e-Resources Service
 Dee, M W, St Edmund Hall
 Dinas, E, Brasenose
 Furniss, D, Christ Church
 Gaitskell, K L, Somerville
 Garcia-Mangano, J, Nuffield
 Greco, L, Mansfield
 Hauler, T E, Department of Physiology, Anatomy and Genetics
 Jacobs, A, St Cross
 Jonsson, J O, Nuffield
 Kharlamov, E, Department of Computer Science
 Kostylev, E, Department of Computer Science
 Lau, K W, Clinical Trial Service Unit and Epidemiological Studies Unit
 Lee, L, Queen's
 Lewis, A J M, Kellogg
 Lieben, C E, Faculty of Music
 Lopez, E E, Green Templeton
 McConnell, F R, St Catherine's
 Machado Rebelo Marques, A C, Faculty of Physiological Sciences
 Magiorkinis, G, Faculty of Clinical Medicine
 Margolis, O J, Somerville
 Markham, A C, Kellogg
 Maroney, O J E, Wolfson
 Middleton, M R, New College
 Minhinnick, A M, Faculty of Clinical Medicine
 Osborne, E S, Bodleian Health Care Libraries
 Patton, B R, Faculty of Physiological Sciences
 Porter, K, Structural Genomics Consortium
 Quevedo, C E, Faculty of Clinical Medicine
 Ross, A J E, Nuffield
 Stratford, H J, Department of Experimental Psychology
 Tamm, H, Nuffield
 Taylor, J C, St Edmund Hall
 Ulmschneider, K U, Worcester
 Valentine, K, Nuffield Department of Clinical Medicine (Strategic)
 Vasanthakumar, A, University College
 Williams, M A, Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences
 Williamson, E M, Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

20 January

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

21 January

The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and Mr Vice-Chancellor will accordingly declare the resolutions at 1-4 carried without a meeting under the provisions of Sect 7(1) of Statute IV.

(1) Voting on a Resolution authorising the use of space in Dartington House

(For explanatory note and text of resolution see *Gazette* No 5045, 12 December 2013, p182).

(2) Voting on a Resolution authorising the use of space at 128 Bullingdon Road

(For explanatory note and text of resolution see *Gazette* No 5045, 12 December 2013, p183).

(3) Voting on a Resolution authorising the use of space in the Tinsley Building

(For explanatory note and text of resolution see *Gazette* No 5045, 12 December 2013, p183).

(4) Voting on a Resolution authorising expenditure from the Higher Studies Fund

(For explanatory note and text of resolution see *Gazette* No 5045, 12 December 2013, p183).

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

University Preachers

Hilary term 2014

Thursday, 16 January, 8am: **The Revd Dr Teresa Morgan**, Fellow of Oriol. *Holy Communion (Latin), St Mary's*

Sunday, 19 January, 9.30am: **Professor Jan Schnupp**, Professor of Neuroscience, Department of Physiology, Anatomy and Genetics, Fellow of St Peter's. *Latin Litany and Sermon, St Mary's*

Sunday, 26 January, 10am: **Dr David Lincicum**, University Lecturer in New Testament Studies, Mansfield. *Macbride Sermon, Hertford*

Sunday, 9 February, 5.30pm: **Samira Ahmed**, journalist and presenter. *University Sermon (intercollegiate Evensong), St Mary's*

Sunday, 23 February, 10.30am: **The Revd Peter French**, Chaplain, Episcopal Church, Princeton. *University Sermon, St Mary's*

Sunday, 2 March, 6pm: **The Rt Hon John Lord Alderdice**, Convenor, Liberal Democrat Parliamentary Party. *University Sermon on the Grace of Humility, Exeter*

Sunday, 9 March, 6pm: **The Revd Professor John Barton**, Oriol and Laing Professor of the Interpretation of Holy Scripture, Fellow of Oriol, Emeritus Fellow of St Cross. *Sermon for the Annunciation of the Blessed Virgin, Oriol*

Consultative Notices

External Membership of Council

INVITATION TO CONGREGATION TO SUBMIT NOMINATIONS FOR CONSIDERATION

Procedure for election of external members of Council

There will be a vacant place on Council for an external member from Michaelmas term 2014. An external member is defined in Statute 1 as 'a person who is not the resident holder of a teaching, research or administrative post in the University or in any college, society or Permanent Private Hall'.

Members of Congregation are invited to submit nominations for consideration by the Nominations Committee for the place on Council, taking account of the criteria set out below, on a form available on www.admin.ox.ac.uk/councilsec/nomination or from the Registrar's office (01865 280415). The Nominations Committee expects that nominations will be made without any communication by the nominator with the nominee. Nominators should indicate on the nominations form if any informal communication has taken place.

The closing date for nominations is **Monday, 10 February 2014**.

The Nominations Committee will act in accordance with Council Regulation 15 of 2002, available on the website at www.admin.ox.ac.uk/statutes/regulations/520-122q.shtml. Current Council members are listed at www.admin.ox.ac.uk/councilsec/governance/council/membershipofcouncil. The Committee is being assisted by Saxton Bampfylde search consultants.

The Committee will consider all nominations and applications received by the closing date as well as any candidates proposed by its own members and by the search consultants; it will select from them having due regard to the principles of equality and diversity and the published selection criteria, and it will then make recommendations to Council. Council will consider all recommendations received from the Nominations Committee and will either propose a candidate for approval by Congregation or will ask the Committee to submit further names for its consideration. If a candidate is rejected by Congregation the Committee will propose a further candidate or candidates to be put to Council in accordance with the above procedures until the vacancy is filled.

The appointment will be for four years, extendable for a further four years.

Responsibilities of members of Council

Whilst Congregation is the University's sovereign body, Council is the University's executive governing body. It is responsible for the advancement of the University's objects, for its administration, and for the management of its finances and property. Council is therefore responsible for the academic policy and strategic direction of the University, subject to the powers of Congregation. Legally, the members of Council are charity trustees and are bound by fiduciary duties. Each must comply with the duties of a charity trustee, and when doing so must exercise the proper standard of care.

Criteria for external members of Council

All members of Council will have a strong personal commitment to higher education and to the values, aims and objectives of Oxford as a collegiate University (ie the University and its colleges).

In considering nominations for external membership of Council, personal qualities will be the primary consideration, but successful candidates will need to be able to demonstrate significant levels of relevant experience. The Nominations Committee will consider demonstrable evidence of the following:

- significant experience in a position or positions requiring the exercise of high levels of responsibility;
- substantial experience in the governance of large complex organisations in the public, private or not-for-profit sectors;
- the ability to engage with issues such as educational policy, strategic planning, risk management, IT and information systems, property, investment, financial management, and legal issues, in order to ensure a balance of skills and experience on Council;
- a willingness to represent the values, aims and objectives of the University to those who are not part of the institution and to bring a better understanding of issues outside the institution to the members of the collegiate University;
- the capacity to act fairly and impartially in the interests of the University as a whole, using independent judgement and maintaining confidentiality as appropriate, and avoiding conflicts of interest;
- the willingness to listen, engage, understand and interact with members of the collegiate University at all levels; and
- the willingness to play a role in liaising between key stakeholders and the University and in fundraising.

The role also requires the willingness and ability to devote a significant amount of time on a voluntary basis. External members of Council are expected to spend one to two days per month in Oxford. It is expected that the people appointed to these roles will become involved in the life of the University, and may be asked to become members of other committees.

All members have a responsibility for ensuring that Council conducts itself in accordance with accepted standards

of behaviour in public life, embracing selflessness, integrity, objectivity, accountability, openness, honesty and leadership. They must also play an appropriate part in ensuring that the business of Council is carried out effectively, efficiently and in a manner appropriate for the proper conduct of public business.

Biographical information about the current external members of Council

Alice Perkins, CB, graduated in Modern History (St Anne's, 1971) and went straight into the Civil Service fast-stream. Her career spanned policy and operations in the Departments of Health and Social Security, public spending in HM Treasury and Civil Service reform in the Cabinet Office. In her last job, she reported to the Cabinet Secretary and was responsible for Civil Service-wide policies on human resource management, training and development, and reform. She left the Civil Service in 2005 and has since had a number of part-time roles, including non-executive director roles on the boards of Littlewoods, BAA and TaylorNelsonSofres. She is currently non-executive chair of Post Office Limited. She is also a part-time executive coach at the JCA Group. Ms Perkins has been a member of Council since Michaelmas term 2006; her second term expires in Michaelmas term 2014. She has been a member of the Planning and Resource Allocation Committee, the Task Force on Academic Employment, the Saïd Business School's Business Advisory Council and the Chair of the Nominations Committee and is currently a member of the Finance Committee.

Sir Crispin Davis graduated in Modern History (Oriël, 1970). He then worked for Procter and Gamble from 1970–90, holding a series of senior positions in the UK and Germany before becoming President of the company's North American food business. Between 1990 and 1993 he was Group Managing Director for Guinness Group, and then became Chief Executive Officer for Aegis Group plc, a leading global media service company, between 1994 and 1999. Between 2000 and 2009 he was Chief Executive Officer of Reed Elsevier Plc. He was knighted in 2004 for services to publishing and information. He has been Chairman of Starbev BV. Sir Crispin is a non-executive director of GlaxoSmithKline, a member of the Global Advisory Board for Citigroup, and a member of the Council and the Board of Trustees for the National Trust. He has in the past served on the Development Board of the Tate (2002–7) and the Oxford University Press Finance

Committee (1994–9). He has been a member of Council since Hilary term 2009 and is a member of the Finance Committee and of the Planning and Resource Allocation Committee, and Chair of the Committee to Review the Salaries of Senior University Officers.

Jayne Almond graduated in PPE (St Hilda's, 1975–8). She then worked for Shell from 1978 to 1984 in a number of roles before moving to LEK Consulting, a leading strategy consulting firm, where she became a senior partner and Head of LEK's Financial Service practice. In 1999 she joined Lloyds TSB where she had a number of roles including Managing Director of European Internet Banking, Director of Retail Banking Strategy and Group Marketing Director. She left Lloyds TSB to join Barclays in 2003 where she became Managing Director of Barclays Home Finance division, which included Barclays/Woolwich mortgage business. She left Barclays to set up Stonehaven, a specialist mortgage business, which was launched in August 2006 and where she is currently Executive Chairman. Ms Almond is a member of the Competition Commission and has been a non-executive director of Ascot plc and Deputy Chairman of CDC (the UK government's development finance institution). She has been a member of Council and chair of the Audit and Scrutiny Committee since Hilary term 2012.

The Right Honourable Lord Drayson (Paul Drayson) graduated in Production Engineering (Aston University, 1982) and has a PhD in Robotics (Aston University, 1985). His early career was with BL Technology and Trebor Group as a Development Engineer. He then began his career as a science entrepreneur, founding Lambourn Food Company in 1987, leading its management buyout in 1989 and founding Genisys Development in 1991. In 1993 he co-founded and was Chairman and CEO of PowderJect, an Oxford University spin-out company that he led over ten years until the sale of the company in 2003. He was appointed to the House of Lords in 2004, was Parliamentary Under Secretary of State for Defence Equipment and Support and Minister of State for Business and Regulatory Reform from 2005–7 and was Minister of State for Science and Innovation from 2008–10. He has been a member of the Privy Council since 2008. In 2007 he co-founded Drayson Racing Technologies LLP, a motorsport research and development business based near Oxford airport, and he is currently Managing Partner. He has considerable motor racing experience including racing twice in the Le Mans 24-Hours. Lord Drayson was

Science Entrepreneur in Residence at the Saïd Business School from 2003–5. He has been a member of the Advisory Board at Isis Innovation, Chairman of Oxford Children's Hospital Appeal and since 2010 has been President of the Motorsports Industry Association. He is a Fellow of the Royal Academy of Engineering. He will become a member of Council in Hilary term 2014.

**Social Sciences Divisional Board/
Education Committee**

**REVIEW OF THE SCHOOL OF
ANTHROPOLOGY AND MUSEUM
ETHNOGRAPHY**

The Social Sciences Board and the Education Committee will jointly conduct a review of the School of Anthropology and Museum Ethnography, as part of Council's programme of rolling reviews of faculties and departments. This review will take place on **10 and 11 March 2014**.

The review committee's terms of reference are:

1 To review the quality of academic activities in the school, by reference to:

- international standards of excellence
- action taken since the last review of the school
- planning statements at school and divisional level, and in the context of the University's mission statement and corporate plan.

In particular:

- (a) the quality of the research of the school, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;
- (b) the quality of undergraduate and graduate programmes and their delivery and related issues, including:

- access and admissions
- curriculum design and programme structure
- teaching, learning and assessment
- the relationship between teaching and research
- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)
- specific arrangements for the pursuit of graduate studies (including research degrees and research training and provision for part-time study)
- relationships with colleges
- quality assurance mechanisms;

(c) the organisation of the school, its management structures and the relationship between the school and the division, including such matters as:

- strategic planning (including relationship to the divisional five-year plans and the University's Corporate Plan)
- academic and non-academic staff planning and recruitment
- student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising;

(d) the relationship (structural and operational) between units within the school, and between the school and cognate subject areas and colleges to which it is linked in teaching and research.

2 To consider the current and long-term financial position of, and funding arrangements for, the school, and its financial strategy.

The Review Committee would welcome written comments on matters falling within its terms of reference, given above. These should be sent to the joint secretary to the Review Committee, Dr Stephen Conway (email: stephen.conway@socsci.ox.ac.uk), by **10 February 2014**.

General Notices

Index of 2012–13 Gazettes now available

An index for the *Gazettes* of 2012–13 (Vol 143) is now available online as a PDF. It can be viewed via the 'Back issues' section of the *Gazette* website and may be found at www.ox.ac.uk/media/global/www.ox.ac.uk/local/sites/gazette/documents/gazindexes/Gaz_index_2012-13.pdf.

Statute approved by Her Majesty in Council

Mr Vice-Chancellor has received a communication from the Clerk of Her Majesty's Privy Council, stating that on 11 December 2013 Her Majesty was pleased to approve the statute concerning the Goodger Scholarships Fund and Schorstein Research Fellowships Fund in Medical Science, printed in *Gazette* No 5017, 28 February 2013, p397, and approved by Congregation on 19 March 2013 (see *Gazette* No 5020, 21 March 2013, p465).

Open Access

The Open Access website (<http://openaccess.ox.ac.uk>) is the central point of information about Open Access at Oxford and provides quick access to summaries of funders' OA policies and information on how to request funds for APCs and page charges from the Wellcome Trust and RCUK Block Grants. The Bodleian Libraries' subject specialists offer training and specific OA guidance. You can email open-access-enquiries@bodleian.ox.ac.uk with questions about OA, and you can also keep up to date on Twitter by following @oaoxford.

Guidance notes for the holding of outside appointments and the conduct of outside work

This guidance note should be read in conjunction with Council Regulations 5 of 2004.

(1) PROCEDURES FOR APPLYING FOR APPROVAL TO HOLD OUTSIDE APPOINTMENTS

(a) Applicants must complete an application form available at: www.admin.ox.ac.uk/personnel/staffinfo/academic/approvaltoholdoutsideappointments.

(b) Applicants whose salaries are funded from externally funded research grants or contracts, or who are Principal Investigators (PIs) or Co-Investigators on outside-sponsored projects, must adhere to the terms and conditions stipulated by or agreed with the sponsor and, if necessary, seek written approval from the sponsor¹. If you are in any doubt, please contact Research Services staff for advice on the terms and conditions of externally funded research grants and contracts held by the University (tel: Oxford (2)70143).

(c) Applicants must obtain the approval of their direct line manager where relevant.

(d) When the necessary approvals have been obtained from the relevant line manager or sponsor (as appropriate), applicants should submit the completed form to their head of department², who will be asked to sign to confirm that he/she is content to approve the outside commitment in the context of the applicant's University duties. The person who signs the forms should be:

- the head of department or faculty board chairman; or
- the head of division if the applicant is a head of department, or the application is for a total of more than 30 days per year; or

- the line manager of the senior officer making the application (where applicable). For the avoidance of doubt, the application should be made to the Vice-Chancellor in respect of each of the Pro-Vice-Chancellors with portfolio, the Heads of Division, the Registrar and Bodley's Librarian. In the case of the Vice-Chancellor, he or she should submit an application to the Chancellor;
- the person at the next higher level of authority if the head of department (or equivalent) has an interest in the appointment or activity.

(e) Applicants must ensure that they are familiar with the University's policy and procedure on conflict of interest (www.admin.ox.ac.uk/researchsupport/integrity/conflict). If they have any concerns about potential conflicts implicit in their proposed arrangements they should approach the secretary of the Conflict of Interest Committee (www.admin.ox.ac.uk/researchsupport/integrity/conflict/policy).

(f) If the outside appointment is arranged via Oxford University Consulting (see section 2 below) and approval is granted for the outside appointment, the applicant will enjoy a measure of protection under the University's insurance arrangements (see www.admin.ox.ac.uk/researchsupport/oxonly/contracts/consulting/faqs). If the outside appointment is arranged privately the individual (or the company) will need to hold their own insurance cover (see www.admin.ox.ac.uk/researchsupport/oxonly/contracts/consulting/private).

(2) OXFORD UNIVERSITY CONSULTING

The University's wholly owned subsidiary company, Isis Innovation Limited, has a division, Oxford University Consulting (OUC) (www.isis-innovation.com/consulting/index.html), to help members of the University market their expertise to outside bodies, negotiate commercial terms and payment on behalf of individuals, and manage the administration associated with consultancy. OUC offers a professional service for academics and departments throughout the University, which will identify consultancy and related opportunities with local, national and

¹The Wellcome Trust's grant conditions, for example, include stringent conditions relating to the holding of consultancies and these apply equally to individuals who are in receipt of Wellcome Trust research grants, as well as to those whose salaries are paid from Wellcome Trust grants.

²Throughout this document, the term 'head of department' should be taken to include chairman of faculty board.

international companies and organisations. Details of this service may be obtained by telephone (Oxford (2)80829) or by email (consulting@isis.ox.ac.uk).

Members of the University choosing to use the services of OUC must still follow the internal procedures for University approval of their outside appointments as outlined in this Guidance Note; OUC will, however, assist with the process on behalf of the individuals concerned. Please see the University's Consulting Policy and Procedures (www.admin.ox.ac.uk/researchsupport/contracts/consulting).

(3) CONSULTANCIES WITHIN RESEARCH GRANT APPLICATIONS AND CONTRACTS

The holding of a consultancy may be included where appropriate within research grant applications and contracts. Where consultancies are included in this way and provision is made through the payroll to pay staff for such work, the Outside Grants (OG) form should itemise, among the costs of the project, the costs of the consultancy payment (including employer's on-costs). Indirect costs should also be calculated on the total cost of the project, including the fee for the consultancy.

The PI should personally ensure that their Oxford colleague (acting as consultant on the project) understands the conditions under which they are being engaged (eg tasks to be undertaken, due dates, payment, intellectual property provisions, etc). This would normally be done in a meeting between the PI and the consultant (a brief follow-up email exchange to note what was agreed may also be appropriate). Time spent on such consultancies will count towards the 30-day limit.

If a department wishes to make personal payments to a University of Oxford staff member from a research account, these payments must go through the University payroll.

(4) SERVICES TO INDUSTRY AND OUTSIDE BODIES

Not all work for outside bodies is governed by a contract with an external sponsor under the University's research grants and contracts procedures. Some is likely to be 'service' work, ie the provision of a service to an external organisation which is not of academic benefit but which makes use of spare capacity in a department (most often specialist facilities/equipment) in return for payment. Such arrangements should nevertheless be covered by an agreement approved by the head of department which is drawn up in consultation with

the departmental administrator and (for tax reasons) with the Finance Division. Customers must be made aware of the University's standard conditions of sale and supply (available from the Legal Services Office (LSO)), which must be incorporated into all contracts (subject to any variations required on a case-by-case basis, and drafted or endorsed by the LSO).

A department may well wish to engage Oxford University Consulting to arrange these service agreements with third parties (see www.isis-innovation.com/consulting/index.html).

Where appropriate, a payment may be made through the payroll to individuals for the additional work undertaken in performing the services. It is expected that the head of department will decide on an appropriate fee to be paid to the individual based on the time spent (which again will count towards the 30 days per year limit). In such cases, where an agreement has been made with the University in respect of the service, it is not expected that a further personal consultancy agreement with the academic concerned will be necessary.

(5) FINANCIAL ARRANGEMENTS FOR OUTSIDE APPOINTMENTS

The University does not generally (except in the case of consultancies for which the information is requested for the annual HE-BCI survey) seek details of remuneration which applicants are to receive in return for outside commitments, but reserves the right to request to be provided with such details in certain circumstances, eg in the light of any potential conflict of interest with the outside commitment. Applicants wishing exceptionally to make a case to spend a total of more than 30 days in any one year on outside commitments **will** be required to provide details of remuneration.

(6) MONITORING AND REPORTING OF OUTSIDE APPOINTMENTS

(a) Heads of department are responsible, through their departmental administration, for keeping records of the number of days spent on outside commitments by all staff (regardless of staff group) in their departments.

(b) Departments and divisions are responsible for reporting the details of all outside commitments held by staff via HRIS by the end of September each year.

Appointments

Medical Sciences

CONFERMENTS OF TITLE

The Medical Sciences Board has conferred the title of University Research Lecturer on the following:

Naomi Allen, BSc, MSc, DPhil; Senior Research Fellow, Clinical Trial Service Unit and Epidemiological Studies Unit, Department of Population Health

Charalambos Antoniades, PhD; Senior Clinical Researcher/British Heart Foundation Intermediate Fellow and Principal Investigator, Cardiovascular Medicine Division, RDM

Esther Becker, MSc, PhD; Royal Society Dorothy Hodgkin Research Fellow, Department of Physiology, Anatomy and Genetics; and Associate Programme Leader, MRC Functional Genomics Unit

Philip Bejon, BSc, MB BS, PhD, MRCP; Medical Research Council Clinical Scientist, Centre for Tropical Medicine, Nuffield Department of Clinical Medicine

Rory Bowden, BSc, PhD; Deputy Head of High Throughput Genomics, Wellcome Trust Centre for Human Genetics; and Senior Research Fellow, Department of Statistics

Cameron Brown, BEng, DPhil; Arthritis Research UK Career Development Fellow, Botnar Research Centre, Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences

Angela Brueggemann, MS, DPhil; Wellcome Trust Career Development Fellow, NDM Experimental Medicine and Department of Zoology

Francesca Buffa, PhD; Group Leader and Principal Investigator, Department of Oncology

Carolyn Carr, MA, DPhil; Senior Postdoctoral Research Scientist, Department of Physiology, Anatomy and Genetics

Gary Collins, BSc, PhD; Senior Research Fellow, Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences

Marella de Bruijn, BSc, PhD; Group Leader, Medical Research, MRC Molecular Haematology Unit, Weatherall Institute of Molecular Medicine, RDM

Gwenaëlle Douaud, BSc, MSc, PhD; MRC Career Development Fellow, FMRI Centre, Nuffield Department of Clinical Neurosciences

Panagiotis Filippakopoulos, BSc, PhD; Principal Investigator - LICR Associate, Ludwig Institute for Cancer Research; Principal Investigator and Wellcome Trust Career Development Fellow, NDM; and Junior Research Fellow, Balliol

Dominic Furniss, MB BCh, MA, DM, FRCS; Wellcome Trust Intermediate Fellow, Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences

Monika Gullerova, MA, MS, PhD; Group Leader, MRC Career Development Award, Sir William Dunn School of Pathology

Richard Haynes, BA, BM BCh, MA, MRCP; MRC Programme Leader Track and Clinical Research Fellow, Clinical Trial Service Unit, Nuffield Department of Population Health

Juha Huiskonen, MSc, PhD; Academy of Finland Research Fellow/NDM Principal Investigator, Oxford Particle Imaging Centre, Wellcome Trust Centre for Human Genetics

Saad Jbabdi, MSc, PhD; MRC Career Development Fellow, FMRI Centre, Nuffield Department of Clinical Neurosciences

Andrew Judge, BSc, MSc, PhD; Departmental Lecturer in Musculoskeletal Epidemiology, Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences

Anne Kiltie, BA, BM BCh, MA, DM, CCST, FRCR (Clinical Oncology), MRCP; Clinical Group Leader, Gray Institute for Radiation Oncology and Biology, Department of Oncology

Ramon Luengo-Fernandez, MA, MSc, DPhil; Senior Researcher, Health Economics Research Centre, Nuffield Department of Population Health

Wojciech Niedzwiedz, MSc, PhD; Group Leader, Department of Oncology

Peter Oliver, BSc, PhD; ERC Starting Grant Fellow/DPAG Associated Group Leader, MRC Functional Genomics Unit, Department of Physiology, Anatomy and Genetics; and Junior Research Fellow, Lady Margaret Hall

Catherine Porcher, BSc, MSc, DPhil; MRC Senior Scientist, MRC Molecular Haematology Unit, Weatherall Institute of Molecular Medicine, RDM

Kazem Rahimi, MSc, DM, MRCP (UK); Senior Researcher and Deputy Director, George Institute of Global Health, RDM

Peter Scarborough, BA, DPhil; Senior Researcher, British Heart Foundation Health Promotion Research Group, Nuffield Department of Population Health

Joel Tarning, BSc, MSc, PhD; Head of Clinical Pharmacology (MORU), Centre for Tropical Medicine

Ruth Travis, BA, DPhil; Molecular Epidemiologist, Cancer Epidemiology Unit, Nuffield Department of Population Health

Holm Uhlig, DPhil, MD; Senior Clinical Research Fellow, Translational Gastroenterology Unit, Department of Paediatrics, NDM Experimental Medicine

Daniel Wilson, BA, DPhil; Royal Society and Wellcome Trust Sir Henry Dale Fellow, NDM Experimental Medicine

Sarah Wordsworth, BSc, MSc, PhD; Senior Researcher, Health Economics Research Centre, Nuffield Department of Population Health

Social Sciences

APPOINTMENTS

Dr Fiona McConnell, BA Camb, MA PhD QMUL, Fellow of St Catherine's. University Lecturer in Human Geography. From 1 December 2013 to 30 November 2018.

Electoral Boards

Revised composition of an Electoral Board

The revised composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

ALLEN & OVERY PROFESSORSHIP OF CORPORATE LAW

	<i>Appointed by</i>
Chair: Dr S Mapstone (Pro-Vice-Chancellor)	Mr Vice-Chancellor ¹
Professor K Hopt	Council
Professor J Payne	Council
Professor R Goodman	Social Sciences Division
Professor J Armour	Faculty of Law
Professor T Endicott	Faculty of Law
Professor R Romano	Faculty of Law
Dr D Barron	Jesus
Mr P Mirfield	Jesus

¹Appointed by Mr Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Musical and other Events

Harris Manchester

RECITAL SERIES

The following recitals will take place 1.30–2pm every Thursday during full term in Harris Manchester Chapel. Free admission to all.

23 Jan: Ben Cartlidge, violin
30 Jan: Cassandra Russo, piano
6 Feb: Michelle Lai, piano
13 Feb: Tim Keasley, oboe
20 Feb: Yan Zand, piano
27 Feb: Gary Cobb, organ
6 Mar: Angharad Thomas, bassoon
13 Mar: James Wills, organ

St John's

KENDREW CHAMBER MUSIC CONCERTS

The following events will take place at 8.30pm in St John's Auditorium. Free admission; tickets/programmes available from main Lodge one week before each performance.

22 Jan: Gabriele Carcano (piano), **Elena Urioste** (violin), **Caroline Wolff** (viola), **Colin Carr** (cello); works by Mozart and Dvořák

12 Mar: Brentano String Quartet; works by Mozart and Shostakovich

St Stephen's House

An Adderbury Ensemble Spring Season Cocktail Concert will take place at 7.30pm on 24 January at the Church of S John the Evangelist, 109A Iffley Road. Performers: **Christopher Windass** (violin/viola), **Fiona Cross** (clarinet), **Nigel Clayton** (piano). Programme: Brahms's *Clarinet Sonata*, Bruch's *8 Pieces* and Mozart's *Kegelstatt Trio*. Tickets: £15 (£5 students), including a free glass of wine or soft drink, from www.oxfordplayhouse.com/ticketsoxford or on the door. For more information see: www.sje-oxford.org.

Examinations and Boards

**Examinations for the Degree of Doctor
of Medicine**

*This content has been removed
as it contains personal
information protected under
the Data Protection Act.*

**Examinations for the Degree of Doctor
of Philosophy**

*This content has been removed
as it contains personal
information protected under
the Data Protection Act.*

This content has been removed as it contains personal information protected under the Data Protection Act.

Examinations for the Degree of Master of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Examinations for the Degree of Master of Studies in Legal Research

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Planning and Resource Allocation Committee

EXTENSION FEE FOR PART-TIME MSc IN MATHEMATICAL FINANCE

Explanatory Note

The following change makes provision for an extension fee for students taking the part-time MSc in Mathematical Finance who extend beyond the standard seven terms for which tuition fees are payable. This regularises an existing arrangement. The level of the extension fee has been reviewed and is now set at £500 per term, of which £400 will flow to the Mathematical Institute and £100 to the student's college. This revised level of fee is lower than the current fee charged for extensions: since this is to students' advantage, it is acceptable that the change be brought in to apply to students currently on course. New text is shown by underlining.

Text of Regulations

With effect from 1 January 2014

1 In *Examination Regulations 2013*, p1125, delete 1116–32, as amended by *Gazette* No 5032, 4 July 2013, pp686–7, and substitute:

'5. Fee requirements relating to full-time students undertaking graduate study shall also apply to part-time students holding the same status, save that part-time students shall be required to pay half the applicable full-time fee over twice the applicable length of time for full-time students, except where the fee for the part-time programme is otherwise specified in the regulations, and except where the applicable period is otherwise specified under cl 6 below.

6. The number of composition fees payable under cl 3 above by those working for any qualification other than the degree of DPhil shall not exceed six in respect of each qualification⁷⁾, save that those students receiving tuition or supervision after attempting an examination shall continue to pay composition fees for each term in which they receive tuition or supervision, and

(a) part-time students for the Degree of Master of Science in Education shall pay not more than twelve composition fees;

(b) students for the Degree of Master of Science in Evidence-Based Health

Care, Experimental Therapeutics, Software and System Security, Software Engineering, Surgical Science and Practice, or Sustainable Urban Development shall pay not more and not fewer than six termly programme fees irrespective of the period for which they are registered for that degree;

(c) students for the Degree of Master of Theology shall not pay more than six fees (at the half rate) while working for Part II of that degree;

(d) students for the Degree of Master of Studies in International Human Rights Law shall pay not more than six composition fees; and

(e) part-time students for the MSc in Mathematical Finance shall pay not more than two tuition fees covering seven terms of study, payable at the start of the first and second year of the course respectively; students requiring an extension of time shall pay a continuation fee of £500 for each term in which they continue to receive tuition or supervision;

save that for those students under (a)–(d) above who receive tuition or supervision after attempting an examination or who require an extension of time shall continue to pay composition fees for each term in which they receive tuition or supervision.

⁷⁾ Candidates who transfer from the DPhil to the MLitt or MSc by Research may count up to six composition fees paid while working towards the DPhil (including fees paid while holding the status Probationer Research Student) towards this figure.'

Medical Sciences Board

HONOUR SCHOOLS OF CELL AND SYSTEMS BIOLOGY AND OF NEUROSCIENCE

to permit students studying for the Part I examinations to take Supplementary Subjects (in addition to entering for them in the Part II examinations)

Social Sciences Board

EMBA MBA

changes to titles of two core courses

MBA AND EMBA

to introduce assessment by class-based participation into the MBA and EMBA programme on a two-year trial basis

PGDIP IN ORGANISATIONAL LEADERSHIP

to change title of core course 'Understanding Management Success' to 'Leadership Fundamentals'

Colleges, Halls and Societies

Memorial Service

Jesus

A memorial service will be held for **Professor Ellis Evans**, Honorary Fellow 1997–2013 and Jesus Professor of Celtic 1978–96, at 2.30pm on Saturday, 15 February in Jesus College Chapel. Tea will be served after the service. Seating in the chapel is limited so please arrive early to ensure a seat in the chapel itself.

Obituaries

St Hilda's

Dr Mary Christine Davenport, 1 April 2013; Exhibitioner 1957. Aged 74.

Eda Desirée Hooper (née Stringer), 6 November 2013; Exhibitioner 1935. Aged 97.

Patricia Frances Youngs (née Gill), 8 July 2013; 1953. Aged 84.

St Hugh's

The Hon Mrs Justice Florence Baron, DBE, 9 December 2013; 1952, Honorary Fellow 2000–13. Aged 61.

Barbara Furst (née Griffith), 20 December 2012; 1971. Aged 78.

Mary Strang (née Miles), 16 July 2012; 1939. Aged 92.

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25%.

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous**Andrew Chamblin Memorial Lecture 2014**

Professor Michael Green, FRS, University of Cambridge, will give the 2014 Andrew Chamblin Memorial Lecture entitled 'The pointless universe' at 5pm on Thurs, 13 Mar, in Lady Mitchell Hall, Sidgwick Avenue, Cambridge. Admission is free but tickets required; book a place via the website: <http://tinyurl.com/andrewchamblin2014>.

Lunchtime Talks

St Giles' Church, Oxford, 12.30pm in St Giles' Parish Rooms: Dominican Spirituality: to learn Christ's truth and to pass it on. 23 Jan: Dr Nicholas Gendle, 'Fra Angelico: an illustrated talk'; 30 Jan: Simon Gaine, OP, 'St Dominic and the spirituality of preaching'; 6 Feb: Timothy Radcliffe, OP, 'The spirituality of Dominican government'; 13 Feb: Peter Hunter, OP, 'St Thomas Aquinas: God as the ground of being'; 20 Feb: Robert Ombres, OP, 'St Catherine of Siena: compassion and mysticism'; 27 Feb: Carsten Barwasser, OP, 'Meister Eckhart'; 6 Mar: Richard Conrad, OP, 'St Thomas Aquinas: the gifts of the Holy Spirit, especially wisdom'; 13 Mar: John O'Connor, OP: A tour of the Dominican priory and church, Blackfriars, and midday prayers with the friars. Information: www.ocsg.uk.net, info@ocsg.uk.net.

Craft Courses

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 150 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

UK Brain Bank for Autism and Related Developmental Research, JR**The developing brain is altered in autism**

but neuroscientists do not know how or why. Research is needed to understand the causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do - and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See www.brainbankforautism.org.uk for information and to register as a donor.

Restore Garden Café

Spacious café set in award-winning gardens with delicious food and coffees using organic, fair-trade and local produce where possible. Plants, handmade gifts and cards for sale. Open Mon-Sat, 10am-4pm, Manzil Way, Cowley Rd, Oxford OX4 1YH. All proceeds to Restore, Oxfordshire mental health charity (registered charity number 274222): www.restore.org.uk.

Research funding

ResearchProfessional.com is an online research funding opportunities database and alerting service. The University has a sitewide licence, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about ResearchProfessional.com, including user guides and training sessions, on the Research Services website (www.admin.ox.ac.uk/researchsupport/findfunding/rp).

Oxford University Hospitals NHS Trust

Oxford University Hospitals wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft.

Research participants sought

Teenage Anxiety Study is recruiting participants to take part in experimental research designed to improve understanding of why many teenagers develop worries and to learn more effective ways of treating anxiety in this age group. Participation involves completing a computer-based task

and questionnaire, lasting 45-60 mins in total. We are seeking 12-15 year olds with no developmental concerns. Participants will be reimbursed with £10 Amazon voucher. Please email: tim.shore@hmc.ox.ac.uk.

Emotional processing study: currently recruiting healthy volunteers aged 18-55. Participation involves 3 doses of an antioxidant drug (ebselen), or a placebo, over 2 days and then undergoing a computerised task to assess emotional processes. It involves 2 visits, a screening visit (about 1 hour) and a test day visit (about 4 hours). You will be reimbursed for your time and travel expenses. To learn more, please email nisha.singh@pharm.ox.ac.uk or phone 01865 226399.

Oxford University researchers seek healthy volunteers aged 45-70 for study using

Transcranial Magnetic Stimulation (TMS) and Transcranial Current Stimulation (TCS) to examine the brain mechanisms of motor learning and control of movement to compare with individuals with neurological movement disorders. Held at the John Radcliffe Hospital and lasting approx 2 hours. All participants reimbursed for time and travel expenses. For more information email: muriel.panouilleres@ndcn.ox.ac.uk or tel: 01865 234765.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon-Fri 9.30-5, Sat 10-5. Tel: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodkinson on 07976 261850 or 0845 458 2980.

Car/taxi service. Professional, reliable service for business or pleasure. Superb brand new Seat Alhambra: luxury combined with versatility. Panoramic roof, leather seats, air conditioned, lots of luggage room. Also available: luxury Audi A8 limousine with beige leather seats and air suspension to waft you to your destination in comfort and style. Alhambra prices: Heathrow £75; Eurostar £95; Cambridge £125. For more prices or advice: cliveroberts@talktalk.net. Tel: 01865 778608/07917 566077. Accounts welcome.

Oxford's low-cost packing and shipping experts. Lowest price rates guaranteed for University students, staff and departments, plus free boxes and collection for all shipments. Whether clothing, books, computers, fragile laboratory equipment, musical instruments, rowing oars, valuable paintings or other household items, we

specialise in custom packing, storage and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob@robguthrie.com. Web: www.robguthrie.com.

Plumbing/heating. Central heating installation, service and repairs. Complete bathroom installation and general repairs. Portfolio available. Gas Safe registered (216942). Call Dragon Heating on 07890 356385 (anytime) or 01865 711576 (evening). Email: micdragan@hotmail.co.uk.

Situations vacant

Balliol College Day Nursery seeks to appoint a dedicated, hardworking professional to join our small friendly team. We are looking for someone who is Level 3 qualified or above with at least 5 years' post-qualifying experience. Please either email or telephone Vanessa at the nursery for an application pack or for further details: nursery@balliol.ox.ac.uk or tel 01865 515654. The closing date for completed applications is 31 January.

Houses to let

An Englishman's home is his castle - so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: www.qbman.co.uk, call: 01865 764533, or email: info@qbman.co.uk.

Upper Wolvercote: comfortable, sunny, 3-bed house to let from mid-Jan. Newly landscaped garden, quiet location, 15 mins by bike to central Oxford or number 6 bus route. Completely refurbished with new kitchen, electrics and plumbing. Close primary school, post office, Port Meadow and shop. Suitable for a family or couple. Unfurnished. Minimum let 6 months, £1,400 pm. Contact: isabella_underhill@yahoo.co.uk.

Sydney: excellent location near University of Sydney, UTS, RPA Hospital, buses, trains (CBD 12 mins). Stroll to cafes, entertainment, shops, parks, schools. Lovely spacious detached period house in tree-lined street, retaining ornate ceilings, timber floors. Furnished, 2-3 bedrooms, study, lounge, dining room, sunroom, well-equipped kitchen, verandas, leafy private garden, Wi-Fi. Ideal sabbatical base. Available Apr to Sept, for approx 5-month lease. Email: christopher.haigh@history.ox.ac.uk.

Home to let: Florence Park, Oxford. £1,000 pcm for academics/professionals/family. From mid-Feb: short let 6-9 months. 2 double bedrooms (1 very large), 2 reception rooms (1 could become 3rd bedroom), conservatory, garden. Fully furnished, all mod cons. Well situated: shops; swimming pool; library, park; Oxford Business Park and ring road (London side); frequent public transport; 20 mins to city centre. Contact: sue.taylor@phonecoop.coop; 01865 718274.

Flats to let

University Accommodation Office

The University Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full and part-time students, academic visitors and employees of the University. See www.admin.ox.ac.uk/accommodation.

Accommodation offered

Scott Fraser - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Affordable accommodation available. Academics, parent or students looking for a nice place to stay. Short- or long-term. B&B or self-catering rooms, which are all personally visited to offer quality accommodation in welcoming private homes in many Oxford locations. B&B from £28/night or £190/wk, all-inclusive. Long-term discount available. TV, free wireless internet, tea/coffee facilities, use of microwave. Linen and towels. For information, tel: 01865 435229, email: info@abodesuk.com or visit: www.abodesofoxford.com.

Self-contained unit of double ensuite bedroom, sitting/dining room and kitchenette (hob, small cooker, fridge) in striking modern house on rural western outskirts of Oxford. Television, internet, heating, electricity, bed linen and towels, shared use of washing machine all included. Bus service to Oxford centre or scenic walk/cycle across water meadows. Non-smokers only. Single occupancy: £700 pm; double occupancy: £780. Phone 01865 721644 or email richard.gilliane@btinternet.com.

Lovely, light, airy room available in stone cottage. Peaceful location within the home of professional female. Share of kitchen, bathroom and living room. Suit single graduate student or visiting lecturer. Non-

smoking, 10 mins' drive to Oxford city centre. Available from early Dec; £500 pcm plus share of fuel bills. Please call Kate: 07766 533756 or email: kateodonovan@btinternet.com.

Accommodation sought

University Accommodation Office

Landlords – do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short- and long-term accommodation for students, academic visitors, postdocs and members of the University. Our Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.admin.ox.ac.uk/accommodation/landlord. For information: 01865 280811.

Sabbatical family seeking house to rent

in north Oxford (OX2) for 2014–15 academic year (Jul–Jul). 2 adults, 2 children (16 and 12 years), pets (cats) a possibility. Responsible homeowners from Switzerland; Balliol graduate. House swap near Geneva also a possibility. Small garden, parking, desirable. Contact: keith.krause@graduateinstitute.ch.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel: 01993 811711.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm – woods, valleys, river,

bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

North Yorkshire coast: comfortable Georgian house available for holiday lets in Robin Hood's bay. Large garden, sea views, ch, private parking. Sleeps 9+ but rates adjusted for couples and small parties. Fully equipped kitchen, dining room and large comfortable sitting room. 3 bedrooms (1 en suite), family bathroom and further small sitting room on first floor; 2 further bedrooms and bathroom on second floor. Contact : Val Everton 07592 590727; val.everton@yahoo.co.uk.

French Riviera: 2-bedroom, quiet, fully equipped flat with large terrace and magnificent sea views, 50m in line of sight from the sea near Le Lavandou (between Toulon and St Tropez) available for rent. Comfortably sleeps 5. Direct RyanAir connection from Stansted. From €45/night. See photos and details at <http://lelavandou.webhop.net>. Email: gs1956_2000@yahoo.co.uk.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Peter Beaconsfield Prize in Psychological Sciences

Medical Sciences Division; Peter Beaconsfield Prize in Psychological Sciences; open to postgraduate students in the Departments of Physiology, Anatomy and Genetics, Pharmacology, Pathology, Biochemistry, or Experimental Psychology, who, in the 12 months preceding the closing date for applications for the prize, have applied for transfer to DPhil status; to reward young researchers who are capable of escaping from the stereotype of narrow specialisation and who display a wider grasp of the significance and potential applicability of their research; £1,000 and £500; 21 March; https://weblearn.ox.ac.uk/portal/hierarchy/medsci/department/grad_school/page/home

Phyllis and Eileen Gibbs Travelling Research Fellowship 2014–15

Newnham College, Cambridge; Phyllis and Eileen Gibbs Travelling Research Fellowship 2014–15 in Biology, Archaeology, Social Anthropology or Sociology; open to female applicants only; up to £18,000; 17 February; www.newn.cam.ac.uk/joining-newnham/travelling-fellowships

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

School of Anthropology and Museum Ethnography in association with St John's; University Lecturership in the Social Anthropology of the Middle East; £43,312-£58,157; noon, 7 February; www.ox.ac.uk/about_the_university/jobs/academic/index/ac14170j

Colleges, Halls and Societies

Balliol; fixed-term Career Development Fellowship in Ancient Philosophy; £27,047-£32,267; 31 January; www.balliol.ox.ac.uk/vacancies/2013/december/career-development-fellowship-in-ancient-philosophy-fixed-term

Christ Church; Deanship of Christ Church (Head of House and Dean of the Cathedral); 3 February; www.chch.ox.ac.uk/general-information/employment

Jesus; Principal (from 1 August 2015); 28 February; www.jesus.ox.ac.uk or peter.mirfield@jesus.ox.ac.uk

Merton; Junior Deans for Welfare; £3,656 plus benefits; noon, 27 January; www.merton.ox.ac.uk/about-merton/vacancies#JDW

New College; Development Officer - Leadership Annual Giving; £26,264-£31,331; 3 February; www.new.ox.ac.uk/Job-Vacancies

Oriel; Major Gifts Manager; up to £37,000; 27 January; www.oriel.ox.ac.uk/content/other-staff-vacancies

Pembroke; two 4-hour stipendiary Lecturers in Pure Mathematics for Trinity term 2014; £8,255-£9,285; 7 February; www.pmb.ox.ac.uk/fellows-staff/staff/vacancies/stipendiary-lecturerships-pure-mathematics

Regent's Park; Director of Development and Alumni Relations; £45,000-£50,000; 27 January; www.rpc.ox.ac.uk/index.php?pageid=305&tln>AboutUs

St Anne's; Drapers' Company Junior Research Fellowship in Mathematical Sciences; £21,500; 24 January; www.st-annes.ox.ac.uk/about/job-opportunities

St Anne's; Plumer Junior Research Fellowship in Philosophy; £21,500; 6 February; www.st-annes.ox.ac.uk/about/job-opportunities

St Antony's, European Studies Centre; Deakin Visiting Fellowship 2014-15; c£13,000; 24 January; www.sant.ox.ac.uk/esc/fellowships/deakin.html

St Antony's, European Studies Centre; Santander Visiting Fellowship 2014-15; c£17,000; 31 January; www.sant.ox.ac.uk/esc/fellowships/santander.html

St Cross; 2 non-stipendiary Junior Research Fellowships; 5pm, 21 February; www.stx.ox.ac.uk/about-st-cross/vacancies/non-stipendiary-junior-research-fellowship-0

St Cross; non-stipendiary Emannel Lee Junior Research Fellowship (Medical Sciences); 5pm, 28 March; www.stx.ox.ac.uk/about-st-cross/vacancies/emanoel-lee-junior-research-fellowship-medical-sciences

St John's; Supernumerary Teaching Fellowship in Mathematics; £26,264-£34,223; 6 February; www.sjc.ox.ac.uk

St Peter's; temporary Administrative Assistant (0.2 FTE); £8.50 per hour; 5pm, 31 January; www.spc.ox.ac.uk

Wadham; Database Officer; 30 January; www.wadham.ox.ac.uk/about-wadham/jobs/non-academic/database-officer

Wadham; Keeley Visiting Fellowship 2014-15; noon, 21 February; www.wadham.ox.ac.uk/about-wadham/jobs/academic/keeley-visiting-fellowship

External Vacancies

University of Cambridge; Li Ka Shing Professorship of Oncology; 23 January; www.admin.cam.ac.uk/offices/academic/secretary/professorships

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